



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
DRAFT MINUTES**

**Thursday, November 13, 2025
Mendocino County Administration Center
Conference Room C
501 Low Gap Road, Ukiah, CA 95482
12:00 – 1:30 pm: Regular CCP Meeting**

1. Call To Order: Meeting called to order at 12:02 p.m.

1a) Welcome

Izen Locatelli welcomes everyone to the regular CCP meeting.

1b) Introductions

Izen Locatelli – Probation
Mick Hill – Public Defender
David Eyster – District Attorney
Katie Ford, Probation
Cathy White, Probation
Cherie Johnson, HR

Thomas Corning – UPD
Jenine Miller – BHRS
Kim Tuner - Courts
Jennifer Cook, GEO
Sarah Johnston, Probation

1c) Additions or Corrections to Agenda

None.

2. Public Comment for items not on agenda

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at ccp@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

None.



3. Consent Calendar

3a) **Approval of Minutes of August 14, 2025, Regular Meeting**

Recommended Action:

Approve minutes of August 14, 2025, Regular Meeting

Mick Hill, Public Defender, moves to approve the recommended action. Thomas Corning, UPD, seconded the motion. No further discussion held. Motion passed with five votes in favor and one abstention.

3b) **Receive the CCP Data Element Update from Staff**

Recommended Action:

No action required.

Izen Locatelli and Cathy White, Probation, provided an update. No discussion held.

4. Community Corrections Partnership (CCP) and Member Matters

4a) **Receive Fiscal Update on AB109 Funding for FY2024-25 and FY2025-26**

Recommended Action:

Receive update, discuss and/or provide direction to staff as needed.

Cathy White, Probation, provided an update on the AB109 budget and funding. Izen Locatelli, Probation, provided an overview of the overpayment to BHRS for SUDT services. The Committee reviewed correspondence from the Auditor's Office, and three potential reconciliation options were discussed:

1. Take no action.
2. Request that the Board of Supervisors reconsider the matter and correct the overpayment.
3. Adjust future BHRS allocations by the amount of the overpayment and return those funds to the CCP budget.

After discussion, the Committee reached consensus to proceed with Option 3. Mick Hill, Public Defender, moved to approve the motion. Kim Turner, Courts, seconded the motion. The motion passed unanimously.

Cathy White discusses procedural change to catch errors in a timely manner.

No further discussion held.



4b) Approve Update of Mendocino County CCP Bylaws to Include Update of Executive Committee Member for Ukiah Police Department; Obtain Signatures of All CCP Executive Committee Members

Recommended Action:

Approve update of Mendocino County CCP Bylaws to include update of Executive Committee member for Ukiah Police Department; obtain signatures of all CCP Executive Committee members.

All signatures obtained. No further discussion held.

4c) Review, Discussion and Possible Action Including Adoption of the CY2026 Community Corrections Partnership Master Meeting Calendar

Recommended Action:

Adopt the CY2026 Community Corrections Partnership Master Meeting Calendar and direct staff to post approved calendar on the CCP webpage.

Kim Turner, Courts, motions to pass the recommended action, seconded by Mick Hill, Public Defender. Motion passed unanimously. No further discussion held.

4d) Review of Senate Bill (SB) 707 As Enacted on October 3, 2025, and Effective January 1, 2026, Regarding Meeting and Teleconference Requirements for Brown Act Compliance

Recommended Action:

Review and discuss, as necessary, the requirements of SB707 for Brown Act meeting compliance effective January 1, 2026.

Izen Locatelli, Probation, discusses new requirements for CY2026 regarding required virtual attendance options as well as Brown Act requirements. No further discussion held.

4e) Provide Update on Staffing of Sr. Department Analyst Position (Grants) Approved by CCP Executive Committee at the May 15, 2025, CCP Meeting and the Sheriff's Office Part-Time Deputy Sheriff Task Force Liaison to Probation Approved by the CCP Executive Committee at the August 14, 2025, CCP Meeting



Recommended Action:

Review and discuss, as necessary, the status of the staffing of a Sr. Department Analyst position (grants) approved by the CCP Executive Committee at the May 15, 2025, CCP Meeting and the Sheriff's Office part-time Deputy Sheriff Task Force Liaison to Probation approved by the CCP Executive Committee at the August 14, 2025, CCP Meeting.

Izen Locatelli, Probation, provides an update on recruitment efforts for the Sr. Department Analyst and liaison positions. Advised that another recruitment was going to be conducted for the Analyst position. Also advised that the candidate for the liaison position has withdrawn from consideration and it is recommended that this position not be filled.

Kim Turner, Courts, requested additional funding for PTR; will provide an update in the spring.

No further discussion held.

4f) CCP Executive Committee Members Report on Items of General Interest

Recommended Action:

No action required.

Jennifer Cook, GEO, provides information about an open house event, taking place December 9, 2025.

Kim Turner, Courts, provides an update on the new courthouse, recent retirements and the new judge.

Jenine Miller, BHRS, provides an update on the new psychiatric health facility opening; David Eyster, DA, offers to provide DUI data for support.

4g) Review and Discuss Requests for Items to be Included on Future Agendas, Including Agenda Date(s), and Give Direction to Staff as Needed

Recommended Action:

Accept requests for items to be included on future agendas, including date or dates of requested items, discuss and/or provide direction to staff as needed.

Attachment(s):

None



No items brought forward.

Adjournment: The next regular CCP meeting is tentatively scheduled for Thursday, February 12, 2026, pending approval of CY2026 CCP Master Meeting Calendar in agenda item 4c) above.

The above meeting will be held at the Mendocino County Administration Building, Conference Room C, 501 Low Gap Road, Ukiah, CA 95482.

Meeting adjourned at 12:54 p.m.