

GOVERNMENT FINANCE OFFICERS ASSOCIATION

# *Distinguished Budget Presentation Award*

**PRESENTED TO**

## County of Mendocino

## California

For the Fiscal Year Beginning

**July 1, 2014**

Executive Director

MENDOCINO
1850
COUNTY

# County of Mendocino

# FY 2015-16 Final Budget

Adopted September 22, 2015, by the
BOARD OF SUPERVISORS

| | |
|---|---|
| Carre Brown, Chair | First District |
| John McCowen | Second District |
| Tom Woodhouse | Third District |
| Dan Gjerde, Vice-Chair | Fourth District |
| Dan Hamburg | Fifth District |

By

Carmel J. Angelo
Chief Executive Officer

Lloyd Weer
Auditor - Controller

MENDOCINO
1850
COUNTY

CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board

CONTACT INFORMATION
501 Low Gap Road • Room 1010
Ukiah, California 95482
TELEPHONE: (707) 463-4221
FAX: (707) 463-7237
Email: bos@co.mendocino.ca.us
Web: www.co.mendocino.ca.us/bos

# COUNTY OF MENDOCINO
## BOARD OF SUPERVISORS

To the Citizens of Mendocino County:

On September 22, 2015, the Mendocino County Board of Supervisors adopted its final budget for Fiscal Year (FY) 2015-2016. The final budget was compiled in accordance with the County Budget Act (sections 29000 through 29144 of the Government Code). This is a balanced budget as required by California Law. The final budget sets forth the appropriations and estimated financing sources for County services. Budget information for special districts such as lighting and sanitation are also included. The FY 2015-16 Final Budget funds a wide variety of services for the citizens of Mendocino County including public safety, planning and building services, health and social services, and road maintenance.

The FY 2015-16 budget was built with the Board identified goals and priorities. The goals of: Fiscal Stability, Financial Sustainability and Organizational Development by prioritizing debt mitigation and elimination; maintain the reserve policy; one-time revenue to not be used for on-going expense and invest in the organization's future through the Leadership Initiative, succession planning, and recruitment and retention practices. The priorities are: 1) maintain current levels of services to the public, 2) focus on financial sustainability and identify cost savings whenever possible, and 3) continue to invest in County infrastructure.

This budget is balanced, innovative, fair, and most importantly, it indicates we are continuing with a period of fiscal stability. With the adoption of this budget, the County now has a $11.5M General Reserve, and a $3.65M Pension Gap Reserve and negotiated salary increases which continues to show positive steps taken in the process of giving back to our dedicated and hard-working employees.

Other highlights of the FY 2015-16 Final Budget include an allocation of $2M for corrective maintenance on our County roads; over $2.5 million in salary increases and incentives for employees; an investment of over $5 million in deferred maintenance and infrastructure improvements; over $1 million in new patrol and county fleet vehicles; and maintaining a $506,977 contingency fund for unanticipated expenses that may occur during the fiscal year.

I am pleased to report that the FY 2015-16 budget is once again a stable, responsible and balanced budget to be proud of.

Sincerely,



Carre Brown, Chair
Mendocino County Board of Supervisors

**THE BOARD OF SUPERVISORS**

| CARRE BROWN | JOHN MCCOWEN | TOM WOODHOUSE | DAN GJERDE | DAN HAMBURG |
|---|---|---|---|---|
| First District | Second District | Third District | Fourth District | Fifth District |

MENDOCINO
1850
COUNTY

**RESOLUTION NO. 15-142**

**RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015/2016**

WHEREAS, Section 29080 and 29081 of the Government Code have been complied with; and

WHEREAS, said hearings have been terminated, during which time all additions and deletions to the CEO Recommended budget for Fiscal Year 2015/2016 were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2015/2016 is hereby adopted in accordance with the following:

| | |
|---|---|
| GENERAL COUNTY BUDGET | |
| 1. Salaries and Employees Benefits | $113,246,543 |
| 2. Service and Supplies | 53,805,796 |
| 3. Other Charges | 65,096,831 |
| 4. Fixed Assets: | |
| a. Land | 0 |
| b. Structure and Improvements | 5,256,976 |
| c. Equipment | 1,361,462 |
| 5. Expenditure Reimbursement & Operating Transfer Out | 1,238,174 |
| 6. Provisions for Contingencies – General Fund | 2,867,130 |
| Subtotal General County Operating Budget | **$242,872,912** |
| DEBT SERVICE & CAPITAL PROJECTS | |
| 1. Salaries and Employee Benefits | $ 0 |
| 2. Services and Supplies | 5,500 |
| 3. Other Charges | 9,759,623 |
| 4. Fixed Assets: | |
| a. Land | 0 |
| b. Structure and Improvements | 0 |
| c. Equipment | 0 |
| 5. Expenditure Reimbursement & Operating Transfers Out | 0 |
| 6. Provisions for Contingencies | 0 |
| Subtotal Debt Service & Capital Projects | **$ 9,765,123** |
| Total Final Budget | **$252,638,035** |

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each to the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additional or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOVED that the means of financing the expenditure program will be by monies derived from Revenue to accrue, Fund Balance Available, and ad valorem taxes.

The foregoing Resolution introduced by Supervisor McCowen, seconded by Supervisor Gjerde, and carried this 22nd day of September, 2015, by the following vote:

AYES: Supervisors Brown, McCowen, Woodhouse, Gjerde and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

Deputy

CARRE BROWN, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
Clerk of the Board

Deputy

*APPROVED AS TO FORM:*
DOUGLAS L. LOSAK, Acting County Counsel

Distinguished Budget Presentation Award
Board of Supervisors, Chair Letter ..... i
Resolution Adopting Final Budget – Fiscal Year 2015-16 ..... iii

SECTION A
**TABLE OF CONTENTS**

Table of Contents ..... A- 1

SECTION B
**EXECUTIVE SUMMARY**

Executive Summary of the Fiscal year 2015-16 Final Budget ..... B-1

SECTION C
**COUNTY OVERVIEW**

Supervisorial District Map ..... C-1
Mission Statement ..... C-2
County Overview ..... C-3
Mendocino County Government Organizational Chart ..... C-9
Mendocino County Elected-Appointed Officials ..... C-10
Mendocino County Employees Benefits for Fiscal Year 2015-16 ..... C-11

SECTION D
**GENERAL BUDGET INFORMATION**

Property Tax Information ..... D-1
Understanding Budget Schedules ..... D-17
Schedule 1 – All Funds Summary ..... D-19
Schedule 2 – Governmental Funds Summary ..... D-21
Schedule 3 – Fund Balance – Governmental Funds ..... D-23
Schedule 4 – Details of Provisions for Reserves/Designations by Governmental Funds ..... D-25
Schedule 5 – Summary of Additional Financing Sources – Governmental Funds ..... D-27
Schedule 6 – Detail of Financing Sources by Fund and Account – Governmental Funds ..... D-29
Schedule 6D – Budget Summary by Line Item ..... D-53
Schedule 7 – Summary of County Financing Requirements by Function & Fund ..... D-59
Schedule 8 – Summary of County Financing Requirements ..... D-61

SECTION E
**DEPARTMENTS**

| DEPARTMENT | BUDGET UNIT | PAGE |
|---|---|---|
| **AGRICULTURE DEPARTMENT** | | |
| Index – Agriculture Department | | E-1 |
| Agriculture | 2710 | E-2 |
| **AIR QUALITY MANAGEMENT DISTRICT** | | |
| Index – Air Quality Management District | | E-7 |
| Air Quality Management District | 0327 | E-8 |
| **ASSESSOR-CLERK-RECORDER'S OFFICE** | | |
| Index – Assessor-Clerk-Recorder | | E-13 |
| Assessor | 1120 | E-14 |
| Assessor's Property Characteristics | 1122 | E-17 |
| Elections | 1410 | E-18 |
| Clerk-Recorder | 1941 | E-21 |
| Recorder Modernization | 1942 | E-24 |
| Clerk-Recorder Micrographics | 1944 | E-26 |

**AUDITOR-CONTROLLER'S OFFICE**
Index – Auditor-Controller ..... E-29
Non-Departmental Revenue ..... 1000 ..... E-30
Auditor-Controller ..... 1110 ..... E-32
Teeter Plan ..... 1930 ..... E-35
Miscellaneous ..... 1940 ..... E-38
General Debt Service - COPS ..... 8010 ..... E-40
Debt Services – Pension Obligation Bonds ..... 8011 ..... E-43
Appropriations for Contingencies & Reserves ..... 9991 ..... E-45
Unemployment Insurance ..... 0712 ..... E-46
Information Technology Replacement ..... 0717 ..... E-47
**BOARD OF SUPERVISORS**
Index – Board of Supervisors ..... E-49
Board of Supervisors ..... 1015 ..... E-50
**CHILD SUPPORT SERVICES**
Index – Child Support Services ..... E-53
Child Support Services ..... 2090 ..... E-54
**COUNTY COUNSEL**
Index – County Counsel ..... E-57
County Counsel ..... 1210 ..... E-58
**DISTRICT ATTORNEY'S OFFICE**
Index – District Attorney's Office ..... E-63
District Attorney ..... 2070 ..... E-64
Victim/Witness Assistance ..... 0464 ..... E-68
Anti-Drug Abuse Law Enforcement Program ..... 0465 ..... E-71
**EXECUTIVE OFFICE**
Index – Executive Office ..... E-73
Water Agency ..... 0326 ..... E-74
Clerk of the Board ..... 1010 ..... E-78
Executive Office ..... 1020 ..... E-81
Successor County Redevelopment Agency ..... 1035 ..... E-84
Successor County Redevelopment Housing Component ..... 1036 ..... E-85
Successor County Redevelopment Debt Service Component ..... 1038 ..... E-86
General Services ..... 1160 ..... E-87
Building and Grounds ..... 1610 ..... E-90
County Garage ..... 1620 ..... E-93
Capital Improvements ..... 1710 ..... E-95
Capital Projects ..... 1712 ..... E-98
Information Services ..... 1960 ..... E-100
Conflict Defender ..... 2086 ..... E-103
Vehicle Replacement Fund ..... 0711 ..... E-105
General Liability Insurance – Risk Management ..... 0713 ..... E-107
Workers' Compensation ..... 0714 ..... E-110
**FARM ADVISOR**
Index – Farm Advisor ..... E-113
Farm Advisor ..... 6210 ..... E-114
**GRAND JURY114**
Index – Grand Jury ..... E-121
Grand Jury ..... 2060 ..... E-122
**HEALTH AND HUMAN SERVICES AGENCY**
Index – Health and Human Services Agency ..... E-125
Animal Care ..... 2860 ..... E-126
Mobile Spay and Neuter Program ..... 2861 ..... E-130
Public Health Administration ..... 4010 ..... E-132

Supplemental Nutrition Assistance Education Program ..... 4010/Snap-Ed-Grant ..... E-136
Community Transformation ..... 4010/0435-Grant ..... E-138
Tobacco Education Services ..... 4010/0453-Grant ..... E-139
Environmental Health ..... 4011 ..... E-142
Ocean Water Quality Monitoring ..... 4011-Grant ..... E-147
Waste Tire Program ..... 4011-Grant ..... E-148
Food Handler Certification Program ..... 4011/0412-Program ..... E-149
Local Enforcement Agency (LEA) Solid Waste ..... 4011/0452-Grant ..... E-151
Alcohol & Other Drug Programs (AODP) ..... 4012 ..... E-153
Coalition for Gang Awareness and Prevention ..... 4012/0426-Grant ..... E-158
Substance Abuse/Crime Prevention ..... 4012/0431-Grant ..... E-161
Rural Community Murals ..... 4012/0490-Grant ..... E-162
STOP Act ..... 4012/0491-Grant ..... E-163
AT HOME ..... 4012/0494-Grant ..... E-165
Public Health Nursing ..... 4013 ..... E-166
Maternal Child Health Program ..... 4013-Grant ..... E-170
Women, Infants & Children's Program (WIC) ..... 4013/0418-Grant ..... E-172
Health Resources Services Administration (HRSA) ..... 4013/0442-Grant ..... E-175
Bioterrorism Act ..... 4013/0478-Grant ..... E-177
HIV Services ..... 4013/0488-Grant ..... E-179
Emergency Medical Services ..... 4016 ..... E-181
Mental Health ..... 4050 ..... E-185
Mental Health Services Act ..... 4051 ..... E-191
Hospital & Medical Services ..... 4070 ..... E-196
California Children's Services ..... 4080 ..... E-198
Child Health and Disability Prevention ..... 4080-Grant ..... E-200
Social Services ..... 5010 ..... E-202
Seamless Transitional Empowerment Program (STEP) and
Supportive Housing Program (SHP) ..... 5010/0433-Grant ..... E-210
Family Dependency Drug Court – FDDC ..... 5010/0436-Grant ..... E-213
Area Agency on Aging/Ombudsman Program ..... 5010/0451-Grant ..... E-214
Permanent Housing Bonus ..... 5010/0458 ..... E-215
Transitional Housing ..... 5010/0475-Grant ..... E-216
Health Kids Mendocino ..... 5010/Program ..... E-218
Health and Human Services Agency ..... 5020 ..... E-219
CalWORKs/Foster Care/Adoptions ..... 5130 ..... E-223
In-Home Supportive Services ..... 5170 ..... E-226
General Assistance ..... 5190 ..... E-229

**HUMAN RESOURCES DEPARTMENT**

Index – Human Resources Department ..... E-233
Human Resources ..... 1320 ..... E-234
Health Insurance ..... 1320-0715 ..... E-238
Retirement Health Insurance ..... 1320-0716 ..... E-240
Employee Wellness ..... 4025 ..... E-241

**LIBRARY**

Index – Library ..... E-245
Library ..... 6110 ..... E-246

**MUSEUM**

Index – Museum ..... E-251
Museum ..... 7110 ..... E-252
Museum Book and Gift Store ..... 7111 ..... E-256
Museum Special Projects ..... 7112 ..... E-257

**PLANNING AND BUILDING SERVICES**
Index – Planning and Building Services ..... E-261
Economic Development ..... 1810 ..... E-262
Fish and Game Commission ..... 2840 ..... E-265
Planning and Building Services ..... 2851 ..... E-268
Community Development Block Grant ..... 2851-0402-Grant ..... E-273
Community Development Block Grant – Program Income ..... 2851-0404-Grant ..... E-275
Workforce Investment Act ..... 2851-0413-Grant ..... E-277
Planning and Building Services – Special Fund ..... 2852 ..... E-281
**PROBATION DEPARTMENT**
Index – Probation Department ..... E-283
Juvenile Hall ..... 2550 ..... E-284
Probation ..... 2560 ..... E-288
Juvenile Justice Crime Prevention Act (JJCPA) ..... 2561 ..... E-292
**PUBLIC DEFENDER**
Index – Public Defender ..... E-295
Public Defender ..... 2080 ..... E-296
Alternate Defender ..... 2085 ..... E-299
**RETIREMENT ASSOCIATION**
Index – Retirement Association ..... E-303
Retirement ..... 1920 ..... E-304
**SHERIFF'S OFFICE**
Index – Sheriff's Office ..... E-309
Sheriff-Coroner ..... 2310 ..... E-310
Recovery Act Cal-MMET-2009 ..... 2310-Grant ..... E-316
Sexual Assault Felony Enforcement (SAFE) ..... 2310-Grant ..... E-317
Sheriff-Coroner COPS ..... 2313 ..... E-318
Sheriff's Special Projects ..... 2315 ..... E-320
Jail & Rehabilitation Center ..... 2510 ..... E-322
Jail & Rehabilitation Center – COPS ..... 2511 ..... E-328
Emergency Services ..... 2830 ..... E-330
Local Law Enforcement Block Grant ..... 0401-Grant ..... E-333
Recovery Act Tech & Communications ..... 0438-Grant ..... E-334
Justice Assistance ..... 0450-Grant ..... E-336
Homeland Security WMD6 ..... 0462-Grant ..... E-338
DEA – COMMET ..... 0466-Grant ..... E-340
Correctional Officers Training ..... 0467-Grant ..... E-343
**TRANSPORTATION DEPARTMENT**
Index – Transportation Department ..... E-345
Land Improvement ..... 1910 ..... E-346
Administration and Road Maintenance ..... 3010 ..... E-350
Storm Damage ..... 3030 ..... E-355
Road and Bridge Projects ..... 3041 ..... E-358
Round Valley Airport ..... 3050/3080 ..... E-362
Little River Airport ..... 3060/3090 ..... E-366
Solid Waste Division-Landfill Closure ..... 4510/4511 ..... E-370
**TREASURER-TAX COLLECTOR'S OFFICE**
Index – Treasurer-Tax Collector's Office ..... E-375
Treasurer-Tax Collector ..... 1130 ..... E-376
Court Collections - AB233 Program ..... 2012 ..... E-379

SECTION F
**SPECIAL DISTRICTS**


Index – Special Districts ..... F-1

**SCHEDULES**

Schedule 12 – Summary of Special District Final Adopted Budgets ..... F-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated ..... F-4
Schedule 14 – Detail of Provisions for Reserves/Designations ..... F-5

**LIGHTING**

Alexander Estates ..... 0302 ..... F-7
Covelo ..... 0303 ..... F-8
Fairview Acres ..... 0304 ..... F-9
Hopland Streets ..... 0305 ..... F-10
Lakewood Lighting ..... 0306 ..... F-11
Laytonville ..... 0307 ..... F-12
Noyo ..... 0311 ..... F-13
Oak Knoll ..... 0312 ..... F-14
Riverwood ..... 0313 ..... F-15
Ukiah Village ..... 0315 ..... F-16
West Talmage ..... 0317 ..... F-17

**SANITATION**

Meadowbrook Manor ..... 0325 ..... F-19


SECTION G
**FIXED ASSETS**


**FIXED ASSETS**

Fixed Assets and Structural Improvements ..... G-1


SECTION H
**POSITION ALLOCATION TABLE**


**POSITION ALLOCATION INFORMATON**

Position Allocation Table ..... H-1
Summary of Positions by Budget Units ..... H-32


SECTION I
**INDEXES**


**INDEXES**

Alphabetically by Budget Name ..... I-1
Numerically by Budget Unit ..... I-5


SECTION J
**GLOSSARY**


**GLOSSARY**

Glossary of Terms and Acronyms ..... J-1

MENDOCINO
1850
COUNTY

# COUNTY OF MENDOCINO
## Executive Office

**CARMEL J. ANGELO**
Chief Executive Officer
Clerk of the Board

501 Low Gap Road, Room 1010
Ukiah, CA 95482-3734

Email: ceo@co.mendocino.ca.us
Website: www.co.mendocino.ca.us

Office: (707) 463-4441
Facsimile: (707) 463-5649


## Executive Summary of the Fiscal Year 2015 – 2016 Final Budget

**INTRODUCTION**

On June 16, 2015, the Mendocino County Board of Supervisors approved the Fiscal Year (FY) 2015-2016 Recommended Budget. The Board held a public hearing on September 8 and 9, 2015, and approved the FY 2015-2016 Final Budget. The Final Budget includes both the approved Recommended Budget and budget adjustments recommended by the Executive Office during the Final Budget hearing. The FY 2015-2016 Final Budget was formally adopted by resolution on September 22, 2014, and will guide all activities and programs of County government through June 30, 2016.

The FY 2015-2016 Final Budget is $277,779,951 for all funds which includes governmental, internal service, and special district funds. For our total governmental funds, the adopted FY 2015 – 2016 Final Budget is $252,638,035. This includes all funds available for County operations during the fiscal year. This includes both restricted funds, which can only be appropriated for a special or specific purpose, and unrestricted funds, which can be allocated as determined by the Board of Supervisors.

**BOARD OF SUPERVISORS GOALS AND BUDGET DEVELOPMENT PRIORITIES**

The Final Budget was developed within the framework of the Board of Supervisors' current goals of Fiscal Stability, Financial Sustainability, and Organizational Development along with their current budget priorities which are included below. To meet these goals in FY 2015-2016, the following actions are included in the adopted budget:

Goal One – Fiscal Stability:
Priority: A contingency fund is established annually for unanticipated expenses.

- Action: Established a FY 2015-2016 Contingency Fund of $506,977.
- Action: Budget is structurally-balanced with no one-time revenue used to fund on-going costs.

Goal Two – Financial Sustainability:
Priority: Debt mitigation and elimination is a priority, one-time revenue will not be used to finance on-going costs, and continued efforts to build the General Fund Reserve to an acceptable balance in accordance with government standards and recommendations with a target balance of 6.35% of the General Fund (prior year's appropriations).

- Action: Allocated $1,470,000 to the General Fund Reserve bringing the balance to $11,500,000 in accordance with County policy. The reserve balance equals 6.6% of General Fund FY 2014-15 appropriations.
- Action: Continued to meet the County's debt obligations by allocating $1,400,000 to the Certificates of Participation and $7,883,408 to Pension Obligation Bonds.
- Action: Allocated an additional $737,285 to the Teeter Reserve bringing the balance to $2,000,000 in accordance with County policy and to ensure greater sustainability during a future time of declining property tax revenues.

Goal Three – Organizational Development:
Priority: Invest in our future through the leadership development initiative, succession planning, and recruitment and retention practices.

- Action: Allocated $2,360,153 to fund salary adjustments and one-time stipends to employees of bargaining groups that reached agreements which included this benefit.

- Action: Allocated an additional $2,150,000 to the Pension Gap Reserve bringing the total to $3,650,000 to ensure the County is able to meet its pension obligations to past, current, and future employees of Mendocino County.

In addition to the actions listed above, the FY 2015–2016 budget includes an allocation of $2,000,000 to Roads for corrective maintenance projects, an allocation of $5,056,976 for capital improvement projects, a final appropriation of $701,429 allocation for a new property tax system, an additional $915,000 for vehicle replacement, and $565,000 for various IT upgrades.

## BUDGET PROCESS

General Budget Process and Calendar
Mendocino County operates on a Fiscal Year which begins on July 1st and ends on June 30th. For budgeting purposes, the fiscal year is divided into four quarters. Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The Recommended Budget, adopted by the Board of Supervisors in June, becomes the operational document for the County on July 1 until the Final Budget is adopted by the Board, historically between late August and mid-September. The Recommended Budget Book is produced during this time. The prior fiscal year is "closed out" in the financial system and no further changes are allowed. Year-end closeout determines the final carry-over balance from the prior fiscal year. In general, this period of time is used to refine projections developed for the Recommended Budget, and to incorporate those changes into the Final Budget.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year. The Final Budget book is produced and distributed. The budget development calendar for the next fiscal year is drafted. In November or early December, the Executive Office releases the 1st Quarter Report on the annual budget. Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes guidelines and forms to departments for development of their proposed budgets for the upcoming fiscal year. The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the department submissions. In May, the 3rd Quarter Report is produced with refined projections for year-end. The CEO's office produces the Recommended Budget for the upcoming fiscal year in June. The Recommended Budget Workshop is typically held in the first or second week of June and formal adoption of the Recommended Budget on or before June 30.

Budget Amendment Process
Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

Quarterly Budget Reports
The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

## FINANCIAL POLICIES

The following information provides an overview of the County's financial policies which guide the County's budget development and financial activities.

Debt Management Policy: The primary objective of the Debt Management Policy is to ensure prudent debt management practices which maintain financial stability, preserve the public trust, and minimize costs to taxpayers. This policy includes the following additional objectives:

- Long-term debt shall not be used to finance on-going costs.
- Whenever possible, the County will pursue alternative sources of funding, such as pay-as-you-go or grant funding, in order to minimize the level of direct debt.
- Whenever possible, the County shall use special assessments, revenue, or other self-supporting debt instead of General Fund obligated debt.
- Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds.
- The County shall establish an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service.

Pursuant to the adoption of this County Policy, a Debt Advisory Committee was established to oversee the issuance of debt, review and evaluate existing debt, and formulate appropriate recommendations to the Board of Supervisors, among other objectives. The members of the Debt Advisory Committee are the Chief Executive Officer (Chair), County Treasurer (Vice-Chair), County Auditor, Asst. County Auditor, Deputy Chief Executive Officer – Chief Budget Officer, and County Counsel (non-voting).

General Fund Reserve and Contingencies: This policy was established to provide guidelines related to contingencies and the General Fund Reserve. It is the goal of the County to maintain a General Fund Reserve at an acceptable level in accordance with government standards and recommendations, with a target balance of $10 million or 6.35% of the General Fund. This policy addresses the following:

- The level of unrestricted fund balance in the General Fund.
- Spending priorities for unrestricted fund balance.
- Replenishing deficiencies when they fall below specifications.

Use of General Fund Reserve monies shall be considered a last resort measure only when balancing the County budget. There shall be a minimum balance of $2 million in the County General Reserve at all times.

Reserve for Major Repair and Maintenance of Facilities: This policy provides guidelines for the development of a reserve for major repair and maintenance of facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings and includes the following goals:

- Maintain facilities to promote proper delivery of services to the public.
- Maintain facilities that promote safe, comfortable and productive work environments for employees.

- Permit timely repairs to facilities to minimize deterioration of those facilities.
- Maintain facilities in a manner that results in predictable, reasonable and consistent cash flows from the General Fund, rather than unexpected, significant and periodic flows from the General Fund for repairs.

Purchasing, Leasing and Contracting: This policy guides all activities related to purchasing, leasing and contracting and indicates who has authority (Department Heads, Purchasing Agent, Auditor -Controller, Chief Executive Office Officer (CEO), Board of Supervisors) to carry out each of the described tasks. When express authority is not delegated to the Department Heads, the Purchasing Agent, Auditor-Controller, the CEO, or the Board of Supervisors retain sole authority for that activity. All purchases subject to this policy are contingent upon the Board of Supervisors adopting the budget each fiscal year, and the availability of funds.

County Cash Handling Policy: The County's Cash Control and Accounting Standards Policy adopted by the Board of Supervisors in April 2012, provides basic guidance and standardized operating procedures for all phases of cash handling. This policy is a ready reference for operating personnel containing uniform accounting procedures for all County departments in accordance with generally accepted accounting principles, laws, and regulations.

Master Fee Schedule Policy: The purpose and intent of this policy is to establish a comprehensive consolidated Master Fee Schedule, with guidelines related to Mendocino County's fees for services. This policy establishes a tool to record and analyze extensive fee information and to monitor the costs of providing services while providing policymakers the ability to manage the fee process with accurate and timely information in coordination with the County Budget development process.

Balanced Budget: A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California State Government Code Section 29009). Each Recommended Budget and Final Budget adopted by the Board of Supervisors must be a balanced budget.

Basis of Accounting: The Mendocino County annual budget and the county-wide proprietary and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Debt Limits: According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County FY 2015-2016 assessed valuation is $10,546,923,586. The 5% limit of this total is $527,346,179. As of June 30, 2015, Mendocino County's total debt amount is $89,843,414 (or .90% of the assessed valuation), which is well below 5% limit allowed and just under $5,000,000 less than the prior year balance. Total outstanding County debt includes Certificates of Participation in the amount of $21,525,000, Pension Obligation Bonds in the amount of $68,305,000, and the Energy Commission Loan for energy upgrades in the amount of $13,414.34 (this loan is expected to be paid off in December of 2015.

It should also be noted that the County carries an additional retirement liability estimated at $179.5 million (*Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2014*, The Segal Group, Inc.).

Gann Limits: Pursuant to Government Code Section 7910, Gann Limit amounts represent the maximum level of revenues that the County may legally receive in FY 2015-2016 from what is defined to be "tax proceeds" types of revenue sources, without violation of the Proposition 4 provisions. These sources encompass non-departmental revenues in general that

include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2015-16, the County of Mendocino is approximately $23.1 million under its maximum allowable spending limit from tax revenue proceeds.

**BUDGET FINANCIAL OVERVIEW**

Budget Expenditures

The total County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum,
land-use planning, and county road construction and maintenance. The County's budget is comprised of the following County Operating Funds:

GENERAL FUND: includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

SPECIAL REVENUE FUNDS: Restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

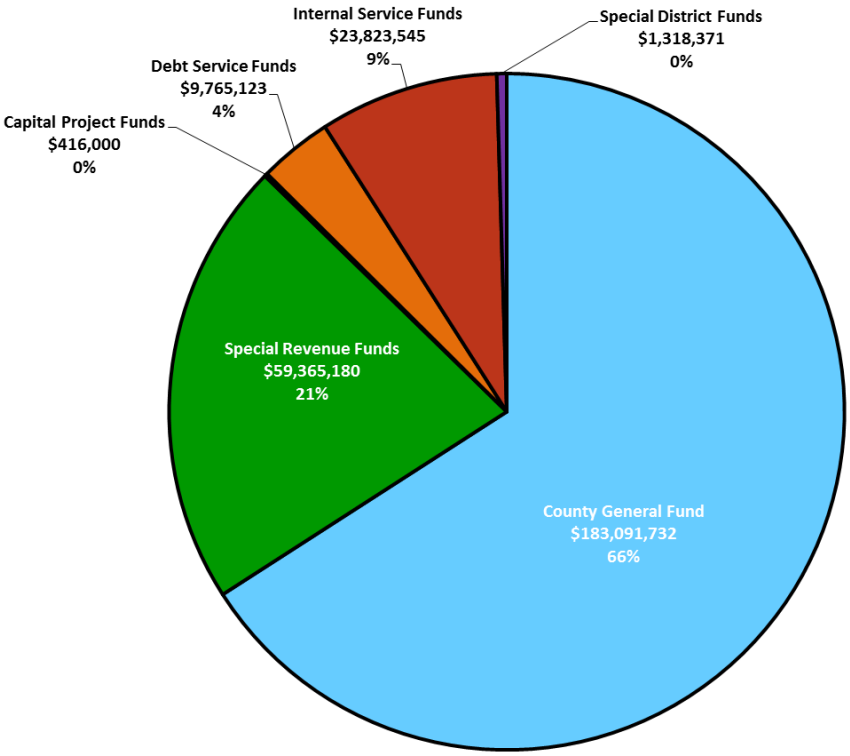
CAPITAL PROJECTS FUNDS: Revenue used for the acquisition or construction of major capital projects.

DEBT SERVICE FUNDS: Includes the County retirement contribution related to Pension Obligation Bond (POB) issue and Certificates of Participation (COP) annual payments.

INTERNAL SERVICE FUNDS: Funds used for the activities associated with various insurance programs used by the County including but not limited to Workers Compensation and General Liability.

SPECIAL DISTRICT FUNDS: Maintained by independently governed special districts including the Mendocino County Air Quality Management District, the Mendocino County Water Agency, and various sanitation and lighting districts. Some Special District Funds are not included in this budget book, however, since they maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements.

The chart below provides the FY 2015 – 2016 Final Budget by fund type. The total for all funds is $277,779,951. The General Fund comprises 66% of the total budget.



Expenditure Summary by Fund

The following table shows the changes in expenditures from the FY 2014 – 2015 Final Budget to the 2015 – 2016 Final Budget by fund.

**FY 2015-16 Final Budget - Expenditure Summary**

| | Adopted FY 14-15 | Adopted FY 15-16 | % Change |
|---|---|---|---|
| General | 171,725,812 | 183,091,732 | 6.6% |
| Road | 22,507,566 | 20,987,457 | -6.8% |
| Accumulated Capital Outlay | 2,166,573 | 5,056,976 | 133.4% |
| Landfill Closure | 1,792,789 | 1,855,195 | 3.5% |
| Library | 3,002,017 | 3,049,219 | 1.6% |
| Fish and Game | 71,771 | 62,806 | -12.5% |
| Special Aviation - Round Valley | 20,000 | - | -100.0% |
| Special Aviation - Little River | 20,000 | 10,000 | -50.0% |
| Supplemental Law Enforcement | 127,951 | 125,043 | -2.3% |
| Probation COPS AB 1913 | 438,494 | 438,494 | 0.0% |
| Animal Care Spay and Neuter | 26,988 | 26,978 | 0.0% |
| Museum Bookstore | - | - | 0.0% |
| Museum Special Projects | 150,500 | 150,000 | -0.3% |
| Sheriff Special Projects | 30,475 | 20,500 | -32.7% |
| Recorder Modernization | 54,000 | 45,000 | -16.7% |
| Micrographics | 82,595 | 76,929 | -6.9% |
| Assessor Property Characteristics | 77,298 | 84,235 | 9.0% |
| Mental Health | 17,701,403 | 22,294,161 | 25.9% |
| General Plan Update | 177,257 | 247,257 | 39.5% |
| Mental Health Services Act | 5,981,032 | 4,834,930 | -19.2% |
| Capital Projects | - | 416,000 | 100.0% |
| Debt Service | 9,792,726 | 9,765,123 | -0.3% |
| **Total Governmental Funds** | **235,947,247** | **252,638,035** | 7.1% |
| | | | |
| Internal Service Funds | 23,343,186 | 23,823,545 | 2.1% |
| Special Districts | 1,091,663 | 1,318,371 | 20.8% |
| **Total All Funds** | **260,382,096** | **277,779,951** | 6.7% |

The FY 2015-2016 Final Budget is $277,779,951 for all funds which is an increase of 6.7% or $17,397,855 over FY 2014-2015. This total includes all County funds which are government funds, internal services funds, and special districts.

Total government fund appropriations include all expenditures approved by the Board of Supervisors in the County Budget totaling $252,638,035. Of this amount, just over 47% funds health and human services programs located in the Public Assistance and Health categories. The majority of the funding received by the County is restricted to health and human services programs and needs. Functional areas within this budget are:

**Contingencies:** Appropriation for contingencies.

**Debt Service:** Certificates of Participation (COPs), Pension Obligation Bonds (POBs).

**Education:** Farm Advisor and Library.

**General Government:** Board of Supervisors, County Executive Office, Clerk of the Board, Auditor-Controller, Assessor, County Counsel, Elections, General Services, Garage, Buildings and Grounds, Human Resources, Treasurer-Tax Collector, Capital Improvements, Promotion, Land Improvement, Miscellaneous, Information Services, Clerk-Recorder and Capital Projects.

**Health and Sanitation:** Public Health Administration, Environmental Health, Public Health Nursing, Emergency Medical Services, County Medical Services Program, Alcohol and Other Drug Programs, Mental Health, Mental Health Services Act, and California Children's Services.

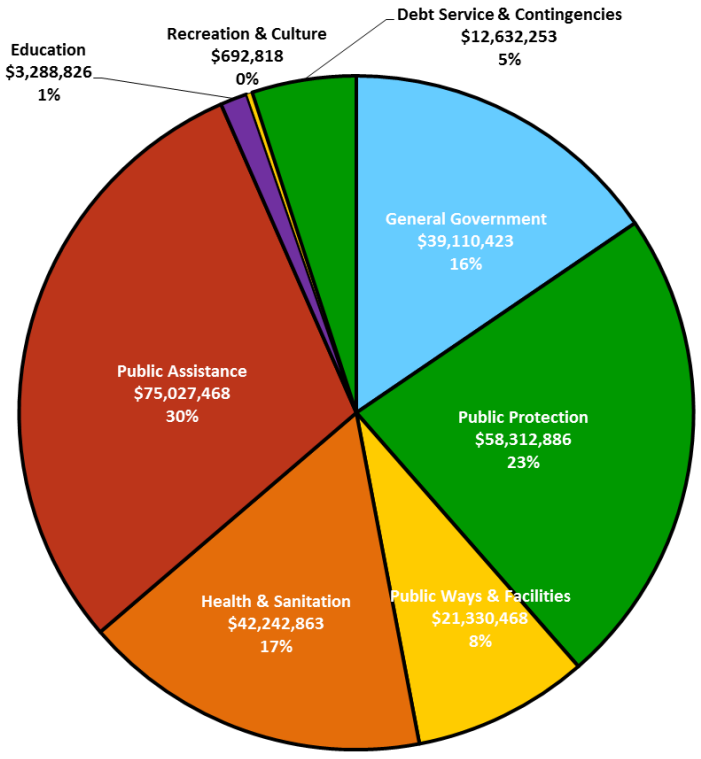
**Public Assistance:** Social Services Administration, Cal Works/Foster Care, In-Home Supportive Services, and General Relief/Assistance.

**Public Protection:** Grand Jury, District Attorney, Public Defender, Alternate Defender, Conflict Defender, Sheriff-Coroner, Jail, Juvenile Hall, Probation, Agriculture, Emergency Services, Planning and Building, Animal Care, Court Collections, Fish and Game, and Child Support.

**Public Ways and Facilities:** Roads, Storm Damage, Airports.

**Recreation and Culture:** Museum.

The following chart identifies appropriation distribution (and percentage of total) by functional area for all governmental funds (totaling $252,638,035).




Budget Revenue

Based on our experience over the past several years, we continue to take a conservative approach with regard to revenue projections. As in past years, increased revenue projections must be put into the context of increased County costs associated with healthcare, retirement, and general inflation. While revenues are healthier than several years ago, operating costs must be maintained at a level that future revenues can cover. More specifically distinguishing on going costs and revenues and one-time funding and expenses has been a significant effort in this budget and is a practice that will help the Board achieve its goals of fiscal stability and financial sustainability into the future.

Revenue and Financing Sources by Type

The following table shows the changes in revenues and other financing sources from the FY 2014-2015 Final Budget to the FY 2015 – 2016 Final Budget by type for all governmental funds.

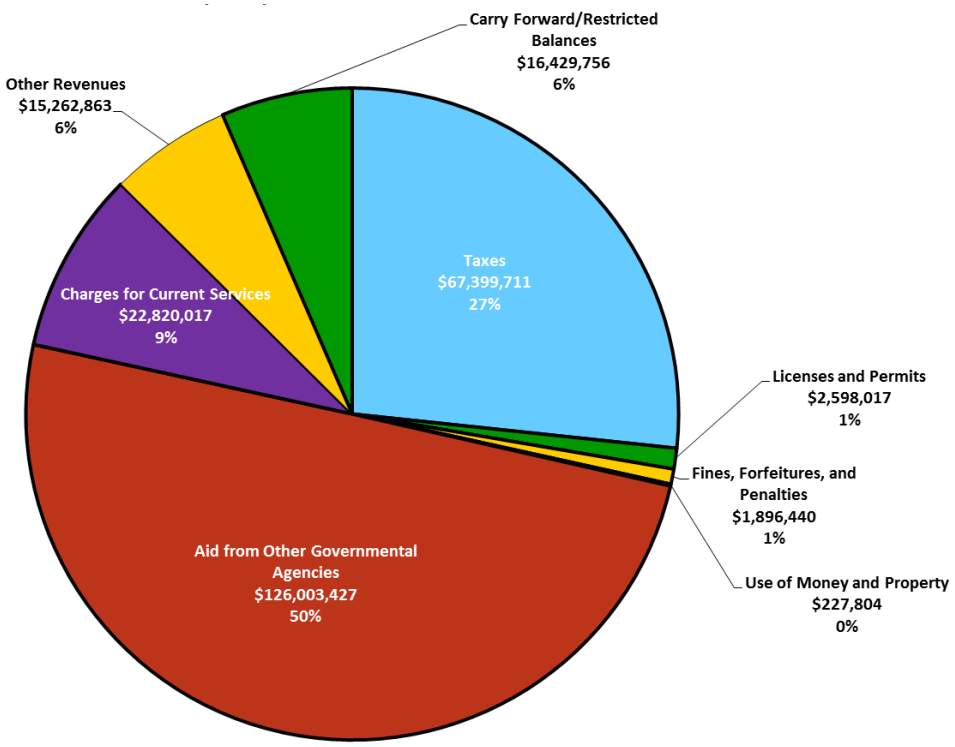
**FY 2015-16 Final Budget - Financing Summary**

| | Adopted FY 14-15 | Adopted FY 15-16 | % Change |
|---|---|---|---|
| Taxes | 65,491,830 | 67,399,711 | 2.9% |
| Licenses and Permits | 2,609,459 | 2,598,017 | -0.4% |
| Fines, Forfeitures, and Penalties | 1,843,619 | 1,896,440 | 2.9% |
| Use of Money and Property | 280,639 | 227,804 | -18.8% |
| Aid from Other Governmental Age | 118,518,510 | 126,003,427 | 6.3% |
| Charges for Current Services | 19,425,325 | 22,820,017 | 17.5% |
| Other Revenues | 12,158,316 | 15,262,863 | 25.5% |
| Carry Forward/Restricted Balances | 15,619,549 | 16,429,756 | 5.2% |
| **Total Financing Sources** | **235,947,247** | **252,638,035** | 7.1% |

Mendocino County's largest revenue source is Aid From Other Governmental Agencies, which is revenue received from the state and federal governments. As noted in the table above and the chart below, 50% of the County's revenues are anticipated from the state/federal government for FY 2015-2016. Most of this revenue is restricted to specific health and human services and public safety programs or services. This category also includes a significant amount of transportation funds. These intergovernmental revenues are projected at over $126 million in FY 2015-2016.

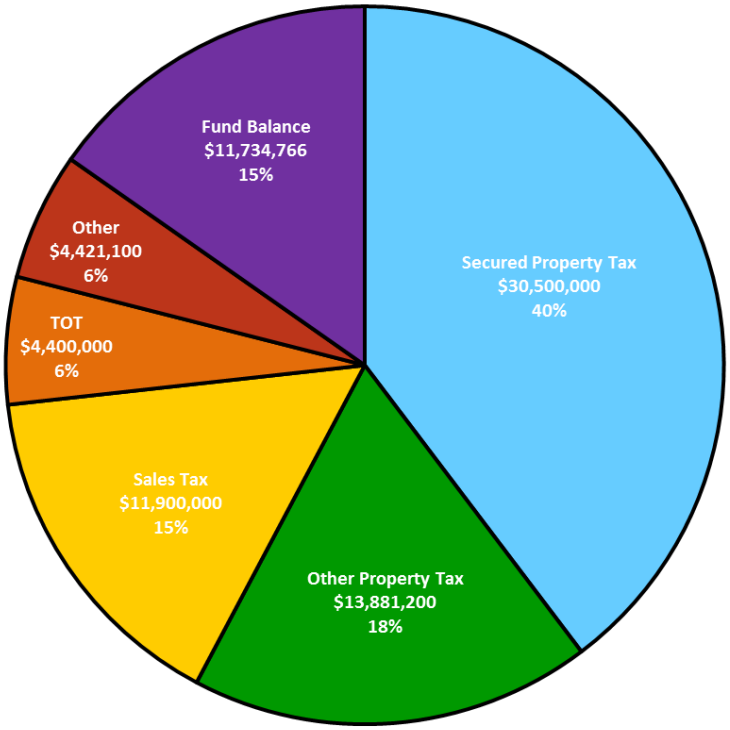
The second largest revenue source is Locally Derived Taxes. Tax revenues are generated mainly from the County's share of local property taxes. Total tax revenues are projected at approximately $67.9 million in FY 2015-2016. This represents an increase of 2.9% over the prior fiscal year.

Additional revenue sources include Charges for Current Services, such as probation drug testing fees and planning fees, which can only be used for specified costs; Use of Money and Property, which includes property and equipment rental and interest; Licenses and Permits, such as building permits and animal licenses; Fines, Forfeitures and Penalties; and Other Revenues, which do not fall into any of the other categories.

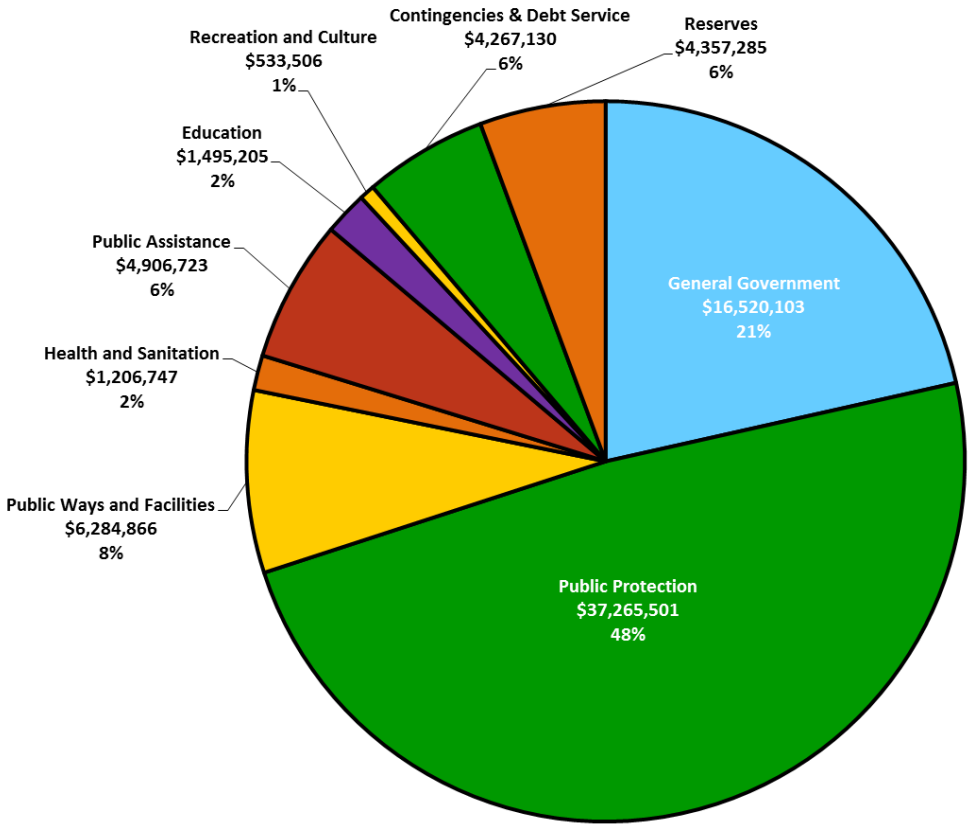



## DISCRETIONARY REVENUE AND APPROPRIATIONS

Discretionary revenue is unencumbered and undesignated revenue which has not been reserved for any special purpose, nor set aside for any specific program. It is not restricted by legal or contractual requirements. The FY 2015-2016 Final Budget includes discretionary revenue totaling $76,837,066. This revenue is mostly comprised of local property and sales tax revenues.



The chart below shows how the discretionary revenue totaling $76,837,066 will be spent in FY 2015-2016, and the amounts appropriated by functional area. Nearly half of discretionary revenue is appropriated to public safety.



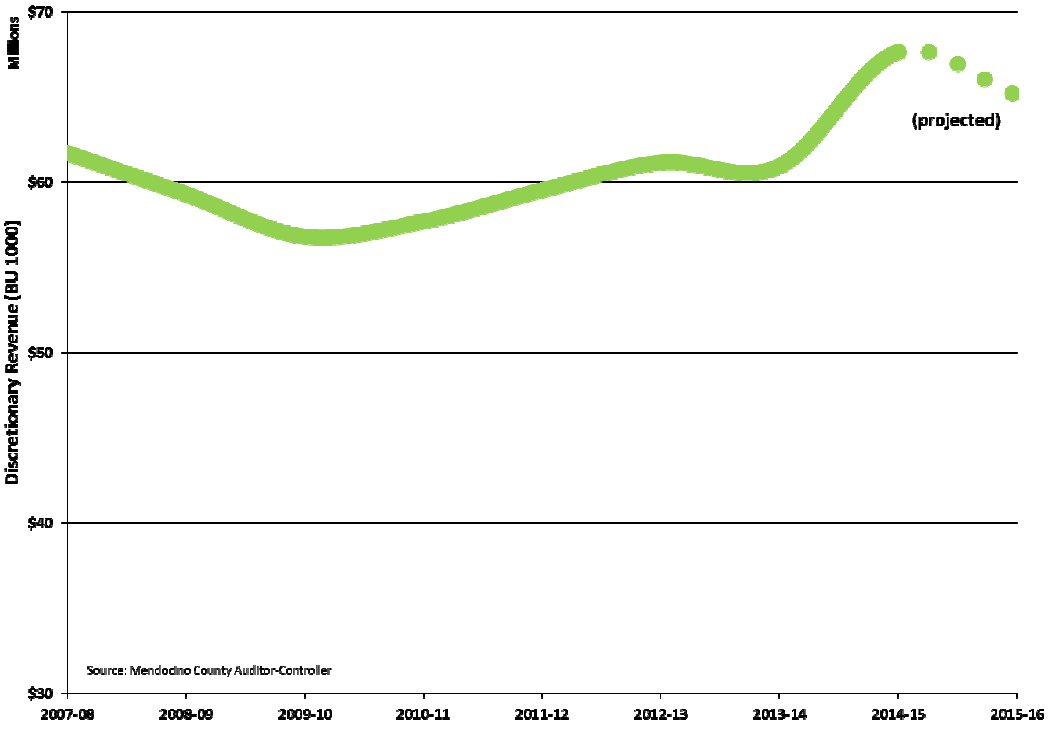
## REVENUE TRENDS

The following graphs depict major revenue trends, which provides us with past, present, and estimated future discretionary revenue levels. This information is used during development of the annual budget.

Budget Unit 1000 – Non Departmental Revenue

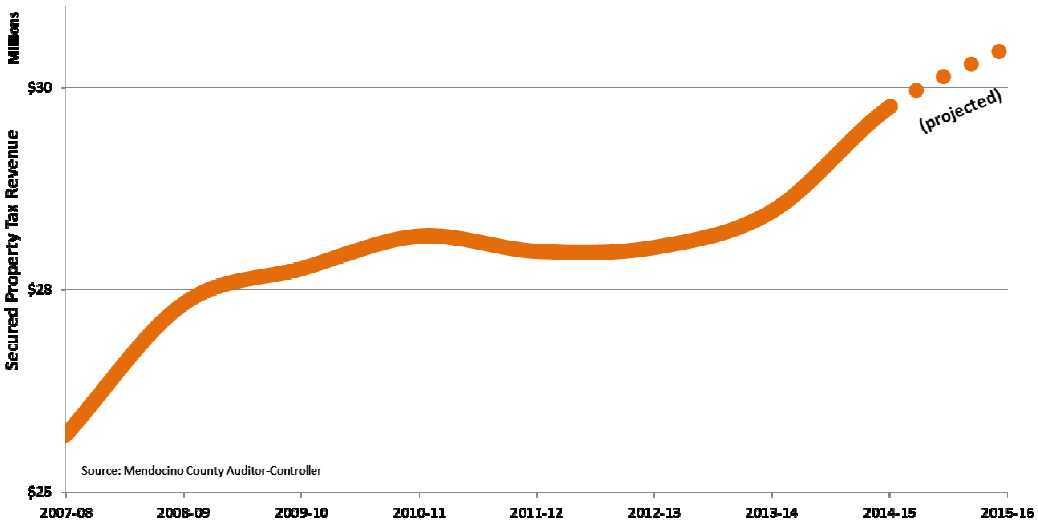
The County's Budget Unit (BU) 1000, Non-Departmental Revenue, is comprised of the preceding revenue categories and several others such as Tobacco Settlement funds and interest income. Together, the funds represented in BU 1000 compose the discretionary General Fund revenues for the County, and it is these revenues that the Board of Supervisors wields the highest degree of authority over.

In FY 2014-15, BU 1000 had total budgeted revenue of $62.5 million. The actual amount received was $67.6 million. The difference of approximately $5.1 million includes increases in property tax, increases in Room Occupancy Tax, Sales and Use Tax, variations in other revenue sources coming in slightly higher or lower than budgeted, but was primarily made up of one-time payment from the state for Pre-2004 Debt repayment of $2,678,496. Moving forward, it is anticipated that BU 1000 receipts will continue to increase at the same rate which is approximately 2% annually.



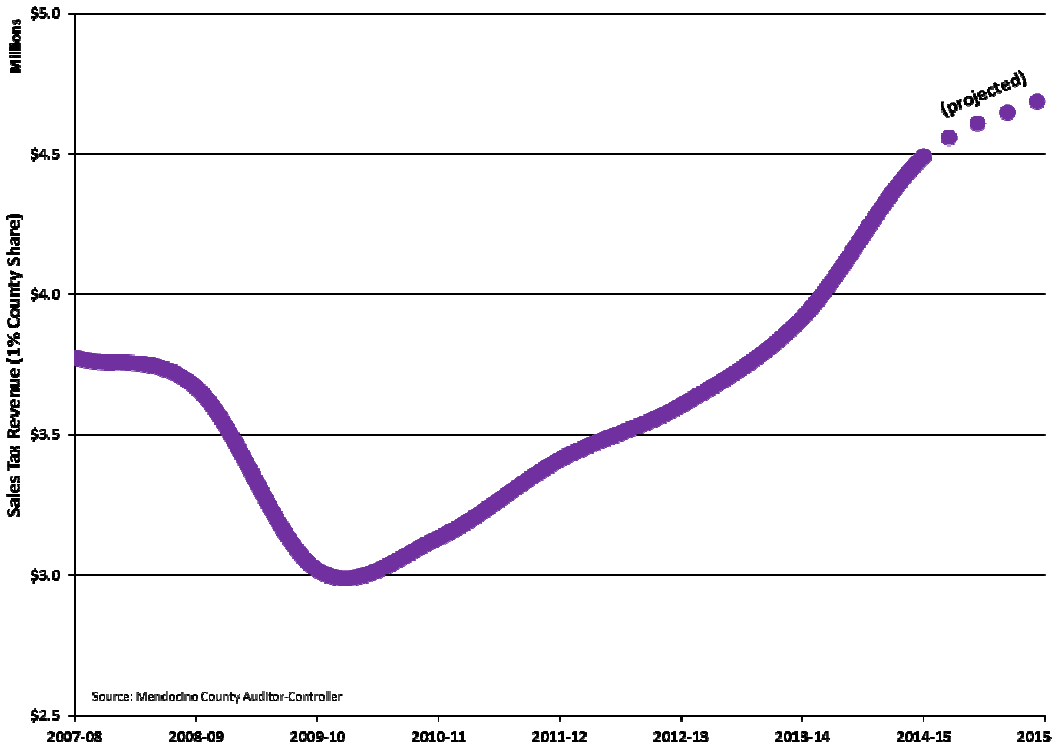
Current Secured Property Tax

The County's largest and most important revenue source comes from property taxes collected by the County Tax Collector. Mendocino County has seen minimal increases in property tax revenue since the Great Recession. The past year brought growth not seen in several years. FY 2015-2016 projections show the overall trend seen in the past five years continuing into the foreseeable future.



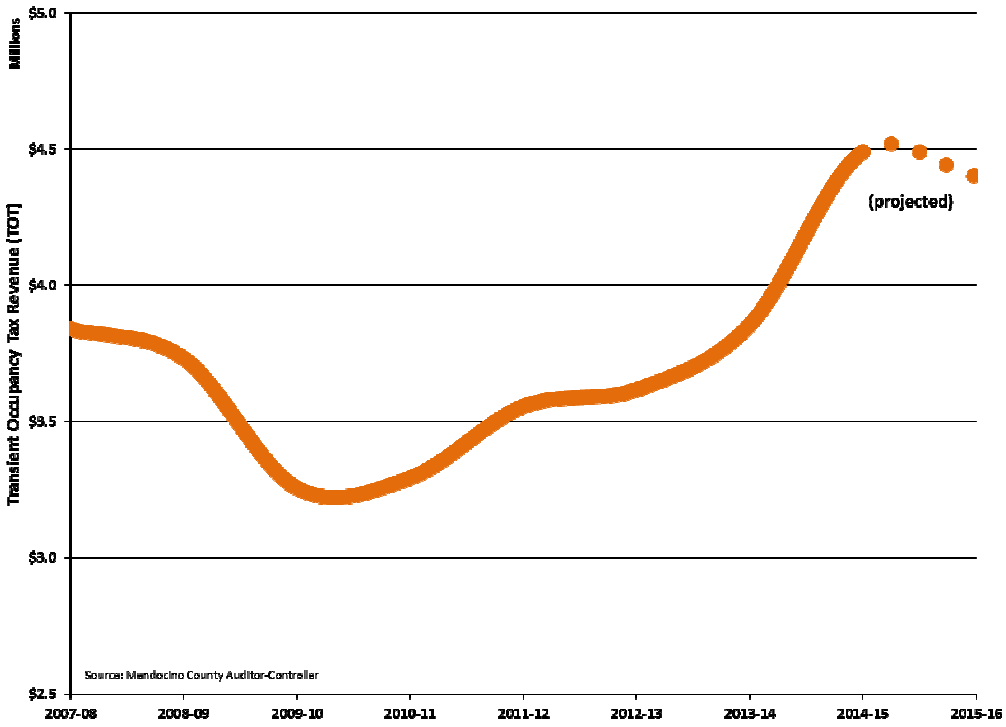

Sales and Use Tax

Sales tax revenue increased at a higher-than-budgeted rate over the past two fiscal years. This trend is expected to continue and the FY 2015-2016 sales tax has been budgeted accordingly.



Room Occupancy Tax

Room Occupancy Tax, also known as Transient Occupancy Tax or "TOT," is included in the tax calculation paid for room rentals, such as hotel rooms, in the unincorporated areas of Mendocino County. This revenue source is growing at a faster than expected rate due to the increased tourism activity in the County. The County continues to partner with local organizations and agencies to market our tourist destinations and is contributing $451,335 toward these efforts in FY 2015-2016. The spike shown in the chart below is due to one-time collections and a catch up in enforcement efforts by the County and the FY 2015-16 projections are actually somewhat below actual receipts from the prior year, but reflect a steady growth rate when averaged over the past five years.



**CAPITAL IMPROVEMENTS**

The FY 2015-2016 Final Budget includes $5,056,976 for capital improvement projects and deferred maintenance. The following page includes new projects funded in the FY 2015-2016 Final Budget.

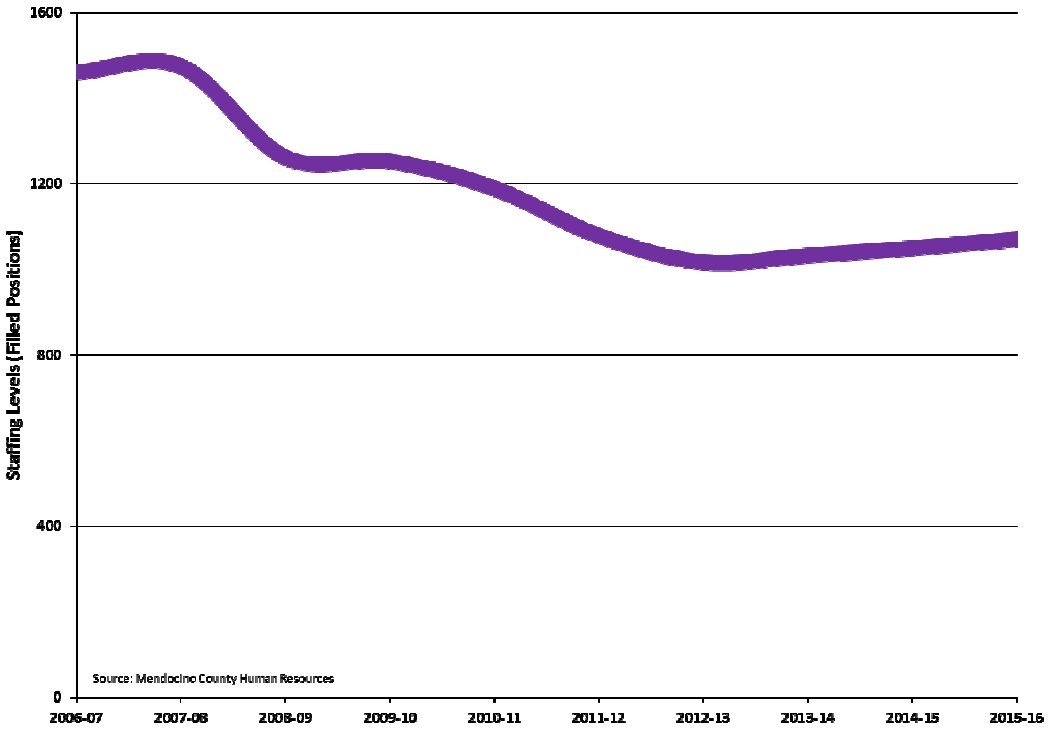
| Department/ Division | Project Description | Estimate | Funding Source |
|---|---|---|---|
| ADA Willits | Willits Veterans Hall accessibility modifications | $40,000 | GF |
| Admin Center Roof Replacement | Replace ageing roof to enhance work environment and prolong life of the facility | $1,250,000 | GF |
| County-wide | Deferred and preventative maintenance projects for all County-owned facilities | $250,000 | GF |
| DOT | Carry forward projects FY 14/15 | $75,500 | Non-GF |
| DOT | Repair Willits Road Yard crew trailer/office siding | $20,000 | GF |
| Executive Office | Admin. Center interior water damage repair and conference room upgrades | $38,253 | GF |
| HVAC Replacement | HVAC study for the retrofit and replacement of ageing HVAC systems with higher efficiency designs and units | $200,000 | GF |
| Museum | Lighting replacement and improvements to address safety concerns | $28,000 | GF |
| Museum | Electrical upgrade, repair and replacement | $20,000 | GF |
| Museum | Storage Trailer and Fencing | $47,935 | GF |
| Planning and Building Services | Carpet replacement to enhance acoustical environment – Fort Bragg facility | $15,000 | GF |
| Public Health Roof Replacement | Replace ageing roof to enhance work environment and prolong life of the facility | $870,000 | GF |
| Sheriff Jail/Kitchen | Expand Jail kitchen to expand freezer space | $80,000 | GF |
| Sheriff's Office | Install emergency power supply (generator) | $75,000 | GF |
| Sheriff's Office | Mendocino Substation | $125,000 | GF |
| UST Tank Remediation | Perform Underground Storage Fuel Tank remediation compliance at the Fort Bragg and Willits DOT yards | $100,000 | GF |
| HHSA | Carry forward projects from FY 14/15 | 369,000 | Non-GF |
| HHSA - Ukiah | Roof Projects: Social Services Modular and Veterans Services | $55,228 | GF |
| HHSA -- Ukiah | Ukiah Veterans Building Basement Repair | 45,000 | GF |
| HHSA - Fort Bragg | Electrical improvements to enhance the critical use of computers, phone equipment, and access control systems for program services - Social Services/Fort Bragg Avila Center | $69,000 | Non-GF |
| HHSA - Ukiah | Construct additional mandatory records storage in Family and Children's Services - Ukiah Building Nos. 54 and 66 | $30,000 | Non-GF |
| HHSA - Ukiah | Remodel office space in order to accommodate eligibility workers –Ukiah Building No. 66 | $25,000 | Non-GF |
| HHSA - Ukiah | Window tinting in order to address heat and sun exposure issues – Ukiah Social Services (multiple locations) | $12,000 | Non-GF |

| | | | |
|---|---|---|---|
| HHSA - Ukiah | Roof repairs - Ukiah South Yokayo Building No. 41 | $200,000 | Non-GF |
| HHSA - Ukiah | Seal/slurry and stripe parking lot – Ukiah Yokayo Campus Building Nos. 41, 51, 54, and 66 | $60,000 | Non-GF |
| HHSA - Willits | Signage upgrade and replacement to reflect current service locations and identify designated client parking - Willits WISC Building | $9,000 | Non-GF |
| HHSA -Ukiah | Upgrade the Hirsch security system to meet mandatory confidentiality and privacy requirements - Ukiah Buildings | $25,000 | Non-GF |
| HHSA – Fort Bragg | Avila Records Center | $15,500 | Non-GF |
| HHSA | Restroom remodel | $18,000 | Non-GF |
| HHSA | Re-paint lobby | $15,000 | Non-GF |
| HHSA | Fiscal Roof Repair | $60,000 | Non-GF |
| HHSA | CPS roof repair | $350,000 | Non-GF |
| HHSA | WISC parking lot | $200,000 | Non-GF |
| Library | Carry forward projects FY 14/15 | $6,560 | Non-GF |
| Library - Fort Bragg | Window replacement (various locations) due to leaking | $8,000 | Non-GF |
| Library - Fort Bragg | Remodel book drop closet to improve operability | $2,500 | Non-GF |
| Library - Fort Bragg | Install baffles to improve the poor acoustical qualities in the main room of library | $15,000 | Non-GF |
| Library - Ukiah | Remodel the interior to accommodate an expanded teen area; address apparent roof leaks and/or condensation issues | $20,000 | Non-GF |
| Library - Willits | Enhance the exterior building lighting to address safety concerns | $7,500 | Non-GF |
| DOT | Road Yard | $205,000 | Non-GF |
| **Total Departmental Requests:** | | | **$5,056,976** |
| **Total General Fund:** | | | **$3,259,416** |
| **Total Non-General Fund** | | | **$1,797,560** |

## STAFFING LEVELS

During the FY 2015-2016 Final Budget hearing, the Board of Supervisors approved staffing adjustments as recommended by the Executive Office. A complete listing of the approved staffing adjustments is included in the Position Allocation Table section of this document.

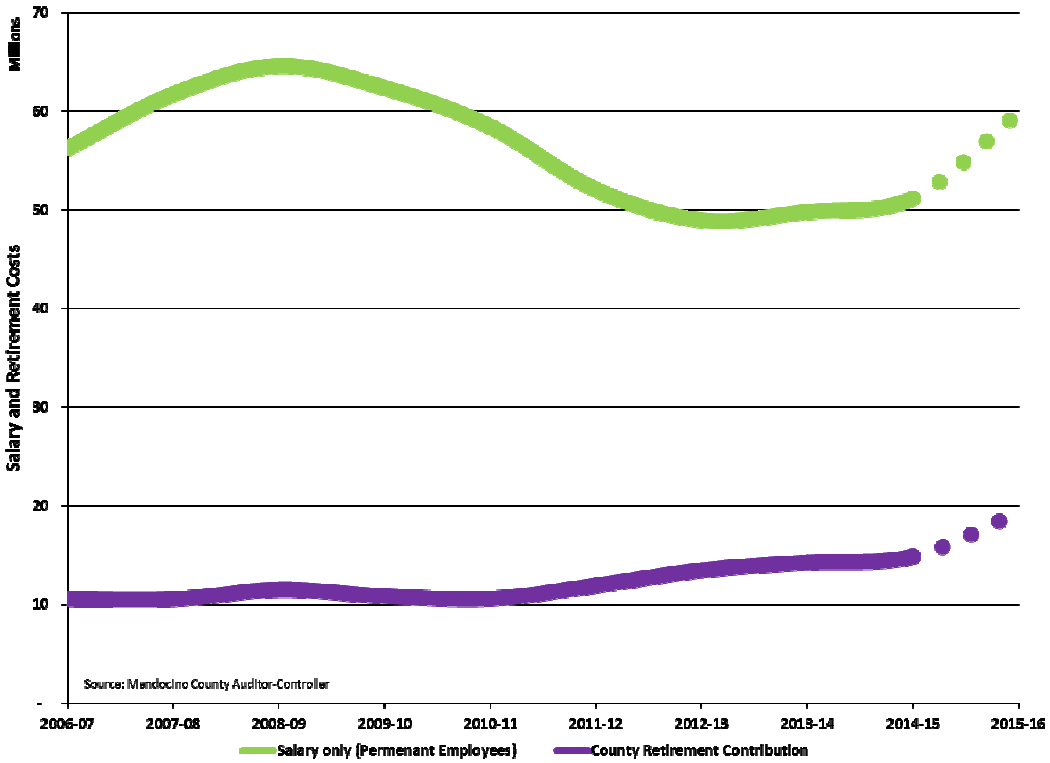
Historic staffing levels represented in the graph below reflect the number of allocated, filled positions as of the final pay period in the prior fiscal year. Since FY 2008-2009, staffing levels have declined as the County made adjustments in order to maintain services while lowering costs due to the Great Recession. Recent increases in staffing levels can be attributed to Public Safety positions as a result of the implementation of Public Safety Realignment (AB109), positions that were in the hiring process but not yet filled at the time of the report, and positions approved in the prior year final budget.




## RETIREMENT COSTS

The following graph depicts the increase in retirement costs to the County over the same period of time covered by the staffing level graph above. Although the implementation of the Public Employee's Pension Reform Act (PEPRA) assisted in stabilizing retirement costs in FY 2013-14, rates increased significantly in FY 2015-16 due to the Board of Retirement's recent approval of a one half percent decrease to the current assumed investment rate of return. More information on this major change affecting the County's cost of retirement benefits is located in the "Items of Interest and Concern" section of the Executive Summary.

It is important to note that the dotted lines in the chart below are budgeted amounts, which are much higher than actual numbers. The step increase in salary costs is due in part to recent labor agreements, but is largely due to funded positions that are often vacant throughout the year due to the large size of the County organization. The chart in the FY 2014-15 Final Budget book showed a similar "budgeted" increase in costs, but as you can see the actual increase was minimal.




## RECENT ACCOMPLISHMENTS

Increasing the General Fund Reserve Balance

Over the past decade, the County's General Fund Reserve levels have been consistently under-funded and were even drawn down to zero during FY 2010-2011. Throughout this period of time the County never achieved its own Board-directed level of reserves. Nationally accepted standards call for a reserve level between 8 and 15 percent of the General Fund, yet, the County had less than 2% across the entire General Fund when it was needed most. Since the end of FY 2010-2011, the County has placed one-time, unanticipated revenue into the General Reserve at the close of each fiscal year. At the end of FY 2013-2014, we were able to add $1,239,492 bringing the current balance to $10,030,000, meeting our objective of a $10 million General Fund Reserve set by the Board of Supervisors in County Policy No. 32, "General Reserve and Contingencies." Due to a higher than anticipated level of one-time funding, additional increases were included in this budget to bring the total General Reserve balance to $11.5 million. Having an adequate General Reserve is extremely important in the event of an emergency, for unanticipated costs, or should another state or federal financial crisis such as the recent Great Recession occur.

Credit Stabilization and Recovery

Another important accomplishment over the past several years is the continued County credit stabilization and recovery as noted in the 2014 Fitch Report: Mendocino County Outlook Revised to Stable from Positive.

## ITEMS OF INTEREST AND CONCERN

The County's pension obligations continue to rise and be a cause of concern. While the County continues to meet current obligations, addressing unfunded liabilities needs to be addressed. This is not a unique concern for Mendocino County, but one impacting the overwhelming majority of municipalities in California and across the nation. The current budget includes $3.65 million in a Pension Gap Reserve to protect against and smooth future rate increases in contribution rates. Pension reform is already impacting the County workforce and will continue to bring down pension costs. Nearly 30% of the County workforce falls under new state requirements for pensions, driving down future costs.

The new actuarial report on the system will be received in the next few months and once it is received the Board will determine how to best manage any financial impact in FY 16-17.

Public Safety Realignment and the recent passage of Proposition 47 reducing the classification of most nonviolent crimes from a felony to a misdemeanor, and how that will affect us locally, is also a major concern.

New state mandated requirements for priority water basins in California bring the need to develop a Groundwater Sustainability Agency for the Ukiah Valley. This effort calls for continued collaboration of local agencies in the development of a plan. This budget includes $150,000 toward the development of that plan which will require a long concerted effort by the Mendocino County Water Agency over the next two years to complete.

There continues to be concern over the cost of providing mandated mental health services to the community. While actual service delivery is improved over the past several years, significant resources are dedicated to identifying ways of improving the claiming process and better managing the system. A review and report of the mental health system is currently underway and a report to the Board, complete with recommendations for improvement, will be presented in January.

Marijuana contributes a significant amount to Mendocino County's economy. This amount is unknown, but is further impacted by new state regulation of the medical marijuana industry. The complete regulation has not yet been written, but will pose additional responsibility on County government for permitting and enforcement. The County expects to adopt a new ordinance of local control in the first half of 2016. Additional resources may need to be allocated to a variety of County departments such as the Agriculture Commissioner, Environmental Health, Public Health, and some public safety departments. This will be a big change as the permitting and enforcement is largely transitioned from a public safety issue to a public policy issue. Many of the impacts are still unknown, but the impacts will be potentially compounded is marijuana is legalized for recreational use in 2016, as is largely anticipated.

As in prior years, continual monitoring of the State and Federal budgets during FY 2015-2016 will be key in maintaining the ground we have gained since the Great Recession. In doing so, we will be able to plan and take strategic action instead of having emergency reactions should the economy take a downward turn.

## GOALS FOR FY 2015–2016 AND BEYOND

### County Infrastructure

Many projects that are identified in the Capital Improvement Plan (CIP) have been funded in FY 2015-2016. With the hiring of Project Managers in FY 2013-2014, we are seeing improvements in the management of capital projects. Having these staff dedicated to the management of the large number of capital projects has improved the day-to-day oversight and timeframes for project completion. The re-organization of the General Services Agency into a division of the Executive Office has also resulted in increased operational efficiency, and a higher level of oversight and accountability. Substantial progress must still be made to perform capital maintenance in order to maintain existing County infrastructure, and to complete new projects identified as priorities.

### General Reserve

In accordance with Board direction and County Policy No. 32, "General Reserve and Contingencies", we will continue to build our General Fund Reserve with one-time, unanticipated revenue to maintain a minimum balance of 6.35% of the General Fund.

### Local Economy

The County will continue to look for opportunities for economic growth, continue to develop policies to support local businesses and community-based services, identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County. In FY 2013-2014, the County prioritized efforts to develop a tax sharing agreement with

the City of Ukiah. Much progress has been made and we anticipate the implementation of a mutually acceptable tax sharing agreement in FY 2015-2016.

Core Services

We will continue to support core services such as public safety and public health.

Succession Planning

We will continue to work with our Department Heads and Expanded Leadership Team to develop departmental and county-wide succession plans.

System Sustainability

We will continue to focus on debt mitigation and elimination, and to look beyond a 12-month horizon.

## LONG TERM PLANNING

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on succession planning, employee training, and leadership.

The Mendocino County Board of Supervisors has periodic goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is to add to our long-term planning goals that are the basis for future budget development and County operations.

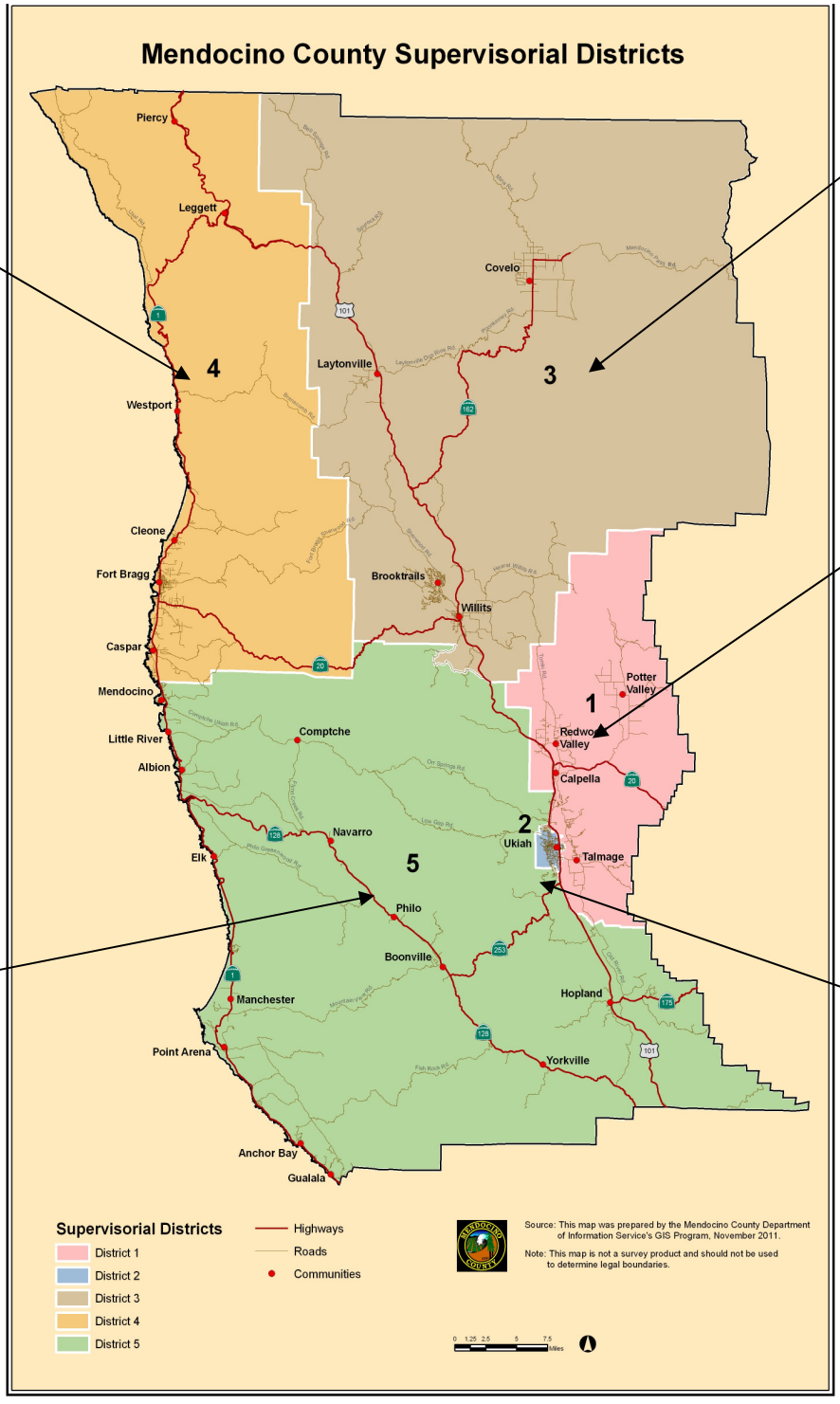
## CONCLUSION

As in prior fiscal years, our largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. With careful planning and oversight, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. We will continue to prioritize core services such as public safety and health services and look for new ways of doing business to lower costs. We will monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. While our revenues continue to grow at a steady rate, we must remember that the cost of doing business continues to rise at the same time. Working together with our dedicated Department Heads and staff, and with diligent oversight and planning, we can be assured the future of the County is looking brighter as long as we continue to live within our means.

# MENDOCINO COUNTY BOARD OF SUPERVISORS



**SUPERVISOR GJERDE**
4th District Supervisor
(707) 463-4221
gjerde@co.mendocino.ca.us

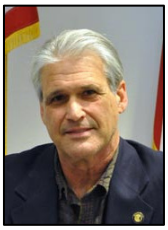





**SUPERVISOR WOODHOUSE**
3rd District Supervisor
(707) 463-4221
woodhouse@co.mendocino.ca.us



**SUPERVISOR BROWN**
1st District Supervisor
(707) 463-4221
browncj@co.mendocino.ca.us



**SUPERVISOR HAMBURG**
5th District Supervisor
(707) 463-4221
hamburgd@co.mendocino.ca.us



**SUPERVISOR MCCOWEN**
2nd District Supervisor
(707) 463-4221
mccowen@co.mendocino.ca.us

**COUNTY ADMINISTRATION CENTER • 501 LOW GAP ROAD • ROOM 1010 • UKIAH, CALIFORNIA 95482**
**TELEPHONE: (707) 463-4221 • FAX: (707) 463-7237 • BOS@CO.MENDOCINO.CA.US • WWW.CO.MENDOCINO.CA.US/BOS**

**COUNTY OF MENDOCINO** **BOARD OF SUPERVISORS**

# MISSION STATEMENT

The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County.

The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

***Goals to achieve our Mission Statement:***

♦ To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.

♦ To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.

♦ To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.

♦ To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.

♦ To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long term economic viability of the County and its citizens.

**Adopted August 19, 1999**

By the Mendocino County Board of Supervisors

# COUNTY OF MENDOCINO

# OVERVIEW

**CARMEL J. ANGELO**
Chief Executive Officer
Clerk of the Board

## EXPERIENCE MENDOCINO COUNTY WILDERNESS - WAVES - WINERIES

Mendocino County is located about 100 miles north of San Francisco and is bordered by Sonoma County to the south, Humboldt County to the north, Lake County to the east and the Pacific Ocean to the west. The County has a population of approximately 90,000 with about 16,000 people living in Ukiah, the largest city and the County seat. Mendocino County encompasses an area of over two million acres or approximately 3,500 square miles and is known for its redwood forests, rugged coastline, picturesque villages and award winning wineries. There are seven parks located throughout the County – each with its own "personality", showcasing a different facet of Mendocino County's wealth of natural resources. In addition, Ukiah has recently added a Skateboard Park and Dog Park. Residents and visitors enjoy camping, fishing and water sports at Lake Mendocino and Lake Pillsbury as well as throughout the coastal areas of Mendocino County. Combining the best of the outdoors with the finest aspects of living well, Mendocino County embodies the very best that California and Mother Nature have to offer.

## COUNTY STRUCTURE

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, and a museum.

## AGRICULTURAL PRODUCTION

| Million Dollar Crops | |
|---|---|
| Wine Grapes | $93,691,300 |
| Timber | $74,980,000 |
| Cattle & Calves | $13,245,800 |
| Bartlett Pears | $10,003,800 |
| Milk | $4,636,900 |
| Pasture | $4,399,600 |
| Nursery | $1,380,000 |
| Source: Mendocino County Crop Report 2014 | |





| Commercial Fish Catch | | |
|---|---|---|
| Commodity | Total LBS | Total Value |
| Salmon, Chinook | 1,036,674 | $5,118,564 |
| Sea Urchin, Red | 3,596,047 | 5,118,564 |
| Crab, Dungeness | 3,596,047 | 2,273,703 |
| Sablefish | 810,222 | 1,912,219 |
| Sole, Petrale | 358,698 | 498,761 |
| Sole, Dover | 1,023,204 | 498,761 |
| Rockfish, Chilipepper | 319,861 | 218,044 |
| Thornyhead, Longspine | 470,626 | 189,641 |
| Thornyhead, Shortspine | 153,142 | 157,270 |
| Lingcod | 35,713 | 68,417 |
| Micellaneous | 516,159 | 441,730 |
| Totals | 8,857,427 | $14,356,515 |

Source: Mendocino County 2014 Crop Report



**ORGANIC ACRES**

| CROPS | ACRES |
|---|---|
| Wine grapes | 4,083 |
| Fruits & Nuts | 323 |
| Vegetables | 54 |
| Herbs | 17 |
| Pasture/Forage/Grain | 15,324 |
| Nursery & Cut Flowers | 6 |
| TOTAL | 19,807 |

Source: Mendocino County 2014 Crop Report

**MENDOCINO COUNTY'S MAJOR TAXPAYERS AND EMPLOYMENT BY INDUSTRY**

| COUNTY OF MENDOCINO | | | |
|---|---|---|---|
| **PRINCIPAL TAXPAYERS FOR THE FISCAL YEAR ENDING JUNE 30, 2015** | | | |
| **Owner** | **Type of Business** | **Total Tax Assessed** | **% of Total** |
| PACIFIC GAS & ELECTRIC CO. | UTILITY | $2,404,589 | 2.01% |
| V C T USA, INC. | VINEYARD / WINERY | 597,178 | 0.50% |
| MENDOCINO FOREST PRODUCTS CO. | MANUFACTURING / SAWMILL | 595,451 | 0.50% |
| MENDOCINO REDWOOD COMPANY LLC | MANUFACTURING / SAWMILL | 408,782 | 0.34% |
| GEORGIA PACIFIC CORPORATION | INDUSTRIAL SITE | 355,457 | 0.30% |
| PACIFIC BELL TELEPHONE CO. | COMMUNICATION | 355,427 | 0.30% |
| WATERFOWL WINE COMPANY | VINEYARD / WINERY | 252,764 | 0.21% |
| PEAR ORCHARD ASSOCIATES | SHOPPING CENTER | 209,499 | 0.17% |
| HERITAGE WINE, LLC | VINEYARD / WINERY | 198,884 | 0.17% |
| HAWTHORNE TIMBER COMPANY | TIMBERLAND | 198,823 | 0.17% |
| AT&T COMMUNICATIONS INC. | COMMUNICATION | 192,027 | 0.16% |
| SAFEWAY, INC. | GROCERY | 171,185 | 0.14% |
| SENIOR HOUSING ASSOCIATES XI 6 | SENIOR HOUSING | 153,895 | 0.13% |
| THURSTON, DENNIS J. & CAROL A. TTEE | AUTO DEALERSHIPS | 148,823 | 0.12% |
| SAVINGS BANK BUILDING CORPORATION | BANK | 140,228 | 0.12% |
| The CONSERVATION FUND | TIMBERLAND | 130,591 | 0.11% |
| ROSE, LYNETTE CARROLL TTEE | INVESTMENT PROPERTIES | 123,351 | 0.10% |
| SONOMA COUNTY LAND COMPANY INC | SHOPPING CENTER | 123,244 | 0.10% |
| CPP UC LLC | SHOPPING CENTER | 123,118 | 0.10% |
| PAULI, WILLIAM C. & JANET KF TTEE | VINEYARDS | 122,502 | 0.10% |
| **TOTAL** | | **$7,005,819** | **5.32%** |

Source: County of Mendocino Treasurer/Tax Collector




| Top 10 Employment by Industry (Top 10) | | |
|---|---|---|
| **Employer Category** | **Average Annual Employment** | **% of County Employment** |
| Government | 6,950 | 20.78% |
| Education and Health Services | 6,160 | 18.42% |
| Leisure & Hospitality | 4,570 | 13.66% |
| Retail Trade | 4,450 | 13.30% |
| Manufacturing | 2,620 | 7.83% |
| Total Farm | 1,770 | 5.29% |
| Professional and Business Services | 1,650 | 4.93% |
| Construction | 1,070 | 3.20% |
| Financial Activities | 1,040 | 3.11% |
| Wholesale Trade | 920 | 2.75% |

Source: State of California, Employment Development Department August 2015 (unadjusted)

**COUNTY AND CITY POPULATION LEVELS**

| US Census Bureau Quick Facts | Mendocino County | California |
|---|---|---|
| Population, 2014 estimate | 87,869 | 38,802,500 |
| Population, 2010 (April 1) estimates base | 87,840 | 37,254,503 |
| Percent change, April 4, 2010 to July 1, 2014 | 0.033% | 4.2% |
| Persons under 5 years, percent, 2014 | 6.2% | 6.5% |
| Persons under 18 years, percent, 2014 | 21.9% | 23.6% |
| Persons 65 years and over, percent, 2014 | 18.9% | 12.9% |

| US Census Bureau Quick Facts | City of Ukiah |
|---|---|
| Population, 2014 estimate | 15,977 |
| Population, 2010 (April 1) estimates base | 16,075 |
| Percent change, April 4, 2010 - July 1, 2014 | -0.6% |
| Persons under 5 years, percent, 2010 | 7.30% |
| Persons under 18 years, percent, 2010 | 24.80% |
| Persons 65 years and over, percent, 2010 | 14.50% |






| US Census Bureau Quick Facts | City of Fort Bragg |
|---|---|
| Population, 2014 estimate | 7,302 |
| Population, 2010 (April 1) estimates base | 7,273 |
| Percent change, April 4, 2010 - July 1, 2014 | 0.4% |
| Persons under 5 years, percent, 2010 | 7.40% |
| Persons under 18 years, percent, 2010 | 24.70% |
| Persons 65 years and over, percent, 2010 | 13.70% |

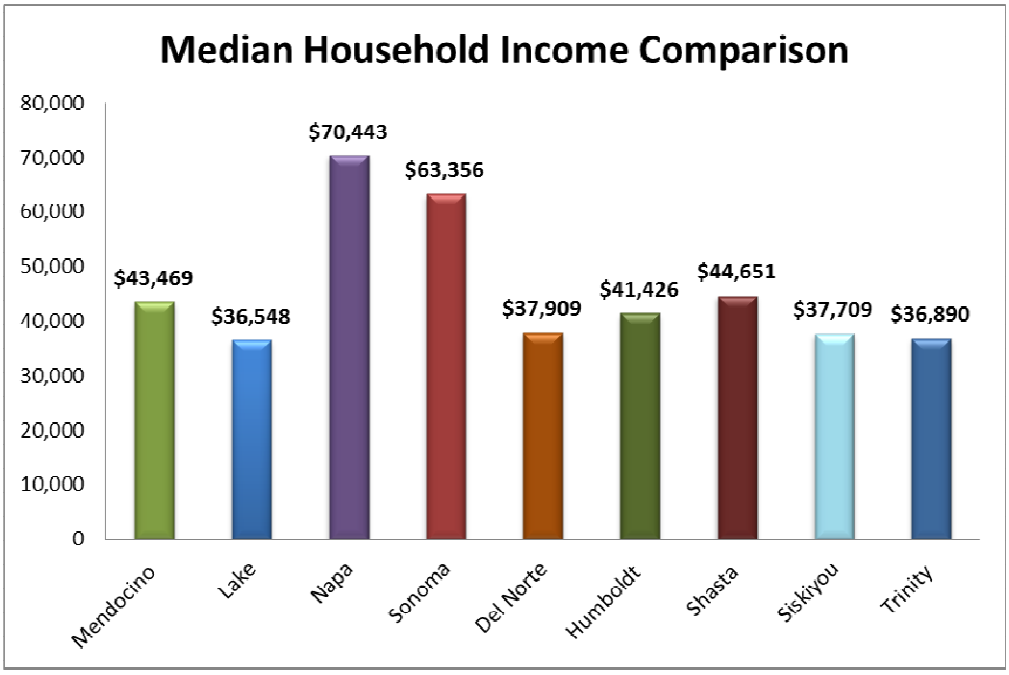
| United States Census Bureau | City of Point Arena |
|---|---|
| Population, 2014 estimate | 453 |
| Population, 2010 estimate | 449 |





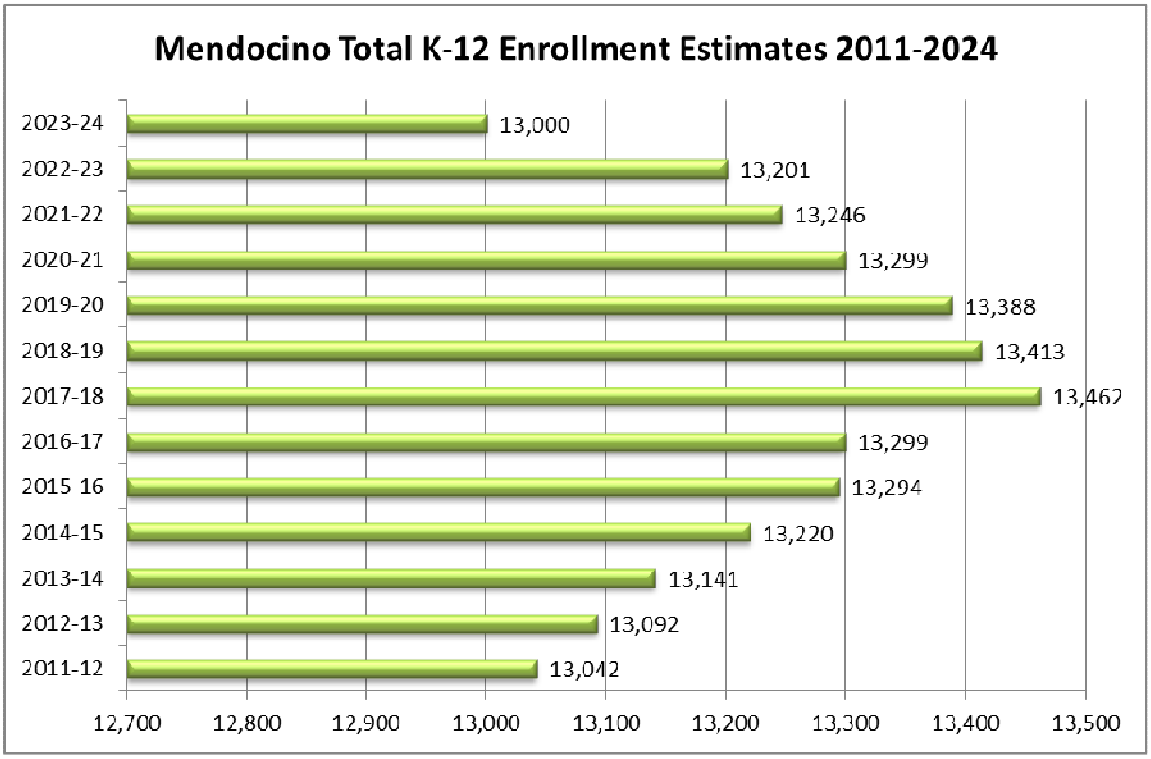

| United States Census Bureau | City of Willits |
|---|---|
| Population, 2014 estimate | 4,861 |
| Population, 2010 estimate | 4,883 |

**REGIONAL MEDIAN HOUSEHOLD INCOME COMPARISON**



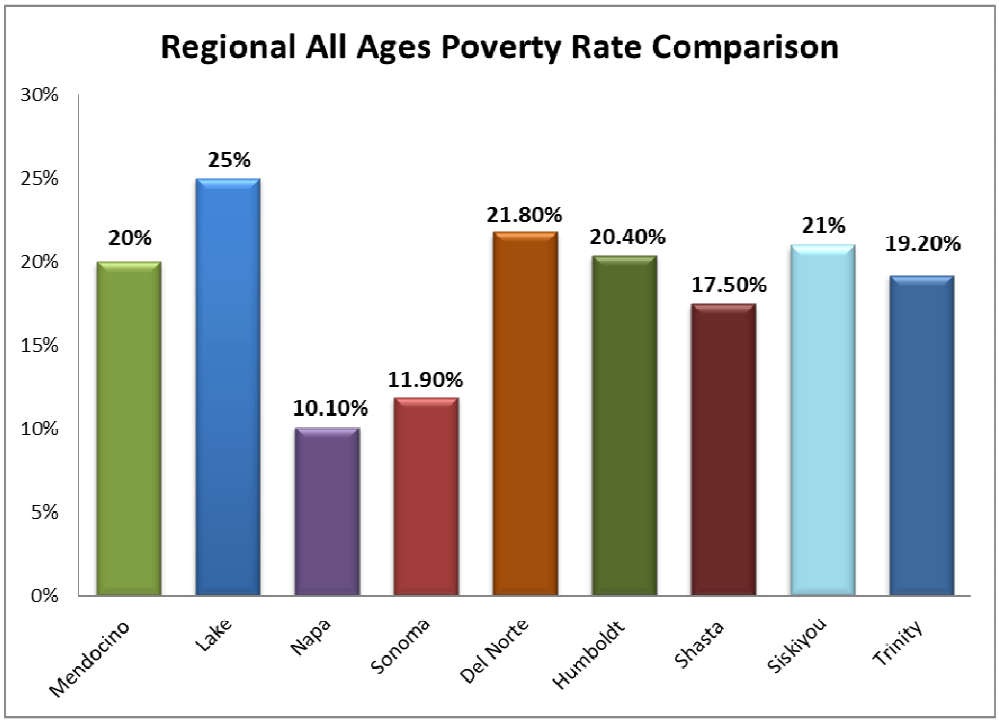

Source: U. S. Census Bureau, American Community Survey 2013

**MENDOCINO COUNTY K -12 SCHOOL ENROLLMENT**



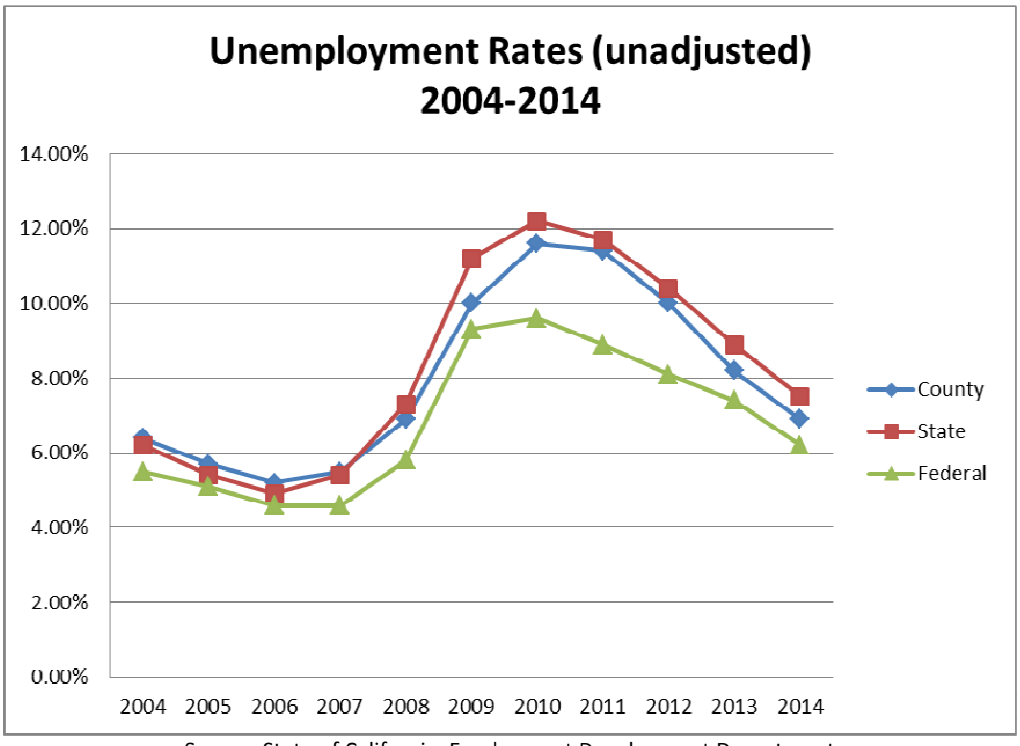

Source: California Department of Finance, Demographic Research Unit, December 2014

**REGIONAL POVERTY RATES**

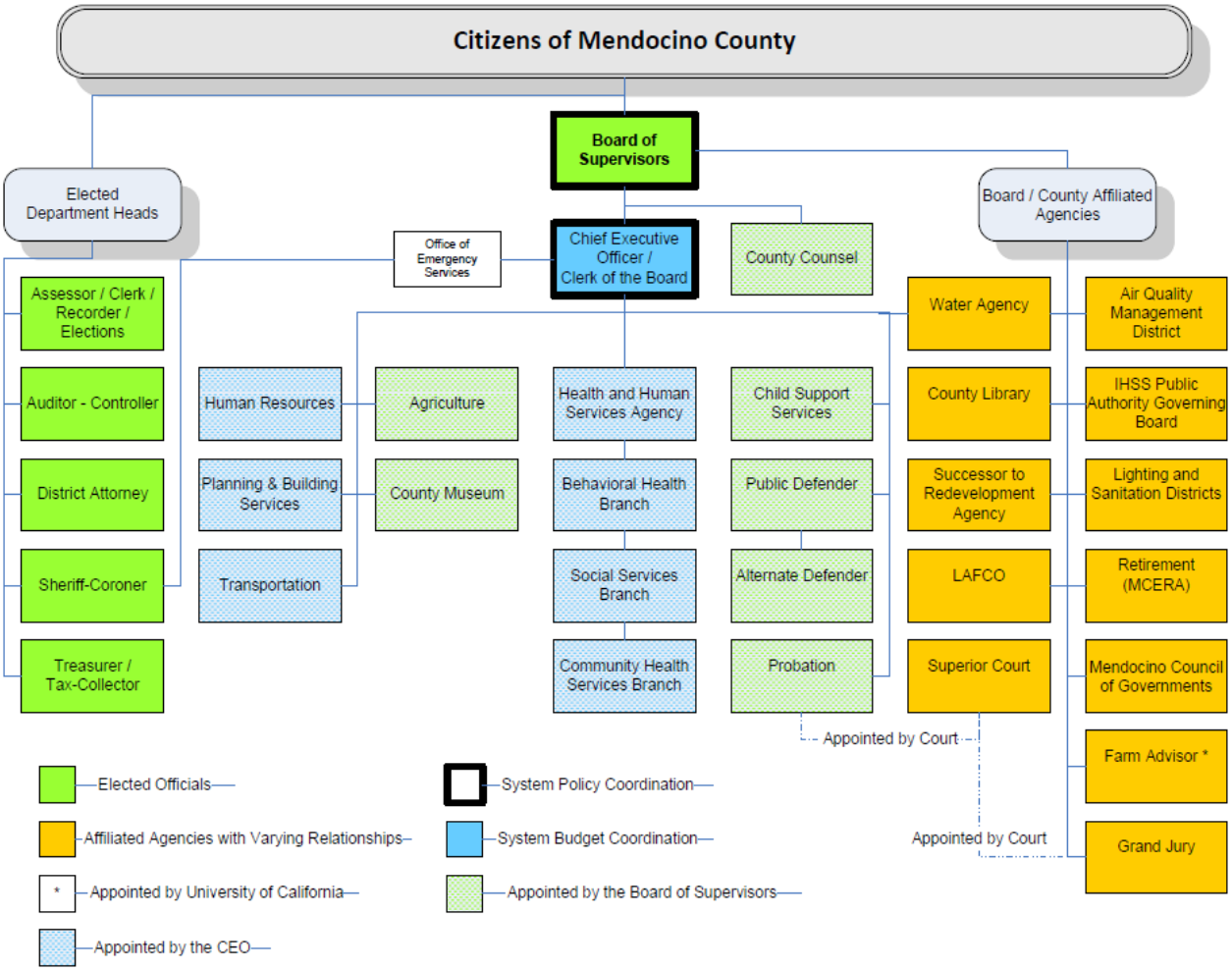



Source: U. S. Census Bureau, American Community Survey 2013

**HISTORICAL UNEMPLOYMENT RATE**




Source: State of California, Employment Development Department
United States Department of Labor, Bureau of Labor Statistics


Citizens of Mendocino County
Board of Supervisors
Elected Department Heads
Board / County Affiliated Agencies
Office of Emergency Services
Chief Executive Officer / Clerk of the Board
County Counsel
Assessor / Clerk / Recorder / Elections
Auditor - Controller
District Attorney
Sheriff-Coroner
Treasurer / Tax-Collector
Human Resources
Planning & Building Services
Transportation
Agriculture
County Museum
Health and Human Services Agency
Behavioral Health Branch
Social Services Branch
Community Health Services Branch
Child Support Services
Public Defender
Alternate Defender
Probation
Water Agency
County Library
Successor to Redevelopment Agency
LAFCO
Superior Court
Air Quality Management District
IHSS Public Authority Governing Board
Lighting and Sanitation Districts
Retirement (MCERA)
Mendocino Council of Governments
Farm Advisor *
Grand Jury
Appointed by Court
Appointed by Court
Elected Officials
Affiliated Agencies with Varying Relationships
* Appointed by University of California
Appointed by the CEO
System Policy Coordination
System Budget Coordination
Appointed by the Board of Supervisors

# Mendocino County Officials

## ELECTED OFFICIALS

| Office | Name | Telephone Number |
|---|---|---|
| Supervisors | | |
| 1st District | Carre Brown, *Chair* | (707) 463-4221 |
| 2nd District | John McCowen | (707) 463-4221 |
| 3rd District | Tom Woodhouse | (707) 463-4221 |
| 4th District | Dan Gjerde, *Vice-Chair* | (707) 463-4221 |
| 5th District | Dan Hamburg | (707) 463-4221 |
| Assessor-Clerk-Recorder | Susan Ranochak | (707) 463-4376 |
| Auditor-Controller | Lloyd Weer | (707) 463-4388 |
| District Attorney | C. David Eyster | (707) 463-4211 |
| Sheriff-Coroner | Thomas D. Allman | (707) 463-4411 |
| Treasurer-Tax Collector | Shari Schapmire | (707) 234-6875 |

## APPOINTED OFFICIALS

| Department | Name | Telephone Number |
|---|---|---|
| Agriculture | Chuck Morse | (707) 463-4208 |
| Air Quality Management District | Robert Scaglione | (707) 463-4354 |
| Executive Office | Carmel J. Angelo | (707) 463-4441 |
| Child Support Services | Bruce Mordhorst | (866) 901-3212 |
| County Counsel | Katharine L. Elliott, *Acting* | (707) 234-6885 |
| Farm Advisor | Greg Giusti | (707) 463-4495 |
| Library | Wallace Clark | (707) 467-2590 |
| Museum | Alison Glassey | (707) 459-2736 |
| Health and Human Services Agency | Stacey Cryer | (707) 472-2333 |
| Human Resources Department | Heidi Dunham | (707) 234-6600 |
| Planning and Building Services | Steve Dunnicliff | (707) 234-6650 |
| Probation Department | Albert “Buck” Ganter | (707) 234-6910 |
| Public Defender | Linda Thompson | (707) 234-6950 |
| Transportation Department | Howard Dashiell | (707) 463-4363 |

# Mendocino County ~ Employee Benefits

**Health Insurance** – Regular employees working 64 hours or more per pay period (and their qualifying dependents) are eligible for health insurance coverage; including medical, dental & vision insurance (75% of annual premium paid by County and 25% paid by the employee). Employees working less than 64 hours per pay period with a minimum of 16 hours per pay period are also eligible to participate in the Health Plan with the County/employee paid premium rate pro-rated based on the number of hours worked. Those employees enrolled in the County's Health Plan are also eligible to participate in the County's Wellness & Employee Assistance Programs, and receive Accidental Death & Dismemberment (AD&D) and term life benefits. Supplemental coverage available includes voluntary life, AD&D, auto, home & pet insurance and retirement & financial planning resources.

**Sick Leave** – Regular employees are eligible for sick leave at the accrual rate of 4.616 hours per pay period for full-time employees and on a pro-rated basis for part-time employees working 20 or more hours per week. Part-time employees working less than 20 hours per week and extra-help employees receive up to 24 hours/3 days paid sick leave in accordance with AB 1522.

**Vacation** – Employees working 3 years or less receive up to 10 days of paid vacation per year; maximum accrual of 240 hours. Employees working 8 years or less receive up to 15 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15 years or less receive up to 20 days of paid vacation per year; maximum accrual of 320 hours. Employees working 15+ years receive up to 25 days of paid vacation per year; maximum accrual of 400 hours. Part-time employees receive vacation on a pro-rated basis.

**Holiday** – Employees occupying a permanent full-time or permanent part-time position receive regular pay for 11 holidays.

**Personal Leave** – Employees receive paid personal time off ranging from 24 to 48 hours based on the employee's bargaining unit agreement.

**Bereavement** – Employees who suffer a death in their immediate family may be allowed to be absent with pay for up to 24 non-consecutive work hours to be used within thirty (30) calendar days of the death.

**Catastrophic Leave** – Employees may receive catastrophic leave which is funded through donations of compensatory leave hours (such as vacation and designated holiday leave hours) from employees. In order to qualify, the paid leave must be due to verifiable, long-term catastrophic illness or injury which clearly disables the employee, the employee's spouse, parent, or child.

**Retirement** – County employee retirement benefits are administered by the Mendocino County Employees' Retirement Association which is a Public Retirement system governed by the County Employees Retirement Law Act of 1937. Benefits offered are as follows: General Members 2% @ 57 or 2.5% @ 67, Safety Members 3% @ 55 or 2.7% @ 57, and Probation Members 2% @ 50 or 2.7% @ 57 with benefit determined by membership date. The Retirement System is fully integrated with Social Security. Full time equivalent employees are eligible for and covered by Social Security.

The employer aggregate rate has increased from 26.00% of payroll to 33.38% of payroll for the year ending June 30, 2014. Employer rates are actuarially determined to provide for the balance of the contributions needed to fund the benefits promised (basic and cost of living), and the amortization of the unfunded actuarial accrued liability. The employers' rate is adjusted periodically to maintain the appropriate funding status of the plan.

**Education, Training and Health Flex Benefit Program** – Employees may receive funds to be used on specific education, training and health related benefits based on the employee's bargaining unit agreements.

**Deferred Compensation Plans** – The County offers a deferred compensation plan to which employees may elect to make contributions. A county match program is available to management and department head bargaining units.

*Source: Mendocino County Human Resources*

MENDOCINO
1850
COUNTY

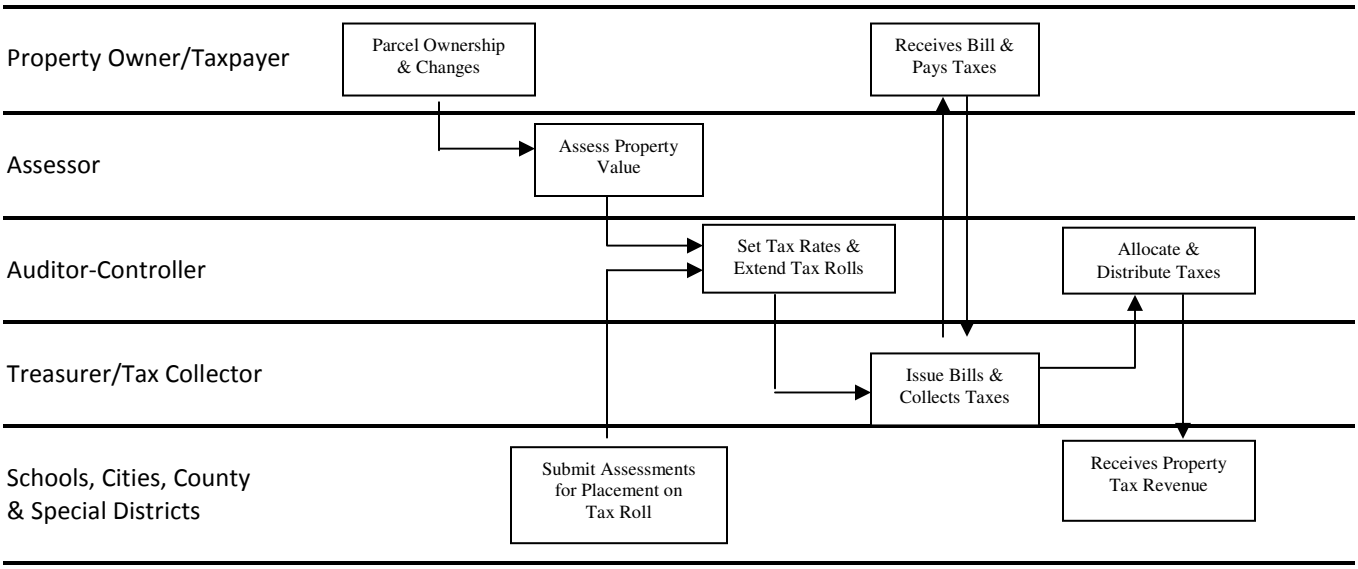
# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

## PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various county departments from the generation of property taxes through the distribution to local government agencies.

**DIAGRAM DEPICTING THE FLOW OF THE PROPERTY TAX PROCESS**




Proposition 13 - approved by California voters in 1978 - is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate but do become a lien on the property along with the property tax.

## PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

**ASSESSOR VALUES PROPERTY**

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

In addition, there are "restricted" types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a "Homeowner's Exemption" of up to $7,000 off the assessment value. New property owners will automatically receive an exemption application in the mail. Homeowner's Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner's Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran's Exemptions. In order to be eligible for a Veterans' Exemption, a single veteran must not have assets valued over $5,000. A married veteran (or a veteran's widow who has not remarried) must not have assets valued over $10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of $114,634 or higher off assessed value of the home, depending upon the annual house income.

Applications for any of these exemptions must be filed with the Assessor's Office. For more information contact the Exemption Department of the Assessor's Office at (707) 234-6800.

# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

**EXTENSION OF TAX ROLL BY AUDITOR-CONTROLLER**

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller "extends" the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each $100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any "direct" charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are around 63,000 direct charges from 40 different districts that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year's tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

**TAX COLLECTOR ISSUES TAX BILLS AND COLLECTS TAXES**

The Tax Collector mails secured tax bills on or before October 31 each year. The bill may be paid in two installments. The first installment of taxes is due November 1 and delinquent after **December 10**. A 10% penalty attaches thereafter. The second installment is due February 1 of the following year and is delinquent after **April 10.** An additional 10% penalty and $20.00 cost charge attaches thereafter. Additional penalties accrue after June 30 of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

(a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10 the same year. The second installment shall become delinquent after April 10 of the following year.

(b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

**NOTE: The Supplemental Tax Bill (or Refund) is in addition to the regular Property Tax Bill and any other property taxes due on the property.**

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31. If unpaid, interest will start to accrue on November 1 at a rate of 1½% per month on the original tax amount until paid in full.

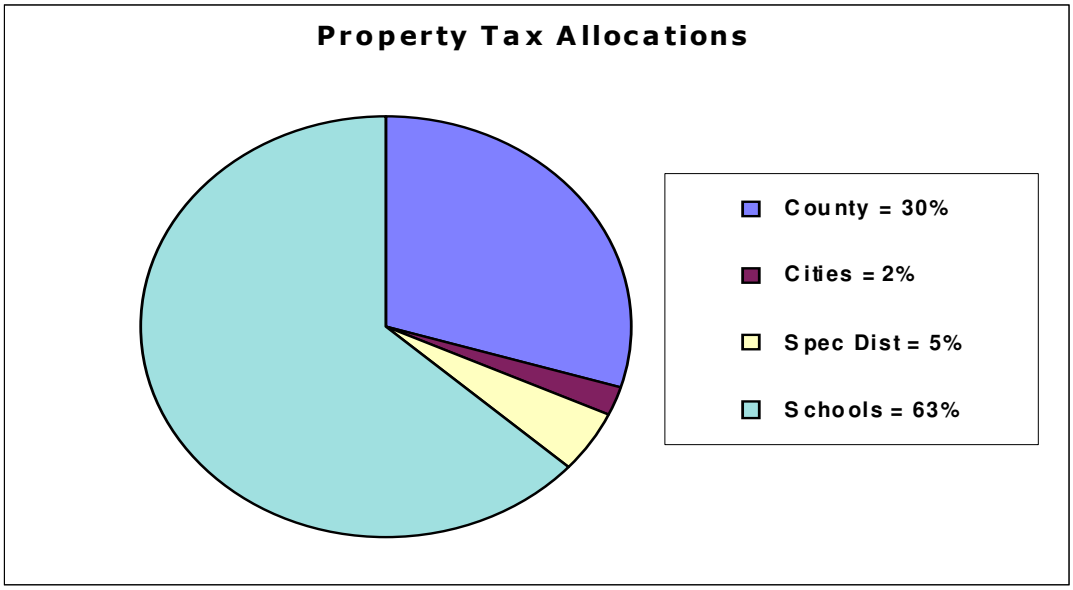
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1½% per month on the original tax amount until paid in full. In addition, a $15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a "Notice of Power to Sell Tax-Defaulted Property". Unless the property is redeemed, it will be offered on the next public auction.

**AUDITOR-CONTROLLER DISTRIBUTES PROPERTY TAXES**

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the "Teeter Plan" of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County's collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

**HOW TO CALCULATE PROPERTY TAXES**

The following example is a single-family home with a Homeowner's Exemption:

| | | | |
|---|---|---|---|
| Property Value | $ | 375,000 | |
| Homeowner's Exemption | | ( 7,000) | |
| Net Assessed Value | $ | 368,000 | |
| Applicable Tax Rate * | $ | 1.155 | (per $100 assessed value) |
| Tax Due = $368,000 x .01155 = | $ | 4,250.40 | ($1.155 divided by 100) |
| Add special taxes or assessments | $ | 120.00 | (Example is a fire charge - varies by district) |
| Net Tax Due | $ | 4,370.40 | |

***Applicable Tax Rate**

The applicable tax rate will vary by the location of the property: primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for 2014-15 is $1.151. This rate is broken down as follows:

| | |
|---|---|
| $1.000 | Countywide 1% |
| .131 | Ukiah Unified Bond |
| .024 | Mendocino College Bond |
| $1.155 | Total Rate |

**MENDOCINO COUNTY TAX RATES AND DESCRIPTIONS**

The basic countywide tax rate in Mendocino County is $1.00 per $100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include special districts, cities, school districts and school district bonds.

Mendocino County is divided into 261 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

Below is a listing of these school district primary tax area code designations, as well as the college district:

| Tax Area Code Prefix | School District | College District |
|---|---|---|
| 001- | Fort Bragg Unified – within city limits | College of the Redwoods |
| 002- | Arena Union – within city limits | Sonoma Junior College |
| 003- | Ukiah Unified – within city limits | Mendocino College |
| 004- | Willits Unified – within city limits | Mendocino College |
| 052- | Arena Union Elementary | Sonoma Junior College |
| 053- | Anderson Valley Unified | Mendocino College |

076-.....Fort Bragg Unified ..... College of the Redwoods
103-.....Manchester Union Elementary .....Sonoma Junior College
104-.....Mendocino Unified..... College of the Redwoods
105-.....Leggett Valley Unified ..... College of the Redwoods
112-.....Potter Valley Community Unified ..... Mendocino College
121-.....Southern Humboldt (Piercy) Unified..... College of the Redwoods
131-.....Round Valley Unified Bond ..... Mendocino College
153-.....Willits Unified..... Mendocino College
154-.....Ukiah Unified..... Mendocino College
155-.....Laytonville Unified..... Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2014-15 rates, and bond expiration dates (if available):

| ENTITY | TAX BILL ABBREVIATION | 2015-16 RATE | BOND EXPIRATION DATE |
|---|---|---|---|
| Arena Union Elementary School Bond | ARENA UNION ELEM | $ .017 | 2043 |
| Anderson Valley Unified Bond | ANDERSON VALLEY UNIF | $ .043 | |
| Fort Bragg Unified Bond | FT BRAGG UNIFIED BOND | $ .107 | 2047 |
| Laytonville Unified Bond | LAYTONVILLE UNIF BOND | $ .035 | 2025 |
| Mendocino Coast Hospital Bond | MENDOCINO COAST HOSP | $ .015 | 2030 |
| Mendocino College Bond | MENDOCINO COLLEGE | $ .024 | 2031 |
| Mendocino Unified Bond | MENDOCINO UNIF BOND | $ .091 | 2031 |
| Point Arena Joint Union High School Bond | PT ARENA JT HIGH BOND | $ .021 | 2020 |
| Redwoods Junior College Bond | REDWOODS JC BOND | $ .010 | 2028 |
| Round Valley Unified | ROUND VALLEY | $ .001 | |
| Sonoma County Junior College Bond | SONOMA JC BOND | $ .016 | 2027 |
| Southern Humboldt Unified Bond | SO HUMBOLDT UNIFIED | $ .107 | |
| Ukiah Unified Bond | UKIAH UNIFIED BOND | $ .131 | 2032 |
| Westport Water Bond | WESTPORT WATER BIR | $ .017 | 2016 |
| Willits Unified Bond | WILLITS UNIFIED BOND | $ .051 | 2020 |

**SPECIAL AND DIRECT ASSESSMENTS AND LEVIES**

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charges.

Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

# PROPERTY TAX INFORMATION

***SUSAN RANOCHAK, Assessor / County Clerk Recorder***
***SHARI SCHAPMIRE, Treasurer – Tax Collector***
***LLOYD WEER, Auditor – Controller***

| DISTRICT | ADDRESS | CITY STATE ZIP | TELEPHONE |
|---|---|---|---|
| Albion-Little River Fire | P.O. Box 634 | Albion, CA 95410 | 937-4022 |
| Anchor Bay Capital Reserve | 35501 So. Hwy 1, Unit 4 | Gualala, CA 95445 | 884-9641 |
| Anderson Valley CSD | P.O. Box 398 | Boonville, CA 95415 | 895-2075 |
| Brooktrails Fire | 24860 Birch St | Willits, CA 95490 | 459-2494 |
| Brooktrails Sewer | 24860 Birch St | Willits, CA 95490 | 459-2494 |
| Brooktrails Water | 24860 Birch St | Willits, CA 95490 | 459-2494 |
| Caspar South Water | P. O. Box 744 | Mendocino, CA 95460 | 964-1175 |
| Coast Life Ambulance | NBS, Local Gov't Solutions | Property Owner Services | 800-676-7516 |
| Coast Life Urgent Care | NBS, Local Gov't Solutions | Property Owner Services | 800-676-7516 |
| Comptche CSD | P.O. Box 270 | Comptche, CA 95427 | 937-0760 |
| Covelo CSD Delinquent Sewer | P.O. Box 65 | Covelo, CA 95428 | 983-6888 |
| Elk CSD | P.O. Box 1 | Elk, CA 95432 | 877-1800 |
| Fort Bragg City Fire | 416 N. Franklin St. | Fort Bragg, CA 95437 | 961-2823 |
| Fort Bragg Rural Fire | 141 N. Main St. | Fort Bragg, CA 95437 | 961-2831 |
| Gualala CSD Standby & Usage Fees | P.O. Box 124 | Gualala, CA 95445 | 884-1715 |
| *Gualala Sewer* * | Contact County Auditor | | 234-6874 |
| Hopland Fire | See Sanel Valley Fire | | |
| Irish Beach Water | P.O. Box 67 | Manchester, CA 95459 | 684-6244 |
| Lakewood Lighting | 340 Lake Mendocino Dr. | Ukiah, CA 95482 | 463-4076 |
| Little Lake Fire | 74 E. Commercial St. | Willits, CA 95490 | 459-6271 |
| Long Valley Fire | P.O. Box 89 | Laytonville, CA 95454 | 981-6055 |
| Mendocino County Waterworks | 35501 So. Hwy 1, Unit 4 | Gualala, CA 95445 | 884-9641 |
| Mendocino Fire Protection District | P.O. Box 944 | Mendocino, CA 95460 | 937-0131 |
| Mendocino Unified Maintenance | P.O. Box 1154 | Mendocino, CA 95460 | 937-5868 |
| Nuisance Abatement | 860 North Bush St | Ukiah, CA 95482 | 234-6650 |
| Pacific Reefs Water | P.O. Box 314 | Albion, CA 95410 | |
| Point Arena Sewer | P. O. Box 67 | Point Arena, CA 95468 | 882-2122 |
| Redwood Coast Fire | P.O. Box 245 | Point Arena, CA 95468 | 882-1833 |
| Redwood Valley-Calpella Fire | P.O. Box 385 | Redwood Valley, CA 95470 | 485-8121 |
| Sanel Valley Fire (Hopland Fire) | P.O. Box 463 | Hopland, CA 95449 | 744-1222 |
| Secured Escaped Assmts by Year | Contact County Auditor | | 234-6874 |
| South Coast Fire | P.O. Box 334 | Gualala, CA 95445 | 884-4700 |
| Southern Humboldt Hospital | 733 Cedar St. | Garberville, CA 95440 | 923-3921 |
| Ukiah Valley Fire | 1500 So State St. | Ukiah, CA 95482 | 462-7921 |
| Ukiah Valley Fire Measure B | 1500 So State St. | Ukiah, CA 95482 | 462-7921 |
| Ukiah Valley Sanitation District | 387 N State St, Ste 101 | Ukiah, CA 95482 | 462-4429 |
| Williamson Act Replacement | Contact County Assessor | | 234-6800 |
| Willits Meadowbrook Manor San | 111 E. Commercial St. | Willits, CA 95490 | 459-4601 |
| Willits Sewer | 111 E. Commercial St. | Willits, CA 95490 | 459-4601 |

** Per Improvement Bond Act of 1915*

**IMPROVEMENT BOND ACT OF 1915 AND MELLO-ROOS**

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted above. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

**PROPERTY TAX RELIEF**

The State of California administers two property tax assistance programs for senior citizens or blind or disabled persons:

- **Property Tax Assistance for Senior Citizens or Blind or Disabled Persons**

  The 2009/2010 State budget suspended funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law, which provides direct cash assistance. The Franchise Tax Board (FTB) will **not** be issuing Homeowner and Renter Assistance (HRA) Program Instruction booklets and will **not** accept HRA claims for the 2011 claim year or subsequent years. For the most current information on the HRA program, go to **www.ftb.ca.gov** and search for HRA.

- **Property Tax Postponement for Senior Citizens, Blind, or Disabled Persons - New Program Reinstatement**

  On September 28, 2014, the Governor signed AB 2231 (Statutes of 2014, Chapter 703), which reinstates the State Controller's Property Tax Postponement Program with some revisions. This program will allow senior, blind, or disabled citizens with an annual household income of $35,500 or less and 40% equity in their homes to apply to defer payment of property taxes on their principal residence. Under this bill, applications may be filed with the State Controller's Office beginning September 1, 2016. Applications will not be accepted prior to September 1, 2016. For further program information, please visit the State Controller's website at sco.ca.gov (Public Services) or call toll free, 1-800-952-5661.

# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

**CONTACT INFORMATION**

**Mendocino County Assessor's Office**
501 Low Gap Rd, Room 1020
Ukiah, CA 95482
(707) 234-6800
Website: http://www.co.mendocino.ca.us/acr/
E-mail: acr@co.mendocino.ca.us

**Mendocino County Auditor's Office**
501 Low Gap Rd, Room 1080
Ukiah, CA 95482
(707) 234-6860
Website: http://www.co.mendocino.ca.us/auditor/index.htm
E-mail: auditor@co.mendocino.ca.us

**Mendocino County Clerk of the Board of Supervisors**
501 Low Gap Rd, Room 1010
Ukiah, CA 95482
(707) 463-4221
Website: http://www.co.mendocino.ca.us/bos/index.html
E-mail: bos@co.mendocino.ca.us

**Mendocino County Tax Collector's Office**
501 Low Gap Rd, Room 1060
Ukiah, CA 95482
(707) 234-6875
Website: http://www.co.mendocino.ca.us/tax/
E-mail: ttc@co.mendocino.ca.us

# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

## COUNTY TAX RATES AND VALUATION
## 1980-2014

| YEAR | FULL CASH VALUATION SECURED AND UNSECURED | ANNUAL PERCENTAGE INCREASE |
|---|---|---|
| 1980 | 1,615,210,372 | 11.94% |
| 1981 | 1,801,809,336 | 11.55% |
| 1982 | 1,973,790,833 | 9.54% |
| 1983 | 2,148,563,993 | 8.85% |
| 1984 | 2,399,536,508 | 11.68% |
| 1985 | 2,536,014,661 | 5.69% |
| 1986 | 2,680,470,090 | 5.70% |
| 1987 | 2,823,885,454 | 5.35% |
| 1988 | 2,980,899,995 | 5.56% |
| 1989 | 3,001,181,052 | 0.68% |
| 1990 | 3,304,402,147 | 10.10% |
| 1991 | 3,579,600,012 | 8.33% |
| 1992 | 3,812,838,593 | 6.52% |
| 1993 | 4,015,563,880 | 5.32% |
| 1994 | 4,238,104,523 | 5.54% |
| 1995 | 4,439,932,473 | 4.76% |
| 1996 | 4,649,791,807 | 4.72% |
| 1997 | 4,871,533,782 | 4.77% |
| 1998 | 5,107,261,513 | 4.84% |
| 1999 | 5,356,153,852 | 4.87% |
| 2000 | 5,647,595,923 | 5.44% |
| 2001 | 5,990,573,803 | 6.07% |
| 2002 | 6,323,294,655 | 5.55% |
| 2003 | 6,734,853,638 | 6.51% |
| 2004 | 7,172,262,058 | 6.49% |
| 2005 | 7,778,299,153 | 8.45% |
| 2006 | 8,456,763,254 | 8.72% |
| 2007 | 9,201,768,045 | 8.81% |
| 2008 | 9,790,938,989 | 6.40% |
| 2009 | 10,127,781,874 | 3.44% |
| 2010 | 10,005,288,219 | -1.21% |
| 2011 | 9,973,833,460 | -0.32% |
| 2012 | 9,909,829,138 | -0.65% |
| 2013 | 10,034,999,703 | .11% |
| 2014 | 10,232,167,132 | .02% |
| 2015 | 10,546,923,586 | 1.03% |

# PROPERTY TAX INFORMATION

*SUSAN RANOCHAK, Assessor / County Clerk Recorder*
*SHARI SCHAPMIRE, Treasurer – Tax Collector*
*LLOYD WEER, Auditor – Controller*

**TAX RATES ESTABLISHED BY**
**THE BOARD OF SUPERVISORS OF MENDOCINO COUNTY**
**FOR FISCAL YEAR 2015-16**

**Basic Tax Rate……$ 1.00**

**Unitary Debt Service……$ 0.262**

## OTHER VOTER APPROVED INDEBTEDNESS RATES

### UNIFIED SCHOOL DISTRICT RATES

| | | |
|---|---|---|
| Ukiah Unified Bond | $ | .131 |
| Laytonville Unified Bond | $ | .035 |
| Mendocino Unified Bond | $ | .091 |
| Willits Unified Bond | $ | .051 |
| Fort Bragg Unified Bond | $ | .107 |
| Anderson Valley Unified Bond | $ | .043 |
| Southern Humboldt Unified Bond | $ | .107 |
| Round Valley Unified | $ | .001 |

### HIGH SCHOOL DISTRICT RATE

| | | |
|---|---|---|
| Point Arena Joint Union High School Bond | $ | .021 |

### ELEMENTARY SCHOOL DISTRICT RATE

| | | |
|---|---|---|
| Arena Union Elementary School Bond | $ | .017 |

### JUNIOR COLLEGE DISTRICT RATE

| | | |
|---|---|---|
| Sonoma County Junior College Bond | $ | .016 |
| Redwoods Junior College Bond | $ | .010 |
| Mendocino-Lake Community College Bond | $ | .024 |

### SPECIAL DISTRICTS

| | | |
|---|---|---|
| Westport Water Bond | $ | .017 |
| Mendocino Coast Hospital Bond | $ | .015 |

**PROPOSITION 4 "GANN" APPROPRIATION LIMIT**

The final pages of this section contain the FY 2015-16 Gann Spending Limits for the County of Mendocino as well as those lighting districts governed by the Mendocino County Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally received from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources encompass non-departmental in general that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For the prior Fiscal Year 2015-16, the County of Mendocino is approximately $23 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions in the 2nd Quarter of the Fiscal Year.

**RESOLUTION NO. 15-134**

**RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE COUNTY OF MENDOCNO FOR FISCAL YEAR 2015/16**

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and,

WHEREAS, Article XIII B of the California Constitution has been amended by Proposition 111 to change the price and population factors that may be used by local jurisdictions in setting appropriations limits,

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the County of Mendocino for fiscal year 2015/16 is set as follows:

COUNTY OF MENDOCINO
BASE YEAR STATEMENT OF APPROPRIATIONS LIMITATION
PROPOSITION 4 SPENDING LIMITATION – GANN
BASE YEAR 1978/79

| | | | |
|---|---|---|---|
| Base Year 1978/79 determination of proceeds of taxes | | $ | 10,311,837 |
| Add: | Prorate portion of fund balance available at July 1, 1978 determined to be proceeds of taxes | | 918,282 |
| Subtotal: | 1978/79 Base Year Proceeds of Taxes | $ | 11,230,119 |
| Add: | Application of appropriations limit adjustment factor At 5.7196 of Subtotal above | | 64,231,930 |
| 2015/16 Appropriations Limit from Proceeds of Taxes | | $ | 82,160,086 |

The foregoing Resolution introduced by Supervisor Hamburg, seconded by Supervisor McCowen, and carried this 8th day of September, 2015, by the following vote:

AYES: Supervisors Brown, McCowen, Woodhouse, Gjerde and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

CARRE BROWN, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

*APPROVED AS TO FORM:*
DOUGLAS LOSAK, County Counsel

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

**RESOLUTION NO. 15-135**

**RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ESTABLISHING THE APPROPRIATIONS LIMIT FOR SPECIAL DISTRICTS GOVERNED BY THE MENDOCINO COUNTY BOARD OF SUPERVISORS FOR FISCAL YEAR 2015/16**

WHEREAS, Government Code Section 7910 mandates that the governing body of each local jurisdiction establish the appropriations limit for each fiscal year by passage of a resolution; and,

WHEREAS, The County Auditor-Controller has determined the appropriations limit for fiscal year 2015/16,

NOW, THEREFORE, BE IT RESOLVED that the following is adopted as the appropriations limit for the Special Districts governed by the Mendocino County Board of Supervisors for fiscal year 2015/16:

| Lighting Districts | 2015/16 Appropriations Limit |
|---|---|
| Alexander Estates | $ 41,785 |
| Covelo Lighting | 32,322 |
| Fairview Acres Lighting | 5,329 |
| Hopland Lighting | 23,646 |
| Laytonville Lighting | 14,812 |
| Noyo Lighting | 25,740 |
| Oak Knoll Lighting | 19,988 |
| Riverwood Terrace Lighting | 4,171 |
| Ukiah Village Lighting | 24,340 |
| West Talmage Lighting | 10,770 |

AND BE IT FURTHER RESOLVED that the supporting documentation will be maintained for sixty days in a public file in the Office of the County Auditor-Controller.

The foregoing Resolution introduced by Supervisor Hamburg, seconded by Supervisor McCowen, and carried this 8th day of September, 2015, by the following vote:

AYES: Supervisors Brown, McCowen, Woodhouse, Gjerde and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

CARRE BROWN, Chair
Mendocino County Board of Supervisors

ATTEST: CARMEL J ANGELO
Clerk of the Board

Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: CARMEL J ANGELO
Clerk of the Board

Deputy

*APPROVED AS TO FORM:*
DOUGLAS LOSAK, County Counsel

# PROPERTY TAX INFORMATION

***SUSAN RANOCHAK, Assessor / County Clerk Recorder***
***SHARI SCHAPMIRE, Treasurer – Tax Collector***
***LLOYD WEER, Auditor – Controller***

County of Mendocino
Proposition 4 - Gann Spending Limit
Comparison with 2015-16 Estimated Proceeds of Taxes

| | | | |
|---|---|---|---|
| Gann Limit - 2015-16 | (A) | | 82,160,086 |
| 2015-16 Estimated "Proceeds of Taxes" Per Recommended Budget (Nondepartmental Revenues/Teeter) | | | 68,645,400 |
| Less: Nondepartmental Revenues not considered to be "proceeds of taxes" subject to Prop 4 limit | | | |
| | State Other | 130,000 | |
| | City Fines | 0 | |
| | Federal Grazing Fees | 0 | |
| | Federal Land In Lieu | 591,900 | |
| | Refund Jury Fees | 0 | |
| | Other Government Aid | 0 | |
| | A-87 Cost Plan Charges | 968,400 | |
| | Other | 56,700 | |
| | Sales Tax - Public Safety | 7,162,400 | |
| | Operating Transfer In | 138,200 | |
| | Rents and Concessions | 0 | |
| | Franchises | 757,300 | 9,804,900 |
| Adjusted Nondepartmental Revenues - "Proceeds" | | | 58,840,500 |
| Add: Property Taxes Allocated to Other County Depts.: | | | |
| | County Library | 0 | |
| | Special Districts | 0 | |
| | Emergency Medical Services | 182,410 | 182,410 |
| Adjusted 2015-16 Estimated Proceeds of Taxes | (B) | | 59,022,910 |
| Estimated 2015-16 Amount "Under" Gann Limit | (A - B) | | 23,137,176 |
| Percentage: County "Proceeds of Taxes" vs. Gann Limit | (2) | | 71.84% |

(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State

(2) For comparison purposes:

| | |
|---|---|
| 2003-04 Percentage | 78.72% |
| 2004-05 Percentage | 77.99% |
| 2005-06 Percentage | 77.96% |
| 2006-07 Percentage | 79.79% |
| 2007-08 Percentage | 81.88% |
| 2008-09 Percentage | 81.08% |
| 2009-10 Percentage | 82.23% |
| 2010-11 Percentage | 82.98% |
| 2011-12 Percentage | 80.84% |
| 2012-13 Percentage | 78.43% |
| 2013-14 Percentage | 73.54% |
| 2014-15 Percentage | 70.73% |
| 2015-16 Percentage | 71.84% |

MENDOCINO
1850
COUNTY

## UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

THE HEADING: Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located toward the top-center of each schedule. For example, Schedule 9 (each budget unit has its own Schedule 9) is titled "Budget Unit Financing Uses Detail."

SCHEDULE LISTING: The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 can be found in this budget book under the tab titles "General Budget Information." The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

1 All Funds Summary
2 Governmental Funds Summary
3 Fund Balance – Governmental Funds
4 Reserves/Designations – By Governmental Funds
5 Summary of Additional Financing Sources by Source and Fund
6 Detail of Additional Financing Sources by Fund and Account
7 Summary of Financing Uses by Function and Fund
8 Detail of Financing Uses by Function, Activity and Budget Unit
9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
10 Operation of Internal Service Fund.
11 Operation of Enterprise Fund.
12 Special Districts and Other Agencies Summary
13 Fund Balance – Special Districts and Other Agencies
14 Special Districts and Other Agencies – Reserves/Designations
15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

## READING A BUDGET SCHEDULE 9

Each Budget Unit has a Schedule 9, making it the most common schedule in the budget book. The following instructions explain how to read a Schedule 9 form.

Financing Uses Classification, Column 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2013-14 Budgeted and Actuals, Columns 2 & 3

Columns 2 & 3 represent budgeted (2) and actual (3) amounts for spending and revenues *two years prior* to the current budget year. These represent some of the best comparisons to use when examining a budget.

2014-15 Budgeted and Actuals, Columns 4 & 5

Columns 4 & 5 represent budgeted (4) and actual (5) amounts for spending and revenues *in the prior budget year*. When reading a Recommended Budget book, it is important to note that column 5 has the notation "as of 5/31/15," and does not accurately reflect what the numbers in that column will be for the Final Budget book. This is because the Recommended Budget book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. When the Final Budget book is published, all year-end entries have been completed, and column 5 is modified to reflect "as of 6/30/15."

2015-16 Requested, Recommended and Adopted, Columns 6, 7 & 8

Column 6 represents the department's requested level of funding. These numbers are entered by the department according to instructions and Net County Cost Assignments prescribed by the CEO's office. Column 7 represents the CEO's Recommended Budget, as approved by the Board of Supervisors. It is the culmination of the department's submitted budget and the adjustments made by the CEO which is then reviewed and revised or approved by the Board of Supervisors. Column 8 represents the Final Adopted Budget levels for the fiscal year.

**County of Mendocino**
**State of California**
**All Funds Summary BOS Adopted Budget**
**Fiscal Year 2015-16**



| | Total Financing Sources | | | | Total Financing Uses | | |
|---|---|---|---|---|---|---|---|
| Fund Name | Estimated Fund Balance Undesignated at June 30, 2015 | Cancellation of Prior Year Reserves and Designations | Additional Financing Sources | Total Financing Sources | Financing Uses | Provision for Reserves and/or Designations | Total Financing Uses |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| Governmental Funds: | | | | | | | |
| County General Fund | 11,734,766 | 510,552 | 176,269,367 | 188,514,685 | 183,091,732 | 5,422,953 | 188,514,685 |
| Special Revenue Funds | 14,388,902 | 0 | 49,886,803 | 64,275,705 | 59,365,180 | 4,910,525 | 64,275,705 |
| Capital Projects Funds | (9,800) | 0 | 416,000 | 406,200 | 416,000 | (9,800) | 406,200 |
| Debt Service Funds | 8,720,346 | 0 | 9,636,109 | 18,356,455 | 9,765,123 | 8,591,332 | 18,356,455 |
| Total Governmental Funds | 34,834,214 | 510,552 | 236,208,279 | 271,553,045 | 252,638,035 | 18,915,010 | 271,553,045 |
| Other Funds: | | | | | | | |
| Internal Service Funds | 12,210,293 | 0 | 21,053,314 | 33,263,607 | 23,823,545 | (2,770,231) | 21,053,314 |
| Special Districts | 1,753,970 | 0 | 1,295,466 | 3,049,436 | 1,318,371 | 1,731,065 | 3,049,436 |
| Total Other Funds | 13,964,263 | 0 | 22,348,780 | 36,313,043 | 25,141,916 | (1,039,166) | 24,102,750 |
| Total All Funds | 48,798,477 | 510,552 | 258,557,059 | 307,866,088 | 277,779,951 | 17,875,844 | 295,655,795 |

MENDOCINO
1850
COUNTY

**County of Mendocino**
**State of California**
**Governmental Funds Summary BOS Adopted Budget**
**For Fiscal Year 2015-16**



| | Available Financing | | | | Requirements | | |
|---|---|---|---|---|---|---|---|
| County Funds | Estimated Fund Balance Undesignated at June 30, 2015 | Cancellation of Prior Year Reserves and Designations | Additional Financing Sources | Total Financing Sources | Financing Uses | Increases to Reserves and/or Designations | Total Financing Uses |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| County Operating Funds: | | | | | | | |
| 1100 County General Fund | 11,734,766 | 510,552 | 176,269,367 | 188,514,685 | 183,091,732 | 5,422,953 | 188,514,685 |
| Total General Fund | 11,734,766 | 510,552 | 176,269,367 | 188,514,685 | 183,091,732 | 5,422,953 | 188,514,685 |
| Special Revenue Funds | | | | | | | |
| 1200 Road Fund | 5,470,083 | | 17,093,160 | 22,563,243 | 20,987,457 | 1,575,786 | 22,563,243 |
| 1201 Accumulated Capital Outlay Fund | 1,086,683 | | 3,896,671 | 4,983,354 | 5,056,976 | (73,622) | 4,983,354 |
| 1202 Landfill Closure Fund | 0 | | 447,500 | 447,500 | 1,855,195 | (1,407,695) | 447,500 |
| 1205 Library Fund | 1,844,020 | | 3,069,098 | 4,913,118 | 3,049,219 | 1,863,899 | 4,913,118 |
| 1206 Fish and Game Fund | 124,160 | | 35,400 | 159,560 | 62,806 | 96,754 | 159,560 |
| 1207 Special Aviation Fund-Round Vly | 61,565 | | 0 | 61,565 | 0 | 61,565 | 61,565 |
| 1208 Special Aviation Fund-Little River | 68,495 | | 10,000 | 78,495 | 10,000 | 68,495 | 78,495 |
| 1210 Supplemental Law Enforcement Fund | 128,245 | | 125,260 | 253,505 | 125,043 | 128,462 | 253,505 |
| 1211 Probation COPS AB1913/CPA | 194,623 | | 248,696 | 443,319 | 438,494 | 4,825 | 443,319 |
| 1213 Animal Care Mobile Spay & Neuter Prog | 47,892 | | 16,963 | 64,855 | 26,978 | 37,877 | 64,855 |
| 1214 Museum Bookstore | 0 | | 0 | 0 | 0 | 0 | 0 |
| 1215 Museum Special Projects | 8,023 | | 150,000 | 158,023 | 150,000 | 8,023 | 158,023 |
| 1216 Sheriff Special Projects | 3,610 | | 20,500 | 24,110 | 20,500 | 3,610 | 24,110 |
| 1217 Recorder's Modernization | 93,603 | | 65,900 | 159,503 | 45,000 | 114,503 | 159,503 |
| 1218 Micrographics | 0 | | 76,941 | 76,941 | 76,929 | 12 | 76,941 |
| 1220 Assessor Property Characteristics Prog | 116,316 | | 7,000 | 123,316 | 84,235 | 39,081 | 123,316 |
| 1221 Mental Health | 3,258,091 | | 20,694,480 | 23,952,571 | 22,294,161 | 1,658,410 | 23,952,571 |
| 1222 General Plan Update | 552,426 | | 129,600 | 682,026 | 247,257 | 434,769 | 682,026 |
| 1223 Mental Health Services Act | 1,331,067 | | 3,799,634 | 5,130,701 | 4,834,930 | 295,771 | 5,130,701 |
| Total Special Revenue Funds | 14,388,902 | 0 | 49,886,803 | 64,275,705 | 59,365,180 | 4,910,525 | 64,275,705 |
| Capital Projects Fund: | | | | | | | |
| 1300 Capital Projects | (9,800) | 0 | 416,000 | 406,200 | 416,000 | (9,800) | 406,200 |
| Total Capital Projects Fund | (9,800) | 0 | 416,000 | 406,200 | 416,000 | (9,800) | 406,200 |
| Debt Service Funds: | | | | | | | |
| 1400 Debt Service Fund | 2,009,632 | 0 | 1,846,109 | 3,855,741 | 1,881,715 | 1,974,026 | 3,855,741 |
| 1410 Pension Obligation Bonds Fund | 6,710,714 | 0 | 7,790,000 | 14,500,714 | 7,883,408 | 6,617,306 | 14,500,714 |
| 1420 County Redevelopment Agency | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1421 County RDA Increment/Debt Service | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1422 County RDA Housing Component | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1430 County RDA Successor | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1431 Successor Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1432 County RDA Successor Housing | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Debt Service Funds | 8,720,346 | 0 | 9,636,109 | 18,356,455 | 9,765,123 | 8,591,332 | 18,356,455 |
| Total Governmental Funds | 34,834,214 | 510,552 | 236,208,279 | 271,553,045 | 252,638,035 | 18,915,010 | 271,553,045 |

| | |
|---|---|
| 2015-16 Appropriations Limit | 82,160,086 |
| Appropriations Subject to Limitations | 59,022,910 |

MENDOCINO
1850
COUNTY

**County of Mendocino**
**State of California**
**Fund Balance – Governmental Funds**
**As of June 30, 2015**



| County Funds | Actual Fund Balance Per Auditor at June 30, 2015 | Less: Portion Reserved Designated at June 30 | | | Fund Balance Available to Finance Current Year Budget |
|---|---|---|---|---|---|
| | | Encumbrance | General and Other Reserves | Designations | |
| (1) | (2) | (3) | (4) | (5) | (6) |
| General Fund | | | | | |
| 1100 County General Fund | 30,990,709 | 707,986 | 11,649,531 | 6,898,426 | 11,734,766 |
| Total General Fund | 30,990,709 | 707,986 | 11,649,531 | 6,898,426 | 11,734,766 |
| Special Revenue Funds | | | | | |
| 1200 Road Fund | 6,222,699 | 60,262 | 692,354 | 0 | 5,470,083 |
| 1201 Accumulated Capital Outlay Fund | 1,086,683 | 0 | 0 | 0 | 1,086,683 |
| 1202 Landfill Closure Fund | 3,530,032 | 7,184 | 0 | 3,522,848 | 0 |
| 1205 Library Fund | 1,877,344 | 10,883 | 175 | 22,266 | 1,844,020 |
| 1206 Fish and Game Fund | 124,160 | 0 | 0 | 0 | 124,160 |
| 1207 Spec Aviation Fund-Round Valley | 61,565 | 0 | 0 | 0 | 61,565 |
| 1208 Spec Aviation Fund-Little River | 68,495 | 0 | 0 | 0 | 68,495 |
| 1210 Supp Law Enforcement Fund | 128,245 | 0 | 0 | 0 | 128,245 |
| 1211 Probation COPS AB1913/CPA | 194,623 | 0 | 0 | 0 | 194,623 |
| 1213 Animal Care Mobile Spay Prog | 47,892 | 0 | 0 | 0 | 47,892 |
| 1214 Museum Bookstore | 0 | 0 | 0 | 0 | 0 |
| 1215 Museum Special Projects | 8,023 | 0 | 0 | 0 | 8,023 |
| 1216 Sheriff Special Projects | 3,610 | 0 | 0 | 0 | 3,610 |
| 1217 Recorder's Modernization | 93,603 | 0 | 0 | 0 | 93,603 |
| 1218 Micrographics Fund | 0 | 0 | 0 | 0 | 0 |
| 1220 Assessor Property Characteristics | 116,316 | 0 | 0 | 0 | 116,316 |
| 1221 Mental Health Fund | 3,258,091 | 0 | 0 | 0 | 3,258,091 |
| 1222 General Plan Update Fund | 552,426 | 0 | 0 | 0 | 552,426 |
| 1223 Mental Health Services Act | 5,821,858 | 0 | 0 | 4,490,791 | 1,331,067 |
| Total Special Revenue Funds | 23,195,665 | 78,329 | 692,529 | 8,035,905 | 14,388,902 |
| Capital Project Fund | | | | | |
| 1300 Capital Projects | (9,800) | 0 | 0 | 0 | (9,800) |
| Total Capital Projects Fund | (9,800) | 0 | 0 | 0 | (9,800) |
| Debt Service Funds | | | | | |
| 1400 Debt Service Fund | 2,009,632 | 0 | 0 | 0 | 2,009,632 |
| 1410 Pension Obligation Bonds Fund | 6,710,714 | 0 | 0 | 0 | 6,710,714 |
| 1420 County Redevelopment Agency | 0 | 0 | 0 | 0 | 0 |
| 1421 County RDA Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 |
| 1422 County RDA Housing Element | 0 | 0 | 0 | 0 | 0 |
| 1430 County RDA Successor | 0 | 0 | 0 | 0 | 0 |
| 1431 Successor Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 |
| 1432 County RDA Successor Housing | 0 | 0 | 0 | 0 | 0 |
| Total Debt Service Funds | 8,720,346 | 0 | 0 | 0 | 8,720,346 |
| Total Governmental Funds | 62,896,920 | 786,315 | 12,342,060 | 14,934,331 | 34,834,214 |

MENDOCINO
1850
COUNTY

| Description - Purpose | Reserve/ Designated Balance as of June 30, 2015 | Amount Made Available For Financing by Cancellation | | Increases or New Reserves/Designations To Be Provided in Budget Year | | Total Reserves Designations for Budget Year |
|---|---|---|---|---|---|---|
| | | Recommended | Adopted BOS | Recommended | Adopted | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| General Fund | | | | | | |
| General Reserve | 10,030,000 | | | | 1,470,000 | 11,500,000 |
| Reserve for Retirement Contribution | 1,500,000 | | | | 2,150,000 | 3,650,000 |
| Reserve for Teeter | 0 | | | | 737,285 | 737,285 |
| Reserve for Inventory | 115,445 | | | | | 115,445 |
| Reserve for Imprest Cash | 4,086 | | | | | 4,086 |
| Designated for Planning - General Plan Update | 1,098,823 | | 228,482 | | | 870,341 |
| Designated for Animal Care - Spay & Neuter Program | 111,647 | | | | | 111,647 |
| Designated for Public Health - Child Car Seat Program | 6,249 | | | | | 6,249 |
| Designated for Sheriff Vehicle Replacement | 83,866 | | | | | 83,866 |
| Designated for Sheriff Off Highway License Fees | 5,221 | | | | | 5,221 |
| Designated for Sheriff Civil Automation | 33,973 | | | | | 33,973 |
| Designated for Sheriff Warrant System Update | 108,297 | | | | | 108,297 |
| Designated for Public Health Automation | 64,880 | | | | | 64,880 |
| Designated for AODP - County Alcohol Fund | 144,411 | | 63,886 | | | 80,525 |
| Designated for Public Health - CCS Travel | 8,643 | | | | | 8,643 |
| Designated for AODP - Alcohol Abuse Education | 91,714 | | 63,886 | | | 27,828 |
| Designated for AODP - Drug Abuse Education | 66,325 | | | | | 66,325 |
| Designated for Environmental Health - REHIT Program | 349,908 | | 154,298 | | | 195,610 |
| Designated for Social Services - MH Audit Adjustment | 1,000,000 | | | | | 1,000,000 |
| Designated for Social Services - CalWorks/AS/Fam Conn | 995,633 | | | | | 995,633 |
| Designated for Social Services - CSOC DSS | 1,818,863 | | | | | 1,818,863 |
| Designated for Sheriff SAR Forest Service Title III | 2,488 | | | | | 2,488 |
| Designated for Agriculture Technology Program | 1,882 | | | | | 1,882 |
| Designated for Animal Care - Animal Rescue | 151,719 | | | | | 151,719 |
| Designated for PH Nursing - Targeted Case Mgmt Audit | 329,943 | | | | | 329,943 |
| Designated for Probation - Juvenile Probation Services | 161,604 | | | | | 161,604 |
| Designated for Sheriff Medical Marijuana | 262,337 | | | | | 262,337 |
| Designated for Hospital & Medical Services - IGT Medi-Cal | 974,869 | | | | 1,065,668 | 2,040,537 |
| Total General Fund | 19,522,826 | 0 | 510,552 | 0 | 5,422,953 | 24,435,227 |
| Special Revenue Funds | | | | | | |
| Road Fund | | | | | | |
| Reserve for Inventory | 692,304 | | | | | 692,304 |
| Reserve for Imprest Cash | 50 | | | | | 50 |
| Designated for Capital Outlay | 0 | | | | | 0 |
| Designated for Transportation Operations | 0 | | | | | 0 |
| Landfill Closure | | | | | | |
| Designated for Solid Waste - Landfill Closure | 3,522,848 | | | | | 3,522,848 |
| Library Fund | | | | | | |
| Designated for Library Operations | | | | | | 0 |
| Designated for Library Operations - Ukiah Branch | 9,830 | | | | | 9,830 |
| Designated for Library Operations - Fort Bragg Branch | 2,420 | | | | | 2,420 |
| Designated for Library Operations - Willits Branch | 10,016 | | | | | 10,016 |
| Reserve for Imprest Cash | 175 | | | | | 175 |
| Mental Health Fund | | | | | | |
| Designated for Proposition 63 MH Services Act | 2,296,112 | | | | | 2,296,112 |
| Designated for MHSA Prudent Reserve | 2,194,679 | | | | | 2,194,679 |
| Designated for CONREP | 0 | | | | | 0 |
| Designated for MH Audit Adjustment | 0 | | | | | 0 |
| Reserve for Imprest Cash | 0 | | | | | 0 |
| Total Special Revenue Funds | 8,728,434 | 0 | 0 | 0 | 0 | 8,728,434 |

| Description - Purpose | Designated Balance as of June 30, 2015 | Amount Made Available For Financing by Cancellation | | Increases or New Reserves/Designations To Be Provided in Budget Year | | Total Reserves Designations for Budget Year |
|---|---|---|---|---|---|---|
| | | Recommended | Adopted BOS | Recommended | Adopted | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| Capital Project Fund | | | | | | |
| Capital Project Fund | | | | | | |
| Designated for Capital Projects | 0 | | | | | 0 |
| Total Capital Project Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| Debt Service Funds | | | | | | |
| Debt Service Fund | | | | | | |
| Designated for Debt Service | 0 | | | | | 0 |
| Pension Obligation Bond Fund | | | | | | |
| Designated for Debt Service | 0 | | | | | 0 |
| Total Debt Service Funds | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Governmental Funds | 28,251,260 | 0 | 510,552 | 0 | 5,422,953 | 33,163,661 |

| Description | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/3/15* | | |
| Summary by Source | | | | | | |
| Current Secured Property Tax | 28,321,357 | 28,645,772 | 29,144,766 | 29,933,109 | 30,075,000 | 30,675,000 |
| Current Unsecured Property Tax | 996,552 | 1,042,364 | 1,025,900 | 967,091 | 959,200 | 965,900 |
| Taxes (Other than Current Property) | 34,284,642 | 34,482,619 | 35,321,164 | 36,432,011 | 35,397,311 | 35,758,811 |
| Total Taxes | 63,602,551 | 64,170,755 | 65,491,830 | 67,332,210 | 66,431,511 | 67,399,711 |
| Licenses & Permits | 2,520,001 | 2,616,198 | 2,609,459 | 2,595,349 | 2,605,317 | 2,598,017 |
| Fines, Forfeitures, & Penalties | 1,646,041 | 2,896,373 | 1,843,619 | 1,797,347 | 1,898,740 | 1,896,440 |
| Use of Money & Property | 720,522 | 327,154 | 280,639 | 240,051 | 237,804 | 227,804 |
| Aid from Other Govtl Agencies | 98,744,405 | 101,901,933 | 118,518,510 | 107,562,069 | 125,255,190 | 126,003,427 |
| Charges for Current Services | 20,357,570 | 19,469,331 | 19,425,325 | 20,742,885 | 19,013,830 | 22,820,017 |
| Other Revenues | 11,056,727 | 11,825,815 | 12,158,316 | 14,043,317 | 13,359,792 | 15,262,863 |
| Total Summary by Source | 198,647,817 | 203,207,559 | 220,327,698 | 214,313,228 | 228,802,184 | 236,208,279 |
| Summary by Fund | | | | | | |
| 1100 County General | 145,736,666 | 153,611,776 | 163,881,783 | 157,202,429 | 174,255,089 | 176,269,367 |
| 1200 Roads | 12,902,417 | 16,267,914 | 18,050,921 | 18,231,212 | 16,631,455 | 17,093,160 |
| 1201 Accumulated Capital Outlay | 989,831 | 2,131,654 | 2,720,573 | 1,800,278 | 3,413,691 | 3,896,671 |
| 1202 Landfill Closure | 592,693 | 576,323 | 447,500 | 673,018 | 447,500 | 447,500 |
| 1205 County Library | 2,804,634 | 2,958,250 | 3,080,603 | 3,036,859 | 3,070,843 | 3,069,098 |
| 1206 Fish & Game | 27,222 | 37,468 | 35,250 | 27,160 | 35,400 | 35,400 |
| 1207 Aviation - Round Valley | 0 | 0 | 20,000 | 0 | 0 | 0 |
| 1208 Aviation - Little River | 0 | 0 | 20,000 | 20,000 | 10,000 | 10,000 |
| 1210 Supp Law Enforcement Services | 83,587 | 131,861 | 125,260 | 152,092 | 125,260 | 125,260 |
| 1211 Probation COPS AB1913 | 234,929 | 264,871 | 251,172 | 249,545 | 248,696 | 248,696 |
| 1213 Mobile Spay/Neuter Program | 3,527 | 200 | 16,963 | 136 | 16,963 | 16,963 |
| 1214 Museum Bookstore | 34,963 | 41 | 0 | 0 | 0 | 0 |
| 1215 Museum Special Projects | 92,203 | 128,127 | 150,500 | 125,219 | 0 | 150,000 |
| 1216 Sheriff Special Projects | 17,748 | 21,749 | 30,475 | 86,433 | 20,500 | 20,500 |
| 1217 Recorder Modernization | 52,935 | 39,421 | 74,400 | 33,323 | 65,900 | 65,900 |
| 1218 Micrographics | 78,911 | 75,234 | 80,862 | 74,952 | 76,941 | 76,941 |
| 1220 Assessor Property Characteristics | 12,936 | 16,430 | 6,100 | 19,039 | 7,000 | 7,000 |
| 1221 Mental Health Service | 19,173,471 | 14,396,253 | 17,634,294 | 16,743,495 | 16,811,603 | 20,694,480 |
| 1222 General Plan Update | 57,041 | 59,335 | 56,100 | 55,141 | 129,600 | 129,600 |
| 1223 Mental Health Services Act | 4,031,288 | 2,062,768 | 3,703,148 | 5,704,781 | 3,799,634 | 3,799,634 |
| 1300 Capital Projects | (56) | 208,616 | 0 | 30,131 | 0 | 416,000 |
| 1400 Debt Service | 2,911,744 | 1,941,830 | 1,765,794 | 1,740,915 | 1,846,109 | 1,846,109 |
| 1410 Pension Obligation Bonds | 8,585,650 | 8,253,673 | 8,176,000 | 8,307,069 | 7,790,000 | 7,790,000 |
| 1420 County Redevelopment Agency | (32) | 0 | 0 | 0 | 0 | 0 |
| 1421 RDA Tax Increment/Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| 1422 RDA Housing Component | 0 | 0 | 0 | 0 | 0 | 0 |
| 1430 County RDA Successor | 0 | 13,669 | 0 | 0 | 0 | 0 |
| 1431 Successor Agy Tax Incr/Debt Svc | 137,839 | 10,856 | 0 | 0 | 0 | 0 |
| 1432 RDA Successor Housing | 85,671 | (758) | 0 | 0 | 0 | 0 |
| Total Summary by Fund | 198,647,817 | 203,207,559 | 220,327,698 | 214,313,228 | 228,802,184 | 236,208,279 |

MENDOCINO
1850
COUNTY

**County of Mendocino**
**State of California**
**Detail of Financing Sources by Fund and Account**
**Governmental Funds**
**BOS Adopted Budget for Fiscal Year 2015-16**

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **General Fund** | | | | | | |
| **Taxes** | | | | | | |
| Property Tax Current Secured | | | | | | |
| Nondepartmental Revenue | 28,021,871 | 28,470,016 | 28,980,000 | 29,763,529 | 29,900,000 | 30,500,000 |
| Emergency Medical Services | 162,386 | 165,756 | 164,766 | 169,579 | 175,000 | 175,000 |
| Property Tax Current Unsecured | | | | | | |
| Nondepartmental Revenue | 990,837 | 1,036,384 | 1,020,000 | 961,540 | 953,300 | 960,000 |
| Emergency Medical Services | 5,715 | 5,980 | 5,900 | 5,551 | 5,900 | 5,900 |
| Supplemental Roll Tax | | | | | | |
| Nondepartmental Revenue | (141,357) | 126,805 | 128,000 | 249,292 | 250,000 | 250,000 |
| Emergency Medical Services | (612) | 549 | 45 | 1,258 | 300 | 300 |
| Property Tax Prior Secured | | | | | | |
| Nondepartmental Revenue | 1,548,638 | 142,883 | 140,000 | (12,096) | 40,000 | 0 |
| Teeter Plan | 3,185,291 | 3,042,975 | 3,200,000 | 2,802,410 | 2,700,000 | 2,700,000 |
| Emergency Medical Services | (407) | (293) | (500) | (309) | (500) | (500) |
| Property Tax Prior Unsecured | | | | | | |
| Nondepartmental Revenue | 60,659 | 28,573 | 25,000 | 65,483 | 40,000 | 50,000 |
| Emergency Medical Services | 350 | 142 | 300 | 378 | 200 | 200 |
| Penalty & Cost on Delinquencies | | | | | | |
| Nondepartmental Revenue | 617,764 | 751,558 | 650,000 | 729,599 | 300,000 | 600,000 |
| Treasurer-Tax Collector | 0 | 0 | 37,296 | 0 | 21,601 | 21,601 |
| Teeter Plan | 1,575,069 | 1,851,449 | 1,900,000 | 1,808,978 | 1,300,000 | 1,700,000 |
| Sales & Use Tax | | | | | | |
| Nondepartmental Revenue | 3,605,583 | 3,917,219 | 4,200,000 | 4,491,936 | 4,667,900 | 4,700,000 |
| Sales Tax - Public Safety | | | | | | |
| Nondepartmental Revenue | 6,368,096 | 6,558,646 | 6,700,000 | 7,049,260 | 7,162,400 | 7,200,000 |
| Timber Yield Tax | | | | | | |
| Nondepartmental Revenue | 262,473 | 240,504 | 250,000 | 334,076 | 308,000 | 300,000 |
| Highway Property Rental | | | | | | |
| Nondepartmental Revenue | 3,475 | 2,239 | 0 | 0 | 0 | 0 |
| Emergency Medical Services | 20 | 13 | 23 | 0 | 10 | 10 |
| Room Occupancy Tax | | | | | | |
| Nondepartmental Revenue | 3,617,553 | 3,855,504 | 3,900,000 | 4,491,130 | 4,352,700 | 4,400,000 |
| Property Transfer Tax | | | | | | |
| Nondepartmental Revenue | 395,302 | 446,610 | 450,000 | 521,472 | 478,600 | 500,000 |
| Prop Tax In-Lieu of VLF | | | | | | |
| Nondepartmental Revenue | 9,882,962 | 10,007,487 | 10,180,000 | 10,203,634 | 10,203,600 | 10,517,000 |
| In-Lieu of Sales Tax | | | | | | |
| Nondepartmental Revenue | 1,239,977 | 1,233,601 | 1,234,000 | 1,423,231 | 1,300,000 | 554,200 |
| Williamson Act Replacement Tax | | | | | | |
| Nondepartmental Revenue | 455,051 | 442,987 | 440,000 | 458,533 | 456,500 | 450,000 |
| Total Taxes | 61,856,694 | 62,327,586 | 63,604,830 | 65,518,463 | 64,615,511 | 65,583,711 |
| **Licenses & Permits** | | | | | | |
| Animal License | | | | | | |
| Animal Care | 317,809 | 317,101 | 301,000 | 296,471 | 306,000 | 306,000 |
| Business License | | | | | | |
| Treasurer-Tax Collector | 128,256 | 128,899 | 126,000 | 116,621 | 126,000 | 126,000 |
| Franchise | | | | | | |
| Nondepartmental Revenue | 722,223 | 744,938 | 725,000 | 757,841 | 757,300 | 750,000 |
| Mobile Home Set Up Fee | | | | | | |
| Planning & Building Services | 12,613 | 24,625 | 11,132 | 13,873 | 15,000 | 15,000 |
| Construction Permit | | | | | | |
| Planning & Building Services | 719,008 | 751,315 | 798,819 | 740,064 | 749,317 | 749,317 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Zoning Permit | | | | | | |
| Planning & Building Services | 47,197 | 57,221 | 74,583 | 57,342 | 65,000 | 65,000 |
| Other Permit | | | | | | |
| Mendocino County Sheriff | 488 | 655 | 600 | 825 | 600 | 600 |
| Agriculture Department | 2,662 | 2,375 | 2,150 | 2,180 | 2,300 | 2,300 |
| Planning & Building Services | 8,050 | 7,845 | 8,889 | 9,991 | 10,000 | 10,000 |
| General Relief | 1,694 | 1,782 | 0 | 1,764 | 0 | 0 |
| Gun Permit | | | | | | |
| Mendocino County Sheriff | 34,190 | 32,350 | 32,000 | 32,223 | 35,000 | 35,000 |
| Marriage License, GC 26840.3 | | | | | | |
| Clerk-Recorder | 23,146 | 33,993 | 33,000 | 27,329 | 26,000 | 26,000 |
| Lumber Mill Permit | | | | | | |
| Treasurer-Tax Collector | 420 | 700 | 600 | 210 | 600 | 600 |
| Variance & Use Permit | | | | | | |
| Planning & Building Services | 96,214 | 82,073 | 91,767 | 94,242 | 101,000 | 101,000 |
| Land Use Fee | | | | | | |
| Environmental Health | 278,992 | 308,069 | 272,700 | 314,661 | 272,700 | 272,700 |
| Coastal Zone Permit | | | | | | |
| Planning & Building Services | 66,434 | 70,458 | 84,219 | 83,052 | 94,000 | 94,000 |
| Total Licenses & Permits | 2,459,395 | 2,564,397 | 2,562,459 | 2,548,688 | 2,560,817 | 2,553,517 |
| **Fines, Forfeitures & Penalties** | | | | | | |
| Vehicle Code Fine | | | | | | |
| Courts - AB233 Program | 357,582 | 367,621 | 367,753 | 328,407 | 340,377 | 340,377 |
| 25% Extra Fine | | | | | | |
| Courts - AB233 Program | 157,292 | 170,686 | 172,430 | 141,211 | 147,930 | 147,930 |
| County 50% City VC Fine | | | | | | |
| Courts - AB233 Program | 0 | 0 | 0 | 0 | 0 | 0 |
| County Parking Surcharge | | | | | | |
| Courts - AB233 Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Criminal Justice Construction Fund | | | | | | |
| Information Services | 12,300 | 13,200 | 15,619 | 12,800 | 14,000 | 14,000 |
| Indigent Defense | 172,800 | 185,800 | 219,600 | 181,200 | 219,600 | 219,600 |
| Mendocino County Sheriff | 196,700 | 211,600 | 196,000 | 161,800 | 200,000 | 200,000 |
| Probation Officer | 31,500 | 33,900 | 40,000 | 33,000 | 40,000 | 40,000 |
| Warrant System Update | | | | | | |
| Mendocino County Sheriff | 10,112 | 6,276 | 10,000 | 2,747 | 5,000 | 5,000 |
| Other Court Fine | | | | | | |
| Courts - AB233 Program | 58,241 | 62,057 | 63,517 | 50,404 | 51,816 | 51,816 |
| Fine County Clerk for Superior Court | | | | | | |
| Courts - AB233 Program | 0 | 0 | 0 | 0 | 0 | 0 |
| County Commission of City Fine | | | | | | |
| Courts - AB233 Program | 7,114 | 7,475 | 7,277 | 7,996 | 7,372 | 7,372 |
| Miscellaneous Court Fine | | | | | | |
| Courts - AB233 Program | 92 | 78 | 116 | 2 | 0 | 0 |
| District Attorney | 25,989 | 22,300 | 15,000 | 18,928 | 17,500 | 17,500 |
| Mendocino County Sheriff | 128,752 | 135,591 | 166,329 | 130,016 | 150,000 | 150,000 |
| Mendocino County Jail | 20,097 | 22,840 | 23,000 | 20,092 | 23,000 | 23,000 |
| Probation Officer | 5,742 | 6,568 | 5,000 | 5,741 | 5,000 | 5,000 |
| Agriculture Department | 3,225 | 2,500 | 2,000 | 0 | 2,000 | 2,000 |
| Public Health | 1,879 | 1,160 | 3,000 | 940 | 2,000 | 2,000 |
| Emergency Medical Services | 0 | 224,913 | 256,985 | 155,057 | 70,437 | 70,437 |
| Drug/Alcohol Fine | | | | | | |
| Alcohol/Other Drug Program | 30,926 | 24,942 | 22,000 | 21,510 | 20,000 | 20,000 |
| County Alcohol Education | | | | | | |
| Alcohol/Other Drug Program | 20,698 | 18,580 | 16,200 | 16,281 | 18,000 | 18,000 |
| Drug Abuse Education | | | | | | |
| Alcohol/Other Drug Program | 5,174 | 5,937 | 5,000 | 5,179 | 6,000 | 6,000 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Fine Judicial District | | | | | | |
| Courts - AB233 Program | 13,367 | 15,639 | 14,960 | 9,825 | 11,908 | 11,908 |
| Mendocino County Sheriff | (5) | 9 | 0 | 37 | 0 | 0 |
| County 50% City Criminal Fine | | | | | | |
| Courts - AB233 Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Forfeiture & Penalty | | | | | | |
| Nondepartmental Revenue | 0 | 41,518 | 0 | 2,221 | 2,300 | 0 |
| Treasurer-Tax Collector | 0 | 0 | 500 | 0 | 500 | 500 |
| County Clerk - Election | 0 | 230 | 0 | 210 | 0 | 0 |
| Courts - AB233 Program | 225 | 89,866 | 15,000 | 33,000 | 15,000 | 15,000 |
| Mendocino County Sheriff | 638 | 553 | 0 | 264 | 0 | 0 |
| Planning & Building Services | 9,797 | 98,730 | 60,000 | 94,876 | 124,000 | 124,000 |
| Social Services | 0 | 0 | 7,000 | 0 | 7,000 | 7,000 |
| Asset Forfeiture | | | | | | |
| District Attorney | 89,174 | 218,935 | 0 | 238,135 | 0 | 0 |
| Mendocino County Sheriff | 151,400 | 449,659 | 40,733 | 40,733 | 250,000 | 250,000 |
| Mendocino County Jail | 36,683 | 354,325 | 0 | 0 | 50,000 | 50,000 |
| Emergency Services | 5,193 | 0 | 0 | 0 | 0 | 0 |
| Total Fines, Forfeitures & Penalties | 1,552,687 | 2,793,487 | 1,745,019 | 1,712,613 | 1,800,740 | 1,798,440 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Nondepartmental Revenue | 201,618 | 161,387 | 200,000 | 123,905 | 100,000 | 100,000 |
| Miscellaneous Budget | 386,202 | 0 | 0 | 0 | 0 | 0 |
| Child Support Services | 6,786 | 4,765 | 0 | 2,190 | 0 | 0 |
| Rents & Concessions | | | | | | |
| Buildings & Grounds | 1,200 | 1,202 | 6,500 | 3,053 | 2,000 | 2,000 |
| DOT - Round Valley Airport | 4,905 | 2,940 | 2,940 | 3,650 | 2,940 | 2,940 |
| DOT - Mendocino County Airport | 48,419 | 47,143 | 44,215 | 50,316 | 44,392 | 44,392 |
| Public Health Nursing | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| Social Services | 4,180 | 4,150 | 0 | 3,000 | 0 | 0 |
| Mendocino County Museum | 9,222 | 9,312 | 10,000 | 9,312 | 9,312 | 9,312 |
| Total Use of Money & Property | 665,532 | 233,899 | 266,655 | 198,426 | 161,644 | 161,644 |
| **Aid from Other Governmental Agencies** | | | | | | |
| Motor Vehicle License Fee | | | | | | |
| Nondepartmental Revenue | 39,189 | 32,434 | 30,000 | 31,306 | 31,400 | 30,000 |
| District Attorney | 101,310 | 102,612 | 110,000 | 102,844 | 110,000 | 110,000 |
| Mendocino County Jail | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| Public Health | 411,901 | 773,037 | 0 | 950,822 | 0 | 0 |
| Environmental Health | 175,048 | 351,758 | 0 | 832,917 | 0 | 0 |
| Public Health Nursing | 533,424 | 993,740 | 0 | 636,487 | 0 | 0 |
| Hospital & Medical Services | 1,654,999 | 661,999 | 0 | 0 | 0 | 0 |
| Social Services | 265,176 | 633,622 | 343,122 | 352,131 | 343,122 | 343,122 |
| State Welfare Administration | | | | | | |
| Probation Officer | 0 | (8,103) | 0 | 0 | 0 | 0 |
| Social Services | 3,823,956 | 3,424,282 | 4,593,526 | 3,803,065 | 5,195,000 | 5,195,000 |
| In Home Support Services | 739,573 | 439,640 | 501,632 | 438,668 | 501,632 | 501,632 |
| State AFDC | | | | | | |
| CalWorks/Foster Care | 3,056,114 | 6,616,153 | 0 | 4,853,025 | 0 | 0 |

**County of Mendocino**
**State of California**
**Detail of Financing Sources by Fund and Account**
**Governmental Funds**
**BOS Adopted Budget for Fiscal Year 2015-16**



| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| State Aid California Children | | | | | | |
| Public Health - CCS | 685,050 | 404,892 | 997,234 | 563,092 | 889,539 | 889,539 |
| Realignment Health Service | | | | | | |
| Probation Officer | 91,002 | 91,002 | 91,002 | 91,002 | 91,002 | 91,002 |
| Public Health | (13,125) | (176,319) | 985,063 | (232,461) | 1,151,420 | 1,136,979 |
| Environmental Health | 124,887 | (118) | 382,221 | (429,926) | 771,909 | 687,021 |
| Alcohol/Other Drug Program | 619,321 | 554,223 | 466,951 | 543,923 | 530,104 | 0 |
| Public Health Nursing | 331,648 | (250,513) | 1,299,302 | 149,566 | 1,406,468 | 1,395,245 |
| Emergency Medical Services | 0 | 0 | 40,000 | 0 | 0 | 0 |
| Hospital & Medical Services | 34,297 | (34,288) | 1,679,999 | 429,538 | 2,745,667 | 1,661,192 |
| Public Health - CCS | 175,958 | 200,228 | 161,681 | 137,112 | 142,985 | 132,363 |
| Social Services | 0 | 0 | 4,469,973 | 5,954,896 | 6,169,546 | 6,628,516 |
| Realignment Public Assistance | | | | | | |
| Social Services | 7,935,597 | 11,568,175 | 4,263,751 | 5,247,638 | 3,977,751 | 4,762,900 |
| CalWorks/Foster Care | 7,295,542 | 7,707,312 | 10,305,905 | 5,874,122 | 10,600,574 | 10,600,574 |
| In Home Support Services | 1,739,597 | 2,499,293 | 2,491,877 | 3,023,994 | 2,491,877 | 2,491,877 |
| Realignment Public Safety | | | | | | |
| Executive Office | 0 | 76,275 | 73,335 | 12,086 | 17,063 | 0 |
| District Attorney | 0 | 50,650 | 156,950 | 143,711 | 230,000 | 230,000 |
| Public Defender | 0 | 0 | 179,493 | 152,002 | 163,293 | 163,293 |
| Mendocino County Sheriff | 4,826 | 1,319,158 | 1,425,000 | 1,586,415 | 1,736,302 | 1,736,302 |
| Mendocino County Jail | 1,861,792 | 881,633 | 1,043,000 | 1,015,815 | 1,166,362 | 1,166,362 |
| Juvenile Hall | 0 | 0 | 0 | 0 | 0 | 0 |
| Probation Officer | 950,168 | 1,198,322 | 1,214,079 | 1,146,204 | 1,417,523 | 1,417,523 |
| Alcohol/Other Drug Program | 9,928 | 0 | 0 | 0 | 48,397 | 528,998 |
| State Aid - Drug & Alcohol | | | | | | |
| Alcohol/Other Drug Program | 1,064,360 | 694,776 | 902,868 | 708,823 | 907,328 | 1,020,174 |
| Coastal Conservancy | | | | | | |
| Planning & Building Services | 1,408 | 0 | 0 | 0 | 0 | 0 |
| SB90 Reimbursement | | | | | | |
| Nondepartmental Revenue | 250 | 1,502 | 347,070 | 347,070 | 347,100 | 0 |
| District Attorney | 3,835 | 0 | 0 | 0 | 0 | 0 |
| Mendocino County Sheriff | 177 | 0 | 0 | 0 | 0 | 0 |
| Probation Officer | 11,309 | 7,941 | 0 | 2,251 | 0 | 0 |
| State Aid for Agriculture | | | | | | |
| Agriculture Department | 0 | 0 | 0 | 2,548 | 0 | 0 |
| State Aid Agriculture Gas Tax | | | | | | |
| Agriculture Department | 192,489 | 213,346 | 188,000 | 237,535 | 230,000 | 230,000 |
| State Reimis - EC Poisons | | | | | | |
| Agriculture Department | 110,776 | 114,413 | 110,000 | 103,639 | 104,000 | 104,000 |
| Pesticide Regulatory | | | | | | |
| Agriculture Department | 4,024 | 4,079 | 1,952 | 4,704 | 1,952 | 1,952 |
| State Breakfast/Lunch Program | | | | | | |
| Juvenile Hall | 30,723 | 29,153 | 33,231 | 14,402 | 30,000 | 30,000 |
| State Aid for Veterans Affairs | | | | | | |
| Social Services | 61,913 | 86,163 | 28,000 | 77,682 | 28,000 | 28,000 |
| County Hospital | | | | | | |
| Emergency Medical Services | 19,660 | 3,059 | 3,667 | 0 | 0 | 0 |
| Non-County Hospital | | | | | | |
| Hospital & Medical Services | 53,401 | 9,304 | 76,000 | 60,222 | 76,000 | 76,000 |
| EMS - Physician Services | | | | | | |
| Hospital & Medical Services | 0 | 137,416 | 240,000 | 177,263 | 240,000 | 240,000 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Homeowners Property Tax Relief | | | | | | |
| Nondepartmental Revenue | 306,713 | 300,233 | 300,000 | 303,601 | 303,600 | 300,000 |
| Emergency Medical Services | 1,769 | 1,732 | 1,500 | 1,753 | 1,500 | 1,500 |
| State Youthful Offender | | | | | | |
| Juvenile Hall | 131,377 | 0 | 21,753 | 0 | 21,753 | 21,753 |
| Probation Officer | 0 | 223,448 | 252,728 | 144,177 | 182,569 | 182,569 |
| State Other | | | | | | |
| Nondepartmental Revenue | 130,000 | 130,000 | 130,000 | 130,000 | 130,000 | 130,000 |
| County Executive Office | 0 | 2,815 | 0 | 0 | 0 | 0 |
| Buildings & Grounds | 17,904 | 24,694 | 20,000 | 23,928 | 40,000 | 40,000 |
| Engineering & Tech Assistance | 139,105 | 10,123 | 10,000 | 63 | 10,000 | 10,000 |
| Information Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Court Collection Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Courts - AB233 Program | 23,790 | 20,229 | 14,608 | 19,388 | 21,229 | 21,229 |
| District Attorney | 136,219 | 68,307 | 55,000 | 30,975 | 55,000 | 55,000 |
| Mendocino County Sheriff | 655,077 | 821,555 | 1,005,349 | 695,511 | 726,000 | 726,000 |
| Mendocino County Jail | 131,940 | 267,788 | 263,000 | 214,538 | 218,730 | 218,730 |
| Probation Officer | 906,167 | 934,361 | 779,148 | 1,055,654 | 928,144 | 989,644 |
| Agriculture Department | 217,685 | 208,483 | 207,034 | 230,908 | 220,721 | 220,721 |
| Emergency Services | 259,192 | 112,148 | 0 | 0 | 0 | 0 |
| Planning & Building Services | 1,608 | 0 | 19,080 | 0 | 19,080 | 19,080 |
| DOT - Round Valley Airport | 0 | 1,800 | 54,000 | 0 | 0 | 0 |
| DOT - Mendocino County Airport | 0 | 423 | 11,610 | 15,444 | 18,630 | 4,808 |
| Public Health | 30,000 | 0 | 0 | 0 | 0 | 0 |
| Environmental Health | 45,196 | 45,702 | 32,359 | 12,450 | 32,359 | 32,359 |
| Alcohol/Other Drug Program | (3,240) | 29 | 0 | 0 | 0 | 0 |
| Public Health Nursing | 201,094 | 276,200 | 310,278 | 307,681 | 300,278 | 300,278 |
| Emergency Medical Services | 0 | 0 | 0 | 0 | 80,000 | 80,000 |
| Hospital & Medical Services | 0 | 0 | 300,000 | 0 | 0 | 0 |
| Public Health - CCS | 142,024 | 164,919 | 249,166 | 183,109 | 276,785 | 276,785 |
| Social Services | 62,138 | 84,253 | 0 | 122,369 | 0 | 0 |
| Farm Advisor | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Welfare Administration | | | | | | |
| Probation Officer | 17,852 | 5,860 | 0 | 187,077 | 0 | 0 |
| Social Services | 9,743,538 | 10,078,154 | 14,852,458 | 12,190,175 | 16,546,537 | 16,546,537 |
| In Home Support Services | 551,684 | 538,176 | 635,947 | 470,694 | 635,947 | 635,947 |
| TANF Probation | | | | | | |
| Probation Officer | 0 | 0 | 0 | 0 | 0 | 0 |
| Title IV-E | | | | | | |
| Probation Officer | 555,957 | 553,224 | 420,000 | (133,847) | 175,000 | 175,000 |
| Health Related Funds | | | | | | |
| Social Services | 7,443,644 | 7,251,248 | 10,211,931 | 3,874,762 | 11,024,566 | 11,024,566 |
| Federal AFDC | | | | | | |
| CalWorks/AFDC | 7,886,633 | 6,793,977 | 8,716,561 | 7,923,652 | 11,038,050 | 11,038,050 |
| Federal Forest Reserve | | | | | | |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Grazing Fee | | | | | | |
| Nondepartmental Revenue | 118 | 116 | 0 | 1,138 | 1,200 | 0 |
| Federal Land In Lieu Tax | | | | | | |
| Nondepartmental Revenue | 489,299 | 535,879 | 591,815 | 591,815 | 591,900 | 558,500 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Federal Other Revenue** | | | | | | |
| Nondepartmental Revenue | 1,338 | 1,278 | 1,200 | 1,337 | 1,400 | 1,300 |
| Engineering & Tech Assistance | 26,900 | 11,238 | 0 | 2,533 | 0 | 0 |
| Information Services | 0 | 0 | 0 | 0 | 0 | 0 |
| District Attorney | 97,445 | (52,883) | 25,000 | 0 | 0 | 0 |
| Mendocino County Sheriff | 69,540 | 46,020 | 15,000 | 32,698 | 55,000 | 55,000 |
| Mendocino County Jail | 75,498 | 30,271 | 45,000 | 32,383 | 86,530 | 86,530 |
| Probation Officer | 0 | 2,344 | 0 | 0 | 0 | 0 |
| Emergency Services | 99,497 | 58,817 | 186,371 | 147,138 | 142,971 | 142,971 |
| DOT - Round Valley Airport | 28,804 | 3,590 | 1,080,000 | 0 | 0 | 0 |
| DOT - Mendocino County Airport | 7,201 | 39,290 | 232,200 | 307,550 | 372,600 | 164,888 |
| Public Health | 177,676 | 336,798 | 324,195 | 253,698 | 200,000 | 200,000 |
| Environmental Health | 24,885 | 23,765 | 26,235 | 24,596 | 30,000 | 30,000 |
| Alcohol/Other Drug Program | 5,271 | 5,696 | 59,391 | 11,207 | 5,000 | 5,000 |
| Hospital & Medical Services | 0 | 0 | 0 | 988,104 | 1,648,002 | 1,648,002 |
| Federal Aid Child Support | | | | | | |
| Child Support Services | 1,558,479 | 1,536,722 | 2,072,627 | 1,607,260 | 2,088,347 | 2,088,347 |
| Other Governmental Agency Aid | | | | | | |
| Nondepartmental Revenue | 39,890 | 168,553 | 0 | 0 | 0 | 0 |
| Retirement | 418,082 | 389,924 | 549,451 | 455,471 | 559,136 | 558,959 |
| District Attorney | 0 | 0 | 5,000 | 0 | 5,000 | 5,000 |
| Mendocino County Sheriff | 9,313 | 0 | 0 | 0 | 0 | 0 |
| Probation Officer | 0 | 3,190 | 0 | 0 | 0 | 0 |
| Planning & Building Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Alcohol/Other Drug Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Health Nursing | 7,500 | 0 | 0 | 0 | 0 | 0 |
| General Relief | 63,911 | 0 | 0 | 0 | 0 | 0 |
| Total Aid from Governmental Agencies | 67,137,216 | 73,472,741 | 83,322,879 | 71,607,119 | 92,786,880 | 92,324,619 |
| **Charges for Current Services** | | | | | | |
| Tax Deeded Administration Fee | | | | | | |
| Treasurer-Tax Collector | 19,800 | 700 | 7,000 | 150 | 15,000 | 15,000 |
| 50% Redemption Fee | | | | | | |
| Treasurer-Tax Collector | 11,930 | 12,150 | 13,000 | 11,280 | 13,000 | 13,000 |
| Release of Lien | | | | | | |
| Treasurer-Tax Collector | 8,120 | 6,820 | 8,000 | 9,760 | 7,000 | 7,000 |
| Debt Service Fee | | | | | | |
| Auditor-Controller | 117,628 | 119,425 | 120,000 | 123,711 | 123,000 | 123,000 |
| Prop Characteristics Fee | | | | | | |
| Assessor | 0 | 0 | 0 | 12,594 | 0 | 0 |
| PTR Screening Fee | | | | | | |
| Courts - AB233 Program | 22,762 | 26,059 | 24,992 | 22,215 | 22,561 | 22,561 |
| Cite Processing Fee | | | | | | |
| Courts - AB233 Program | 2,584 | 2,390 | 2,612 | 1,495 | 1,574 | 1,574 |
| Probation Officer | 352 | 180 | 1,000 | 123 | 500 | 500 |
| Accounting Fee | | | | | | |
| Auditor-Controller | 146,371 | 114,277 | 136,000 | 116,313 | 125,000 | 125,000 |
| Audit Fee | | | | | | |
| Auditor-Controller | 18,874 | 50 | 0 | 0 | 0 | 0 |
| Election Services | | | | | | |
| County Clerk - Election | 83,366 | 164,216 | 33,173 | 94,267 | 147,078 | 147,078 |
| Treasurer Cost Reimbursement | | | | | | |
| Treasurer-Tax Collector | 251,560 | 253,247 | 255,992 | 255,992 | 257,172 | 257,172 |
| Legal Services | | | | | | |
| County Counsel | 47,914 | 24,422 | 50,000 | 23,687 | 7,000 | 7,000 |
| State Aid Child Support | | | | | | |
| Child Support Services | 801,081 | 791,480 | 1,036,314 | 827,919 | 1,044,016 | 1,044,016 |

**County of Mendocino**
**State of California**
**Detail of Financing Sources by Fund and Account**
**Governmental Funds**
**BOS Adopted Budget for Fiscal Year 2015-16**

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Legal Services Reimbursement | | | | | | |
| County Counsel | 14,714 | 4,020 | 15,000 | 13,217 | 153,000 | 153,000 |
| Court Collection Program | 0 | 0 | 0 | (74) | 0 | 0 |
| Courts - AB233 Program | 5,640 | 5,540 | 4,798 | 7,912 | 7,106 | 7,106 |
| Public Defender | 20,926 | 20,707 | 34,000 | 25,530 | 20,000 | 20,000 |
| Recommended Map Filing Fee | | | | | | |
| Engineering & Tech Assistance | 2,650 | 1,950 | 0 | 0 | 0 | 0 |
| Parcel Map MS Filing Fee | | | | | | |
| Engineering & Tech Assistance | 5,350 | 14,000 | 12,050 | 14,000 | 12,050 | 12,050 |
| Parcel Map PS Filing Fee | | | | | | |
| Engineering & Tech Assistance | 0 | 0 | 2,250 | 0 | 2,250 | 2,250 |
| Plan Check & Inspection Fee | | | | | | |
| Engineering & Tech Assistance | 0 | 0 | 2,000 | 0 | 2,000 | 2,000 |
| Parcel Subdivision Inspection | | | | | | |
| Engineering & Tech Assistance | 0 | 0 | 550 | 0 | 550 | 550 |
| Basic Improvement Inspection Fee | | | | | | |
| Engineering & Tech Assistance | 1,600 | 1,350 | 1,000 | 400 | 1,000 | 1,000 |
| Subdivision Agreement Processing Fee | | | | | | |
| Engineering & Tech Assistance | 900 | 0 | 0 | 900 | 0 | 0 |
| Planning & Engineering | | | | | | |
| Planning & Building Services | 47,205 | 64,841 | 94,853 | 56,159 | 74,000 | 74,000 |
| Record-Survey Exam Fee | | | | | | |
| Engineering & Tech Assistance | 15,200 | 19,100 | 16,000 | 27,750 | 16,000 | 16,000 |
| Tentative Map Subdivision | | | | | | |
| Engineering & Tech Assistance | 49,485 | 56,580 | 50,900 | 50,650 | 50,900 | 50,900 |
| Environmental Impact Fee | | | | | | |
| Planning & Building Services | 1,420 | 0 | 0 | 1,420 | 11,250 | 11,250 |
| General Plan Amendment | | | | | | |
| Planning & Building Services | 4,034 | 594 | 0 | 8,068 | 8,000 | 8,000 |
| Other Permit Fee | | | | | | |
| Planning & Building Services | 22,817 | 45,447 | 45,245 | 58,224 | 35,000 | 35,000 |
| Abandoned Vehicle Abatement Fee | | | | | | |
| Planning & Building Services | 0 | 906 | 1,000 | 923 | 1,000 | 1,000 |
| General Plan Maintenance Fee | | | | | | |
| Planning & Building Services | 163,389 | 180,272 | 300,000 | 182,807 | 160,000 | 160,000 |
| Purchasing Fee | | | | | | |
| General Services | 113,368 | 0 | 0 | 0 | 0 | 0 |
| Agricultural Services | | | | | | |
| Agriculture Department | 19,807 | 18,605 | 21,000 | 22,591 | 20,000 | 20,000 |
| Agriculture Certification | | | | | | |
| Agriculture Department | 1,955 | 2,856 | 2,700 | 2,927 | 2,800 | 2,800 |
| Inspect/Test Weights & Measures | | | | | | |
| Agriculture Department | 80,101 | 99,060 | 80,000 | 88,398 | 94,500 | 94,500 |
| Appeal Abatement Fee | | | | | | |
| County Counsel | 3,420 | (2,341) | 0 | 1,274 | 0 | 0 |
| Fee Judicial District | | | | | | |
| Courts - AB233 Program | 0 | 72 | 0 | 0 | 0 | 0 |
| Mendocino County Sheriff | 1,140 | 0 | 0 | 0 | 0 | 0 |
| Civil Fee Sheriff | | | | | | |
| Mendocino County Sheriff | 92,511 | 108,773 | 67,715 | 75,115 | 50,000 | 50,000 |
| Adult Probation Supervision | | | | | | |
| Probation Officer | 165,405 | 163,104 | 161,220 | 160,740 | 165,000 | 165,000 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Adult Probation Diversion | | | | | | |
| Probation Officer | 13,273 | 15,665 | 16,718 | 12,976 | 16,718 | 16,718 |
| Adult Probation Pre-Sentence | | | | | | |
| Probation Officer | 45,946 | 43,496 | 39,239 | 42,587 | 40,000 | 40,000 |
| Estate Fee - Public Administrator | | | | | | |
| County Counsel | 3,232 | 7,193 | 9,000 | 0 | 1,000 | 1,000 |
| Social Services | 42,000 | 11,900 | 60,000 | 11,329 | 60,000 | 60,000 |
| Juvenile Drug Court Enrollment Fee | | | | | | |
| Probation Officer | 13 | 7 | 0 | 0 | 0 | 0 |
| Humane Services | | | | | | |
| Animal Care | 168,809 | 172,082 | 123,000 | 153,453 | 150,000 | 150,000 |
| Incinerator Services | | | | | | |
| Animal Care | 7,405 | 5,250 | 7,000 | 7,538 | 7,000 | 7,000 |
| Domestic Animal Control Contract | | | | | | |
| Mendocino County Sheriff | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| Animal Care | 117,764 | 30,375 | 106,490 | 83,142 | 105,818 | 105,818 |
| Law Enforcement Services | | | | | | |
| Mendocino County Sheriff | 163,617 | 178,562 | 131,575 | 143,625 | 103,600 | 103,600 |
| Sheriff Point Arena Contract | | | | | | |
| Mendocino County Sheriff | 135,229 | 100,000 | 100,000 | 91,667 | 100,000 | 100,000 |
| Recorder Modernization Fee | | | | | | |
| Clerk-Recorder | 0 | 0 | 0 | 0 | 0 | 0 |
| Medical Marijuana Zip Tie | | | | | | |
| Mendocino County Sheriff | 1,109,825 | 60,188 | 40,000 | 119,632 | 60,000 | 100,000 |
| Restitution 11470.2 | | | | | | |
| Mendocino County Sheriff | 19,600 | 1,656,737 | 1,500,000 | 2,050,484 | 1,000,000 | 1,470,862 |
| Recorder Service Fee | | | | | | |
| Clerk-Recorder | 1,550 | 1,310 | 1,600 | 1,405 | 1,600 | 1,600 |
| Recording Fee | | | | | | |
| Clerk-Recorder | 267,459 | 216,882 | 219,000 | 213,645 | 193,000 | 193,000 |
| Courts - AB233 Program | 57,626 | 43,913 | 46,811 | 45,294 | 39,713 | 39,713 |
| Health - Vital Statistics | | | | | | |
| Public Health | 31,554 | 38,445 | 33,000 | 44,780 | 33,000 | 33,000 |
| Drug Diversion Service | | | | | | |
| Alcohol/Other Drug Program | 24,304 | 20,446 | 0 | 25,284 | 20,000 | 20,000 |
| Clerk Fee | | | | | | |
| Clerk-Recorder | 50,603 | 53,804 | 52,000 | 54,729 | 52,000 | 52,000 |
| Work Furlough | | | | | | |
| Probation Officer | 2,822 | 6,424 | 3,092 | 4,052 | 3,000 | 3,000 |
| Work Release | | | | | | |
| Mendocino County Jail | 32,985 | 37,015 | 32,000 | 19,405 | 20,000 | 20,000 |
| Electronic Monitoring Fee | | | | | | |
| Mendocino County Jail | 1,454 | 2,585 | 2,500 | 7,033 | 3,000 | 3,000 |
| Probation Officer | (8) | 0 | 0 | 96 | 0 | 0 |
| Interfund Revenue - DOT | | | | | | |
| Solid Waste | 11,800 | 23,125 | 43,949 | 24,881 | 55,619 | 55,619 |
| Interfund Revenue - Engineering | | | | | | |
| Engineering & Tech Assistance | 51,097 | 83,397 | 81,475 | 77,633 | 43,916 | 43,916 |
| Interfund Revenue - Printing | | | | | | |
| General Services | 8,223 | 10,427 | 7,000 | 6,456 | 7,000 | 7,000 |
| Interfund Revenue - Xerox | | | | | | |
| General Services | 7,995 | 10,102 | 10,520 | 22,787 | 12,447 | 12,447 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Interfund Revenue - Garage | | | | | | |
| County Garage | 29,388 | 32,239 | 22,470 | 22,176 | 212,026 | 212,026 |
| Interfund Revenue - Janitor | | | | | | |
| Buildings & Grounds | 69,632 | 55,785 | 55,000 | 77,768 | 60,000 | 60,000 |
| Interfund Revenue - Legal | | | | | | |
| County Counsel | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 |
| Consumer Protection Program | | | | | | |
| Environmental Health | 435,199 | 445,159 | 414,387 | 432,994 | 414,387 | 414,387 |
| Nursing Fee | | | | | | |
| Public Health Nursing | 16,313 | 12,232 | 17,000 | 7,806 | 12,500 | 12,500 |
| Caspar Refuse Disposal Site | | | | | | |
| Solid Waste | 202 | 184 | 180 | 330 | 180 | 180 |
| Caspar/Fort Bragg Refuse | | | | | | |
| Solid Waste | 0 | 0 | 0 | 61,762 | 0 | 0 |
| Solid Waste Fee | | | | | | |
| Nondepartmental Revenue | 0 | 0 | 0 | 0 | 0 | 0 |
| Environmental Health | 76,051 | 74,178 | 75,000 | 78,750 | 75,000 | 75,000 |
| California Childrens Services | | | | | | |
| Public Health - CCS | 1,320 | 760 | 1,500 | 680 | 750 | 750 |
| Meals & Prisoner Care Sheriff | | | | | | |
| Mendocino County Jail | 53,298 | 122,480 | 70,000 | 97,600 | 125,000 | 125,000 |
| Support in Juvenile Hall | | | | | | |
| Juvenile Hall | 44,968 | 31,314 | 44,015 | 34,020 | 34,500 | 34,500 |
| Driving Under Influence | | | | | | |
| Alcohol/Other Drug Program | 18,519 | 19,713 | 30,000 | 19,042 | 16,000 | 16,000 |
| Bailiff Services | | | | | | |
| Mendocino County Jail | 0 | 0 | 0 | 0 | 0 | 0 |
| Educational Services (Testing) | | | | | | |
| Emergency Medical Services | 736 | 0 | 1,000 | 0 | 0 | 0 |
| EMS Per Call Fee | | | | | | |
| Emergency Medical Services | 23,786 | 24,066 | 22,000 | 26,629 | 22,000 | 22,000 |
| Parks & Recreation Fee | | | | | | |
| Buildings & Grounds | 17,323 | 17,384 | 18,000 | 19,535 | 20,000 | 20,000 |
| Collection Fee | | | | | | |
| Treasurer-Tax Collector | 34,338 | 37,533 | 31,311 | 35,784 | 34,711 | 34,711 |
| Courts Collection Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Courts - AB233 Program | 484,722 | 530,348 | 567,796 | 446,248 | 540,348 | 540,348 |
| Social Services | 0 | 50,566 | 55,000 | 54,303 | 55,000 | 55,000 |
| Drug Testing Program | | | | | | |
| Probation Officer | 15,910 | 15,133 | 17,700 | 14,207 | 17,700 | 17,700 |
| Other Charges | | | | | | |
| Clerk of the Board | 10,405 | 6,708 | 6,500 | 6,726 | 7,000 | 7,000 |
| County Executive Office | 29,518 | 8,472 | 0 | 37 | 0 | 0 |
| Auditor-Controller | 13,202 | 7,790 | 12,000 | 3,127 | 7,500 | 7,500 |
| Assessor | 10,065 | 12,908 | 11,000 | 14,455 | 0 | 0 |
| Treasurer-Tax Collector | 10,760 | 10,547 | 10,000 | 18,563 | 17,000 | 17,000 |
| General Services | 10,412 | 10,742 | 12,430 | 8,218 | 12,430 | 12,430 |
| County Counsel | 450 | 0 | 500 | 450 | 500 | 500 |
| Human Resources | 0 | 2,877 | 0 | 0 | 0 | 0 |
| Economic Development | 0 | 0 | 0 | 0 | 0 | 0 |
| Engineering & Tech Assistance | 17,324 | 2,580 | 0 | 0 | 0 | 0 |
| Information Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Court Collection Program | 0 | 0 | 0 | (1,472) | 0 | 0 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Courts - AB233 Program | 83,939 | 86,668 | 82,291 | 175,235 | 85,075 | 85,075 |
| District Attorney | 0 | 74,399 | 75,000 | 0 | 0 | 0 |
| Mendocino County Sheriff | 1,164 | 1,203 | 1,000 | 1,314 | 2,000 | 2,000 |
| Mendocino County Jail | 84,173 | 125,194 | 129,282 | 84,145 | 100,756 | 100,756 |
| Juvenile Hall | 1,018 | 14,691 | 0 | 0 | 0 | 600,000 |
| Probation Officer | 48,326 | 35,540 | 42,950 | 61,020 | 42,950 | 42,950 |
| Emergency Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Planning & Building Services | 132,368 | 124,354 | 164,300 | 332,629 | 160,000 | 282,116 |
| Animal Care | 84,561 | 47,792 | 43,000 | 56,007 | 65,000 | 65,000 |
| Public Health | 209,974 | 213,607 | 71,800 | 296,323 | 291,960 | 291,960 |
| Environmental Health | 504,127 | 467,936 | 579,660 | 480,057 | 616,245 | 672,474 |
| Public Health Nursing | 0 | 0 | 0 | 0 | 0 | 0 |
| Emergency Medical Services | 71,529 | 53,117 | 130,000 | 134,926 | 50,000 | 50,000 |
| Employee Wellness | 881 | 0 | 0 | 0 | 0 | 0 |
| Hospital & Medical Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Health - CCS | 0 | 66 | 0 | 0 | 0 | 0 |
| Solid Waste | 329,670 | 343,386 | 275,000 | 354,872 | 275,000 | 275,000 |
| Social Services | 5,256 | 59,571 | 60,000 | 153,181 | 60,000 | 60,000 |
| Conservator Service Fee | | | | | | |
| Social Services | 50,600 | 18,173 | 72,000 | 53,627 | 72,000 | 72,000 |
| Data Processing Services | | | | | | |
| Information Services | 79,504 | 132,203 | 71,620 | 107,495 | 63,620 | 125,000 |
| Collection Service | | | | | | |
| Probation Officer | 10,022 | 5,831 | 9,000 | 10,306 | 6,000 | 6,000 |
| County Cost Plan Charges | | | | | | |
| Nondepartmental Revenue | 664,276 | 599,630 | 720,000 | 882,488 | 968,400 | 1,067,800 |
| Returned Check Charge | | | | | | |
| Treasurer-Tax Collector | 350 | 450 | 500 | 700 | 500 | 500 |
| Clerk-Recorder | 229 | 818 | 0 | 115 | 0 | 0 |
| Courts - AB233 Program | 759 | 409 | 422 | 526 | 575 | 575 |
| Probation Officer | 0 | 29 | 0 | 0 | 0 | 0 |
| Payment Plan Processing Fee | | | | | | |
| Treasurer-Tax Collector | 12,675 | 11,520 | 11,000 | 8,880 | 10,000 | 10,000 |
| County 30% State PA | | | | | | |
| Courts - AB233 Program | 226,160 | 241,994 | 242,002 | 213,722 | 220,283 | 220,283 |
| Traffic School Fee | | | | | | |
| Courts - AB233 Program | 487,280 | 562,391 | 526,284 | 399,109 | 429,902 | 429,902 |
| Traffic School $24 | | | | | | |
| Courts - AB233 Program | 69,437 | 78,138 | 79,767 | 57,427 | 68,390 | 68,390 |
| Total Charges for Current Services | 9,609,370 | 10,266,685 | 10,433,700 | 11,191,890 | 10,336,626 | 11,786,613 |
| | | | | | | |
| Other Revenues | | | | | | |
| Prior Year Revenue | | | | | | |
| Nondepartmental Revenue | 0 | 0 | 0 | 2,678,496 | 3,700 | 223,000 |
| Auditor-Controller | 0 | 0 | 30,000 | 34,142 | 53,395 | 53,395 |
| Treasurer-Tax Collector | 0 | 2,233 | 0 | 0 | 5,000 | 5,000 |
| Sale of Fixed Assets | | | | | | |
| Nondepartmental Revenue | 45,196 | 82,104 | 0 | 33,679 | 33,300 | 0 |
| General Services | 0 | 7,131 | 0 | 701 | 0 | 0 |
| Other Sales | | | | | | |
| Nondepartmental Revenue | 0 | 0 | 0 | 0 | 0 | 0 |
| Clerk of the Board | 0 | 0 | 0 | 0 | 0 | 0 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Auditor-Controller | 409 | 197 | 300 | 225 | 300 | 300 |
| Assessor | 11,614 | 11,928 | 11,000 | 12,425 | 13,000 | 13,000 |
| Treasurer-Tax Collector | 10,190 | 11,990 | 10,000 | 6,620 | 0 | 0 |
| General Services | 22,012 | 19,091 | 15,964 | 28,955 | 30,298 | 30,298 |
| County Counsel | 341 | 533 | 300 | 4,072 | 300 | 300 |
| Human Resources | 68 | 237 | 0 | 495 | 0 | 0 |
| Buildings & Grounds | 0 | 62 | 0 | 74 | 0 | 0 |
| County Garage | 8,487 | 3,688 | 11,235 | 4,855 | 106,013 | 106,013 |
| Engineering & Tech Assistance | 50 | 600 | 0 | 25 | 0 | 0 |
| Clerk-Recorder | 61,872 | 70,943 | 68,000 | 71,732 | 68,000 | 68,000 |
| Information Services | 0 | 80 | 0 | 250 | 0 | 0 |
| District Attorney | 10,448 | 15,100 | 7,000 | 17,331 | 12,000 | 12,000 |
| Mendocino County Sheriff | 6,722 | 3,032 | 1,000 | 1,416 | 2,000 | 2,000 |
| Agriculture Department | 55 | 8 | 0 | 10 | 0 | 0 |
| Planning & Building Services | 4,780 | 13,521 | 8,284 | 4,561 | 8,284 | 8,284 |
| Animal Care | 87 | 256 | 200 | 924 | 200 | 200 |
| DOT - Round Valley Airport | 1,771 | 2,080 | 2,136 | 1,438 | 2,112 | 2,112 |
| DOT - Mendocino County Airport | 8,899 | 7,428 | 6,984 | 9,580 | 7,816 | 7,816 |
| Public Health | 3,637 | 3,848 | 1,400 | 2,846 | 1,800 | 1,800 |
| Public Health Nursing | 0 | 0 | 0 | 0 | 0 | 0 |
| Solid Waste | 0 | 0 | 0 | 0 | 0 | 0 |
| Farm Advisor | 0 | 0 | 0 | 0 | 0 | 0 |
| Sale of Map - Surveyor | | | | | | |
| Engineering & Tech Assistance | 597 | 766 | 500 | 577 | 500 | 500 |
| Sale of Map - Assessor | | | | | | |
| Assessor | 6,797 | 1,909 | 2,500 | 2,697 | 2,500 | 2,500 |
| Other | | | | | | |
| Nondepartmental Revenue | 7,707 | 23,485 | 35,000 | 59,093 | 56,700 | 56,700 |
| Clerk of the Board | 1,200 | 0 | 0 | 0 | 0 | 0 |
| County Executive Office | 20,606 | 25 | 2,500 | 2 | 0 | 0 |
| Auditor-Controller | 6 | 0 | 0 | 52 | 0 | 0 |
| Treasurer-Tax Collector | 0 | (120) | 0 | 0 | 0 | 0 |
| Buildings & Grounds | 21,852 | 24,351 | 0 | 23,285 | 25,000 | 25,000 |
| County Garage | 543 | 228 | 0 | 495 | 0 | 0 |
| Economic Development | 0 | 0 | 0 | 0 | 0 | 0 |
| Clerk-Recorder | 888 | 910 | 500 | 566 | 500 | 500 |
| Courts - AB233 Program | 0 | 0 | 0 | 0 | 0 | 0 |
| District Attorney | 1,384 | 727 | 0 | 4,350 | 0 | 0 |
| Child Support Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Mendocino County Sheriff | 2,590 | 5,500 | 500 | 2,066 | 2,000 | 2,000 |
| Probation Officer | 1 | 0 | 0 | 0 | 0 | 0 |
| Emergency Services | 76 | 0 | 0 | 0 | 0 | 0 |
| Planning & Building Services | 200 | 461 | 0 | 0 | 0 | 0 |
| Animal Care | (2,879) | 20,485 | 0 | 14,200 | 0 | 0 |
| Public Health | 0 | 0 | 0 | 0 | 0 | 0 |
| Environmental Health | 2,572 | 1,930 | 0 | 294 | 0 | 0 |
| Alcohol/Other Drug Program | 0 | 0 | 0 | 2,025 | 0 | 0 |
| Public Health Nursing | 404 | 152 | 0 | (450) | 0 | 0 |
| Emergency Medical Services | 382 | 1,190 | 509 | 466 | 509 | 509 |
| Social Services | 50,982 | 4,334 | 0 | 3,256 | 0 | 0 |
| General Relief | (1,386) | 0 | 0 | 0 | 0 | 0 |
| Farm Advisor | 782 | 1,129 | 0 | 0 | 0 | 0 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Refund Jury & Witness Fee | | | | | | |
| Nondepartmental Revenue | 15 | 34 | 0 | 15 | 100 | 0 |
| Cancelled Outlawed Warrant | | | | | | |
| Auditor-Controller | 5,442 | 9,307 | 6,000 | 4,340 | 7,000 | 7,000 |
| Treasurer-Tax Collector | 11,655 | 7,989 | 0 | 0 | 0 | 0 |
| General Relief Refund | | | | | | |
| General Relief | 74,206 | 57,149 | 88,825 | 40,181 | 70,024 | 70,024 |
| Donation | | | | | | |
| Nondepartmental Revenue | 0 | 0 | 0 | 0 | 0 | 0 |
| Agriculture Department | 0 | 0 | 0 | 0 | 0 | 0 |
| Mendocino County Sheriff | 0 | 0 | 0 | 0 | 0 | 0 |
| Animal Care | 2,017 | 2,377 | 2,000 | 1,591 | 2,000 | 2,000 |
| Public Health | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Health Nursing | 436 | 3,767 | 5,000 | 3,240 | 3,500 | 3,500 |
| Civil Assessment PC 1214.1 | | | | | | |
| Probation Officer | 0 | 0 | 0 | 0 | 0 | 0 |
| Vending Machine | | | | | | |
| General Services | 5,458 | 5,124 | 6,000 | 5,048 | 6,000 | 6,000 |
| Tobacco Settlement | | | | | | |
| Nondepartmental Revenue | 1,176,569 | 773,492 | 770,000 | 765,727 | 765,800 | 765,700 |
| Other | | | | | | |
| Alcohol/Other Drug Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Grant Revenue | | | | | | |
| Animal Care | 1,000 | 0 | 0 | 0 | 0 | 0 |
| District Attorney | 0 | 41,000 | 0 | 0 | 55,000 | 55,000 |
| Public Health | 71,112 | 8,353 | 25,396 | 81,694 | 0 | 0 |
| Alcohol/Other Drug Program | 3,500 | 0 | 0 | 0 | 0 | 0 |
| Social Services | 127,983 | 0 | 0 | 0 | 0 | 0 |
| Operating Transfer In | | | | | | |
| Nondepartmental Revenue | 402,857 | 448,033 | 386,558 | 205,525 | 138,200 | 138,100 |
| County Executive Office | 0 | 0 | 0 | 0 | 0 | 0 |
| Auditor-Controller | 650 | 650 | 650 | 650 | 650 | 650 |
| Assessor | 0 | 0 | 77,298 | 0 | 84,235 | 84,235 |
| County Clerk - Election | 0 | 0 | 0 | 0 | 0 | 0 |
| Planning & Building Services | 0 | 0 | 0 | 0 | 132,115 | 10,000 |
| Animal Care | 0 | 0 | 10,000 | 0 | 10,000 | 10,000 |
| DOT - Round Valley Airport | 0 | 0 | 20,000 | 0 | 0 | 0 |
| DOT - Mendocino County Airport | 0 | 0 | 20,000 | 20,000 | 10,000 | 10,000 |
| Employee Wellness | 250,640 | 234,369 | 302,702 | 240,931 | 263,020 | 267,387 |
| Social Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Medi-Cal | | | | | | |
| Alcohol/Other Drug Program | 10,290 | 17,787 | 10,000 | 28,460 | 10,000 | 10,000 |
| Total Other Revenues | 2,455,772 | 1,952,980 | 1,946,241 | 4,425,229 | 1,992,871 | 2,060,823 |
| **Total General Fund** | **145,736,666** | **153,611,776** | **163,881,783** | **157,202,429** | **174,255,089** | **176,269,367** |
| **Special Revenue Funds** | | | | | | |
| **Road Fund** | | | | | | |
| **Taxes** | | | | | | |
| Transportation Funds | | | | | | |
| Admin/Road Maint | 53,777 | 134,016 | 87,000 | 91,000 | 66,000 | 66,000 |
| Road & Bridge Projects | 16,623 | 12,779 | 0 | 0 | 0 | 0 |
| Total Taxes | 70,401 | 146,794 | 87,000 | 91,000 | 66,000 | 66,000 |

**County of Mendocino**
**State of California**
**Detail of Financing Sources by Fund and Account**
**Governmental Funds**
**BOS Adopted Budget for Fiscal Year 2015-16**

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Licenses & Permits** | | | | | | |
| Other Permit | | | | | | |
| Admin/Road Maint | 360 | 620 | 500 | 700 | 500 | 500 |
| Transportation Permit Fee | | | | | | |
| Admin/Road Maint | 6,842 | 7,096 | 6,500 | 8,022 | 6,000 | 6,000 |
| Co Highway Encroachment Permit | | | | | | |
| Admin/Road Maint | 53,404 | 44,085 | 40,000 | 37,939 | 38,000 | 38,000 |
| Total Licenses & Permits | 60,606 | 51,801 | 47,000 | 46,661 | 44,500 | 44,500 |
| **Fines, Forfeitures & Penalties** | | | | | | |
| Vehicle Code Fine | | | | | | |
| Admin/Road Maint | 51,025 | 52,461 | 50,000 | 46,802 | 50,000 | 50,000 |
| Total Fines, Forfeitures & Penalties | 51,025 | 52,461 | 50,000 | 46,802 | 50,000 | 50,000 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Admin/Road Maint | 25,998 | 19,081 | 15,000 | 11,741 | 15,000 | 15,000 |
| Total Use of Money Property | 25,998 | 19,081 | 15,000 | 11,741 | 15,000 | 15,000 |
| **Aid from Other Governmental Agencies** | | | | | | |
| State HUTA Section 2103 | | | | | | |
| Admin/Road Maint | 1,838,394 | 2,798,234 | 2,200,000 | 2,254,548 | 965,479 | 965,479 |
| State Highway Users Tax | | | | | | |
| Admin/Road Maint | 1,212,363 | 1,162,188 | 1,200,000 | 1,315,034 | 1,274,308 | 1,274,308 |
| State Collier Unruh | | | | | | |
| Admin/Road Maint | 363,527 | 360,346 | 450,000 | 414,769 | 323,902 | 323,902 |
| State Transportation STPd(1) | | | | | | |
| Admin/Road Maint | 98,091 | 210,808 | 100,000 | 0 | 100,000 | 100,000 |
| State Aid for Disaster | | | | | | |
| Storm Damage | 162,211 | 359,145 | 100,000 | 88,936 | 0 | 0 |
| Prop 111 State Gas Tax | | | | | | |
| Admin/Road Maint | 863,006 | 1,288,219 | 950,000 | 1,170,214 | 1,122,458 | 1,122,458 |
| State Other | | | | | | |
| Admin/Road Maint | 0 | 35,000 | 0 | 0 | 0 | 0 |
| Road & Bridge Projects | 483,220 | 1,125,565 | 1,039,094 | 2,985,383 | 404,416 | 404,416 |
| State Exchange Program | | | | | | |
| Admin/Road Maint | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 |
| Federal Forest Reserve | | | | | | |
| Admin/Road Maint | 157,671 | 142,047 | 40,000 | 132,484 | 40,000 | 40,000 |
| Federal Other | | | | | | |
| Storm Damage | 2,145,041 | 1,316,986 | 1,930,396 | 1,242,436 | 1,374,194 | 1,374,194 |
| Road & Bridge Projects | 2,561,492 | 3,077,596 | 4,758,851 | 3,290,714 | 5,716,214 | 5,716,214 |
| Flood Control Lands | | | | | | |
| Admin/Road Maint | 0 | 0 | 500 | 0 | 500 | 500 |
| Other Governmental Agency Aid | | | | | | |
| Road & Bridge Projects | 114,640 | 19,293 | 19,085 | 12,336 | 54,617 | 54,617 |
| Total Aid from Other Govtl Agencies | 10,602,046 | 12,497,818 | 13,390,316 | 13,509,245 | 11,978,478 | 11,978,478 |
| **Charges for Current Services** | | | | | | |
| Interfund Revenue - DOT | | | | | | |
| Admin/Road Maint | 173,597 | 127,525 | 90,000 | 112,520 | 90,000 | 90,000 |
| Road & Bridge Projects | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Charges | | | | | | |
| Admin/Road Maint | 17,537 | 35,789 | 10,000 | 27,784 | 20,000 | 20,000 |
| Total Charges for Current Services | 191,135 | 163,314 | 100,000 | 140,304 | 110,000 | 110,000 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Other Revenues** | | | | | | |
| Sale of Fixed Assets | | | | | | |
| Admin/Road Maint | 0 | 0 | 1,500 | 15,245 | 1,500 | 1,500 |
| Other Sales | | | | | | |
| Admin/Road Maint | 4,640 | 8,025 | 3,500 | 9,513 | 4,800 | 4,800 |
| Other | | | | | | |
| Admin/Road Maint | 0 | 32,917 | 500 | 25 | 500 | 500 |
| Road & Bridge Projects | 0 | 0 | 0 | 0 | 0 | 0 |
| Refund Jury & Witness Fee | | | | | | |
| Admin/Road Maint | 275 | 275 | 0 | 0 | 0 | 0 |
| Operating Transfer In | | | | | | |
| Admin/Road Maint | 1,896,291 | 3,295,428 | 3,356,105 | 3,360,677 | 3,360,677 | 3,427,555 |
| Road & Bridge Projects | 0 | 0 | 1,000,000 | 1,000,000 | 1,000,000 | 1,394,827 |
| Total Other Revenues | 1,901,206 | 3,336,645 | 4,361,605 | 4,385,459 | 4,367,477 | 4,829,182 |
| **Total Road Fund** | **12,902,417** | **16,267,914** | **18,050,921** | **18,231,212** | **16,631,455** | **17,093,160** |
| **Capital Improvement Fund** | | | | | | |
| **Fines, Forfeitures & Penalties** | | | | | | |
| Asset Forfeiture | | | | | | |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fines, Forfeitures & Penalties | 0 | 0 | 0 | 0 | 0 | 0 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Capital Improvements | 960 | 6,124 | 0 | 5,122 | 0 | 0 |
| Endowment Fund Interest | | | | | | |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 960 | 6,124 | 0 | 5,122 | 0 | 0 |
| **Aid from Other Governmental Agencies** | | | | | | |
| State Other | | | | | | |
| Capital Improvements | 3,916 | 0 | 0 | 90,411 | 0 | 0 |
| Other Governmental Agency Aid | | | | | | |
| Capital Improvements | 321,160 | 0 | 0 | 0 | 0 | 0 |
| Total Aid from Other Govtl Agencies | 325,076 | 0 | 0 | 90,411 | 0 | 0 |
| **Charges for Current Services** | | | | | | |
| Other Charges | | | | | | |
| Capital Improvements | 22,192 | 0 | 0 | 100,342 | 0 | 0 |
| Total Charges for Current Services | 22,192 | 0 | 0 | 100,342 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Capital Improvements | 370 | 1,420 | 0 | 1,315 | 0 | 0 |
| Other | | | | | | |
| Capital Improvements | 0 | 40,000 | 0 | 0 | 0 | 0 |
| Operating Transfer In | | | | | | |
| Capital Improvements | 641,233 | 2,084,111 | 2,720,573 | 1,603,088 | 3,413,691 | 3,896,671 |
| Total Other Revenues | 641,603 | 2,125,531 | 2,720,573 | 1,604,403 | 3,413,691 | 3,896,671 |
| **Total Capital Improvement Fund** | **989,831** | **2,131,654** | **2,720,573** | **1,800,278** | **3,413,691** | **3,896,671** |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Landfill Closure Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Landfill Closure | 17,239 | 12,824 | 12,500 | 9,224 | 12,500 | 12,500 |
| Total Use of Money & Property | 17,239 | 12,824 | 12,500 | 9,224 | 12,500 | 12,500 |
| **Charges for Current Services** | | | | | | |
| Caspar/Fort Bragg Refuse | | | | | | |
| Landfill Closure | 105,000 | 75,000 | 35,000 | 157,395 | 35,000 | 35,000 |
| Other Charges | | | | | | |
| Landfill Closure | 470,454 | 488,499 | 400,000 | 506,398 | 400,000 | 400,000 |
| Total Charges for Current Services | 575,454 | 563,499 | 435,000 | 663,794 | 435,000 | 435,000 |
| **Other Revenues** | | | | | | |
| Sale of Fixed Assets | | | | | | |
| Landfill Closure | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Landfill Closure Fund** | **592,693** | **576,323** | **447,500** | **673,018** | **447,500** | **447,500** |
| **Library Fund** | | | | | | |
| **Taxes** | | | | | | |
| Sales & Use Tax | | | | | | |
| Mendocino County Library | 1,538,357 | 1,686,374 | 1,800,000 | 1,722,748 | 1,750,000 | 1,750,000 |
| Total Taxes | 1,538,357 | 1,686,374 | 1,800,000 | 1,722,748 | 1,750,000 | 1,750,000 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Mendocino County Library | 5,389 | 6,318 | 5,000 | 5,156 | 5,000 | 5,000 |
| Endowment Fund Interest | | | | | | |
| Mendocino County Library | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 5,389 | 6,318 | 5,000 | 5,156 | 5,000 | 5,000 |
| **Aid from Other Governmental Agencies** | | | | | | |
| State Other | | | | | | |
| Mendocino County Library | 0 | 0 | 0 | 0 | 0 | 0 |
| State Library Grant | | | | | | |
| Mendocino County Library | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Aid from Other Govtl Agencies | 0 | 0 | 0 | 0 | 0 | 0 |
| **Charges for Current Services** | | | | | | |
| Library Services | | | | | | |
| Mendocino County Library | 49,219 | 49,160 | 42,000 | 62,227 | 48,000 | 48,000 |
| Total Charges for Current Services | 49,219 | 49,160 | 42,000 | 62,227 | 48,000 | 48,000 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Mendocino County Library | 3,427 | 6,026 | 1,600 | 7,665 | 5,000 | 5,000 |
| Other | | | | | | |
| Mendocino County Library | 0 | 30 | 0 | 626 | 0 | 0 |
| Donation | | | | | | |
| Mendocino County Library | 3,890 | 3,239 | 1,000 | 4,700 | 5,000 | 5,000 |
| Grant Revenue | | | | | | |
| Mendocino County Library | 13,800 | 0 | 0 | 2,735 | 500 | 500 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Operating Transfer In | | | | | | |
| Mendocino County Library | 1,190,553 | 1,207,102 | 1,231,003 | 1,231,003 | 1,257,343 | 1,255,598 |
| Total Other Revenues | 1,211,669 | 1,216,397 | 1,233,603 | 1,246,728 | 1,267,843 | 1,266,098 |
| **Total Library Fund** | **2,804,634** | **2,958,250** | **3,080,603** | **3,036,859** | **3,070,843** | **3,069,098** |
| **Fish & Game Fund** | | | | | | |
| **Fines, Forfeitures & Penalties** | | | | | | |
| Other Court Fine | | | | | | |
| Fish & Game | 26,629 | 36,925 | 35,000 | 26,732 | 35,000 | 35,000 |
| Total Fines, Forfeitures & Penalties | 26,629 | 36,925 | 35,000 | 26,732 | 35,000 | 35,000 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Fish & Game | 593 | 543 | 250 | 428 | 400 | 400 |
| Total Use of Money & Property | 593 | 543 | 250 | 428 | 400 | 400 |
| **Total Fish & Game Fund** | **27,222** | **37,468** | **35,250** | **27,160** | **35,400** | **35,400** |
| **Special Aviation Fund** | | | | | | |
| **Aid from Other Governmental Agencies** | | | | | | |
| State Aid for Aviation | | | | | | |
| Round Valley Special Aviation | 0 | 0 | 20,000 | 0 | 0 | 0 |
| Little River Special Aviation | 0 | 0 | 20,000 | 20,000 | 10,000 | 10,000 |
| Federal Other Revenue | | | | | | |
| Round Valley Special Aviation | 0 | 0 | | 0 | | |
| Total Aid from Other Govtl Agencies | 0 | 0 | 40,000 | 20,000 | 10,000 | 10,000 |
| **Total Special Aviation Fund** | **0** | **0** | **40,000** | **20,000** | **10,000** | **10,000** |
| **AB3229 COPS Program Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Sheriff COPS Program | 229 | 184 | 200 | 183 | 200 | 200 |
| County Jail - COPS Program | 56 | 45 | 60 | 45 | 60 | 60 |
| Total Use of Money & Property | 285 | 229 | 260 | 228 | 260 | 260 |
| **Aid from Other Governmental Agencies** | | | | | | |
| State Other | | | | | | |
| Sheriff - COPS Program | 62,871 | 106,316 | 100,000 | 120,890 | 100,000 | 100,000 |
| County Jail - COPS Program | 20,431 | 25,315 | 25,000 | 30,975 | 25,000 | 25,000 |
| Total Aid from Other Govtl Agencies | 83,302 | 131,632 | 125,000 | 151,865 | 125,000 | 125,000 |
| **Other Revenues** | | | | | | |
| Donation | | | | | | |
| County Jail - COPS Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Transfer In | | | | | | |
| Sheriff - COPS Program | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total AB3229 COPS Program Fund** | **83,587** | **131,861** | **125,260** | **152,092** | **125,260** | **125,260** |
| **Juvenile Justice Crime Prevention Act Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Probation AB1913/CPA 2000 | 942 | 876 | 0 | 850 | 0 | 0 |
| Total Use of Money & Property | 942 | 876 | 0 | 850 | 0 | 0 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Aid from Other Governmental Agencies** | | | | | | |
| State Other | | | | | | |
| Probation AB1913/CPA | 233,987 | 263,995 | 251,172 | 248,696 | 248,696 | 248,696 |
| Total Aid from Other Govtl Agencies | 233,987 | 263,995 | 251,172 | 248,696 | 248,696 | 248,696 |
| **Total JJCPA Fund** | **234,929** | **264,871** | **251,172** | **249,545** | **248,696** | **248,696** |
| **Mobile Spay & Neuter Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Mobile Spay/Neuter | 268 | 200 | 0 | 136 | 0 | 0 |
| Total Use of Money & Property | 268 | 200 | 0 | 136 | 0 | 0 |
| **Charges for Current Services** | | | | | | |
| Other Charges | | | | | | |
| Mobile Spay/Neuter | 3,259 | 0 | 16,963 | 0 | 16,963 | 16,963 |
| Total Charges for Current Services | 3,259 | 0 | 16,963 | 0 | 16,963 | 16,963 |
| **Other Revenues** | | | | | | |
| Donation | | | | | | |
| Mobile Spay/Neuter | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Mobile Spay & Neuter Fund** | **3,527** | **200** | **16,963** | **136** | **16,963** | **16,963** |
| **Museum Bookstore Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Museum Bookstore | (37) | 41 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | (37) | 41 | 0 | 0 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Museum Bookstore | 35,000 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 35,000 | 0 | 0 | 0 | 0 | 0 |
| **Total Museum Bookstore Fund** | **34,963** | **41** | **0** | **0** | **0** | **0** |
| **Museum Special Projects Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Museum Special Projects | 203 | 155 | 500 | 44 | 0 | 0 |
| Total Use of Money & Property | 203 | 155 | 500 | 44 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Museum Special Projects | 57,000 | 125,500 | 140,000 | 124,175 | 0 | 140,000 |
| Donation | | | | | | |
| Museum Special Projects | 35,000 | 0 | 10,000 | 1,000 | 0 | 10,000 |
| Operating Transfer In | | | | | | |
| Museum Special Projects | 0 | 2,472 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 92,000 | 127,972 | 150,000 | 125,175 | 0 | 150,000 |
| **Total Museum Spec Projects Fund** | **92,203** | **128,127** | **150,500** | **125,219** | **0** | **150,000** |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues as of 6/30/15 | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| **Sheriff Special Projects Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Sheriff Special Projects | 409 | 316 | 475 | 76 | 500 | 500 |
| Total Use of Money & Property | 409 | 316 | 475 | 76 | 500 | 500 |
| **Charges for Current Services** | | | | | | |
| Restitution 11470.2 | | | | | | |
| Sheriff Special Projects | 0 | 0 | 0 | 61,953 | 0 | 0 |
| Total Aid from Other Govtl Agencies | 0 | 0 | 0 | 61,953 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Donation | | | | | | |
| Sheriff Special Projects | 17,339 | 21,433 | 30,000 | 24,404 | 20,000 | 20,000 |
| Total Other Revenues | 17,339 | 21,433 | 30,000 | 24,404 | 20,000 | 20,000 |
| **Total Sheriff Spec Projects Fund** | **17,748** | **21,749** | **30,475** | **86,433** | **20,500** | **20,500** |
| **Recorder Modernization Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Modernization | 581 | 485 | 200 | 276 | 200 | 200 |
| Total Use of Money & Property | 581 | 485 | 200 | 276 | 200 | 200 |
| **Charges for Current Services** | | | | | | |
| Recorder Modernization Fee | | | | | | |
| Modernization | 44,297 | 29,437 | 65,000 | 22,862 | 56,000 | 56,000 |
| Other Charges | | | | | | |
| Modernization | 8,057 | 9,499 | 9,200 | 10,186 | 9,700 | 9,700 |
| Total Charges for Current Services | 52,354 | 38,936 | 74,200 | 33,048 | 65,700 | 65,700 |
| **Total Recorder Modernization Fund** | **52,935** | **39,421** | **74,400** | **33,323** | **65,900** | **65,900** |
| **Micrographics Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Micrographics | (101) | (42) | 0 | (50) | 0 | 0 |
| Total Use of Money & Property | (101) | (42) | 0 | (50) | 0 | 0 |
| **Charges for Current Services** | | | | | | |
| Recorder Modernization Fee | | | | | | |
| Micrographics | 37,834 | 34,287 | 38,862 | 40,610 | 43,941 | 43,941 |
| Micrographic Fee | | | | | | |
| Micrographics | 20,461 | 16,580 | 17,000 | 16,498 | 15,000 | 15,000 |
| Total Charges for Current Services | 58,295 | 50,867 | 55,862 | 57,108 | 58,941 | 58,941 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Micrographics | 20,717 | 24,409 | 25,000 | 17,893 | 18,000 | 18,000 |
| Total Other Revenues | 20,717 | 24,409 | 25,000 | 17,893 | 18,000 | 18,000 |
| **Total Micrographics Fund** | **78,911** | **75,234** | **80,862** | **74,952** | **76,941** | **76,941** |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Assessor Property Characteristics Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Property Characteristics | 428 | 366 | 0 | 302 | 0 | 0 |
| Total Use of Money & Property | 428 | 366 | 0 | 302 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Property Characteristics | 12,507 | 16,064 | 6,100 | 18,737 | 7,000 | 7,000 |
| Total Other Revenues | 12,507 | 16,064 | 6,100 | 18,737 | 7,000 | 7,000 |
| **Total Prop Characteristics Fund** | **12,936** | **16,430** | **6,100** | **19,039** | **7,000** | **7,000** |
| **Mental Health Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Mental Health Service | (35,500) | (18,845) | (50,000) | (9,192) | 0 | (10,000) |
| Mental Health Services Act | 27,980 | 21,099 | 21,299 | 14,254 | 21,300 | 21,300 |
| Total Use of Money & Property | (7,521) | 2,254 | (28,701) | 5,062 | 21,300 | 11,300 |
| **Aid from Other Governmental Agencies** | | | | | | |
| Motor Vehicle License Fee | | | | | | |
| Mental Health Service | 21,532 | 21,532 | 0 | 69,887 | 0 | 0 |
| State Aid Mental Health | | | | | | |
| Mental Health Service | 87,460 | 224,453 | 4,946,947 | 5,927,352 | 5,306,531 | 5,400,826 |
| Mental Health Services Act | 4,003,308 | 2,041,669 | 3,681,849 | 5,690,527 | 3,778,334 | 3,778,334 |
| Medi-Cal Mental Health | | | | | | |
| Mental Health Service | 12,668,947 | 8,880,386 | 8,729,048 | 6,524,342 | 7,358,894 | 8,549,053 |
| Realignment Mental Health | | | | | | |
| Mental Health Service | 3,500,742 | 4,071,492 | 2,984,547 | 3,635,782 | 2,535,678 | 3,557,221 |
| Mental Health Services Act | 0 | 0 | 0 | 0 | 0 | 0 |
| Realignment Public Safety | | | | | | |
| Mental Health Service | 80,788 | 0 | 0 | 0 | 0 | 0 |
| Managed Care - State | | | | | | |
| Mental Health Service | 0 | 0 | 938,752 | 0 | 1,025,500 | 0 |
| Other Governmental Agency Aid | | | | | | |
| Mental Health Service | 0 | 17,380 | 70,000 | 25,235 | 70,000 | 0 |
| Total Aid from Other Govtl Agencies | 20,362,777 | 15,256,912 | 21,351,143 | 21,873,125 | 20,074,937 | 21,285,434 |
| **Charges for Current Services** | | | | | | |
| Mental Health Service | | | | | | |
| Mental Health Service | 4,947 | 2,544 | 15,000 | 70 | 15,000 | 0 |
| Mental Health Services Act | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Charges | | | | | | |
| Mental Health Service | 1,126,740 | 3,569 | 0 | 59,927 | 0 | 2,371,200 |
| Total Charges for Current Services | 1,131,687 | 6,113 | 15,000 | 59,997 | 15,000 | 2,371,200 |
| **Other Revenues** | | | | | | |
| Other Sales | | | | | | |
| Mental Health Service | 426 | 359 | 0 | 457 | 0 | 0 |
| Other | | | | | | |
| Mental Health Service | 59,277 | 24,364 | 0 | 9,636 | 0 | 0 |
| Grant Revenue | | | | | | |
| Mental Health Service | 0 | 0 | 0 | 0 | 0 | 0 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Operating Transfer In | | | | | | |
| Mental Health Service | 1,658,111 | 1,169,018 | 0 | 500,000 | 500,000 | 826,180 |
| Mental Health Services Act | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 1,717,814 | 1,193,742 | 0 | 510,093 | 500,000 | 826,180 |
| **Total Mental Health Fund** | **23,204,758** | **16,459,021** | **21,337,442** | **22,448,276** | **20,611,237** | **24,494,114** |
| **General Plan Update Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Planning & Building - Special | 2,899 | 2,380 | 3,500 | 1,723 | 2,000 | 2,000 |
| Total Use of Money & Property | 2,899 | 2,380 | 3,500 | 1,723 | 2,000 | 2,000 |
| **Charges for Current Services** | | | | | | |
| Environ Impact Report | | | | | | |
| Planning & Building - Special | 2,500 | 0 | 0 | 0 | 75,000 | 75,000 |
| Micrographic Fee | | | | | | |
| Planning & Building - Special | 24,164 | 26,111 | 25,000 | 24,668 | 25,000 | 25,000 |
| AB717 Continuing Education & Training | | | | | | |
| Planning & Building - Special | 27,017 | 30,450 | 27,000 | 28,493 | 27,000 | 27,000 |
| Other Charges | | | | | | |
| Planning & Building - Special | 461 | 394 | 600 | 258 | 600 | 600 |
| Total Charges for Current Services | 54,142 | 56,955 | 52,600 | 53,418 | 127,600 | 127,600 |
| **Total General Plan Update Fund** | **57,041** | **59,335** | **56,100** | **55,141** | **129,600** | **129,600** |
| **Total Special Revenue Funds** | **41,190,335** | **39,167,897** | **46,504,121** | **47,032,685** | **44,910,986** | **49,886,803** |
| **Capital Projects Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Capital Projects | (56) | (68) | 0 | (155) | 0 | 0 |
| Total Use of Money & Property | (56) | (68) | 0 | (155) | 0 | 0 |
| **Aid from Other Governmental Agencies** | | | | | | |
| State Other | | | | | | |
| Capital Projects | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Other Revenue | | | | | | |
| Capital Projects | 0 | 208,684 | 0 | 30,286 | 0 | 0 |
| Total Aid from Other Govtl Agencies | 0 | 208,684 | 0 | 30,286 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Operating Transfer In | | | | | | |
| Capital Projects | 0 | 0 | 0 | 0 | 0 | 416,000 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 416,000 |
| **Total Capital Projects Fund** | **(56)** | **208,616** | **0** | **30,131** | **0** | **416,000** |
| **Debt Service Fund** | | | | | | |
| **Fines, Forfeitures & Penalties** | | | | | | |
| Criminal Justice Construction Fund | | | | | | |
| Debt Service- COPs | 15,700 | 13,500 | 13,600 | 11,200 | 13,000 | 13,000 |
| Total Fines, Forfeitures & Penalties | 15,700 | 13,500 | 13,600 | 11,200 | 13,000 | 13,000 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Debt Service | (142) | 31,205 | (1,000) | (1,802) | (1,000) | (1,000) |
| Rents & Concessions | | | | | | |
| Debt Service | 30,000 | 30,000 | 30,000 | 15,000 | 30,000 | 30,000 |
| Total Use of Money & Property | 29,858 | 61,205 | 29,000 | 13,198 | 29,000 | 29,000 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Aid from Other Governmental Agencies | | | | | | |
| Other Governmental Agency Aid | | | | | | |
| Debt Service | 0 | 70,151 | 38,000 | 31,323 | 31,200 | 31,200 |
| Total Aid from Other Govtl Agencies | 0 | 70,151 | 38,000 | 31,323 | 31,200 | 31,200 |
| **Other Revenues** | | | | | | |
| Other | | | | | | |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Transfer In | | | | | | |
| Debt Service | 2,866,186 | 1,796,974 | 1,685,194 | 1,685,194 | 1,772,909 | 1,772,909 |
| Loan/Bond Proceeds | | | | | | |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 2,866,186 | 1,796,974 | 1,685,194 | 1,685,194 | 1,772,909 | 1,772,909 |
| **Total Debt Service Fund** | **2,911,744** | **1,941,830** | **1,765,794** | **1,740,915** | **1,846,109** | **1,846,109** |
| **Pension Obligation Bond Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| Pension Obligation Bonds | (24,813) | (20,128) | (24,000) | (11,735) | (10,000) | (10,000) |
| Total Use of Money & Property | (24,813) | (20,128) | (24,000) | (11,735) | (10,000) | (10,000) |
| **Charges for Current Services** | | | | | | |
| County Share Retirement | | | | | | |
| Pension Obligation Bonds | 8,610,463 | 8,273,801 | 8,200,000 | 8,318,804 | 7,800,000 | 7,800,000 |
| Total Charges for Current Services | 8,610,463 | 8,273,801 | 8,200,000 | 8,318,804 | 7,800,000 | 7,800,000 |
| **Total Pension Obligation Bond Fund** | **8,585,650** | **8,253,673** | **8,176,000** | **8,307,069** | **7,790,000** | **7,790,000** |
| **County Redevelopment Agency Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| RDA Administration | 0 | 0 | 0 | 0 | 0 | 0 |
| RDA Project Costs | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 0 | 0 | 0 | 0 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Operating Transfer In | | | | | | |
| RDA Administration | 0 | 0 | 0 | 0 | 0 | 0 |
| RDA Project Costs | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total County Redevelopment Agency Fund** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Redevelopment Debt Service Fund** | | | | | | |
| **Taxes** | | | | | | |
| Property Tax Current Secured | | | | | | |
| RDA Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 |
| Property Tax Prior Secured | | | | | | |
| RDA Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 |
| Supplemental Roll Tax | | | | | | |
| RDA Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Taxes | 0 | 0 | 0 | 0 | 0 | 0 |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| RDA Tax Increment/Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total RDA Debt Service Fund** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Redevelopment Housing Component Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| RDA Housing Component | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 0 | 0 | 0 | 0 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Operating Transfer In | | | | | | |
| RDA Housing Component | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total RDA Housing Component Fund** | **0** | **0** | **0** | **0** | **0** | **0** |
| **County RDA Successor Agency Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| RDA Successor Administration | (32) | (0) | 0 | 0 | 0 | 0 |
| RDA Successor Project Costs | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | (32) | (0) | 0 | 0 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Sale of Fixed Assets | | | | | | |
| RDA Successor Administration | | 4,000 | | 0 | | |
| Operating Transfer In | | | | | | |
| RDA Successor Administration | 0 | 9,669 | 0 | 0 | 0 | 0 |
| RDA Successor Project Costs | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 13,669 | 0 | 0 | 0 | 0 |
| **Total County RDA Successor Agency Fund** | **(32)** | **13,669** | **0** | **0** | **0** | **0** |
| **Successor Agency Tax Incr/Debt Svc Fund** | | | | | | |
| **Taxes** | | | | | | |
| Property Tax Current Secured | | | | | | |
| RDA Successor Tax Incr/Debt Svc | 137,100 | 10,000 | 0 | 0 | 0 | 0 |
| Property Tax Prior Secured | | | | | | |
| RDA Successor Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 |
| Supplemental Roll Tax | | | | | | |
| RDA Successor Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Taxes | 137,100 | 10,000 | 0 | 0 | 0 | 0 |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| RDA Successor Tax Incr/Debt Svc | 739 | 856 | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 739 | 856 | 0 | 0 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Operating Transfer In | | | | | | |
| RDA Successor Tax Incr/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total RDA Successor Agy Tax/Debt Svc Fund** | **137,839** | **10,856** | **0** | **0** | **0** | **0** |

| SOURCE CLASSIFICATION | 2012-13 Actual Revenues | 2013-14 Actual Revenues | 2014-15 Adopted Budget | 2014-15 Actual Revenues | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **RDA Successor Housing Fund** | | | | | | |
| **Use of Money & Property** | | | | | | |
| Interest | | | | | | |
| RDA Successor Housing | 758 | (758) | 0 | 0 | 0 | 0 |
| Total Use of Money & Property | 758 | (758) | 0 | 0 | 0 | 0 |
| **Other Revenues** | | | | | | |
| Operating Transfer In | | | | | | |
| RDA Successor Housing | 0 | 0 | 0 | 0 | 0 | 0 |
| Loan/Bond Proceeds | | | | | | |
| RDA Successor Housing | 84,913 | 0 | 0 | 0 | 0 | 0 |
| Total Other Revenues | 84,913 | 0 | 0 | 0 | 0 | 0 |
| **Total RDA Successor Housing Fund** | **85,671** | **(758)** | **0** | **0** | **0** | **0** |
| **Total Debt Service Funds** | **11,720,871** | **10,219,270** | **9,941,794** | **10,047,984** | **9,636,109** | **9,636,109** |
| **TOTAL ALL FUNDS** | **198,647,817** | **203,207,559** | **220,327,698** | **214,313,228** | **228,802,184** | **236,208,279** |

MENDOCINO
1850
COUNTY

| FINANCING USES CLASSIFICATION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **SALARIES & EMPLOYEE BENEFITS** | | | | | | |
| 861011 Regular Employees | 48,932,357 | 49,791,999 | 60,558,657 | 51,174,871 | 60,091,370 | 59,833,074 |
| 861012 Extra Help | 1,085,286 | 1,115,638 | 1,342,756 | 1,418,032 | 1,681,061 | 1,746,498 |
| 861013 Overtime Regular Employees | 3,239,086 | 3,488,732 | 2,999,095 | 3,541,647 | 2,129,868 | 2,998,000 |
| 861021 Co Contrib to Retirement | 13,473,042 | 14,261,585 | 16,850,578 | 14,843,933 | 19,047,600 | 19,305,409 |
| 861022 Co Contrib to OASDI | 3,023,005 | 3,071,309 | 3,722,393 | 3,168,556 | 3,605,112 | 3,611,650 |
| 861023 Co Contrib to OASDI-Medicare | 728,283 | 741,278 | 875,587 | 767,691 | 854,424 | 855,655 |
| 861024 Co Contrib to Retire Increment | 6,620,236 | 6,327,311 | 7,152,044 | 6,386,772 | 8,814,237 | 8,906,396 |
| 861030 Co Contrib to Emp Insurance | 8,559,396 | 9,383,594 | 11,897,431 | 9,323,584 | 11,509,950 | 11,527,378 |
| 861031 Co Contrib to Unemp Ins | 389,841 | (578) | 292,532 | 292,283 | 244,107 | 244,770 |
| 861035 Co Contrib to Workers Comp | 2,529,730 | 2,254,202 | 4,053,045 | 4,048,393 | 4,588,034 | 4,217,713 |
| Total Salaries & Employee Benefits | 88,580,262 | 90,435,071 | 109,744,118 | 94,965,762 | 112,565,763 | 113,246,543 |
| **SERVICES & SUPPLIES** | | | | | | |
| 862050 Clothing & Personal Items | 59,811 | 90,708 | 88,650 | 60,408 | 94,748 | 89,748 |
| 862060 Communications | 504,069 | 477,570 | 683,786 | 548,296 | 669,181 | 687,181 |
| 862061 Communications Lease | 196,371 | 197,091 | 211,414 | 205,127 | 247,526 | 247,526 |
| 862062 Communications Microwave | 2,067 | 2,584 | 2,000 | 2,231 | 2,000 | 2,000 |
| 862080 Food | 382,545 | 405,844 | 369,100 | 428,579 | 427,289 | 447,586 |
| 862090 Household Expense | 744,668 | 742,142 | 959,334 | 816,200 | 992,502 | 1,017,502 |
| 862101 Insurance - General | 1,173,885 | 532,666 | 1,546,552 | 1,528,392 | 1,566,519 | 1,397,821 |
| 862109 Insurance - Other | 33,681 | 39,072 | 34,526 | 41,213 | 22,246 | 36,526 |
| 862110 Jury & Witness Expense | 38,000 | 54,449 | 58,800 | 40,132 | 57,439 | 57,439 |
| 862120 Maintenance - Equipment | 1,000,868 | 898,581 | 1,242,817 | 953,691 | 1,322,115 | 1,372,648 |
| 862130 Maint - Struct Impr & Grounds | 918,681 | 702,545 | 911,491 | 1,011,473 | 1,232,696 | 1,319,755 |
| 862135 Corrective Maintenance | 0 | 0 | 2,000,000 | 1,192,665 | 1,559,000 | 3,361,000 |
| 862140 Medical Dental & Lab Supplies | 114,953 | 127,985 | 207,157 | 127,140 | 141,810 | 141,810 |
| 862150 Memberships | 125,002 | 163,619 | 174,408 | 164,890 | 180,139 | 180,889 |
| 862160 Miscellaneous Expense | 36,050 | 44,639 | 68,849 | 47,889 | 67,349 | 67,349 |
| 862170 Office Expense | 1,350,701 | 1,497,743 | 1,569,853 | 1,597,252 | 1,576,034 | 1,576,034 |
| 862171 Paper Supplies | 40,548 | 35,129 | 46,700 | 35,234 | 45,500 | 45,500 |
| 862172 Office Expense - Fedex/UPS | 14,306 | 14,187 | 18,000 | 13,781 | 18,000 | 18,000 |
| 862176 Fuel Expense | 524,720 | 510,030 | 547,500 | 468,546 | 620,500 | 620,500 |
| 862181 Auditing & Fiscal Services | 65,250 | 65,250 | 75,500 | 65,250 | 79,500 | 79,500 |
| 862182 Data Processing Services | 421,226 | 398,540 | 491,632 | 292,985 | 519,402 | 854,202 |
| 862183 Legal Fees | 387,221 | 276,063 | 572,300 | 321,687 | 402,300 | 402,800 |
| 862184 Arch Eng & Plan Services | 1,636,180 | 2,097,803 | 3,040,005 | 2,301,204 | 2,021,006 | 2,149,285 |
| 862185 Medical & Dental Services | 2,493,001 | 2,578,004 | 2,701,798 | 2,596,372 | 2,654,790 | 2,829,790 |
| 862186 Indigent Burial | 31,618 | 25,913 | 37,400 | 32,957 | 43,500 | 43,500 |
| 862187 Education & Training | 219,331 | 322,493 | 885,559 | 450,732 | 911,633 | 911,633 |
| 862188 Printing | 172,627 | 187,057 | 260,580 | 223,267 | 239,581 | 239,581 |
| 862189 Professional & Spec Services | 5,769,099 | 5,173,616 | 7,048,101 | 5,120,010 | 8,547,500 | 10,199,576 |
| 862190 Publication & Legal Notices | 124,273 | 128,229 | 129,525 | 210,715 | 139,538 | 139,538 |
| 862193 Construction Contracts | 2,832,024 | 3,588,963 | 11,339,786 | 8,424,026 | 7,406,407 | 7,032,951 |
| 862194 A-87 Costs | 421,478 | 272,293 | 434,306 | 610,646 | 795,383 | 795,383 |
| 862196 Collection Expense Fines | 6,891 | 24,088 | 21,716 | 9,801 | 3,960 | 3,960 |
| 862200 Rents & Leases Equipment | 54,118 | 58,451 | 75,332 | 81,754 | 68,260 | 68,260 |
| 862201 Rents & Leases Copiers | 216,649 | 222,464 | 336,279 | 367,909 | 401,495 | 401,495 |
| 862210 Rents & Leases Bldg/Grds | 228,615 | 255,436 | 272,983 | 256,227 | 287,283 | 287,283 |
| 862220 Small Tools & Instruments | 30,241 | 32,804 | 36,000 | 25,079 | 43,500 | 43,500 |
| 862230 Info Technology Equipment | 225,896 | 556,434 | 887,410 | 397,711 | 846,391 | 741,631 |
| 862231 Election Supplies & Services | 72,816 | 137,207 | 105,000 | 68,795 | 157,000 | 157,000 |
| 862232 Law Enforce Supplies & Svcs | 227,093 | 368,256 | 325,467 | 432,249 | 362,124 | 362,124 |
| 862239 Special Department Expense | 5,131,666 | 5,139,262 | 7,869,757 | 6,685,000 | 9,103,976 | 9,105,234 |
| 862240 Special Departmental Fund | 0 | 2,012 | 2,500 | 0 | 2,500 | 2,500 |
| 862250 Transportation & Travel | 1,545,546 | 1,594,939 | 1,772,303 | 1,567,278 | 1,690,533 | 1,691,033 |
| 862253 Trans & Travel Out of County | 354,500 | 376,918 | 599,368 | 600,159 | 609,493 | 620,611 |
| 862260 Utilities | 1,405,578 | 1,516,750 | 1,878,531 | 1,403,330 | 1,962,112 | 1,962,112 |
| Total Services & Supplies | 31,333,864 | 31,935,829 | 51,940,075 | 41,828,283 | 50,141,760 | 53,811,296 |

| FINANCING USES CLASSIFICATION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| **OTHER CHARGES** | | | | | | |
| 863111 Public Assistance Payment | 7,284,387 | 6,891,574 | 8,351,940 | 7,360,075 | 8,766,240 | 8,766,240 |
| 863112 Pmts to Private Institution | 181,196 | 71,300 | 1,353,175 | 302,865 | 1,534,714 | 1,534,714 |
| 863113 Pmts Other Govtl Agency | 5,253,073 | 3,181,883 | 4,302,419 | 2,395,229 | 4,248,117 | 3,163,642 |
| 863115 Service Connected Expense | 1,505,188 | 1,869,640 | 336,315 | 1,796,120 | 434,951 | 434,951 |
| 863116 Child Care Services - MOE | 171,235 | 198,894 | 405,327 | 244,971 | 405,327 | 405,327 |
| 863118 Family Services | 1,366,550 | 3,371,495 | 2,514,259 | 2,645,134 | 3,699,112 | 3,699,112 |
| 863119 Supp & Care Persons - Other | 137,255 | 172,056 | 182,560 | 115,943 | 182,560 | 182,560 |
| 863121 Independent Living Skills | 26,658 | 24,887 | 50,000 | 27,595 | 52,000 | 52,000 |
| 863122 Aid to Adopted Children | 4,031,861 | 4,420,719 | 3,994,500 | 4,731,245 | 4,589,400 | 4,589,400 |
| 863124 GR/SSI/SSP Applicants | 146,406 | 103,960 | 152,560 | 108,763 | 147,560 | 147,560 |
| 863125 Severely Emotionally Disturbed | 29,894 | 35,733 | 0 | 671 | 0 | 0 |
| 863126 Cal-Learn Program Services | 376 | 445 | 10,000 | 0 | 10,000 | 10,000 |
| 863127 Foster Care Payments | 7,471,887 | 8,419,302 | 9,701,167 | 7,457,359 | 10,174,270 | 10,174,270 |
| 863131 Family Preservation | 158,185 | 108,469 | 260,433 | 120,257 | 260,433 | 260,433 |
| 863132 Family Track | 169,476 | 174,579 | 451,595 | 367,077 | 551,595 | 551,595 |
| 863133 Office of Education Contract | 1,244,199 | 1,125,890 | 1,100,000 | 1,223,805 | 1,826,309 | 1,826,309 |
| 863135 Job Alliance Program Services | 162,562 | 193,642 | 300,000 | 250,675 | 300,000 | 300,000 |
| 863138 Welfare to Work 15% | 257,522 | 297,495 | 389,404 | 363,084 | 632,283 | 632,283 |
| 863139 In Home Supportive Services | 3,446,162 | 3,552,651 | 3,731,776 | 3,701,020 | 3,814,827 | 3,814,827 |
| 863140 IHSS Public Authority | 7,058 | 16,741 | 25,000 | 5,705 | 25,000 | 25,000 |
| 863152 Non-County Contract Hospital | 53,401 | 18,634 | 76,000 | 225,137 | 76,000 | 76,000 |
| 863154 Physican Services - EMS | 34,288 | 93,792 | 240,000 | 259,920 | 240,000 | 240,000 |
| 863160 Accute Hospitalization | 745,043 | (75,062) | 0 | 14,100 | 190,000 | 190,000 |
| 863161 Non-Accute Hospitialization | 505,240 | 5,445 | 0 | 45,666 | 0 | 0 |
| 863162 Residential Care | 1,342,643 | 202,673 | 0 | 186,504 | 0 | 0 |
| 863163 Individual Providers | 39,280 | 12,610 | 0 | 0 | 0 | 0 |
| 863164 Organizational Providers | 7,235,321 | 6,708,040 | 0 | 0 | 0 | 0 |
| 863280 Contrib to Other Agencies | 413,597 | 8,944,464 | 16,499,182 | 17,382,000 | 15,179,092 | 20,255,408 |
| 863310 Interest | 5,685,849 | 5,073,289 | 4,858,270 | 4,821,047 | 4,833,822 | 4,833,822 |
| 863311 Principal | 10,895,431 | 10,391,662 | 11,299,645 | 9,145,440 | 8,222,801 | 8,372,801 |
| 863330 Rights of Way | 2,225 | 83,354 | 296,000 | 1,017,624 | 318,200 | 318,200 |
| 863340 Taxes & Assessments | (1) | (3) | 0 | 0 | 0 | 0 |
| Total Other Charges | 60,003,450 | 65,690,251 | 70,881,527 | 66,315,031 | 70,714,613 | 74,856,454 |
| **FIXED ASSETS** | | | | | | |
| 864350 Land | 0 | 0 | 0 | 0 | 0 | 0 |
| 864360 Structures & Improvements | 1,008,811 | 691,363 | 2,130,790 | 1,917,391 | 4,322,500 | 4,840,976 |
| 864365 Construction in Progress | 0 | 208,684 | 0 | 30,286 | 0 | 416,000 |
| 864370 Equipment | 903,682 | 1,884,230 | 1,851,869 | 2,422,505 | 1,263,462 | 1,361,462 |
| Total Fixed Assets | 1,912,493 | 2,784,277 | 3,982,659 | 4,370,182 | 5,585,962 | 6,618,438 |
| **EXPENDITURE TRANSFER & REIMBURSEMENT** | | | | | | |
| 865380 Intrafund Transfer | (5,814,083) | (8,460,912) | (12,846,704) | (9,513,325) | (12,844,675) | (13,595,980) |
| 865802 Operating Transfer Out | 10,096,033 | 10,685,944 | 11,307,273 | 10,520,906 | 12,659,134 | 14,834,154 |
| Total Expend Transfer & Reimb | 4,281,950 | 2,225,032 | (1,539,431) | 1,007,581 | (185,541) | 1,238,174 |
| **CONTINGENCY** | | | | | | |
| 869991 Appropriation for Contingency | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 |
| Total Contingency | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 |
| **TOTAL NET APPROPRIATIONS** | **186,112,018** | **193,070,459** | **235,947,247** | **208,486,838** | **239,322,557** | **252,638,035** |

| FINANCING USES CLASSIFICATION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommend Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *As of 6/30/15* | | |
| **LESS: REVENUES** | | | | | | |
| 821110 Property Tax Current Secured | 28,321,357 | 28,645,772 | 29,144,766 | 29,933,109 | 30,075,000 | 30,675,000 |
| 821120 Property Tax Current Unsecured | 996,552 | 1,042,364 | 1,025,900 | 967,091 | 959,200 | 965,900 |
| 821130 Supplemental Roll Tax | (141,969) | 127,354 | 128,045 | 250,549 | 250,300 | 250,300 |
| 821210 Property Tax Prior Secured | 4,733,522 | 3,185,565 | 3,339,500 | 2,790,005 | 2,739,500 | 2,699,500 |
| 821220 Property Tax Prior Unsecured | 61,009 | 28,715 | 25,300 | 65,861 | 40,200 | 50,200 |
| 821400 Penalty & Cost on Delinquencies | 2,192,832 | 2,603,006 | 2,587,296 | 2,538,576 | 1,621,601 | 2,321,601 |
| 821500 Sales & Use Tax | 5,143,940 | 5,603,593 | 6,000,000 | 6,214,683 | 6,417,900 | 6,450,000 |
| 821501 Transportation Funds | 70,401 | 146,794 | 87,000 | 91,000 | 66,000 | 66,000 |
| 821510 Sales Tax - Public Safety | 6,368,096 | 6,558,646 | 6,700,000 | 7,049,260 | 7,162,400 | 7,200,000 |
| 821600 Timber Yield Tax | 262,473 | 240,504 | 250,000 | 334,076 | 308,000 | 300,000 |
| 821700 Highway Property Rental | 3,495 | 2,252 | 23 | 0 | 10 | 10 |
| 821701 Room Occupancy Tax | 3,617,553 | 3,855,504 | 3,900,000 | 4,491,130 | 4,352,700 | 4,400,000 |
| 821702 Property Transfer Tax | 395,302 | 446,610 | 450,000 | 521,472 | 478,600 | 500,000 |
| 821704 Prop Tax In-Lieu of VLF | 9,882,962 | 10,007,487 | 10,180,000 | 10,203,634 | 10,203,600 | 10,517,000 |
| 821705 In-Lieu of Sales Tax | 1,239,977 | 1,233,601 | 1,234,000 | 1,423,231 | 1,300,000 | 554,200 |
| 821706 Williamson Act Replacement Tax | 455,051 | 442,987 | 440,000 | 458,533 | 456,500 | 450,000 |
| 822100 Animal License | 317,809 | 317,101 | 301,000 | 296,471 | 306,000 | 306,000 |
| 822200 Business License | 128,256 | 128,899 | 126,000 | 116,621 | 126,000 | 126,000 |
| 822210 Franchise | 722,223 | 744,938 | 725,000 | 757,841 | 757,300 | 750,000 |
| 822250 Mobile Home Setup Fee | 12,613 | 24,625 | 11,132 | 13,873 | 15,000 | 15,000 |
| 822300 Construction Permit | 719,008 | 751,315 | 798,819 | 740,064 | 749,317 | 749,317 |
| 822500 Zoning Permit | 47,197 | 57,221 | 74,583 | 57,342 | 65,000 | 65,000 |
| 822600 Other Permit | 13,254 | 13,277 | 12,139 | 15,460 | 13,400 | 13,400 |
| 822601 Gun Permit | 34,190 | 32,350 | 32,000 | 32,223 | 35,000 | 35,000 |
| 822602 Marriage License GC 26840.3 | 23,146 | 33,993 | 33,000 | 27,329 | 26,000 | 26,000 |
| 822603 Lumber Mill Permit | 420 | 700 | 600 | 210 | 600 | 600 |
| 822605 Variance & Use Permit | 96,214 | 82,073 | 91,767 | 94,242 | 101,000 | 101,000 |
| 822606 Land Use Fee | 278,992 | 308,069 | 272,700 | 314,661 | 272,700 | 272,700 |
| 822608 Transportation Permit Fee | 6,842 | 7,096 | 6,500 | 8,022 | 6,000 | 6,000 |
| 822609 Coastal Zone Permit | 66,434 | 70,458 | 84,219 | 83,052 | 94,000 | 94,000 |
| 822610 Co Hwy Encroachment Permit | 53,404 | 44,085 | 40,000 | 37,939 | 38,000 | 38,000 |
| 823100 Vehicle Code Fine | 408,608 | 420,083 | 417,753 | 375,209 | 390,377 | 390,377 |
| 823101 25% Extra Fine | 157,292 | 170,686 | 172,430 | 141,211 | 147,930 | 147,930 |
| 823102 County 50% City VC Fine | 0 | 0 | 0 | 0 | 0 | 0 |
| 823103 County Parking Surcharge | 0 | 0 | 0 | 0 | 0 | 0 |
| 823110 Criminal Justice Constr Fund | 429,000 | 458,000 | 484,819 | 400,000 | 486,600 | 486,600 |
| 823130 Warrant System | 10,112 | 6,276 | 10,000 | 2,747 | 5,000 | 5,000 |
| 823200 Other Court Fine | 84,870 | 98,982 | 98,517 | 77,137 | 86,816 | 86,816 |
| 823202 Fine Co Clerk for Superior Court | 0 | 0 | 0 | 0 | 0 | 0 |
| 823203 Co Commission on City Fine | 7,114 | 7,475 | 7,277 | 7,996 | 7,372 | 7,372 |
| 823204 Miscellaneous Court Fine | 185,775 | 415,950 | 471,430 | 330,777 | 269,937 | 269,937 |
| 823205 Drug/Alcohol Fine | 30,926 | 24,942 | 22,000 | 21,510 | 20,000 | 20,000 |
| 823206 County Alcohol Education | 20,698 | 18,580 | 16,200 | 16,281 | 18,000 | 18,000 |
| 823207 Drug Abuse Education | 5,174 | 5,937 | 5,000 | 5,179 | 6,000 | 6,000 |
| 823210 Fine Judicial District | 13,362 | 15,648 | 14,960 | 9,862 | 11,908 | 11,908 |
| 823300 Forfeiture & Penalty | 10,660 | 230,896 | 82,500 | 130,572 | 148,800 | 146,500 |
| 823310 Asset Forfeiture | 282,450 | 1,022,918 | 40,733 | 278,868 | 300,000 | 300,000 |
| 824100 Interest | 619,595 | 232,657 | 183,984 | 152,720 | 146,160 | 136,160 |
| 824110 Endowment Fund Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| 824200 Rents & Concessions | 100,926 | 97,747 | 96,655 | 87,331 | 91,644 | 91,644 |
| 825120 State Aid for Aviation | 0 | 0 | 40,000 | 20,000 | 10,000 | 10,000 |
| 825125 State HUTA Section 2103 | 1,838,394 | 2,798,234 | 2,200,000 | 2,254,548 | 965,479 | 965,479 |
| 825130 State Highway Users Tax | 1,212,363 | 1,162,188 | 1,200,000 | 1,315,034 | 1,274,308 | 1,274,308 |
| 825140 State Collier Unruh | 363,527 | 360,346 | 450,000 | 414,769 | 323,902 | 323,902 |
| 825150 Motor Vehicle License Fee | 3,202,580 | 3,570,735 | 483,122 | 2,976,394 | 584,522 | 583,122 |

| FINANCING USES CLASSIFICATION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommend Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| 825160 State Proposition 42 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825170 State Proposition 1B | 0 | 0 | 0 | 0 | 0 | 0 |
| 825180 Transportation STPd(1) | 98,091 | 210,808 | 100,000 | 0 | 100,000 | 100,000 |
| 825210 State Welfare Administration | 4,563,530 | 3,855,819 | 5,095,158 | 4,241,733 | 5,696,632 | 5,696,632 |
| 825241 State AFDC | 3,056,114 | 6,616,153 | 0 | 4,853,025 | 0 | 0 |
| 825250 State Aid California Children | 685,050 | 404,892 | 997,234 | 563,092 | 889,539 | 889,539 |
| 825330 State Aid Mental Health | 4,090,768 | 2,266,122 | 8,628,796 | 11,617,879 | 9,084,865 | 9,179,160 |
| 825331 Medi-Cal Mental Health | 12,668,947 | 8,880,386 | 8,729,048 | 6,524,342 | 7,358,894 | 8,549,053 |
| 825341 Realignment Health Services | 1,363,988 | 384,215 | 9,576,192 | 6,643,649 | 13,009,101 | 11,732,318 |
| 825342 Realignment Mental Health | 3,500,742 | 4,071,492 | 2,984,547 | 3,635,782 | 2,535,678 | 3,557,221 |
| 825343 Realignment Public Assistance | 16,970,736 | 21,774,779 | 17,061,533 | 14,145,754 | 17,070,202 | 17,855,351 |
| 825344 2011 Realignment Pub Safety | 2,907,501 | 3,526,039 | 4,091,857 | 4,056,233 | 4,778,940 | 5,242,478 |
| 825370 Managed Care - State | 0 | 0 | 938,752 | 0 | 1,025,500 | 0 |
| 825393 State Aid - Drug & Alcohol | 1,064,360 | 694,776 | 902,868 | 708,823 | 907,328 | 1,020,174 |
| 825395 Coastal Conservancy | 1,408 | 0 | 0 | 0 | 0 | 0 |
| 825398 SB90 Reimbursement | 15,571 | 9,443 | 347,070 | 349,321 | 347,100 | 0 |
| 825410 State Aid for Agriculture | 0 | 0 | 0 | 2,548 | 0 | 0 |
| 825411 State Aid Agriculture Gas Tax | 192,489 | 213,346 | 188,000 | 237,535 | 230,000 | 230,000 |
| 825412 State Reimis - EC Poisons | 110,776 | 114,413 | 110,000 | 103,639 | 104,000 | 104,000 |
| 825413 Pesticide Regulatory | 4,024 | 4,079 | 1,952 | 4,704 | 1,952 | 1,952 |
| 825460 State Aid for Disaster | 162,211 | 359,145 | 100,000 | 88,936 | 0 | 0 |
| 825464 State Breakfast/Lunch Program | 30,723 | 29,153 | 33,231 | 14,402 | 30,000 | 30,000 |
| 825470 State Aid for Veterans Affairs | 61,913 | 86,163 | 28,000 | 77,682 | 28,000 | 28,000 |
| 825472 County Hospital | 19,660 | 3,059 | 3,667 | 0 | 0 | 0 |
| 825473 Non-County Hospital | 53,401 | 9,304 | 76,000 | 60,222 | 76,000 | 76,000 |
| 825475 EMS - Physician Services | 0 | 137,416 | 240,000 | 177,263 | 240,000 | 240,000 |
| 825481 Homeowners Prop Tax Relief | 308,482 | 301,965 | 301,500 | 305,354 | 305,100 | 301,500 |
| 825487 Prop 111 State Gas Tax | 863,006 | 1,288,219 | 950,000 | 1,170,214 | 1,122,458 | 1,122,458 |
| 825489 State Youthful Offender | 131,377 | 223,448 | 274,481 | 144,177 | 204,322 | 204,322 |
| 825490 State Other | 3,900,325 | 5,452,799 | 4,875,898 | 6,543,607 | 3,855,068 | 3,902,746 |
| 825491 State Exchange Program | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 |
| 825496 State Library Grant | 0 | 0 | 0 | 0 | 0 | 0 |
| 825510 Federal Welfare Administration | 10,313,074 | 10,622,190 | 15,488,405 | 12,847,946 | 17,182,484 | 17,182,484 |
| 825511 TANF Probation | 0 | 0 | 0 | 0 | 0 | 0 |
| 825518 Title IV-E | 555,957 | 553,224 | 420,000 | (133,847) | 175,000 | 175,000 |
| 825520 Health Related Funds | 7,443,644 | 7,251,248 | 10,211,931 | 3,874,762 | 11,024,566 | 11,024,566 |
| 825541 Federal AFDC | 7,886,633 | 6,793,977 | 8,716,561 | 7,923,652 | 11,038,050 | 11,038,050 |
| 825640 Federal Forest Reserve | 157,671 | 142,047 | 40,000 | 132,484 | 40,000 | 40,000 |
| 825650 Federal Grazing Fee | 118 | 116 | 0 | 1,138 | 1,200 | 0 |
| 825660 Federal Land In Lieu Tax | 489,299 | 535,879 | 591,815 | 591,815 | 591,900 | 558,500 |
| 825670 Federal Other Revenue | 5,320,588 | 5,109,489 | 8,683,839 | 6,364,679 | 9,631,911 | 9,424,099 |
| 825676 Flood Control Lands | 0 | 0 | 500 | 0 | 500 | 500 |
| 825686 Federal Aid Child Support | 1,558,479 | 1,536,722 | 2,072,627 | 1,607,260 | 2,088,347 | 2,088,347 |
| 825810 Other Govt Agency Aid | 974,496 | 668,491 | 681,536 | 499,130 | 719,953 | 649,776 |
| 826112 Tax Deeded Admin Fee | 19,800 | 700 | 7,000 | 150 | 15,000 | 15,000 |
| 826113 50% Redemption Fee | 11,930 | 12,150 | 13,000 | 11,280 | 13,000 | 13,000 |
| 826114 Release of Lien | 8,120 | 6,820 | 8,000 | 9,760 | 7,000 | 7,000 |
| 826115 Debt Service Fee | 117,628 | 119,425 | 120,000 | 123,711 | 123,000 | 123,000 |
| 826116 Prop Characteristics Fee | 0 | 0 | 0 | 12,594 | 0 | 0 |
| 826117 PTR Screening Fee | 22,762 | 26,059 | 24,992 | 22,215 | 22,561 | 22,561 |
| 826118 Cite Processing Fee | 2,936 | 2,570 | 3,612 | 1,618 | 2,074 | 2,074 |
| 826120 Accounting Fee | 146,371 | 114,277 | 136,000 | 116,313 | 125,000 | 125,000 |
| 826121 Audit Fee | 18,874 | 50 | 0 | 0 | 0 | 0 |
| 826140 Election Services | 83,366 | 164,216 | 33,173 | 94,267 | 147,078 | 147,078 |
| 826151 Treasurer Cost Reimbursement | 251,560 | 253,247 | 255,992 | 255,992 | 257,172 | 257,172 |
| 826161 Legal Services | 47,914 | 24,422 | 50,000 | 23,687 | 7,000 | 7,000 |
| 826162 State Aid Child Support | 801,081 | 791,480 | 1,036,314 | 827,919 | 1,044,016 | 1,044,016 |
| 826163 Legal Services Reimbursement | 41,280 | 30,266 | 53,798 | 46,585 | 180,106 | 180,106 |

| FINANCING USES CLASSIFICATION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommend Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| 826171 Recommended Map Filing Fee | 2,650 | 1,950 | 0 | 0 | 0 | 0 |
| 826172 Parcel Map MS Filing Fee | 5,350 | 14,000 | 12,050 | 14,000 | 12,050 | 12,050 |
| 826173 Parcel Map PS Filing Fee | 0 | 0 | 2,250 | 0 | 2,250 | 2,250 |
| 826175 Plan Check & Inspection Fee | 0 | 0 | 2,000 | 0 | 2,000 | 2,000 |
| 826176 Parcel Subdivision Inspection | 0 | 0 | 550 | 0 | 550 | 550 |
| 826177 Basic Improvement Inspect Fee | 1,600 | 1,350 | 1,000 | 400 | 1,000 | 1,000 |
| 826178 Subd Agreement Processing Fee | 900 | 0 | 0 | 900 | 0 | 0 |
| 826180 Planning & Engineering | 47,205 | 64,841 | 94,853 | 56,159 | 74,000 | 74,000 |
| 826181 Record - Survey Exam Fee | 15,200 | 19,100 | 16,000 | 27,750 | 16,000 | 16,000 |
| 826182 Tentative Map Subdivision | 49,485 | 56,580 | 50,900 | 50,650 | 50,900 | 50,900 |
| 826184 Environmental Impact Report | 3,920 | 0 | 0 | 1,420 | 86,250 | 86,250 |
| 826185 General Plan Amendment | 4,034 | 594 | 0 | 8,068 | 8,000 | 8,000 |
| 826186 Other Permit Fee | 22,817 | 45,447 | 45,245 | 58,224 | 35,000 | 35,000 |
| 826187 Abandoned Vehicle Abate Fee | 0 | 906 | 1,000 | 923 | 1,000 | 1,000 |
| 826188 General Plan Maintenance Fee | 163,389 | 180,272 | 300,000 | 182,807 | 160,000 | 160,000 |
| 826190 Purchasing Fee | 113,368 | 0 | 0 | 0 | 0 | 0 |
| 826200 Agricultural Services | 19,807 | 18,605 | 21,000 | 22,591 | 20,000 | 20,000 |
| 826201 Agriculture Certification | 1,955 | 2,856 | 2,700 | 2,927 | 2,800 | 2,800 |
| 826202 Insp/Test Weights & Measures | 80,101 | 99,060 | 80,000 | 88,398 | 94,500 | 94,500 |
| 826204 Appeal Abatement Fee | 4,560 | (2,341) | 0 | 1,274 | 0 | 0 |
| 826221 Fee Judicial District | 0 | 72 | 0 | 0 | 0 | 0 |
| 826223 Civil Fee Sheriff | 92,511 | 108,773 | 67,715 | 75,115 | 50,000 | 50,000 |
| 826226 Adult Probation Supervision | 165,405 | 163,104 | 161,220 | 160,740 | 165,000 | 165,000 |
| 826227 Adult Probation Diversion | 13,273 | 15,665 | 16,718 | 12,976 | 16,718 | 16,718 |
| 826228 Adult Probation Pre-Sentence | 45,946 | 43,496 | 39,239 | 42,587 | 40,000 | 40,000 |
| 826230 Estate Fee - Public Admin | 45,232 | 19,093 | 69,000 | 11,329 | 61,000 | 61,000 |
| 826237 DJJ Housing Fee | 0 | 0 | 0 | 0 | 0 | 0 |
| 826238 Juvenile Drug Court Enroll Fee | 13 | 7 | 0 | 0 | 0 | 0 |
| 826240 Humane Services | 168,809 | 172,082 | 123,000 | 153,453 | 150,000 | 150,000 |
| 826241 Incinerator Services | 7,405 | 5,250 | 7,000 | 7,538 | 7,000 | 7,000 |
| 826242 Domestic Animal Care | 139,764 | 52,375 | 128,490 | 105,142 | 127,818 | 127,818 |
| 826248 Jail DMV Fee | 0 | 0 | 0 | 0 | 0 | 0 |
| 826250 Law Enforcement Services | 163,617 | 178,562 | 131,575 | 143,625 | 103,600 | 103,600 |
| 826254 Sheriff Point Arena Contract | 135,229 | 100,000 | 100,000 | 91,667 | 100,000 | 100,000 |
| 826255 Recorder Modernization Fee | 82,131 | 63,724 | 103,862 | 63,472 | 99,941 | 99,941 |
| 826257 Medical Marijuana Zip Tie | 1,109,825 | 60,188 | 40,000 | 119,632 | 60,000 | 100,000 |
| 826258 Restitution 11470.2 | 19,600 | 1,656,737 | 1,500,000 | 2,112,437 | 1,000,000 | 1,470,862 |
| 826259 Recorder Service Fee | 1,550 | 1,310 | 1,600 | 1,405 | 1,600 | 1,600 |
| 826260 Micrographic Fee | 44,625 | 42,691 | 42,000 | 41,166 | 40,000 | 40,000 |
| 826261 Recording Fee | 325,085 | 260,795 | 265,811 | 258,939 | 232,713 | 232,713 |
| 826263 Health - Vital Statistics | 31,554 | 38,445 | 33,000 | 44,780 | 33,000 | 33,000 |
| 826264 AB717 Continuing Education | 27,017 | 30,450 | 27,000 | 28,493 | 27,000 | 27,000 |
| 826265 Drug Diversion Service | 24,304 | 20,446 | 0 | 25,284 | 20,000 | 20,000 |
| 826266 Clerk Fee | 50,603 | 53,804 | 52,000 | 54,729 | 52,000 | 52,000 |
| 826268 Work Furlough | 2,822 | 6,424 | 3,092 | 4,052 | 3,000 | 3,000 |
| 826269 Work Release | 32,985 | 37,015 | 32,000 | 19,405 | 20,000 | 20,000 |
| 826270 Electronic Monitoring Fee | 1,446 | 2,585 | 2,500 | 7,129 | 3,000 | 3,000 |
| 826272 Interfund Revenue - DOT | 185,397 | 150,650 | 133,949 | 137,401 | 145,619 | 145,619 |
| 826273 Interfund Revenue - Engineering | 51,097 | 83,397 | 81,475 | 77,633 | 43,916 | 43,916 |
| 826274 Interfund Revenue - Printing | 8,223 | 10,427 | 7,000 | 6,456 | 7,000 | 7,000 |
| 826275 Interfund Revenue - Xerox | 7,995 | 10,102 | 10,520 | 22,787 | 12,447 | 12,447 |
| 826276 Interfund Revenue - Garage | 29,388 | 32,239 | 22,470 | 22,176 | 212,026 | 212,026 |
| 826277 Interfund Revenue - Janitor | 69,632 | 55,785 | 55,000 | 77,768 | 60,000 | 60,000 |
| 826278 Interfund Revenue - Legal | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 |
| 826283 Consumer Protection Program | 435,199 | 445,159 | 414,387 | 432,994 | 414,387 | 414,387 |
| 826290 Mental Health Service | 4,947 | 2,544 | 15,000 | 70 | 15,000 | 0 |
| 826300 Nursing Fee | 16,313 | 12,232 | 17,000 | 7,806 | 12,500 | 12,500 |

| FINANCING USES CLASSIFICATION | | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommend Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|---|
| | | | | | *as of 6/30/15* | | |
| 826309 | Caspar Refuse Disposal Site | 202 | 184 | 180 | 330 | 180 | 180 |
| 826310 | Caspar/Fort Bragg Refuse | 105,000 | 75,000 | 35,000 | 219,157 | 35,000 | 35,000 |
| 826315 | Solid Waste Fee | 76,051 | 74,178 | 75,000 | 78,750 | 75,000 | 75,000 |
| 826330 | California Childrens Services | 1,320 | 760 | 1,500 | 680 | 750 | 750 |
| 826344 | Meals & Prisoner Care Sheriff | 53,298 | 122,480 | 70,000 | 97,600 | 125,000 | 125,000 |
| 826346 | Support in Juvenile Hall | 44,968 | 31,314 | 44,015 | 34,020 | 34,500 | 34,500 |
| 826348 | Driving Under Influence | 18,519 | 19,713 | 30,000 | 19,042 | 16,000 | 16,000 |
| 826350 | Bailiff Services | 0 | 0 | 0 | 0 | 0 | 0 |
| 826360 | Educational Services (Testing) | 736 | 0 | 1,000 | 0 | 0 | 0 |
| 826361 | EMS Per Call Fee | 23,786 | 24,066 | 22,000 | 26,629 | 22,000 | 22,000 |
| 826370 | Library Services | 49,219 | 49,160 | 42,000 | 62,227 | 48,000 | 48,000 |
| 826375 | Parks & Recreation Fee | 17,323 | 17,384 | 18,000 | 19,535 | 20,000 | 20,000 |
| 826380 | Collection Fee | 519,060 | 618,446 | 654,107 | 536,335 | 630,059 | 630,059 |
| 826385 | Drug Testing Program | 15,910 | 15,133 | 17,700 | 14,207 | 17,700 | 17,700 |
| 826390 | Other Charges | 3,307,821 | 2,289,502 | 2,143,476 | 2,884,708 | 2,240,679 | 5,390,224 |
| 826391 | Conservator Service Fee | 50,600 | 18,173 | 72,000 | 53,627 | 72,000 | 72,000 |
| 826392 | Data Processing Services | 79,504 | 132,203 | 71,620 | 107,495 | 63,620 | 125,000 |
| 826399 | Collection Service | 10,022 | 5,831 | 9,000 | 10,306 | 6,000 | 6,000 |
| 826400 | County Share Retirement | 8,610,463 | 8,273,801 | 8,200,000 | 8,318,804 | 7,800,000 | 7,800,000 |
| 826402 | County Cost Plan Charges | 664,276 | 599,630 | 720,000 | 882,488 | 968,400 | 1,067,800 |
| 826404 | Returned Check Charge | 1,338 | 1,706 | 922 | 1,341 | 1,075 | 1,075 |
| 826405 | Payment Plan Process Fee | 12,675 | 11,520 | 11,000 | 8,880 | 10,000 | 10,000 |
| 826504 | County 30% State PA | 226,160 | 241,994 | 242,002 | 213,722 | 220,283 | 220,283 |
| 826505 | Traffic School Fee | 487,280 | 562,391 | 526,284 | 399,109 | 429,902 | 429,902 |
| 826506 | Traffic School $24 | 69,437 | 78,138 | 79,767 | 57,427 | 68,390 | 68,390 |
| 827400 | Prior Year Revenue | 0 | 2,233 | 30,000 | 2,712,638 | 62,095 | 281,395 |
| 827500 | Sale of Fixed Assets | 45,196 | 93,235 | 1,500 | 49,624 | 34,800 | 1,500 |
| 827600 | Other Sales | 285,530 | 346,425 | 320,003 | 347,589 | 286,923 | 426,923 |
| 827601 | Sale of Map - Surveyor | 597 | 766 | 500 | 577 | 500 | 500 |
| 827602 | Sale of Map - Assessor | 6,797 | 1,909 | 2,500 | 2,697 | 2,500 | 2,500 |
| 827700 | Other | 167,186 | 182,097 | 39,509 | 125,413 | 85,209 | 85,209 |
| 827701 | Refund Jury & Witness Fee | 290 | 309 | 0 | 15 | 100 | 0 |
| 827703 | Cancel Outlawed Warrant | 17,096 | 17,295 | 6,000 | 4,340 | 7,000 | 7,000 |
| 827704 | General Relief Refund | 74,206 | 57,149 | 88,825 | 40,181 | 70,024 | 70,024 |
| 827707 | Donation | 58,682 | 30,815 | 48,000 | 29,509 | 30,500 | 40,500 |
| 827713 | Vending Machine | 5,458 | 5,124 | 6,000 | 5,048 | 6,000 | 6,000 |
| 827715 | Tobacco Settlement | 1,176,569 | 773,492 | 770,000 | 765,727 | 765,800 | 765,700 |
| 827800 | Other | 0 | 0 | 0 | 0 | 0 | 0 |
| 827801 | Grant Revenue | 217,395 | 49,353 | 25,396 | 84,429 | 55,500 | 55,500 |
| 827802 | Operating Transfer In | 8,906,520 | 10,247,826 | 10,810,083 | 9,847,068 | 11,942,841 | 13,510,112 |
| 827803 | Loan/Bond Proceeds | 84,913 | 0 | 0 | 0 | 0 | 0 |
| 827805 | Medi-Cal | 10,290 | 17,787 | 10,000 | 28,460 | 10,000 | 10,000 |
| | **TOTAL REVENUES** | **198,647,817** | **203,975,193** | **220,327,698** | **214,313,228** | **228,802,184** | **236,208,279** |
| | **TOTAL NET COUNTY COST** | **(12,535,798)** | **(10,904,733)** | **15,619,549** | **(5,826,390)** | **10,520,373** | **16,429,756** |

| Description | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget |
|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | |
| Summary by Function | | | | | | |
| 1 General Government | 28,368,527 | 30,241,445 | 34,739,141 | 31,220,379 | 35,881,216 | 39,110,423 |
| 2 Public Protection | 47,753,967 | 49,665,769 | 55,414,922 | 53,786,611 | 57,341,401 | 58,312,886 |
| 3 Public Ways and Facilities | 13,366,713 | 14,289,301 | 24,171,029 | 20,557,364 | 19,735,819 | 21,330,468 |
| 4 Health and Sanitation | 28,911,668 | 27,493,561 | 38,221,369 | 31,848,505 | 37,910,333 | 42,242,893 |
| 5 Public Assistance | 54,358,708 | 58,471,031 | 68,828,577 | 57,791,067 | 74,376,789 | 75,027,468 |
| 6 Education | 2,231,876 | 2,673,513 | 3,203,234 | 2,945,454 | 3,268,114 | 3,288,826 |
| 7 Recreation and Culture | 396,671 | 433,284 | 637,950 | 542,871 | 543,762 | 692,818 |
| 8 Debt Service | 10,723,889 | 9,802,555 | 9,792,726 | 9,794,586 | 9,765,123 | 9,765,123 |
| Total Financing Uses by Function | 186,112,018 | 193,070,459 | 235,008,948 | 208,486,838 | 238,822,557 | 249,770,905 |
| Appropriations for Contingencies | | | | | | |
| General Fund | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 |
| Total Appropriations for Contingencies | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 |
| Subtotal Financing Uses | 186,112,018 | 193,070,459 | 235,947,247 | 208,486,838 | 239,322,557 | 252,638,035 |
| Provisions for Reserves and Designations | | | | | | |
| General Fund | | | | | | |
| Road Fund | | | | | | |
| County Library | | | | | | |
| Capital Projects | | | | | | |
| Debt Service | | | | | | |
| Total Reserves and Designations | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Financing Uses | 186,112,018 | 193,070,459 | 235,947,247 | 208,486,838 | 239,322,557 | 252,638,035 |
| Summary by Fund | | | | | | |
| 1100 County General | 138,215,961 | 145,936,889 | 171,725,812 | 150,155,825 | 179,400,738 | 183,091,732 |
| 1200 Roads | 13,244,830 | 14,122,542 | 22,507,566 | 20,021,336 | 19,156,131 | 20,987,457 |
| 1201 Accumulated Capital Outlay | 1,044,621 | 809,363 | 2,166,573 | 2,203,218 | 3,332,941 | 5,056,976 |
| 1202 Landfill Closure | 590,575 | 342,918 | 1,792,789 | 449,547 | 1,855,195 | 1,855,195 |
| 1205 County Library | 2,081,371 | 2,518,100 | 3,002,017 | 2,755,542 | 3,045,929 | 3,049,219 |
| 1206 Fish & Game | 3,445 | 8,463 | 71,771 | 43,325 | 62,886 | 62,806 |
| 1207 Aviation - Round Valley | 0 | 0 | 20,000 | 0 | 0 | 0 |
| 1208 Aviation - Little River | 0 | 0 | 20,000 | 20,000 | 10,000 | 10,000 |
| 1210 Supp Law Enforcement Services | 135,413 | 118,363 | 127,951 | 78,709 | 125,060 | 125,043 |
| 1211 Probation COPS AB1913 | 268,843 | 192,657 | 438,494 | 277,799 | 438,494 | 438,494 |
| 1213 Mobile Spay/Neuter Program | 2,338 | 235 | 26,988 | (1,016) | 26,986 | 26,978 |
| 1214 Museum Bookstore | 18,655 | 12,786 | 0 | 0 | 0 | 0 |
| 1215 Museum Special Projects | 124,799 | 147,942 | 150,500 | 118,863 | 0 | 150,000 |
| 1216 Sheriff Special Projects | 16,839 | 43,965 | 30,475 | 128,006 | 20,500 | 20,500 |
| 1217 Recorder Modernization | 39,560 | 38,535 | 54,000 | 40,462 | 45,000 | 45,000 |
| 1218 Micrographics | 81,976 | 75,282 | 82,595 | 74,904 | 76,941 | 76,929 |
| 1220 Assessor Property Characteristics | 0 | 0 | 77,298 | 0 | 84,235 | 84,235 |
| 1221 Mental Health Service | 15,655,554 | 15,052,624 | 17,701,403 | 17,747,306 | 16,811,603 | 22,294,161 |
| 1222 General Plan Update | 2,351 | 15,036 | 177,257 | 74,427 | 247,257 | 247,257 |
| 1223 Mental Health Services Act | 2,855,329 | 3,563,893 | 5,981,032 | 4,473,715 | 4,817,538 | 4,834,930 |
| 1300 Capital Projects | 8 | 208,684 | 0 | 30,286 | 0 | 416,000 |
| 1400 Debt Service | 2,811,590 | 1,893,756 | 1,900,896 | 1,901,906 | 1,881,715 | 1,881,715 |
| 1410 Pension Obligation Bonds | 7,912,299 | 7,908,799 | 7,891,830 | 7,892,680 | 7,883,408 | 7,883,408 |
| 1420 County Redevelopment Agency | 0 | 0 | 0 | 0 | 0 | 0 |
| 1421 RDA Tax Increment/Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| 1422 RDA Housing Component | 0 | 0 | 0 | 0 | 0 | 0 |
| 1430 County Redev Successor Agency | 9,637 | 4,000 | 0 | 0 | 0 | 0 |
| 1431 RDA Successor Tax Incr/Debt Svc | 242,816 | 55,627 | 0 | 0 | 0 | 0 |
| 1432 RDA Successor Housing | 753,207 | (0) | 0 | 0 | 0 | 0 |
| Total Financing Uses | 186,112,018 | 193,070,459 | 235,947,247 | 208,486,838 | 239,322,557 | 252,638,035 |

MENDOCINO
1850
COUNTY

**County of Mendocino**
**State of California**
**Summary of County Financing Requirements**
**BOS Adopted Budget For Fiscal Year 2015-16**



| DESCRIPTION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget | Fund |
|---|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | | |
| 1 General Government | | | | | | | |
| 101 General - Legislative & Admin | | | | | | | |
| Clerk of the Board | 232,355 | 240,026 | 378,625 | 298,376 | 384,045 | 383,871 | 1100 |
| Board of Supervisors | 565,536 | 569,802 | 594,069 | 591,445 | 611,895 | 861,275 | 1100 |
| County Executive Office | 973,449 | 1,147,240 | 1,228,135 | 1,148,820 | 1,303,889 | 1,200,013 | 1100 |
| 101 General - Legislative & Admin | 1,771,339 | 1,957,068 | 2,200,829 | 2,038,642 | 2,299,829 | 2,445,159 | |
| 102 General - Finance | | | | | | | |
| Nondepartmental Revenue | 6,056,639 | 8,356,071 | 9,045,019 | 8,992,684 | 11,403,637 | 11,758,770 | 1100 |
| RDA Administration | 0 | 0 | 0 | 0 | 0 | 0 | 1420 |
| RDA Housing Component | 0 | 0 | 0 | 0 | 0 | 0 | 1422 |
| RDA Project Costs | 0 | 0 | 0 | 0 | 0 | 0 | 1420 |
| RDA Tax Increment/Debt Svc | 0 | 0 | 0 | 0 | 0 | 0 | 1421 |
| Successor RDA Admin | 9,637 | 4,000 | 0 | 0 | 0 | 0 | 1430 |
| Successor RDA Housing | 753,207 | (0) | 0 | 0 | 0 | 0 | 1432 |
| Successor RDA Project Cost | 0 | 0 | 0 | 0 | 0 | 0 | 1430 |
| Successor RDA Tax Incr/Debt Svc | 242,816 | 55,627 | 0 | 0 | 0 | 0 | 1431 |
| Auditor-Controller | 948,166 | 1,019,299 | 1,079,736 | 1,057,165 | 1,112,765 | 1,112,179 | 1100 |
| Assessor | 1,364,170 | 1,418,036 | 1,606,608 | 1,474,876 | 1,601,583 | 1,599,447 | 1100 |
| Property Characteristics | 0 | 0 | 77,298 | 0 | 84,235 | 84,235 | 1220 |
| Treasurer-Tax Collector | 638,964 | 625,053 | 694,366 | 670,696 | 703,156 | 702,823 | 1100 |
| General Services | 322,790 | 352,668 | 468,043 | 271,024 | 352,339 | 351,284 | 1100 |
| 102 General - Finance | 10,336,390 | 11,830,754 | 12,971,070 | 12,466,446 | 15,257,715 | 15,608,738 | |
| 103 General - Counsel | | | | | | | |
| County Counsel | 781,033 | 818,277 | 793,549 | 823,945 | 903,677 | 900,199 | 1100 |
| 103 General - Counsel | 781,033 | 818,277 | 793,549 | 823,945 | 903,677 | 900,199 | |
| 104 General - Personnel | | | | | | | |
| Human Resources | 624,634 | 828,868 | 1,140,618 | 902,843 | 1,113,482 | 1,247,907 | 1100 |
| Employee Wellness | 251,521 | 234,369 | 302,702 | 53,180 | 51,090 | 51,090 | 1100 |
| 104 General - Personnel | 876,155 | 1,063,237 | 1,443,320 | 956,023 | 1,164,572 | 1,298,997 | |
| 105 General - Elections | | | | | | | |
| General - County Clerk-Election | 389,825 | 479,956 | 469,425 | 364,055 | 539,891 | 539,780 | 1100 |
| 105 General - Elections | 389,825 | 479,956 | 469,425 | 364,055 | 539,891 | 539,780 | |
| 107 General - Property Management | | | | | | | |
| Buildings & Grounds | 2,252,719 | 2,622,590 | 3,048,545 | 2,978,754 | 3,304,953 | 3,363,444 | 1100 |
| Capital Improvements | 1,044,621 | 809,363 | 2,166,573 | 2,203,218 | 3,332,941 | 5,056,976 | 1201 |
| Capital Projects | 8 | 208,684 | 0 | 30,286 | 0 | 416,000 | 1300 |
| 107 General - Property Management | 3,297,348 | 3,640,637 | 5,215,118 | 5,212,258 | 6,637,894 | 8,836,420 | |
| 109 General - Promotion | | | | | | | |
| Economic Development | 314,768 | 353,795 | 405,600 | 350,201 | 568,036 | 454,335 | 1100 |
| 109 General - Promotion | 314,768 | 353,795 | 405,600 | 350,201 | 568,036 | 454,335 | |
| 110 General - Other | | | | | | | |
| County Garage | (9,040) | (79,244) | 45,826 | (103,935) | 318,039 | 318,039 | 1100 |
| Engineering & Tech Assistance | 867,454 | 764,246 | 811,384 | 701,519 | 725,597 | 781,105 | 1100 |
| Retirement | 418,082 | 389,924 | 549,451 | 455,471 | 559,136 | 558,959 | 1100 |
| Teeter Plan Debt Service | 5,560,872 | 5,668,456 | 6,373,589 | 4,182,161 | 3,250,000 | 3,400,000 | 1100 |
| Miscellaneous Budget | 1,809,298 | 1,237,993 | 958,221 | 1,314,515 | 970,644 | 1,137,555 | 1100 |
| Clerk-Recorder | 185,930 | 191,287 | 219,577 | 189,570 | 203,080 | 202,793 | 1100 |
| Modernization | 39,560 | 38,535 | 54,000 | 40,462 | 45,000 | 45,000 | 1217 |
| Micrographics | 81,976 | 75,282 | 82,595 | 74,904 | 76,941 | 76,929 | 1218 |
| Information Services | 1,831,628 | 1,980,271 | 2,358,875 | 2,154,142 | 2,361,165 | 2,506,415 | 1100 |
| 110 General - Other | 10,785,761 | 10,266,749 | 11,453,518 | 9,008,808 | 8,509,602 | 9,026,795 | |
| 1 General Government | 28,552,620 | 30,410,472 | 34,952,429 | 31,220,379 | 35,881,216 | 39,110,423 | |

| DESCRIPTION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget | Fund |
|---|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | | |
| 2 Public Protection | | | | | | | |
| 201 Public Protection - Judicial | | | | | | | |
| Court Collections Program | 0 | 0 | 0 | 26 | 0 | 0 | 1100 |
| Courts - AB233 Program | 1,317,542 | 1,318,442 | 1,443,503 | 1,350,038 | 1,329,026 | 1,328,716 | 1100 |
| Grand Jury | 66,516 | 88,260 | 94,094 | 73,005 | 93,920 | 93,684 | 1100 |
| District Attorney | 4,224,714 | 4,313,805 | 4,627,580 | 4,397,159 | 5,203,600 | 5,285,658 | 1100 |
| Public Defender | 2,241,673 | 2,238,022 | 2,506,891 | 2,367,293 | 2,585,274 | 2,604,706 | 1100 |
| Alternate Defender | 647,756 | 591,281 | 669,404 | 659,148 | 712,736 | 712,378 | 1100 |
| Indigent Defense | 352,893 | 262,535 | 354,600 | 304,850 | 354,600 | 354,600 | 1100 |
| Child Support Services | 2,299,820 | 2,290,358 | 3,067,343 | 2,352,897 | 3,050,939 | 3,050,939 | 1100 |
| 201 Public Protection - Judicial | 11,150,913 | 11,102,703 | 12,763,415 | 11,504,415 | 13,330,095 | 13,430,681 | |
| 202 Public Protection - Police Protection | | | | | | | |
| Mendocino County Sheriff | 13,968,120 | 15,445,232 | 16,660,216 | 17,757,466 | 17,617,270 | 17,762,184 | 1100 |
| Sheriff COPS Program | 105,239 | 83,473 | 102,891 | 78,559 | 100,000 | 99,983 | 1210 |
| Sheriff Special Projects | 16,839 | 43,965 | 30,475 | 128,006 | 20,500 | 20,500 | 1216 |
| 202 Public Protection - Police Protection | 14,090,199 | 15,572,671 | 16,793,582 | 17,964,031 | 17,737,770 | 17,882,667 | |
| 203 Public Protection - Detention | | | | | | | |
| Mendocino County Jail | 10,702,210 | 10,626,555 | 11,038,519 | 10,702,065 | 11,145,846 | 11,511,794 | 1100 |
| Jail COPS Program | 30,174 | 34,890 | 25,060 | 150 | 25,060 | 25,060 | 1210 |
| Juvenile Hall | 2,775,028 | 2,586,056 | 2,893,108 | 2,508,210 | 2,675,961 | 2,880,996 | 1100 |
| Probation Officer | 4,532,488 | 4,765,919 | 5,211,644 | 4,968,834 | 5,351,579 | 5,337,600 | 1100 |
| Probation AB1913/CPA 2000 | 268,843 | 192,657 | 438,494 | 277,799 | 438,494 | 438,494 | 1211 |
| 203 Public Protection - Detention | 18,308,743 | 18,206,077 | 19,606,825 | 18,457,057 | 19,636,940 | 20,193,944 | |
| 206 Public Protection - Protection | | | | | | | |
| Agriculture | 920,422 | 979,788 | 1,004,947 | 1,095,434 | 1,068,656 | 1,117,768 | 1100 |
| 206 Public Protection - Protection | 920,422 | 979,788 | 1,004,947 | 1,095,434 | 1,068,656 | 1,117,768 | |
| 207 Public Protection - Other Protection | | | | | | | |
| Emergency Services | 224,730 | 270,046 | 332,934 | 288,893 | 285,942 | 285,704 | 1100 |
| Fish & Game | 3,445 | 8,463 | 71,771 | 43,325 | 62,886 | 62,806 | 1206 |
| Planning & Building Services | 2,204,282 | 2,708,193 | 3,713,116 | 3,554,114 | 4,027,978 | 4,155,148 | 1100 |
| Planning & Building - Special | 2,351 | 15,036 | 177,257 | 74,427 | 247,257 | 247,257 | 1222 |
| Animal Care | 846,545 | 802,558 | 924,087 | 805,932 | 916,891 | 909,933 | 1100 |
| Mobile Spay/Neuter | 2,338 | 235 | 26,988 | (1,016) | 26,986 | 26,978 | 1213 |
| 207 Public Protection - Other Protection | 3,283,690 | 3,804,531 | 5,246,153 | 4,765,674 | 5,567,940 | 5,687,826 | |
| 2 Public Protection | 47,753,967 | 49,665,769 | 55,414,922 | 53,786,611 | 57,341,401 | 58,312,886 | |
| 3 Public Ways & Facilities | | | | | | | |
| 301 Public Ways & Facilities - Public Ways | | | | | | | |
| Administration/Road Maintenance | 8,653,383 | 9,127,973 | 11,875,056 | 11,018,002 | 9,209,100 | 9,238,426 | 1200 |
| Storm Damage | 1,110,637 | 663,608 | 2,182,646 | 1,373,261 | 1,571,515 | 1,571,515 | 1200 |
| 301 Public Ways & Facilities - Pub Ways | 9,764,021 | 9,791,581 | 14,057,702 | 12,391,263 | 10,780,615 | 10,809,941 | |
| 302 Public Ways & Facilities - Trans | | | | | | | |
| Road & Bridge Projects | 3,480,810 | 4,330,960 | 8,449,864 | 7,630,073 | 8,375,516 | 10,177,516 | 1200 |
| DOT - Round Valley Airport | 29,308 | 27,557 | 1,234,887 | 38,955 | 42,683 | 42,683 | 1100 |
| DOT - Mendocino County Airport | 92,574 | 139,202 | 388,576 | 477,073 | 527,005 | 290,328 | 1100 |
| Round Valley Special Aviation | 0 | 0 | 20,000 | 0 | 0 | 0 | 1207 |
| Mendocino County Special Aviation | 0 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 1208 |
| 302 Public Ways & Facilities - Trans | 3,602,692 | 4,497,720 | 10,113,327 | 8,166,101 | 8,955,204 | 10,520,527 | |
| 3 Public Ways & Facilities | 13,366,713 | 14,289,301 | 24,171,029 | 20,557,364 | 19,735,819 | 21,330,468 | |

| DESCRIPTION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget | Fund |
|---|---|---|---|---|---|---|---|
| | | | | as of 6/30/15 | | | |
| 4 Health & Sanitation | | | | | | | |
| 401 Health & Sanitation - Health | | | | | | | |
| Public Health | 940,253 | 1,217,359 | 1,465,103 | 1,413,459 | 1,701,429 | 1,686,988 | 1100 |
| Environmental Health | 1,750,231 | 1,757,654 | 2,071,479 | 1,892,703 | 2,507,882 | 2,479,223 | 1100 |
| Public Health Nursing | 1,310,871 | 1,271,027 | 1,859,529 | 1,332,279 | 1,950,695 | 1,939,472 | 1100 |
| Emergency Medical Services | 587,341 | 528,295 | 1,084,746 | 863,036 | 807,316 | 807,316 | 1100 |
| Employee Wellness/Assistance | 0 | 0 | 0 | 187,751 | 211,930 | 216,297 | 1100 |
| 401 Health & Sanitation - Health | 4,588,695 | 4,774,335 | 6,480,857 | 5,689,227 | 7,179,252 | 7,129,296 | |
| 402 Health & Sanitation - Hospital | | | | | | | |
| Hospital & Medical Services | 1,990,270 | 1,022,004 | 2,543,571 | 927,830 | 3,891,573 | 2,807,098 | 1100 |
| 402 Health & Sanitation - Hospital | 1,990,270 | 1,022,004 | 2,543,571 | 927,830 | 3,891,573 | 2,807,098 | |
| 403 Health & Sanitation - Calif Children Svcs | | | | | | | |
| Public Health - CCS | 1,094,676 | 861,122 | 1,499,905 | 974,317 | 1,400,383 | 1,389,761 | 1100 |
| 403 Health & Sanitation - CCS | 1,094,676 | 861,122 | 1,499,905 | 974,317 | 1,400,383 | 1,389,761 | |
| 404 Health & Sanitation - Sanitation | | | | | | | |
| Solid Waste | 200,002 | 137,468 | 157,563 | 162,802 | 161,191 | 159,393 | 1100 |
| Landfill Closure | 590,575 | 342,918 | 1,792,789 | 449,547 | 1,855,195 | 1,855,195 | 1202 |
| 404 Health & Sanitation - Sanitation | 790,577 | 480,386 | 1,950,352 | 612,349 | 2,016,386 | 2,014,588 | |
| 405 Health & Sanitation - AODP | | | | | | | |
| Public Health - AODP | 1,752,474 | 1,570,170 | 1,850,961 | 1,423,762 | 1,793,598 | 1,773,059 | 1100 |
| 405 Health & Sanitation - AODP | 1,752,474 | 1,570,170 | 1,850,961 | 1,423,762 | 1,793,598 | 1,773,059 | |
| 406 Health & Sanitation - Mental Health | | | | | | | |
| Mental Health | 15,655,554 | 15,052,624 | 17,701,403 | 17,747,306 | 16,811,603 | 22,294,161 | 1221 |
| Mental Health Services Act | 2,855,329 | 3,563,893 | 5,981,032 | 4,473,715 | 4,817,538 | 4,834,930 | 1223 |
| 406 Health & Sanitation - Mental Health | 18,510,883 | 18,616,517 | 23,682,435 | 22,221,020 | 21,629,141 | 27,129,091 | |
| 4 Health & Sanitation | 28,727,575 | 27,324,534 | 38,008,081 | 31,848,505 | 37,910,333 | 42,242,893 | |
| 5 Public Assistance | | | | | | | |
| 501 Public Assistance - Administration | | | | | | | |
| Social Services | 29,167,261 | 31,956,700 | 41,203,130 | 31,571,762 | 45,131,441 | 45,782,120 | 1100 |
| Health & Human Services Admin | 0 | 0 | 1,101 | 0 | 0 | 0 | 1100 |
| 501 Public Assistance - Administration | 29,167,261 | 31,956,700 | 41,204,231 | 31,571,762 | 45,131,441 | 45,782,120 | |
| 502 Public Assistance - Aid Program | | | | | | | |
| CalWorks/Foster Care | 20,096,898 | 21,395,327 | 22,047,607 | 21,087,182 | 23,529,910 | 23,529,910 | 1100 |
| In Home Support Services | 4,430,561 | 4,517,394 | 4,888,044 | 4,561,428 | 5,045,544 | 5,045,544 | 1100 |
| 502 Public Assistance - Aid Program | 24,527,459 | 25,912,721 | 26,935,651 | 25,648,610 | 28,575,454 | 28,575,454 | |
| 503 Public Assistance - General Relief | | | | | | | |
| General Relief | 663,988 | 601,611 | 688,695 | 570,696 | 669,894 | 669,894 | 1100 |
| 503 Public Assistance - General Relief | 663,988 | 601,611 | 688,695 | 570,696 | 669,894 | 669,894 | |
| 5 Public Assistance | 54,358,708 | 58,471,031 | 68,828,577 | 57,791,067 | 74,376,789 | 75,027,468 | |
| 6 Education | | | | | | | |
| 602 Education - Library Services | | | | | | | |
| Mendocino County Library | 2,081,371 | 2,518,100 | 3,002,017 | 2,755,542 | 3,045,929 | 3,049,219 | 1205 |
| 602 Education - Library Services | 2,081,371 | 2,518,100 | 3,002,017 | 2,755,542 | 3,045,929 | 3,049,219 | |
| 603 Education - Agricultural Education | | | | | | | |
| Farm Advisor | 150,505 | 155,413 | 201,217 | 189,912 | 222,185 | 239,607 | 1100 |
| 603 Education - Agricultural Education | 150,505 | 155,413 | 201,217 | 189,912 | 222,185 | 239,607 | |
| 6 Education | 2,231,876 | 2,673,513 | 3,203,234 | 2,945,454 | 3,268,114 | 3,288,826 | |

| DESCRIPTION | 2012-13 Actual | 2013-14 Actual | 2014-15 Adopted Budget | 2014-15 Actual | 2015-16 Recommended Budget | 2015-16 Adopted Budget | Fund |
|---|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | | |
| 7 Recreation & Culture | | | | | | | |
| 702 Recreation & Culture - Culture | | | | | | | |
| Museum | 253,217 | 272,555 | 487,450 | 424,009 | 543,762 | 542,818 | 1100 |
| Museum Bookstore | 18,655 | 12,786 | 0 | 0 | 0 | 0 | 1214 |
| Museum Special Projects | 124,799 | 147,942 | 150,500 | 118,863 | 0 | 150,000 | 1215 |
| 702 Recreation & Culture - Culture | 396,671 | 433,284 | 637,950 | 542,871 | 543,762 | 692,818 | |
| 7 Recreation & Culture | 396,671 | 433,284 | 637,950 | 542,871 | 543,762 | 692,818 | |
| 8 Debt Service | | | | | | | |
| 801 Debt Service - Retirement of Long Term Debt | | | | | | | |
| Debt Service | 2,811,590 | 1,893,756 | 1,900,896 | 1,901,906 | 1,881,715 | 1,881,715 | 1400 |
| Pension Obligation Bonds | 7,912,299 | 7,908,799 | 7,891,830 | 7,892,680 | 7,883,408 | 7,883,408 | 1410 |
| 801 Debt Service - Retire LT Debt | 10,723,889 | 9,802,555 | 9,792,726 | 9,794,586 | 9,765,123 | 9,765,123 | |
| 8 Debt Service | 10,723,889 | 9,802,555 | 9,792,726 | 9,794,586 | 9,765,123 | 9,765,123 | |
| 9 Contingencies | | | | | | | |
| 999 Miscellaneous | | | | | | | |
| Provision for Contingencies | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 | 1100 |
| 999 Miscellaneous | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 | |
| 9 Contingencies | 0 | 0 | 938,299 | 0 | 500,000 | 2,867,130 | |
| Grand Total Budget Requirements | 186,112,018 | 193,070,459 | 235,947,247 | 208,486,838 | 239,322,557 | 252,638,035 | |

# AGRICULTURE DEPARTMENT

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

2710 ..... Agriculture ..... E-2

# AGRICULTURE DEPARTMENT

## AGRICULTURE ..... 2710

*CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures*


Chuck Morse

The Department of Agriculture/Weights and Measures is under the leadership of the Agricultural Commissioner / Sealer of Weights and Measures.

**AGRICULTURE**

♦ The mission of the Agricultural Commissioner is to promote and protect California's agriculture as well as protect the environment and public health and safety. All of this is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE).

♦ The Agricultural Commissioner's office protects the county's agriculture by monitoring for an array of serious insect pests, performing many types of quarantine inspections, and addressing any new finds quickly and effectively to avoid the establishment of pests deemed detrimental to agriculture and the environment.

♦ Public health and safety programs include the Pesticide Use Enforcement and Organic programs. The Pesticide Use Enforcement program not only protects the environment, but also protects agricultural workers and the public from illegal pesticide exposure. Local food producers can follow the Departments Approved Source program and become recognized as producing healthful fruits and vegetables for commercial sale in the county.

♦ The Department provides consumer protection, under the Agricultural Commissioner, through nursery and seed inspection programs, enforcing fruit and vegetable standards and egg inspection programs. This includes oversight of both the State and National Organic programs and the Direct Marketing (Certified Farmers Markets) program. The administration of these programs helps to ensure a safe, healthy food supply.

♦ The Agricultural Commissioner is also responsible for many other non-regulatory programs, including: contracting and coordination for the Integrated Wildlife Damage Management program; shared oversight of the county's Williamson Act contracts; compilation of crop statistics and the annual Crop Report; and the reporting of agricultural disasters, to name a few.

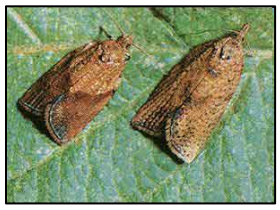
**WEIGHTS AND MEASURES**

♦ The mission of the Sealer of Weights and Measures is to promote fairness and equity in the marketplace for both consumers and businesses by inspecting for accuracy all of the commercial weighing and measuring devices in the County. Additionally, the Sealer of Weights and Measures provides consumer protection through the quantity control and price verification programs. These programs check that the "net weight" statement of packaged goods is accurate and also check that the computerized system used to compute the charges for goods is accurate, respectively.

♦ Other important Weights and Measures programs are the Weigh Master program for heavy capacity bulk sales and the Petroleum program that covers many aspects of petroleum quality and advertising.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ The entire staff worked collaboratively to respond to the detection of the serious insect pest, Light Brown Apple Moth. The finding of multiple adult moths as well as numerous larval life stages resulted in five (5) high density trapping programs and the establishment of a quarantine in the greater Ukiah Valley. The regulatory response required substantial grower and public outreach and documentation. The monitoring and treatment elements relating to all the finds resulted in a significant increase in workload as well.



♦ Active member of the County Ad-Hoc Drought Task Force for all of 2014.

♦ Surveyed all sectors of agriculture to assess drought impacts; determined loss values and submitted documentation to USDA for disaster declaration; received a renewed Secretarial drought disaster designation on September 17, 2014.

♦ Hired two (2) new Biologists and started their field training to perform the various tasks of the Department.

♦ Filled the vacant Office Services Supervisor position and worked to familiarize that person with the multitude of tasks in that position.

♦ Kept all commercial device inspections on-track to attain nearly 100% accuracy testing annually for all commercial devices requiring these inspections.

♦ Ran all detection trapping programs at work plan/protocol levels. These include the European Grape Vine Moth, Glassy Winged Sharpshooter, general Pest Detection (Med Fly, etc.), and the substantial Light Brown Apple Moth program mentioned above.

♦ Continued publication of the Annual Agricultural Newsletter and the annual Crop Report.

♦ Provided training and outreach to various elements of the agricultural community.

♦ Continued to work towards re-writing the County's Williamson Act Ordinance.

♦ Upgraded telephone system.

♦ Provided more ergonomically designed work stations for some staff members.

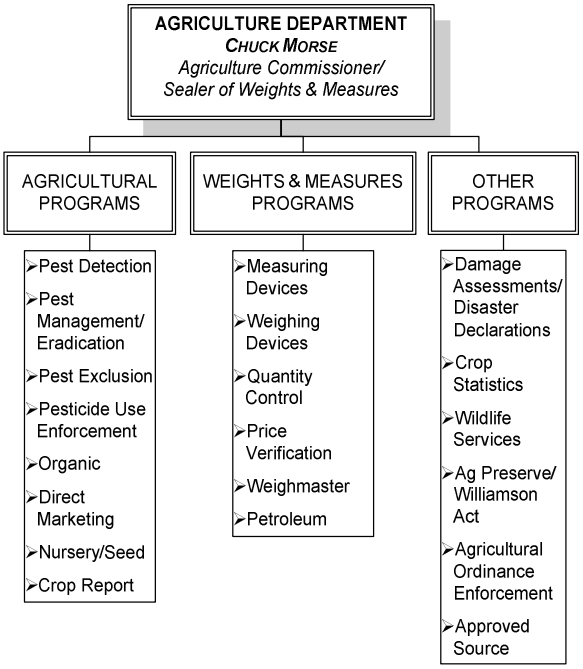
## GOALS/OBJECTIVES FOR FY 2015-16

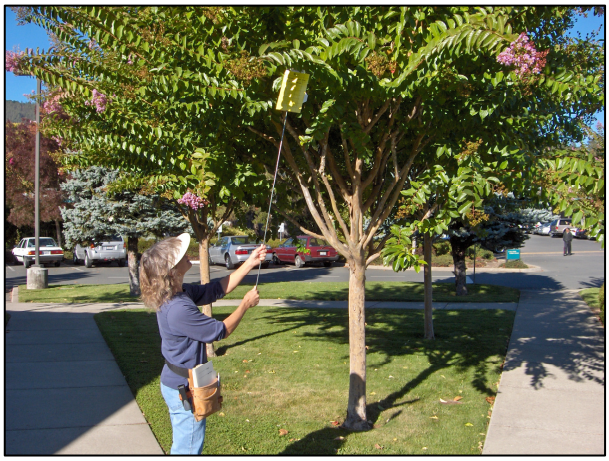
- ♦ Implement measures to assure that the county is free from the European Grape Vine Moth.
- ♦ Conduct delimitation for Light Brown Apple Moth in the Fort Bragg area and prepare for possible additional moth catches.
- ♦ Fulfill contracted requirements for work in the following programs: Organic; Sudden Oak Death; Nursery inspection; Glassy Winged Sharpshooter; Detection trapping (three (3) different programs); Pesticide Use data entry; Pest Exclusion; and Petroleum.
- ♦ Seek the adoption of new Williamson Act Policies and Procedures by the Board of Supervisors.
- ♦ Maintain 100% commercial device inspections for annually inspected devices.
- ♦ Acquire a Bell Prover for vapor meter testing.
- ♦ Update and improve the Department's web page.

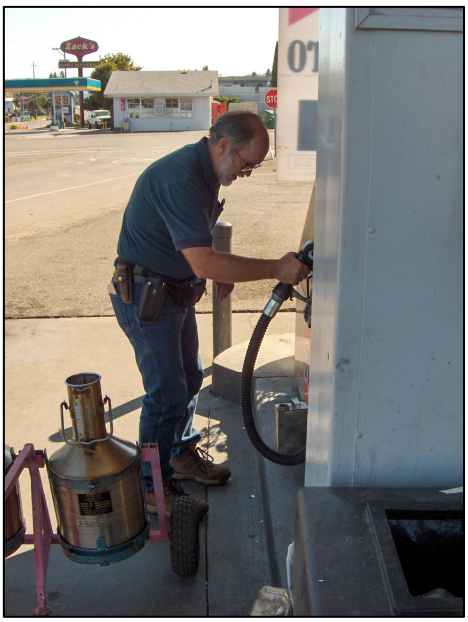
## CURRENT STAFFING

8.0 Funded Full Time Equivalent (FTE)
8.0 Allocated FTE

## PROGRAM CHART







## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 5411 State Aid: Agriculture Gas Tax Reimbursement (declines as Net County Cost allocation is reduced).
- ✧ Acct. 5412 State Aid: Pesticide Mill fee reimbursement (varies with amount of Pesticide Use Monitoring activities).
- ✧ Acct. 5490 Revenue from various State Agricultural and Weights and Measures contracts, including European Grapevine Moth. If the detection trapping for European Grapevine Moth ceases, funding will decrease substantially.

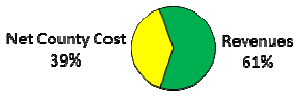
***Services & Supplies***

- ✧ Acct. 2189 Rental of heavy capacity weight truck and funding for Field Worker training expertise.
- ✧ Acct. 2239 Purchase and maintenance of specialized field equipment (ie.-mobile LPG provers, high capacity mass standards, safety modifications to existing equipment, etc.); seals; quarantine supplies; etc.

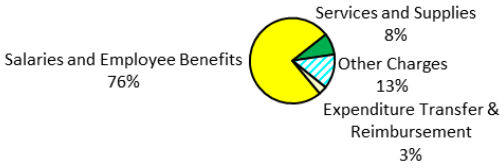
***Other Charges***

- ✧ Acct. 3280 County cost for Wildlife Services Specialists.

## SOURCE OF FUNDS




## USE OF FUNDS

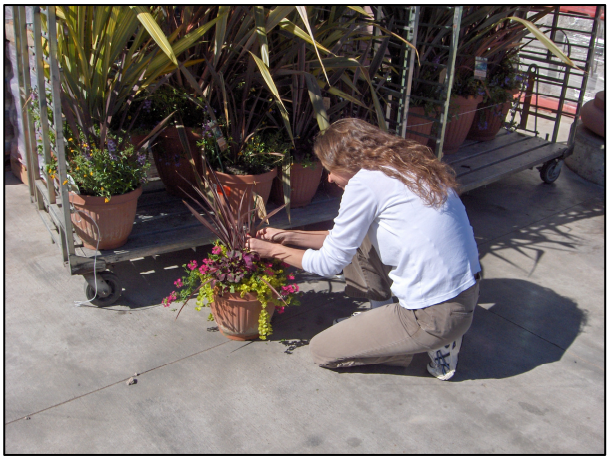



## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and with additional one time funding for state mandated equipment.



# AGRICULTURE DEPARTMENT

## AGRICULTURE ..... 2710

***CHUCK MORSE, Agricultural Commissioner/Sealer of Weights & Measures***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 206 Public Protection - Protection

Budget Unit: 2710 Agriculture Dept
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822600 Other Permit | 2,150 | 2,375 | 2,150 | 2,180 | 2,300 | 2,300 | 2,300 |
| 823204 Misc Court Fine | 2,500 | 2,500 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 825410 State Aid for Agric | 0 | 0 | 0 | 2,548 | 0 | 0 | 0 |
| 825411 State Aid Agri Gas Tax | 188,000 | 213,346 | 188,000 | 237,535 | 230,000 | 230,000 | 230,000 |
| 825412 State Reimis-EC Poison | 110,000 | 114,413 | 110,000 | 103,639 | 104,000 | 104,000 | 104,000 |
| 825413 Pesticide Regulatory | 1,952 | 4,079 | 1,952 | 4,704 | 1,952 | 1,952 | 1,952 |
| 825490 State Other | 204,500 | 208,483 | 207,034 | 230,908 | 220,721 | 220,721 | 220,721 |
| 826200 Agric Services | 21,000 | 18,605 | 21,000 | 22,591 | 20,000 | 20,000 | 20,000 |
| 826201 Agric Certification | 2,500 | 2,856 | 2,700 | 2,927 | 2,800 | 2,800 | 2,800 |
| 826202 Insp/Test Weights/Meas | 80,000 | 99,060 | 80,000 | 88,398 | 94,500 | 94,500 | 94,500 |
| 827600 Other Sales | 0 | 8 | 0 | 10 | 0 | 0 | 0 |
| 827707 Donations | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 612,602 | 665,724 | 614,836 | 695,439 | 678,273 | 678,273 | 678,273 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 430,239 | 388,270 | 429,746 | 437,693 | 443,620 | 443,620 | 443,620 |
| 861012 Extra Help | 64,800 | 68,541 | 74,400 | 92,884 | 75,000 | 75,000 | 75,000 |
| 861013 Overtime Reg Emp | 2,200 | 2,589 | 2,240 | 2,413 | 2,600 | 2,600 | 2,600 |
| 861021 Co Cont Retirement | 109,184 | 96,909 | 110,181 | 112,804 | 128,035 | 128,035 | 128,035 |
| 861022 Co Cont OASDI | 25,084 | 22,653 | 25,162 | 25,438 | 30,373 | 30,373 | 30,373 |
| 861023 Co Cont Medicare | 6,866 | 6,312 | 6,025 | 7,328 | 7,101 | 7,101 | 7,101 |
| 861024 Co Cont Retire Incr | 44,857 | 41,921 | 41,147 | 42,553 | 53,267 | 53,267 | 53,267 |
| 861030 Co Cont Health Ins | 85,072 | 71,971 | 79,711 | 76,447 | 79,699 | 79,699 | 79,699 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 5,619 | 5,619 | 6,914 | 6,914 | 6,914 |
| 861035 Co Cont Workers Comp | 2,700 | 2,700 | 5,087 | 5,087 | 6,592 | 6,592 | 6,067 |
| Total Salaries & Employee Benefits | 771,002 | 701,866 | 779,318 | 808,266 | 833,201 | 833,201 | 832,676 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 3,000 | 3,496 | 6,000 | 6,624 | 4,635 | 4,635 | 4,635 |
| 862101 Insurance - General | 1,064 | 1,064 | 3,122 | 3,122 | 3,820 | 3,820 | 3,457 |
| 862120 Maint Equip | 0 | 228 | 250 | 0 | 250 | 250 | 250 |
| 862150 Memberships | 3,150 | 3,050 | 3,150 | 3,050 | 3,150 | 3,150 | 3,150 |
| 862160 Misc Expense | 0 | 0 | 50 | 0 | 50 | 50 | 50 |
| 862170 Office Expense | 5,000 | 5,268 | 5,300 | 7,988 | 6,300 | 6,300 | 6,300 |
| 862187 Education & Training | 250 | 80 | 500 | 239 | 700 | 700 | 700 |
| 862189 Prof/Spec Svcs - Other | 3,000 | 3,129 | 3,500 | 3,009 | 3,550 | 3,550 | 3,550 |
| 862190 Publ/Legal Notice | 900 | 580 | 900 | 626 | 900 | 900 | 900 |
| 862230 Info Tech Equip | 1,000 | 117 | 1,000 | 1,795 | 1,000 | 1,000 | 1,000 |
| 862239 Spec Dept Expense | 16,656 | 14,593 | 18,000 | 10,829 | 18,000 | 18,000 | 18,000 |
| 862250 Trans/Travel | 30,000 | 42,303 | 38,000 | 57,644 | 44,100 | 44,100 | 44,100 |
| 862253 Travel Out of County | 3,500 | 3,446 | 3,500 | 2,822 | 5,000 | 5,000 | 5,000 |
| Total Services & Supplies | 67,520 | 77,353 | 83,272 | 97,748 | 91,455 | 91,455 | 91,092 |
| Other Charges | | | | | | | |
| 863280 Contr Other Agency | 140,947 | 139,435 | 142,357 | 189,420 | 144,000 | 144,000 | 144,000 |
| Total Other Charges | 140,947 | 139,435 | 142,357 | 189,420 | 144,000 | 144,000 | 144,000 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 0 | 61,134 | 0 | 0 | 0 | 0 | 15,000 |
| Total Fixed Assets | 0 | 61,134 | 0 | 0 | 0 | 0 | 15,000 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | | | 35,000 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 35,000 |
| Total Net Appropriations | 979,469 | 979,788 | 1,004,947 | 1,095,434 | 1,068,656 | 1,068,656 | 1,117,768 |
| Total Net County Cost | 366,867 | 314,064 | 390,111 | 399,994 | 390,383 | 390,383 | 439,495 |

# AIR QUALITY MANAGEMENT DISTRICT

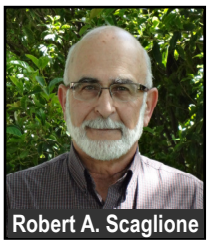
## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

0327 ..... Air Quality Management District ..... E-8

## AIR QUALITY MANAGEMENT DISTRICT ..... 0327

*ROBERT A. SCAGLIONE, Air Pollution Control Officer*


Robert A. Scaglione

The Mendocino County Air Quality Management District (AQMD) was created by the state Legislature in 1971 and is one of 35 Special Air Districts in California. The District is located in the North Coast air basin which consists of Northern Sonoma Air Pollution Control District (APCD), Mendocino County AQMD, and North Coast AQMD. The District has the primary responsibility for the monitoring and control of air pollution from all stationary sources within the boundaries of Mendocino County, including the four incorporated cities.

The quality of the air we breathe can and does influence our health, quality of life, tourism, property, crops, and the economy. The District's mission is to protect and manage the air quality in Mendocino County. This mandate is achieved through a combination of efforts including permitting sources of air contaminants, inspecting those sources for compliance with District, state and federal requirements, active air monitoring, investigating complaints, distribution of grant funds for emission reduction projects, and public education endeavors.

Mendocino County is currently in attainment for all Federal ambient air quality standards as well as the more stringent state standards, with the exception of particulate matter less than 10 microns ($PM^{10}$). The District has adopted regulations and guidelines for the reduction of particulate emissions. We are making significant strides to reach full attainment with the state particulate standards due to the assistance and cooperation of all County residents.

The Mendocino County Board of Supervisors serves concurrently as the Air Quality Management District Board, which also appoints the Air Pollution Control Officer. The District is operated by a knowledgeable and dedicated staff of seven full time employees and two part-time employees.

The District budget is designed to support the mission to protect air quality, improve levels of service to the public, the regulated community and other agencies, while at the same time striving to reduce and control costs. As required by California regulations, the District is funded by permit fees, motor vehicle fees, state subvention funds, and state and federal grants. Mendocino County provides support services to the District through a Mutual Agreement with costs associated for those services paid for with District funds.

A fund balance is maintained in reserve throughout the fiscal year in accordance with appropriate guidelines to ensure uninterrupted operation of the District. The inability to meet its financial obligations or fulfill mandated program requirements would subject the District and its permit holders to increased scrutiny by the Air Resources Board and the U.S. Environmental Protection Agency (EPA). Such action would lead to increased oversight by multiple agencies, resulting in greater expense to the permit holders, the District and the County, without a corresponding benefit of improved air quality.



### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Participated with Incident Command for the Lodge Complex Fire in providing daily public information on impacts of fires on air quality.
- Roll-out of new District web site, with more usable information and easier access.
- Issued nearly 400 burn permits on-line, resulting in greater convenience for our customers and preventing unnecessary vehicle trips.
- Developed in-house dust suppression grant for private roads and driveways, helping to reduce Particulate Matter generated by vehicle traffic in those areas.
- 100% District participation in the County Leadership Initiative program.

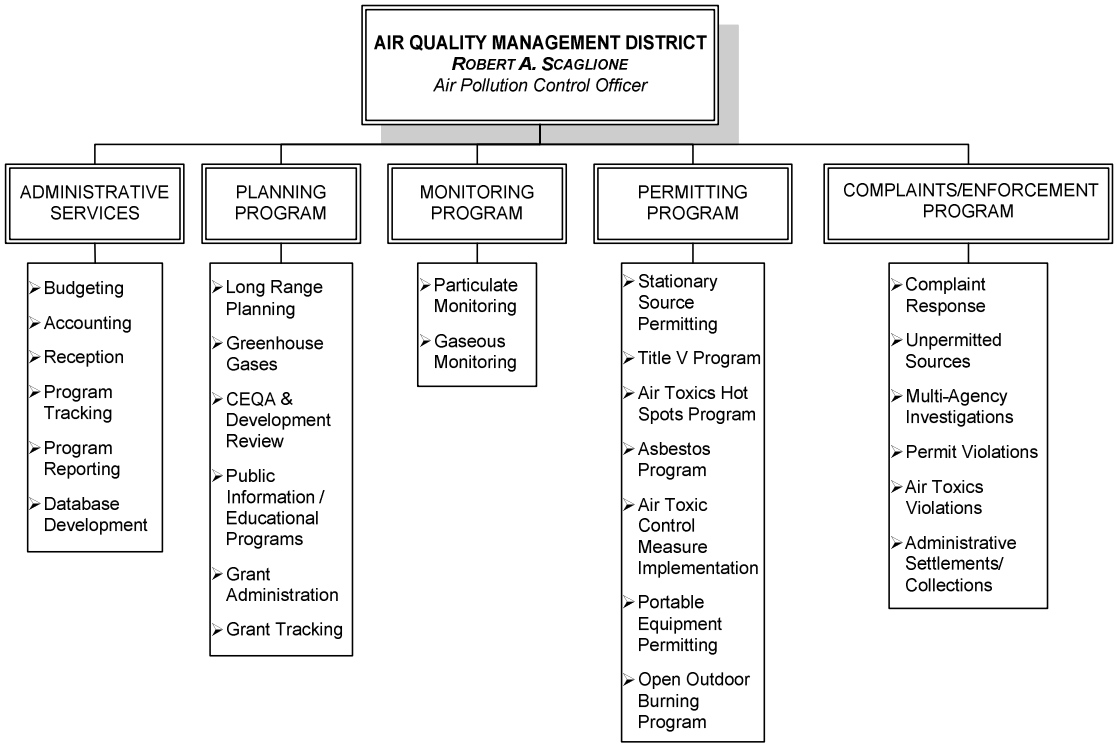
### GOALS/OBJECTIVES FOR FY 2015-16

- Continued participation in the County Leadership Initiative program.
- Purchase and utilize a portable particulate matter monitor to assist with identifying sources in remote areas as well as effects from wildfires.
- Provide continuing educational opportunities for all staff members.

## CURRENT STAFFING

9.00 Funded Full Time Equivalent (FTE)
9.00 Allocated FTE

## PROGRAM CHART









## SUMMARY OF MAJOR BUDGET ACCOUNTS



***Revenues***

- ✧ Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.
- ✧ Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.
- ✧ Acct. 5150 Motor Vehicle Registration Fees – funds the District's Air Monitoring Program, Emissions Inventory, Air Quality Planning, and grants for emissions reduction projects.
- ✧ Acct. 5397 State Subvention Funds – funds costs associated with non-funded State mandated programs.

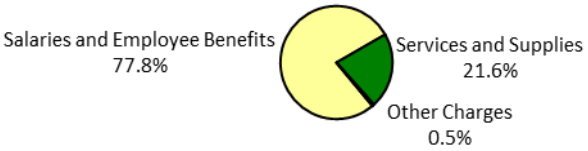
***Services & Supplies***

- ✧ Acct. 2120 Repair and maintenance of the District's monitoring equipment at 4 locations throughout Mendocino County.
- ✧ Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District's Permitting Database.
- ✧ Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with a reduction in General Insurance.

# AIR QUALITY MANAGEMENT DISTRICT

## AIR QUALITY MANAGEMENT DISTRICT ..... 0327

***ROBERT A. SCAGLIONE, Air Pollution Control Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0327 Mendo Co Air Quality Mgmt Dist
Fund: 3270 Mendo Co Air Quality Mgmt Dist

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822260 Air Pollution Permit | 225,000 | 208,795 | 218,878 | 252,787 | 245,000 | 245,000 | 245,000 |
| 822600 Other Permit | 15,000 | 67,048 | 15,000 | 52,214 | 15,000 | 15,000 | 15,000 |
| 822611 Asbestos Rem Permit | 1,000 | 2,720 | 1,000 | 3,140 | 1,000 | 1,000 | 1,000 |
| 822612 Burn Permit | 12,000 | 18,485 | 12,000 | 21,753 | 12,000 | 12,000 | 12,000 |
| 823200 Other Court Fine | 1,000 | 1,229 | 1,000 | 7,389 | 1,000 | 1,000 | 1,000 |
| 823300 Forfeiture & Penalty | 10,000 | 17,092 | 5,000 | 11,814 | 5,000 | 5,000 | 5,000 |
| 824100 Interest | 3,600 | 3,906 | 5,779 | 3,361 | 4,200 | 4,200 | 4,200 |
| 825150 Motor Vehicle In Lieu | 552,000 | 513,927 | 552,000 | 614,271 | 552,000 | 552,000 | 552,000 |
| 825397 State Air Poll Subv | 42,000 | 46,168 | 42,000 | 47,650 | 42,000 | 42,000 | 42,000 |
| 825490 State Other | 49,000 | 14,544 | 34,914 | 12,483 | 34,914 | 34,914 | 34,914 |
| 825670 Federal Other | 10,000 | 25,500 | 10,000 | 12,000 | 10,000 | 10,000 | 10,000 |
| 826245 Emission Assmt Fee | 2,000 | 4,107 | 2,000 | 0 | 1,000 | 1,000 | 1,000 |
| 826390 Other Charges | 7,000 | 8,675 | 7,000 | 76,369 | 7,000 | 7,000 | 7,000 |
| 827600 Other Sales | 100 | 0 | 50 | 216 | 50 | 50 | 50 |
| 827700 Other | 500 | 450 | 500 | 3,445 | 500 | 500 | 500 |
| Total Revenues | 930,200 | 932,647 | 907,121 | 1,118,893 | 930,664 | 930,664 | 930,664 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 319,553 | 311,255 | 347,072 | 343,807 | 394,276 | 394,276 | 394,276 |
| 861012 Extra Help | 26,578 | 16,467 | 30,806 | 33,116 | 24,149 | 24,149 | 24,149 |
| 861013 Overtime Reg Emp | 7,000 | 5,063 | 7,000 | 12,123 | 7,000 | 7,000 | 7,000 |
| 861021 Co Cont Retirement | 81,288 | 78,847 | 92,582 | 90,396 | 115,917 | 115,917 | 115,917 |
| 861022 Co Cont OASDI | 19,606 | 18,262 | 20,698 | 20,687 | 23,164 | 23,164 | 23,164 |
| 861023 Co Cont Medicare | 4,971 | 4,510 | 5,288 | 5,352 | 5,731 | 5,731 | 5,731 |
| 861024 Co Cont Retire Incr | 37,694 | 36,115 | 36,190 | 35,360 | 50,273 | 50,273 | 50,273 |
| 861030 Co Cont Health Ins | 57,999 | 56,478 | 71,690 | 65,707 | 97,812 | 97,812 | 97,812 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 2,361 | 2,361 | 1,382 | 1,382 | 1,382 |
| 861035 Co Cont Workers Comp | 2,018 | 2,018 | 2,963 | 2,963 | 4,134 | 4,134 | 4,134 |
| Total Salaries & Employee Benefits | 556,707 | 529,014 | 616,650 | 611,873 | 723,838 | 723,838 | 723,838 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 500 | 0 | 500 | 641 | 500 | 500 | 500 |
| 862060 Communications | 10,000 | 8,774 | 10,000 | 9,578 | 10,000 | 10,000 | 10,000 |
| 862090 Household Expense | 0 | 0 | 0 | 1,200 | 3,800 | 3,800 | 3,800 |
| 862101 Insurance - General | 1,361 | 1,361 | 3,089 | 3,089 | 2,754 | 2,754 | 2,470 |
| 862120 Maint - Equip | 8,100 | 12,850 | 10,500 | 11,304 | 15,000 | 15,000 | 15,000 |
| 862130 Maint - Strc/Impr/Grnd | 0 | 580 | 1,000 | 461 | 1,000 | 1,000 | 1,000 |
| 862150 Memberships | 850 | 850 | 1,850 | 850 | 850 | 850 | 850 |
| 862170 Office Expense | 12,000 | 19,388 | 12,000 | 17,146 | 12,000 | 12,000 | 12,000 |
| 862183 Legal Fees | 5,000 | 1,104 | 5,000 | 352 | 5,000 | 5,000 | 5,000 |
| 862187 Education & Training | 1,400 | 930 | 2,500 | 195 | 3,500 | 3,500 | 3,500 |
| 862189 Prof/Spec Svcs - Other | 60,000 | 45,251 | 90,000 | 91,891 | 65,000 | 65,000 | 65,000 |
| 862190 Publ/Legal Notice | 1,000 | 496 | 4,000 | 0 | 8,000 | 8,000 | 8,000 |
| 862194 A-87 Costs | 25,000 | 13,560 | 25,000 | 0 | 25,000 | 25,000 | 25,000 |
| 862210 Rent/Lease Bldg Grds | 22,300 | 22,277 | 22,627 | 22,959 | 24,240 | 24,240 | 24,240 |
| 862220 Small Tool/Instrument | 1,500 | 3,906 | 2,300 | 3,635 | 4,300 | 4,300 | 4,300 |
| 862230 Info Tech Equip | 0 | 3,644 | 0 | 3,447 | 2,000 | 2,000 | 2,000 |
| 862239 Spec Dept Expense | 1,000 | 1,449 | 1,000 | 1,005 | 1,000 | 1,000 | 1,000 |
| 862250 Trans/Travel | 8,800 | 4,010 | 4,800 | 4,304 | 5,500 | 5,500 | 5,500 |
| 862253 Travel Out of County | 6,500 | 4,395 | 5,000 | 4,323 | 6,800 | 6,800 | 6,800 |
| 862260 Utilities | 5,000 | 4,226 | 5,000 | 4,028 | 5,000 | 5,000 | 5,000 |
| Total Services & Supplies | 170,311 | 149,051 | 206,166 | 180,408 | 201,244 | 201,244 | 200,960 |

# AIR QUALITY MANAGEMENT DISTRICT

**AIR QUALITY MANAGEMENT DISTRICT ..... 0327**

***ROBERT A. SCAGLIONE, Air Pollution Control Officer***

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 5,000 | 4,408 | 5,000 | 4,408 | 5,000 | 5,000 | 5,000 |
| 863136 Motor Vehicle Prog Grant | 25,000 | 25,000 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 30,000 | 29,408 | 5,000 | 4,408 | 5,000 | 5,000 | 5,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 30,000 | 15,222 | 30,000 | 21,375 | 0 | 0 | 0 |
| Total Fixed Assets | 30,000 | 15,222 | 30,000 | 21,375 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 787,018 | 722,695 | 857,816 | 818,064 | 930,082 | 930,082 | 929,798 |
| Total Fund Balance Contribution | (143,182) | (209,952) | (49,305) | (300,828) | (582) | (582) | (866) |

# ASSESSOR-CLERK-RECORDER'S OFFICE

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| 1120 | Assessor | E-14 |
| 1122 | Assessor's Property Characteristics | E-17 |
| 1410 | Elections | E-18 |
| 1941 | Clerk-Recorder | E-21 |
| 1942 | Recorder's Modernization | E-24 |
| 1944 | Clerk-Recorder – Micrographics | E-26 |

## ASSESSOR ..... 1120

*SUSAN M. RANOCHAK, Assessor-Clerk-Recorder*


Sue Ranochak

The overall mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

♦ ASSESSMENT ROLL AND ASSESSEE SERVICES: The Assessment Roll and Assessee Services Unit of the Assessor's Division responds to: all public inquiries regarding real property ownership and assessment; processing calamity claims; disabled person accessibility exclusions; seismic retrofitting exclusions; and all real property roll corrections. The unit also researches, verifies, and processes all change in ownership for properties within Mendocino County; maintains mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications; and provides other clerical assistance as needed by the division. Is responsible for ordering all applicable forms for this unit and the Exemptions Unit, and acts as a liaison to other departments for the disbursement of information.

♦ BUSINESS PERSONAL PROPERTY UNIT: The Business Personal Property Unit of the Assessor's Division appraises all taxable business property including machinery, equipment, fixtures, boats and aircraft. Auditor-Appraisers perform "mandatory" and "non-mandatory" audits of business property accounts, as required by law, as well as assists in the preparation and presentation of business property assessment appeals cases.

♦ EXEMPTIONS UNIT: The Exemptions Unit of the Assessor's Division researches and processes all requests for homeowners' exemptions and veterans' exemptions; researches and processes a wide range of institutional exemptions that may apply to such organizations as churches, non-profit foundations, hospitals and private schools; and provides public information as required to all exemption related inquiries.

♦ MAPPING UNIT: The Mapping Unit of the Assessor's Division maintains the mapping system that inventories all real property within Mendocino County using a discrete parcel numbering system; annually processes all new tract maps, parcel maps, and lot-line adjustments; and processes all tax rate area changes for redevelopment projects, annexations, and special district formations. Any mapping that is needed by the Elections' Division is also prepared by this unit.

♦ REAL PROPERTY UNIT: The Real Property Unit of the Assessor's Division appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County for the purpose of property tax assessment. The unit also assists in the preparation and presentation of real property assessment appeals cases.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

♦ Continued to partner with vendor to utilize ParcelQuest Online to compare property records with the latest free aerial photography to discover structures not currently on the assessment roll. This application provides the most current parcel layer and the most current free aerial photography at no charge to the County

♦ Continue to make forms most commonly used by taxpayers available for downloading on Department's website, saving staff time, printing costs and postage charges.

♦ Continue to participate in the California Assessors' Association's standard data record filing and e-filing of business property statements. Since the implementation of these filing options the Assessor's Division has been able to reduce printing and postage costs.

### GOALS/OBJECTIVES FOR FY 2015-16

♦ Discover and locate all locally assessable property in the County.

♦ Annually prepare a local assessment roll that includes the reappraisal of personal property, decline in value assessments and any real property that has undergone a change in ownership or contains new construction.

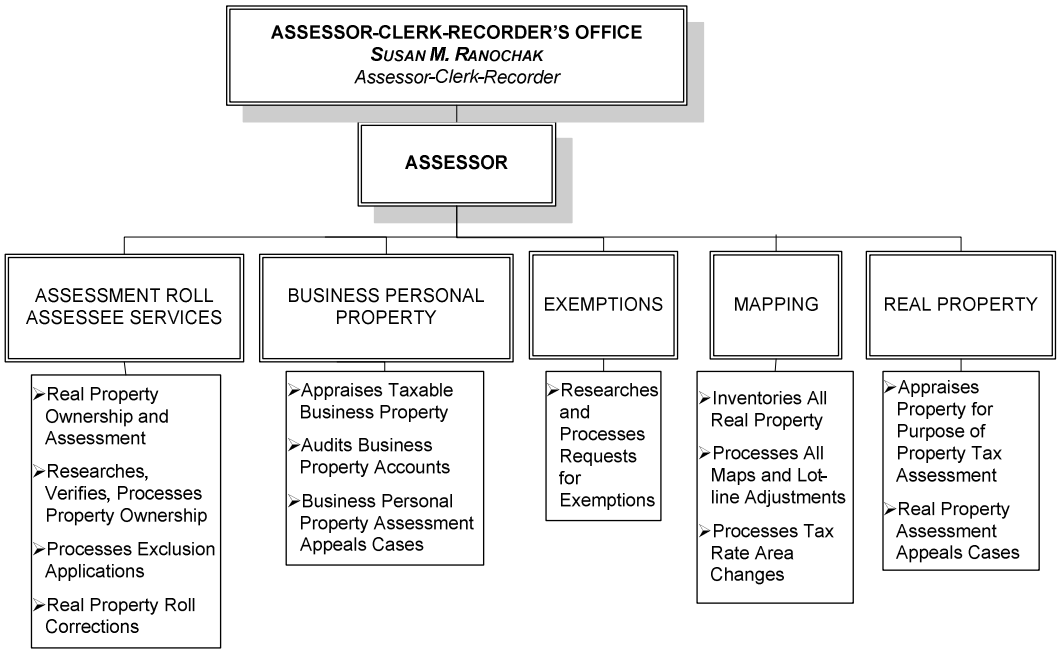
♦ Deliver the annual roll to the County Auditor-Controller by July 1 of each year.

♦ Perform mandatory audits of business personal property and fixtures.

### CURRENT STAFFING

19.00 Funded Full Time Equivalent (FTE)
20.00 Allocated FTE

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

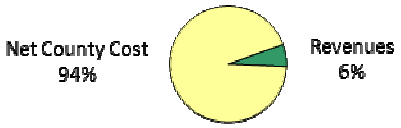
***Revenues***

- ✧ Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.
- ✧ Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

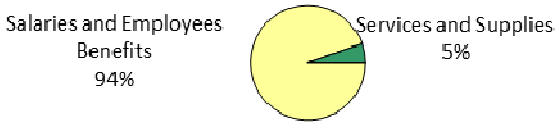
***Services and Supplies***

- ✧ Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent-to-child or grandparent-to-child transfers of ownership.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisor approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1120 Assessor
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826116 Prop Char Fee | 0 | 0 | 0 | 12,594 | 0 | 0 | 0 |
| 826390 Other Charges | 8,700 | 12,908 | 11,000 | 14,455 | 0 | 0 | 0 |
| 827600 Other Sales | 11,300 | 11,928 | 11,000 | 12,425 | 13,000 | 13,000 | 13,000 |
| 827602 Sale of Map - Assr | 4,000 | 1,909 | 2,500 | 2,697 | 2,500 | 2,500 | 2,500 |
| 827802 Oper Transfer In | 105,709 | 0 | 77,298 | 0 | 84,235 | 84,235 | 84,235 |
| Total Revenues | 129,709 | 26,745 | 101,798 | 42,171 | 99,735 | 99,735 | 99,735 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 923,182 | 837,356 | 914,917 | 857,786 | 904,205 | 904,205 | 904,205 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 525 | 0 | 895 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 226,724 | 211,092 | 237,648 | 222,453 | 263,702 | 263,702 | 263,702 |
| 861022 Co Cont OASDI | 53,909 | 48,461 | 53,428 | 49,986 | 53,003 | 53,003 | 53,003 |
| 861023 Co Cont Medicare | 12,636 | 11,334 | 12,495 | 11,691 | 12,396 | 12,396 | 12,396 |
| 861024 Co Cont Retire Incr | 85,572 | 85,438 | 89,330 | 83,691 | 108,174 | 108,174 | 108,174 |
| 861030 Co Cont Health Ins | 185,535 | 147,392 | 161,143 | 137,094 | 156,748 | 156,748 | 156,748 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 1,688 | 1,688 | 1,356 | 1,356 | 1,356 |
| 861035 Co Cont Workers Comp | 6,611 | 6,611 | 12,124 | 12,124 | 14,580 | 14,580 | 13,417 |
| Total Salaries & Employee Benefits | 1,494,169 | 1,348,210 | 1,482,773 | 1,377,406 | 1,514,164 | 1,514,164 | 1,513,001 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 5,000 | 4,622 | 2,000 | 2,548 | 1,500 | 1,500 | 1,500 |
| 862101 Insurance - General | 3,259 | 3,259 | 9,835 | 9,835 | 8,919 | 8,919 | 7,946 |
| 862120 Maint - Equip | 1,400 | 0 | 1,400 | 95 | 1,400 | 1,400 | 1,400 |
| 862150 Memberships | 555 | 555 | 600 | 555 | 600 | 600 | 600 |
| 862170 Office Expense | 40,000 | 41,686 | 40,000 | 40,118 | 40,000 | 40,000 | 40,000 |
| 862181 Auditing/Fiscal Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 3,000 | 235 | 3,000 | 377 | 3,000 | 3,000 | 3,000 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 1,459 | 0 | 1,885 | 0 | 0 | 0 |
| 862250 Trans/Travel | 30,000 | 14,859 | 30,000 | 16,777 | 30,000 | 30,000 | 30,000 |
| 862253 Travel Out of County | 2,000 | 3,152 | 2,000 | 1,652 | 2,000 | 2,000 | 2,000 |
| Total Services & Supplies | 85,214 | 69,826 | 88,835 | 73,842 | 87,419 | 87,419 | 86,446 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 35,000 | 23,628 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 35,000 | 23,628 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 1,579,383 | 1,418,036 | 1,606,608 | 1,474,876 | 1,601,583 | 1,601,583 | 1,599,447 |
| Total Net County Cost | 1,449,674 | 1,391,291 | 1,504,810 | 1,432,705 | 1,501,848 | 1,501,848 | 1,499,712 |

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- ✧ Acct. 4100 Interest on fund balance.
- ✧ Acct. 7600 Fees collected from sale of property characteristic information.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1122 Property Characteristics
Fund: 1220 Assessor Prop Characteristics

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 200 | 366 | 0 | 302 | 0 | 0 | 0 |
| 827600 Other Sales | 14,000 | 16,064 | 6,100 | 18,737 | 7,000 | 7,000 | 7,000 |
| Total Revenues | 14,200 | 16,430 | 6,100 | 19,039 | 7,000 | 7,000 | 7,000 |
| Services & Supplies | | | | | | | |
| 862194 A-87 Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 105,709 | 0 | 77,298 | 0 | 84,235 | 84,235 | 84,235 |
| Total Expend Transfer & Reimb | 105,709 | 0 | 77,298 | 0 | 84,235 | 84,235 | 84,235 |
| Total Net Appropriations | 105,709 | 0 | 77,298 | 0 | 84,235 | 84,235 | 84,235 |
| Total Fund Balance Contribution | 91,509 | (16,430) | 71,198 | (19,039) | 77,235 | 77,235 | 77,235 |

The overall mission of the Elections' Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections' Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the county with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections' Division also administers and conducts all federal, state, county, school district and special district elections and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center; and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections' Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.




## MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Adhered to strict deadlines established by law. Completed many labor-intensive tasks in a timely and efficient period of time.
- Conducted fair and impartial elections.

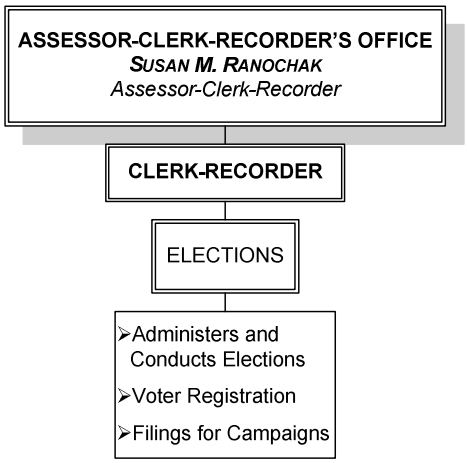
## GOALS/OBJECTIVES FOR FY 2015-16

- Make voter registration readily available to all who are eligible to register to vote.
- Conduct fair and impartial elections.
- Produce accurate election results.

## CURRENT STAFFING

3.00 Funded Full Time Equivalent (FTE)
3.00 Allocated FTE

## PROGRAM CHART



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

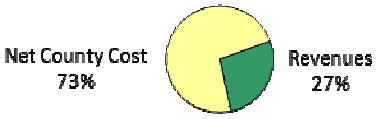
✧ Acct. 6140 Reimbursement for elections.

***Services and Supplies***

✧ Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

✧ Acct. 2239 License fee to voter technology company (ES&S) for election calculations and reports.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which is $100,000 less than the assigned Net County Cost due to an increase in anticipated election reimbursements from other entities.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisor approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1410 County Clerk - Election
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823300 Forfeiture & Penalty | 0 | 230 | 0 | 210 | 0 | 0 | 0 |
| 825398 SB90 Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826140 Election Services | 137,357 | 164,216 | 33,173 | 94,267 | 147,078 | 147,078 | 147,078 |
| 827801 Operating Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 137,357 | 164,446 | 33,173 | 94,477 | 147,078 | 147,078 | 147,078 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 122,383 | 124,276 | 120,030 | 99,340 | 112,488 | 112,488 | 112,488 |
| 861012 Extra Help | 25,000 | 21,090 | 35,800 | 33,294 | 36,000 | 36,000 | 36,000 |
| 861013 Overtime Reg Emp | 0 | 1,068 | 0 | 845 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 30,682 | 30,313 | 30,643 | 24,792 | 32,009 | 32,009 | 32,009 |
| 861022 Co Cont OASDI | 6,974 | 7,096 | 6,802 | 5,619 | 6,405 | 6,405 | 6,405 |
| 861023 Co Cont Medicare | 1,631 | 1,978 | 1,747 | 1,809 | 1,498 | 1,498 | 1,498 |
| 861024 Co Cont Retire Incr | 14,055 | 11,428 | 11,306 | 9,150 | 12,665 | 12,665 | 12,665 |
| 861030 Co Cont Health Ins | 30,007 | 29,378 | 31,279 | 24,516 | 35,125 | 35,125 | 35,125 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 423 | 423 | 212 | 212 | 212 |
| 861035 Co Cont Workers Comp | 500 | 500 | 793 | 793 | 935 | 935 | 861 |
| Total Salaries & Employee Benefits | 231,232 | 227,126 | 238,823 | 200,582 | 237,337 | 237,337 | 237,263 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,000 | 1,209 | 500 | 492 | 500 | 500 | 500 |
| 862101 Insurance - General | 223 | 223 | 602 | 602 | 554 | 554 | 517 |
| 862120 Maint - Equip | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862150 Memberships | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 40,000 | 30,741 | 40,000 | 29,788 | 60,000 | 60,000 | 60,000 |
| 862187 Education & Training | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 2,000 | 2,366 | 2,000 | 1,014 | 2,000 | 2,000 | 2,000 |
| 862210 Rent/Lease Bldg Grnds | 2,500 | 2,393 | 2,500 | 1,140 | 2,500 | 2,500 | 2,500 |
| 862231 Election Suppl & Svcs | 210,000 | 137,207 | 105,000 | 68,795 | 157,000 | 157,000 | 157,000 |
| 862239 Spec Dept Expense | 70,000 | 78,882 | 79,000 | 60,633 | 79,000 | 79,000 | 79,000 |
| 862250 Trans/Travel | 0 | 67 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 363 | 0 | 1,010 | 0 | 0 | 0 |
| Total Services & Supplies | 327,723 | 253,451 | 230,602 | 163,474 | 302,554 | 302,554 | 302,517 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 558,955 | 480,577 | 469,425 | 364,055 | 539,891 | 539,891 | 539,780 |
| Total Net County Cost | 421,598 | 316,131 | 436,252 | 269,579 | 392,813 | 392,813 | 392,702 |

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements, abandonment, proofs of publication of such statements and withdrawal of partnership statements, notary bonds for filing, oaths of office, and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney, appointments of humane officers, registrations of private professional photocopiers, process servers, unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Continued to make scanned images regularly available for public viewing by the end of the day on which the document was recorded.
- Continued to meet deadlines for recording and indexing documents as prescribed by law.

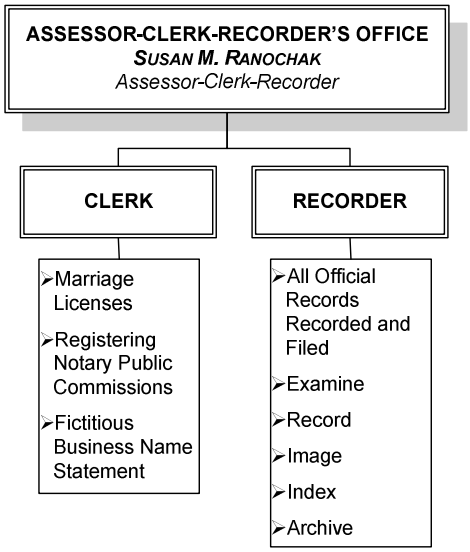
**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to maintain the public record in a secure and easily accessible environment.
- Continue to provide courteous and efficient service to members of the public who require information maintained by this office.

**CURRENT STAFFING**

3.00 Funded Full Time Equivalent (FTE)
4.00 Allocated FTE

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- Acct. 2602 Marriage License Fees.
- Acct. 6259 Lien Notice Mailing Fees.
- Acct. 6266 Miscellaneous Clerk Filings.
- Acct. 7600 Copy fees from formal document duplications.

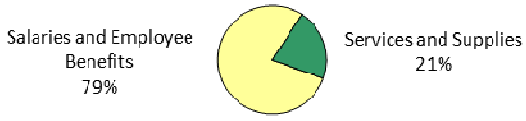
***Services and Supplies***

- Acct. 2170 Postage to mail invoices and to mail copies of official records.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which is requesting a reduction in contribution of Net County Cost by $43,731 due to a reduction in recording fees.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisor approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1941 County Clerk
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822602 Marriage Lic FCC GC 2684 | 22,000 | 33,993 | 33,000 | 27,329 | 26,000 | 26,000 | 26,000 |
| 826255 Recorder Mod Fee | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826259 Recorder Svc Fee | 1,600 | 1,310 | 1,600 | 1,405 | 1,600 | 1,600 | 1,600 |
| 826261 Recording Fee | 252,920 | 216,882 | 219,000 | 213,645 | 193,000 | 193,000 | 193,000 |
| 826266 Clerk Fee | 47,000 | 53,804 | 52,000 | 54,729 | 52,000 | 52,000 | 52,000 |
| 826404 Returned Check Chg | 0 | 818 | 0 | 115 | 0 | 0 | 0 |
| 827600 Other Sales | 50,000 | 70,943 | 68,000 | 71,732 | 68,000 | 68,000 | 68,000 |
| 827700 Other | 500 | 910 | 500 | 566 | 500 | 500 | 500 |
| Total Revenues | 374,020 | 378,660 | 374,100 | 369,521 | 341,100 | 341,100 | 341,100 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 102,117 | 88,195 | 102,286 | 90,211 | 99,127 | 99,127 | 99,127 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 25,975 | 22,988 | 26,048 | 16,611 | 19,762 | 19,762 | 19,762 |
| 861022 Co Cont OASDI | 5,868 | 4,911 | 5,695 | 5,209 | 5,627 | 5,627 | 5,627 |
| 861023 Co Cont Medicare | 1,372 | 1,149 | 1,332 | 1,218 | 1,316 | 1,316 | 1,316 |
| 861024 Co Cont Retire Incr | 11,899 | 7,096 | 9,476 | 5,952 | 7,809 | 7,809 | 7,809 |
| 861030 Co Cont Health Ins | 22,654 | 29,101 | 31,601 | 20,816 | 25,371 | 25,371 | 25,371 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 407 | 407 | 388 | 388 | 388 |
| 861035 Co Cont Workers Comp | 222 | 222 | 274 | 274 | 329 | 329 | 152 |
| Total Salaries & Employee Benefits | 170,107 | 153,660 | 177,119 | 140,698 | 159,729 | 159,729 | 159,552 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,000 | 2,035 | 600 | 839 | 600 | 600 | 600 |
| 862101 Insurance - General | 733 | 733 | 1,880 | 1,880 | 1,951 | 1,951 | 1,841 |
| 862120 Maint - Equip | 6,000 | 8,893 | 6,000 | 11,834 | 7,000 | 7,000 | 7,000 |
| 862150 Memberships | 600 | 1,100 | 1,000 | 1,250 | 800 | 800 | 800 |
| 862170 Office Expense | 33,541 | 24,356 | 31,978 | 28,234 | 32,000 | 32,000 | 32,000 |
| 862187 Education & Training | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 500 | 630 | 500 | 0 | 500 | 500 | 500 |
| Total Services & Supplies | 43,874 | 37,747 | 42,458 | 44,036 | 43,351 | 43,351 | 43,241 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 5,085 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 5,085 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | (121) | 0 | (249) | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | (121) | 0 | (249) | 0 | 0 | 0 |
| Total Net Appropriations | 213,981 | 191,287 | 219,577 | 189,570 | 203,080 | 203,080 | 202,793 |
| Total Net County Cost | (160,039) | (187,373) | (154,523) | (179,952) | (138,020) | (138,020) | (138,307) |

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned, de-acidified and filmed, then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

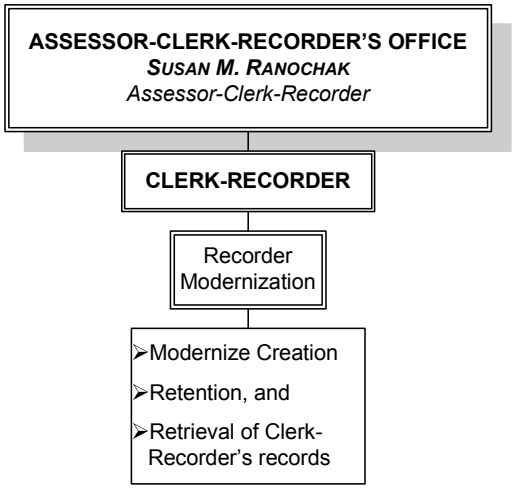
♦ Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Provide accurate high quality scanned images of the Clerk-Recorder's records.

♦ Provide accurate high quality microfilm of clerk-recorder's records for archival storage.

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

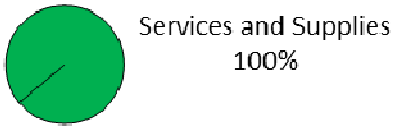
***Services & Supplies***

✧ Acct. 2239 Annual maintenance and upgrades for recording system.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1942 Modernization
Fund: 1217 Recorder Modernization

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 200 | 485 | 200 | 276 | 200 | 200 | 200 |
| 826255 Recorder Mod Fee | 72,000 | 29,437 | 65,000 | 22,862 | 56,000 | 56,000 | 56,000 |
| 826390 Other Charges | 7,700 | 9,499 | 9,200 | 10,186 | 9,700 | 9,700 | 9,700 |
| Total Revenues | 79,900 | 39,421 | 74,400 | 33,323 | 65,900 | 65,900 | 65,900 |
| Services & Supplies | | | | | | | |
| 862120 Maint - Equip | 3,000 | 0 | 3,000 | 40,462 | 3,000 | 3,000 | 3,000 |
| 862170 Office Expense | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862239 Spec Dept Expense | 40,000 | 38,535 | 40,000 | 0 | 41,000 | 41,000 | 41,000 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 44,000 | 38,535 | 44,000 | 40,462 | 45,000 | 45,000 | 45,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 54,000 | 38,535 | 54,000 | 40,462 | 45,000 | 45,000 | 45,000 |
| Total Fund Balance Contribution | (25,900) | (886) | (20,400) | 7,138 | (20,900) | (20,900) | (20,900) |

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of records of this, and other County departments, and to the retention and retrieval of Clerk-Recorder's records.

This Division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are now made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- ♦ Continue to make scanned images regularly available for public viewing by the morning after the day on which the documents are recorded.
- ♦ Continue to provide off-site access to the Recorder indices, by subscription, to title companies and others who wish to subscribe.

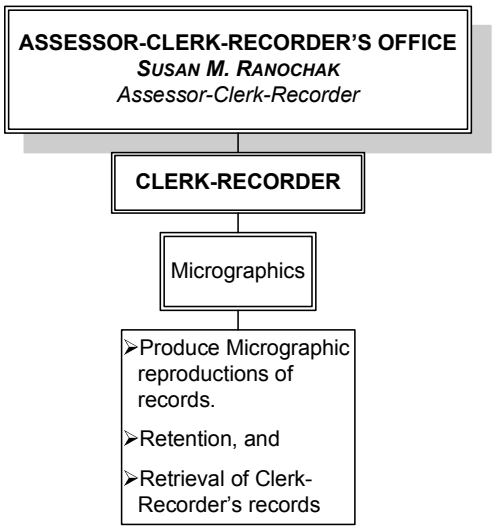
**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Continue to provide accurate high quality microfilm and scanned images of the Clerk-Recorder's records.

**CURRENT STAFFING**

1.00 Funded Full Time Equivalent (FTE)
1.00 Allocated FTE

**PROGRAM CHART**

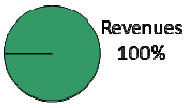



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- ✧ Acct. 6255 Recorder Modification fees.
- ✧ Acct. 6260 Micrographic fees.
- ✧ Acct. 7600 Other Sales.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with changes in insurance.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1944 Micrographics
Fund: 1218 Micrographics

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | (42) | 0 | (50) | 0 | 0 | 0 |
| 826255 Recorder Mod Fee | 44,416 | 34,287 | 38,862 | 40,610 | 43,941 | 43,941 | 43,941 |
| 826260 Micrographic Fee | 19,000 | 16,580 | 17,000 | 16,498 | 15,000 | 15,000 | 15,000 |
| 827600 Other Sales | 21,000 | 24,409 | 25,000 | 17,893 | 18,000 | 18,000 | 18,000 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 84,416 | 75,234 | 80,862 | 74,952 | 76,941 | 76,941 | 76,941 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 35,767 | 36,453 | 36,968 | 37,653 | 35,904 | 35,904 | 35,904 |
| 861021 Co Cont Retirement | 9,098 | 9,272 | 9,794 | 9,976 | 10,587 | 10,587 | 10,587 |
| 861022 Co Cont OASDI | 1,945 | 2,009 | 2,007 | 2,079 | 1,941 | 1,941 | 1,941 |
| 861023 Co Cont Medicare | 455 | 470 | 469 | 486 | 454 | 454 | 454 |
| 861024 Co Cont Retire Incr | 4,168 | 4,248 | 3,780 | 3,904 | 4,550 | 4,550 | 4,550 |
| 861030 Co Cont Health Ins | 13,343 | 13,063 | 13,908 | 13,263 | 13,916 | 13,916 | 13,916 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 85 | 85 | 71 | 71 | 71 |
| 861035 Co Cont Workers Comp | 252 | 252 | 443 | 443 | 540 | 540 | 540 |
| Total Salaries & Employee Benefits | 65,028 | 65,766 | 67,454 | 67,889 | 67,963 | 67,963 | 67,963 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 600 | 588 | 200 | 65 | 100 | 100 | 100 |
| 862101 Insurance - General | 88 | 88 | 241 | 241 | 178 | 178 | 166 |
| 862120 Maint - Equip | 6,000 | 2,821 | 6,000 | 0 | 2,000 | 2,000 | 2,000 |
| 862170 Office Expense | 5,000 | 2,144 | 5,000 | 2,816 | 3,000 | 3,000 | 3,000 |
| 862194 A-87 Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862210 Rent/Lease Bldg Grnds | 3,700 | 3,875 | 3,700 | 3,893 | 3,700 | 3,700 | 3,700 |
| 862239 Spec Dept Expense | 4,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 19,388 | 9,516 | 15,141 | 7,015 | 8,978 | 8,978 | 8,966 |
| Total Net Appropriations | 84,416 | 75,282 | 82,595 | 74,904 | 76,941 | 76,941 | 76,929 |
| Total Fund Balance Contribution | 0 | 48 | 1,733 | (48) | 0 | 0 | (12) |

MENDOCINO
1850
COUNTY

# AUDITOR-CONTROLLER'S OFFICE

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| 1000 | Non Departmental Revenue | E-30 |
| 1110 | Auditor-Controller | E-32 |
| 1930 | Teeter Plan | E-35 |
| 1940 | Miscellaneous | E-38 |
| 8010 | General Debt Service – COPS | E-40 |
| 8011 | Debt Services – Pension Obligation Bonds | E-43 |
| 9991 | Appropriations for Contingencies & Reserves | E-45 |
| 0712 | Unemployment Insurance | E-46 |
| 0717 | Information Technology Replacement | E-47 |

# AUDITOR-CONTROLLER'S OFFICE

## NON-DEPARTMENTAL REVENUE ..... 1000

***LLOYD WEER, Auditor-Controller***


Lloyd Weer

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors, with the exception of the Public Safety Sales Tax, which supports the public safety departments, and County Measure A sales tax which supports the County Library.

Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Accts. 1110 – 7802 County's discretionary funding.

***Expenditure Transfer and Reimbursements***

✧ Acct. 5802 Detail of Operating Transfers Out:

| | | |
|---|---|---|
| To: | Debt Service Fund for COP Principal & Interest Payments | $ 1,400,000 |
| To: | Capital Improvement Fund for Capital Improvement Plan (CIP) Projects | 2,098,361 |
| To: | IT Reserve | 1,076,429 |
| To: | Road Fund | 3,427,555 |
| To: | Water Agency | 150,000 |
| To: | Mental Health | 250,000 |
| To: | Roads & Bridges | 1,394,827 |
| To: | Library Fund | 1,255,598 |
| To: | Vehicle Replacement | 290,000 |
| To: | Capital Projects (Jail) | 416,000 |
| | Total | $ 11,758,770 |

# AUDITOR-CONTROLLER'S OFFICE

## NON-DEPARTMENTAL REVENUE ..... 1000

***LLOYD WEER, Auditor-Controller***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 102 General - Finance

Budget Unit: 1000 Nondepartmental Revenue
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 28,500,000 | 28,470,016 | 28,980,000 | 29,763,529 | 29,400,000 | 29,900,000 | 30,500,000 |
| 821120 Curr Unsec Prop Tax | 960,000 | 1,036,384 | 1,020,000 | 961,540 | 1,000,000 | 953,300 | 960,000 |
| 821130 Supplemental Roll Tax | 0 | 126,805 | 128,000 | 249,292 | 200,000 | 250,000 | 250,000 |
| 821210 Prior Secured Prop Tax | 0 | 142,883 | 140,000 | (12,096) | 100,000 | 40,000 | 0 |
| 821220 Prior Unsec Prop Tax | 80,000 | 28,573 | 25,000 | 65,483 | 25,000 | 40,000 | 50,000 |
| 821400 Pen/Cost Delinq Tax | 600,000 | 751,558 | 650,000 | 729,599 | 650,000 | 300,000 | 600,000 |
| 821500 Sales & Use Tax | 3,750,000 | 3,917,219 | 4,200,000 | 4,491,936 | 4,700,000 | 4,667,900 | 4,700,000 |
| 821510 Sales Tax - Pub Safety | 6,700,000 | 6,558,646 | 6,700,000 | 7,049,260 | 7,100,000 | 7,162,400 | 7,200,000 |
| 821600 Timber Yield Tax | 210,000 | 240,504 | 250,000 | 334,076 | 300,000 | 308,000 | 300,000 |
| 821700 Hwy Prop Rental | 0 | 2,239 | 0 | 0 | 0 | 0 | 0 |
| 821701 Room Occupancy Tax | 3,700,000 | 3,855,504 | 3,900,000 | 4,491,130 | 4,300,000 | 4,352,700 | 4,400,000 |
| 821702 Property Transfer Tax | 420,000 | 446,610 | 450,000 | 521,472 | 430,000 | 478,600 | 500,000 |
| 821704 Prop Tax In Lieu of VLF | 10,007,487 | 10,007,487 | 10,180,000 | 10,203,634 | 10,200,000 | 10,203,600 | 10,517,000 |
| 821705 In Lieu of Sales Tax | 1,233,601 | 1,233,601 | 1,234,000 | 1,423,231 | 1,400,000 | 1,300,000 | 554,200 |
| 821706 Williamson Act Replacement | 460,000 | 442,987 | 440,000 | 458,533 | 440,000 | 456,500 | 450,000 |
| 822210 Franchise | 725,000 | 744,938 | 725,000 | 757,841 | 700,000 | 757,300 | 750,000 |
| 823300 Forfeiture & Penalty | 0 | 41,518 | 0 | 2,221 | 0 | 2,300 | 0 |
| 824100 Interest | 175,000 | 161,387 | 200,000 | 123,905 | 150,000 | 100,000 | 100,000 |
| 825150 Motor Vehicle In Lieu | 0 | 32,434 | 30,000 | 31,306 | 30,000 | 31,400 | 30,000 |
| 825398 SB90 Reimb | 0 | 1,502 | 347,070 | 347,070 | 0 | 347,100 | 0 |
| 825481 Homeowner Exemption | 307,000 | 300,233 | 300,000 | 303,601 | 300,000 | 303,600 | 300,000 |
| 825490 State Other | 130,000 | 130,000 | 130,000 | 130,000 | 130,000 | 130,000 | 130,000 |
| 825650 Fed Grazing Fee | 0 | 116 | 0 | 1,138 | 0 | 1,200 | 0 |
| 825660 Fed Land in Lieu Tax | 535,879 | 535,879 | 591,815 | 591,815 | 592,000 | 591,900 | 558,500 |
| 825670 Federal Other | 1,000 | 1,278 | 1,200 | 1,337 | 1,000 | 1,400 | 1,300 |
| 825810 Other Govt Aid | 65,000 | 168,553 | 0 | 0 | 0 | 0 | 0 |
| 826402 Cost Plan Charges | 518,000 | 599,630 | 720,000 | 882,488 | 850,800 | 968,400 | 1,067,800 |
| 827400 Prior Year Revenue | 0 | 0 | 0 | 2,678,496 | 0 | 3,700 | 223,000 |
| 827500 Sale of Fixed Assets | 5,104 | 82,104 | 0 | 33,679 | 0 | 33,300 | 0 |
| 827600 Other Sales | 0 | 0 | 0 | 0 | 0 | 0 | 56,700 |
| 827700 Other | 4,000 | 23,485 | 35,000 | 59,093 | 50,000 | 56,700 | 0 |
| 827701 Refund Jury/Witness Fee | 0 | 34 | 0 | 15 | 0 | 100 | 0 |
| 827707 Donation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827715 Tobacco Settlement | 780,000 | 773,492 | 770,000 | 765,727 | 770,000 | 765,800 | 765,700 |
| 827802 Oper Transfer In | 453,000 | 448,033 | 386,558 | 205,525 | 138,200 | 138,200 | 138,100 |
| Total Revenues | 60,320,071 | 61,305,633 | 62,533,643 | 67,645,875 | 63,957,000 | 64,645,400 | 65,102,300 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 8,808,486 | 8,356,071 | 9,045,019 | 8,992,684 | 6,018,020 | 11,403,637 | 11,758,770 |
| Total Expend Transfer & Reimb | 8,808,486 | 8,356,071 | 9,045,019 | 8,992,684 | 6,018,020 | 11,403,637 | 11,758,770 |
| Total Net Appropriations | 8,808,486 | 8,356,071 | 9,045,019 | 8,992,684 | 6,018,020 | 11,403,637 | 11,758,770 |
| Total Net County Cost | (51,511,585) | (52,949,562) | (53,488,624) | (58,653,191) | (57,938,980) | (53,241,763) | (53,343,530) |

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those special districts and school districts whose funds are maintained in the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors.

The Auditor-Controller's duties include: general receipting and disbursing of all County funds in the County Treasury, including payroll, claims against the County, and property tax allocations; assistance in the compiling and publication of the County's Recommended and Final Budgets; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); financial compliance with the State Controller's Office; internal operational audits of County departments and related organizations; audits of hotels and motels in the unincorporated areas of the County for compliance with the Transient Occupancy Tax ordinance; fiscal compliance of all grants maintained by the County; and preparation of the Countywide A-87 Cost Allocation Plan.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Participated in securing a major contract to replace the County's outdated Property Tax System.
- Issued the previous year's Independent Audit Report in December 2014.
- Set tax rates and extended the current year's Secured Tax Roll for over 61 thousand parcels.
- Posted over 65 thousand direct charges submitted by 47 special districts to the current year's Secured Tax Roll.

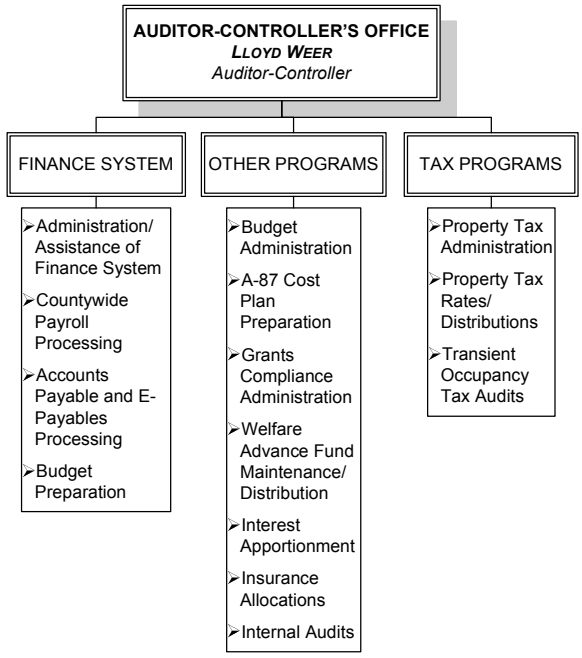
**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to review and update various County Policies and Procedures.
- Work with Executive Office to evaluate and improve the County's Purchase card and Travel card programs.
- Continue to review the program chart and staff duties to effectively plan for the future.

**CURRENT STAFFING**

11.00 Funded Full Time Equivalent (FTE)
11.00 Allocated FTE

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- ✧ Acct. 6115 Charges to special districts for levying benefit assessments on the tax rolls.
- ✧ Acct. 6120 Accounting services for various special districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.
- ✧ Acct. 7400 Prior year revenue from estate trust holding.
- ✧ Acct. 7703 Proceeds from stale dated or cancelled warrants.

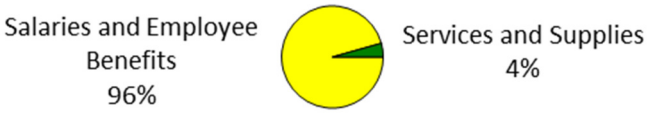
***Services & Supplies***

- ✧ Acct. 2170 Office supplies and printing costs for County Auditor.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

# AUDITOR-CONTROLLER'S OFFICE

## AUDITOR-CONTROLLER ..... 1110

***LLOYD WEER, Auditor-Controller***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1110 Auditor-Controller
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| Revenues | | | | *as of 6/30/15* | | | |
| 826115 Debt Service Fee | 118,000 | 119,425 | 120,000 | 123,711 | 123,000 | 123,000 | 123,000 |
| 826120 Accounting Fee | 130,000 | 114,277 | 136,000 | 116,313 | 125,000 | 125,000 | 125,000 |
| 826121 Audit Fee | 0 | 50 | 0 | 0 | 0 | 0 | 0 |
| 826390 Other Charges | 5,000 | 7,790 | 12,000 | 3,127 | 7,500 | 7,500 | 7,500 |
| 827400 Prior Year Revenue | 20,000 | 0 | 30,000 | 34,142 | 53,395 | 53,395 | 53,395 |
| 827600 Other Sales | 500 | 197 | 300 | 225 | 300 | 300 | 300 |
| 827700 Other | 0 | 0 | 0 | 52 | 0 | 0 | 0 |
| 827703 Cancel Outlawed Warr | 6,000 | 9,307 | 6,000 | 4,340 | 7,000 | 7,000 | 7,000 |
| 827802 Oper Transfer In | 650 | 650 | 650 | 650 | 650 | 650 | 650 |
| Total Revenues | 280,150 | 251,696 | 304,950 | 282,559 | 316,845 | 316,845 | 316,845 |
| Salaries & Employee Benefits | . | | . | | . | . | . |
| 861011 Regular Employees | 636,593 | 613,193 | 634,967 | 626,228 | 634,128 | 634,128 | 634,128 |
| 861012 Extra Help | 0 | 13,179 | 20,000 | 3,756 | 5,000 | 5,000 | 5,000 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 156,555 | 146,975 | 164,420 | 162,771 | 186,611 | 186,611 | 186,611 |
| 861022 Co Cont OASDI | 35,491 | 34,702 | 37,074 | 36,224 | 37,076 | 37,076 | 37,076 |
| 861023 Co Cont Medicare | 8,735 | 8,515 | 8,680 | 8,556 | 8,671 | 8,671 | 8,671 |
| 861024 Co Cont Retire Incr | 60,129 | 58,233 | 62,012 | 61,646 | 77,242 | 77,242 | 77,242 |
| 861030 Co Cont Health Ins | 101,848 | 93,485 | 101,763 | 100,558 | 109,488 | 109,488 | 109,488 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 837 | 837 | 822 | 822 | 822 |
| 861035 Co Cont Workers Comp | 2,371 | 2,371 | 4,369 | 4,369 | 5,179 | 5,179 | 4,766 |
| Total Salaries & Employee Benefits | 1,001,722 | 970,653 | 1,034,122 | 1,004,945 | 1,064,217 | 1,064,217 | 1,063,804 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 1,500 | 1,514 | 1,500 | 924 | 1,500 | 1,500 | 1,500 |
| 862101 Insurance - General | 695 | 695 | 1,914 | 1,914 | 2,248 | 2,248 | 2,075 |
| 862120 Maint - Equip | 500 | 0 | 500 | (1,500) | 500 | 500 | 500 |
| 862150 Memberships | 0 | 0 | 0 | 300 | 300 | 300 | 300 |
| 862170 Office Expense | 30,940 | 35,049 | 33,000 | 36,167 | 33,000 | 33,000 | 33,000 |
| 862171 Paper Supplies | 1,200 | 0 | 1,200 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 500 | 1,328 | 1,500 | 650 | 1,500 | 1,500 | 1,500 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 2,805 | 3,000 | 3,000 | 3,000 |
| 862190 Publ/Legal Notice | 150 | 268 | 500 | 0 | 500 | 500 | 500 |
| 862230 Info Tech Equip | 2,000 | 2,084 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 891 | 0 | 0 | 0 |
| 862250 Trans/Travel | 1,200 | 2,653 | 3,000 | 2,366 | 4,000 | 4,000 | 4,000 |
| 862253 Travel Out of County | 500 | 421 | 500 | 670 | 0 | 0 | 0 |
| Total Services & Supplies | 39,185 | 44,011 | 45,614 | 45,187 | 48,548 | 48,548 | 48,375 |
| Other Charges | | | | | | | |
| 863340 Taxes/Assmnts | 0 | (3) | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 0 | (3) | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 4,649 | 0 | 7,032 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 4,649 | 0 | 7,032 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | (12) | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | (12) | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 1,040,907 | 1,019,299 | 1,079,736 | 1,057,165 | 1,112,765 | 1,112,765 | 1,112,179 |
| Total Net County Cost | 760,757 | 767,604 | 774,786 | 774,606 | 795,920 | 795,920 | 795,334 |

***History:*** In the 1940s, the Contra Costa County Auditor-Controller, Desmond Teeter, recommended an alternate method of tax apportionment. His idea was expanded and incorporated in Revenue and Taxation Code (R&T Code) Sections 4701 through 4722 in 1949. This alternate method is now commonly referred to as the Teeter Plan.

The Teeter Plan allows counties to allocate some of its property taxes to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. The County apportions these levies to all taxing jurisdictions although 100% of the taxes have not yet been collected. The County collects and retains all future delinquent tax payments, penalties and interest.

Only five counties originally adopted the Teeter Plan. In Fiscal Year 1993-94, the State offered an incentive to counties to adopt the Teeter Plan. The incentive allowed counties opting into the Teeter Plan at that time to receive a one-time credit known as the Teeter credit (R&T Code Section 97.3(a)(5)). The Teeter credit allowed Mendocino County to reduce its Education Revenue Augmentation Fund (ERAF) obligation in 1993-94 by more than $2 million.

***Teeter Plan Repayment:*** At the time Mendocino County opted into the Teeter Plan, the property tax delinquency amounted to $5.4 million. This amount was paid out to all taxing jurisdictions with funds borrowed from the County Treasury. The payments on this note were to be made from the collections of the delinquent taxes, along with the penalties and interest thereon. Instead, the delinquent tax revenues were applied to the county's general fund, with periodic payments made when funds were available. This practice caused the balance owing on the Teeter obligation to increase over the years with the addition of each year's tax delinquency, although the interest on the balance has been paid annually. In recent years, the County has attempted to make accelerating payments on the Teeter obligation, but the funds have not always been available to do so. The recent economical downturn also shows in the increased delinquency amounts added to each year from 2006-07 through 2009-10.

Since 2009-10 all revenues from delinquent tax, penalties and interest payments are being credited directly to the Teeter obligation, although a portion of those collections were used to pay the interest that continued to accrue on the outstanding balance.

The balance on the Teeter obligation as of June 30, 2014, was $1,273,588. This balance is expected to be paid off by the end of June 2015. Beginning July 1, 2015, any revenue collected on prior year delinquencies will be first used to offset any current year obligation. Any surplus (penalties and interest) that remain will be available to the general fund.

On the next page is a chart on the Teeter Receivable Note (Tax Loss Reserve Fund) activity since inception:

**TEETER RECEIVABLE NOTE-TAX LOSS RESERVE FUND**

Account 2230-760335 and 2230-760336 *(per Auditor worksheet)*

| Date | Description | Delinq. Billed | Principal Payment | Amort. Payment | 5-Pay Transfers | Additional Payment | Balance |
|---|---|---|---|---|---|---|---|
| 11-01-93 | Original Buy Out | (5,426,949) | - | - | - | - | **(5,426,949)** |
| 06-30-93 | Payoff 1st year | - | 1,080,000 | - | - | - | **(4,346,949)** |
| 06-30-94 | Principal pmt & Delinquency billed 93-94 | (1,952,725) | 1,080,000 | - | - | - | **(5,219,674)** |
| 06-30-95 | Principal pmt & Delinquency billed 94-95 | (1,871,256) | 1,080,000 | - | - | - | **(6,010,930)** |
| 06-30-96 | Principal pmt & Delinquency billed 95-96 | (1,782,788) | 1,080,000 | - | - | - | **(6,713,718)** |
| 06-30-97 | Principal pmt & Delinquency billed 96-97 | (1,751,508) | 1,080,000 | - | - | - | **(7,385,226)** |
| 06-30-98 | Principal pmt & Delinquency billed 97-98 | (1,804,064) | - | - | - | - | **(9,189,290)** |
| 06-30-99 | Principal pmt & Delinquency billed 98-99 | (1,611,403) | 1,450,000 | - | - | - | **(9,350,693)** |
| 06-30-00 | Principal pmt & Delinquency billed 99-00 | (1,639,402) | 1,800,000 | - | 650,000 | - | **(8,540,095)** |
| 06-30-01 | Principal pmt & Delinquency billed 00-01 | (2,029,127) | 1,700,000 | - | - | - | **(8,869,222)** |
| 06-30-02 | Principal pmt & Delinquency billed 01-02 | (2,255,203) | 1,850,000 | - | - | - | **(9,274,425)** |
| 06-30-03 | Principal pmt & Delinquency billed 02-03 | (1,741,102) | 1,850,000 | - | - | - | **(9,165,527)** |
| 06-30-04 | Principal pmt & Delinquency billed 03-04 | (1,892,745) | 1,950,000 | - | - | - | **(9,108,272)** |
| 06-30-05 | Principal pmt & Delinquency billed 04-05 | (2,060,245) | 2,050,000 | - | - | - | **(9,118,517)** |
| 06-30-06 | Principal pmt & Delinquency billed 05-06 | (2,064,009) | 2,150,000 | - | 324,000 | - | **(8,708,526)** |
| 06-30-07 | Principal pmt & Delinquency billed 06-07 | (3,279,878) | 2,250,000 | - | 513,353 | - | **(9,225,051)** |
| 06-30-08 | Principal pmt & Delinquency billed 07-08 | (4,338,773) | 2,320,000 | - | - | - | **(11,243,824)** |
| 06-30-09 | Principal pmt & Delinquency billed 08-09 | (4,516,312) | 4,516,312 | - | - | - | **(11,243,824)** |
| 06-30-10 | Principal pmt & Delinquency billed 09-10 | (5,162,900) | 5,162,900 | 769,204 | - | - | **(10,474,620)** |
| 06-30-11 | Principal pmt & Delinquency billed 10-11 | (4,747,642) | 4,747,642 | 769,204 | - | 200,000 | **(9,505,416)** |
| 06-30-12 | Principal pmt & Delinquency billed 11-12 | (4,031,276) | 4,031,277 | 769,204 | 870,000 | 1,328,444 | **(6,537,767)** |
| 06-30-13 | Principal pmt & Delinquency billed 12-13 | (3,650,388) | 3,650,388 | 769,204 | 329,154 | 1,054,071 | **(4,385,338)** |
| 06-30-14 | Principal pmt & Delinquency billed 13-14 | (3,314,860) | 3,314,860 | 769,204 | 800,000 | 1,542,546 | **(1,273,588)** |

## SUMMARY OF MAJOR BUDGET ACCOUNTS

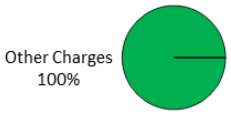
***Other Charges***

- ✧ Acct. 3310 Interest on total liability based on balance due.
- ✧ Acct. 3311 Anticipated delinquencies on current year's tax levy.
- ✧ Acct. 1210 Revenue from prior secured property tax redemptions.
- ✧ Acct. 1400 Penalties and interest on redemptions of property tax delinquencies.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends adopting this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with an increase in revenue from the Teeter Plan.

# AUDITOR-CONTROLLER'S OFFICE

## TEETER PLAN ..... 1930

***LLOYD WEER, Auditor-Controller***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1930 Teeter Plan Debt Service
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821210 Prior Secured Prop Tax | 3,300,000 | 3,042,975 | 3,200,000 | 2,802,410 | 2,700,000 | 2,700,000 | 2,700,000 |
| 821400 Pen/Cost on Delinq Tax | 1,400,000 | 1,851,449 | 1,900,000 | 1,808,978 | 1,300,000 | 1,300,000 | 1,700,000 |
| Total Revenues | 4,700,000 | 4,894,424 | 5,100,000 | 4,611,388 | 4,000,000 | 4,000,000 | 4,400,000 |
| Other Charges | | | | | | | |
| 863310 Interest | 75,000 | 41,845 | 60,000 | 22,772 | 0 | 0 | 0 |
| 863311 Principal | 5,394,205 | 5,626,611 | 6,313,589 | 4,159,390 | 3,250,000 | 3,250,000 | 3,400,000 |
| Total Other Charges | 5,469,205 | 5,668,456 | 6,373,589 | 4,182,161 | 3,250,000 | 3,250,000 | 3,400,000 |
| Total Net Appropriations | 5,469,205 | 5,668,456 | 6,373,589 | 4,182,161 | 3,250,000 | 3,250,000 | 3,400,000 |
| Total Net County Cost | 769,205 | 774,032 | 1,273,589 | (429,227) | (750,000) | (750,000) | (1,000,000) |

This budget unit accounts for costs not associated with any one particular County department.

TAX AND REVENUE ANTICIPATION NOTES (TRANs): Accounting for the cash proceeds and related costs of the County's annual short term (one year) borrowing of cash funds through a financing vehicle known as Tax and Revenue Anticipation Notes. The purpose of this annual borrowing is to facilitate the periodic cash flow needs of the County during its "dry period" (i.e. before receipt of property taxes and other tax revenues). In recognition of the County's improved financial condition there has been no issuance of TRANs since 2012-13 and none is anticipated under current conditions.

NON-ASSIGNABLE COSTS: The Miscellaneous budget also serves as a "catch-all" for costs that are not assignable to any other specific budget unit or department. The major cost elements within this budget include general legal expenses, judgment and damages claims not payable from insurance reserves, employee education and training benefits pursuant to existing negotiated memoranda of understanding, vacation "buyouts" pursuant to memoranda of understanding, non-assignable medical costs as well as general liability insurance premium costs.

## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Services & Supplies***

- ✧ Acct. 2181 Audit and report of County financials.
- ✧ Acct. 2183 Outside legal counsel.
- ✧ Acct. 2187 Management training/wellness program costs pursuant to MOU.
- ✧ Acct. 2189 Muni Services contract for sales tax review.
- ✧ Acct. 2239 Downtown employee parking permit fees paid to the City of Ukiah.

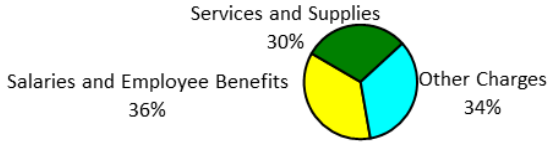
***Other Charges***

- ✧ Acct. 3280 Funding to outside agencies: Public-Education-Government (PEG) television-$97,000; Local Agency Formation Commission (LAFCO)-$45,000; Mendocino Arts Council-$25,600; and Mendocino County Resource Conservation District-$25,200.
- ✧ Acct. 3113 Funding for Ukiah Courts Facilities Payment (CFP)-$160,928; Willits CFP-$16,492; and Fort Bragg CFP-$16,209.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends adopting this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1940 Miscellaneous Budget
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825640 Fed Forest Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 151,000 | 126,235 | 151,000 | 147,186 | 161,000 | 161,000 | 161,000 |
| 861021 Co Cont Retirement | 35,600 | 32,120 | 35,600 | 195,216 | 42,600 | 42,600 | 198,813 |
| 861022 Co Cont OASDI | 9,600 | 7,827 | 9,600 | 9,126 | 10,000 | 10,000 | 10,000 |
| 861023 Co Cont Medicare | 2,000 | 1,830 | 2,000 | 2,134 | 2,300 | 2,300 | 2,300 |
| 861024 Co Cont Retire Incr | 20,700 | 14,712 | 20,700 | 37,017 | 16,700 | 16,700 | 38,464 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 218,900 | 182,724 | 218,900 | 390,678 | 232,600 | 232,600 | 410,577 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 37,064 | 37,064 | 114,142 | 114,142 | 97,615 | 97,615 | 86,549 |
| 862170 Office Expense | 150 | 0 | 150 | 303 | 0 | 0 | 0 |
| 862181 Auditing & Fiscal Svcs | 50,000 | 49,254 | 50,000 | 49,254 | 54,000 | 54,000 | 54,000 |
| 862183 Legal Fees | 45,000 | 0 | 45,000 | 0 | 25,000 | 25,000 | 25,000 |
| 862185 Medical & Dental Svcs | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 105,000 | 87,696 | 105,000 | 117,038 | 125,000 | 125,000 | 125,000 |
| 862189 Prof/Spec Svcs - Other | 63,000 | 94,168 | 0 | 239,669 | 25,000 | 25,000 | 25,000 |
| 862239 Spec Dept Expense | 25,000 | 61,794 | 25,000 | 20,261 | 25,000 | 25,000 | 25,000 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 335,214 | 329,976 | 339,292 | 540,667 | 351,615 | 351,615 | 340,549 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 470,629 | 439,833 | 193,629 | 193,629 | 193,629 | 193,629 | 193,629 |
| 863280 Contr Other Agency | 257,400 | 285,460 | 206,400 | 189,540 | 192,800 | 192,800 | 192,800 |
| 863310 Interest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 728,029 | 725,293 | 400,029 | 383,169 | 386,429 | 386,429 | 386,429 |
| Total Net Appropriations | 1,282,143 | 1,237,993 | 958,221 | 1,314,515 | 970,644 | 970,644 | 1,137,555 |
| Total Net County Cost | 1,282,143 | 1,237,993 | 958,221 | 1,314,515 | 970,644 | 970,644 | 1,137,555 |

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates Of Participation (COPs). The County's Certificate of Participation issues are - $1,260,000 Refunding Certificates of Participation. Issued on or about June 1, 1993, replaced 1983 Series A Bonds whose original proceeds were used in the acquisition of the present Social Services administration facility. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$8,600,000 1998 REFUNDING CERTIFICATES OF PARTICIPATION: Issued on May 15, 1998, to replace 1989 Certificates of Participation in the original amount of $11,905,000. Funds provided for the acquisition, construction, remodeling, and improvement of certain equipment and permanent facilities for the County. Specifically, the construction projects included the justice centers in Willits and Fort Bragg, the Willits library, the adult detention center (Mendocino County Jail) in Ukiah and the microwave communications system for the Sheriff's Office. Final maturity was August 15, 2006.

In July 2000 the County made an offer to the holders of these 1998 Certificates, at their option, to tender their certificates for purchase or to exchange them for new certificates issued as part of the 2000 COPs issue (see below). The purpose of this "Tender/Exchange Program" was to restructure the overall debt service obligation of the County to provide for a level annual debt service over the next thirty years.

As a result of this tender/exchange, approximately $4,350,000 of the outstanding $6,090,000 certificates was turned in for redemption during the months of July and August of 2000, thereby reducing the annual debt service on this issue over its remaining term.

$8,595,000 1993 CERTIFICATES OF PARTICIPATION: Issued on June 1, 1993, to provide for the construction of a new County Administration Center facility, purchased additional space for the Social Services Branch as well as renovations to other capital facilities. This issue was defeased through an advanced refunding that occurred in November 2001. Please refer to comments on 2001 Refunding Certificates of Participation below.

$7,965,000 Series 2001 REFUNDING CERTIFICATES OF PARTICIPATION: Issued on November 20, 2001, to advance refund the 1993 Certificates of Participation notes originally issued in the aggregate principal amount of $9,855,000 on May 1, 1993. Funds were originally provided for in the construction of various capital projects including the County Administration Center facility and Social Services Center in Ukiah. This issue was refinanced in May 2012, to achieve approximately $100,000 in annual savings.

$22,480,000 Series 2000 CERTIFICATES OF PARTICIPATION: Issued on September 7, 2000, to provide for the purchase of additional space for the Social Services Branch, the Health and Human Services facilities for the Public Health Branch and the County Museum and the acquisition and construction of a new Animal Control Shelter and Consolidated Health Services Center. In addition, a portion ($4,350,000) of proceeds from this issue was utilized to defease approximately 70% of the outstanding balance of the 1998 Refunding Certificates of Participation referenced above. This issue was refinanced in May 2012, to achieve approximately $100,000 in annual savings.

$25,810,000 Series 2012 REFUNDING CERTIFICATES OF PARTICIPATION: Issued on May 8, 2012, to replace both the 2000 and 2001 issues, and reduce the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in fiscal year 2029-30.

$250,000 CALIFORNIA ENERGY COMMISSION ENERGY CONSERVATION ASSISTANCE LOAN: Issued in May of 2004, with final payment to be made in December of 2015.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- Acct. 4200 Semi-annual rental payments from City of Willits for space in the criminal justice building.
- Acct. 7802 Operating Transfer In - Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COP issues. Includes payment of interest from Cities of Ukiah and Willits animal shelter payments.

***Services & Supplies***

- Acct. 2239 Trustee fees and fees paid to Muni Financial for annual informational statements required for continuing disclosure.

***Other Charges***

- Accts. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation (COP) and Energy Loan #2.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

# AUDITOR-CONTROLLER'S OFFICE

## GENERAL DEBT SERVICE – COPS ..... 8010

***LLOYD WEER, Auditor-Controller***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8010 Debt Service
Fund: 1400 Debt Service

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823110 Crim Just Const Fund | 16,000 | 13,500 | 13,600 | 11,200 | 13,000 | 13,000 | 13,000 |
| 824100 Interest | (3,800) | 31,205 | (1,000) | (1,802) | (1,000) | (1,000) | (1,000) |
| 824200 Rent/Concession | 30,000 | 30,000 | 30,000 | 15,000 | 30,000 | 30,000 | 30,000 |
| 825810 Other Govt Agency Aid | 35,000 | 70,151 | 38,000 | 31,323 | 31,200 | 31,200 | 31,200 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 1,796,974 | 1,796,974 | 1,685,194 | 1,685,194 | 1,772,909 | 1,772,909 | 1,772,909 |
| 827803 Loan/Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,874,174 | 1,941,830 | 1,765,794 | 1,740,915 | 1,846,109 | 1,846,109 | 1,846,109 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 5,000 | 1,600 | 3,000 | 4,100 | 3,000 | 3,000 | 3,000 |
| 862239 Spec Dept Expense | 4,400 | 2,110 | 2,400 | 2,310 | 2,500 | 2,500 | 2,500 |
| Total Services & Supplies | 9,400 | 3,710 | 5,400 | 6,410 | 5,500 | 5,500 | 5,500 |
| Other Charges | | | | | | | |
| 863310 Interest | 879,990 | 879,995 | 849,440 | 849,446 | 1,058,414 | 1,058,414 | 1,058,414 |
| 863311 Principal | 1,010,057 | 1,010,051 | 1,046,056 | 1,046,051 | 817,801 | 817,801 | 817,801 |
| Total Other Charges | 1,890,047 | 1,890,046 | 1,895,496 | 1,895,496 | 1,876,215 | 1,876,215 | 1,876,215 |
| Total Net Appropriations | 1,899,447 | 1,893,756 | 1,900,896 | 1,901,906 | 1,881,715 | 1,881,715 | 1,881,715 |
| Total Fund Balance Contribution | 25,273 | (48,073) | 135,102 | 160,992 | 35,606 | 35,606 | 35,606 |

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable pension obligation bonds issued in December 1996 in the amount of $30,720,000 and December 2002 in the amount of $91,945,000. Included in the December 2002 issue is a partial defeasance (50%) of the December 1996 issue.

$30,720,000 TAXABLE PENSION OBLIGATION BONDS: Issued on December 19, 1996, to allow the County to fund a portion of its unfunded accrued actuarial liability for retirement benefits of County employees. As indicated above, this issue was partially (50%) refunded and defeased on December 12, 2002. Please refer to Series 2002 issuance below. The 1996 Pension Obligation Bonds were paid in full as of July 2009.

$91,945,000 TAXABLE PENSION OBLIGATION BONDS REFUNDING SERIES 2002: Issued on December 12, 2002, to allow the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. The amount being funded with proceeds of the 2002 bonds equals the present value of the payments the County would otherwise be required to make to amortize the current UAAL, discounted at the Retirement Association's actuarially assumed earnings rate of 8%. Due July 1 in estimated annual principal installments of $885,000, increasing to $7,560,000 in the year 2026. Variable interest rates with interest payable semiannually on July 1 and January 1 at rates ranging from 2.07% to 5.00%. Final maturity is July 1, 2026. This bond issue includes proceeds sufficient to defease approximately fifty percent (50%) of each maturity of the $23,795,000 outstanding principal amount of the original 1996 taxable pension obligation bonds. By refunding and defeasing the 1996 bonds, the County restructured the amortization schedule of its outstanding debt to achieve a more level annual debt service pattern.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

***Services & Supplies***

✧ Acct. 2239 Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

***Other Charges***

✧ Accts. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

# AUDITOR-CONTROLLER'S OFFICE

## DEBT SERVICES – PENSION OBLIGATION BONDS..... 8011

***LLOYD WEER, Auditor-Controller***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification
Function: 8 Debt Service
Activity: 801 Debt Service - Retirement of LT Debt

Budget Unit: 8011 Pension Oblig Bonds
Fund: 1410 Pension Oblig Bonds

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | (25,000) | (20,128) | (24,000) | (11,735) | (10,000) | (10,000) | (10,000) |
| 826400 Co Share Retire | 8,017,574 | 8,273,801 | 8,200,000 | 8,318,804 | 7,800,000 | 7,800,000 | 7,800,000 |
| Total Revenues | 7,992,574 | 8,253,673 | 8,176,000 | 8,307,069 | 7,790,000 | 7,790,000 | 7,790,000 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 2,000 | 2,100 | 2,000 | 3,100 | 2,000 | 2,000 | 2,000 |
| 862239 Spec Dept Expense | 1,000 | 250 | 1,000 | 750 | 1,000 | 1,000 | 1,000 |
| Total Services & Supplies | 3,000 | 2,350 | 3,000 | 3,850 | 3,000 | 3,000 | 3,000 |
| Other Charges | | | | | | | |
| 863310 Interest | 4,151,449 | 4,151,449 | 3,948,830 | 3,948,830 | 3,725,408 | 3,725,408 | 3,725,408 |
| 863311 Principal | 3,755,000 | 3,755,000 | 3,940,000 | 3,940,000 | 4,155,000 | 4,155,000 | 4,155,000 |
| Total Other Charges | 7,906,449 | 7,906,449 | 7,888,830 | 7,888,830 | 7,880,408 | 7,880,408 | 7,880,408 |
| Total Net Appropriations | 7,909,449 | 7,908,799 | 7,891,830 | 7,892,680 | 7,883,408 | 7,883,408 | 7,883,408 |
| Total Fund Balance Contribution | (83,125) | (344,874) | (284,170) | (414,389) | 93,408 | 93,408 | 93,408 |

General Fund contingencies include funding necessary to provide continued County operations despite economic uncertainties or other unforeseen events.

Current County policy calls for a reserve level established annually no less than $250,000. This amount is seen as an absolute minimum. Preferable contingency levels should be in the $1 to $3 million dollar range. This is a level that would allow for stability throughout the quarterly budget review process for the fiscal year, particularly during periods of fiscal stress. Failure to appropriate a reasonable level of funding in contingencies is not prudent and could result in fiscal "mid-year budget crisis". Prior to Fiscal Year 2011-12, contingencies had been reduced down to zero. Today, the recommended budget contains $506,977 in contingency funding, still far from optimal levels but a vast improvement over contingency levels in the past.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Appropriations for Contingencies***

✧ Acct. 9991 Funding set aside for economic uncertainties.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with an increase for labor agreements placed in this account to be transferred to Departments as required. The total amount includes $1,265,706 for salary increases, $894,447 for one-time employee stipends, $200,000 for employee retention bonuses, and $506,977 set-aside for contingencies.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 9 Contingencies
Activity: 999 Miscellaneous

Budget Unit: 9991 Provision for Contingency
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| 869991 Approp for Contingency | 650,000 | 0 | 938,299 | 0 | 500,000 | 500,000 | 2,867,130 |
| Total | 650,000 | 0 | 938,299 | 0 | 500,000 | 500,000 | 2,867,130 |
| Total Net Appropriations | 650,000 | 0 | 938,299 | 0 | 500,000 | 500,000 | 2,867,130 |

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance. The allocation to County departments is based 30% on current staffing, and 70% on the most recent five years of unemployment costs by department.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

The FY 2014-15 Unemployment costs have depleted the fund balance available. A departmental allocation of $250,000 is necessary for FY 2015-16.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends adopting this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0712 Unemployment Insurance
Fund: 7120 Unemployment Insurance

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 2,500 | 2,112 | 2,500 | 1,339 | 2,000 | 2,000 | 2,000 |
| 826401 I.S.F. Services | 0 | 0 | 300,000 | 300,000 | 250,000 | 250,000 | 250,000 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Revenues | 2,500 | 2,112 | 302,500 | 301,339 | 252,000 | 252,000 | 252,000 |
| Operating Expenses | | | | | | | |
| Services & Supplies | | | | | | | |
| 862103 Insurance - Unemp | 165,000 | 198,926 | 200,000 | 217,453 | 200,000 | 200,000 | 200,000 |
| 862189 Prof/Spec Svcs - Other | 1,000 | 861 | 1,000 | 861 | 1,000 | 1,000 | 1,000 |
| Total Services & Supplies | 166,000 | 199,787 | 201,000 | 218,314 | 201,000 | 201,000 | 201,000 |
| Total Operating Expenses | 166,000 | 199,787 | 201,000 | 218,314 | 201,000 | 201,000 | 201,000 |
| Operating Income (Loss) | (163,500) | (197,675) | 101,500 | 83,025 | 51,000 | 51,000 | 51,000 |
| Change in Net Assets | (163,500) | (197,675) | 101,500 | 83,025 | 51,000 | 51,000 | 51,000 |
| Net Assets - Beginning Balance | | 550,589 | | 352,914 | | | 435,939 |
| Net Assets - Ending Balance | | 352,914 | | 435,939 | | | 486,939 |

This budget unit, established in Fiscal Year 2000-01, currently provides the funding for the replacement of multi-departmental computer systems.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Purchased and installed network various network equipment and upgrades to the County's microwave system.
- Purchased and installed various data network devices to improve efficiencies in the data center.
- Worked toward the purchase of a new property system.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Began implementation of the new property system.
- Continue with technology replacement within the County's data center.

**SUMMARY OF MAJOR BUDGET ACCOUNT**

***Services & Supplies***

- Acct. 2230 Miscellaneous IT equipment and computer replacements.
- Acct. 2239 Property Tax System replacement.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with additional one time funding for IT equipment.

# AUDITOR-CONTROLLER'S OFFICE

## INFORMATION TECHNOLOGY REPLACEMENT ..... 0717

*LLOYD WEER, Auditor-Controller ~ CARMEL J. ANGELO, Chief Executive Officer*

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0717 Software Acquisition
Fund: 7170 Software Acquisition

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 0 | 1,078 | 0 | 2,773 | 0 | 0 | 0 |
| 827700 Other | 0 | 52,000 | 0 | 0 | 0 | 0 | 18,000 |
| 827802 Oper Transfer In | 0 | 500,000 | 500,000 | 500,000 | 500,000 | 951,429 | 1,076,429 |
| Total Operating Revenues | 0 | 553,078 | 500,000 | 502,773 | 500,000 | 951,429 | 1,094,429 |
| Operating Expenses | | | | | | | |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862200 Rent/Lease Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 250,000 | 393,000 |
| 862239 Spec Dept Expense | 102,973 | 110,756 | 1,000,000 | 55,893 | 1,500,000 | 1,701,429 | 1,701,429 |
| Total Services & Supplies | 102,973 | 110,756 | 1,000,000 | 55,893 | 1,500,000 | 1,951,429 | 2,094,429 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Expenses | 102,973 | 110,756 | 1,000,000 | 55,893 | 1,500,000 | 1,951,429 | 2,094,429 |
| Operating Income (Loss) | (102,973) | 442,322 | (500,000) | 446,880 | (1,000,000) | (1,000,000) | (1,000,000) |
| Change in Net Assets | (102,973) | 442,322 | (500,000) | 446,880 | (1,000,000) | (1,000,000) | (1,000,000) |
| Net Assets - Beginning Balance | | 196,352 | | 638,675 | | | 1,085,555 |
| Net Assets - Ending Balance | | 638,675 | | 1,085,555 | | | 85,555 |

# BOARD OF SUPERVISORS

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

1015 ..... Board of Supervisors..... E-50

# BOARD OF SUPERVISORS

**BOARD OF SUPERVISORS** ..... **1015**

***CARRE BROWN, Chair***



***Back:*** **Supervisor Woodhouse, Supervisor McCowen**
***Front:*** **Supervisor Hamburg, Supervisor Brown, Supervisor Gjerde**

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board is comprised of five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various special districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and special districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach, interaction with constituents, and by Board Members serving on a number of local, State, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, coastal development permits, and minor/major subdivisions; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to special districts, County committees, and local, state, and national boards and commissions.

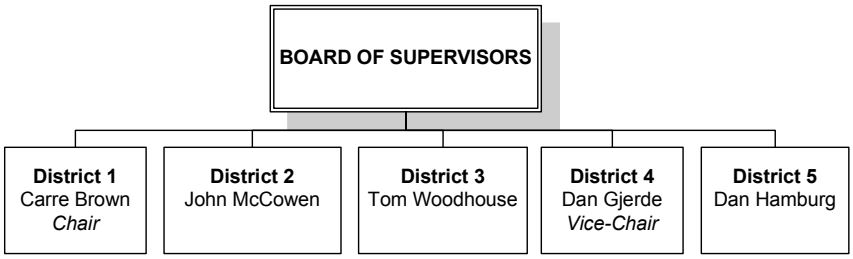
The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

**CURRENT STAFFING**

5.0 Funded Full Time Equivalent (FTE)
5.0 Allocated FTE

**PROGRAM CHART**

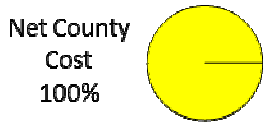


## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Services & Supplies***

- ✧ Acct. 2150 Memberships for California State Association of Counties (CSAC), Local Government Commission, and Rural County Representatives of California (RCRC).
- ✧ Acct. 2253 Out-of-county travel for District Supervisors to attend CSAC and other limited association/conference opportunities as funds allow.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer is recommending an increase in Net County Cost of $3,000 due to higher communication costs.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and one time funding for the Community Benefit Fund (CBF).



# BOARD OF SUPERVISORS

## BOARD OF SUPERVISORS ..... 1015

***CARRE BROWN, Chair***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1015 Board of Supervisors
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 368,112 | 351,026 | 368,111 | 350,822 | 354,467 | 354,467 | 354,467 |
| 861021 Co Cont Retirement | 69,431 | 70,431 | 66,087 | 67,508 | 73,204 | 73,204 | 73,204 |
| 861022 Co Cont OASDI | 22,182 | 21,279 | 22,312 | 21,066 | 21,045 | 21,045 | 21,045 |
| 861023 Co Cont Medicare | 5,188 | 4,977 | 5,218 | 4,927 | 4,922 | 4,922 | 4,922 |
| 861024 Co Cont Retire Incr | 24,514 | 24,342 | 24,347 | 24,680 | 28,786 | 28,786 | 28,786 |
| 861030 Co Cont Health Ins | 44,656 | 36,521 | 38,884 | 46,417 | 59,450 | 59,450 | 59,450 |
| 861035 Co Cont Workers Comp | 2,366 | 2,366 | 4,680 | 4,680 | 5,659 | 5,659 | 5,208 |
| Total Salaries & Employee Benefits | 536,449 | 510,941 | 529,639 | 520,100 | 547,533 | 547,533 | 547,082 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 4,500 | 4,190 | 4,500 | 6,293 | 4,500 | 6,500 | 6,500 |
| 862101 Insurance - General | 622 | 622 | 1,430 | 1,430 | 1,362 | 1,362 | 1,193 |
| 862150 Memberships | 34,100 | 38,612 | 40,000 | 38,353 | 40,000 | 40,000 | 40,000 |
| 862170 Office Expense | 9,800 | 9,300 | 10,000 | 13,815 | 7,500 | 7,500 | 7,500 |
| 862187 Education & Training | 0 | 1,390 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 1,000 | 250,000 |
| 862230 Info Tech Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 |
| 862239 Spec Dept Expense | 1,500 | 1,339 | 1,000 | 421 | 500 | 500 | 500 |
| 862250 Trans/Travel | 0 | 0 | 0 | 266 | 0 | 0 | 0 |
| 862253 Travel Out of County | 6,000 | 3,408 | 7,500 | 10,767 | 7,500 | 7,500 | 7,500 |
| Total Services & Supplies | 56,522 | 58,861 | 64,430 | 71,345 | 61,362 | 64,362 | 314,193 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 592,971 | 569,802 | 594,069 | 591,445 | 608,895 | 611,895 | 861,275 |
| Total Net County Cost | 592,971 | 569,802 | 594,069 | 591,445 | 608,895 | 611,895 | 861,275 |

# CHILD SUPPORT SERVICES

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

2090 ..... Child Support Services ..... E-54

# CHILD SUPPORT SERVICES

**CHILD SUPPORT SERVICES ..... 2090**

***BRUCE MORDHORST, Director***




The mission of the Department of Child Support Services is to protect and promote the well being of children and the self-sufficiency of families. This is accomplished through the provision of top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Met or exceeded Federal Performance Standards.
- Exceeded Compromise of Arrears Goals (COAP).
- Continued to reduce call waiting and abandoned calls.
- Accepted credit card payments for Child Support.
- Worked with Health and Human Services Agency on case opening training as it relates to Child Support.
- Support staff attended court to explain Child Support processes.
- Gave contract investigator difficult process serving to increase compliance.

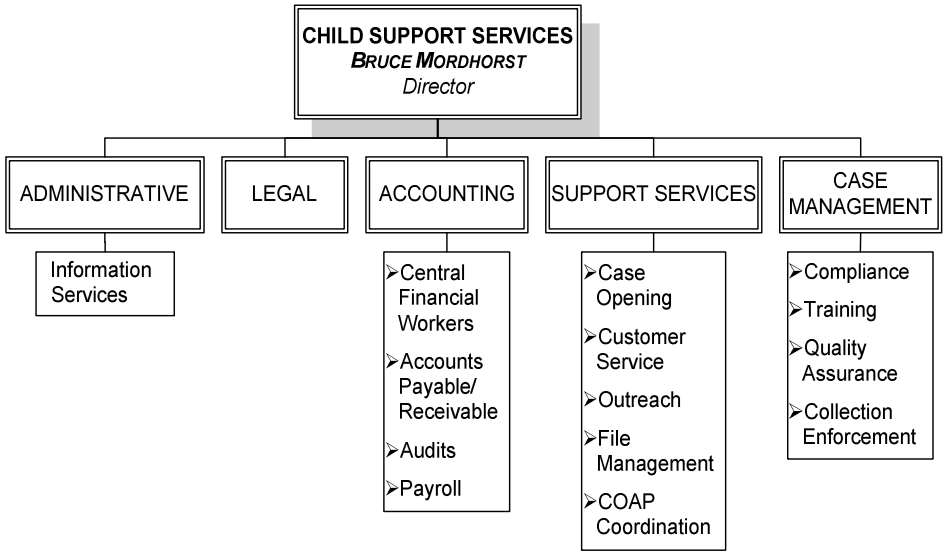
**GOALS/OBJECTIVES FOR FY 2015-16**

- Focus on customer service while maintaining collections.
- Reach out to the local bar association to educate them on the functions of Child Support.
- Continue to be aggressive with the Compromise of Arrears Program (COAP).
- Examine alternative methods of collections proven at other counties.
- Increase collections by 2%.
- Work with Health and Human Services to expand services to the coast.

**CURRENT STAFFING**

36.00 Funded Full Time Equivalent (FTE)
36.00 Allocated FTE

**PROGRAM CHART**



# CHILD SUPPORT SERVICES

**CHILD SUPPORT SERVICES ..... 2090**

***BRUCE MORDHORST, Director***

## SUMMARY OF MAJOR BUDGET ACCOUNTS

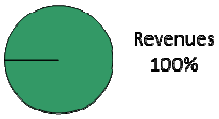
***Revenues***

- ✧ Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for the Department.
- ✧ Acct. 6162 State Aid for Child Support.

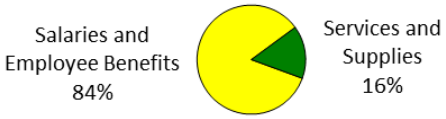
***Services & Supplies***

- ✧ Acct. 2101 General Liability insurance.
- ✧ Acct. 2170 Office supplies, paper goods and postage.
- ✧ Acct. 2189 Costs associated with: Genetic Test to establish parentage and process service to obtain Child Support orders; outside postal vending for State mandated monthly statements to customers; regular and difficult process serving; lifestyle investigations; and new employee background checks.
- ✧ Acct. 2239 Provides for costs levied by IRS in association with the tax intercept program that diverts tax refunds to repay past-due Child Support owed by Non-Custodial Parties.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted with budget returns more than the assigned Net County Cost.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.



# CHILD SUPPORT SERVICES

## CHILD SUPPORT SERVICES ..... 2090

***BRUCE MORDHORST, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2090 Child Support Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 4,765 | 0 | 2,190 | 0 | 0 | 0 |
| 825686 Fed Aid Child Supp | 2,051,862 | 1,536,722 | 2,072,627 | 1,607,260 | 2,067,256 | 2,088,347 | 2,088,347 |
| 826162 State Aid Child Supp | 1,025,931 | 791,480 | 1,036,314 | 827,919 | 1,033,628 | 1,044,016 | 1,044,016 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 3,077,793 | 2,332,967 | 3,108,941 | 2,437,370 | 3,100,884 | 3,132,363 | 3,132,363 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,481,358 | 1,199,427 | 1,518,908 | 1,280,613 | 1,476,352 | 1,476,352 | 1,476,352 |
| 861012 Extra Help | 45,000 | 5,767 | 45,000 | 0 | 35,000 | 35,000 | 35,000 |
| 861013 Overtime Reg Emp | 95,000 | 64,602 | 90,000 | 56,769 | 80,000 | 80,000 | 80,000 |
| 861021 Co Cont Retirement | 348,358 | 304,559 | 377,439 | 324,188 | 419,164 | 419,164 | 419,164 |
| 861022 Co Cont OASDI | 79,391 | 72,262 | 84,526 | 75,874 | 84,351 | 84,351 | 84,351 |
| 861023 Co Cont Medicare | 18,567 | 17,117 | 19,768 | 18,236 | 20,216 | 20,216 | 20,216 |
| 861024 Co Cont Retire Incr | 159,578 | 124,348 | 138,433 | 123,181 | 172,008 | 172,008 | 172,008 |
| 861030 Co Cont Health Ins | 317,932 | 267,074 | 310,629 | 240,919 | 280,109 | 280,109 | 280,109 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 0 | 0 | 7,264 | 7,264 | 7,264 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 2,545,184 | 2,055,157 | 2,584,703 | 2,119,779 | 2,574,464 | 2,574,464 | 2,574,464 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 20,000 | 8,804 | 20,000 | 9,831 | 20,000 | 20,000 | 20,000 |
| 862101 Insurance - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862120 Maint - Equip | 7,500 | 3,412 | 7,500 | 0 | 7,000 | 7,000 | 7,000 |
| 862130 Maint - Strc/Impr/Grnds | 45,000 | 28,395 | 45,000 | 29,650 | 40,000 | 40,000 | 40,000 |
| 862150 Memberships | 5,000 | 2,658 | 5,000 | 3,114 | 4,000 | 4,000 | 4,000 |
| 862160 Misc Expense | 12,500 | 0 | 12,500 | 0 | 11,000 | 11,000 | 11,000 |
| 862170 Office Expense | 105,000 | 42,372 | 105,000 | 54,976 | 90,000 | 90,000 | 90,000 |
| 862182 Data Processing Svcs | 70,000 | 23,660 | 66,000 | 22,316 | 60,000 | 60,000 | 60,000 |
| 862187 Education & Training | 12,000 | 2,140 | 12,000 | 2,030 | 12,000 | 12,000 | 12,000 |
| 862189 Prof/Spec Svcs - Other | 150,000 | 97,005 | 144,000 | 87,957 | 138,000 | 169,479 | 169,479 |
| 862190 Publ/Legal Notice | 8,000 | 131 | 8,000 | 0 | 7,000 | 7,000 | 7,000 |
| 862239 Spec Dept Expense | 12,000 | 120 | 12,000 | 120 | 11,000 | 11,000 | 11,000 |
| 862250 Trans/Travel | 5,500 | 1,153 | 5,500 | 373 | 5,000 | 5,000 | 5,000 |
| 862253 Travel Out of County | 5,500 | 6,058 | 5,500 | 4,274 | 5,000 | 5,000 | 5,000 |
| 862260 Utilities | 32,000 | 19,294 | 34,640 | 18,477 | 34,996 | 34,996 | 34,996 |
| Total Services & Supplies | 490,000 | 235,201 | 482,640 | 233,118 | 444,996 | 476,475 | 476,475 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 3,035,184 | 2,290,358 | 3,067,343 | 2,352,897 | 3,019,460 | 3,050,939 | 3,050,939 |
| Total Net County Cost | (42,609) | (42,609) | (41,598) | (84,473) | (81,424) | (81,424) | (81,424) |

# COUNTY COUNSEL

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

1210 ..... County Counsel ..... E-58

# COUNTY COUNSEL

**COUNTY COUNSEL..... 1210**

***DOUGLAS LOSAK, Interim County Counsel***


Douglas Losak

County Counsel is charged by State law with responsibility to defend, or prosecute, all civil actions and proceedings that concern the County or any of its officers. County Counsel is required to provide legal advice and representation to the following: all County officers and departments, boards and commissions, Municipal Advisory Commissions, special districts governed by the Board of Supervisors, and the Mendocino County Grand Jury. The County Counsel acts as a legal advisor on a fee for services basis to special districts, the Community Development Commission, Mendocino Transit Authority, Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Fire Districts, Water Districts, Community Service Districts, Air Quality Management District, Resource Conservation District, and other Joint Powers Agencies.

County Counsel represents the County competently, thoughtfully, and justly in all legal matters, and encourages staff to be diligent in their role as legal counsel.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ LITIGATION: This office prides itself on its ability to successfully defend the County in both state and federal courts. This office, in conjunction with Risk Management, has a proactive approach to litigation. County Counsel tries to be involved in all matters that are likely to lead to litigation at the earliest possible time, to advise the Department Head or other person in charge on how to proceed in a manner that will not expose the County to unnecessary risk. Once a claim is filed, this office aggressively defends the County by gathering all information related to the matter as soon as possible and attempting to determine the County's exposure. This past fiscal year there has been great success, including a case in which a Deputy County Counsel, along with attorneys for the City of Ukiah, City of Fort Bragg, the City of Willits and the State, filed a *Motion To Dismiss* that was granted without leave to amend in a lawsuit against the County, District Attorney's Office and the Sheriff's Office related to non-judicial asset forfeitures. Staff has over a dozen active cases at this time in both state and federal court. There is a pending wrongful death case that will be going to trial in June 2015. There is also a federal lawsuit regarding ADA access to the Ukiah Courthouse. There is a trip–and-fall case that arose out of a sidewalk issue in the town of Mendocino. In addition, settled a landslide issue related to a mudslide in Gualala. Continues to assist with ongoing litigation regarding the Harris Quarry gravel mine, and a lawsuit regarding the Mendocino Forest Products grading site near Willits. Negotiated an order imposing certain development sanctions, instead of a full building moratorium, related to the County's, compliance with the Coplen lawsuit settlement agreement. At this time, the County has approximately twenty-nine active lawsuits pending in various courts, not including appeals.

♦ EMPLOYMENT/PERSONNEL MATTERS: Involved in all discipline matters throughout the County, ensuring the proper procedures are followed and that discipline is handed out in an even and fair manner. County Counsel represents all of the departments at skelly hearings as well as before the Civil Service Commission or the State Personnel Board. Have assisted several departments to work through difficult personnel matters and has been successful in avoiding any litigation based on employment law this past fiscal year. Represented the County in a matter involving the Federal Equal Employment Opportunity Commission over allegations of discrimination. Able to negotiate a settlement and avoid a costly lawsuit in Federal Court. Also, represented several other departments as well as Health and Human Services Agency in matters before the Commission.

♦ LAW ENFORCEMENT: Assisted the Sheriff's Office and Probation Department with all legal issues that arise. These included implementation of new federal laws related to immigration holds, implementation of new state laws, issues related to mentally ill inmates, subpoenas, public records requests and appeals of marijuana abatement orders including holding appeal hearings. Also assisted all criminal justice departments with legal advice regarding employment issues. Actively involved with both the Sheriff's Office and Health and Human Services Agency (HHSA) in working on the numerous issues related to the care and services provided to mentally ill individuals in the County. Assisted Animal Control with various issues including vicious dog hearings and related projects.

♦ HEALTH AND HUMAN SERVICES AGENCY (HHSA): Provided contract review and support for all divisions of Health and Human Services Agency including advising on independent contractor issues, enforcement of terms of contract and termination of contract when requested. Also provided advice and opinions on confidentiality and release of information. In addition, assisted HHSA with responding to numerous Subpoena Duces Tecums and Public Record Act requests. Assisted the HHSA with several requests for proposals and also sat on an oversight committee investigating possibility of an EMS Exclusive Operating Area. Also provided assistance in resolving issues related to subpoenas of witnesses and interacting with the Court and outside attorneys.

♦ PLANNING & BUILDING SERVICES: In late FY 2013-14, hired a new attorney to handle planning and building matters, as well as other related matters – such as Environmental Health issues, Code Enforcement and Air Quality. Planning and Building Services is in the middle of many projects, including revisions to the County's wireless telecommunications policies and ordinance, an update to the Mendocino Town Plan, and rezoning of property necessary for the Coplen lawsuit settlement agreement, all of which required expert legal advice and regular involvement with this office. During FY 2014-15, assisted with the Housing Element Update, adoption of a Mixed-Use Ordinance, adoption of an update to the County's Building Code, and a rewrite of the County's Williamson Act policies. Also assisted with Public Records Act requests, reviewed contracts for the Planning and Building Services, and resolutions and staff reports for projects being reviewed by the Planning Commission and the Board of Supervisors.

♦ TRANSPORTATION DEPARTMENT: County Counsel reviewed contracts and resolutions on a regular basis for road construction/maintenance projects. Continued to represent the Department in a lawsuit concerning a mudslide in Gualala. During which time, a mediation came up with a unique proposal for settlement that may enable the matter to settle for far less than anticipated. Assisting with the acquisition of approximately 90 parcels in Potter Valley needed for the widening and improvement of Eastside Potter Valley Road, including the adoption of a resolution of necessity.

♦ JUVENILE DEPENDENCY CASES: There are two Full Time Equivalent (FTE) positions for the Health and Human Services Agency – Child Protective Services (CPS) cases. Traditionally, this office has had two attorneys handling this case load exclusively, this year the workload was divided up so that one attorney was assigned to CPS work exclusively, and the other position was split among two attorneys. This enables coverage if one attorney is out for an extended period of time. The three attorneys assigned to the nearly five-hundred juvenile cases handled all phases of litigation from inception to trial, including in-courtroom litigation on an almost daily basis. These cases, typically involved abused, neglected, or abandoned children. Cases are resolved when children are returned to their families, placed in long-term foster care, placed in a guardianship, or adopted into a new family. Additionally, the CPS litigation team worked hand-in-hand daily with social workers and social worker supervisors to address emergency and non-emergency issues that commonly arise unexpectedly in the field of Dependency. County Counsel also handled any appeals that arose and filed twelve appellate briefs in the Court of Appeal, all of which resolved in CPS's favor. One of the briefs was certified by the courts for publication, which is a rarity in appellate cases. An extra-help attorney was hired to handle the appellate case load as this area has significantly increased over past years. Additionally, provided training to the CPS social workers on a regular basis on the legal standards and procedures of dependency law, emergency protocol, writing and obtaining warrants, legal updates, and other issues. Actively participated in the monthly Family Dependency Drug Court (FDDC) Strategic Planning Committee and the bi-weekly FDDC Sustainability/Carry-Over Funds Subcommittee. County Counsel CPS litigators also worked extensively with the Child Welfare Services court officer and Child Support Services supervisors to implement AB12 law and develop new forms and templates for use by social workers. CPS litigators also work with the Probation Department in deciding the procedural path for juveniles who may become dependents or wards (delinquency) of the state. The CPS attorney team coordinated with the courts to streamline the CPS record disclosure process to ensure confidentiality and responsiveness. The CPS litigation team worked in concert with local Native Tribes to revise and implement a new Indian Child Welfare Act (ICWA) Protocol for Mendocino County, ensuring that dependency procedures are conducted with tribal input and with consideration of tribal culture, history, and practices.

♦ CONSERVATORSHIPS AND PUBLIC ADMINISTRATION CASE: Represented the Public Guardian/Public Administrator by providing legal advice and representing the court regarding conservatorships and related matters. The Deputy County Counsel who handled these matters conducted an average of two court trials per month. The complexity of the cases, as well as the amount of trials conducted, steadily increased over the past year. The assigned Deputy County Counsel conducted an average of 3-4 court trials per month. Additionally, the number of cases referred from the criminal courts to the Public Guardian increased and will continue to increase.

♦ This office took added responsibility as a result of a recent transition and a new Deputy Public Guardians being appointed, as well as transitioned to a different expert witness, and as a result of staff turn-over in the Public Guardian's Office. Currently, in the process of streamlining the process and setting up protocols to be followed when cases are referred to the Public Guardian/Administrator from different avenues than Adult Protective Services. There had been additional scrutiny of Conservatorship cases by the Court and the public as a result of ongoing issues with mental health services. This office is now in court on a weekly basis not only for the regular LPS (Lanterman-Petris-Short) calendar but are also present to assist on issues related to inmates and mental health issues, including appropriate placement and treatment.

♦ POLICIES: Involved in the review and rewriting County Policy No.1 – *Purchasing, Leasing, and Contracting Policies and Procedure*.

♦ LIBRARY: Continued to assist the Library with issues related to behavior at the Library. In addition, actively involved in negotiating contracts with several vendors for different types of services. Also worked with Library staff in trying to obtain funding for internet services.

♦ GRAND JURY: Answered inquiries from the Grand Jury over the past fiscal year as well as assisted various departments in responding to them, and facilitated the resolution of various issues between the departments and the Grand Jury.

♦ SOLID WASTE: Still in the process of litigating a lawsuit against Solid Waste Systems (SWS). A trial has been set for August 2015.

♦ TRAINING: Provided training at least twice a year on Ethics and Brown Act to the Board of Supervisors, as well as Sexual Harassment every two years various commissions and Special Districts.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ To continue to provide high quality legal advice and representation to the County as a whole as well as to individual departments.

♦ To continue to be reachable and accessible by the Board of Supervisors, the Chief Executive Officer and all Departments Heads whenever they have legal issues/questions. To provide timely, coherent legal advice and to assist the county and the departments to achieve their goals.

♦ To continue to have a proactive approach to risk management, which means to be involved with and available to all Department Heads and the Board of Supervisors on all projects as well as to also continue to provide the same type of service for employment/personnel matters.

♦ To continue to provide high quality training on various topics – including sexual harassment training to line staff, if possible.

♦ To ensure all Deputy County Counsels are well trained and prepared to represent the County. This will be done by sending deputies to trainings on a regular basis, including training specifically geared towards the areas of law in which they represent the County.

♦ Although this office handles the majority of the County's legal business, some work is occasionally handled by outside counsel. By ensuring that all Deputy County Counsels, as well as all legal support staff, are thoroughly trained and up-to-date on all the latest laws and practices in their fields, the need will be reduced for use of outside counsel even further.

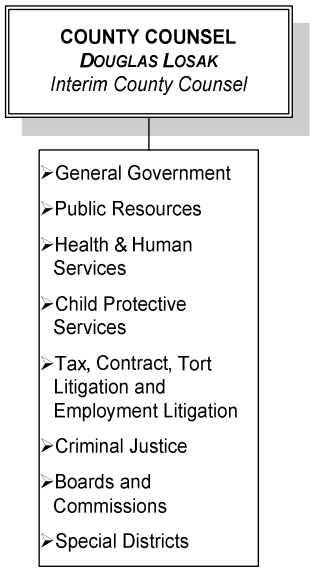
♦ To reach out to tribal leaders to develop and grow a supply of qualified individuals to serve as ICWA (Indian Child Welfare Act) experts in dependency hearings.

♦ To continue to provide effective training on dependency law to social workers to ensure safety, consistency, and compliance with the law.

**CURRENT STAFFING**

10.0 Funded Full Time Equivalent (FTE)
10.0 Allocated FTE

**PROGRAM CHART**



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- Acct. 6161 This budget item reflects legal services fees County Counsel earns from local special districts and the Mendocino County Department of Transportation.
- Acct. 6278 Operating transfers from General Liability Insurance Fund.

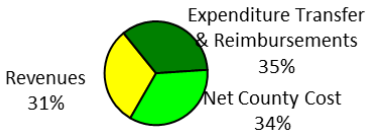
***Services & Supplies***

- Acct. 2150 This expenditure category allows County Counsel attorneys to be members of county attorney organizations and pay for the mandatory California State Bar fees as well as to attend educational conferences on legal topics. These conferences allow County attorneys to satisfy mandatory State Bar Continuing Legal Education requirements as well as to represent the County in statewide local government settings.
- Acct. 2239 This account is the budget expenditure line item which pays for the County Counsel's office legal books and subscriptions for all attorneys and which are required of any law office to remain up-to-date on the law and to properly handle legal matters. Legal books and subscriptions cover the hardbound books, other bound legal publications on various legal topics and the electronic legal research services paid for by this account.
- Acct. 2253 Outside county travel for County Counsel and staff to attend necessary trainings and meetings. This amount has been adjusted for the FY 2015-16 budget year to accommodate for more travel to trainings for staff.
- Acct. 2187 This expenditure category allows County Counsel attorneys and support staff the opportunity to attend various trainings and conferences. Increased adjustments have been made to the FY 2015-16 budget so all staff can be allowed to take advantage of further education and provide better service to all clients.

***Expenditure Transfer and Reimbursement***

- Acct. 5380 Provides direct billing for legal services to Social Services.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and removal of a transfer for a small remodel project that was completed in FY 2014-15.

# COUNTY COUNSEL

## COUNTY COUNSEL ..... 1210

***DOUGLAS LOSAK, Interim County Counsel***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1210 County Counsel
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823204 Misc Court Fine | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826161 Legal Services | 41,080 | 24,422 | 50,000 | 23,687 | 7,000 | 7,000 | 7,000 |
| 826163 Legal Svcs Reimb | 10,000 | 4,020 | 15,000 | 13,217 | 153,000 | 153,000 | 153,000 |
| 826204 Appeal Abatement Fee | 0 | (2,341) | 0 | 1,274 | 0 | 0 | 0 |
| 826230 Estate Fee - Pub Admin | 9,000 | 7,193 | 9,000 | 0 | 1,000 | 1,000 | 1,000 |
| 826278 Interfund - Legal | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 |
| 826390 Other Charges | 500 | 0 | 500 | 450 | 500 | 500 | 500 |
| 827600 Other Sales | 300 | 533 | 300 | 4,072 | 300 | 300 | 300 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 324,580 | 297,527 | 338,500 | 306,400 | 425,500 | 425,500 | 425,500 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 712,897 | 678,828 | 678,850 | 620,876 | 704,797 | 704,797 | 704,797 |
| 861012 Extra Help | 24,000 | 18,537 | 30,000 | 47,282 | 30,000 | 30,000 | 30,000 |
| 861013 Overtime Reg Emp | 0 | 22 | 0 | 5 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 177,588 | 159,827 | 164,945 | 158,973 | 166,332 | 166,332 | 166,332 |
| 861022 Co Cont OASDI | 39,917 | 38,202 | 48,494 | 36,919 | 42,287 | 42,287 | 42,287 |
| 861023 Co Cont Medicare | 10,000 | 9,752 | 9,005 | 9,320 | 9,867 | 9,867 | 9,867 |
| 861024 Co Cont Retire Incr | 81,351 | 71,193 | 55,939 | 58,128 | 78,233 | 78,233 | 78,233 |
| 861030 Co Cont Health Ins | 71,306 | 71,394 | 84,614 | 72,361 | 108,538 | 108,538 | 108,538 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 2,032 | 2,032 | 2,276 | 2,276 | 2,276 |
| 861035 Co Cont Workers Comp | 5,121 | 5,121 | 9,239 | 9,239 | 9,819 | 9,819 | 9,036 |
| Total Salaries & Employee Benefits | 1,122,180 | 1,052,876 | 1,083,118 | 1,015,135 | 1,152,149 | 1,152,149 | 1,151,366 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,000 | 1,118 | 1,000 | 733 | 1,200 | 1,200 | 1,200 |
| 862101 Insurance - General | 1,138 | 1,138 | 2,931 | 2,931 | 3,073 | 3,073 | 2,878 |
| 862120 Maint - Equip | 1,000 | 366 | 1,000 | 1,360 | 1,000 | 1,000 | 1,000 |
| 862150 Memberships | 8,000 | 7,575 | 8,000 | 10,068 | 9,331 | 9,331 | 9,331 |
| 862170 Office Expense | 13,000 | 21,730 | 13,000 | 29,423 | 16,000 | 16,000 | 16,000 |
| 862183 Legal Fees | 0 | 2,173 | 0 | 0 | 2,500 | 2,500 | 2,500 |
| 862187 Education & Training | 2,700 | 3,009 | 7,500 | 6,113 | 8,750 | 8,750 | 8,750 |
| 862189 Prof/Spec Svcs - Other | 0 | 12,281 | 5,000 | (1,716) | 143,000 | 143,000 | 143,000 |
| 862190 Publ/Legal Notice | 500 | 4,618 | 500 | 0 | 500 | 500 | 500 |
| 862230 Info Tech Equip | 0 | (10,926) | 0 | 0 | 2,000 | 2,000 | 2,000 |
| 862239 Spec Dept Expense | 40,000 | 41,559 | 30,000 | 37,872 | 32,500 | 32,500 | 32,500 |
| 862250 Trans/Travel | 3,000 | 3,957 | 3,000 | 2,536 | 3,300 | 3,300 | 3,300 |
| 862253 Travel Out of County | 4,800 | 179 | 6,000 | 5,694 | 6,600 | 6,600 | 6,600 |
| Total Services & Supplies | 76,138 | 88,778 | 77,931 | 95,014 | 229,754 | 229,754 | 229,559 |
| Fixed Assets | | | | | | | |
| 864360 Structures & Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | (364,500) | (323,376) | (376,000) | (286,204) | (480,726) | (480,726) | (480,726) |
| 865802 Oper Transfer Out | 0 | 0 | 8,500 | 0 | 2,500 | 2,500 | 0 |
| Total Expend Transfer & Reimb | (364,500) | (323,376) | (367,500) | (286,204) | (478,226) | (478,226) | (480,726) |
| Total Net Appropriations | 833,818 | 818,277 | 793,549 | 823,945 | 903,677 | 903,677 | 900,199 |
| Total Net County Cost | 509,238 | 520,750 | 455,049 | 517,545 | 478,177 | 478,177 | 474,699 |

# DISTRICT ATTORNEY'S OFFICE

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


2070 ..... District Attorney ..... E-64
2070-Grant 0464 ..... Victim/Witness Assistance ..... E-68
2070-Grant 0465 ..... Anti-Drug Abuse Law Enforcement Program ..... E-71

# DISTRICT ATTORNEY'S OFFICE

**DISTRICT ATTORNEY ..... 2070**

***C. DAVID EYSTER, District Attorney***


C. David Eyster

The California Constitution requires each County to have an elected District Attorney. The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities and State and Federal property. The District Attorney is an independent, elected, constitutional officer.

The District Attorney of Mendocino County, as a constitutional officer and the public prosecutor acting on behalf of the People of the State of California, is vested with the independent power to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney advises the Grand Jury in its investigations.

By law, the District Attorney (DA) sponsors and participates in programs to improve the administration of justice. The District Attorney fulfills these responsibilities through the efforts of the employees of the Office of the District Attorney. Each employee of the District Attorney's Office is required to adhere to the highest standards of ethical behavior and professionalism. Each employee, moreover, is integral to achieving the mission of the Office and shares the District Attorney's obligation to enhance the fundamental right of the people of Mendocino County to a safe and just society. At all times, the mission of this District Attorney's Office is to carry out the law in a fair, evenhanded and compassionate manner.

The Office of District Attorney was established by the California State Legislature in 1850. Every employee of the Mendocino County District Attorney's Office is expected to respect the history and dignity of the office. Moreover, the District Attorney's staff is trained to meet or exceed applicable standards. Business practices and organizational structures are continuously evaluated for productivity, efficiency, best practices and conformity with statutory and case law.

The District Attorney's Office employs attorneys, peace officers and civilian professional staff. Attorneys must manage a caseload many times larger than attorneys in private practice. District Attorney Investigators are full-time peace officers with the same authority as a Deputy Sheriff or Police Officer. They must successfully complete a comprehensive background investigation prior to employment. All employees of the District Attorney's Office must complete a Department of Justice approved background investigation before being allowed access to criminal offender record information or information obtained through the California Law Enforcement Telecommunications System.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Improved local public safety by obtaining convictions that lead to the removal of 147 felons from Mendocino County to state prison, from July 1, 2014 through June 30, 2015.
- Complied with Realignment mandates and obtained convictions that caused the incarceration of 94 additional felons in local prison, from July 1, 2014 through June 30, 2015.
- Successfully prosecuted and obtained life sentences for four defendants – two for murder, one for attempted murder, and one for child molestation.
- Conducted charging reviews, investigated, and processed over 6700 allegations of wrongdoing by individuals accused of crimes by law enforcement agencies.
- Complied with the voter-approved Proposition 47 mandates by expediting the processing of over 200 petitions to reduce specified felonies to misdemeanors.
- Completed the officer-involved shooting investigation and issued a comprehensive report regarding the circumstances surrounding the murder of Mendocino County Sheriff's Deputy Ricky Del Fiorentino.
- Took over the prosecution of parole violation hearings from the state.
- Won rare praise from the overseeing state agency for the hard work and increased services provided by the advocates of the District Attorney's Victim/Witness office.
- Collaborated in the creation of Mental Health Court, which promotes long-term public safety by addressing the treatment of mentally ill offenders' behavioral health issues.

**GOALS/OBJECTIVES FOR FY 2015-16**

- To continue to be vigilant re: helping victims of crime, assisting witnesses, and promoting public safety throughout Mendocino County.
- To seek ways to improve on attorney retention.
- To continue to improve on office efficiencies through technology, new business plans and ideas.
- To complete the transition from hard-copy paper discovery to cloud-based e-discovery.
- To continue the strong working relationships the current District Attorney and office currently has developed with the Mendocino County Sheriff's Office, the Ukiah Police Department, the Willits Police Department, the Fort Bragg Police Department, the California Department of Fish and Wildlife, the California Department of Parks and Recreation, the California Highway Patrol, and other law enforcement agencies.

# DISTRICT ATTORNEY'S OFFICE

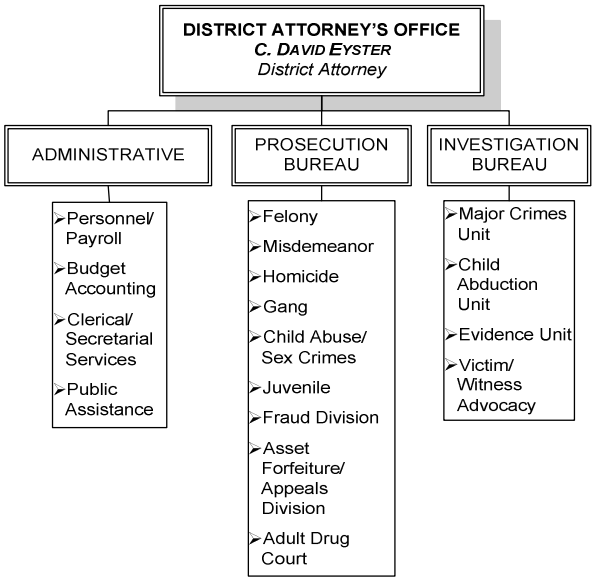
**DISTRICT ATTORNEY ..... 2070**

***C. DAVID EYSTER, District Attorney***

## CURRENT STAFFING

41.00 Funded Full Time Equivalent (FTE)
42.50 Allocated FTE

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

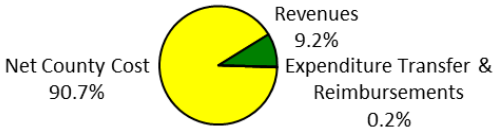
***Revenues***

- ✧ Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
- ✧ Acct. 5463 Estimate of Homicide Trail reimbursement from the State.
- ✧ Acct. 5670 Federal Prosecution Support funding.
- ✧ Acct. 7700 Revenue from DMV and Fraud Prosecution funding.

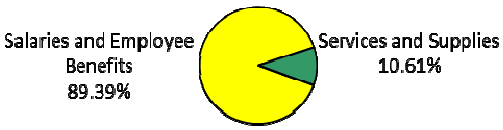
***Fixed Assets***

- ✧ Acct. 4370 Purchase of fixed assets from Asset Forfeiture funds.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which is an increase of Net County Cost of $251,163 due to a request for three additional positions and increases in the *Services and Supplies* line items.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and additional staffing needs.

# DISTRICT ATTORNEY'S OFFICE

## DISTRICT ATTORNEY ..... 2070

***C. DAVID EYSTER, District Attorney***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2070 District Attorney
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823204 Misc Court Fine | 15,000 | 22,300 | 15,000 | 18,928 | 17,500 | 17,500 | 17,500 |
| 823310 Asset Forfeiture | 327,863 | 218,935 | 0 | 238,135 | 0 | 0 | 0 |
| 825150 Motor Vehicle in Lieu | 110,000 | 102,612 | 110,000 | 102,844 | 110,000 | 110,000 | 110,000 |
| 825344 2011 Realign Pub Safety | 42,308 | 50,650 | 156,950 | 143,711 | 230,000 | 230,000 | 230,000 |
| 825398 SB90 Reimb | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825463 Homicide Trial/Indigent | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 25,000 | 68,307 | 55,000 | 30,975 | 55,000 | 55,000 | 55,000 |
| 825670 Federal Other | 25,000 | (52,883) | 25,000 | 0 | 0 | 0 | 0 |
| 825810 Other Govt Aid | 5,000 | 0 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 826390 Other Charges | 74,400 | 74,399 | 75,000 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 7,000 | 15,100 | 7,000 | 17,331 | 12,000 | 12,000 | 12,000 |
| 827700 Other | 0 | 727 | 0 | 4,350 | 0 | 0 | 0 |
| 827801 Grant Revenue | 0 | 41,000 | 0 | 0 | 55,000 | 55,000 | 55,000 |
| Total Revenues | 641,571 | 541,146 | 448,950 | 556,275 | 484,500 | 484,500 | 484,500 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 2,286,744 | 2,061,017 | 2,441,027 | 2,073,095 | 2,343,198 | 2,524,552 | 2,582,750 |
| 861012 Extra Help | 95,181 | 146,091 | 21,200 | 179,814 | 188,885 | 188,885 | 188,885 |
| 861013 Overtime Reg Emp | 10,000 | 28,965 | 10,000 | 30,509 | 32,000 | 32,000 | 32,000 |
| 861021 Co Cont Retirement | 627,534 | 560,878 | 648,744 | 583,034 | 741,286 | 777,631 | 794,793 |
| 861022 Co Cont OASDI | 133,135 | 120,759 | 142,683 | 121,911 | 148,493 | 159,086 | 162,695 |
| 861023 Co Cont Medicare | 31,394 | 30,515 | 33,453 | 31,223 | 34,822 | 37,305 | 38,149 |
| 861024 Co Cont Retire Incr | 309,984 | 239,030 | 246,014 | 259,097 | 319,238 | 349,892 | 353,892 |
| 861030 Co Cont Health Ins | 395,939 | 389,456 | 451,295 | 380,171 | 442,936 | 464,814 | 477,308 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 8,792 | 8,792 | 6,643 | 6,643 | 6,643 |
| 861035 Co Cont Workers Comp | 67,234 | 67,234 | 103,847 | 103,847 | 104,276 | 104,276 | 95,957 |
| Total Salaries & Employee Benefits | 3,957,145 | 3,643,944 | 4,107,055 | 3,771,494 | 4,361,777 | 4,645,084 | 4,733,072 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 18,000 | 16,196 | 18,000 | 18,608 | 20,000 | 20,000 | 20,000 |
| 862101 Insurance - General | 8,470 | 8,421 | 45,514 | 27,292 | 51,191 | 51,191 | 45,261 |
| 862110 Jury & Witness Expense | 12,000 | 15,034 | 12,000 | 11,148 | 12,000 | 12,000 | 12,000 |
| 862120 Maint - Equip | 1,000 | 280 | 1,000 | 540 | 1,000 | 1,000 | 1,000 |
| 862130 Maint - Strc/Impr/Grnds | 200 | 1,804 | 200 | 1,847 | 300 | 300 | 300 |
| 862150 Memberships | 10,000 | 9,685 | 12,000 | 11,355 | 12,000 | 12,000 | 12,000 |
| 862170 Office Expense | 117,700 | 175,976 | 132,811 | 139,798 | 130,000 | 130,000 | 130,000 |
| 862181 Auditing/Fiscal Svcs | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862183 Legal Fees | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 862185 Medical/Dental Svcs | 500 | 599 | 500 | 887 | 1,000 | 1,000 | 1,000 |
| 862187 Education & Training | 18,000 | 28,627 | 21,000 | 32,621 | 25,000 | 25,000 | 25,000 |
| 862189 Prof/Spec Svcs - Other | 19,000 | 27,150 | 25,000 | 36,057 | 30,000 | 30,000 | 30,000 |
| 862190 Publ/Legal Notice | 500 | 24 | 1,000 | 1,674 | 500 | 500 | 500 |
| 862230 Info Tech Equip | 0 | 38,911 | 10,000 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 216,000 | 287,802 | 217,000 | 284,977 | 240,025 | 240,025 | 240,025 |
| 862240 Spec Dept Fund | 5,000 | 2,012 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| 862250 Trans/Travel | 20,000 | 52,922 | 21,000 | 54,350 | 35,000 | 35,000 | 35,000 |
| 862253 Travel Out of County | 5,000 | 6,681 | 5,000 | 11,756 | 6,000 | 6,000 | 6,000 |
| 862260 Utilities | 1,652 | 1,327 | 500 | 1,574 | 500 | 500 | 500 |
| Total Services & Supplies | 455,022 | 673,451 | 525,525 | 634,484 | 567,516 | 567,516 | 561,586 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 0 | 1,791 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 1,791 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (10,000) | (3,957) | (5,000) | (8,819) | (9,000) | (9,000) | (9,000) |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (10,000) | (3,957) | (5,000) | (8,819) | (9,000) | (9,000) | (9,000) |
| Total Net Appropriations | 4,402,167 | 4,315,230 | 4,627,580 | 4,397,159 | 4,920,293 | 5,203,600 | 5,285,658 |
| Total Net County Cost | 3,760,596 | 3,774,084 | 4,178,630 | 3,840,884 | 4,435,793 | 4,719,100 | 4,801,158 |

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or relocating victims/witnesses in new residences. Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Orientation to the criminal justice system is offered, as well as court escorts.

Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same.

Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s).

Witnesses are notified of any changes in the court calendar that affect their transportation.

At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Presentations and training are offered to Criminal Justice System agencies along with public presentations.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims losses, prior to the imposition of sentence.

The goal of the Program is to ensure access to prosecution and services, provide sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 33 years.

| | |
|---|---|
| **GRANT INCEPTION DATE** | 1982 |
| **CURRENT GRANT PERIOD** | July 1, 2015 – June 30, 2016 |
| **SOURCE OF FUNDS** | California Office of Emergency Services (CalOES) |
| **CONTINUITY OF GRANT** | Ongoing, with annual RFA allocation. |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Yes |
| *Does the budget include the maximum amount?* | No |
| *If No, please explain.* | The indirect cost will be included in the final budget. |

| EMPLOYEES | (full time equivalent) | Grant Funded | General Funds |
|---|---|---|---|
| Victim Witness Advocate | 1.00 | 100.00% | 0.00% |
| Victim Witness Advocate | 1.00 | 99.35% | 0.65% |
| Victim Witness Advocate | 1.00 | 0.00% | 100.00% |
| Staff Assistant I | 1.00 | 0.00% | 100.00% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Funding** | |
| Grant Funding | $ 137,925 |
| DA Budgetary Support of V/W Assistance | 129,999 |
| TOTAL | $ 267,924 |
| **Expenditures** | |
| Personnel: | $ 257,964 |
| Operating Expenses: | 9,960 |
| TOTAL | $ 267,924 |
| Total Projected Program Costs = | $ 267,924 |
| **COUNTY MATCH REQUIRED:** | No |
| **INDEPENDENT AUDIT REQUIRED:** | Yes |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0464 Victim/Witness Assistance
Fund: 4640 Victim/Witness Assistance

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825810 Other Govt Aid | 107,004 | 103,188 | 101,384 | 80,877 | 128,499 | 128,499 | 128,499 |
| 827700 Other Revenue | 0 | 6,979 | 19,037 | 1,584 | 0 | 0 | 1,500 |
| 827801 Grant Revenue | 128,550 | 128,550 | 134,170 | 137,924 | 137,925 | 137,925 | 137,925 |
| Total Revenues | 235,554 | 238,717 | 254,591 | 220,386 | 266,424 | 266,424 | 267,924 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 136,171 | 135,316 | 146,179 | 123,445 | 149,808 | 149,808 | 149,808 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 651 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 36,528 | 35,699 | 38,439 | 32,692 | 43,647 | 43,647 | 43,647 |
| 861022 Co Cont OASDI | 8,067 | 7,737 | 8,294 | 7,104 | 8,641 | 8,641 | 8,641 |
| 861023 Co Cont Medicare | 1,887 | 1,809 | 1,940 | 1,662 | 2,021 | 2,021 | 2,021 |
| 861024 Co Cont Retire Incr | 4,930 | 9,546 | 11,369 | 11,979 | 14,548 | 14,548 | 14,548 |
| 861030 Co Cont Health Ins | 36,306 | 32,898 | 37,845 | 30,134 | 37,865 | 37,865 | 37,865 |
| 861031 Co Cont Unemp Ins | 353 | 0 | 1,040 | 1,040 | 1,020 | 1,020 | 1,020 |
| 861035 Co Cont Workers Comp | 354 | 189 | 0 | 405 | 414 | 414 | 414 |
| Total Salaries & Employee Benefits | 224,596 | 223,195 | 245,106 | 209,111 | 257,964 | 257,964 | 257,964 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,500 | 2,003 | 2,000 | 2,041 | 2,000 | 2,000 | 2,000 |
| 862101 Insurance - General | 1,173 | 346 | 0 | 1,128 | 1,125 | 1,125 | 1,125 |
| 862150 Memberships | 85 | 135 | 135 | 0 | 135 | 135 | 135 |
| 862170 Office Expense | 3,000 | 11,511 | 4,000 | 6,174 | 4,000 | 4,000 | 4,000 |
| 862181 Auditing & Fiscal Svcs | 1,500 | 948 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 862187 Education & Training | 1,000 | 1,093 | 1,200 | 0 | 700 | 700 | 700 |
| 862190 Publ/Legal Notice | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 700 | 90 | 150 | 495 | 500 | 500 | 500 |
| 862250 Trans/Travel | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 411 | 500 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 10,958 | 16,537 | 9,485 | 11,339 | 8,460 | 8,460 | 9,960 |
| Total Net Appropriations | 235,554 | 239,732 | 254,591 | 220,450 | 266,424 | 266,424 | 267,924 |
| Total Fund Balance Contribution | 0 | 1,015 | 0 | 64 | 0 | 0 | 0 |

# DISTRICT ATTORNEY'S OFFICE

## ANTI-DRUG ABUSE LAW ENFORCEMENT PROGRAM .....0465-GRANT

***C. DAVID EYSTER, District Attorney***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0465 Anti-Drug Abuse Enforcement
Fund: 4650 Anti-Drug Abuse Enforcement

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825810 Other Govt Aid | 0 | 0 | 175 | 0 | 0 | 0 | 0 |
| 827801 Grant Revenue | 99,507 | 135,404 | 95,990 | 109,561 | 0 | 0 | 0 |
| Total Revenues | 99,507 | 135,404 | 96,165 | 109,561 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 54,118 | 54,964 | 53,339 | 57,655 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 1,463 | 0 | 934 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 16,086 | 16,501 | 15,216 | 17,853 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 3,009 | 3,133 | 2,957 | 3,249 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 704 | 733 | 691 | 760 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 8,342 | 8,613 | 6,723 | 8,627 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 16,948 | 18,515 | 16,966 | 19,446 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 809 | 809 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 99,207 | 103,922 | 96,701 | 109,333 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 0 | 73 | 160 | 210 | 0 | 0 | 0 |
| 862170 Office Expense | 300 | 42 | 0 | 0 | 0 | 0 | 0 |
| 862181 Auditing & Fiscal Svcs | 0 | 0 | 1,037 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 16 | 0 | 17 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 300 | 132 | 1,197 | 227 | 0 | 0 | 0 |
| Total Net Appropriations | 99,507 | 104,053 | 97,898 | 109,560 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | (31,350) | 1,733 | (0) | 0 | 0 | 0 |

MENDOCINO
1850
COUNTY

# EXECUTIVE OFFICE

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| 0326 | Water Agency | E-74 |
| 1010 | Clerk of the Board | E-78 |
| 1020 | Executive Office | E-81 |
| 1035 | Successor County Redevelopment Agency | E-84 |
| 1036 | Successor County Redevelopment Housing Component | E-85 |
| 1038 | Successor County Redevelopment Debt Service Component | E-86 |
| 1160 | General Services | E-87 |
| 1610 | Buildings and Grounds | E-90 |
| 1620 | County Garage | E-93 |
| 1710 | Capital Improvements | E-95 |
| 1712 | Capital Projects | E-98 |
| 1960 | Information Services | E-100 |
| 2086 | Conflict Defender | E-103 |
| 0711 | Vehicle Replacement Fund | E-105 |
| 0713 | General Liability Insurance – Risk Management | E-107 |
| 0714 | Workers' Compensation | E-110 |

# EXECUTIVE OFFICE

**WATER AGENCY ..... 0326**

***CARMEL J. ANGELO, Chief Executive Officer / General Manager***


Carmel J. Angelo

The Mendocino County Water Agency (MCWA) is a special district governed by the Board of Supervisors, sitting as the Board of Directors. The district was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed $0.06 per $100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. The MCWA adopted an independent identity as a separate County department until 2011, at which point it was again integrated into an existing department. The MCWA is now administered through the Executive Office.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Continued California Statewide Groundwater Elevation Monitoring (CASGEM) Program (in cooperation with DWR).
- Officially recognized by the State Water Resources Control board (SWRCB), as the CASGEM monitoring entity for the Ukiah Valley Basin.
- Completed all of year one tasks for the NPDES MS4 Phase II Permit.
- Sponsored public information forums on the Sustainable Groundwater Management Act of 2014 (SGMA).
- Developed a comprehensive Water Agency Action Plan to collaboratively meet water obligations across multiple departments.

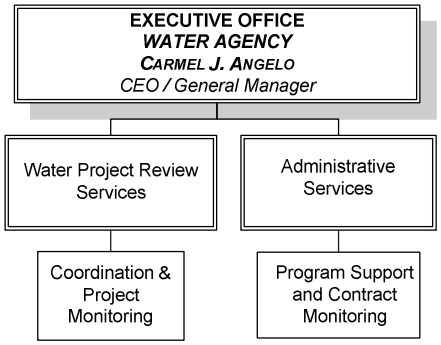
**GOALS/OBJECTIVES FOR FY 2015-16**

- Implement the Action Plan collaboratively with various county departments, contractors and community partners.
- Remain in compliance with the NPDES MS4 permit by completing tasks for year two (July 1, 2014 – June 30, 2015) and year three (July 1, 2015 –June 30, 2016).
- Complete Feliz Creek Monitoring required by Helman Dam Removal mitigation tasks.
- Remain in Compliance with SBX7-6 – CASGEM Program.
- Review basin ranking data and request DWR review and reevaluate the Ukiah Valley Basin medium priority ranking. Present Mendocino County Board of Supervisors options for establishing a Groundwater Sustainability Agency for the Ukiah Valley Basin.
- Engage in mutually beneficial community outreach and intergovernmental partnerships; conduct constructive advocacy with all stakeholders including the Federal, State, and Local legislators and agencies.
- Update and maintain the Mendocino County Water Agency Library.
- Submit a Supplemental Statement of Water Diversion and Use to the SWRCB in March 2016 on diversion associated with the Middle Mill Dam for the years of 2013, 2014 and 2015.
- Proactively responded to county drought issues and collaboratively work with all departments to increase conservation efforts.
- Participate in the development of an Onsite Wastewater Treatment System (OWTS) Local Agency Management Plan (LAMP).
- Participate in the North Coast Regional Water Quality Control Board Russian River total maximum daily load stakeholder efforts to discuss potential actions.

**CURRENT STAFFING**

0.0 Funded Full Time Equivalent (FTE)
2.0 Allocated FTE

**PROGRAM CHART**






## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

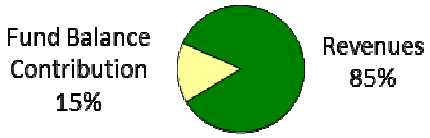
✧ Acct. 7801 Property tax assessment.

***Services and Supplies***

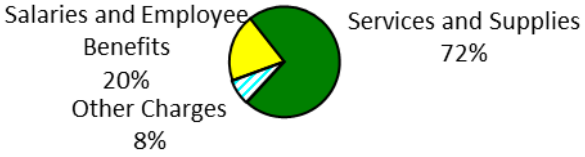
✧ Acct. 2150 Memberships to various associations for specific water obligations and advocacy.

✧ Acct. 2189 Contract for CASGEM Program participation ($50,000) and Water Agency Support Services ($94,000).

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes a transfer of General Fund money to this non-general fund budget unit for costs associated with developing a Groundwater Sustainability Plan as required by new state mandates. Fund balance as a result of the Pre-2004 Mandate Payment proposal is used to fund this transfer.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with additional one time funding for the development and implementation of a Groundwater Sustainability Plan.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0326 Mendo Co Water Agency
Fund: 3260 Mendo Co Water Agency

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 120,000 | 122,697 | 122,000 | 126,665 | 122,000 | 122,000 | 129,832 |
| 821120 Curr Unsec Prop Tax | 7,500 | 4,483 | 8,000 | 4,157 | 8,000 | 8,000 | 8,000 |
| 821130 Supplemental Roll Tax | (600) | 411 | 300 | 942 | 300 | 300 | 300 |
| 821210 Prior Secured Prop Tax | 0 | 349 | 500 | (232) | 500 | 500 | 500 |
| 821220 Prior Unsec Prop Tax | 0 | 107 | 0 | 283 | 0 | 0 | 0 |
| 821600 Timber Yield Tax | 1,100 | 829 | 1,000 | 1,151 | 1,000 | 1,000 | 1,000 |
| 821700 Highway Property Rental | 15 | 10 | 15 | 0 | 15 | 15 | 15 |
| 824100 Interest | 100 | 253 | 400 | 284 | 400 | 400 | 400 |
| 825481 Homeowner Exemption | 1,000 | 1,299 | 1,000 | 1,313 | 1,000 | 1,000 | 1,000 |
| 825810 Other Govt Aid | 100 | 712 | 100 | 0 | 100 | 100 | 100 |
| 826390 Other Charges | 0 | 382 | 0 | 7,680 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 14 | 0 | 0 | 0 |
| 827801 Grant Revenue | 4,000 | 0 | 0 | 118 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 150,000 |
| Total Revenues | 133,215 | 131,530 | 133,315 | 142,376 | 133,315 | 133,315 | 291,147 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 29,484 | 29,484 | 46,731 | 16,533 | 44,464 | 44,464 | 44,464 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 94 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 589 | 0 | 11,170 | 2,093 | 12,756 | 12,756 | 12,756 |
| 861022 Co Cont OASDI | 0 | 0 | 2,930 | 697 | 2,725 | 2,725 | 2,725 |
| 861023 Co Cont Medicare | 428 | 428 | 685 | 241 | 637 | 637 | 637 |
| 861024 Co Cont Retire Incr | 0 | 0 | 4,155 | 663 | 5,483 | 5,483 | 5,483 |
| 861030 Co Cont Health Ins | 0 | 0 | 7,713 | 0 | 2,187 | 2,187 | 2,187 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 43 | 43 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 212 | 212 | 301 | 301 | 309 | 309 | 309 |
| Total Salaries & Employee Benefits | 30,713 | 30,123 | 73,728 | 20,666 | 68,561 | 68,561 | 68,561 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 450 | 277 | 0 | 194 | 0 | 0 | 0 |
| 862101 Insurance - General | 124 | 124 | 333 | 333 | 147 | 147 | 130 |
| 862120 Maint - Equip | 2,000 | 1,296 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 20,000 | 12,691 | 8,637 | 21,456 | 8,637 | 8,637 | 8,637 |
| 862170 Office Expense | 2,000 | 861 | 0 | 850 | 629 | 629 | 629 |
| 862187 Education & Training | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 60,000 | 19,635 | 79,002 | 68,123 | 79,002 | 79,002 | 236,834 |
| 862200 Rent/Lease Equip | 744 | 744 | 372 | 0 | 372 | 372 | 372 |
| 862220 Small Tool/Instrument | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 4,900 | 1,855 | 3,000 | 1,833 | 3,000 | 3,000 | 3,000 |
| 862250 Trans/Travel | 4,000 | 1,509 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 900 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 98,618 | 38,991 | 91,344 | 92,789 | 91,787 | 91,787 | 249,602 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 29,650 | 25,842 | 26,000 | 19,812 | 26,000 | 26,000 | 26,000 |
| Total Other Charges | 29,650 | 25,842 | 26,000 | 19,812 | 26,000 | 26,000 | 26,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 27,726 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 27,726 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 186,707 | 94,957 | 191,072 | 133,266 | 186,348 | 186,348 | 344,163 |
| Total Fund Balance Contribution | 53,492 | (36,573) | 57,757 | (9,109) | 53,033 | 53,033 | 53,016 |

## CLERK OF THE BOARD ..... 1010

*CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board*

The primary role of the Clerk of the Board is to maintain the permanent record of the Board of Supervisors, including both historical and current information.

Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of roles in support of the Board of Supervisors and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, technical support services, and associated responsibilities. Staff promotes close coordination and cooperation with Board members, County agencies and departments, community representatives, members of the public, and state and federal agencies.

The principle function of the Clerk of the Board is the facilitation of the Board of Supervisors meeting proceedings through production of agendas, distribution of meeting-related information, public noticing, clerking, completing minutes, and execution of formal records. Clerk of the Board staff is further tasked with administration of the assessment appeal process, as well as the management of appointments to County boards and commissions.

Always striving for transparency in government, significant emphasis is placed on effectively and efficiently providing the public with access to the information they require. The Clerk of the Board is dedicated to pursuing advancements in records management technology whenever feasible to protect the integrity and availability of the public records under its guardianship.

The Program Chart graphically displays the duties performed by the Clerk of the Board.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Upgrade of agenda management software.
- Web based boards and commissions management program installed for enhanced public access.
- Developed a new agenda item submission document and procedures.
- Clerk of the Board staff participated in several professional development opportunities.

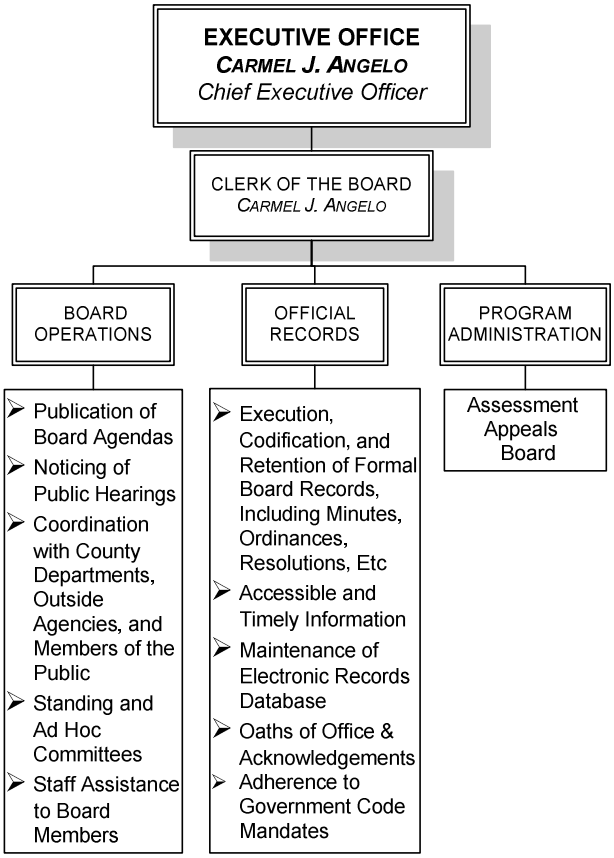
### GOALS/OBJECTIVES FOR FY 2015-16

- Assume responsibility for the management and retention of Water Agency Records.
- Continue to improve the public's access to Board of Supervisors records through online resources.
- Implement the use of technology tools to enhance efficiency.

### CURRENT STAFFING

3.0 Funded Full Time Equivalent (FTE)
3.0 Allocated FTE

### PROGRAM CHART



## CLERK OF THE BOARD..... 1010

*CARMEL J. ANGELO, Chief Executive Officer / Clerk of the Board*

### SUMMARY OF MAJOR BUDGET ACCOUNTS

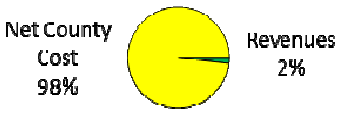
***Revenues***

✧ Acct. 6390 Processing fee for assessment appeal applications, planning appeals, and administrative records.

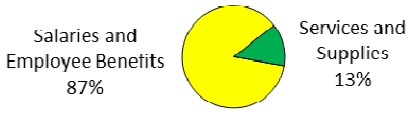
***Services & Supplies***

✧ Acct. 2189 Agenda automation, public noticing, and ordinance codification.

### SOURCE OF FUNDS




### USE OF FUNDS




### CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Office is recommending an increase of Net County Cost of $10,000 due to Board of Supervisors' Chambers equipment replacements. One-time money is utilized to fund the increase.

### FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1010 Clerk of the Board
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826390 Other Charges | 6,500 | 6,708 | 6,500 | 6,726 | 7,000 | 7,000 | 7,000 |
| 827600 Other Sales | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 6,500 | 6,708 | 6,500 | 6,726 | 7,000 | 7,000 | 7,000 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 148,970 | 130,098 | 210,323 | 159,040 | 208,205 | 208,205 | 208,205 |
| 861012 Extra Help | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 1,394 | 0 | 4,677 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 36,450 | 32,847 | 53,613 | 39,984 | 59,355 | 59,355 | 59,355 |
| 861022 Co Cont OASDI | 8,264 | 7,672 | 11,366 | 8,815 | 11,405 | 11,405 | 11,405 |
| 861023 Co Cont Medicare | 1,933 | 1,794 | 2,855 | 2,277 | 2,926 | 2,926 | 2,926 |
| 861024 Co Cont Retire Incr | 16,697 | 15,047 | 20,730 | 14,766 | 23,324 | 23,324 | 23,324 |
| 861030 Co Cont Health Ins | 30,316 | 27,718 | 37,077 | 23,293 | 25,730 | 25,730 | 25,730 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 171 | 171 | 141 | 141 | 141 |
| 861035 Co Cont Workers Comp | 3,681 | 3,681 | 2,766 | 2,766 | 1,706 | 1,706 | 1,570 |
| Total Salaries & Employee Benefits | 256,311 | 220,251 | 338,901 | 255,789 | 332,792 | 332,792 | 332,656 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 800 | 1,053 | 800 | 2,321 | 800 | 1,800 | 1,800 |
| 862101 Insurance - General | 111 | 111 | 349 | 349 | 378 | 378 | 340 |
| 862120 Maint - Equip | 0 | 1,185 | 0 | 1,199 | 0 | 0 | 0 |
| 862150 Memberships | 500 | 475 | 475 | 450 | 475 | 475 | 475 |
| 862170 Office Expense | 8,500 | 6,565 | 8,500 | 12,431 | 8,500 | 8,500 | 8,500 |
| 862187 Education & Training | 2,000 | 780 | 3,000 | 897 | 1,000 | 3,000 | 3,000 |
| 862189 Prof/Spec Svcs - Other | 18,000 | 8,123 | 20,000 | 14,892 | 21,000 | 21,000 | 21,000 |
| 862190 Publ/Legal Notice | 3,500 | 4,712 | 3,500 | 6,406 | 3,500 | 3,500 | 3,500 |
| 862230 Info Tech Equip | 1,000 | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| 862239 Spec Dept Expense | 500 | 120 | 1,000 | 434 | 500 | 500 | 500 |
| 862250 Trans/Travel | 250 | 576 | 600 | 718 | 600 | 600 | 600 |
| 862253 Travel Out of County | 1,500 | 251 | 1,500 | 2,490 | 1,500 | 1,500 | 1,500 |
| Total Services & Supplies | 36,661 | 23,950 | 39,724 | 42,587 | 38,253 | 51,253 | 51,215 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 292,972 | 244,200 | 378,625 | 298,376 | 371,045 | 384,045 | 383,871 |
| Total Net County Cost | 286,472 | 237,492 | 372,125 | 291,650 | 364,045 | 377,045 | 376,871 |

## EXECUTIVE OFFICE..... 1020

*CARMEL J. ANGELO, Chief Executive Officer*

The Chief Executive Officer (CEO) provides a supportive framework for Board policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, county vehicle fleet, information services, risk management programs, special projects, dissolution of Redevelopment Agency Administration, administration of Water Agency programs, and County mandated grand jury funding coordination.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Initiated a re-organization of the General Services Agency and Executive Office, with a few programs impacted in Human Resources.
- Continuation of the County Leadership Development Initiative including regional training with Humboldt County.
- Mendocino County received the Government Finance Officers Association of the United States and Canada's *Distinguished Budget Presentation Award* for the FY 2014-2015 Final Budget Book document.
- Continued management of County budget with fiscal restraint and prudence.
- Analyzed and streamlined contract review and processing procedures.
- Drafted staff training materials and a program for new hires.
- Coordinated the transfer of responsibility for oversight and management of the Water Agency from Planning and Building Services to the Executive Office, including the development and adoption of a Water Agency Action Plan.
- Provided leadership and coordination of the first ever Northern California Regional Summit on the Economic Impacts of Legalized Cannabis with six counties. The result of the summit was the development and adoption of a joint policy statement that impacted the development of state legislation related to marijuana cultivation, processing, and distribution.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Complete the re-organization of the Executive Office.
- Prepare for a revised budget process for FY 2016-17 that includes budget adoption in June, and development of a five year forecast for the budget.
- Continue to identify methods of replacing and refurbishing deteriorating county facilities and infrastructure as identified in the Capital Improvement Plan.
- Improve public access to information, including budget and financial information, as well as other records and documents.
- Continue succession planning and employee development through expansion of the Leadership Development Initiative.
- Continue work on a master tax-sharing agreement with the City of Ukiah.
- Continue a prudent and responsible oversight and management of the County's resources.
- Continue analyzing the County vehicle pool in order to upgrade, but reduce the size of the overall fleet.
- Provide additional options for supplementing employee retirement through expanded deferred compensation programs.
- Oversee an operational and fiscal audit of Mental Health.
- Determine and implement policies to reduce unfunded pension liability and smooth employee and employer contribution rates.

**CURRENT STAFFING**

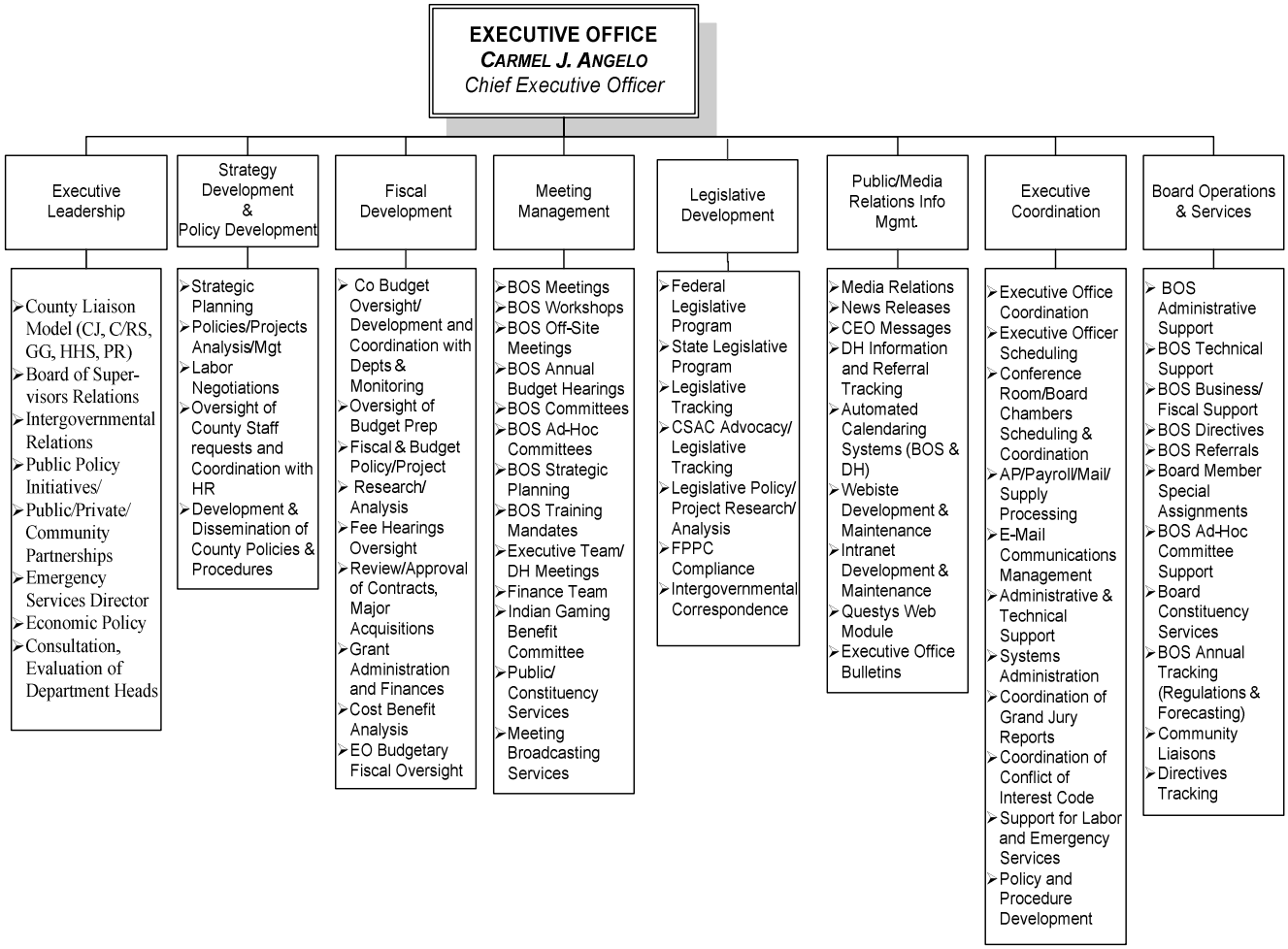
11.0 Funded Full Time Equivalent (FTE)
12.0 Allocated FTE

# EXECUTIVE OFFICE

**EXECUTIVE OFFICE..... 1020**

***CARMEL J. ANGELO, Chief Executive Officer***

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

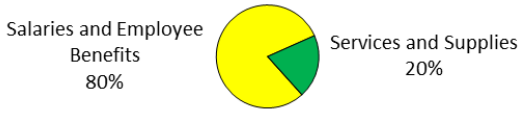
***Services & Supplies***

- ✧ Acct. 2170 Publication of the County budget book and general office expenses.
- ✧ Acct. 2189 Federal and State advocacy contracts and professional services.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer is recommending an increase in Net County Cost due to transfer of funding for an unfilled Human Resource Manager position to act as the Leadership initiative/Data Coordinator, from Human Resources Department to the Executive Office.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges, and salary reductions related to the re-organization of the General Services Agency and Workers Compensation.

# EXECUTIVE OFFICE

## EXECUTIVE OFFICE..... 1020

***CARMEL J. ANGELO, Chief Executive Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1020 Executive Office
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825344 2011 Realign Pub Safety | 95,242 | 76,275 | 73,335 | 12,086 | 17,063 | 17,063 | 0 |
| 825490 State Other | 0 | 2,815 | 0 | 0 | 0 | 0 | 0 |
| 826390 Other Charges | 0 | 8,472 | 0 | 37 | 0 | 0 | 0 |
| 827700 Other | 2,500 | 25 | 2,500 | 2 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 97,742 | 87,588 | 75,835 | 12,126 | 17,063 | 17,063 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 735,310 | 685,290 | 722,647 | 667,861 | 630,558 | 710,294 | 624,531 |
| 861012 Extra Help | 0 | 1,431 | 0 | 9,515 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 848 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 176,553 | 168,559 | 182,815 | 164,580 | 180,316 | 202,834 | 178,064 |
| 861022 Co Cont OASDI | 39,587 | 37,834 | 40,746 | 38,566 | 35,674 | 40,615 | 35,344 |
| 861023 Co Cont Medicare | 9,944 | 9,628 | 9,952 | 9,589 | 8,994 | 10,150 | 8,996 |
| 861024 Co Cont Retire Incr | 78,006 | 75,085 | 69,616 | 62,900 | 75,003 | 83,002 | 72,413 |
| 861030 Co Cont Health Ins | 77,859 | 68,731 | 73,659 | 59,683 | 37,659 | 44,951 | 25,559 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 6,300 | 6,300 | 6,183 | 6,183 | 6,183 |
| 861035 Co Cont Workers Comp | 3,803 | 3,803 | 7,918 | 7,918 | 9,740 | 9,740 | 8,963 |
| Total Salaries & Employee Benefits | 1,121,062 | 1,050,360 | 1,113,653 | 1,027,760 | 984,127 | 1,107,769 | 960,053 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 7,500 | 7,968 | 7,500 | 14,063 | 10,172 | 10,172 | 10,172 |
| 862101 Insurance - General | 743 | 743 | 2,232 | 2,232 | 3,973 | 3,973 | 3,566 |
| 862120 Maint - Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 1,250 | 1,327 | 1,250 | 1,393 | 1,745 | 1,745 | 1,745 |
| 862170 Office Expense | 16,148 | 34,077 | 21,000 | 33,956 | 21,000 | 21,000 | 21,000 |
| 862187 Education & Training | 6,800 | 7,361 | 12,500 | 5,917 | 12,500 | 12,500 | 12,500 |
| 862189 Prof/Spec Svcs - Other | 24,000 | 26,348 | 25,000 | 21,135 | 50,000 | 50,000 | 130,000 |
| 862190 Publ/Legal Notice | 1,000 | 601 | 1,000 | 6,585 | 9,097 | 9,097 | 9,097 |
| 862200 Rent/Lease Equip | 7,000 | 0 | 7,000 | 9,979 | 7,000 | 7,000 | 7,000 |
| 862239 Spec Dept Expense | 1,500 | 786 | 22,500 | 5,773 | 22,500 | 22,500 | 25,000 |
| 862250 Trans/Travel | 2,500 | 2,904 | 2,500 | 3,386 | 2,500 | 2,500 | 2,500 |
| 862253 Travel Out of County | 12,215 | 14,765 | 12,000 | 16,641 | 17,380 | 17,380 | 17,380 |
| Total Services & Supplies | 80,656 | 96,880 | 114,482 | 121,061 | 157,867 | 157,867 | 239,960 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Operating Transfer Out | 0 | 0 | 0 | 0 | 38,253 | 38,253 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 38,253 | 38,253 | 0 |
| Total Net Appropriations | 1,201,718 | 1,147,240 | 1,228,135 | 1,148,820 | 1,180,247 | 1,303,889 | 1,200,013 |
| Total Net County Cost | 1,103,976 | 1,059,652 | 1,152,300 | 1,136,695 | 1,163,184 | 1,286,826 | 1,200,013 |

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all pass-through payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller — County of Mendocino — County Budget Form
County Budget Act — State of California — Schedule 9
2010 — Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

Classification:
Function: 1 General Government — Budget Unit: 1035 County RDA Successor Administration
Activity: 101 General - Legislative & Administrative — Fund: 1430 County RDA Successor

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | (0) | 0 | 0 | 0 | 0 | 0 |
| 827500 Sale of Fixed Asset | 0 | 4,000 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 9,669 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 13,669 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862181 Auditing/Fiscal Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862183 Legal Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 30,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 4,000 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 30,000 | 4,000 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 30,000 | 4,000 | 0 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 30,000 | (9,669) | 0 | 0 | 0 | 0 | 0 |

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all pass-through payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller — County of Mendocino — County Budget Form
County Budget Act — State of California — Schedule 9
2010 — Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

Classification:
Function: 1 General Government — Budget Unit: 1036 County RDA Successor Housing
Activity: 101 General - Legislative & Administrative — Fund: 1432 County RDA Successor Housing

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | (758) | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827803 Loan/Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | (758) | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | (0) | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | (0) | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 0 | (0) | 0 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | 758 | 0 | 0 | 0 | 0 | 0 |

Following the Supreme Court decision in California Redevelopment Association, et al. v. Ana Matosantos, et al., each redevelopment agency (RDA) within the State of California has been dissolved and no longer exists as of February 1, 2012.

January 10, 2012, the Board of Supervisors adopted a resolution electing the County of Mendocino to serve as the Successor Agency to its Redevelopment Agency, and the Community Development Commission of Mendocino County to serve as the Successor Housing Agency.

On February 28, 2012, the Board adopted a resolution approving the Successor Agency budget, making certain determinations regarding separate assets and liabilities of the Successor Agency, and directing the Chief Executive Officer to take all actions necessary to effectuate associated requirements of ABX1 26.

On March 29, 2013, the Successor Agency received notice from the State Department of Finance (DOF) granting the County's request for a Finding of Completion verifying that all obligations of the Successor Agency have been met.

The Successor Agency received approval from the State Department of Finance of a Long Range Property Management Plan that provided for the disposition and use of the real property assets of the former Redevelopment Agency.

Health and Safety Code Section 34187 (b) states, "When all of the debt of a redevelopment agency has been retired or paid off, the successor agency shall dispose of all remaining assets and terminate its existence within one year of the final debt payment. When the successor agency is terminated, all pass-through payment obligations shall cease and no property tax shall be allocated to the Redevelopment Property Tax Trust Fund for that agency."

The successor agency (Agency) has notified the Department of Finance (Finance) that all of the former RDA's debts have been paid off, that all remaining funds have been remitted to the county auditor-controller and have been distributed to the local taxing entities, and disposal of all remaining non cash assets has occurred.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1038 County RDA Successor Debt Service
Fund: 1431 County RDA Successor Debt Service

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 30,000 | 10,000 | 0 | 0 | 0 | 0 | 0 |
| 824100 Interest | 0 | 856 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 30,000 | 10,856 | 0 | 0 | 0 | 0 | 0 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 0 | 45,958 | 0 | 0 | 0 | 0 | 0 |
| 863310 Interest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 863311 Principal | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 0 | 45,958 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Oper Transfer Out | 0 | 9,669 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 9,669 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 0 | 55,627 | 0 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | (30,000) | 44,770 | 0 | 0 | 0 | 0 | 0 |

## GENERAL SERVICES ..... 1160

*CARMEL J. ANGELO, Chief Executive Officer / Purchasing Agent*

The Executive Office/Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Finalized and implemented the new County Policy No. 1 – *Purchasing, Leasing, and Contracting Policies and Procedures*.
- Began working with departments regarding County wide document imaging.
- Completed the adoption of a County wide PACE program.
- Completed the transition of management of the County's Veterans Memorial buildings.
- Participated in the reorganization and integration of the Central Services Division functions within the Executive Office.

### GOALS/OBJECTIVES FOR FY 2015-16

- Transition and update the County's Pcard Program.
- Creation of automated electronic resources associated with the County's Policy No. 1 – *Purchasing, Leasing, and Contracting Policies and Procedures.*
- Finalize a PACE program.
- Continue working with departments on a County wide document imaging program.
- Develop a real estate management program utilizing CAMS software.

### CURRENT STAFFING

9.0 Funded Full Time Equivalent (FTE)
9.0 Allocated FTE

### PROGRAM CHART



## GENERAL SERVICES ..... 1160

*CARMEL J. ANGELO, Chief Executive Officer / Purchasing Agent*

### SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 6274 Interfund revenue for copying/printing.
- ✧ Acct. 6275 Interfund revenue for master copier contract.
- ✧ Acct. 6390 Mail service from non-General Fund accounts.

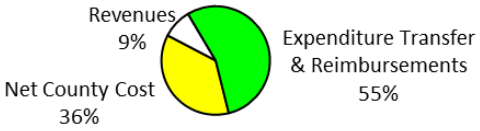
***Services & Supplies***

- ✧ Acct. 2201 Copier contract.
- ✧ Acct. 2239 Master confidential shredder contract, mail machine supplies, miscellaneous supplies.

***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5380 Transfers from departments for cost of for purchasing, copying, printing, and mail.

### SOURCE OF FUNDS




### USE OF FUNDS




### CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which has a decrease in Net County Cost due to a reduction in salaries and benefits as a result of a department re-organization with the Executive Office.

### FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1160 General Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826190 Purchasing Fee | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826274 Interfund - Printing | 7,000 | 10,427 | 7,000 | 6,456 | 7,000 | 7,000 | 7,000 |
| 826275 Interfund - Xerox | 7,170 | 10,102 | 10,520 | 22,787 | 12,447 | 12,447 | 12,447 |
| 826390 Other Charges | 11,300 | 10,742 | 12,430 | 8,218 | 12,430 | 12,430 | 12,430 |
| 827500 Sale of Fixed Assets | 0 | 7,131 | 0 | 701 | 0 | 0 | 0 |
| 827600 Other Sales | 24,680 | 19,091 | 15,964 | 28,955 | 30,298 | 30,298 | 30,298 |
| 827700 Other | 0 | 0 | 0 | 3,509 | 0 | 0 | 0 |
| 827713 Vending Machine | 6,000 | 5,124 | 6,000 | 5,048 | 6,000 | 6,000 | 6,000 |
| Total Revenues | 56,150 | 62,618 | 51,914 | 75,675 | 68,175 | 68,175 | 68,175 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 239,159 | 238,137 | 248,474 | 216,165 | 178,594 | 156,340 | 156,340 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 97 | 0 | 119 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 61,440 | 60,643 | 63,221 | 54,567 | 47,070 | 40,757 | 40,757 |
| 861022 Co Cont OASDI | 14,828 | 13,900 | 15,467 | 12,241 | 9,934 | 8,633 | 8,633 |
| 861023 Co Cont Medicare | 3,468 | 3,251 | 3,617 | 2,863 | 2,323 | 2,019 | 2,019 |
| 861024 Co Cont Retire Incr | 25,782 | 23,897 | 27,661 | 20,811 | 19,926 | 17,219 | 17,219 |
| 861030 Co Cont Health Ins | 38,712 | 55,041 | 68,575 | 55,699 | 57,547 | 53,722 | 53,722 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 3,692 | 3,692 | 2,892 | 2,892 | 2,892 |
| 861035 Co Cont Workers Comp | 4,738 | 4,738 | 8,515 | 8,515 | 8,327 | 8,327 | 7,663 |
| Total Salaries & Employee Benefits | 388,127 | 399,704 | 439,222 | 374,671 | 326,613 | 289,909 | 289,245 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 4,544 | 1,745 | 3,500 | 1,931 | 3,000 | 3,000 | 3,000 |
| 862090 Household Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862101 Insurance - General | 2,659 | 2,659 | 7,048 | 7,048 | 7,495 | 7,495 | 7,104 |
| 862120 Maint - Equip | 6,000 | 0 | 3,500 | 1,609 | 2,000 | 2,000 | 2,000 |
| 862150 Memberships | 300 | 410 | 400 | 0 | 400 | 400 | 400 |
| 862170 Office Expense | 9,000 | 9,174 | 13,000 | 14,706 | 10,000 | 10,000 | 10,000 |
| 862187 Education & Training | 3,000 | 967 | 5,000 | 2,048 | 2,000 | 2,000 | 2,000 |
| 862188 Printing | 61,080 | 72,868 | 61,080 | 69,512 | 40,081 | 40,081 | 40,081 |
| 862189 Prof/Spec Svcs - Other | 10,000 | 2,850 | 0 | 0 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 2,500 | 1,632 | 2,500 | 216 | 500 | 500 | 500 |
| 862200 Rent/Lease Equip | 9,579 | 12,348 | 11,540 | 32,587 | 11,540 | 11,540 | 11,540 |
| 862201 Rent/Lease - Copiers | 225,000 | 222,464 | 336,279 | 367,909 | 401,495 | 401,495 | 401,495 |
| 862230 Info Tech Equip | 0 | 0 | 1,000 | 447 | 1,000 | 1,000 | 1,000 |
| 862239 Spec Dept Expense | 250 | (5,474) | 250 | (18,765) | 150 | 150 | 150 |
| 862250 Trans/Travel | 5,089 | 5,317 | 5,089 | 5,236 | 5,089 | 5,089 | 5,089 |
| 862253 Travel Out of County | 2,000 | 2,336 | 4,000 | 2,901 | 1,000 | 1,000 | 1,000 |
| Total Services & Supplies | 341,001 | 329,297 | 454,186 | 487,386 | 485,750 | 485,750 | 485,359 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | | 0 | | | |
| 864370 Equipment | 0 | 0 | 0 | 3,509 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 3,509 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | (361,968) | (376,332) | (425,365) | (594,542) | (423,320) | (423,320) | (423,320) |
| Total Expend Transfer & Reimb | (361,968) | (376,332) | (425,365) | (594,542) | (423,320) | (423,320) | (423,320) |
| Total Net Appropriations | 367,160 | 352,668 | 468,043 | 271,024 | 389,043 | 352,339 | 351,284 |
| Total Net County Cost | 311,010 | 290,051 | 416,129 | 195,349 | 320,868 | 284,164 | 283,109 |




This budget unit is charged with routine and responsive maintenance, custodial and grounds-keeping responsibilities for all County owned and a few leased facilities. Included in this responsibility is the operation and maintenance of all County owned parks and recreation areas. The Building and Grounds budget unit is located within the Facilities and Fleet Division, which maintains these public recreational facilities and more than 90 buildings, comprising approximately 726,000 square feet, and adjacent grounds and parking facilities throughout the County, using its skilled crew of building maintenance mechanics, experienced grounds maintenance technicians, and custodians, augmented, when necessary and cost effective, by outside contractors and trades people.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Addition of two project specialists positions to focus on completion of larger deferred maintenance, departmental and Capital Improvement Plan projects.
- Began an in depth HVAC study on various County facilities for HVAC system improvements.
- Completed various capital improvement projects as well as departmental facility modifications.
- Complete necessary Americans with Disabilities Act (ADA) remodeling of County facilities in accordance with the County's ADA Transition Plan.
- Completed Prop 40 Parks projects.

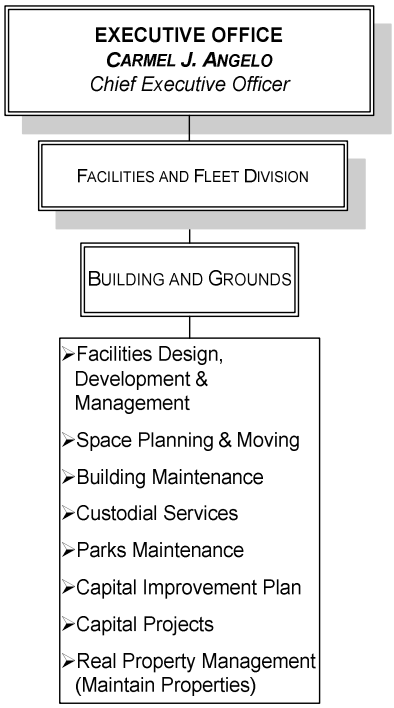
**GOALS/OBJECTIVES FOR FY 2015-16**

- Refine internal procedures regarding capital projects and bidding procedures.
- Continue to work toward completion of the County's capital improvement plan projects.
- Implementation of findings from HVAC study.
- Develop a five-year strategic facilities plan.
- Continue to work toward the completion of the deferred maintenance backlog.
- Implement a new facility work order system utilizing CAMS software.
- Improve customer communication and response times.

**CURRENT STAFFING**

30.80 Funded Full Time Equivalent (FTE)
31.80 Allocated FTE

**PROGRAM CHART**



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 6277 Reimbursement from Non-General Fund Departments for janitorial and maintenance services.
- ✧ Acct. 6375 Fees for use of County Parks.

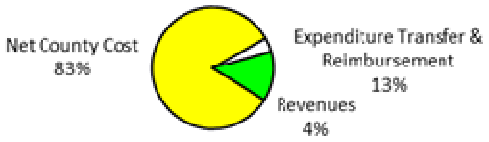
***Services & Supplies***

- ✧ Acct. 2090 Garbage collection and janitorial supplies for all County buildings and parks.
- ✧ Acct. 2130 Unanticipated, emergency and routine maintenance for County buildings and parks.
- ✧ Acct. 2260 Utility costs of County buildings and parks.

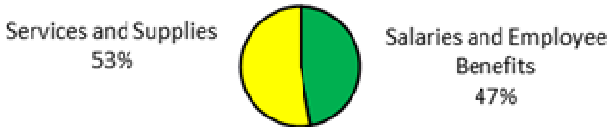
***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5380 Reimbursements from General Fund Departments for janitorial and maintenance services.

## SOURCE OF FUNDS




## USE OF FUNDS



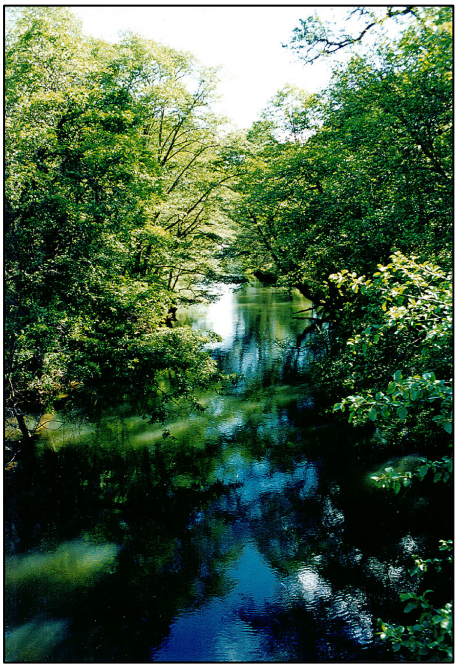

## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted at the assigned Net County Costs. The assigned Net County Cost is higher this year due to anticipated increases in utility costs of $100,000. The recommended Net County Cost includes a reduction from *Salary and Benefits* line items savings related to the reorganization of General Services Agency and includes one-time money to purchase roofing supplies and hire extra-help workers. The workers will solely perform roof maintenance on County facilities this summer.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and additional park and trails funding.

Low Gap Park



# EXECUTIVE OFFICE

## BUILDING AND GROUNDS ..... 1610

***CARMEL J. ANGELO, Chief Executive Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1610 Buildings & Grounds
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| Revenues | | | | *as of 6/30/15* | | | |
| 824200 Rent/Concession | 1,500 | 1,202 | 6,500 | 3,053 | 2,000 | 2,000 | 2,000 |
| 825490 State Other | 20,000 | 24,694 | 20,000 | 23,928 | 40,000 | 40,000 | 40,000 |
| 826277 Interfund - Janitor | 70,000 | 55,785 | 55,000 | 77,768 | 60,000 | 60,000 | 60,000 |
| 826375 Parks & Rec Fee | 15,000 | 17,384 | 18,000 | 19,535 | 20,000 | 20,000 | 20,000 |
| 827600 Other Sales | 0 | 62 | 0 | 74 | 0 | 0 | 0 |
| 827700 Other | 0 | 24,351 | 0 | 19,775 | 25,000 | 25,000 | 25,000 |
| Total Revenues | 106,500 | 123,479 | 99,500 | 144,134 | 147,000 | 147,000 | 147,000 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 900,860 | 781,423 | 914,785 | 927,545 | 943,684 | 921,430 | 921,430 |
| 861012 Extra Help | 30,000 | 11,686 | 30,034 | 0 | 0 | 25,000 | 20,000 |
| 861013 Overtime Reg Emp | 0 | 4,119 | 0 | 11,278 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 242,675 | 201,013 | 233,932 | 238,540 | 301,429 | 295,116 | 295,116 |
| 861022 Co Cont OASDI | 55,852 | 45,363 | 57,562 | 54,301 | 60,619 | 59,318 | 59,318 |
| 861023 Co Cont Medicare | 13,063 | 10,778 | 13,463 | 12,699 | 14,177 | 13,873 | 13,873 |
| 861024 Co Cont Retire Incr | 93,515 | 74,687 | 101,267 | 88,334 | 121,471 | 118,764 | 118,764 |
| 861030 Co Cont Health Ins | 250,594 | 191,380 | 271,287 | 224,325 | 254,945 | 251,120 | 251,120 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 8,565 | 8,565 | 5,391 | 5,391 | 5,391 |
| 861035 Co Cont Workers Comp | 90,843 | 90,843 | 155,969 | 155,969 | 159,419 | 159,419 | 146,700 |
| Total Salaries & Employee Benefits | 1,677,402 | 1,411,293 | 1,786,864 | 1,721,557 | 1,861,135 | 1,849,431 | 1,831,712 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 2,000 | 1,981 | 4,000 | 2,428 | 4,000 | 4,000 | 4,000 |
| 862060 Communications | 14,000 | 8,140 | 14,000 | 9,161 | 10,000 | 10,000 | 10,000 |
| 862090 Household Expense | 122,554 | 165,220 | 135,000 | 158,109 | 150,000 | 150,000 | 150,000 |
| 862101 Insurance - General | 17,347 | 17,924 | 52,626 | 52,626 | 52,964 | 52,964 | 49,174 |
| 862120 Maint - Equip | 4,000 | 664 | 4,000 | 1,368 | 2,000 | 2,000 | 2,000 |
| 862130 Maint - Strc/Impr/Grnds | 340,223 | 382,492 | 345,000 | 452,358 | 400,000 | 471,503 | 421,503 |
| 862150 Memberships | 500 | 150 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862170 Office Expense | 6,000 | 11,375 | 10,000 | 12,300 | 8,000 | 8,000 | 8,000 |
| 862185 Medical/Dental Svcs | 1,500 | 1,427 | 1,500 | 424 | 1,500 | 1,500 | 1,500 |
| 862187 Education & Training | 5,000 | 80 | 25,500 | 23,632 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 5,000 | 4,745 | 3,000 | 0 | 0 | 0 | 130,000 |
| 862190 Publ/Legal Notice | 1,000 | 215 | 1,000 | 2,876 | 6,000 | 6,000 | 6,000 |
| 862200 Rent/Lease Equip | 4,000 | 985 | 6,500 | 918 | 3,500 | 3,500 | 3,500 |
| 862210 Rent/Lease - Bldg Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862220 Small Tool/Instrument | 9,120 | 11,300 | 12,000 | 9,477 | 12,000 | 12,000 | 12,000 |
| 862230 Info Tech Equip | 0 | 0 | 10,000 | 6,608 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 10,000 | 11,667 | 12,000 | 11,453 | 15,000 | 15,000 | 15,000 |
| 862250 Trans/Travel | 40,000 | 44,200 | 47,000 | 44,742 | 47,000 | 47,000 | 47,000 |
| 862253 Travel Out of County | 2,000 | 0 | 6,500 | 243 | 0 | 0 | 0 |
| 862260 Utilities | 984,500 | 1,018,802 | 1,100,000 | 944,629 | 1,200,000 | 1,200,000 | 1,200,000 |
| Total Services & Supplies | 1,568,744 | 1,681,366 | 1,790,626 | 1,733,353 | 1,912,964 | 1,984,467 | 2,060,677 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 75,000 | 44,484 | 0 | 15,867 | 0 | 0 | 0 |
| Total Fixed Assets | 75,000 | 44,484 | 0 | 15,867 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | (544,245) | (514,553) | (528,945) | (492,022) | (528,945) | (528,945) | (528,945) |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (544,245) | (514,553) | (528,945) | (492,022) | (528,945) | (528,945) | (528,945) |
| Total Net Appropriations | 2,776,901 | 2,622,590 | 3,048,545 | 2,978,754 | 3,245,154 | 3,304,953 | 3,363,444 |
| Total Net County Cost | 2,670,401 | 2,499,111 | 2,949,045 | 2,834,620 | 3,098,154 | 3,157,953 | 3,216,444 |

## COUNTY GARAGE ..... 1620

*CARMEL J. ANGELO, Chief Executive Officer*

This budget unit is responsible for the maintenance, repair and in-town fueling of more than 322 vehicles in the County fleet. The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintained vehicles travel nearly 2.1 million miles per year. The County Garage budget unit is funded through a per-mile operating cost to user departments, and is located within the Facilities and Fleet Division.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Development and implementation of Spill Prevention Program for County Vehicles.
- Implemented a long term maintenance system for all fleet vehicles.
- Input previous vehicle maintenance records in the new Fleet Management software.

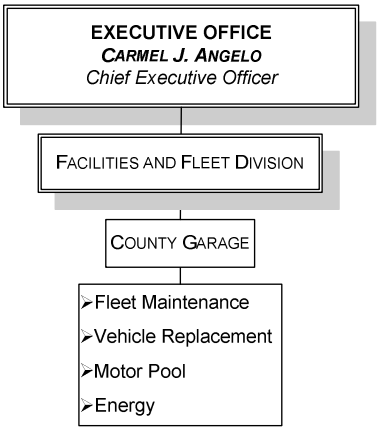
### GOALS/OBJECTIVES FOR FY 2015-16

- Upgrade the fuel inventory monitoring system.
- Replace the underground storage tank monitoring system.
- Evaluate fleet capacity based on operational needs
- Upgrade the GasBoy card reader system.
- Continue to purchase new vehicles and surplus older vehicles.

### CURRENT STAFFING

3.0 Funded Full Time Equivalent (FTE)
3.0 Allocated FTE

### PROGRAM CHART




### SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- Acct. 6276 Reimbursements from Non-General Fund departments.
- Acct. 7600 Grant funds.

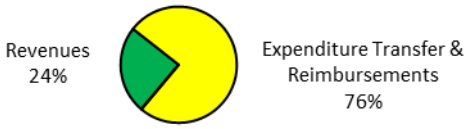
***Services & Supplies***

- Acct. 2176 Fuel expense.
- Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

***Expenditure Transfer & Reimbursement***

- Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

### SOURCE OF FUNDS




### USE OF FUNDS




### CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted. The budget is self-funded with department charges; a Net County Cost was not requested.

### FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1620 County Garage
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826276 Interfund - Garage | 22,000 | 32,239 | 22,470 | 22,176 | 212,026 | 212,026 | 212,026 |
| 827600 Other Sales | 11,000 | 3,688 | 11,235 | 4,855 | 106,013 | 106,013 | 106,013 |
| 827700 Other | 0 | 228 | 0 | 495 | 0 | 0 | 0 |
| Total Revenues | 33,000 | 36,155 | 33,705 | 27,527 | 318,039 | 318,039 | 318,039 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 203,077 | 190,523 | 236,862 | 181,123 | 203,698 | 203,698 | 203,698 |
| 861012 Extra Help | 0 | 2,928 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 205 | 0 | 91 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 51,785 | 48,564 | 59,488 | 44,876 | 58,808 | 58,808 | 58,808 |
| 861022 Co Cont OASDI | 12,591 | 11,238 | 14,685 | 10,392 | 12,026 | 12,026 | 12,026 |
| 861023 Co Cont Medicare | 2,945 | 2,671 | 3,435 | 2,430 | 2,813 | 2,813 | 2,813 |
| 861024 Co Cont Retire Incr | 23,551 | 14,617 | 26,081 | 16,309 | 23,533 | 23,533 | 23,533 |
| 861030 Co Cont Health Ins | 28,640 | 28,670 | 42,374 | 37,504 | 38,653 | 38,653 | 38,653 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 2,198 | 2,198 | 1,412 | 1,412 | 1,412 |
| 861035 Co Cont Workers Comp | 7,802 | 7,802 | 14,728 | 14,728 | 17,006 | 17,006 | 17,006 |
| Total Salaries & Employee Benefits | 330,391 | 307,219 | 399,851 | 309,652 | 357,949 | 357,949 | 357,949 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 800 | 231 | 800 | 175 | 800 | 800 | 800 |
| 862090 Household Expense | 4,500 | 4,913 | 4,500 | 4,897 | 4,500 | 4,500 | 4,500 |
| 862101 Insurance - General | 1,729 | 1,729 | 6,121 | 6,121 | 5,902 | 5,902 | 5,369 |
| 862120 Maint - Equip | 3,000 | 3,391 | 4,300 | 0 | 2,000 | 2,000 | 2,533 |
| 862150 Memberships | 0 | 0 | 500 | 0 | 500 | 500 | 500 |
| 862170 Office Expense | 2,000 | 6,815 | 4,500 | 6,324 | 4,499 | 4,499 | 4,499 |
| 862176 Fuel Expense | 577,500 | 510,030 | 547,500 | 468,546 | 620,500 | 620,500 | 620,500 |
| 862187 Education & Training | 2,000 | 0 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 862220 Small Tool/Instrument | 3,000 | 2,299 | 3,000 | 983 | 3,000 | 3,000 | 3,000 |
| 862239 Spec Dept Expense | 162,791 | 223,472 | 160,572 | 244,659 | 286,989 | 286,989 | 286,989 |
| 862250 Trans/Travel | 1,000 | 306 | 1,000 | 229 | 1,000 | 1,000 | 1,000 |
| 862253 Travel Out of County | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| Total Services & Supplies | 759,320 | 753,187 | 735,793 | 731,933 | 932,690 | 932,690 | 932,690 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 4,500 | 4,500 | 0 | 0 | 9,000 | 9,000 | 9,000 |
| Total Fixed Assets | 4,500 | 4,500 | 0 | 0 | 9,000 | 9,000 | 9,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | (1,067,000) | (1,144,150) | (1,089,818) | (1,145,520) | (981,600) | (981,600) | (981,600) |
| Total Expend Transfer & Reimb | (1,067,000) | (1,144,150) | (1,089,818) | (1,145,520) | (981,600) | (981,600) | (981,600) |
| Total Net Appropriations | 27,211 | (79,244) | 45,826 | (103,935) | 318,039 | 318,039 | 318,039 |
| Total Net County Cost | (5,789) | (115,399) | 12,121 | (131,462) | 0 | 0 | 0 |

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades as well as any other significant maintenance costs or repairs. The Executive Office monitors and is responsible for this budget. In accordance with County Policy No. 33 - *Reserve for Major Repair and Maintenance of Facilities*, the County endeavors to fund a Reserve for Major Repair and Maintenance of Facilities in the amount of seventy cents ($0.70) per square foot of County owned and maintained buildings. This amount is dependent upon available funding. The Executive Office manages and monitors approved projects throughout the year to ensure projects are carried out in accordance with regulations, timeliness and allocated funding. During the Recommended Budget Conferences, the Executive Office develops a list of projects in conjunction with other County departments based on operational and health and safety needs, which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Recommended Budget based on available funding. Projects may be continued from year to year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects unidentified each year and funding for the continued Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities.

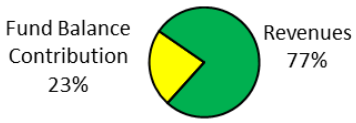
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Completed Prop 40 Parks improvements that included:
  - Bower Park Septic System,
  - Redwood Valley Lions Baseball fence and backstop replacement,
  - New roof on Mill Creek Park restrooms, and
  - Various barbeques and trash containers.
- Worked toward completion of projects listed in the 5-Year Capital Improvement Plan.
- Completed Juvenile Hall ADA upgrade.
- Continued to work toward completion of the deferred maintenance list:
  - Installed storage containers for veteran's at Ukiah Veteran's Hall and cemetery;
  - Installed upgraded windows in Hopland Veteran's Hall building;
  - Installed Administration Center exterior auto locking doors;
  - Completed pavement repairs at Administration Center;
  - Completed Streetlight Pole Replacements at Noyo Harbor Drive;
  - Removed 3 dying pine trees and trimmed courtyard trees at Juvenile Hall; and
  - Painted exterior of Alternate Defender, Adult Probation, Juvenile Probation, Congress Huffman's office, Transportation Department's Ukiah Administration, and Hopland Veterans Hall buildings.
- Library Mold Remediation and Window Replacement Project.
- Mendocino County Jail Control Panel Upgrade System Project.
- Continued site cleanup plan development at two former Underground Storage Tank (UST) sites.
- Completed Department of Transportation (DOT) materials covered storage.
- Completed Health and Human Services Agency's Yokayo site's parking lot seal, front section.
- Completed weatherization of Animal Shelter exterior kennels.
- Completed Ukiah DOT above ground fuel vault.
- Completed Ukiah DOT security gate installation.
- Completed main Museum roof/HVAC replacement.
- Completed Sheriff Secured Parking Lot.
- Installed security emergency exit door for Tax Collector.
- Installed arena lighting at Covelo Rodeo Grounds.
- Installed locking shower doors for Mendocino County Jail in Building II Wing 4.
- Completed re-configuration of 911 Communication Center.
- Installed new carpeting in Avila Center buildings 7A, B and C.
- Completed mold remediation at Planning and Building Services in Fort Bragg.

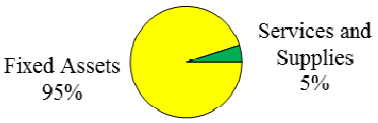
**GOALS/OBJECTIVES FOR FY 2015-16**

- Complete installation of IT Room Dry Fire Suppression System.
- Complete installation of 911 Radio/Dispatch Fire Suppression System.
- Continue UST Remediation at Willits and Fort Bragg sites.
- Complete upgrade and regulatory compliance of UST at County Garage.
- Continue to implement countywide facility HVAC system repair and operating compliance program.
- Continue comprehensive countywide facility electrical systems evaluations.
- Continue completion of deferred maintenance issues.
- Continue to work toward completion of projects listed in the 5-Year Capital Improvement Plan.
- Assess County-wide facility roof inventory in order to prepare comprehensive roof multi-year repair plan.
- Assess County-wide facility deferred maintenance issues to prepare multi-year repair plan.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with additional one time funding for capital improvement projects.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1710 Capital Improvements
Fund: 1201 Accum Capital Outlay

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823310 Asset Forfeiture | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 824100 Interest | 0 | 6,124 | 0 | 5,122 | 0 | 0 | 0 |
| 824110 Endow Fund Interest | 6,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 88,811 | 0 | 0 | 90,411 | 0 | 0 | 0 |
| 825810 Other Govt Agency Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826390 Other Charges | 0 | 0 | 0 | 100,342 | 0 | 0 | 0 |
| 827600 Other Sales | 10,000 | 1,420 | 0 | 1,315 | 0 | 0 | 0 |
| 827700 Other | 0 | 40,000 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 3,602,792 | 2,084,111 | 2,720,573 | 1,603,088 | 0 | 3,413,691 | 3,896,671 |
| Total Revenues | 3,707,603 | 2,131,654 | 2,720,573 | 1,800,278 | 0 | 3,413,691 | 3,896,671 |
| Services & Supplies | | | | | | | |
| 862130 Maint - Strc/Impr/Grnds | 50,000 | 117,724 | 0 | 281,731 | 0 | 132,941 | 250,000 |
| 862170 Office Expense | 0 | 276 | 0 | 950 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 3,146 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 50,000 | 118,000 | 0 | 285,827 | 0 | 132,941 | 250,000 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 3,585,847 | 691,363 | 2,130,790 | 1,917,391 | 0 | 3,200,000 | 4,806,976 |
| 864370 Equipment | 0 | 0 | 35,783 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 3,585,847 | 691,363 | 2,166,573 | 1,917,391 | 0 | 3,200,000 | 4,806,976 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 3,635,847 | 809,363 | 2,166,573 | 2,203,218 | 0 | 3,332,941 | 5,056,976 |
| Total Fund Balance Contribution | (71,756) | (1,322,292) | (554,000) | 402,940 | 0 | (80,750) | 1,160,305 |

The Capital Projects budget provides funding for the purchase of construction of major capital facilities projects. The Board of Supervisors may provide a list of priority projects during the early stages of the budget process in January or February each year. All FY 2015-16 capital projects are included in Budget Unit 1710 – *Capital Improvements.*

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 7700 Various resources for capital projects.

***Fixed Assets***

✧ Acct. 4365 Project costs.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with additional one time funding for a match for the SB 863 jail project. This is the only project funded in this budget unit.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1712 Capital Projects
Fund: 1300 Capital Projects

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | (68) | 0 | (155) | 0 | 0 | 0 |
| 825490 State Other | 250,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825670 Federal Other | 0 | 208,684 | 0 | 30,286 | 0 | 0 | 0 |
| 827600 Other Sales | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Operating Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 416,000 |
| Total Revenues | 250,000 | 208,616 | 0 | 30,131 | 0 | 0 | 416,000 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864365 Constr in Progress | 250,000 | 208,684 | 0 | 30,286 | 0 | 0 | 416,000 |
| Total Fixed Assets | 250,000 | 208,684 | 0 | 30,286 | 0 | 0 | 416,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 250,000 | 208,684 | 0 | 30,286 | 0 | 0 | 416,000 |
| Total Fund Balance Contribution | 0 | 68 | 0 | 155 | 0 | 0 | 0 |

## INFORMATION SERVICES ..... 1960

*CARMEL J. ANGELO, Chief Executive Officer*

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Sheriff's Office dispatch upgrade to Enhanced 9-1-1 system.
- Enhanced county wide coverage of Sheriff's Office, CalFire, and EMS with additional VHF repeaters and voting receivers.
- Blackberry universal device server upgrade and deployment to enhance device support.
- AS/400 relocation to data center and replacement of tape backup system.
- DMV migration from 56k frame relay circuit to IP based state connection.
- Docuware initial roll-out and implementation for document imaging.
- Munis finance systems updated to current version and migrated salary projection functions.
- Completed Windows 7 and desktop computer upgrades for all departments.
- Enhanced internet speeds for public access at Willits, Covelo, and Fort Bragg Library branches.

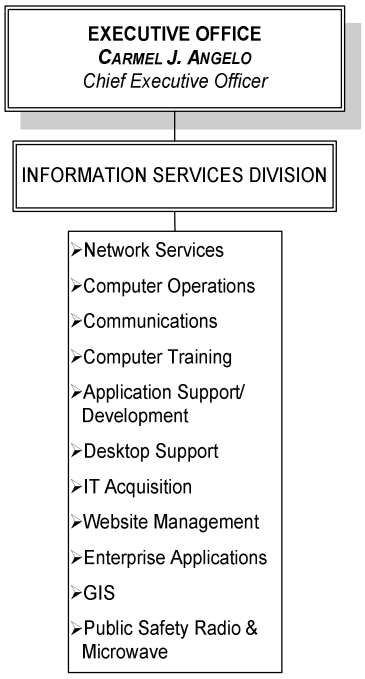
### GOALS/OBJECTIVES FOR FY 2015-16

- San Hedrin site reliability upgrades and equipment relocation.
- Implementation and deployment of IP based dispatch for 9-1-1 consoles.
- New Court system migration and interface with Justware.
- Finance system reporting functionality enhancement for SSRS for extended reporting capabilities.
- Begin implementation of property system and migration of data plan.
- Final integration of Pension Gold system with County system for Retirement.
- Replace end of life "Storage Area Network" storage system creating higher capacity.
- Vmware upgrades to new platform v 6.0.
- Complete 5-year strategic plan.

### CURRENT STAFFING

19.0 Funded Full Time Equivalent (FTE)
19.0 Allocated FTE

### PROGRAM CHART



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

✧ Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO for GIS services.

***Services & Supplies***

✧ Acct. 2061 Communications and microwave property leases.

✧ Acct. 2120 Maintenance agreements and software support.

✧ Acct. 2239 Software licenses and software purchases.

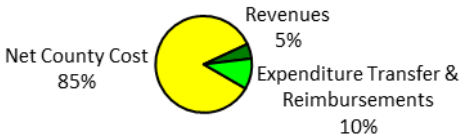
***Fixed Assets***

✧ Acct. 4370 Network security and hardware.

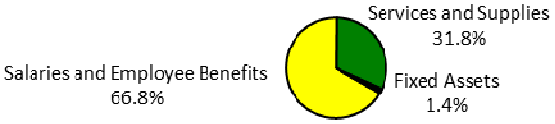
***Expenditure Transfer & Reimbursement***

✧ Acct. 5380 Reimbursement for services provided to Non-General Fund Departments.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget with a reduction in Net County Cost due to salary savings related to the General Services Agency re-organization. Additional equipment needs are budgeted with one-time money of $40,000.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and one-time funding for extra help for property system implementation, equipment, website update and document imaging implementation.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1960 Information Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823110 Crim Just Const Fund | 15,619 | 13,200 | 15,619 | 12,800 | 14,000 | 14,000 | 14,000 |
| 826390 Other Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826392 Data Processing Svc | 63,620 | 132,203 | 71,620 | 107,495 | 63,620 | 63,620 | 125,000 |
| 827600 Other Sales | 0 | 80 | 0 | 250 | 0 | 0 | 0 |
| Total Revenues | 79,239 | 145,483 | 87,239 | 120,545 | 77,620 | 77,620 | 139,000 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,017,818 | 972,100 | 1,134,638 | 1,026,384 | 1,116,088 | 1,093,834 | 1,093,834 |
| 861012 Extra Help | 38,650 | 13,814 | 10,012 | 0 | 0 | 0 | 25,000 |
| 861013 Overtime Reg Emp | 22,181 | 16,827 | 24,012 | 18,029 | 25,000 | 25,000 | 25,000 |
| 861021 Co Cont Retirement | 305,854 | 250,752 | 288,766 | 265,064 | 320,789 | 314,476 | 314,476 |
| 861022 Co Cont OASDI | 73,641 | 58,309 | 70,346 | 62,002 | 66,797 | 65,496 | 65,496 |
| 861023 Co Cont Medicare | 17,223 | 13,837 | 16,452 | 14,501 | 15,622 | 15,318 | 15,318 |
| 861024 Co Cont Retire Incr | 127,453 | 93,825 | 125,496 | 99,796 | 131,074 | 128,367 | 128,367 |
| 861030 Co Cont Health Ins | 179,119 | 141,663 | 167,548 | 128,776 | 145,017 | 141,192 | 141,192 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 6,469 | 6,469 | 7,433 | 7,433 | 7,433 |
| 861035 Co Cont Workers Comp | 24,885 | 24,885 | 51,105 | 51,105 | 54,320 | 54,320 | 49,987 |
| Total Salaries & Employee Benefits | 1,806,824 | 1,586,013 | 1,894,844 | 1,672,127 | 1,882,140 | 1,845,436 | 1,866,103 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 8,800 | 6,385 | 7,700 | 8,687 | 10,200 | 10,200 | 10,200 |
| 862061 Comm Lease | 199,759 | 197,091 | 211,414 | 205,127 | 247,526 | 247,526 | 247,526 |
| 862062 Comm Microwave | 0 | 2,584 | 2,000 | 2,231 | 2,000 | 2,000 | 2,000 |
| 862101 Insurance - General | 2,072 | 2,072 | 5,567 | 5,567 | 6,095 | 6,095 | 5,678 |
| 862120 Maint - Equip | 317,350 | 323,876 | 334,650 | 377,738 | 359,398 | 359,398 | 409,398 |
| 862170 Office Expense | 8,000 | 9,088 | 8,000 | 11,854 | 8,001 | 8,001 | 8,001 |
| 862187 Education & Training | 5,000 | 5,000 | 35,000 | 27,468 | 35,000 | 35,000 | 35,000 |
| 862189 Prof/Spec Svcs - Other | 3,000 | 0 | 3,000 | 5,606 | 16,809 | 16,809 | 91,809 |
| 862220 Small Tool/Instrument | 3,000 | 1,471 | 3,000 | 2,976 | 10,000 | 10,000 | 10,000 |
| 862230 Info Tech Equip | 15,276 | 7,465 | 25,000 | 26,346 | 25,000 | 25,000 | 25,000 |
| 862239 Spec Dept Expense | 31,000 | 14,053 | 19,500 | 12,805 | 30,000 | 30,000 | 30,000 |
| 862250 Trans/Travel | 6,000 | 7,819 | 10,000 | 10,967 | 10,000 | 10,000 | 10,000 |
| 862253 Travel Out of County | 1,000 | 0 | 4,000 | 7 | 2,500 | 2,500 | 2,500 |
| Total Services & Supplies | 600,257 | 576,904 | 668,831 | 697,377 | 762,529 | 762,529 | 887,112 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 10,000 | 10,269 | 20,000 | 61,368 | 40,000 | 40,000 | 40,000 |
| Total Fixed Assets | 10,000 | 10,269 | 20,000 | 61,368 | 40,000 | 40,000 | 40,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | (295,100) | (192,916) | (224,800) | (276,730) | (286,800) | (286,800) | (286,800) |
| Total Expend Transfer & Reimb | (295,100) | (192,916) | (224,800) | (276,730) | (286,800) | (286,800) | (286,800) |
| Total Net Appropriations | 2,121,981 | 1,980,271 | 2,358,875 | 2,154,142 | 2,397,869 | 2,361,165 | 2,506,415 |
| Total Net County Cost | 2,042,742 | 1,834,788 | 2,271,636 | 2,033,597 | 2,320,249 | 2,283,545 | 2,367,415 |

## CONFLICT DEFENDER..... 2086

*CARMEL J. ANGELO, Chief Executive Officer*

This budget was created in Fiscal Year 1998-99 to track the expenditures of the third level conflict defenders. In the past, these expenditures were found in Budget Unit 2080 - *Public Defender* but were not controllable by the Public Defender. After the Public Defender and Alternate Defender have declared a conflict, the judges of the Superior Court of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts in which to receive reimbursement for legal services. Attorneys assigned to conflict cases and one County contracted attorney on the coast are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases. This budget can now be monitored more easily to ensure that the conflict cases remain at a minimum. This budget has allocated Criminal Justice Improvement funding to offset general fund dollars in covering the costs for third level conflict cases.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

♦ Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.

♦ Service provider reviewed to ensure effective and efficient services.

### GOALS/OBJECTIVES FOR FY 2015-16

♦ On-going evaluation to ensure high quality services are being provided to the public, the Court, and criminal justice agencies in Mendocino County.

### SUMMARY OF MAJOR BUDGET ACCOUNTS

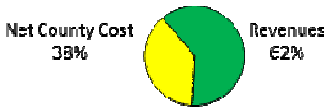
***Revenues***

✧ Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

***Services & Supplies***

✧ Acct. 2183 Third level conflict attorney payments and other related costs such as investigator fees.

### SOURCE OF FUNDS




### USE OF FUNDS




### CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

### FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2086 Conflict Defender
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823110 Crim Just Const Fund | 219,600 | 185,800 | 219,600 | 181,200 | 219,600 | 219,600 | 219,600 |
| 825463 Homicide Trial/Indigent | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 219,600 | 185,800 | 219,600 | 181,200 | 219,600 | 219,600 | 219,600 |
| Services & Supplies | | | | | | | |
| 862183 Legal Fees | 354,600 | 262,535 | 354,600 | 304,850 | 354,600 | 354,600 | 354,600 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 354,600 | 262,535 | 354,600 | 304,850 | 354,600 | 354,600 | 354,600 |
| Total Net Appropriations | 354,600 | 262,535 | 354,600 | 304,850 | 354,600 | 354,600 | 354,600 |
| Total Net County Cost | 135,000 | 76,735 | 135,000 | 123,650 | 135,000 | 135,000 | 135,000 |

Historically, the Vehicle Replacement Fund was replenished throughout the fiscal year from per mile charges for the use of virtually all vehicles maintained by the Executive Office/Fleet Division. Mileage costs were based on vehicle category and were intended to generate sufficient funds to replace vehicles. Replacement costs were estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced.

Since 2007, the vehicle replacement program has been discontinued and departments have not been charged for vehicle replacement. However, the Executive Office is currently analyzing various fleet administration practices and fiscal models. It is anticipated that in FY 2015-16, replacement costs will be charged to all vehicle categories.

Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and approved by the Chief Executive Officer prior to vehicles being purchased.

**SUMMARY OF MAJOR BUDGET ACCOUNT**

The County Executive Office and the Board of Supervisors funded the replacement of several vehicles in FY 2014-15 in accordance with the County's Capital Improvement Plan. If funds are unavailable in future fiscal years and as the vehicle fleet ages, maintenance costs will increase and reestablishment of the vehicle replacement fund program may become necessary.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with addition of one time funding for new vehicles.

# EXECUTIVE OFFICE

## VEHICLE REPLACEMENT FUND ..... 0711

***CARMEL J. ANGELO, Chief Executive Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0711 Vehicle Replacement
Fund: 7110 Vehicle Replacement

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 0 | 573 | 0 | 429 | 0 | 0 | 0 |
| 826401 I.S.F. Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826410 DOT Vehicle Replacement | 0 | 137,211 | 0 | 0 | 0 | 0 | 0 |
| 827802 Operating Transfer In | 140,000 | 140,000 | 290,000 | 290,000 | 0 | 0 | 365,000 |
| Total Operating Revenues | 140,000 | 277,784 | 290,000 | 290,429 | 0 | 0 | 365,000 |
| Operating Expenses | | | | | | | |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 1,152 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 0 | 0 | 1,152 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 83,189 | 369,225 | 0 | 54,535 | 0 | 0 | 591,580 |
| Total Fixed Assets | 83,189 | 369,225 | 0 | 54,535 | 0 | 0 | 591,580 |
| Total Operating Expenses | 83,189 | 369,225 | 0 | 55,687 | 0 | 0 | 591,580 |
| Operating Income (Loss) | 56,811 | (91,441) | 290,000 | 234,742 | 0 | 0 | (226,580) |
| Change in Net Assets | 56,811 | (91,441) | 290,000 | 234,742 | 0 | 0 | (226,580) |
| Net Assets - Beginning Balance | | 83,445 | | (7,996) | | | 226,746 |
| Net Assets - Ending Balance | | (7,996) | | 226,746 | | | 166 |

The Risk Management Division identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, and crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Continued to expand the uses of web based training to County departments.
- Continued to process claims against the County.
- Addressed safety or hazard concerns.
- Continued reviewing and drafting safety procedures for the County Safety Manual.
- Continued to provide various liability and safety trainings to County departments.
- Continued to streamline workflow so as to improve the way business is done as well as keeping up with industry trends.
- Completed County's Annual Risk Management Report which was adopted by the Board of Supervisors on February 17, 2015.
- Completed all facility inspections, including the Department of Transportation Yards.
- Completed County insurance renewals.
- Coordinated work on mold removal in various facilities.
- Provided annual Health Insurance Portability and Accountability Act (HIPAA) training to the Health and Human Services Agency staff.
- Provided safety support for various Facilities projects.
- Completed work on the Low Gap Park fitness course replacement.
- Provided annual Bio-hazard training to Facilities Staff.
- Assisted the Human Resources Department with the semi-annual Sexual Harassment AB 1825 compliance training.

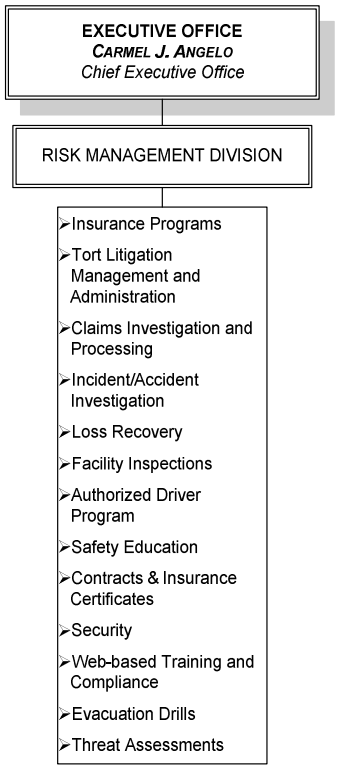
**GOALS/OBJECTIVES FOR FY 2015-16**

- Complete conversion to new Liability/WC claims system.
- Streamline claims processing with integration of paperless filing system.
- Continue user expansion of web based training for Sexual Harassment, Ethics, NIMS and general Safety.
- Provide Risk Management in-service for Department Heads/Managers.
- Develop a robust evacuation and safety drill calendar.
- Continue to process claims against the County.
- Address any safety or hazard concerns that arise.
- Continue reviewing and drafting safety procedures for the County Safety Manual.
- Continue to provide various liability and safety trainings to County departments.
- Continue to streamline workflow to improve the way business is done as well as keeping up with industry trends.

**CURRENT STAFFING**

2.5 Funded Full Time Equivalent (FTE)
2.5 Allocated FTE

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 6401 Revenue from all departments for insurance services.

***Services & Supplies***

✧ Acct. 2101 Insurance premiums.

✧ Acct. 2183 Legal Fees paid to County Counsel.

***Other Charges***

✧ Acct. 3320 Payment of damages to claimants.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

# EXECUTIVE OFFICE

## GENERAL LIABILITY INSURANCE/RISK MANAGEMENT ..... 0713

*CARMEL J. ANGELO, Chief Executive Officer*

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0713 General Liability Insurance
Fund: 7130 General Liability Insurance

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 6,000 | 7,944 | 6,000 | 4,696 | 6,000 | 6,000 | 6,000 |
| 826401 I.S.F. Services | 535,290 | 535,290 | 1,536,787 | 1,536,787 | 1,568,222 | 1,568,222 | 1,398,511 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Revenues | 541,290 | 543,234 | 1,542,787 | 1,541,483 | 1,574,222 | 1,574,222 | 1,404,511 |
| Operating Expenses | | | | | | | |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 136,522 | 112,150 | 123,585 | 123,618 | 123,617 | 123,617 | 123,617 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 15 | 0 | 14 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 32,042 | 28,420 | 31,427 | 26,691 | 31,522 | 31,522 | 31,522 |
| 861022 Co Cont OASDI | 8,464 | 6,442 | 7,662 | 7,213 | 7,664 | 7,664 | 7,664 |
| 861023 Co Cont Medicare | 1,939 | 1,507 | 1,792 | 1,687 | 1,792 | 1,792 | 1,792 |
| 861024 Co Cont Retire Incr | 15,222 | 12,802 | 12,921 | 10,337 | 13,783 | 13,783 | 13,783 |
| 861030 Co Cont Health Ins | 15,838 | 22,503 | 26,148 | 21,462 | 30,502 | 30,502 | 30,502 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 171 | 171 | 141 | 141 | 141 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 210,027 | 183,838 | 203,706 | 191,194 | 209,021 | 209,021 | 209,021 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 1,700 | 769 | 1,050 | 1,223 | 1,050 | 1,050 | 1,050 |
| 862101 Insurance - General | 605,800 | 549,036 | 690,664 | 673,990 | 707,600 | 707,600 | 707,600 |
| 862150 Memberships | 650 | 485 | 650 | 825 | 650 | 650 | 650 |
| 862170 Office Expense | 5,250 | 9,437 | 6,300 | 11,813 | 7,201 | 7,201 | 7,201 |
| 862183 Legal Fees | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 | 263,700 |
| 862187 Education & Training | 2,000 | (683) | 5,000 | 3,132 | 5,000 | 5,000 | 5,000 |
| 862189 Prof/Spec Svcs - Other | 3,000 | 3,064 | 5,000 | 2,289 | 5,000 | 5,000 | 5,000 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 36 | 0 | 0 | 0 |
| 862233 Veh Collision Repair | 17,000 | 20,309 | 15,000 | 9,924 | 20,000 | 20,000 | 20,000 |
| 862250 Trans/Travel | 1,000 | 2,509 | 3,000 | 3,783 | 3,000 | 3,000 | 3,000 |
| 862253 Travel Out of County | 1,000 | 2,094 | 2,000 | 465 | 2,000 | 2,000 | 2,000 |
| Total Services & Supplies | 901,100 | 850,720 | 992,364 | 971,179 | 1,015,201 | 1,015,201 | 1,015,201 |
| Other Charges | | | | | | | |
| 863320 Judgement/Damages | 350,000 | 182,655 | 350,000 | 218,854 | 350,000 | 350,000 | 350,000 |
| Total Other Charges | 350,000 | 182,655 | 350,000 | 218,854 | 350,000 | 350,000 | 350,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Expenses | 1,461,127 | 1,217,214 | 1,546,070 | 1,381,227 | 1,574,222 | 1,574,222 | 1,574,222 |
| Operating Income (Loss) | (919,837) | (673,979) | (3,283) | 160,256 | 0 | 0 | (169,711) |
| Change in Net Assets | (919,837) | (673,979) | (3,283) | 160,256 | 0 | 0 | (169,711) |
| Net Assets - Beginning Balance | | 2,178,240 | | 1,504,261 | | | 1,664,517 |
| Net Assets - Ending Balance | | 1,504,261 | | 1,664,517 | | | 1,494,806 |

The Executive Office is in the process of transferring responsibility for administration of Worker's Compensation programs from Human Resources into a combined Risk Management Division (along with General Liability). The County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/alternative work; and providing referrals to other resources if reasonable accommodation can not be provided.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- ♦ Continued to provide Department Heads with workers' compensation experience reports.
- ♦ Provided temporary modified duty accommodation for 34 employees.
- ♦ Provided permanent accommodation of work restrictions for 4 employees.
- ♦ Provided alternate permanent placement for 1 employee.
- ♦ Continued to meet quarterly with workers' compensation Third Party Administrator (TPA) to review claims.

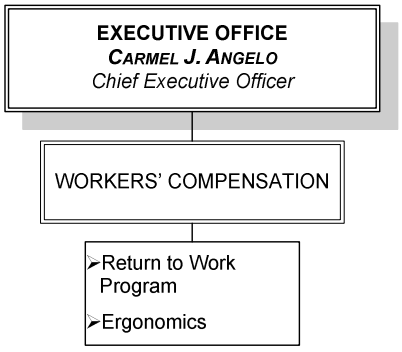
**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Utilize web based training in partnership with California State Association of Counties Excess Insurance Authority (CSAC-EIA) to mitigate future losses.
- ♦ Implementation of OUR System for the County's Return to Work program.
- ♦ Complete transition of Workers' Compensation programs from Human Resources.
- ♦ Continue to attend training opportunities.
- ♦ Implementation of Systema database for injury recording and tracking.
- ♦ Continue to meet quarterly with workers' compensation TPA to review claims.
- ♦ Review claims trends to determine department needs and possible trainings.
- ♦ Continue to research available programs to streamline the County's Workers' Compensation program and reduce overhead costs.

**CURRENT STAFFING**

1.0 Funded Full Time Equivalent (FTE)
1.0 Allocated FTE

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 6401 Revenue from all departments for insurance services.

***Services & Supplies***

✧ Acct. 2102 Insurance premiums.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with insurance reductions and reduction in Services and Supplies due to transfer to Executive Office.

# EXECUTIVE OFFICE

## WORKERS' COMPENSATION ..... 0714

***CARMEL J. ANGELO, Chief Executive Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0714 Workers' Compensation
Fund: 7140 Workers' Compensation

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 0 | (4,049) | 0 | (2,937) | 0 | 0 | 0 |
| 825810 Other Govt Aid | 982,366 | 651,306 | 0 | 422,899 | 0 | 0 | 0 |
| 826401 I.S.F. Services | 2,274,604 | 2,274,604 | 4,350,399 | 4,100,488 | 4,659,095 | 4,659,095 | 4,287,374 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Revenues | 3,256,970 | 2,921,861 | 4,350,399 | 4,520,450 | 4,659,095 | 4,659,095 | 4,287,374 |
| Operating Expenses | | | | | | | |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 126,069 | 131,515 | 137,269 | 135,869 | 136,950 | 136,950 | 51,187 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 15 | 0 | 9 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 32,769 | 33,041 | 35,406 | 32,463 | 34,183 | 34,183 | 9,413 |
| 861022 Co Cont OASDI | 7,013 | 7,539 | 8,016 | 7,753 | 7,979 | 7,979 | 2,708 |
| 861023 Co Cont Medicare | 1,639 | 1,763 | 1,875 | 1,813 | 1,866 | 1,866 | 712 |
| 861024 Co Cont Retire Incr | 15,100 | 15,144 | 13,694 | 12,714 | 14,669 | 14,669 | 4,080 |
| 861030 Co Cont Health Ins | 24,316 | 24,545 | 26,042 | 26,085 | 26,972 | 26,972 | 7,580 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 171 | 171 | 141 | 141 | 141 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 206,906 | 213,562 | 222,473 | 216,877 | 222,760 | 222,760 | 75,821 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 300 | (49) | 300 | 0 | 0 | 0 | 0 |
| 862102 Workers Comp | 2,740,000 | 2,515,172 | 4,027,000 | 4,090,492 | 4,480,000 | 4,480,000 | 4,204,023 |
| 862120 Maint - Equip | 500 | 45 | 500 | 1,750 | 500 | 500 | 0 |
| 862150 Memberships | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 0 |
| 862170 Office Expense | 2,700 | 2,472 | 2,700 | 2,958 | 2,700 | 2,700 | 0 |
| 862187 Education & Training | 4,000 | 0 | 2,000 | 125 | 2,000 | 2,000 | 0 |
| 862189 Prof/Spec Svcs - Other | 4,750 | 4,750 | 42,500 | 30,860 | 6,500 | 6,500 | 0 |
| 862239 Spec Dept Expense | 10,000 | 1,534 | 0 | 937 | 600 | 600 | 0 |
| 862250 Trans/Travel | 500 | 358 | 500 | 18 | 500 | 500 | 500 |
| 862253 Travel Out of County | 3,500 | 709 | 2,000 | 0 | 2,000 | 2,000 | 500 |
| Total Services & Supplies | 2,767,250 | 2,524,990 | 4,078,500 | 4,127,140 | 4,495,800 | 4,495,800 | 4,205,023 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 0 |
| Total Expend Transfer & Reimb | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 0 |
| Total Operating Expenses | 3,024,156 | 2,788,553 | 4,350,973 | 4,394,017 | 4,768,560 | 4,768,560 | 4,280,844 |
| Operating Income (Loss) | 232,814 | 133,309 | (574) | 126,434 | (109,465) | (109,465) | 6,530 |
| Change in Net Assets | 232,814 | 133,309 | (574) | 126,434 | (109,465) | (109,465) | 6,530 |
| Net Assets - Beginning Balance | | (17,846) | | 115,463 | | | 241,897 |
| Net Assets - Ending Balance | | 115,463 | | 241,897 | | | 248,427 |

MENDOCINO
1850
COUNTY

# FARM ADVISOR

## INDEX

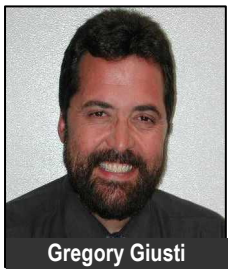
| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

6210 ..... Farm Advisor ..... E-114

# FARM ADVISOR

**FARM ADVISOR ..... 6210**

***GREGORY GIUSTI, Director***


Gregory Giusti

The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918.

The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

FORESTRY AND WILDLANDS ECOLOGY

- Provided several neighborhood "walk-abouts" on the coast assisting homeowners to deal with declining coastal pine plant communities.
- Assisted Mendocino County Planning and Building Services (PBS) department with addressing building and protection issues for residential developments in coastal pine communities.
- Conducted two "Ties-To-The-Land" seminars in Anderson Valley Area regarding the passing down of property.

FOOD SYSTEMS

- Focused on building a regional Food Systems program by assessing needs, networking, and building community partnerships across the North Coast.
- Participated in the Mendocino/Lake Food Hub Advisory Committee, partnered with the Mendocino County Food Policy Council, and served as a roundtable facilitator at the North Coast Farmers Convergence in collaboration with North Coast Opportunities.
- Delivered two Cottage Foods Training Workshops in Ukiah in May 2014 for specialty crop producers and others interested in learning how to make value-added products in home kitchens under the new law, AB 1616 the CA Homemade Food Act, and supported creation of a new UC ANR Cottage Food website, a clearinghouse for information on CA Cottage Foods Operations.
- Provided education on emerging opportunities for agriculture and market diversification, including a presentation on Permits, Licenses, and Regulations for the Farmers Guild's Farm Business Intensive, supporting the development of a new University of California-Agriculture and Natural Resources (UC-ANR) Urban Agriculture website, and planning for a farm tour with Mendocino County small and beginning farmers to Capay Valley, Yolo County (December 4, 2015) in collaboration with the MendoLake Food Hub.

VITICULTURE

- Continued work on Virginia Creeper Leafhopper biocontrol: A parasitoid Anagrus daanei was found that will reduce the populations of this pest which are very difficult to control with organic insecticides, and that is a huge problem for the organic winegrowing industry.
- Improved frost prediction by monitoring temperature inversions: A collaborative effort between NOAA and UCCE has resulted in 5 weather stations that can be accessed on line to give real time information on temperatures at 5 and 35 feet above the vineyard floor to help determine if wind machines will be effective, and when to start sprinkler frost protection. The system is also being used by weather services in the area.
- Started the study of evaluating copper and stylet oil sprays for frost protection: These materials can be sprayed onto the foliage of vines during spring to inhibit the growth of ice nucleating bacteria which lowers the temperature at which grapevine tissue will freeze. Initial results indicate that the sprays are almost as effective as wind machines.
- Evaluated sheep grazing in vineyards: The impact of using sheep to manage vegetation on vineyard floors. Besides saving fuel and reducing greenhouse gasses, cover crops make good feed for sheep, which gain weight and create a valuable local food product.
- Assisted with the Integrated Pest Management (IPM) seminar held in Lake County in November 2014.

POMOLOGY

- The Pomology program continued to focus on updating practices to reduce labor need and cost, and provide added revenue to growers (i.e. new rootstocks, training systems, varieties, tree nutrition, irrigation efficiency and organic practices).
- Increased emphasis for 2015 was irrigation efficiency in order to optimize water use without sacrificing yield and fruit size necessary for economic viability.
- Continued to be addressed was pest management, particularly fire blight and pear scab.
- The California pear industry continued to supply strong additional program support. Along with pears, other crops served by the program include apples, olives and all other fruit and nut crops, except wine grapes, grown in Mendocino County.

UNIVERSITY OF CALIFORNIA (UC) 4-H

- UC 4-H in Mendocino County is currently serving 407 youth and 143 adults through the club program. Also, youth in afterschool programs, charter schools and Native American communities.
- Trained 15 new project leaders.
- The following events were held this year: Wreaths Across America, Presentation Day, Junior Livestock Expo, 4-H Camp, Ethics Training for Cloverbuds, Shooting Sports Training, Color Me Green 5k run/walk at the Hopland Research and Extension Center and had a very successful Fair participation as always.
- Mendocino County 4-H hosted the Statewide 4-H Archery Postal Match for the 3rd year.

UC CALIFORNIA NATURALIST PROGRAM (CALNAT)

- The Inland Mendocino CalNat Program continues to grow with 57 Certified Naturalist and 28 Naturalist-in Training at the third course in Mendocino County.
- Inland Mendocino CalNat participants have volunteered over 1550 service hours to projects that include citizen science, stewardship and restoration and trail projects at a local county park.
- CalNat graduates held first Inland Mendocino Class Reunion December 2014 titled "Learn your Lichens". Approximately 30 Certified Naturalists and their families attended presentations by local guest experts and spent time in the field at the Rod Shippey Hall, Hopland Research & Extension Center (HREC).
- UCCE Mendocino and Lake County/HREC joint position Community Educator Hanna Bird was hired. Hanna is a Certified California Naturalist and it is anticipated this hire will increase capacity for Naturalists to assist with University of California Cooperative Extension and HREC education programs, citizen science, and stewardship activities.
- UCCE Mendocino County continued to provide essential CalNat program support for the Volunteer Portal, issuing certificates, poster printing and meeting space for classes.

MENDOCINO COUNTY MASTER GARDENER (MG)

- THE 2014 MG training was based at the Mendocino Coast Botanical Gardens (MCBG). There are 35 active volunteers in the Coastal group. These volunteers account for almost all of the MCBG trained docents who lead some 2,500 adults and school children through the gardens each year. They assist with the demonstration food garden which delivered more than 5000 pounds of produce to the local food bank. They also staff the Gardens library and MG Hotline, assist with public classes and provide plant and garden information during events and plant sales.
- The 2015 Inland MG will graduate 26 students from the class held in Ukiah in April, 2015. Three (3) of the students are from Lake County through a cooperative agreement with that program. Inland volunteers have a regular presence at the Ukiah and Willits Farmers Markets and respond to questions received through the Help Desk and those collected at the markets. Several are advising and occasionally substituting for school garden teachers and providing workshops in school and community gardens through North Coast Opportunities' Garden Project.
- The Master Gardener Program Representative attended inland and coastal program meetings. Also assisted with projects as needed and provided support for the use of the Volunteer Management System (VMS) and other online resources. Supported leadership volunteers for both groups, coordinates trainings, participates in KZXY garden programs and wrote or reviewed articles submitted by MGs to Coast and Inland papers.
- For the most part, the Inland and Coast groups operated independently, with occasional cross-over for special events, field trips and when volunteering at events such as the "Not So Simple Living Fair" and Seed and Scion Exchange which depended on the assistance provided by Master Gardeners.
- Connecting with Lake County volunteers has proved challenging because of the geography, but the current training coordination is promising and the two programs co-sponsor occasional field trips and an annual Lake County Visit to the Mendocino Coast Botanical Gardens.

LIVESTOCK & NATURAL RESOURCES

- Continued to work on new UCCE Livestock & Range web pages that provide access to archival ANR & UCCE information in an easy retrieval form. Included Hilgardia journal. Specifically finished the Sheep web pages before moving on to other livestock species, e.g., goats, swine, etc.
- Sheep Shearing & Wool School wrote a grant to National Sheep Industry Improvement Center to purchase 6 new shearing machines and a grinder. Worked with HREC to create a raise shearing station that is safer for the shearing students, sheep and which enhances the quality of the wool clip.
- Wrote statewide 8000 series on sheep shearing business costs. This is the single most repeated question from shearing students.
- Wrote statewide 8000 series on Grazing Leases in California and another on Targeted Grazing.
- Continued to assist with local woolen mill business plan and its development.
- 26 cattle producers received beef quality assurance certification.
- Conducted a Sheep Shearing School at the Hopland Research and Extension Center in May 2015. There were 24 students in this year's class.
- Conducted a Wool Classing class at the Hopland Research and Extension Center in May 2015. There were 20 students in the class.

## FARM ADVISOR ..... 6210

*GREGORY GIUSTI, Director*



**GOALS/OBJECTIVES FOR FY 2015-16**

FORESTRY AND WILDLANDS ECOLOGY

- Synthesize, analyze and publish the result of 20 years of avian use on a recovering oak woodland stream.
- Continue collecting data on nest tree selection by Turkey Vultures in oak woodlands.
- If funding should materialize from State Parks a study design will be initiated to address the need of natural recruitment in coastal pine communities.
- Raise the public profile of UCCE in Mendocino and Lake Counties.

FOOD SYSTEMS

- Expand regional food systems research and extension that strengthen connections between farmers and consumers, expands access to local food, and supports the viability of agriculture.
- Support agriculture market diversification through workshops and education on cottage foods and value-added production, wholesale market development, CSAs, and approved source programs.

VITICULTURE

- Continue to work on both biological and chemical control of new leaf hopper pest.
- Assist growers in managing limited water supplies during the continuing drought.
- Continue the testing of evaluating copper and stylet oil sprays for frost protection.
- Help organize and sponsor an IPM seminar to be held in Mendocino County.

POMOLOGY

- The Pomology program will continue to focus on updating practices to reduce labor need and cost, and provide added revenue to growers.

UNIVERSITY OF CALIFORNIA (UC) 4-H

- The UC will be hiring a fulltime 4-H Youth Development Advisor to support Mendocino and Lake Counties in the coming year.
- Plan to grow the program by a minimum of 10% in youth participation.
- Continuing with the traditional events that 4-H supports every year.



UC CALIFORNIA NATURALIST PROGRAM (CALNAT)

- Work with UCCE Mendocino/Lake County/HREC Community Educator to increase opportunities for Naturalists to assist with UCCE and HREC education and interpretation programs, citizen science, and stewardship activities.
- Continue to provide innovative and successful outreach, training, and engagement programs for local Naturalists.
- Continue to grow the CalNat Program in Mendocino County, including exploring the option of offering a future Coastal Mendocino program.
- Conduct a feasibility study for offering a future Advanced High School California Naturalist Certification Program in Inland Mendocino County.
- Continue coordination with UCCE Mendocino County who provides essential CalNat program support for the Volunteer Portal, issuing certificates, poster printing, and meeting space.

MENDOCINO COUNTY MASTER GARDENER (MG)

- Organize a MG training class on the Mendocino coast for 2016.
- Revitalize the Mendocino County Master Gardener Facebook page.
- Continue support of events such as the "Not So Simple Living Fair" and Seed and Scion Exchange.

LIVESTOCK & NATURAL RESOURCES

- Increase clientele base nationally and internationally making ANR's information readily available and searchable at one site.
- Conduct a Sheep Shearing School and Wool Classing Class at the Hopland Research and Extension Center in 2016.
- Continue support for the woolen mill that serves wool producers in the North Bay.
- Continue working on the Feral Pig statewide study. Presently in grant proposal development.

# FARM ADVISOR

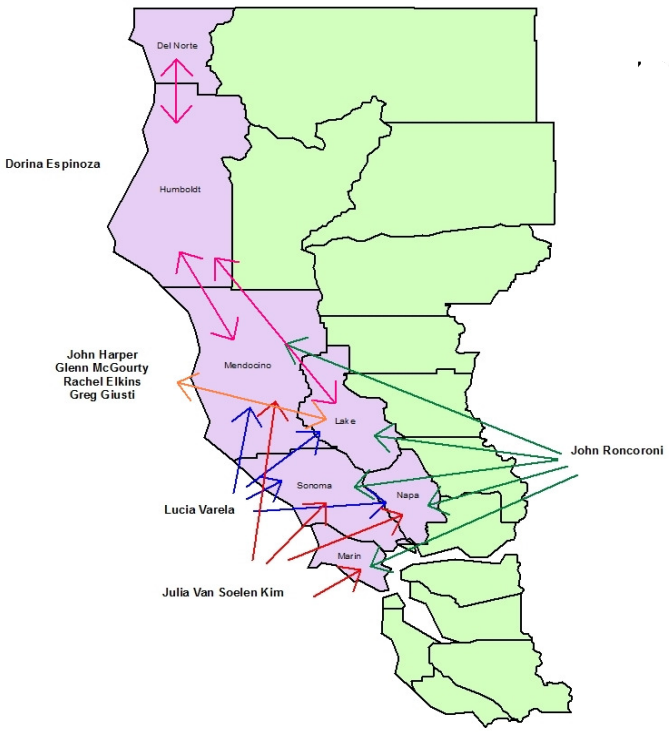
**FARM ADVISOR ..... 6210**

***GREGORY GIUSTI, Director***

## CURRENT STAFFING

3.0 Funded Full Time Equivalent (FTE)
3.0 Allocated FTE

### *UCCE Advisors North Coast Assignments*




## PROGRAM CHART

**FARM ADVISOR**
***GREGORY GIUSTI***
*Director*

- Administration
- Livestock & Natural Resources
- Forestry & Wildland Ecology
- Healthy Families and Communities Programming
- 4-H Youth Development & Human Resources
- Pomology (Fruit & Nut Trees)
- Watershed Management
- Integrated Pest Management
- Weed Science and Vegetation Management
- UC Mendocino Master Gardener Programs (Coastal and Inland)
- Food Systems
- California Naturalist Program



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Services & Supplies***

✧ Acct. 2170 Printer supplies, mail services, photo copies, office supplies, office equipment and other miscellaneous office expenses.

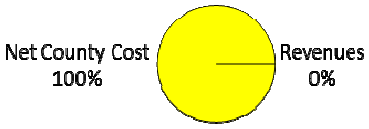
***Transportation and Travel***

✧ Acct. 2150 Mileage expenses for Advisors and the Agriculture Technician, who cover the county visiting clients, projects and travel to Davis for training as needed.

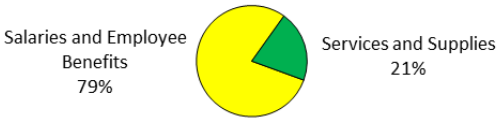
***Communication***

✧ Acct. 2060 Communications expenses for office and Advisors cell phones.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which included a request for an increase of $17,515 for contracted master gardener. One-time money is being utilized for this increase.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and hiring a permanent full time Office Manager.

***Mendocino*** UC CALIFORNIA NATURALIST PROGRAM (CALNAT)
***Class 2014***



***Cottage Food Training***



# FARM ADVISOR

## FARM ADVISOR ..... 6210

***GREGORY GIUSTI, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education - Agricultural Education

Budget Unit: 6210 Farm Advisor
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825490 State Other | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 1,129 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 2,000 | 1,129 | 0 | 0 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 102,040 | 50,078 | 110,275 | 68,819 | 70,021 | 70,021 | 87,999 |
| 861012 Extra Help | 500 | 37,534 | 1,200 | 35,901 | 40,436 | 40,436 | 40,436 |
| 861013 Overtime Reg Emp | 500 | 2,798 | 0 | 787 | 500 | 500 | 500 |
| 861021 Co Cont Retirement | 28,738 | 13,474 | 16,697 | 16,701 | 19,785 | 19,785 | 19,785 |
| 861022 Co Cont OASDI | 6,326 | 2,879 | 6,386 | 3,858 | 3,911 | 3,911 | 3,911 |
| 861023 Co Cont Medicare | 1,481 | 1,241 | 1,511 | 1,432 | 1,500 | 1,500 | 1,500 |
| 861024 Co Cont Retire Incr | 0 | 0 | 5,202 | 5,203 | 7,028 | 7,028 | 7,028 |
| 861030 Co Cont Health Ins | 21,879 | 14,362 | 21,009 | 20,035 | 21,022 | 21,022 | 21,022 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 2,676 | 2,676 | 2,777 | 2,777 | 2,777 |
| 861035 Co Cont Workers Comp | 2,672 | 2,672 | 4,802 | 4,802 | 5,575 | 5,575 | 5,131 |
| Total Salaries & Employee Benefits | 164,136 | 125,038 | 169,758 | 160,213 | 172,555 | 172,555 | 190,089 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 7,310 | 5,149 | 5,540 | 7,199 | 5,540 | 5,540 | 5,540 |
| 862101 Insurance - General | 598 | 598 | 1,599 | 1,599 | 1,594 | 1,594 | 1,482 |
| 862120 Maint - Equip | 500 | 373 | 500 | 0 | 1,500 | 1,500 | 1,500 |
| 862150 Memberships | 1,347 | 729 | 1,217 | 915 | 1,217 | 1,217 | 1,217 |
| 862170 Office Expense | 15,763 | 11,595 | 9,953 | 9,549 | 9,818 | 9,818 | 9,818 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 1,600 | (506) | 1,600 | 19,115 | 19,115 |
| 862239 Spec Dept Expense | 400 | 568 | 400 | 227 | 600 | 600 | 600 |
| 862250 Trans/Travel | 9,270 | 10,147 | 10,000 | 9,275 | 9,390 | 9,390 | 9,390 |
| 862253 Travel Out of County | 540 | 1,215 | 650 | 1,439 | 856 | 856 | 856 |
| Total Services & Supplies | 35,728 | 30,375 | 31,459 | 29,698 | 32,115 | 49,630 | 49,518 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 199,864 | 155,413 | 201,217 | 189,912 | 204,670 | 222,185 | 239,607 |
| Total Net County Cost | 197,864 | 154,285 | 201,217 | 189,912 | 204,670 | 222,185 | 239,607 |

MENDOCINO
1850
COUNTY

# GRAND JURY

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

2060 ..... Grand Jury ..... E-122

# GRAND JURY

**GRAND JURY ..... 2060**

***KATHY WYLIE, Foreperson***

The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions. The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints.

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ Conducted five investigations and issued report for same.

**GOALS/OBJECTIVES FOR FY 2015-16**

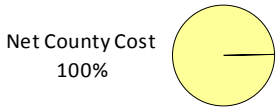
♦ Continue to provide effective oversight of government operations in Mendocino County

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Services & Supplies***

- ✧ Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive $25 per day for one full panel meeting each month. Jurors also receive $10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.
- ✧ Acct. 2170 Internet access.
- ✧ Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.
- ✧ Acct. 2189 Expert witnesses.
- ✧ Acct. 2190 Distribution of reports to the public for increased government transparency.
- ✧ Acct. 2250 In-County travel for jurors' attendance at full panel and committee meetings.
- ✧ Acct. 2253 Out-of-County travel for jurors' training.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which was $144 less than assigned Net County Cost.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisor approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

# GRAND JURY

## GRAND JURY ..... 2060

***KATHY WYLIE, Foreperson***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Final Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2060 Grand Jury
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Services & Supplies | | | | | | | |
| 862060 Communications | 900 | 745 | 800 | 983 | 800 | 800 | 800 |
| 862101 Insurance - General | 937 | 937 | 2,577 | 2,577 | 2,403 | 2,403 | 2,167 |
| 862110 Jury & Witness Expense | 26,950 | 34,499 | 38,050 | 24,265 | 38,050 | 38,050 | 38,050 |
| 862170 Office Expense | 2,217 | 1,702 | 5,000 | 3,931 | 5,000 | 5,000 | 5,000 |
| 862187 Education & Training | 3,000 | 2,270 | 3,000 | 2,120 | 3,000 | 3,000 | 3,000 |
| 862189 Prof/Spec Svcs - Other | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862250 Trans/Travel | 45,888 | 47,445 | 42,167 | 39,128 | 42,167 | 42,167 | 42,167 |
| 862253 Travel Out of County | 1,400 | 662 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| Total Services & Supplies | 82,292 | 88,260 | 94,094 | 73,005 | 93,920 | 93,920 | 93,684 |
| Total Net Appropriations | 82,292 | 88,260 | 94,094 | 73,005 | 93,920 | 93,920 | 93,684 |
| Total Net County Cost | 82,292 | 88,260 | 94,094 | 73,005 | 93,920 | 93,920 | 93,684 |

MENDOCINO
1850
COUNTY

# HEALTH and HUMAN SERVICES AGENCY

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| 2860 | Animal Care | E-126 |
| 2861 | Mobile Spay-Neuter Program | E-130 |
| 4010 | Public Health Administration | E-132 |
| 4010-Grant | Supplemental Nutrition Assistance Education Program (Snap-Ed) | E-136 |
| 4010-Grant 0435 | Community Transformation (CA4Health) | E-138 |
| 4010-Grant 0453 | Tobacco Education Service | E-139 |
| 4011 | Environmental Health | E-142 |
| 4011-Grant | Ocean Water Quality Monitoring | E-147 |
| 4011-Grant | Waste Tire Program | E-148 |
| 4011-Program 0412 | Food Handler Certification | E-149 |
| 4011-Grant 0452 | Local Enforcement Agency (LEA) Solid Waste | E-151 |
| 4012 | Alcohol and Other Drug Program (Substance Use Disorder Treatment-SUDT) | E-153 |
| 4012-Grant 0426 | Coalition Gang Awareness & Prevention | E-158 |
| 4012-Grant 0431 | Substance Abuse/Crime Prevention | E-161 |
| 4012-Grant 0490 | Rural Community Murals | E-162 |
| 4012-Grant 0491 | STOP Act | E-163 |
| 4012-Grant 0494 | AT HOME | E-165 |
| 4013 | Public Health Nursing | E-166 |
| 4013-Grant | Maternal Child Health Program | E-170 |
| 4013-Grant 0418 | Women, Infants, and Children (WIC) | E-172 |
| 4013-Grant 0442 | Health Resources Services Administration (HRSA) | E-175 |
| 4013-Grant 0478 | Bioterrorism Act | E-177 |
| 4013-Grant 0488 | HIV Services | E-179 |
| 4016 | Emergency Medical Services | E-181 |
| 4050 | Mental Health Services | E-185 |
| 4051 | Mental Health Services Act | E-191 |
| 4070 | Hospital &Medical Services Program | E-196 |
| 4080 | California Children's Services | E-198 |
| 4080-Grant | Child Health and Disability Prevention | E-200 |
| 5010 | Social Services | E-202 |
| 5010-Grant 0433 | SHP-STEP | E-210 |
| 5010-Grant 0436 | Family Dependency Drug Court | E-213 |
| 5010-Grant 0451 | Area Agency on Aging – Ombudsman | E-214 |
| 5010-Grant 0458 | Permanent Housing Bonus | E-215 |
| 5010-Grant 0475 | Transitional Housing | E-216 |
| 5010/Program | Healthy Kids Mendocino | E-218 |
| 5020 | Health and Human Services Administration | E-219 |
| 5130 | CalWORKS/FosterCare-Adoptions | E-223 |
| 5170 | In-Home Supportive Services | E-226 |
| 5190 | General Assistance | E-229 |


Stacey Cryer

The Animal Care Services (ACS) program areas include: Shelter Services – providing education outreach, adoption programs, volunteer programs, foster programs, lost and found programs, feral cat trap-neuter-release programs and licensing programs; and Clinic Services – providing veterinary care and surgery for shelter animals, community clients with animal health education, rabies vaccination clinics, micro-chipping and low cost spay/neuter options to the local rescue groups and low income individuals.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- 12,594 dogs licensed; an increase of 5% over last year.
- 857 animal adoptions and increase of 13% over last year.
- 623 animals returned to owners, an increase of 9% over last year.
- 342 animals transferred to non-profit rescue organizations.
- Performed 1,349 spay/neuter surgeries: 679 shelter animals and 670 for non-profit organizations or low income residents.
- Added 4 new veterinarians on contract to perform spay and neuter surgeries in the clinic.
- Decreased owner surrenders by 9% using proactive retention counseling.
- Strengthened adoption outreach partnerships.
- Expanded foster care program.
- Increased volunteer opportunities.
- 5,000+ hours of volunteer service were given to shelter by the community.
- Increased community service opportunities for high school juniors and seniors.
- Held two low-cost rabies vaccination clinics.
- Held a one-day dog license amnesty program, during which over 152 dogs were brought up-to-date on their licenses.
- Collaborated with County Office of Emergency Services and Animal Control to complete the Livestock and the Domestic Pet Evacuation Plan.
- Collaborated with the national American Society for the Protection of Cruelty of Animals (ASPCA) to host two Disaster Preparedness trainings for public and rescue groups.
- Continued to collaborate with the Spay-Neuter Assistance Program (SNAP) to provide low cost spay/neuter options to low income individuals.
- Worked with the Mendocino County Sheriff's Office to place workers at the shelter through their Inmate Work Program.
- Staff and volunteers participated in a 3-day photography workshop held at the shelter through Shelter Art Photography.

**GOALS/OBJECTIVES FOR FY 2015-16**

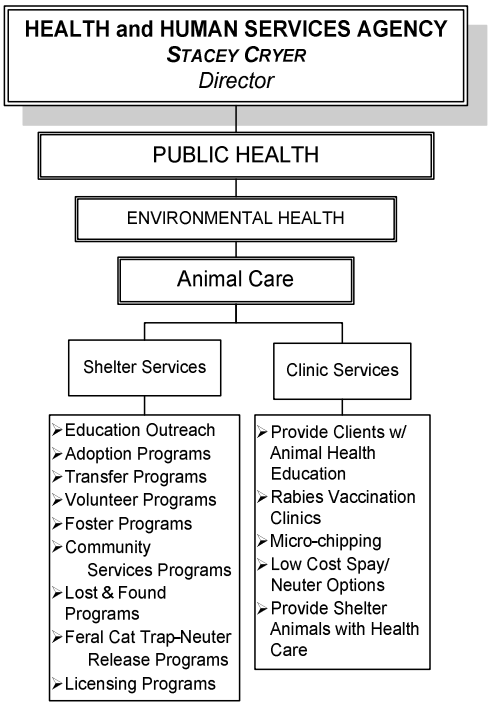
- Continue to increase licensing and rabies compliance.
- Continue to increase successful animal adoptions.
- Continue to increase returns to owner.
- Continue to decrease owner surrenders through a proactive pet retention program.
- Increase the live release rate for animal entering the shelter.
- Increase the number of successful adoptions through post-adoption follow-up by developing an on-line survey as well as telephone contacts.
- Increase spay/neuter services, micro-chipping and preventative health care promotion.
- Collaborate closely with Mendocino County Sheriff's Office and local police departments to provide the most comprehensive animal care services possible.
- Continue to build close working relationships with non-profit animal rescue groups.
- Collaborate with Mendocino County Office of Emergency Services when a disaster is declared to provide care for companion animals and livestock in need of care.
- Staff and volunteers will participate in two day training with Aimee Sadler of *Dogs Play For Life.*

**CURRENT STAFFING**

9.0 Funded Full Time Equivalent (FTE)
9.0 Allocated FTE



## PROGRAM CHART







## SUMMARY OF MAJOR BUDGET ACCOUNTS

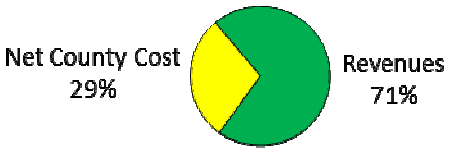
***Revenue***

- ✧ Acct. 2100 Animal licenses.
- ✧ Acct. 6240 Animal adoptions, impounds, board & care and associated fees.
- ✧ Acct. 6242 Domestic animal control services with the cities of Ukiah, Willits, and Fort Bragg.
- ✧ Acct. 6390 Spay and neuter services.

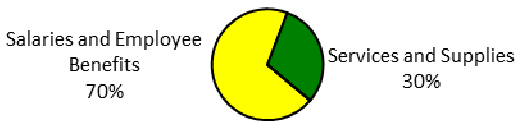
***Services & Supplies***

- ✧ Acct. 2120 Air pollution annual permit fee; maintenance of necessary shelter equipment.
- ✧ Acct. 2140 Clinic medical supplies.
- ✧ Acct. 2189 Provides mandatory veterinary services (PC 597 & SB1785) in the Spay & Neuter Clinic and boarding contracts for larger animals.
- ✧ Acct. 2239 Feed, bedding and shelter supplies for the care of animals.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of budget as submitted, which included an increase in Net County Cost due to additional staffing costs.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2860 Animal Care
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822100 Animal License | 301,000 | 317,101 | 301,000 | 296,471 | 306,000 | 306,000 | 306,000 |
| 825398 SB90 Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826240 Humane Services | 123,000 | 172,082 | 123,000 | 153,453 | 150,000 | 150,000 | 150,000 |
| 826241 Incinerator Service | 7,000 | 5,250 | 7,000 | 7,538 | 7,000 | 7,000 | 7,000 |
| 826242 Dom Animal Care | 81,490 | 30,375 | 106,490 | 83,142 | 105,818 | 105,818 | 105,818 |
| 826390 Other Charges | 65,000 | 47,792 | 43,000 | 56,007 | 65,000 | 65,000 | 65,000 |
| 827600 Other Sales | 200 | 256 | 200 | 924 | 200 | 200 | 200 |
| 827700 Other | 0 | 20,485 | 0 | 14,200 | 0 | 0 | 0 |
| 827707 Donation | 2,500 | 2,377 | 2,000 | 1,591 | 2,000 | 2,000 | 2,000 |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 10,000 | 0 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| Total Revenues | 590,190 | 595,717 | 592,690 | 613,326 | 646,018 | 646,018 | 646,018 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 303,517 | 273,500 | 317,401 | 222,028 | 281,010 | 334,353 | 334,353 |
| 861012 Extra Help | 29,349 | 25,308 | 64,678 | 61,803 | 29,939 | 29,939 | 29,939 |
| 861013 Overtime Reg Emp | 0 | 2,330 | 0 | 4,260 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 72,040 | 71,020 | 82,539 | 58,090 | 76,173 | 76,173 | 76,173 |
| 861022 Co Cont OASDI | 16,144 | 16,466 | 18,293 | 13,357 | 15,530 | 15,530 | 15,530 |
| 861023 Co Cont Medicare | 4,201 | 4,218 | 5,149 | 4,023 | 4,230 | 4,230 | 4,230 |
| 861024 Co Cont Retire Incr | 43,876 | 28,026 | 30,891 | 21,856 | 30,576 | 30,576 | 30,576 |
| 861030 Co Cont Health Ins | 57,612 | 59,904 | 64,600 | 43,777 | 62,466 | 62,466 | 62,466 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 4,513 | 4,561 | 5,160 | 5,160 | 5,160 |
| 861035 Co Cont Workers Comp | 47,238 | 47,296 | 73,019 | 73,383 | 82,010 | 82,010 | 75,467 |
| Total Salaries & Employee Benefits | 573,977 | 528,069 | 661,083 | 507,139 | 587,094 | 640,437 | 633,894 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 50 | 0 | 100 | 0 | 100 | 100 | 100 |
| 862060 Communications | 2,286 | 1,884 | 1,750 | 1,855 | 1,750 | 1,750 | 1,750 |
| 862101 Insurance - General | 10,497 | 10,497 | 8,774 | 8,834 | 9,016 | 9,016 | 8,601 |
| 862120 Maintenance Equip | 2,540 | 2,049 | 2,340 | 2,784 | 3,000 | 3,000 | 3,000 |
| 862130 Maint - Strc/Impr/Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862140 Med Dntl & Lab Supplies | 46,164 | 67,848 | 65,000 | 68,362 | 65,000 | 65,000 | 65,000 |
| 862150 Memberships | 300 | 140 | 300 | 140 | 300 | 300 | 300 |
| 862170 Office Expense | 14,609 | 16,796 | 1,900 | 41,353 | 14,500 | 14,500 | 14,500 |
| 862185 Medical/Dental Svcs | 0 | 1,997 | 1,500 | 1,210 | 1,500 | 1,500 | 1,500 |
| 862187 Education & Training | 0 | 69 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| 862189 Prof/Spec Svcs - Other | 37,540 | 37,164 | 57,540 | 39,525 | 46,040 | 46,040 | 46,040 |
| 862190 Publ/Legal Notice | 2,000 | 3,228 | 1,000 | 3,371 | 1,000 | 1,000 | 1,000 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 104,500 | 130,677 | 106,000 | 124,543 | 157,894 | 126,748 | 126,748 |
| 862250 Trans/Travel | 1,500 | 2,142 | 2,000 | 4,581 | 3,250 | 3,250 | 3,250 |
| 862253 Travel Out of County | 0 | 0 | 1,000 | 2,234 | 1,750 | 1,750 | 1,750 |
| 862260 Utilities | 100 | 0 | 100 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 222,086 | 274,489 | 251,804 | 298,792 | 307,600 | 276,454 | 276,039 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Operating Transfer Out | 20,000 | 0 | 11,200 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 20,000 | 0 | 11,200 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 816,063 | 802,558 | 924,087 | 805,932 | 894,694 | 916,891 | 909,933 |
| Total Net County Cost | 225,873 | 206,841 | 331,397 | 192,605 | 248,676 | 270,873 | 263,915 |



The Animal Care Services Mobile Spay and Neuter Program (Care-A-Van) is designed to have a positive impact on the lives of dogs and cats in Mendocino County by providing quality, low-cost spay/neuter, vaccinations and education outreach in the outlying areas of the county.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Major repairs were completed to have the Care-a Van safe for use.
- Care-a-Van was effectively used during the Leggett fire, August 2014, for transporting pet disaster equipment and supplies to the emergency shelter at the school in Leggett. The van stayed at the shelter to provide support for companion pets for 4 days.

**GOALS/OBJECTIVES FOR FY 2015-16**

- To increase animal services in outlying areas of the county as staffing will allow.
- To complete the repair of the Care-A-Van so that it can safely and effectively serve rural areas of the county.
- To work in conjunction with county non-profit organizations to provide service to low income individuals in rural areas of the county.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 6390 Revenue received from spay and neuter services.

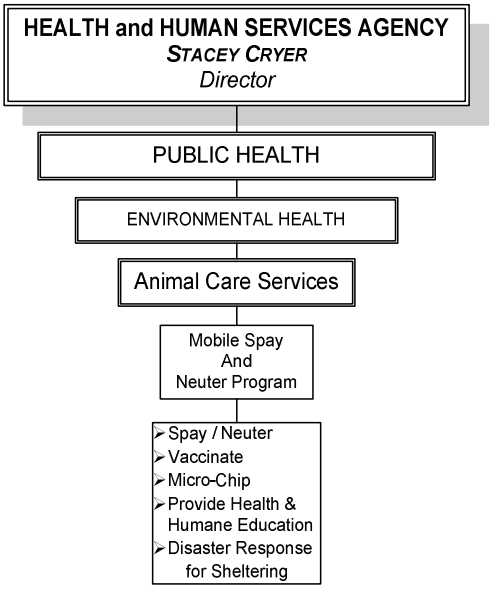
***Expenditure Transfer & Reimbursement***

✧ Acct. 2189 Contracts for veterinary services while providing mobile spay and neuter services.

**CURRENT STAFFING**

Staff positions are allocated in BU 2860 – *Animal Care.*

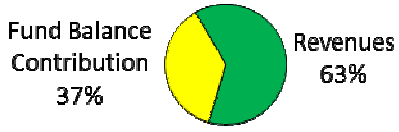
**PROGRAM CHART**







**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with insurance reductions.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2861 Mobile Spay/Neuter
Fund: 1213 Mobile Spay/Neuter Program

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 200 | 0 | 136 | 0 | 0 | 0 |
| 826390 Other Charges | 25,000 | 0 | 16,963 | 0 | 16,963 | 16,963 | 16,963 |
| 827707 Donation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 25,000 | 200 | 16,963 | 136 | 16,963 | 16,963 | 16,963 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 150 | 0 | 150 | 0 | 150 | 150 | 150 |
| 862101 Insurance - General | 35 | 35 | 60 | 0 | 58 | 58 | 50 |
| 862120 Maintenance - Equip | 750 | 0 | 750 | 0 | 750 | 750 | 750 |
| 862140 Med Dntl & Lab Supls | 0 | 0 | 2,000 | (1,016) | 2,000 | 2,000 | 2,000 |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 10,000 | 200 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| 862194 A-87 Costs | 1,516 | 0 | 1,516 | 0 | 1,516 | 1,516 | 1,516 |
| 862239 Spec Dept Expense | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862250 Trans/Travel | 1,512 | 0 | 1,512 | 0 | 1,512 | 1,512 | 1,512 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 14,963 | 235 | 16,988 | (1,016) | 16,986 | 16,986 | 16,978 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 10,000 | 0 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| Total Expend Transfer & Reimb | 10,000 | 0 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| Total Net Appropriations | 24,963 | 235 | 26,988 | (1,016) | 26,986 | 26,986 | 26,978 |
| Total Fund Balance Contribution | (37) | 35 | 10,025 | (1,153) | 10,023 | 10,023 | 10,015 |






Public Health Administration is in partnership with the community to promote and safeguard the health and wellness of the people of Mendocino County. Public Health Administration is responsible for the oversight of all Public Health programs through procedure development, leadership, fiscal management and technical assistance. In addition to oversight, Administration includes vital statistics; medical marijuana identification cards; disaster preparedness; and Prevention and Planning Unit (PAPU) that uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Worked to reduce and control the risk factors for cardiovascular disease, including high blood pressure, diabetes, and tobacco use, by using the Stanford University Chronic Disease Prevention program.
- Provided training in the county on the prevention of underage drinking.
- Initiated an outreach and education program to assist Mendocino County households affected by the drought.

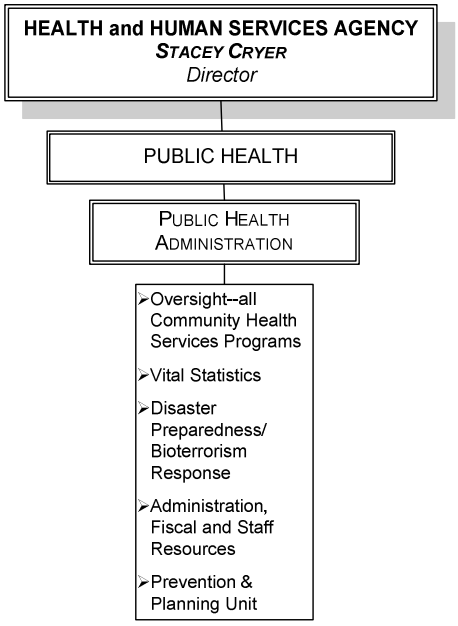
## GOALS/OBJECTIVES FOR FY 2015-16

- Increase healthy eating and active living among the citizens of Mendocino County.
- Continue to research and apply for grants that promote prevention and public health wellness in Mendocino County.
- Continue and expand efforts to educate and assist Mendocino County households affected by the drought.
- Initiate educational; activities in conjunction with Mendocino Council of Governments and select county school districts to meet the objectives of the CalTrans' Active Transportation Program (ATP) grant.
- Continue to serve on the Healthy Mendocino committee.
- Provide oversight and cooperation to internal and external partners through the use of consistent communication and audit tools.
- Continue to assist youth working with Public Health staff to present the results of their efforts to promote healthy choices.

## CURRENT STAFFING

16.0 Funded Full Time Equivalent (FTE)
19.0 Allocated FTE

## PROGRAM CHART



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 5341 State Sales Tax revenue distributed for State mandated programs.
- ✧ Acct. 5670 Federal grant for prevention services provided by the Prevention and Planning Unit (PAPU).
- ✧ Acct. 7801 State grants for prevention services provided by the Prevention and Planning Unit.

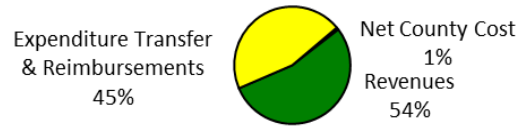
***Services & Supplies***

- ✧ Acct. 2189 Contract for Public Health Officer and/or Deputy Public Health Officer.
- ✧ Acct. 2239 HHSA administration costs.

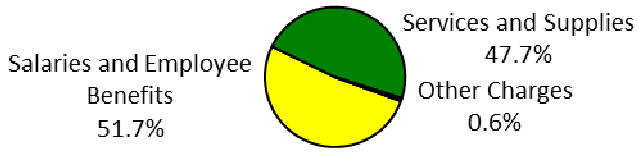
***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5380 Intrafund transfer of administration costs for over 50 programs and grants.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4010 Public Health Administration
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823204 Misc Court Fine | 3,000 | 1,160 | 3,000 | 940 | 2,000 | 2,000 | 2,000 |
| 825150 Motor Vehicle in Lieu | 0 | 773,037 | 0 | 950,822 | 0 | 0 | 0 |
| 825341 Realignment Hlth Svcs | 782,372 | (176,319) | 985,063 | (232,461) | 1,151,420 | 1,151,420 | 1,136,979 |
| 825490 State Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825670 Federal Other | 300,000 | 336,798 | 324,195 | 253,698 | 200,000 | 200,000 | 200,000 |
| 826263 Health - Vital Stats | 23,700 | 38,445 | 33,000 | 44,780 | 33,000 | 33,000 | 33,000 |
| 826390 Other Charges | 61,801 | 213,607 | 71,800 | 296,323 | 291,960 | 291,960 | 291,960 |
| 827600 Other Sales | 1,400 | 3,848 | 1,400 | 2,846 | 1,800 | 1,800 | 1,800 |
| 827801 Grant Revenue | 259,244 | 8,353 | 25,396 | 81,694 | 0 | 0 | 0 |
| Total Revenues | 1,431,517 | 1,198,929 | 1,443,854 | 1,398,642 | 1,680,180 | 1,680,180 | 1,665,739 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 955,185 | 509,526 | 1,016,688 | 614,643 | 884,888 | 884,888 | 884,888 |
| 861012 Extra Help | 0 | 33,196 | 1,200 | 80,364 | 71,053 | 71,053 | 71,053 |
| 861013 Overtime Reg Emp | 0 | 7,964 | 7,500 | 6,192 | 7,500 | 7,500 | 7,500 |
| 861021 Co Cont Retirement | 242,241 | 148,405 | 237,833 | 158,381 | 252,431 | 252,431 | 252,431 |
| 861022 Co Cont OASDI | 57,394 | 31,589 | 56,432 | 34,948 | 49,882 | 49,882 | 49,882 |
| 861023 Co Cont Medicare | 13,382 | 7,567 | 13,216 | 9,284 | 13,024 | 13,024 | 13,024 |
| 861024 Co Cont Retire Incr | 95,295 | 64,528 | 67,138 | 60,780 | 105,237 | 105,237 | 105,237 |
| 861030 Co Cont Health Ins | 131,359 | 94,780 | 150,206 | 101,096 | 183,228 | 183,228 | 183,228 |
| 861031 Co Cont Unemp Ins | 0 | (225) | 2,552 | 2,622 | 1,518 | 1,518 | 1,518 |
| 861035 Co Cont Workers Comp | 9,031 | 10,512 | 19,239 | 23,483 | 27,662 | 27,662 | 25,456 |
| Total Salaries & Employee Benefits | 1,503,887 | 907,842 | 1,572,004 | 1,091,793 | 1,596,423 | 1,596,423 | 1,594,217 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 11,554 | 12,081 | 11,325 | 13,813 | 11,325 | 11,325 | 11,325 |
| 862101 Insurance - General | 38,338 | 38,338 | 110,459 | 110,459 | 94,662 | 94,662 | 84,017 |
| 862109 Insurance - Other | 1,155 | 606 | 1,155 | 781 | 1,155 | 1,155 | 1,155 |
| 862120 Maint - Equip | 750 | 92 | 750 | 0 | 750 | 750 | 750 |
| 862130 Maint - Strc Impr & Grnds | 1,200 | 729 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 862150 Memberships | 5,150 | 4,851 | 5,150 | 6,124 | 5,650 | 5,650 | 5,650 |
| 862170 Office Expense | 21,362 | 26,621 | 22,256 | 16,479 | 19,075 | 19,075 | 19,075 |
| 862185 Medical & Dental Svcs | 0 | 0 | 0 | 128 | 0 | 0 | 0 |
| 862187 Education & Training | 8,591 | 3,228 | 4,690 | 3,664 | 4,540 | 4,540 | 4,540 |
| 862189 Prof/Spec Svcs - Other | 136,826 | 209,783 | 201,375 | 186,383 | 419,356 | 419,356 | 428,133 |
| 862190 Publ/Legal Notice | 1,000 | 1,442 | 1,000 | 1,951 | 2,000 | 2,000 | 2,000 |
| 862210 Rent/Lease - Bldg Grnds | 0 | 500 | 0 | 75 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 30,000 | 10,310 | 30,000 | 5,042 | 6,000 | 6,000 | 6,000 |
| 862239 Spec Dept Expense | 588,542 | 415,677 | 659,397 | 544,126 | 771,843 | 771,843 | 864,279 |
| 862250 Trans/Travel | 15,973 | 2,381 | 12,090 | 5,168 | 11,607 | 11,607 | 11,607 |
| 862253 Travel Out of County | 22,404 | 12,556 | 16,749 | 20,469 | 20,700 | 20,700 | 20,700 |
| 862260 Utilities | 10,773 | 10,548 | 12,420 | 9,590 | 10,495 | 10,495 | 10,495 |
| Total Services & Supplies | 893,618 | 749,742 | 1,090,016 | 924,251 | 1,380,358 | 1,380,358 | 1,470,926 |
| Other Charges | | | | | | | |
| 863113 Pymts Other Gov Agnc | 113,539 | 15,913 | 20,000 | 0 | 20,000 | 20,000 | 20,000 |
| 863280 Contr Other Agency | 67,700 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 181,239 | 15,913 | 20,000 | 0 | 20,000 | 20,000 | 20,000 |

| Financing Uses Classification (1) | 2013-14 Budget (2) | 2013-14 Actuals (3) | 2014-15 Budget (4) | 2014-15 Actuals (5) | 2015-16 Request (6) | 2015-16 Recommend (7) | 2015-16 Adopted (8) |
|---|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 10,400 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 10,400 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (1,129,978) | (476,865) | (1,231,317) | (609,285) | (1,295,352) | (1,295,352) | (1,398,155) |
| 865802 Oper Transfer Out | 4,000 | 20,726 | 4,000 | 6,700 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (1,125,978) | (456,138) | (1,227,317) | (602,585) | (1,295,352) | (1,295,352) | (1,398,155) |
| Total Net Appropriations | 1,452,766 | 1,217,359 | 1,465,103 | 1,413,459 | 1,701,429 | 1,701,429 | 1,686,988 |
| Total Net County Cost | 21,249 | 18,430 | 21,249 | 14,817 | 21,249 | 21,249 | 21,249 |

The Supplemental Nutrition Assistance Education (SNAP-Ed)/Nutrition Education and Obesity Prevention (NEOP) Program improves community nutrition knowledge and increases access to healthy foods while delivering nutrition education to vulnerable population groups. This program also creates a County Nutrition Action Plan to coordinate among Federal nutrition programs to increase enrollment, quality and coordination. The program provides nutrition education and physical activity promotion with services provided by contracts with family resource centers throughout Mendocino County and North Coast Opportunities. Nutrition education is offered at the above sites, in addition to the Boys & Girls Club, WIC, food banks, homeless shelters and to clients in substance abuse and behavioral health treatment.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Four subcontracts were awarded to schools and community organizations, Fort Bragg Unified School District, Laytonville Healthy Start, The Arbor Youth Resource Center, and Anderson Valley Family Resource Center, to create community informed plans to increase access to healthy foods by low-income residents in their area.
- 119 Nutrition basics classes were held at Ukiah and Fort Bragg school districts, at Safe Passage and Anderson Valley Family Resource Centers, and at Manzanita Services and County Alcohol and Other Drug Program sites.
- Harvest of The Month lessons and samples were given out in Fort Bragg Unified and Ukiah Unified schools and Anderson Valley food bank on a monthly basis for 10 months, with a reach of over 2,000 individuals.
- Rethink Your Drink presentations and public events where provided in Fort Bragg Unified, Ukiah Unified and Anderson Valley schools, and Laytonville.
- Youth advocates in Laytonville reached out to CalFresh recipients to attend Farmer's Market and promote the Market Match Program and encouraged fresh fruits and vegetable consumption. In Fort Bragg, they promoted container gardening to low-income families that have limited space for in ground gardens. In Anderson Valley, they worked with retailers to encourage those retailers to improve access to healthy foods in impulse areas of the store, such as checkout lanes.
- Family Advocates participated in School Wellness committees on the coast, in Laytonville and in Anderson Valley to support new School Wellness Policies that are in compliance with new state and federal guidelines on fundraisers, classroom celebration and vending policies.
- Youth advocates promoted physical activity, especially walking and biking to school while conducting Rethink Your Drink (RYD) and Harvest of The Month nutrition classes, in Anderson Valley and, Laytonville.
- A Youth Advocacy Summit provided training on developing strategies for changing the food and physical activity environment in communities and on skills for speaking to decision-makers.
- Prevention staff coordinated or participated in the ACHIEVE Coalition, the County Nutrition Activity Plan and the Food Policy Council.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Increase community awareness and prevention of obesity:
  - By providing education in order for community members to advocate for policy, system and environmental change to support nutrition education and physical activity.
  - By advocating for access to healthy foods for vulnerable populations.
  - By working with community partners to encourage fresh food purchases from local farmer's markets.
  - By promoting physical activity.
  - By collaborating with the Mendocino County Food Policy Council.

| | |
|---|---|
| **GRANT INCEPTION DATE** | November 1, 2011 |
| **CURRENT GRANT PERIOD** | October 1, 2012 – September 30, 2016 |
| **SOURCE OF FUNDS** | United States Dept of Agriculture through CA Dept of Public Health |
| **CONTINUITY OF GRANT** | Terminates effective September 30, 2016 |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum? Negotiated rate:* | Yes, 13.8% |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Staff Assistant III | .05 | 100% | 0% |
| Senior Program Specialist | .85 | 100% | 0% |
| Program Administrator | .35 | 100% | 0% |
| Senior Public Health Analyst | .05 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 200,000 |
| **Expenditures** | |
| Personnel: | $ 112,224 |
| Other Costs: (*Services and Supplies)* | 66,367 |
| Indirect Costs: | 21,409 |
| TOTAL | $ 200,000 |
| Total Projected Program Costs = | $ 200,000 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | No |

**Schedule 9**

This grant is included in Budget Unit 4010's Schedule 9.

# HEALTH and HUMAN SERVICES AGENCY

## COMMUNITY TRANSFORMATION (CA4HEALTH) .....4010/0435-GRANT

***STACEY CRYER, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0435 Community Transformation
Fund: 4350 Community Transformation

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825670 Federal Other | 237,000 | 338,407 | 0 | 175,114 | 0 | 0 | 0 |
| 827700 Other Revenue | 0 | 0 | 81,648 | 0 | 0 | 0 | 0 |
| 827801 Grant Revenue | 0 | (118,760) | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 237,000 | 219,648 | 81,648 | 175,114 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 114,019 | 105,056 | 0 | 31,110 | 0 | 0 | 0 |
| 861012 Extra Help | 0 | 0 | 1,734 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 28,708 | 27,247 | 0 | 6,276 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 6,747 | 5,835 | 0 | 1,311 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 1,578 | 1,475 | 0 | 440 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 13,151 | 12,292 | 0 | 2,474 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 12,865 | 12,061 | 0 | 2,768 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | 209 | 0 | 31 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | 1,105 | 0 | 285 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 177,068 | 165,281 | 1,734 | 44,694 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 800 | 677 | 120 | 80 | 0 | 0 | 0 |
| 862150 Memberships | 189 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 1,609 | 4,025 | 0 | 2,025 | 0 | 0 | 0 |
| 862187 Education & Training | 12,100 | 1,910 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 60,236 | 0 | 35,441 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 0 | 1,348 | 0 | 0 | 0 | 0 | 0 |
| 862210 Rent/Lease Bldg Grds | 1,000 | 418 | 0 | 250 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 1,020 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 14,980 | 52,660 | 0 | 23,286 | 0 | 0 | 0 |
| 862250 Trans/Travel | 1,539 | 2,264 | 0 | 535 | 0 | 0 | 0 |
| 862253 Travel Out of County | 4,430 | 4,976 | 0 | 0 | 0 | 0 | 0 |
| 862260 Utilities | 0 | 247 | 0 | 336 | 0 | 0 | 0 |
| Total Services & Supplies | 36,647 | 129,781 | 120 | 61,954 | 0 | 0 | 0 |
| Other Charges | | | | | | | |
| 863280 Contr Other Agency | 20,100 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 20,100 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 233,815 | 295,062 | 1,854 | 106,648 | 0 | 0 | 0 |
| Total Fund Balance Contribution | (3,185) | 75,414 | (79,794) | (68,466) | 0 | 0 | 0 |

The Tobacco Control Program grant is used to support smoke-free public policy, to ensure compliance with State and local tobacco laws and ordinances and to provide educational services regarding tobacco and second hand smoke. Primary activities in current grant period are to expand the definition of tobacco product to incorporate smokeless tobacco products, to reduce the amount of advertising on store windows in Fort Bragg due to the demonstrated link between heavy advertising and increased tobacco use among youth, and an increase in youth involvement in the community advisory group for the Tobacco Control Program.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- The youth advocacy group, GASP (Go Away Smoke Please), produced a media spot about the need for Tobacco Retail Licensing Ordinances to keep tobacco out of the hands of underage youth. This message was shown on Mendo Access TV and uploaded to YouTube.
- Educational activities were conducted in the City of Fort Bragg to promote the implementation of the existing tobacco retailer licensing policy. Educational materials were distributed to retailers regarding the importance of compliance with State and local laws governing sales to minors and effects of non-compliance.
- Presentations were made to community groups and law enforcement on the problem of illegal tobacco sales to minors and how to successfully implement Youth Tobacco Purchase Surveys (YTPS) to reduce sales to minors.
- Youth Tobacco Purchase Surveys (YTPS) were conducted in Fort Bragg and in unincorporated areas of Mendocino County. Merchants who sold tobacco to minors for the first time received additional education on the importance of compliance with local and State laws and how to do so. Merchants who sold tobacco to minors for the second and third time were fined or had their license suspended.
- Two strategic planning sessions were conducted; one on the coast and one inland to gather community input on tobacco policy goals and plan tactics for future advocacy steps.
- Presentations were made to community groups to bring awareness to the ENDD (Electronic Nicotine Delivery Device) policy campaign and garner support for tobacco policy modification that will expand tobacco definition to include nicotine delivery products.
- A public opinion poll and decision-maker interviews were conducted to assess community attitudes and knowledge about tobacco and the retail environment.
- Technical assistance was provided to Behavioral Health and Substance Use and Disorder Treatment (SUDT) staff at two treatment facilities about integrating smoke-free workplace policy into workplace and treatment plans, to provide resources for staff and clients and to respond to questions or concerns about policy adoption and adherence.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Goals for the next 3 year grant period are to:
  - Work to expand the definition of tobacco product to incorporate smokeless tobacco products.
  - Work to reduce the amount of advertising on store windows in Fort Bragg due to the demonstrated link between heavy advertising and increased tobacco use among youth.
- Increase youth involvement in the community advisory group for the Tobacco Control Program.

| | |
|---|---|
| **GRANT INCEPTION DATE** | January 1, 1990 |
| **CURRENT GRANT PERIOD** | July 1, 2015 – June 30, 2016 |
| **SOURCE OF FUNDS** | California Department of Public Health, California Tobacco Control Program |
| **CONTINUITY OF GRANT** | Three-year grant funding cycle, ongoing |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | 15% of personnel cost |
| *Does the budget include the maximum amount?* | Yes |

| EMPLOYEES | (full time equivalent) | Grant Funded | General Fund |
|---|---|---|---|
| Senior Program Specialist | 1.00 | 100% | 0% |
| Staff Assistant II | .10 | 100% | 0% |
| Program Specialist II | .20 | 100% | 0% |
| Senior Department Analyst | .10 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

**Revenues**

| | |
|---|---|
| Grant | $ 160,400 |

**Expenditures**

| | |
|---|---|
| Personnel: | $ 125,688 |
| Other Costs: (*Services and Supplies)* | 22,671 |
| Indirect Costs: | 12,041 |
| TOTAL | $ 160,400 |

Total Projected Program Costs = $ 150,000

**COUNTY MATCH REQUIRED** No

**INDEPENDENT AUDIT REQUIRED** No

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0453 Tobacco Education
Fund: 4530 Tobacco Education

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 150,000 | 129,558 | 150,000 | 125,250 | 150,000 | 150,000 | 160,400 |
| 827820 Grant Interest | 0 | 175 | 0 | 91 | 0 | 0 | 0 |
| Total Revenues | 150,000 | 129,732 | 150,000 | 125,341 | 150,000 | 150,000 | 160,400 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 71,070 | 64,193 | 68,224 | 74,344 | 83,004 | 83,004 | 71,646 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 964 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 18,078 | 17,223 | 17,564 | 18,623 | 20,703 | 20,703 | 21,573 |
| 861022 Co Cont OASDI | 4,052 | 3,811 | 3,970 | 4,208 | 4,691 | 4,691 | 3,997 |
| 861023 Co Cont Medicare | 948 | 891 | 928 | 984 | 1,097 | 1,097 | 935 |
| 861024 Co Cont Retire Incr | 2,210 | 4,249 | 5,791 | 6,208 | 6,852 | 6,852 | 8,579 |
| 861030 Co Cont Health Ins | 9,389 | 12,355 | 18,705 | 18,503 | 21,098 | 21,098 | 18,716 |
| 861031 Co Cont Unemp Ins | 0 | 163 | 0 | 125 | 71 | 71 | 71 |
| 861035 Co Cont Workers Comp | 0 | 859 | 0 | 1,500 | 0 | 0 | 171 |
| Total Salaries & Employee Benefits | 105,747 | 104,708 | 115,182 | 124,494 | 137,516 | 137,516 | 125,688 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 376 | 152 | 120 | 157 | 100 | 100 | 200 |
| 862101 Insurance - General | 0 | 130 | 0 | 349 | 0 | 0 | 349 |
| 862150 Memberships | 500 | 550 | 500 | 641 | 500 | 500 | 500 |
| 862170 Office Expense | 2,390 | 810 | 950 | 895 | 600 | 600 | 1,290 |
| 862185 Medical/Dental Svcs | 0 | 171 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 2,321 | 800 | 370 | 500 | 500 | 1,000 |
| 862189 Prof/Spec Svcs - Other | 0 | 3,395 | 4,800 | 2,513 | 1,500 | 1,500 | 6,000 |
| 862190 Publ/Legal Notice | 0 | 300 | 0 | 55 | 0 | 0 | 139 |
| 862210 Rent/Lease Bldg Grds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 220 | 1,020 | 1,200 | 0 | 300 | 300 | 0 |
| 862239 Spec Dept Expense | 34,100 | 23,202 | 20,614 | 26,164 | 8,584 | 8,584 | 22,671 |
| 862250 Trans/Travel | 1,895 | 643 | 1,695 | 281 | 200 | 200 | 1,656 |
| 862253 Travel Out of County | 4,772 | 1,390 | 5,430 | 355 | 200 | 200 | 908 |
| 862260 Utilities | 0 | 457 | 0 | 404 | 0 | 0 | 0 |
| Total Services & Supplies | 44,253 | 34,540 | 36,109 | 32,183 | 12,484 | 12,484 | 34,713 |
| Total Net Appropriations | 150,000 | 139,248 | 151,291 | 156,678 | 150,000 | 150,000 | 160,401 |
| Total Fund Balance Contribution | 0 | 9,515 | 1,291 | 31,337 | 0 | 0 | 1 |

Environmental Health (EH) provides a wide variety of environmental health services in 13 different program areas in order to safeguard the public from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, and other environmental exposures.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Participated in County's Drought Ad Hoc committee.
- Provided education and assistance to homeowners affected by the drought.
- Worked with Mendocino Solid Waste Authority to implement a county-wide ban on polystyrene food ware.
- Worked with Public Health staff to investigate a reported outbreak of Legionnaires Disease.
- Participated in Health and Human Services Agency (HHSA) response with local agencies to develop an Ebola Response Plan for the county.
- Met with Regional Water Quality Control Board staff and other stakeholders to discuss the proposed Total Maximum Daily Limit (TMDL) for pathogens in the Russian River watershed.
- Participated with Planning and Building Services in operating the Quick Check program for streamlined permit approval.
- Continued work with County Agriculture Commissioner, North Coast Opportunities, and the public on an Approved Source Program to provide a legal mechanism for the County's small farmers to sell their produce to markets and retail food facilities.



- Continued grants to conduct weekly ocean water bacteria sampling at several popular coastal beaches.
- Collected ocean water bacteria samples (in partnership with the Mendocino County chapter of Surfrider Foundation) and reported water quality status on a 24-hour telephone line.
- Collected mussel samples for California's Domoic Acid and Paralytic Shellfish Poisoning Monitoring Program.
- Continued conversion of permitting and inspection database to new software program that will enable electronic reporting to State agencies.
- Continued to work on transfer of non-standard septic system monitoring program to the private sector.
- Held Land Use stakeholder meetings to provide information to and receive input from private sector partners.
- Continued participation in the Food Hub Advisory Council to implement North Coast Opportunities' effort to promote the marketing of local produce, funded by a grant from the California Food and Agriculture Department.
- Continued funding for Ukiah Unified School District's School Gardens Program, that uses hands-on training to teach children at eight schools how to grow their own fruits and vegetables, and provides educational field trips to local working farms.
- Mailed annual newsletters to businesses on the EH inventory.
- Continuously provide food facility inspection results on-line for public review.
- Continued to work with the regulated community to assist their transition to mandated electronic reporting in the Certified Unified Program Agencies (CUPA) Program.
- In compliance with State mandate, continued to provide information to the agricultural community on hazardous materials handling and storage, and continued to gradually bring those facilities into the permitting process.
- Implemented storm water pollution prevention measures, including MS4 requirements, into all EH permitting processes.
- Delivered presentations on methamphetamine labs, large-scale marijuana grows, and butane/honey oil/hash labs to community groups, schools, law enforcement and fire agencies. (7 schools county-wide, 6 fire departments county-wide, 1 Haz Mat department in Sacramento County, 3 for PGE & CalTran's state-wide, 1 local community presentation, 1 Board of Supervisors presentation, 1 State Forum and 1 Tehama County presentation for Fire and Law Enforcement).
- Participated in public workshops to promote grey water use and rainwater catchment.
- Continued regulatory process to officially close two municipal landfills.
- Organized and facilitated monthly meetings of the Redwood Empire Hazardous Incident Team (REHIT).

IN CALENDAR YEAR 2014, ENVIRONMENTAL HEALTH:

- Provided 7 food safety certification classes in Ukiah, Fort Bragg and Willits for 194 food facility employees.
- Conducted 1,332 inspections of permanent food facilities, public events, public pools and spas, and small public water systems.
- Reviewed major and minor plans for 22 new and existing food facilities.
- Issued 21 Cottage Food Operations permits.
- Issued 24 Body Art Facility permits.
- Conducted 446 hazardous materials management plan inspections.
- Conducted 63 underground storage tank inspections.
- Conducted 96 waste tire inspections.

- Conducted 180 solid waste inspections
- Responded to 22 hazardous materials emergency response incidents.
- Reviewed 128 site evaluation reports for septic system designs.
- Issued 104 septic permits.
- Issued 262 water well permits.
- Reviewed 469 building permits.
- Received and investigated 118 citizen complaints concerning liquid waste, food safety, vectors, and solid waste.
- Received and investigated 40 reports from California Emergency Management Agency (Cal EMA) concerning sewage and hazardous material releases.
- Processed 267 rabies exposure/bite reports.

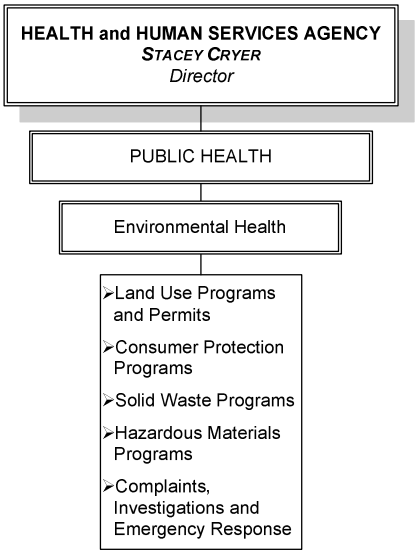
**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to collaborate with Public Health staff to increase preparedness for possible emerging diseases such as measles and Ebola.
- Continue to work with Solid Waste Management Authority and Planning Department to implement polystyrene food ware ban.
- Continue to meet with Regional Water Quality Control Board staff and interested stakeholders to discuss the proposed Total Maximum Daily Limit (TMDL) for pathogens in the Russian River watershed.
- Continue to work with Planning and Building Department to more efficiently serve the permitting needs of the public.
- Hold regular stakeholder meetings to discuss new septic regulations and to initiate development of Local Area Management Plan required by State regulations.
- Collaborate with Planning and Building Services to present workshops concerning storm water pollution prevention requirements and compliance strategies.
- Promote water conservation measures, including grey water use and rainwater catchment, through public outreach and collaborative efforts with community organizations.
- Deliver presentations on methamphetamine labs, large-scale marijuana grows, and butane/honey oil/hash labs to community groups and local law enforcement and fire agencies.
- Conduct bi-monthly food handler certification classes, alternating between Ukiah, Fort Bragg and Willits.
- Continue to help provide funding to Ukiah Unified School District school gardens program, and provide support to other districts that wish to initiate similar programs. Will be exploring expanding the program in other areas of the county.
- Continue to implement Cottage Food program and provide additional public education and outreach.
- Continue to promote the marketing of local produce by providing technical advice to the Food Hub Advisory Council.
- Continue to post food facility inspection results online.
- Assist local businesses to comply with State requirement for electronic reporting of CUPA (hazardous materials) data.
- Continue to oversee proper closure of two municipal landfills.
- Collect water samples for bacteria testing at several popular coastal beaches (in partnership with the Mendocino county chapter of Surfrider Foundation).
- Post updated ocean water quality information on a 24-hour telephone line, informing the public when bacteria levels are sufficiently high to impact recreational usage.
- Mail annual newsletters to businesses on EH inventory.
- Conduct routine inspections at retail food facilities, public swimming pools, active and closed solid waste facilities, petroleum storage tanks, and businesses that handle hazardous materials.
- Evaluate, permit, and inspect water well and septic system designs and installations.
- Maintain a leadership role in the Redwood Empire Hazardous Incident Team (REHIT).
- Investigate citizen and Cal EMA complaints.

**CURRENT STAFFING**

20.60 Funded Full Time Equivalent (FTE)
22.60 Allocated FTE

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

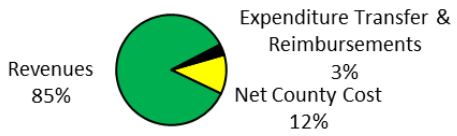
***Revenues***

- Acct. 2606 Land Use permit and certification revenue.
- Acct. 5341 Public Health Realignment Revenue
- Acct. 6283 Consumer Protection inspection and permit revenue.
- Acct. 6390 Other charges include inspection and permit revenue.

***Services & Supplies***

- Acct. 2189 Contracts that includes the Local Emergency Medical Services Agency.
- Acct. 2239 Laboratory costs and various program testing supplies.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of submitted budget, which includes an increase in Net County Cost of $154,298 to cover rising staffing costs. A transfer from Reserves will be utilized to cover increased costs.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4011 Environmental Health
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822606 Land Use Fee | 303,000 | 308,069 | 272,700 | 314,661 | 272,700 | 272,700 | 272,700 |
| 825150 Motor Vehicle in Lieu | 0 | 351,758 | 0 | 832,917 | 0 | 0 | 0 |
| 825341 Realignment Hlth Svcs | 367,856 | (118) | 382,221 | (429,926) | 771,909 | 771,909 | 687,021 |
| 825490 State Other | 35,000 | 45,702 | 32,359 | 12,450 | 32,359 | 32,359 | 32,359 |
| 825670 Federal Other | 25,000 | 23,765 | 26,235 | 24,596 | 30,000 | 30,000 | 30,000 |
| 826283 Consumer Protect Prog | 414,387 | 445,159 | 414,387 | 432,994 | 414,387 | 414,387 | 414,387 |
| 826315 Solid Waste Fee | 75,000 | 74,178 | 75,000 | 78,750 | 75,000 | 75,000 | 75,000 |
| 826390 Other Charges | 572,978 | 467,936 | 579,660 | 480,057 | 616,245 | 616,245 | 672,474 |
| 827700 Other | 0 | 1,930 | 0 | 294 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,793,221 | 1,718,379 | 1,782,562 | 1,746,793 | 2,212,600 | 2,212,600 | 2,183,941 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,018,469 | 866,435 | 972,985 | 823,113 | 1,089,124 | 1,089,124 | 1,089,124 |
| 861012 Extra Help | 38,235 | 32,143 | 43,400 | 29,350 | 41,000 | 41,000 | 41,000 |
| 861013 Overtime Reg Emp | 0 | 17,227 | 0 | 22,312 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 250,727 | 219,173 | 247,622 | 214,307 | 310,175 | 310,175 | 310,175 |
| 861022 Co Cont OASDI | 58,167 | 50,149 | 56,686 | 47,993 | 62,642 | 62,642 | 62,642 |
| 861023 Co Cont Medicare | 14,566 | 12,572 | 14,377 | 12,139 | 15,720 | 15,720 | 15,720 |
| 861024 Co Cont Retire Incr | 104,685 | 92,250 | 94,972 | 82,411 | 130,830 | 130,830 | 130,830 |
| 861030 Co Cont Health Ins | 185,005 | 139,315 | 132,590 | 131,649 | 200,410 | 200,410 | 200,410 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 7,897 | 7,973 | 5,036 | 5,036 | 5,036 |
| 861035 Co Cont Workers Comp | 25,270 | 25,270 | 36,124 | 36,697 | 36,155 | 36,155 | 33,271 |
| Total Salaries & Employee Benefits | 1,695,124 | 1,454,532 | 1,606,653 | 1,407,945 | 1,891,092 | 1,891,092 | 1,888,208 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862060 Communications | 23,200 | 6,078 | 22,850 | 4,453 | 12,450 | 12,450 | 12,450 |
| 862101 Insurance - General | 3,478 | 3,478 | 8,748 | 8,748 | 8,656 | 8,656 | 7,838 |
| 862120 Maint - Equip | 8,000 | 571 | 7,000 | 1,050 | 6,000 | 6,000 | 6,000 |
| 862130 Maint Strc/Impr/Grnds | 20,000 | 0 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| 862150 Memberships | 1,480 | 1,901 | 950 | 174 | 950 | 950 | 1,700 |
| 862170 Office Expense | 20,750 | 23,579 | 21,350 | 33,678 | 21,250 | 21,250 | 21,250 |
| 862185 Medical/Dental Svcs | 2,500 | 637 | 8,325 | 235 | 850 | 850 | 850 |
| 862187 Education & Training | 29,000 | 6,764 | 21,000 | 7,827 | 29,000 | 29,000 | 29,000 |
| 862189 Prof/Spec Svcs - Other | 41,137 | 10,829 | 61,877 | 114,116 | 66,000 | 66,000 | 66,000 |
| 862190 Publ/Legal Notice | 2,000 | 1,351 | 2,000 | 63 | 3,000 | 3,000 | 3,000 |
| 862210 Rent/Lease - Bldg & Grnds | 0 | 0 | 0 | 0 | 500 | 500 | 500 |
| 862220 Small Tools & Instrmnt | 0 | 0 | 0 | 0 | 500 | 500 | 500 |
| 862230 Info Tech Equip | 14,725 | 6,741 | 20,000 | 16,749 | 4,900 | 4,900 | 4,900 |
| 862239 Spec Dept Expense | 212,491 | 180,542 | 213,476 | 247,329 | 358,484 | 358,484 | 413,713 |
| 862250 Trans/Travel | 50,950 | 48,905 | 50,250 | 39,584 | 56,750 | 56,750 | 56,750 |
| 862253 Travel Out of County | 6,500 | 10,665 | 15,000 | 11,443 | 21,500 | 21,500 | 23,500 |
| Total Services & Supplies | 436,211 | 302,041 | 462,826 | 485,448 | 600,790 | 600,790 | 657,951 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 14,000 | 14,000 | 14,000 |
| 864370 Equipment | 2,000 | 1,081 | 2,000 | 0 | 2,000 | 2,000 | 0 |
| Total Fixed Assets | 2,000 | 1,081 | 2,000 | 0 | 16,000 | 16,000 | 14,000 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | (690) | 0 | 0 | (80,936) |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | (690) | 0 | 0 | (80,936) |
| Total Net Appropriations | 2,133,335 | 1,757,654 | 2,071,479 | 1,892,703 | 2,507,882 | 2,507,882 | 2,479,223 |
| Total Net County Cost | 340,114 | 39,275 | 288,917 | 145,910 | 295,282 | 295,282 | 295,282 |

The purpose of the grant is to monitor water quality at several popular coastal beaches between April and the end of October.

| | |
|---|---|
| **GRANT INCEPTION DATE** | November 1, 2002 |
| **CURRENT GRANT PERIOD** | July 1, 2015, through June 30, 2016 |
| **SOURCE OF FUNDS** | California State Water Resources Control Board |
| **CONTINUITY OF GRANT** | Possible on-going annual allocation |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | No |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 30,000 |
| **Expenditures** | |
| Other Costs: *(Services and Supplies)* | $ 30,000 |
| TOTAL | $ 30,000 |
| Total Projected Program Costs = | $ 30,000 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | Yes |

**Schedule 9**

This grant is included in Budget Unit 4011's Schedule 9.

The purpose of the grant is to support compliance inspections and tracking of waste tire generators (tire dealers, auto dismantlers).

| | |
|---|---|
| **GRANT INCEPTION DATE** | July 1, 2006 |
| **CURRENT GRANT PERIOD** | July 1, 2015, through June 30, 2016 |
| **SOURCE OF FUNDS** | CalRecycle |
| **CONTINUITY OF GRANT** | Possible on-going annual allocation |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | No |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Environmental Health Specialist II | .3 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 32,359 |
| **Expenditures** | |
| Personnel: | $ 32,359 |
| TOTAL | $ 32,359 |
| Total Projected Program Costs = | $ 32,359 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | Yes |

**Schedule 9**

This grant is included in Budget Unit 4011's Schedule 9.

The purpose of this program is to provide accessible food safety training to local retail food handlers.

**INCEPTION DATE** January 1, 1999

**SOURCE OF FUNDS** Fees and realignment

| **EMPLOYEES** | **(full time equivalent)** | **Fee Supported** | **General Fund** |
|---|---|---|---|
| None | | | |

**PROGRAM FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | |
| Revenue | $ 25,000 |
| Fund Balance Contribution | 18,440 |
| | $ 43,440 |
| **Expenditures** | |
| Other Costs (Services and Supplies) | $ 43,440 |
| TOTAL | $ 43,440 |
| Total Projected Program Costs = | $ 43,440 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0412 Food Handler Certification
Fund: 4120 Food Handler Certification

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826390 Other Charges | 25,000 | 23,709 | 25,000 | 22,068 | 25,000 | 25,000 | 25,000 |
| 827801 Grant Revenue | 0 | 0 | 0 | 20,260 | 0 | 0 | 0 |
| Total Revenues | 25,000 | 23,709 | 25,000 | 42,328 | 25,000 | 25,000 | 25,000 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 7,000 | 6,393 | 7,000 | 5,603 | 7,000 | 7,000 | 7,000 |
| 862187 Education & Training | 1,000 | 450 | 500 | 3,033 | 2,000 | 2,000 | 2,000 |
| 862239 Spec Dept Expense | 22,680 | 9,199 | 17,500 | 8,944 | 34,440 | 34,440 | 34,440 |
| 862250 Trans/Travel | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 30,680 | 16,043 | 25,000 | 17,580 | 43,440 | 43,440 | 43,440 |
| Total Net Appropriations | 30,680 | 16,043 | 25,000 | 17,580 | 43,440 | 43,440 | 43,440 |
| Total Fund Balance Contribution | 5,680 | (7,666) | 0 | (24,748) | 18,440 | 18,440 | 18,440 |

The purpose of the grant is to supplement the existing solid waste facilities permit and inspection program.

| | |
|---|---|
| **GRANT INCEPTION DATE** | July 1, 1996 |
| **CURRENT GRANT PERIOD** | July 1, 2015, through June 30, 2016 |
| **SOURCE OF FUNDS** | CalRecycle and realignment |
| **CONTINUITY OF GRANT** | Possible on-going annual allocation |

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* No
*Does the budget include the maximum amount?* Yes

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **Fees** |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 18,424 |
| **Expenditures** | |
| Other Costs: *(Services and Supplies)* | $ 18,424 |
| TOTAL | $ 18,424 |
| Total Projected Program Costs = | $ 18,424 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | Yes |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0452 LEA Solid Waste
Fund: 4520 LEA Solid Waste

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 18,318 | 41,217 | 18,424 | 10,109 | 18,424 | 18,424 | 18,424 |
| 827820 Grant Interest | 0 | 1,318 | 0 | 965 | 0 | 0 | 0 |
| Total Revenues | 18,318 | 42,535 | 18,424 | 11,073 | 18,424 | 18,424 | 18,424 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 18,318 | 0 | 18,424 | 1,178 | 18,424 | 18,424 | 18,424 |
| Total Services & Supplies | 18,318 | 0 | 18,424 | 1,178 | 18,424 | 18,424 | 18,424 |
| Total Net Appropriations | 18,318 | 0 | 18,424 | 1,178 | 18,424 | 18,424 | 18,424 |
| Total Fund Balance Contribution | 0 | (42,535) | 0 | (9,896) | 0 | 0 | 0 |

The overall mission of Substance Use Disorders Treatment (SUDT) is to promote healthy behaviors by preventing, reducing and treating alcohol and other drug addiction, abuse and related conditions. Prevention education, intervention and treatment services are provided to County residents of all ages, ethnic and socio-economic groups. SUDT's continuum of care is a model that recognizes the essential components of comprehensive Substance Use Disorders core services. The discreet components include: prevention, early intervention, treatment, and aftercare services for the recovering community.

Substance Use Disorders Treatment is committed to the development, maintenance, and continuous improvement of a comprehensive and integrated continuum of substance use disorders treatment.

Investing in programs that prevent and treat alcohol and drug addiction saves lives and improves the health, safety and well-being of our communities.

Substance Use Disorders Treatment is committed to providing a systematic process in which staff is involved to improve program effectiveness in the accomplishment of program outcome results. The process involves continually monitoring program performance and client outcomes with resultant changes in practice when needed.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Served 196 beneficiaries since July 1, 2014.
- Six (6) women were pregnant at entry; the substance exposure was reduced or eliminated by the participation in treatment.
- Substance Use Disorders Treatment services continued to provide services for the Family Dependence Drug Court Program.
- Fifteen (15) individuals graduated the Family Dependence Drug Court Program.
- Eleven (11) individuals graduated the Adult Drug Court Program.
- Three Substance Use Disorders Treatment (SUDT) counselors were co-located with the Ukiah and Willits Child Welfare Services staff to provide Substance Use Disorders Treatment services.
- One Substance Use Disorders Treatment (SUDT) counselor was co-located with CALWORKS to provide substance use disorders treatment.
- Participated in the Care Coordination Collaborative with multiple community partners to increase care coordination between primary care, mental health services and alcohol and other drug services.
- Quality Improvement Committee held in multiple locations to allow more access to beneficiaries and their families.
- Family Dependency Drug Court (FDDC) Services continued by Child Welfare Services (CWS) & SUDT.
- Alcohol and Other Drug AB109.
- Improved screening process.
- Cultural Diversity Committee held once a quarter in multiple locations to allow more access to beneficiaries and their families.
- Outreach and Education to the community about Substance Use Disorders Treatment Services through community events, forums, and educational materials.
- Forty-Seven (47) women were served by the Women in Need of Drug-Free Opportunities (WINDO) Program.
- Women in Need of Drug-Free Opportunities. (WINDO) Program has been outreaching to the community through community events, forums, and educational materials.
- Provided counseling interventions for the Probation Drop-in Center (AB109).
- Improved the intake screening process, so clients are able to be screened for services more timely.
- Provided quality counseling interventions.
- Prevention and Planning Unit (PAPU) and SUDT Prevention Programs established stronger collaborative relationship with Behavioral Health and Recovery Services and community-based organizations.
- PAPU continued to collaborate with The Prevention Team, a group of diverse community partners, for program planning, evaluation and course correction measures. This group's intention is to leverage resources and promote collaboration among the diverse service groups.
- PAPU continued to address underage alcohol and other drug use through implementation of strategies to increase knowledge, skills and abilities, to increase perception of harm, and to decrease access:
    - 5 Friday Night Live/Club Live Chapters in Ukiah, Potter Valley, and Willits.
    - Media Literacy Education in Potter Valley and Willits (community partners provide education in Ukiah and Ft. Bragg).
    - Implementation of prescription drug awareness campaign through coalition of Community Based Organizations (CBOs), medical professionals, environmental groups, and community members, etc.
    - Data collection.

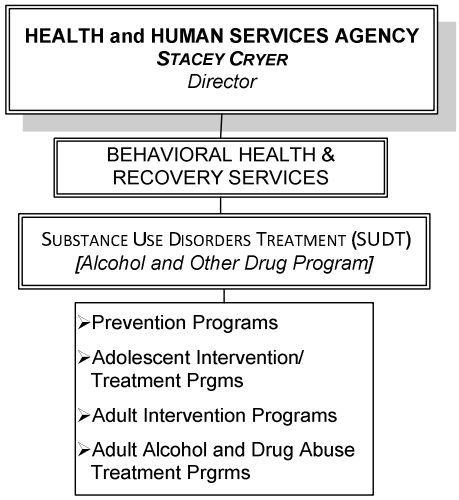
**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Continue collaborating and refining the Family Dependence Drug Court process.
- ♦ Continue to provide on-going professional training for all staff.
- ♦ Research and apply for grants to allow for additional funding opportunities.
- ♦ Continue the development and refinement of the CALWORKS Substance Use Disorders Treatment services.
- ♦ Continue outreaching and educating the community on Substance Use Disorders Treatment.
- ♦ Continue to improve the Intake Screening Enrollment process to better serve clients.
- ♦ Collaborate and Coordinate Services with community partners.
- ♦ Work with County Information Services to setup video conference options for the Dora Street office in Ukiah to facilitate Drug Diversion Programs on the Coast.
- ♦ Reduce alcohol use among youth.
- ♦ Reduce binge drinking among youth.
- ♦ Reduce the marijuana use rate among youth.
- ♦ Reduce prevalence of prescription drug use for non-medical purposes

**CURRENT STAFFING**

32.0 Funded Full Time Equivalent (FTE)
41.0 Allocated FTE

**PROGRAM CHART**




**PROGRAM FUNDING AND BUDGET**

**Revenues**

| | |
|---|---|
| State Allocation | $ 1,485,825 |
| Fines / Fees | 95,000 |
| Net County Cost (Fort Bragg) | 85,000 |
| TOTAL | $ 1,665,828 |

**Expenditures**

| | |
|---|---|
| Salaries and Benefits | $ 2,112,800 |
| Services and Supplies | 567,044 |
| Less Intrafund Transfers | (886,244) |
| TOTAL | $ 1,793,600 |

**Balance**

| | |
|---|---|
| Designated Reserves – SUDT | $ 127,772 |

## SUMMARY OF MAJOR BUDGET ACCOUNTS

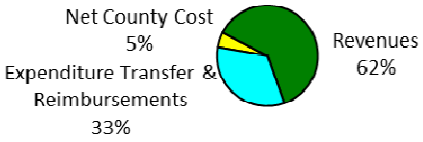
***Revenues***

- ✧ Acct. 3205 Drug/alcohol fines collected.
- ✧ Acct. 3206 Court fines.
- ✧ Acct. 3207 Drug abuse education.
- ✧ Acct. 5393 Substance Abuse Prevention and Treatment (SAPT).

***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5380 Intra fund transfers from Social Services and Probation for staff providing Substance Use Disorder Services.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of budget as submitted, which was less than assigned and utilizes designated reserves to cover an anticipated reduction in revenue for programs in the fiscal year.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4012 Alcohol/Other Drug Program
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823205 Drug/Alcohol Fine | 31,200 | 24,942 | 22,000 | 21,510 | 20,000 | 20,000 | 20,000 |
| 823206 Co Alcohol Educ | 18,000 | 18,580 | 16,200 | 16,281 | 18,000 | 18,000 | 18,000 |
| 823207 Drug Abuse Educ | 36,000 | 5,937 | 5,000 | 5,179 | 6,000 | 6,000 | 6,000 |
| 825341 Realignment Hlth Svcs | 479,973 | 554,223 | 466,951 | 543,923 | 530,104 | 530,104 | 528,998 |
| 825344 2011 Realign Pub Safety | 0 | 0 | 0 | 0 | 48,397 | 48,397 | 0 |
| 825393 State Aid - Drug & Alc | 977,837 | 694,776 | 902,868 | 708,823 | 907,328 | 907,328 | 1,020,174 |
| 825490 State Other | 5,689 | 29 | 0 | 0 | 0 | 0 | 0 |
| 825670 Federal Other | 125,304 | 5,696 | 59,391 | 11,207 | 5,000 | 5,000 | 5,000 |
| 826265 Drug Diversion Svc | 0 | 20,446 | 0 | 25,284 | 20,000 | 20,000 | 20,000 |
| 826348 Driving Under Infl | 20,000 | 19,713 | 30,000 | 19,042 | 16,000 | 16,000 | 16,000 |
| 827700 Other | 0 | 0 | 0 | 2,025 | 0 | 0 | 0 |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827805 Medi-Cal | 10,000 | 17,787 | 10,000 | 28,460 | 10,000 | 10,000 | 10,000 |
| Total Revenues | 1,704,003 | 1,362,128 | 1,512,410 | 1,381,732 | 1,580,829 | 1,580,829 | 1,644,172 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,238,730 | 939,101 | 1,213,658 | 800,662 | 1,129,106 | 1,129,106 | 1,129,106 |
| 861012 Extra Help | 0 | 0 | 2,400 | 30,320 | 30,686 | 30,686 | 30,686 |
| 861013 Overtime Reg Emp | 0 | 3,401 | 0 | 3,825 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 301,747 | 242,170 | 315,262 | 224,125 | 341,653 | 341,653 | 341,653 |
| 861022 Co Cont OASDI | 69,102 | 54,681 | 69,201 | 46,796 | 66,609 | 66,609 | 66,609 |
| 861023 Co Cont Medicare | 16,161 | 12,789 | 16,220 | 11,382 | 16,022 | 16,022 | 16,022 |
| 861024 Co Cont Retire Incr | 138,278 | 110,994 | 121,852 | 87,054 | 141,512 | 141,512 | 141,512 |
| 861030 Co Cont Health Ins | 266,170 | 197,223 | 264,072 | 166,606 | 249,579 | 249,579 | 249,579 |
| 861031 Co Cont Unemp Ins | 0 | (192) | 6,948 | 6,699 | 5,886 | 5,886 | 5,886 |
| 861035 Co Cont Workers Comp | 49,348 | 46,441 | 87,575 | 80,844 | 131,743 | 131,743 | 111,732 |
| Total Salaries & Employee Benefits | 2,079,536 | 1,606,608 | 2,097,188 | 1,458,313 | 2,112,796 | 2,112,796 | 2,092,785 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 18,297 | 7,191 | 10,550 | 7,235 | 10,550 | 10,550 | 10,550 |
| 862090 Household Expense | 2,500 | 2,929 | 3,402 | 3,128 | 2,500 | 2,500 | 2,500 |
| 862101 Insurance - General | 2,420 | 2,420 | 6,520 | 6,498 | 6,614 | 6,614 | 6,086 |
| 862109 Insurance Other | 3,723 | 2,846 | 3,723 | 3,368 | 3,723 | 3,723 | 3,723 |
| 862130 Maint Strc/Impr/Grnds | 3,000 | 2,154 | 3,300 | 1,279 | 2,200 | 2,200 | 2,200 |
| 862140 Med Dntl & Lab Supls | 11,540 | 11,726 | 12,750 | 10,660 | 10,500 | 10,500 | 10,500 |
| 862150 Memberships | 10,132 | 18,864 | 10,132 | 6,978 | 10,132 | 10,132 | 10,132 |
| 862170 Office Expense | 13,699 | 17,383 | 12,180 | 15,257 | 11,080 | 11,080 | 11,080 |
| 862185 Medical/Dental Svcs | 22,866 | 6,874 | 9,453 | 4,192 | 8,500 | 8,500 | 8,500 |
| 862187 Education & Training | 3,190 | 558 | 3,130 | 404 | 3,130 | 3,130 | 3,130 |
| 862189 Prof/Spec Svcs - Other | 68,750 | 54,296 | 72,750 | 73,577 | 72,750 | 72,750 | 72,750 |
| 862190 Publ/Legal Notice | 200 | 470 | 200 | 6,008 | 4,000 | 4,000 | 4,000 |
| 862230 Info Tech Equip | 5,050 | 20,147 | 3,750 | 269 | 3,750 | 3,750 | 3,750 |
| 862239 Spec Dept Expense | 307,502 | 209,449 | 183,585 | 184,325 | 378,415 | 378,415 | 378,415 |
| 862250 Trans/Travel | 9,700 | 8,344 | 10,350 | 4,349 | 10,550 | 10,550 | 10,550 |
| 862253 Travel Out of County | 3,120 | 1,598 | 3,050 | 1,138 | 3,050 | 3,050 | 3,050 |
| 862260 Utilities | 33,835 | 21,989 | 27,800 | 17,908 | 25,600 | 25,600 | 25,600 |
| Total Services & Supplies | 519,524 | 389,237 | 376,625 | 346,573 | 567,044 | 567,044 | 566,516 |
| Other Charges | | | | | | | |
| 863119 Supp/Care - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (710,968) | (425,675) | (622,852) | (381,123) | (886,242) | (886,242) | (886,242) |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (710,968) | (425,675) | (622,852) | (381,123) | (886,242) | (886,242) | (886,242) |
| Total Net Appropriations | 1,888,092 | 1,570,170 | 1,850,961 | 1,423,762 | 1,793,598 | 1,793,598 | 1,773,059 |
| Total Net County Cost | 184,089 | 208,042 | 338,551 | 42,031 | 212,769 | 212,769 | 128,887 |

Coalition for Gang Awareness and Prevention (CGAP) issued to reduce substance abuse among Fort Bragg area youth and to strengthen the community coalition that advises on gang activities. Grant funds provide substance abuse prevention services to Fort Bragg and its School District. Services include prevention education curricula, community/school trainings and other events, as well as community-based organization support, through subcontracts, to implement youth-led environmental prevention activities. The grant is geared toward the development and implementation of policies that will positively affect the environments in which students learn and reside that shape their behavior.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- Delivery of a new alcohol and drug prevention curriculum to Fort Bragg Middle School (FBMS) students that focuses on media awareness.
- Continued to strengthen community partnerships through additional support for projects subcontracted to community-based organizations.
- Recruited new coalition members, beyond the required Drug Free Communities (DFC) sectors, to represent community segments that have a stake in creating a healthy community.
- Piloted new coalition structure using the Social Host Ordinance– actions groups, who are called on when an event, problem, or cause needs volunteers for a specific, short time frame.
- Engaged the Latino parent community by hosting a CGAP subgroup that will be a forum for communication with the Latino Community in Fort Bragg and for prevention education.
- Enhanced the wrist band ID system for events serving alcohol by working with private venues to include the use of wrist bands as part of their rental requirements.
- Developed and administered a community climate survey to better understand the concerns and needs of the community.
- Educated the public on prescription drugs and abuse.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to deliver alcohol and drug prevention curriculum to Fort Bragg Middle School students.
- Continue to strengthen community partnerships through additional support for more complex projects subcontracted to community-based organizations.
- Develop campaign/event that includes prevention measures that raise awareness about the abuse of prescription medications.
- Develop campaign/events that include prevention measures that raise awareness of methamphetamine use and danger to youth.
- Continue to expand the scope of CGAP's prevention work by adding more events/projects based on results of the community climate survey.

| | |
|---|---|
| **GRANT INCEPTION DATE** | October 1, 2011 |
| **CURRENT GRANT PERIOD** | October 1, 2015 to September 29, 2016 |
| **SOURCE OF FUNDS** | Substance Abuse and Mental Health Services Administration |
| **CONTINUITY OF GRANT** | Year 5 of 5 years of funding with reapplication |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Negotiated indirect cost rate agreement |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Program Specialist II | .80 | 100% | 0% |
| Program Administrator | .075 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | | |
|---|---|---|
| **Revenues** | $ 125,000 | |
| **Expenditures** | | |
| Personnel: | $ 74,038 | |
| Operating Expenses: | 13,473 | |
| Other Costs *(Contractual Services)*: | 39,114 | |
| Indirect Costs: | 17,142 | |
| TOTAL | $ 143,767 | *Review of grant program services / costs to be reduced* |

Total Projected Program Costs = $ 125,000

**COUNTY MATCH REQUIRED:** Grant requires local match

*Describe if the match is cash or in kind and the funding source*: In-kind community support $125,000

**COUNTY MATCH AMOUNT:** None

**INDEPENDENT AUDIT REQUIRED** No

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0426 CGAP - DFC
Fund: 4260 CGAP - DFC

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825670 Federal Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827801 Grant Revenue | 150,000 | 142,138 | 125,000 | 0 | 125,000 | 125,000 | 125,000 |
| Total Revenues | 150,000 | 142,138 | 125,000 | 0 | 125,000 | 125,000 | 125,000 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 39,247 | 20,900 | 41,355 | 20,699 | 43,268 | 43,268 | 45,617 |
| 861012 Extra Help | 0 | 12,134 | 1,200 | 21,818 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 9,918 | 5,911 | 10,959 | 5,884 | 12,281 | 12,281 | 13,583 |
| 861022 Co Cont OASDI | 2,301 | 1,338 | 2,545 | 1,455 | 2,559 | 2,559 | 2,636 |
| 861023 Co Cont Medicare | 538 | 459 | 613 | 130 | 598 | 598 | 616 |
| 861024 Co Cont Retire Incr | 4,544 | 2,709 | 4,229 | 1,991 | 4,462 | 4,462 | 5,319 |
| 861030 Co Cont Health Ins | 5,709 | 5,142 | 6,196 | 3,283 | 6,041 | 6,041 | 6,042 |
| 861031 Co Cont Unemp Ins | 0 | 11 | 85 | 92 | 0 | 0 | 219 |
| 861035 Co Cont Workers Comp | 66 | 376 | 553 | 718 | 279 | 279 | 4,872 |
| Total Salaries & Employee Benefits | 62,323 | 48,980 | 67,735 | 56,070 | 69,488 | 69,488 | 78,904 |
| Services & Supplies | | | | | | | |
| 862150 Memberships | 0 | 0 | 300 | 0 | 300 | 300 | 300 |
| 862170 Office Expense | 5,115 | 591 | 2,877 | 543 | 3,180 | 3,180 | 3,180 |
| 862187 Education & Training | 0 | 40 | 0 | 0 | 1,250 | 1,250 | 1,250 |
| 862189 Prof/Spec Svcs - Other | 59,855 | 38,112 | 39,750 | 50,913 | 39,114 | 39,114 | 39,114 |
| 862239 Spec Dept Expense | 11,863 | 7,518 | 8,552 | 9,429 | 18,642 | 18,642 | 8,712 |
| 862250 Trans/Travel | 2,465 | 921 | 1,680 | 1,309 | 1,725 | 1,725 | 1,725 |
| 862253 Travel Out of County | 6,750 | 148 | 5,682 | 0 | 5,518 | 5,518 | 5,518 |
| Total Services & Supplies | 86,048 | 47,329 | 58,841 | 62,195 | 69,729 | 69,729 | 59,799 |
| Total Net Appropriations | 148,371 | 96,309 | 126,576 | 118,265 | 139,217 | 139,217 | 138,703 |
| Total Fund Balance Contribution | (1,629) | (45,828) | 1,576 | 118,265 | 14,217 | 14,217 | 13,703 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0431 Substance Abuse/Crime Prevention
Fund: 4310 Substance Abuse/Crime Prevention

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827820 Grant Interest | 0 | 29 | 0 | 45 | 0 | 0 | 0 |
| Total Revenues | 0 | 29 | 0 | 45 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 0 | (5,693) | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 0 | (1,483) | 0 | 0 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 0 | (339) | 0 | 0 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 0 | (79) | 0 | 0 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 0 | (680) | 0 | 0 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 0 | (676) | 0 | 0 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | (46) | 0 | 0 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | (183) | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 0 | (9,178) | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 65 | 0 | 114 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 65 | 0 | 114 | 0 | 0 | 0 |
| Total Net Appropriations | 0 | (9,113) | 0 | 114 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | (9,142) | 0 | 69 | 0 | 0 | 0 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 20145-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0490 Rural Community Murals
Fund: 4900 Rural Community Murals

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825670 Fed Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 54 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 112 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 112 | 0 | 54 | 0 | 0 | 0 |
| Total Net Appropriations | 0 | 112 | 0 | 54 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | 112 | 0 | 54 | 0 | 0 | 0 |

# STOP ACT.....4012/0491-GRANT

*STACEY CRYER, Director*

The Health and Human Services Agency (HHSA) STOP Act Program (Sober Truth on Preventing Underage Drinking Act) prevents and reduces alcohol use among Fort Bragg youth, and strengthens the Fort Bragg Coalition for Gang Awareness and Prevention (CGAP).

Additionally funds are provided to a community-based organization to implement youth-led environmental prevention activities to reduce underage alcohol use by addressing root causes of underage drinking to achieve cost-effective, long-term improvements to the lives of youth.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- Continued to strengthen community partnerships through additional support for projects subcontracted to community-based organizations.
- Developed education campaign, using print, social media, and events that highlighted the dangers of underage drinking and adult social hosting based on work with twenty-four (24) Fort Bragg community partners.
- Developed a social host ordinance to be passed by the Fort Bragg City Council.
- Received local business acknowledgement.

**GOALS/OBJECTIVES FOR FY 2015-16**

- In collaboration with the Fort Bragg Police Department implement a social host ordinance enforcement strategy that educates the community and shifts community norms related to underage drinking and social hosting.
- Develop a plan to address issues related to retail outlets supplying alcohol to minors that includes Responsible Beverage Service (RBS) training and compliance enhancements to previous RBS efforts in Fort Bragg.

| | |
|---|---|
| **GRANT INCEPTION DATE** | October 1, 2012 |
| **CURRENT GRANT PERIOD** | October 1, 2015 to September 30, 2016 |
| **SOURCE OF FUNDS** | Substance Abuse and Mental Health Services Administration |
| **CONTINUITY OF GRANT** | Year 4 of 5 years of funding with reapplication |

**GRANT RESTRICTIONS AND PROVISIONS:**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Negotiated indirect cost rate agreement |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Program Specialist II | .20 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 48,258 |
| **Expenditures** | |
| Personnel: | $ 17,521 |
| Operating Expenses: | 8,019 |
| Other Costs *(Contractual Services)*: | 20,000 |
| Indirect Costs: | 3,805 |
| TOTAL | $ 49,345 |
| Total Projected Program Costs = | $ 49,345 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED:** | No |
| **INDEPENDENT AUDIT REQUIRED:** | No |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0491 STOP Act
Fund: 4910 STOP Act

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 62,390 | 0 | 48,258 | 63,525 | 48,258 | 48,258 | 48,258 |
| Total Revenues | 62,390 | 0 | 48,258 | 63,525 | 48,258 | 48,258 | 48,258 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 9,092 | 4,291 | 10,757 | 8,531 | 9,686 | 9,686 | 10,216 |
| 861021 Co Cont Retirement | 2,296 | 574 | 2,850 | 1,114 | 2,738 | 2,738 | 3,027 |
| 861022 Co Cont OASDI | 536 | 133 | 657 | 259 | 575 | 575 | 592 |
| 861023 Co Cont Medicare | 125 | 61 | 154 | 592 | 134 | 134 | 138 |
| 861024 Co Cont Retire Incr | 1,053 | 264 | 1,099 | 351 | 972 | 972 | 1,159 |
| 861030 Co Cont Health Ins | 1,198 | 292 | 1,788 | 519 | 1,249 | 1,249 | 1,249 |
| 861031 Co Cont Unemp Ins | 0 | 15 | 0 | 28 | 0 | 0 | 49 |
| 861035 Co Cont Workers Comp | 0 | 100 | 0 | 252 | 0 | 0 | 1,091 |
| Total Salaries & Employee Benefits | 14,300 | 5,731 | 17,305 | 11,646 | 15,354 | 15,354 | 17,521 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 1,124 | 0 | 631 | 70 | 1,427 | 1,427 | 1,427 |
| 862187 Education & Training | 0 | 0 | 645 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 42,375 | 16,125 | 26,000 | 21,997 | 20,000 | 20,000 | 20,000 |
| 862239 Spec Dept Expense | 3,780 | 1,552 | 2,802 | 3,047 | 9,897 | 9,897 | 9,897 |
| 862250 Trans/Travel | 418 | 0 | 336 | 0 | 500 | 500 | 500 |
| Total Services & Supplies | 47,697 | 17,677 | 30,414 | 25,114 | 31,824 | 31,824 | 31,824 |
| Total Net Appropriations | 61,997 | 23,407 | 47,719 | 36,761 | 47,178 | 47,178 | 49,345 |
| Total Fund Balance Contribution | (393) | 23,407 | (539) | (26,765) | (1,080) | (1,080) | 1,087 |

## ACCESS TO TREATMENT & HOUSING OPPORTUNITIES IN THE MENDOCINO ENVIRONMENT

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0494 At Home
Fund: 4940 At Home

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 157,715 | 344,299 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 157,715 | 344,299 | 0 | 0 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 13,583 | 16,255 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 3,433 | 4,203 | 0 | 0 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 821 | 979 | 0 | 0 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 192 | 229 | 0 | 0 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 1,572 | 1,929 | 0 | 0 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 2,834 | 3,167 | 0 | 0 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | (83) | 0 | 42 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | (459) | 0 | (42) | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 22,435 | 26,219 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 17 | 17 | 0 | 22 | 0 | 0 | 0 |
| 862140 Med Dntl & Lab Suppl | 125 | 35 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 0 | 80 | 0 | 0 | 0 | 0 | 0 |
| 862185 Medical/Dental Svcs | 2,000 | 341 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 83,500 | 84,044 | 0 | 0 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 47,339 | 70,112 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 49 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 2,025 | 503 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 135,006 | 155,182 | 0 | 22 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Operating Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 157,441 | 181,400 | 0 | 22 | 0 | 0 | 0 |
| Total Fund Balance Contribution | (274) | (162,899) | 0 | 22 | 0 | 0 | 0 |

The mission of Public Health Nursing in the Health and Human Services Agency (HHSA) is in partnership with the community to safeguard and promote the health and wellness of the people of Mendocino County. Public Health Nursing oversees health promotion and nursing activities; some State mandated, some grant funded and some discretionary. Public Health Nursing staff provide community and individual health assessments, health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health is mandated to investigate communicable disease reports and perform activities to protect the health of the public including the treatment of individuals with active tuberculosis and other communicable diseases.



Public Health Nurses (PHN) are mandated to contact families and childcare providers who have experienced a death from Sudden Infant Death Syndrome (SIDS) to provide an assessment, crisis intervention and counseling, referrals to community services and submit a report to the California SIDS Program. Grief support is also offered to others in the community who experience the death of a child. Infants at risk for developmental delay due to medical or social problems or perinatal chemical exposure are visited by Public Health Nurses (PHN) trained to assess and intervene with parent education and referral to appropriate services. Public Health Nurses also make home visits to provide parent education about child growth and development, health, immunizations, nutrition, exercise and parenting skills. Developmental screenings are performed and appropriate referrals made. Programs to assess the health needs of women of childbearing age, children and adolescents and to assure access to quality health services and provide case management services to pregnant women and teens are available through Public Health Nursing. Nursing is involved in many community and agency collaborations that address the health of individuals and the community.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Communicable Disease program investigated suspected meningococcal exposure and provided education to those members of the public who were possibly exposed.
- Participated in the HHSA Ebola Preparedness Response Team to plan for, educate and support community partners to respond to a potential Ebola case in Mendocino County.
- Conducted "Drive-Up" flu vaccine clinic for 300 members of the public. Conducted multiple "walk-in" flu clinics for an additional 300 members of the public.
- Participated with Women, Infants and Children (WIC) in World Breastfeeding Week at 3 local farmer markets.
- Collaborated with Partnership for Healthy Babies to serve "mocktails" and educate the public about risks of drinking alcohol while pregnant at local health fairs.
- Participated in Ukiah Pumpkinfest, providing education on Sudden Infant Death Syndrome (SIDS) prevention, smoking cessation, Child Health and Disability Prevention (CHDP) program, dental health and emergency preparedness.
- The Medical Marijuana Identification Card (MMIC) program has served approximately 45 clients during 2014.
- A Supervising PHN was hired in July 2014.
- The Maternal Child Adolescent Health (MCAH) 5-year needs assessment was completed.

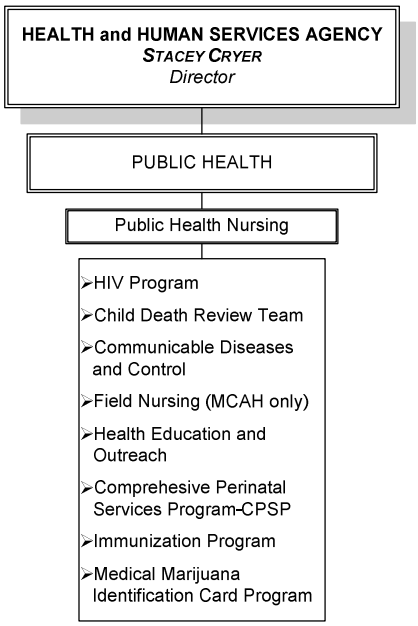
**GOALS/OBJECTIVES FOR FY 2015-16**

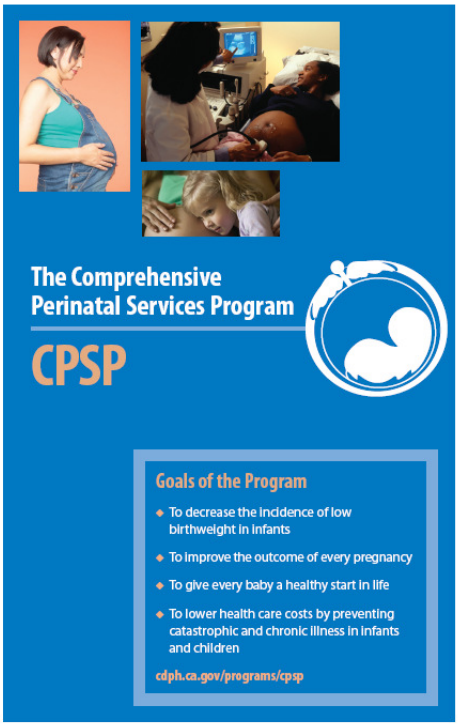
- Provide health education and health promotion programs, processes, and interventions to support chronic disease prevention and wellness.
- Provide information on public health issues and functions through multiple methods to a variety of audiences.
- Complete Action Plan as part of Maternal Child Adolescent Health (MCAH) five-year needs assessment in collaboration with related community stakeholders.
- Continue to recruit for Public Health Nurses (PHN) and Senior PHN if positions continue to be vacant.
- Implement Team Nursing model in order to employ Registered Nurses (RNs) to augment the work being performed by the PHN Field Nursing Staff.

**CURRENT STAFFING**

| | |
|---|---|
| 20.00 | Funded Full Time Equivalent (FTE) |
| 23.80 | Allocated FTE |

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 5341 State Sales Tax revenue distributed for State mandated programs.
- ✧ Acct. 5490 Revenues from other State agencies, including grants.

***Services & Supplies***

- ✧ Acct. 2239 TB related services and supplies expenses.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of submitted budget.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4013 Public Health Nursing
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824200 Rent/Concession | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 825150 Motor Vehicle in Lieu | 0 | 993,740 | 0 | 636,487 | 0 | 0 | 0 |
| 825341 Realignment Hlth Svcs | 1,066,947 | (250,513) | 1,299,302 | 149,566 | 1,406,468 | 1,406,468 | 1,395,245 |
| 825490 State Other | 295,907 | 276,200 | 310,278 | 307,681 | 300,278 | 300,278 | 300,278 |
| 825810 Other Govt Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826300 Nursing Fee | 17,000 | 12,232 | 17,000 | 7,806 | 12,500 | 12,500 | 12,500 |
| 826390 Other Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 152 | 0 | (450) | 0 | 0 | 0 |
| 827707 Donation | 5,000 | 3,767 | 5,000 | 3,240 | 3,500 | 3,500 | 3,500 |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,387,854 | 1,038,578 | 1,634,580 | 1,107,330 | 1,725,746 | 1,725,746 | 1,714,523 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 745,942 | 586,670 | 880,034 | 581,498 | 755,346 | 755,346 | 755,346 |
| 861012 Extra Help | 25,576 | 26,686 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 14,383 | 0 | 7,525 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 204,676 | 152,681 | 225,286 | 152,638 | 215,827 | 215,827 | 215,827 |
| 861022 Co Cont OASDI | 46,303 | 34,733 | 52,193 | 34,207 | 43,120 | 43,120 | 43,120 |
| 861023 Co Cont Medicare | 10,928 | 8,510 | 12,206 | 8,036 | 10,086 | 10,086 | 10,086 |
| 861024 Co Cont Retire Incr | 59,736 | 54,118 | 83,886 | 56,931 | 88,938 | 88,938 | 88,938 |
| 861030 Co Cont Health Ins | 141,621 | 114,686 | 142,147 | 114,922 | 178,132 | 178,132 | 178,132 |
| 861031 Co Cont Unemp Ins | 0 | (351) | 5,659 | 5,572 | 3,994 | 3,994 | 3,994 |
| 861035 Co Cont Workers Comp | 45,227 | 41,316 | 79,333 | 83,502 | 110,341 | 110,341 | 101,579 |
| Total Salaries & Employee Benefits | 1,280,009 | 1,033,432 | 1,480,744 | 1,044,831 | 1,405,784 | 1,405,784 | 1,397,022 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 8,450 | 7,185 | 6,700 | 8,913 | 6,700 | 6,700 | 6,700 |
| 862090 Household Expense | 5,200 | 10,196 | 6,100 | 7,857 | 6,600 | 6,600 | 6,600 |
| 862101 Insurance - General | 7,785 | 7,785 | 24,282 | 24,282 | 20,605 | 20,605 | 18,144 |
| 862109 Insurance Other | 3,062 | 1,722 | 1,722 | 2,344 | 1,722 | 1,722 | 1,722 |
| 862120 Maint - Equip | 0 | 135 | 0 | 0 | 0 | 0 | 0 |
| 862130 Maint Strc/Impr/Grnds | 2,500 | 2,476 | 2,000 | 1,624 | 2,000 | 2,000 | 2,000 |
| 862140 Med Dntl & Lab Supls | 16,000 | 23,082 | 16,500 | 25,632 | 26,600 | 26,600 | 26,600 |
| 862150 Memberships | 1,700 | 1,725 | 1,700 | 1,100 | 1,600 | 1,600 | 1,600 |
| 862170 Office Expense | 9,750 | 6,817 | 8,000 | 10,648 | 7,500 | 7,500 | 7,500 |
| 862185 Medical/Dental Svcs | 1,750 | 50 | 750 | 114 | 750 | 750 | 750 |
| 862187 Education & Training | 5,550 | 2,377 | 5,500 | 1,815 | 4,500 | 4,500 | 4,500 |
| 862189 Prof/Spec Svcs - Other | 20,400 | 21,480 | 20,400 | 20,400 | 20,400 | 20,400 | 20,400 |
| 862190 Publ/Legal Notice | 6,000 | 625 | 4,000 | 1,345 | 2,000 | 2,000 | 2,000 |
| 862230 Info Tech Equip | 1,000 | 5,821 | 0 | 2,697 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 160,997 | 100,331 | 159,499 | 146,242 | 267,967 | 267,967 | 267,967 |
| 862250 Trans/Travel | 13,550 | 3,724 | 10,500 | 6,325 | 10,500 | 10,500 | 10,500 |
| 862253 Travel Out of County | 8,600 | 5,135 | 11,100 | 7,954 | 10,100 | 10,100 | 10,100 |
| 862260 Utilities | 10,500 | 15,027 | 12,000 | 12,638 | 12,000 | 12,000 | 12,000 |
| Total Services & Supplies | 282,794 | 215,692 | 290,753 | 281,929 | 401,544 | 401,544 | 399,083 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 75,000 | 21,903 | 110,367 | 5,518 | 110,367 | 110,367 | 110,367 |
| 863280 Contr Other Agency | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 75,000 | 21,903 | 110,367 | 5,518 | 110,367 | 110,367 | 110,367 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864360 Structures & Imprvments | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| 864370 Equipment | 0 | 0 | 3,800 | 0 | 18,000 | 18,000 | 18,000 |
| Total Fixed Assets | 0 | 0 | 3,800 | 0 | 33,000 | 33,000 | 33,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (25,000) | 0 | (26,135) | 0 | 0 | 0 | 0 |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (25,000) | 0 | (26,135) | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 1,612,803 | 1,271,027 | 1,859,529 | 1,332,279 | 1,950,695 | 1,950,695 | 1,939,472 |
| Total Net County Cost | 224,949 | 232,449 | 224,949 | 224,949 | 224,949 | 224,949 | 224,949 |

The purpose of the Maternal Child Health Program is to assess the health needs of women of childbearing age, children and adolescents, and to assure (especially those with low income) access to quality maternal, child and adolescent health services. Maternal, Child, Adolescent Health (MCAH) develops systems with the goal to help protect and improve the health of California's reproductive age women, infants, children, adolescents, and their families.

To accomplish this mission, MCAH maintains partnerships, contracts, and agreements with State, Federal, and local agencies in both public and private sectors.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- Public Health Nurses provided services to approximately 100 families monthly.
- The program engaged internal and external stakeholders of Mendocino County to participate in Maternal, Child and Adolescent Health five year needs assessment to analyze and prioritize top problems with related partners and strategies for developing an action plan.
- Began collaboration with Behavioral Health and Recovery Services and community partners to develop a shared approach to addressing Perinatal Mood and Anxiety Disorders (PMADs).
- Instituted program in collaboration with Ukiah High School to educate teens focusing on family planning and safe sex issues.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to build capacity to serve high-risk infants throughout the County.
- Refine the plan for the delivery of PMADs interventions.
- Submit finalized five-year needs assessment to State MCAH.
- Expand the family planning/safe sex educational program to other high schools within the County.

**GRANT INCEPTION DATE** Unknown

**CURRENT GRANT PERIOD** July 1, 2015 to June 30, 2016

**SOURCE OF FUNDS** California Department of Public Health (Federal funds)

**CONTINUITY OF GRANT** State General Fund allocations were terminated in FY 2009-10 State Budget. State still distributes Federal Title V funds and processes claims for Federal Title XIX Matching funds to local dollars

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes
*If yes, is there a maximum?* Up to 14.4% of salaries
*Does the budget include the maximum amount?* Yes

| EMPLOYEES | (full time equivalent) | Grant Funded | General Fund |
|---|---|---|---|
| Senior Program Manager | 1.00 | 100% | 0% |
| Public Health Nurse | 1.00 | 100% | 0% |
| Public Health Nurse | .80 | 100% | 0% |
| Public Health Nurse | .50 | 100% | 0% |
| Community Health Services Specialist | 1.00 | 100% | 0% |
| Community Health Services Specialist | .90 | 100% | 0% |
| Community Health Services Specialist | 1.00 | 100% | 0% |

| | |
|---|---|
| **GRANT FUNDING AND BUDGET** | |
| **Revenues** | $ 726,666 |
| **Expenditures** | |
| Personnel | $ 602,404 |
| Operating Expenses | 37,724 |
| Indirect Costs | 86,538 |
| TOTAL | $ 726,666 |
| Total Projected Program Costs = | $ 726,666 |
| **COUNTY MATCH REQUIRED** | Not required, but is needed in order to draw down federal match. County match comes from Budget Unit 4013-*Public Health Nursing* Realignment funds |
| **COUNTY MATCH AMOUNT** | $ 466,557 |
| **INDEPENDENT AUDIT REQUIRED** | No |

**Schedule 9**

This grant is included in Budget Unit 4013's Schedule 9.

The purpose of the program is to improve and maintain the health of low income (185% or less of the Federal Poverty Level, or receiving Medi-Cal), pregnant, postpartum, and breastfeeding women; infants and children less than 5 years of age who have a nutritional risk. The program provides nutrition assessment and education; referrals to health care and community resources. Breastfeeding education and support is provided by nutritionists and peer counselors. Vouchers are provided to ensure the purchase of specific nutritious foods from WIC-authorized vendors including seasonal Farmers Markets.

**MAJOR ACCOMPLISHMENT FY 2014-15**

- WIC clinics were conducted at three permanent sites (Ukiah, Willits and Ft. Bragg) and six traveling sites (Boonville, Pt. Arena, Laytonville, Covelo, Consolidated Tribal Health, and Gualala).
- The program served approximately 3,100 women, infants and children monthly.
- The program provided on-site distribution of Farmers Market Nutrition Program checks and nutrition education at the markets in Ukiah, Willits and Fort Bragg.
- Successfully completed a Program Evaluation conducted by the State WIC Agency.
- Educated consumers on healthcare and breastfeeding.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Assist participants to achieve optimum growth and development goals.
- Provide education to families regarding how to provide healthy foods, providing positive nutrition role models, and learning to understand the behavior cues from infants.
- Encourage participation in preventative health care and accessing community resources to maximize a child's potential.
- Provide enhanced breastfeeding education and support through participation and leadership with coastal and inland breastfeeding coalitions.
- Provide Farmers Market Checks and Nutrition Education at markets in Ukiah, Willits and Fort Bragg.
- Collaborate with USDA funded programs and related agencies such as: Head Start, FIRST Five, and North Coast Opportunities.

**GRANT INCEPTION DATE** June 1975

**CURRENT GRANT PERIOD** October 1, 2014 to September 30, 2015 (FFY)

**SOURCE OF FUNDS** U. S. Department of Agriculture through the California State Department of Health Services

**CONTINUITY OF GRANT** Ongoing annual allocation

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes

*If yes, is there a maximum?* 13.8% of Salaries only (no Benefits)

*Does the budget include the maximum amount?* Yes

| EMPLOYEES | (full time equivalent) | Grant Funded | General Fund |
|---|---|---|---|
| Senior Program Manager | 1.0 | 100% | 0% |
| Nutritionist | 1.45 | 100% | 0% |
| Health Program Eligibility Worker | 6.0 | 100% | 0% |
| Staff Assistant II | 1.0 | 100% | 0% |
| Program Specialist II * | 0.5 | 100% | 0% |
| Community Health Worker I * | 1.0 | 100% | 0% |

** These positions are grant funded through September 30, 2015.*

| | | |
|---|---|---|
| **GRANT FUNDING AND BUDGET** | | |
| **Revenues** | $ | 940,733 |
| **Expenditures** | | |
| Personnel | $ | 808,721 |
| Operating Expenses | | 69,292 |
| Indirect Costs | | 113,002 |
| TOTAL | $ | 991,015 |
| Total Projected Program Costs = | $ | 991,015 |
| **COUNTY MATCH REQUIRED** | No | |
| **INDEPENDENT AUDIT REQUIRED** | No | |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0418 Women, Infants, Children
Fund: 4180 Women, Infants, Children

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 922,592 | 939,824 | 920,092 | 918,663 | 172,208 | 172,208 | 940,733 |
| Total Revenues | 922,592 | 939,824 | 920,092 | 918,663 | 172,208 | 172,208 | 940,733 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 486,364 | 455,191 | 528,523 | 494,192 | 37,041 | 37,041 | 495,435 |
| 861012 Extra Help | 13,735 | 14,588 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 10,289 | 0 | 3,883 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 104,081 | 100,632 | 108,678 | 103,912 | 7,803 | 7,803 | 120,915 |
| 861022 Co Cont OASDI | 23,974 | 22,584 | 24,009 | 22,926 | 1,714 | 1,714 | 22,350 |
| 861023 Co Cont Medicare | 6,962 | 6,613 | 7,248 | 6,897 | 517 | 517 | 6,638 |
| 861024 Co Cont Retire Incr | 38,545 | 35,933 | 40,677 | 38,720 | 2,905 | 2,905 | 54,038 |
| 861030 Co Cont Health Ins | 71,934 | 79,396 | 87,838 | 76,715 | 5,775 | 5,775 | 74,523 |
| 861031 Co Cont Unemp Ins | 1,066 | 0 | 1,165 | 1,164 | 1,500 | 1,500 | 1,500 |
| 861035 Co Cont Workers Comp | 10,994 | 11,616 | 10,994 | 29,818 | 36,211 | 36,211 | 33,322 |
| Total Salaries & Employee Benefits | 757,655 | 736,843 | 809,132 | 778,228 | 93,466 | 93,466 | 808,721 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 34,200 | 31,866 | 21,040 | 32,630 | 12,000 | 12,000 | 34,200 |
| 862090 Household Expense | 998 | 1,404 | 950 | 1,115 | 500 | 500 | 950 |
| 862101 Insurance - General | 1,458 | 609 | 609 | 1,907 | 1,806 | 1,806 | 1,646 |
| 862130 Maint - Strc/Impr/Grnds | 281 | 434 | 280 | 282 | 100 | 100 | 280 |
| 862140 Med Dntl & Lab Suppl | 0 | 0 | 0 | 0 | 0 | 0 | 1,200 |
| 862150 Memberships | 750 | 450 | 600 | 450 | 300 | 300 | 600 |
| 862170 Office Expense | 15,149 | 13,133 | 12,000 | 9,666 | 5,000 | 5,000 | 5,251 |
| 862185 Medical/Dental Svcs | 0 | 120 | 0 | 200 | 0 | 0 | 0 |
| 862187 Education & Training | 5,000 | 8,265 | 6,500 | 2,130 | 4,500 | 4,500 | 2,250 |
| 862190 Publ/Legal Notice | 1,500 | 3,480 | 1,000 | 732 | 600 | 600 | 500 |
| 862230 Info Tech Equip | 0 | 28,824 | 17,500 | 316 | 8,500 | 8,500 | 500 |
| 862239 Spec Dept Expense | 80,101 | 94,963 | 53,510 | 131,883 | 32,436 | 32,436 | 113,002 |
| 862250 Trans/Travel | 8,500 | 13,748 | 9,195 | 14,166 | 8,500 | 8,500 | 13,695 |
| 862253 Travel Out of County | 3,000 | 15,618 | 2,500 | 2,379 | 1,500 | 1,500 | 1,692 |
| 862260 Utilities | 6,000 | 7,759 | 6,528 | 6,342 | 3,000 | 3,000 | 6,528 |
| Total Services & Supplies | 156,937 | 220,674 | 132,212 | 204,198 | 78,742 | 78,742 | 182,294 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 8,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 8,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 922,592 | 957,517 | 941,344 | 982,426 | 172,208 | 172,208 | 991,015 |
| Total Fund Balance Contribution | 0 | 17,693 | 21,252 | 63,762 | 0 | 0 | 50,282 |

The Health Resources Services Administration (HRSA) grant is used to fund the County's collaborative efforts with hospitals, clinics and SNFs (Skilled Nursing Facilities) to enhance preparedness for all-hazard disasters. Primary activities include: ensuring that partners understand their roles and the role of Public Health (PH) during emergency health events and declared disasters; mobilizing assistance and support from local health partners; drilling and exercising disaster plans. Activities include planning, training, drilling, and coordination of disaster preparedness activities and plans with hospital and clinic staff and community partners.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- FY 2014 – 2015 outreach activities resulted in a successful Statewide Medical Health Exercise in November 2014; external partners included three (3) hospitals, seven (7) clinics, one (1) school; totaling eleven (11) community partners plus the Mendocino County Office of Education (MCOE).
- Increased participation in disaster planning activities and education, including all hospitals and all clinics within the county, two (2) Skilled Nursing Facilities (SNFs) and community partners.
- Collaboration with Mendocino County hospitals, clinics and SNFs, the Local Emergency Management Services Agency (LEMSA), and North Coast Opportunities (NCO) resulted in the awarding of contracts in the total amount of $81,000 to these community partners for various services that range from equipment to supporting partners to attend trainings and planning meetings.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue outreach and education to community partners.
- Continuation of the distribution of grant funding to community partners for education.
- To obtain equipment and supplies as identified by Public Health leaders for response to real events during the grant year.
- Increase participation of skilled nursing facilities.

| | |
|---|---|
| **GRANT INCEPTION DATE** | September 2003 |
| **CURRENT GRANT PERIOD** | July 1, 2013-June 30, 2016 |
| **SOURCE OF FUNDS** | California Dept of Public Health |
| **CONTINUITY OF GRANT** | On-going annual allocation |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Yes, 15% of total grant |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Program Administrator | .60 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 150,637 |
| **Expenditures** | |
| Personnel: | $ 103,657 |
| Other Costs (*Services and Supplies)*: | 34,789 |
| Indirect Costs: | 12,191 |
| TOTAL | $ 150,637 |
| Total Projected Program Costs = | $ 150,637 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | No |

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer states that this budget unit will be finalized during the final budget proceedings.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0442 Health Resources Services Administration
Fund: 4420 Health Resources Services Administration

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 186,247 | 103,107 | 181,388 | 165,772 | 172,208 | 172,208 | 150,637 |
| 827820 Grant Interest | 0 | (187) | 0 | 151 | 0 | 0 | 0 |
| Total Revenues | 186,247 | 102,920 | 181,388 | 165,923 | 172,208 | 172,208 | 150,637 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 43,908 | 41,539 | 45,597 | 42,319 | 40,686 | 40,686 | 53,239 |
| 861021 Co Cont Retirement | 10,843 | 10,188 | 11,729 | 10,836 | 11,647 | 11,647 | 16,102 |
| 861022 Co Cont OASDI | 2,545 | 2,375 | 2,626 | 2,421 | 2,352 | 2,352 | 3,028 |
| 861023 Co Cont Medicare | 595 | 556 | 614 | 566 | 550 | 550 | 708 |
| 861024 Co Cont Retire Incr | 4,967 | 4,667 | 4,525 | 4,239 | 5,006 | 5,006 | 7,459 |
| 861030 Co Cont Health Ins | 8,673 | 7,970 | 9,848 | 8,095 | 8,350 | 8,350 | 10,437 |
| 861031 Co Cont Unemp Ins | 0 | 155 | 0 | 106 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | 1,338 | 0 | 6,894 | 12,684 | 12,684 | 12,684 |
| Total Salaries & Employee Benefits | 71,531 | 68,788 | 74,939 | 75,475 | 81,275 | 81,275 | 103,657 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 3,405 | 25 | 3,405 | 0 | 3,405 | 3,405 | 0 |
| 862101 Insurance - General | 57 | 0 | 57 | 1 | 57 | 57 | 1 |
| 862170 Office Expense | 200 | 125 | 200 | 350 | 200 | 200 | 0 |
| 862187 Education & Training | 1,950 | 0 | 1,950 | 0 | 1,950 | 1,950 | 1,514 |
| 862189 Prof/Spec Svcs - Other | 16,000 | 51,065 | 16,000 | 70,238 | 16,000 | 16,000 | 18,000 |
| 862239 Spec Dept Expense | 36,328 | 23,033 | 37,208 | 18,551 | 22,191 | 22,191 | 23,565 |
| 862250 Trans/Travel | 335 | 24 | 500 | 71 | 500 | 500 | 0 |
| 862253 Travel Out of County | 5,500 | 44 | 5,500 | 424 | 5,000 | 5,000 | 0 |
| 862260 Utilities | 0 | 271 | 0 | 224 | 0 | 0 | 0 |
| Total Services & Supplies | 63,775 | 74,586 | 64,820 | 89,860 | 49,303 | 49,303 | 43,080 |
| Other Charges | | | | | | | |
| 863280 Contr Other Agency | 50,941 | 0 | 41,630 | 0 | 41,630 | 41,630 | 0 |
| Total Other Charges | 50,941 | 0 | 41,630 | 0 | 41,630 | 41,630 | 0 |
| Total Net Appropriations | 186,247 | 143,375 | 181,389 | 165,335 | 172,208 | 172,208 | 146,737 |
| Total Fund Balance Contribution | 0 | 40,454 | 1 | (588) | 0 | 0 | (3,900) |

The Bioterrorism Act grant is used to aid the Health and Human Services Agency (HHSA), Public Health, to address infrastructure issues for all-hazards disaster preparedness. Funding allows for planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents. Primary activities are: plan, train, drill, and coordinate disaster preparedness activities/plans with staff and community partners.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- Ran a successful Statewide Medical Health Exercise in November 2014.
- The acquisition of an on-site modular storage unit for essential disaster related supplies and equipment occurred.
- Successfully held required emergency preparedness training for HHSA staff, including IS 300/400 and ICS Section Chief courses.
- Contracted to have ICS 100, 200, 700 training for 92% of current HHSA employees.

**GOALS/OBJECTIVES FY 2015-16**

- Increase the number of HHSA leadership staff to complete ICS 300,400 training by two.
- Revise and improve plans for response to medical surge and recovery.

| | |
|---|---|
| **GRANT INCEPTION DATE** | October 2002 |
| **CURRENT GRANT PERIOD** | July 1, 2015 to June 30, 2016 |
| **SOURCE OF FUNDS** | California Department of Public Health |
| **CONTINUITY OF GRANT** | Ongoing annual allocation |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | No, negotiated indirect cost rate agreement |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Program Administrator | .325 | 100% | 0% |
| Senior Program Specialist | 1.000 | 100% | 0% |
| Staff Assistant II | .300 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 319,103 |
| **Cash Balance** | 1,008 |
| **TOTAL FUNDING AND BUDGET** | $ 320,111 |
| Personnel: | $ 161,640 |
| Other Costs: (*Services and Supplies)* | 95,908 |
| Indirect Costs: | 31,973 |
| TOTAL | $ 289,521 |
| Total Projected Program Costs = | $ 289,521 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | No |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0478 Bioterrorism Act
Fund: 4780 Bioterrorism Act

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 234,804 | 222,481 | 227,402 | 234,421 | 238,195 | 238,195 | 320,111 |
| 827820 Grant Interest | 0 | 919 | 0 | 462 | 0 | 0 | 0 |
| Total Revenues | 234,804 | 223,400 | 227,402 | 234,883 | 238,195 | 238,195 | 320,111 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 83,618 | 67,919 | 90,978 | 79,645 | 113,219 | 113,219 | 89,193 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 21 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 21,104 | 19,517 | 24,117 | 21,969 | 30,497 | 30,497 | 27,425 |
| 861022 Co Cont OASDI | 4,960 | 3,455 | 5,328 | 4,299 | 6,069 | 6,069 | 5,160 |
| 861023 Co Cont Medicare | 1,160 | 891 | 1,245 | 1,037 | 1,468 | 1,468 | 1,207 |
| 861024 Co Cont Retire Incr | 9,668 | 8,941 | 9,476 | 8,605 | 11,949 | 11,949 | 12,699 |
| 861030 Co Cont Health Ins | 10,992 | 11,529 | 12,637 | 11,512 | 16,171 | 16,171 | 11,600 |
| 861031 Co Cont Unemp Ins | 749 | 66 | 294 | 259 | 141 | 141 | 141 |
| 861035 Co Cont Workers Comp | 1,021 | 3,318 | 435 | 8,454 | 14,215 | 14,215 | 14,215 |
| Total Salaries & Employee Benefits | 133,272 | 115,636 | 144,510 | 135,800 | 193,729 | 193,729 | 161,640 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 3,000 | 1,461 | 1,000 | 1,480 | 1,000 | 1,000 | 0 |
| 862101 Insurance - General | 0 | 75 | 75 | 210 | 200 | 200 | 0 |
| 862130 Maint - Strc/Impr/Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862140 Med Dntl & Lab Suppl | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 9,640 | 2,379 | 5,000 | 2,657 | 2,000 | 2,000 | 3,088 |
| 862185 Medical/Dental Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 20,000 | 28,149 | 30,000 | 35,987 | 14,000 | 14,000 | 26,000 |
| 862210 Rent/Lease Bldg Grds | 3,000 | 0 | 0 | 1,675 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 11,789 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 60,504 | 36,716 | 43,300 | 52,414 | 27,574 | 27,574 | 95,908 |
| 862250 Trans/Travel | 1,000 | 19 | 500 | 32 | 0 | 0 | 1,885 |
| 862253 Travel Out of County | 3,188 | 537 | 3,000 | 326 | 200 | 200 | 1,000 |
| 862260 Utilities | 1,200 | 678 | 750 | 560 | 500 | 500 | 0 |
| Total Services & Supplies | 101,532 | 81,803 | 84,625 | 95,340 | 45,474 | 45,474 | 127,881 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 6,000 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 6,000 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 234,804 | 203,439 | 229,135 | 231,140 | 239,203 | 239,203 | 289,521 |
| Total Fund Balance Contribution | 0 | (19,961) | 1,733 | (3,742) | 1,008 | 1,008 | (30,590) |

The HIV Care Program (HCP) is a grant-funded program used to provide funds for subcontractors for case management, benefits counseling, and emergency assistance for food and transportation for people with HIV/AIDS. The program is currently serving approximately 58 clients.

The HIV/AIDS Program operates with a grant consisting of two separate allocations.

1. The purpose of the Surveillance and Epidemiology allocation is to track the HIV/AIDS epidemic locally and to report cases to the State Office of AIDS.
2. The purpose of the AIDS Drug Assistance program is to enroll people with HIV/AIDS in this program, which will help them access specific medications (ADAP).

**GRANT INCEPTION DATE** April 1, 1987

**CURRENT GRANT PERIOD** July 1, 2015 to June 30, 2016 (HIV/AIDS)

**SOURCE OF FUNDS** State Department of Public Health

**CONTINUITY OF GRANT** Ongoing annual allocations

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes - For Surveillance not ADAP

*If yes, is there a maximum?* Yes, 15%

*Does the budget include the maximum amount?* Yes

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Public Health Laboratory Assistant | 0.20 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | |
| Fund Balance Contribution | $ 14,897 |
| **Expenditures** | |
| Personnel: | $ 11,148 |
| Other Costs: *(Service & Supplies)* | 1,514 |
| Indirect Cost: | 2,235 |
| TOTAL | $ 14,897 |
| Total Projected Program Costs = | $ 14,897 |

**COUNTY MATCH REQUIRED** No

**INDEPENDENT AUDIT REQUIRED** Yes

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0488-HIV Services
Fund: 4880 HIV Services

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825490 State Other | 0 | 183 | 0 | 483 | 0 | 0 | 0 |
| 827801 Grant Revenue | 14,897 | 27,774 | 0 | 11,507 | 14,897 | 14,897 | 14,897 |
| 827805 Medi-Cal | 0 | 0 | 0 | 142 | 0 | 0 | 0 |
| 827806 Patient Revenue | 0 | 46 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 14,897 | 28,003 | 0 | 12,132 | 14,897 | 14,897 | 14,897 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 0 | 0 | 0 | 6,456 | 8,405 | 8,405 | 6,629 |
| 861021 Co Cont Retirement | 0 | 0 | 0 | 1,510 | 2,121 | 2,121 | 1,954 |
| 861022 Co Cont OASDI | 0 | 0 | 0 | 334 | 468 | 468 | 385 |
| 861023 Co Cont Medicare | 0 | 0 | 0 | 81 | 116 | 116 | 90 |
| 861024 Co Cont Retire Incr | 0 | 0 | 0 | 590 | 828 | 828 | 840 |
| 861030 Co Cont Health Ins | 0 | 0 | 0 | 1,027 | 1,445 | 1,445 | 1,249 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 0 | 38 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 534 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 0 | 0 | 0 | 10,569 | 13,383 | 13,383 | 11,147 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 0 | 443 | 0 | 1,140 | 1,183 | 1,183 | 1,132 |
| 862140 Med Dntl & Lab Suppl | 0 | (4,171) | 0 | (157) | 0 | 0 | 0 |
| 862170 Office Expense | 250 | 198 | 250 | 32 | 0 | 0 | 250 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 14,647 | 2,775 | 14,647 | 6,828 | 331 | 331 | 2,368 |
| 862250 Trans/Travel | 0 | 284 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 14,897 | (470) | 14,897 | 7,843 | 1,514 | 1,514 | 3,750 |
| Total Net Appropriations | 14,897 | (470) | 14,897 | 18,412 | 14,897 | 14,897 | 14,897 |
| Total Fund Balance Contribution | 0 | (28,473) | 14,897 | 6,280 | 0 | 0 | 0 |

Mendocino County's Emergency Medical Services serves, in part with and as an extension of, Coastal Valleys Emergency Medical Services (EMS) Agency. Together they provide oversight and support to the County's pre-hospital emergency service care providers, such as ambulance services, air-ambulance companies, dispatch agencies, fire departments, and first responders (Emergency Medical Technicians (EMTs) and Paramedics, etc.).

Designated in 1994 to serve as the Local EMS Agency (LEMSA), Coastal Valleys Emergency Medical Services (EMS) Agency, located in Santa Rosa, is a division of the Sonoma County Public Health Department. Under Section 1797.200 of the Health and Safety Code; *a County, which chooses to develop an Emergency Medical Services (EMS) program, must designate a local EMS agency*. Together the two counties of Mendocino and Sonoma are the "Coastal Valleys EMS Region".

Coastal Valleys EMS Agency, as Mendocino County's Local EMS Agency (LEMSA), is responsible for planning, implementing and evaluating the local EMS system; this includes education levels for certifications, monitoring response times by providers, ambulance inspections, and more.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Reviewed and assessed recommendations taken from the EMS Assessment prepared by Fitch and Associates as presented to the Board of Supervisors in FY 2011-12.
- Released a Request for Proposal (RFP) to contract with an RFP writer for an RFP for an Inland Exclusive Operating Area (EOA).
- Contracted with The Abaris Group to work with the County of Mendocino, Coastal Valleys Emergency Medical Service Agency (Local EMS Agency (LEMSA)) and EOA Oversight Committee to develop and implement an ambulance exclusive operating area for inland Mendocino County.
- Convened a work group comprised of representatives from HHSA, LEMSA, Executive Office, County Counsel, Fire Chiefs and hospital staff. This group held stakeholder meetings and solicited input on system design for an EOA.
- Enforced local EMS policies and procedures, and monitored patient care provider participation through the Patient Care Report System.
- Developed and implemented Spinal Motion Restriction policy changes regarding management of the quality, care and comfort of patients with suspected spinal injuries in the pre-hospital setting.
- Integrated State regulatory changes into local EMS policy and procedures, as necessary.
- Acknowledged the valuable contribution of emergency medical responders through a proclamation and participated in the Mendocino County Survivors Reunion during National EMS week.
- Continued participation on the following committees: Emergency Medical Care Committee (EMCC); EMCC Education and Continuous Quality Improvement (CQI) sub-committees; Mendocino County Fire Chiefs Association; local Department Operation Center (DOC) meetings, EOA Oversight Group meetings, as well as, other related meetings as requested.
- Ongoing representation of Mendocino County with the State EMS Authority through EMS commission, Emergency Medical Services Administrators Association of California (EMSAAC) and other collaborative groups.
- Purchased an AED (automated external defibrillator) for every school in Mendocino County through available SB 1773 funds and the Maddy Fund through AB 12 and 612 in support of pediatric trauma care in Mendocino County.
- Created Save Lives Mendocino, a multi-agency partnership with a goal of teaching every 7$^{th}$ grader in the Mendocino County Hands-Only CPR training.

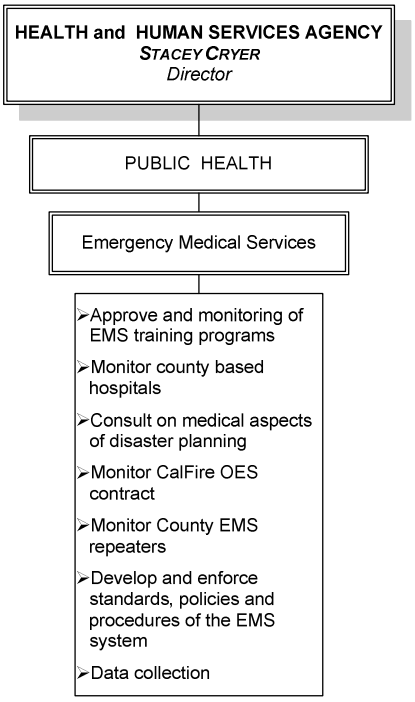
**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue working with EMS stakeholders, i.e. first responder agencies to maintain sustainable emergency medical services within the county.
- Assist with development of partnership opportunities to provide Advanced Life Support care to rural communities in Mendocino County.
- Develop a comprehensive training program for first responder's regarding Cardiac Arrest Management (CAM) in the pre-hospital setting.
- Ensure compliance of EMS policies, procedures, ordinances and laws.
- Implementation of policy revisions and mandate a regional standard for effective chest compression.
- Implement regional effective CPR training using SMARTMAN.
- Distribute an AED to every school in Mendocino County.
- Review the current County Ambulance provisions under the Mendocino County Medical Response ordinance (Chapter 9.05). Approve, Implement and enforce revisions
- Continue to work with the oversight committee throughout the Request for Proposal process.
- Continue to sustain the fragile EMS system.
- Continue work plan with The Abaris Group to create and release an RFP for an inland EOA for ambulance services for Mendocino County.
- Finalize purchase and implement Image trend as the new EMS data system.

## CURRENT STAFFING

1.0 Funded Full Time Equivalent (FTE)
1.0 Allocated FTE

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- Acct. 3204 EMS share of revenue received from a $3 assessment levied on certain Vehicle Code fines and forfeitures.
- Accts. 5472 & 6361 Per-call fees paid by ambulance companies.

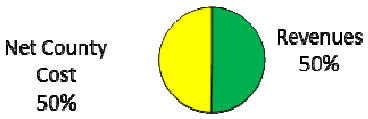
***Services & Supplies***

- Acct. 2239 Medical supplies.

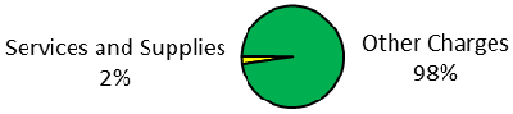
***Other Charges***

- Acct. 3113 Payment to CalFire Dispatch
- Acct. 3280 Payment to Sonoma County for EMS services.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of submitted budget, which includes an increase of Net County Cost of $144,904 due to the addition of funding to cover full potential cost of Cal Fire dispatch contract amount.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4016 Emergency Medical Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 165,472 | 165,756 | 164,766 | 169,579 | 175,000 | 175,000 | 175,000 |
| 821120 Curr Unsec Prop Tax | 5,900 | 5,980 | 5,900 | 5,551 | 5,900 | 5,900 | 5,900 |
| 821130 Supplemental Roll Tax | 50 | 549 | 45 | 1,258 | 300 | 300 | 300 |
| 821210 Prior Sec Prop Tax | (500) | (293) | (500) | (309) | (500) | (500) | (500) |
| 821220 Prior Unsec Prop Tax | 317 | 142 | 300 | 378 | 200 | 200 | 200 |
| 821700 Hwy Prop Rental | 23 | 13 | 23 | 0 | 10 | 10 | 10 |
| 823204 Misc Court Fine | 118,306 | 224,913 | 256,985 | 155,057 | 70,437 | 70,437 | 70,437 |
| 825341 Realignment Hlth Svcs | 0 | 0 | 40,000 | 0 | 0 | 0 | 0 |
| 825472 County Hospital | 21,000 | 3,059 | 3,667 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 1,772 | 1,732 | 1,500 | 1,753 | 1,500 | 1,500 | 1,500 |
| 825490 State Other | 0 | 0 | 0 | 0 | 80,000 | 80,000 | 80,000 |
| 826360 Educational Services | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 826361 EMS Per Call Fee | 22,000 | 24,066 | 22,000 | 26,629 | 22,000 | 22,000 | 22,000 |
| 826390 Other Charges | 84,000 | 53,117 | 130,000 | 134,926 | 50,000 | 50,000 | 50,000 |
| 827700 Other | 509 | 1,190 | 509 | 466 | 509 | 509 | 509 |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 419,849 | 480,223 | 626,195 | 495,288 | 405,356 | 405,356 | 405,356 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 12,596 | 12,163 | 12,296 | 11,499 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 3,204 | 3,124 | 3,258 | 3,056 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 750 | 721 | 731 | 679 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 175 | 169 | 170 | 159 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 1,468 | 1,431 | 1,257 | 1,196 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 1,497 | 1,466 | 1,561 | 1,431 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 320 | 320 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 21 | 21 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 19,711 | 19,095 | 19,593 | 18,340 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 1,650 | 1,180 | 1,650 | 1,646 | 1,650 | 1,650 | 1,650 |
| 862101 Insurance - General | 142 | 142 | 376 | 376 | 374 | 374 | 374 |
| 862120 Maint Equip | 9,360 | 0 | 49,360 | 0 | 10,240 | 10,240 | 10,240 |
| 862140 Med Dntl & Lab Supls | 6,000 | 4,140 | 77,280 | 8,781 | 6,000 | 6,000 | 6,000 |
| 862170 Office Expense | 1,000 | 4 | 100 | 315 | 100 | 100 | 100 |
| 862185 Medical & Dental Svcs | 0 | 0 | 0 | 71,363 | 0 | 0 | 0 |
| 862187 Education & Training | 1,000 | 0 | 0 | 3,320 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 100,000 | 58,752 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 1,323 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 8,000 | 5,429 | 6,720 | 5,635 | 0 | 0 | 0 |
| 862250 Trans/Travel | 500 | 6 | 250 | 0 | 250 | 250 | 250 |
| 862253 Travel Out of County | 250 | 0 | 125 | 0 | 125 | 125 | 125 |
| 862260 Utilities | 200 | 506 | 200 | 570 | 500 | 500 | 500 |
| Total Services & Supplies | 28,102 | 11,406 | 236,061 | 152,080 | 19,239 | 19,239 | 19,239 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 494,578 | 379,696 | 494,578 | 473,102 | 503,226 | 648,130 | 648,130 |
| 863119 Supp/Care - Other | 40,000 | 18,600 | 40,000 | 0 | 40,000 | 40,000 | 40,000 |
| 863280 Contr Other Agency | 94,514 | 99,497 | 294,514 | 219,514 | 99,947 | 99,947 | 99,947 |
| Total Other Charges | 629,092 | 497,793 | 829,092 | 692,615 | 643,173 | 788,077 | 788,077 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 676,905 | 528,295 | 1,084,746 | 863,036 | 662,412 | 807,316 | 807,316 |
| Total Net County Cost | 257,056 | 48,071 | 458,551 | 367,748 | 257,056 | 401,960 | 401,960 |

The Mental Health Services budget unit is internally now known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. BHRS strives to deliver services in a respectful, responsive, and efficient manner and with sensitivity to cultural diversity.

The aim is to maximize the resources available and attend to concerns for the safety of individuals and the community.

The goal is to educate staff, individuals, families and the community about mental illness and the hopeful possibilities of treatment and recovery. Those served are supported in the effort to maximize independent living and to improve quality of life through community-based treatment.

Principals of public trust, cultural competency and respecting differences is of utmost importance. BHRS will support and develop the ability of staff and contract providers to work effectively in diverse and multi-cultural environments, through policies, programs and actions that communicate respect for the dignity of all people, and second, through transparent and effective communication.

Open, honest, direct and respectful communication will be the standard for interactions with staff, contract providers, clients, and with the community. Transparency requires that information available to staff will be clear, and when possible the how and why of decisions being made will be shared.

Program accountability services will be provided through a system incorporating outcome evaluation, to ensure accountability for resource management and adherence to regulatory and statutory compliance.

BHRS continues to participate in the Mental Health Advisory Board (MHAB) and the Mental Health Services Act (MHSA) Stakeholders committee to examine what is working for clients and where changes can be explored that would better meet the needs of clients. In addition, the agency has MHSA, Quality Improvement and Cultural Diversity forums to inform the community about services and incorporate ideas for improvement. BHRS management actively participates in community meetings and forums focusing on housing, health care, employment and educational needs of mutual clients.

Federal and/or State laws mandate all of the ongoing services provided by BHRS. Federal and State codes and regulations set eligibility criteria and support services for each program; funding allocations from the State determines the level of services and staffing available. The budgeting process for Medi-Cal funding is challenged by the State's complex and years' long auditing procedures.

BHRS acknowledges the value of its employees and will seek to maximize those aspects of the work environment that support employee health, satisfaction and positive morale. BHRS will aim to retain valued staff, through skills development opportunities, greater involvement in decision-making and expanded scope of responsibility. Staff will have opportunities to participate in decisions related to their work, since their knowledge and understanding are valuable to the organization. Staff will be provided training and work opportunities that support personal and professional growth. BHRS and contracted providers actively hire and support mental health consumers as required by State regulations.

PROGRAMS INCLUDE:

- Psychiatric Emergency Services - Countywide.
- Adult assessment and care management for the chronically and seriously mentally ill.
- Therapeutic and care management services to youth and their families.
- Therapeutic and care management services to Transition Age Youth.
- "Wraparound" Services to families with children experiencing serious emotional disturbance.
- Therapeutic services to identify students in Counseling Enriched Classrooms.
- Medication assessments and ongoing monitoring to clients.
- Integrated Homeless Services outreach and engagement.
- Full-Service Partnerships as identified/funded in Mental Health Services Act.
- Peer mentoring/wellness and recovery center(s).
- Quality Assurance & Improvement/Mental Health Plan oversight for Medi-Cal Utilization & Client benefits eligibility.
- Mobile Outreach Prevention Services.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Mental Health Outpatient Services were managed by the two Administrative Service Organizations (ASO): Redwood Quality Management Company and Ortner Management Group.
- Transitioned medication support services to the Administrative Service Organizations.
- Community-based organizations provided specialty mental health services to the community.
- Redwood Children's Crisis Center and Integrated Care Management Solutions provided Access/Crisis centers in Fort Bragg and Ukiah.
- Provided oversight and monitoring of the Administrative Service Organizations.
- Enhanced and expanded Specialty Mental Health Services throughout the county with the assistance of the two ASOs.

♦ May is Mental Health Month. Traveled throughout the community attending Farmer Markets and community events providing mental health awareness and education on mental health services within the community.




♦ Participated in monthly the Mental Health Advisory Board meetings that occurred around the county.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Care Management and Therapy services provided for Day Reporting Center (AB109).

♦ Continual Eligibility Screening Component - enhanced systematic process to enroll clients into benefit programs.

♦ Provided Katie A. Intensive Care Coordination and Intensive Home Based Services to children through age 21, including screening of all children through age 21 in open child welfare services cases for eligibility for specialty mental health services.

♦ Participated in the Northern/Small Counties group of the State Katie A. Learning Collaborative to help inform the State on practices and challenges with implementation of Katie A.

♦ Improved collaboration between the county and community based mental health providers through attendance at the weekly Multi-Agency Children's Coalition and monthly Katie A. implementation meetings which address fiscal, quality assurance and programmatic issues.

♦ Provided outreach and education to the community about Specialty Mental Services through community events, forums, and educational materials.

♦ Quality Improvement Committee held in multiple locations to allow more access to beneficiaries and their families.

♦ Participated in the Care Coordination Collaborative with multiple community partners to increase care coordination between primary care, mental health services and alcohol and other drug services.

♦ Mental health rehabilitation services provided to CALWORKS beneficiaries.

♦ Cultural Diversity Committee held once a quarter in multiple locations to allow more access to beneficiaries and their families.

♦ Outreach and Education in coordination with the County Book Mobile provided information on mental health services and alcohol and other drug programs available within the county.

♦ Implemented Mobile Outreach and Prevention service to address mental health issues in three target population areas (North County, South Coast, Anderson Valley) to prevent crisis and provided linkage and rehabilitation services to clients.

♦ Participated in the 39th Annual Suicide Prevention Week. Poems, artwork and stories were collected from community members and displayed on story boards at 23 locations around the county.

♦ Continue working with the Administrative Service Organizations to improve and enhance specialty mental health services.

♦ Provide oversight and monitoring of the Administrative Service Organizations.

♦ Continue to provide full-service partnership slots for intensive "wraparound" support for the seriously mentally ill, who are homeless or most at risk to be homeless, hospitalized, incarcerated or placed out-of-county in residential facilities.

♦ Continue integration with primary care/medical home for consumers.

♦ Opening of the Anchor a Transitional Age Youth (TAY) Youth Resource Center on the Coast.

♦ Increase access to housing for the most vulnerable clients.

♦ Expand Resources to outlying areas.

♦ Continue to develop the Mobile Crisis Unit in conjunction with the Sheriff's Office to serve outlying areas of the county.

♦ Continue to provide on-going professional training for all staff and providers.

♦ Continue the process of moving BHRS records to a fully electronic record system.

♦ Decrease out-of-county placements and increase the percentage of BHRS clients living independently within the community.

♦ Reduce stigma and discrimination with mental health treatment.

♦ Continue outreaching and educating the community on specialty mental health services.

♦ Research and apply for grants to allow for additional funding opportunities.

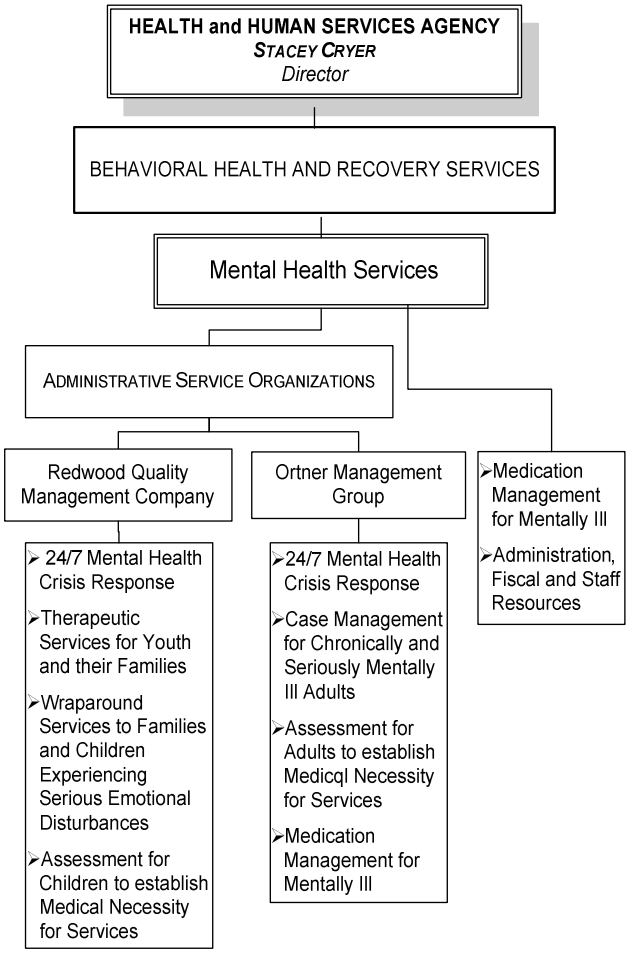
♦ Continue collaboration with Partnership Health Plan on a "No wrong door" for access to services.



## CURRENT STAFFING

67.0 Funded Full Time Equivalent (FTE)
77.0 Allocated FTE

## PROGRAM CHART






## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 5330 State Sales Tax revenue distribution – Realignment 2011 for Community Specialty Mental Health Services managed by two Administrative Services Organizations (ASOs).
- ✧ Acct. 5331 Medi-Cal revenue generated by the Administrative Service Organization's Subcontractor Network, County administration and the Katie A. program foster care program.
- ✧ Acct. 5342 Realignment 1991 revenue for Mental Health/Child Welfare Services, Katie A. program, and Mental Health administration.

***Services & Supplies***

- ✧ Acct 2189 Provides contract psychiatrists, compliance monitor contract, and administrative contract services provided to the Mental Health Program.

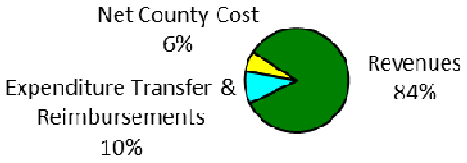
***Other Charges***

- ✧ Acct. 3162 Provides payment to group homes and adult board and care facilities.
- ✧ Acct. 3164 Contracted Mental Health Administrative Services Organizations contracts.

***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5380 Reimbursements from other County departments (Social Services and Probation) for services provided by Mental Health.
- ✧ Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of submitted budget, which included the transfer of $250,000 in one-time money to be used for a pilot project related to the Stepping Up Initiative to reduce the mentally ill jail population ($150,000) and for implementation of Laura's Law ($100,000).

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with decreased insurance, increased contracts and realignment transfer from Budget Unit 5010 – *Social Services.*



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation - Mental Health

Budget Unit: 4050 Mental Health Service
Fund: 1221 Mental Health Service

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | (50,000) | (18,845) | (50,000) | (9,192) | (50,000) | (50,000) | (10,000) |
| 825150 Motor Vehicle in Lieu | 0 | 21,532 | 0 | 69,887 | 0 | 0 | 0 |
| 825330 State Aid Mental Hlth | 4,946,947 | 224,453 | 4,946,947 | 5,927,352 | 5,306,531 | 5,306,531 | 5,400,826 |
| 825331 Medi-Cal Mental Hlth | 10,793,667 | 8,880,386 | 8,729,048 | 6,524,342 | 7,358,894 | 7,358,894 | 8,549,053 |
| 825342 Realignment Mental Hlth | 2,900,548 | 4,071,492 | 2,984,547 | 3,635,782 | 2,558,312 | 2,535,678 | 3,557,221 |
| 825344 2011 Realign Pub Safety | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825370 Managed Care - State | 938,752 | 0 | 938,752 | 0 | 1,025,500 | 1,025,500 | 0 |
| 825490 State Other | 0 | 0 | 0 | 25,235 | 0 | 0 | 0 |
| 825810 Other Govt Aid | 70,000 | 17,380 | 70,000 | 0 | 70,000 | 70,000 | 0 |
| 826290 Mental Health Svc | 727,102 | 2,544 | 15,000 | 70 | 15,000 | 15,000 | 0 |
| 826390 Other Charges | 0 | 3,569 | 0 | 59,927 | 0 | 0 | 2,371,200 |
| 827600 Other Sales | 0 | 359 | 0 | 457 | 0 | 0 | 0 |
| 827700 Other | 0 | 24,364 | 0 | 9,636 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 1,169,018 | 0 | 500,000 | 0 | 500,000 | 826,180 |
| Total Revenues | 20,327,016 | 14,396,253 | 17,634,294 | 16,743,495 | 16,284,237 | 16,761,603 | 20,694,480 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 2,966,810 | 1,764,057 | 2,646,066 | 1,724,992 | 2,335,113 | 2,335,113 | 2,544,169 |
| 861012 Extra Help | 0 | 54,080 | 4,800 | 64,898 | 46,909 | 46,909 | 46,909 |
| 861013 Overtime Reg Emp | 19,884 | 39,459 | 1,895 | 13,372 | 1,868 | 1,868 | 0 |
| 861021 Co Cont Retirement | 737,952 | 455,227 | 676,347 | 446,923 | 655,803 | 655,803 | 730,252 |
| 861022 Co Cont OASDI | 173,856 | 104,040 | 153,844 | 100,705 | 136,263 | 136,263 | 136,467 |
| 861023 Co Cont Medicare | 40,661 | 25,121 | 36,049 | 24,496 | 31,868 | 31,868 | 31,696 |
| 861024 Co Cont Retire Incr | 340,343 | 198,792 | 271,329 | 170,596 | 276,774 | 276,774 | 327,500 |
| 861030 Co Cont Health Ins | 581,046 | 370,552 | 528,526 | 351,474 | 464,779 | 464,779 | 458,782 |
| 861031 Co Cont Unemp Ins | 0 | 30 | 26,565 | 26,460 | 20,978 | 20,978 | 21,641 |
| 861035 Co Cont Workers Comp | 87,369 | 102,147 | 171,854 | 171,578 | 145,670 | 145,670 | 134,048 |
| Total Salaries & Employee Benefits | 4,947,921 | 3,113,505 | 4,517,275 | 3,095,494 | 4,116,025 | 4,116,025 | 4,431,464 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 46,200 | 24,042 | 46,200 | 24,789 | 26,200 | 26,200 | 46,200 |
| 862080 Food | 5,100 | 991 | 5,100 | 552 | 4,500 | 4,500 | 5,100 |
| 862090 Household Expense | 0 | 185 | 0 | 3,480 | 0 | 0 | 0 |
| 862101 Insurance - General | 16,162 | 9,248 | 30,452 | 30,452 | 29,588 | 29,588 | 26,466 |
| 862109 Insurance Other | 27,280 | 33,252 | 27,280 | 33,841 | 15,000 | 15,000 | 29,280 |
| 862120 Maint - Equip | 5,000 | 696 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 862130 Maint Strc Impr & Grnds | 82,800 | 62,152 | 82,800 | 56,589 | 75,000 | 75,000 | 88,000 |
| 862140 Med Dntl & Lab Supls | 5,000 | 15,343 | 25,000 | 11,352 | 25,000 | 25,000 | 25,000 |
| 862150 Memberships | 0 | 6,106 | 0 | 6,306 | 0 | 0 | 0 |
| 862170 Office Expense | 62,600 | 58,936 | 62,600 | 57,800 | 62,600 | 62,600 | 62,600 |
| 862182 Data Processing Svcs | 75,300 | 17,966 | 75,300 | 35,402 | 100,300 | 100,300 | 100,300 |
| 862185 Medical/Dental Svcs | 446,500 | 350,818 | 331,500 | 186,492 | 153,000 | 153,000 | 328,000 |
| 862187 Education & Training | 14,000 | 4,963 | 14,000 | 4,953 | 14,000 | 14,000 | 14,000 |
| 862189 Prof/Spec Svcs - Other | 240,667 | 143,863 | 206,167 | 156,354 | 280,053 | 530,053 | 1,001,053 |
| 862190 Publ/Legal Notice | 10,000 | 2,970 | 10,000 | 5,324 | 10,000 | 10,000 | 10,000 |
| 862200 Rent/Lease - Equip | 1,140 | 0 | 1,140 | 0 | 1,140 | 1,140 | 1,140 |
| 862210 Rent/Lease - Bldg Grnds | 0 | 1,263 | 0 | 422 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 108,000 | 4,837 | 108,000 | 59,911 | 108,000 | 108,000 | 128,000 |
| 862239 Spec Dept Expense | 312,873 | 372,703 | 657,093 | 327,375 | 792,366 | 792,366 | 739,167 |
| 862250 Trans/Travel | 88,000 | 22,931 | 88,000 | 27,755 | 78,000 | 78,000 | 78,000 |
| 862253 Travel Out of County | 40,300 | 20,736 | 40,300 | 21,323 | 35,300 | 35,300 | 36,300 |
| 862260 Utilities | 40,500 | 41,910 | 40,500 | 34,917 | 40,500 | 40,500 | 40,500 |
| Total Services & Supplies | 1,627,422 | 1,195,910 | 1,856,432 | 1,085,387 | 1,855,547 | 2,105,547 | 2,764,106 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 0 | 130,936 | 0 | 284,788 | 0 | 0 | 0 |
| 863115 Svc Connected Exp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 863119 Supp/Care - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 863160 Accute Hospitalization | 281,250 | (75,062) | 0 | 14,100 | 190,000 | 190,000 | 190,000 |
| 863161 Non-Accute Hospitalization | 150,000 | 5,445 | 0 | 45,666 | 0 | 0 | 0 |
| 863162 Residential Care | 255,852 | 202,673 | 0 | 186,504 | 0 | 0 | 0 |
| 863163 Individual Providers | 25,000 | 12,610 | 0 | 0 | 0 | 0 | 0 |
| 863164 Organizational Providers | 7,592,000 | 6,708,040 | 0 | 0 | 0 | 0 | 0 |
| 863280 Contr to Other Agncs | 5,431,780 | 5,395,185 | 13,045,148 | 13,872,762 | 12,282,677 | 12,282,677 | 17,358,993 |
| 863310 Interest | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 |
| Total Other Charges | 13,735,882 | 12,379,827 | 13,045,148 | 14,403,819 | 12,472,677 | 12,472,677 | 17,598,993 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 25,235 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 25,235 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (423,840) | (2,092,619) | (2,011,774) | (1,156,953) | (2,160,012) | (2,143,707) | (2,711,463) |
| 865802 Oper Transfer Out | 465,893 | 456,001 | 294,322 | 294,323 | 0 | 211,061 | 211,061 |
| Total Expend Transfer & Reimb | 42,053 | (1,636,618) | (1,717,452) | (862,630) | (2,160,012) | (1,932,646) | (2,500,402) |
| Total Net Appropriations | 20,353,278 | 15,052,624 | 17,701,403 | 17,747,306 | 16,284,237 | 16,761,603 | 22,294,161 |
| Total Fund Balance Contribution | 26,262 | 656,371 | 67,109 | 1,003,810 | 0 | 0 | 1,599,681 |

The Mental Health Services Act (MHSA) budget unit is folded into what is internally now known as Behavioral Health and Recovery Services (BHRS), which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. BHRS delivers services in a respectful, responsive and efficient manner and with sensitivity to cultural diversity.

Mental Health Services Act (three year plan) - The three-year plan has been developed with the participation of stakeholders. Areas of focus include community services and supports, workforce education and training, prevention and early intervention, capital facilities and technological needs, and innovation. In addition to the continuation of the past years plan, the following enhancements, include, but are not limited to:

- Expansion of Full Service Partnership slots;
- Expansion of Care Management Services;
- Funding for the "The Thursday 11 O'clock Court Calendar" for treatment services;
- Funding for Wellness Centers to provide consumer driven programs and services;
- Suicide Prevention Program; and
- Implementation of Permanent Supporting Housing.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Applied Suicide Intervention Skills Training was provided to the community, 76 people received the training.
- Suicide Alertness for Everyone – TALK (SafeTALK) was provided to the community, 44 received the training, which included 14 youth peer counselors.
- Innovation Work Group worked to define and develop an innovation project to focus on crisis support services, including respite.
- Full Service partnerships were managed by the two Administrative Services Organizations (ASOs): Ortner Management Group (OMG) and Redwood Quality Management Company (RQMC).
- Provided services to the underserved 0 – 5 age group.
- Thirty-three (33) Transition Age Youth were enrolled in the Full Service Partnerships (FSP) program. This program supports an array of services to support the recovery from serious emotional disturbance or severe and persistent mental illness (SPMI).
- Transitional Age Youth supportive transitional housing provided eleven (11) beds.
- Thirty-five (35) Adults were enrolled in the Full Service Partnerships (FSP) program. This program supports an array of services to support the recovery from severe and persistent mental illness (SPMI).
- Ten (10) older adults were enrolled in the Full Service Partnerships (FSP) program. This program supports an array of services to support the recovery from severe and persistent mental illness (SPMI).
- Senior peer counseling provided weekly visits to seventeen (17) older adult clients on the Coast and twenty (20) older adult clients inland. This program has successfully improved the mental health status of many frail, home-bound older adults by the outreach of the peer counselors to provide prevention and early intervention services.
- Action Network provided community based family support services and parent partner program to children, youth, and young adults and their families in the south coast areas.
- Wellness and Recovery Centers were funded in Ukiah, Willits and Fort Bragg. These centers provide services for transitional age youth, adults and older adults with severe and persistent mental illness. Services include life skills training, linkage and referrals to community agencies, patient navigation, and the opportunity to participate in recovery and support programs.
- Laytonville Healthy Start Family Resource Center provided prevention and early intervention services to children, youth, and young adults and their families in Laytonville and Covelo.
- Mental Health Services Act forums were held bi-monthly to allow the public to share theirs or their family members experience with accessing and receiving services. These forums are held in the following locations: Covelo, Point Arena, Fort Bragg, Ukiah, Willits, Laytonville, Hopland, and Boonville.
- Participation in "The Thursday 11 O'clock Court Calendar." Services are provided to individuals with mental illness who are incarcerated, on supervised release, on parole or probation, or at-risk of incarceration, as well as, being homeless or at risk of becoming homeless. The goal is to keep eligible individuals with mental illness from moving further into the criminal justice system.
- Participation in "The Thursday 2 O'clock Court Calendar" in Fort Bragg. Services are provided to individuals with mental illness who are incarcerated, on supervised release, on parole or probation, or at-risk of incarceration, as well as, being homeless or at risk of becoming homeless. The goal is to keep eligible individuals with mental illness from moving further into the criminal justice system.
- Screening for early signs of serious mental illness through psycho-educational groups in middle and high schools throughout the county.

♦ Education and de-stigmatization of mental illness services provided in the schools to the Point Arena, Fort Bragg, Mendocino, and Ukiah area schools.

♦ Provided outreach and services to the Native American and Latino population in remote areas.

♦ Outreach and Education in coordination with the County Book Mobile to provide information on mental health services and alcohol and other drug programs available within the county.

♦ Suicide awareness bracelets with the slogan "Speak Against Silence" and materials were handed out at community events, schools, family centers, wellness centers, and to community agencies to raise awareness of the issue.

♦ Participated in the 39th Annual Suicide Prevention Week. Poems, artwork and stories were collected from community members and displayed on story boards at 23 locations around the county.

♦ May is Mental Health Month. Travel throughout the community attending Farmer Markets and community events providing mental health awareness and education on mental health services within the community.

♦ Outreach and Education with State Campaign Materials (flyers, brochures, pamphlets, etc) for the following Mental Health outreach and education projects: Know the Signs, Each Mind Matters, and Directory Change.

♦ Mental Health Loan Assumption program awards were awarded to individuals who applied and meet the criteria.

♦ Workforce Education & Training Stakeholder group has been meeting regularly to address how to expand awareness and outreach efforts to recruit culturally diverse individuals into the public mental health system workforce.

♦ Participated in the Care Coordination Collaborative with multiple community partners to increase care coordination between primary care, mental health services and alcohol and other drug services.

♦ Transitioned North Bay Suicide Prevention duties from Regional facilitation to County Mental Health facilitation.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Implementation of the Innovation Project.

♦ Continue to Provide Full Service Partnership Care Management services.

♦ Implementation of Senior Peer Counseling Services provided by Coastal Seniors in Point Arena.

♦ Implementation of the MHSA Housing Project.

♦ Continue outreach with State Campaign Material (flyers, brochures, pamphlets, etc) for the following Mental Health outreach and education projects: Know the Signs, Each Mind Matters and Directory Change.

♦ Create a service delivery system that provides a health care home which treats the entire person.

♦ Reduce stigma surrounding mental health treatment through community outreach and education.

♦ Review and apply for grants to allow for new funding opportunities.

♦ MHSA Annual plan will be updated to include Laura's Law.

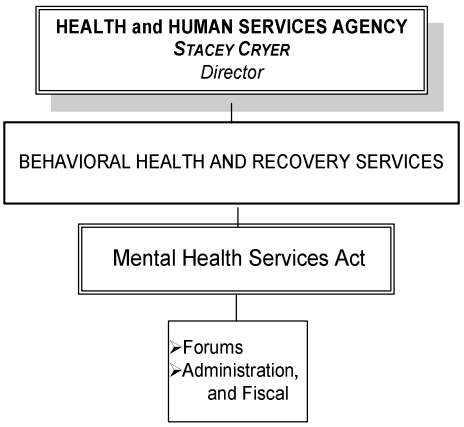
♦ Provide outreach, engagement and information about BHRS services to different communities within the county.

♦ Award Mental Health Loan Assumption awards.

♦ Implementation of Workforce Education & Training plan.

♦ Provide access to services for consumers, schools and families with children in remote rural areas.

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

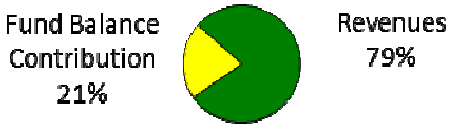
***Services & Supplies***

- ✧ Acct. 2187 Training of staff, peer support members, parent partners, clients and community members.
- ✧ Acct. 2239 Capital facilities and technological needs for Electronic Health Records Meaningful Use compliance.

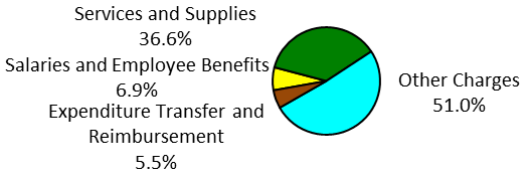
***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5802 Transfer of Mental Health Services Act funds to Budget Unit 4050 – *Mental Health Services* for distribution to Administrative Services Organizations.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with insurance reduction.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 406 Health and Sanitation - Mental Health

Budget Unit: 4051 Mental Health Svcs Act
Fund: 1223 Mental Health Service

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 20,000 | 21,099 | 21,299 | 14,254 | 21,300 | 21,300 | 21,300 |
| 825330 State Aid Mental Hlth | 3,365,186 | 2,041,669 | 3,681,849 | 5,690,527 | 3,778,334 | 3,778,334 | 3,778,334 |
| 825342 Realignment Mental Hlth | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 3,385,186 | 2,062,768 | 3,703,148 | 5,704,781 | 3,799,634 | 3,799,634 | 3,799,634 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 191,940 | 58,928 | 376,993 | 101,729 | 204,154 | 204,154 | 204,154 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 1,522 | 1,985 | 1,522 | 487 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 46,094 | 14,506 | 90,480 | 22,877 | 52,693 | 52,693 | 52,693 |
| 861022 Co Cont OASDI | 19,573 | 3,584 | 30,170 | 5,925 | 11,863 | 11,863 | 11,863 |
| 861023 Co Cont Medicare | 2,659 | 838 | 4,538 | 1,386 | 2,176 | 2,176 | 2,176 |
| 861024 Co Cont Retire Incr | 21,619 | 6,645 | 37,912 | 8,950 | 21,647 | 21,647 | 21,647 |
| 861030 Co Cont Health Ins | 36,535 | 9,121 | 63,994 | 18,967 | 36,204 | 36,204 | 36,204 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 3,627 | 3,662 | 3,741 | 3,741 | 3,741 |
| 861035 Co Cont Workers Comp | 643 | 751 | 0 | 267 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 320,585 | 96,357 | 609,236 | 164,250 | 332,478 | 332,478 | 332,478 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 1,000 | 100 | 500 | 0 | 500 | 500 | 500 |
| 862080 Food | 2,000 | 281 | 4,000 | 772 | 4,000 | 4,000 | 4,000 |
| 862090 Household Expense | 2,000 | 748 | 0 | 0 | 0 | 0 | 0 |
| 862101 Insurance - General | 181 | 181 | 1,262 | 1,262 | 1,124 | 1,124 | 984 |
| 862120 Maint - Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862130 Maint Strc/Impr/Grnds | 0 | 249 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 0 | 0 | 1,500 | 1,497 | 1,500 | 1,500 | 1,500 |
| 862170 Office Expense | 4,500 | 17,770 | 3,526 | 98 | 3,000 | 3,000 | 3,000 |
| 862182 Data Processing Svcs | 55,500 | 73,514 | 10,200 | 2,400 | 10,200 | 10,200 | 125,000 |
| 862185 Medical/Dental Svcs | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 337,134 | 12,103 | 302,334 | 320 | 302,334 | 302,334 | 302,334 |
| 862189 Prof/Spec Svcs - Other | 619,422 | 196,322 | 425,000 | 44,067 | 615,000 | 615,000 | 890,000 |
| 862190 Publ/Legal Notice | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862210 Rent/Lease - Bldg Grnds | 4,655 | 4,103 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 206,400 | 124,106 | 176,460 | 1,368 | 176,460 | 176,460 | 50,000 |
| 862239 Spec Dept Expense | 1,055,329 | 3,185 | 1,593,260 | 842,403 | 608,174 | 608,174 | 362,466 |
| 862250 Trans/Travel | 9,000 | 856 | 14,000 | 552 | 15,000 | 15,000 | 15,000 |
| 862253 Travel Out of County | 23,000 | 0 | 15,500 | 72 | 17,000 | 17,000 | 17,000 |
| 862260 Utilities | 5,000 | 1,042 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 2,378,121 | 434,560 | 2,547,542 | 894,812 | 1,754,292 | 1,754,292 | 1,771,784 |
| Other Charges | | | | | | | |
| 863124 GR-SSI-SSP Applicants | 15,000 | 5,136 | 10,000 | 396 | 5,000 | 5,000 | 5,000 |
| 863280 Contr to Other Agncs | 3,347,987 | 3,024,887 | 2,810,763 | 2,910,764 | 2,459,668 | 2,459,668 | 2,459,668 |
| Total Other Charges | 3,362,987 | 3,030,023 | 2,820,763 | 2,911,160 | 2,464,668 | 2,464,668 | 2,464,668 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 80,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 80,000 | 0 | 0 | 0 | 0 | 0 | 0 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Oper Transfer Out | 20,000 | 2,953 | 3,491 | 503,492 | 253,491 | 266,100 | 266,000 |
| Total Expend Transfer & Reimb | 20,000 | 2,953 | 3,491 | 503,492 | 253,491 | 266,100 | 266,000 |
| Total Net Appropriations | 6,161,693 | 3,563,893 | 5,981,032 | 4,473,714 | 4,804,929 | 4,817,538 | 4,834,930 |
| Total Fund Balance Contribution | 2,776,507 | 1,501,125 | 2,277,884 | (1,231,068) | 1,005,295 | 1,017,904 | 1,035,296 |

Health and Human Services Agency (HHSA) – Public Health is responsible for this budget unit. Hospital and Medical Services Program provides funding for participation in the County Medical Services Program (CMSP) that serves the County medically indigent population using vehicle violation fees. HHSA maximized realignment funds by participation in the Partnership Health Plan Inter-governmental transfer (IGT) opportunity to draw down additional Medi-Cal funding to provide Medi-Cal eligible services. HHSA implemented a Behavioral Health and Care Coordination mobile support team that responds to individuals experiencing mental health crisis. The pilot project funds a full time Rehabilitation Specialist and a Sheriff Technician in hopes of improving the quality of care while mitigating and decreasing law enforcement hours spent.

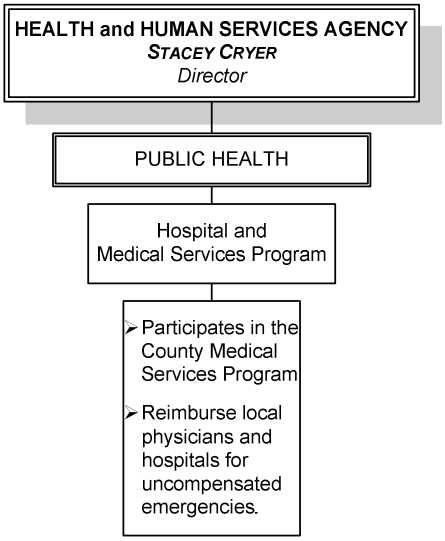
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- ♦ Successful in sustaining Realignment funding for the residual indigent population.
- ♦ Implemented Behavioral Health and Care Coordination mobile support team.
- ♦ Reimbursed local physicians from Maddy Funds for uncompensated emergency room care.

**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Continue to be involved with sustaining Realignment funding for the residual indigent population.
- ♦ Continue to attend and participate in the CMSP Planning and Benefits Committee and governing board.
- ♦ Continue to collect and disburse the Maddy Funds to local emergency physicians and hospitals.
- ♦ Continue to monitor impacts of health care reform and section 17000 obligations.
- ♦ Continue the implementation of Behavioral Health and Care Coordination mobile support team.

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 5341 Sales Tax Realignment revenues dedicated to indigent health care.

***Other Charges***

✧ Acct. 2189 Provides multiple contracts for Medi-Cal services.

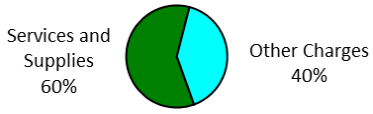
✧ Acct. 2239 Payments to state to draw down funds.

✧ Accts. 3152, 3154 Provides payments to hospitals and physicians for uncompensated care from the Emergency Medical Services Trust generated from ambulance franchise holders, vehicle code violations and Tobacco Tax Funds (Proposition 99).

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approving the submitted budget, which came in at Net County Cost. But add $1,065,668 of special program realignment funding to reserves, hereby adjusting Net County Cost for a total of -$818,096.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and CMSP participation fee waived.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 402 Health and Sanitation - Hospital

Budget Unit: 4070 Hsptl & Mdcl Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825150 Motor Vehicle in Lieu | 0 | 661,999 | 0 | 0 | 0 | 0 | 0 |
| 825341 Realignment Hlth Svcs | 1,654,999 | (34,288) | 1,679,999 | 429,538 | 2,745,667 | 2,745,667 | 1,661,192 |
| 825473 Non-County Hosp | 76,000 | 9,304 | 76,000 | 60,222 | 76,000 | 76,000 | 76,000 |
| 825475 EMS - Physician Svcs | 240,000 | 137,416 | 240,000 | 177,263 | 240,000 | 240,000 | 240,000 |
| 825490 State Other | 0 | 0 | 300,000 | 0 | 0 | 0 | 0 |
| 825670 Federal Other | 0 | 0 | 0 | 988,104 | 1,648,002 | 1,648,002 | 1,648,002 |
| Total Revenues | 1,970,999 | 774,432 | 2,295,999 | 1,655,127 | 4,709,669 | 4,709,669 | 3,625,194 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 225,000 | 13,235 | 607,334 | 607,334 | 607,334 |
| 862239 Spec Dept Expense | 0 | 0 | 100,000 | 429,538 | 1,065,668 | 1,065,668 | 1,065,668 |
| Total Services & Supplies | 0 | 0 | 325,000 | 442,773 | 1,673,002 | 1,673,002 | 1,673,002 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 1,902,571 | 909,577 | 1,902,571 | 0 | 1,902,571 | 1,902,571 | 818,096 |
| 863152 Non-Co Contract Hosp | 76,000 | 18,634 | 76,000 | 225,137 | 76,000 | 76,000 | 76,000 |
| 863154 Physician Svcs - EMS | 240,000 | 93,792 | 240,000 | 259,920 | 240,000 | 240,000 | 240,000 |
| Total Other Charges | 2,218,571 | 1,022,004 | 2,218,571 | 485,057 | 2,218,571 | 2,218,571 | 1,134,096 |
| Total Net Appropriations | 2,218,571 | 1,022,004 | 2,543,571 | 927,830 | 3,891,573 | 3,891,573 | 2,807,098 |
| Total Net County Cost | 247,572 | 247,572 | 247,572 | (727,297) | (818,096) | (818,096) | (818,096) |

The mission of California Children's Services (CCS) is to assure the health of Mendocino County's children through access to services for all children. In partnership with health care providers, staff works to ensure that quality services are available to children in the community. Eligible clients are those residents of California under 21 years of age, who have a health problem which is covered by CCS and who meet financial criteria.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- ♦ Continued to maintain medical eligibility and case management timelines.
- ♦ Provided cross-program education and training to staff, thus facilitating shared program responsibilities that allow limited staff to meet the needs of all Children's Medical Services programs.
- ♦ Maintained allocated staffing level of 1.5 Public Health Nurse (PHN) for CCS care coordination for a monthly census of 435 clients/families.
- ♦ Hired Senior Program Manager for Children's Medical Services (CMS) and an Occupational Therapist for CCS.

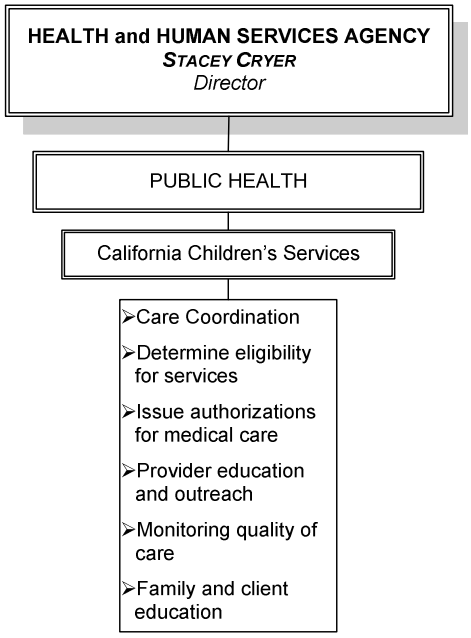
**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Provide focused provider outreach and education to ensure that CCS providers are able to independently access critical information and resources.
- ♦ Provide continued support and resources to community partners related to Managed Care Medi-Cal and the CCS carve-out.
- ♦ Expand and maintain the Children's Medical Services References Manuals, including the CCS Procedure Manuals and the Child Health & Disability Prevention (CHDP) Program Manual.
- ♦ Continue to provide opportunities to cross-train and enable Children's Medical Services staff to provide a high level of service.

**CURRENT STAFFING**

9.0 Funded Full Time Equivalent (FTE)
10.6 Allocated FTE

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 5341 Realignment revenues received directly from the Social Services 1991 Realignment Trust Fund.

***Services & Supplies***

✧ Acct. 2189 Contract with Yolo County for medical oversight of CCS cases.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 403 Health and Sanitation - CCS

Budget Unit: 4080 Public Health - CCS
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825250 State Aid CCS | 863,284 | 404,892 | 997,234 | 563,092 | 889,539 | 889,539 | 889,539 |
| 825341 Realignment Hlth Svcs | 182,438 | 200,228 | 161,681 | 137,112 | 142,985 | 142,985 | 132,363 |
| 825490 State Other | 244,889 | 164,919 | 249,166 | 183,109 | 276,785 | 276,785 | 276,785 |
| 826330 CA Children's Svcs | 1,500 | 760 | 1,500 | 680 | 750 | 750 | 750 |
| 826390 Other Charges | 0 | 66 | 0 | 0 | 0 | 0 | 0 |
| 827707 Donation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,292,111 | 770,864 | 1,409,581 | 883,993 | 1,310,059 | 1,310,059 | 1,299,437 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 493,171 | 339,385 | 475,644 | 317,819 | 457,035 | 457,035 | 457,035 |
| 861012 Extra Help | 0 | 0 | 1,200 | (6,924) | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 1,454 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 124,136 | 83,747 | 122,505 | 82,100 | 123,430 | 123,430 | 123,430 |
| 861022 Co Cont OASDI | 28,452 | 19,329 | 27,719 | 18,380 | 24,741 | 24,741 | 24,741 |
| 861023 Co Cont Medicare | 7,014 | 4,633 | 6,498 | 4,200 | 5,695 | 5,695 | 5,695 |
| 861024 Co Cont Retire Incr | 47,291 | 36,735 | 44,266 | 31,943 | 52,202 | 52,202 | 52,202 |
| 861030 Co Cont Health Ins | 85,094 | 62,217 | 86,119 | 64,658 | 108,324 | 108,324 | 108,324 |
| 861031 Co Cont Unemp Ins | 0 | 160 | 2,295 | 2,256 | 556 | 556 | 556 |
| 861035 Co Cont Workers Comp | 75,559 | 77,768 | 125,447 | 118,184 | 124,066 | 124,066 | 114,168 |
| Total Salaries & Employee Benefits | 860,717 | 623,973 | 891,693 | 634,070 | 896,049 | 896,049 | 886,151 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 4,350 | 2,327 | 4,350 | 2,228 | 4,350 | 4,350 | 4,350 |
| 862101 Insurance - General | 1,255 | 1,255 | 3,493 | 3,493 | 6,454 | 6,454 | 5,730 |
| 862109 Insurance Other | 1,040 | 646 | 646 | 879 | 646 | 646 | 646 |
| 862150 Memberships | 0 | 500 | 0 | 500 | 500 | 500 | 500 |
| 862170 Office Expense | 20,600 | 8,537 | 20,600 | 6,013 | 9,600 | 9,600 | 9,600 |
| 862185 Medical/Dental Svcs | 9,000 | 1,398 | 9,000 | 32 | 9,000 | 9,000 | 9,000 |
| 862187 Education & Training | 4,625 | 60 | 5,625 | 0 | 5,625 | 5,625 | 5,625 |
| 862189 Prof/Spec Svcs - Other | 91,764 | 47,484 | 91,764 | 57,519 | 73,872 | 73,872 | 73,872 |
| 862190 Publ/Legal Notice | 0 | 11,607 | 2,000 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 7,285 | 0 | 751 | 1,500 | 1,500 | 1,500 |
| 862239 Spec Dept Expense | 126,961 | 59,247 | 126,961 | 89,346 | 129,014 | 129,014 | 129,014 |
| 862250 Trans/Travel | 3,000 | 195 | 83,000 | 464 | 3,000 | 3,000 | 3,000 |
| 862253 Travel Out of County | 42,750 | 17,035 | 44,000 | 16,256 | 44,000 | 44,000 | 44,000 |
| 862260 Utilities | 3,600 | 3,921 | 4,000 | 3,018 | 4,000 | 4,000 | 4,000 |
| Total Services & Supplies | 308,945 | 161,498 | 395,439 | 180,499 | 291,561 | 291,561 | 290,837 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 212,773 | 75,651 | 212,773 | 159,748 | 212,773 | 212,773 | 212,773 |
| 863119 Supp/Care - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 212,773 | 75,651 | 212,773 | 159,748 | 212,773 | 212,773 | 212,773 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 1,382,435 | 861,122 | 1,499,905 | 974,317 | 1,400,383 | 1,400,383 | 1,389,761 |
| Total Net County Cost | 90,324 | 90,258 | 90,324 | 90,324 | 90,324 | 90,324 | 90,324 |

The purpose of the Child Health and Disability Prevention (CHDP) Program is to assure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal. This program now includes children and youth who were previously served by the Healthy Families program. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

Also included in this funding is the Health Care Program for Children in Foster Care (HCPCFC). In conjunction with Child Welfare System (CWS) nurses provide medical case management to children in foster care and probation placement by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment.

**MAJOR ACCOMPLISHMENTS FY 2014-15**

- In FY 2014 -15, Mendocino County CHDP served a total of 12,799 children and youth, approximately 1,067 clients per month. To date, Mendocino County CHDP has served a total of 5,481 children and youth since July 1, 2014. That averages approximately 1,370 children per month so a fair estimate would be that CHDP will serve approximately 16,440 children during the current fiscal year, this represents a 22% increase.
- The Health Care Program served approximately 308 infants, children and youth for Children in Foster Care (HCPCFC) in collaboration with Child Welfare Services (CWS).
- Three CHDP provider facility reviews were completed.

**GOALS/OBJECTIVES FY 2015-16**

- Continue to provide services and consultation to primary care providers who serve Mendocino County's CHDP Program's eligible children.
- Continue to work with Partnership Healthplan of California (PHC) to coordinate care for CHDP Program eligible children.

**GRANT INCEPTION DATE** June 1, 1975

**CURRENT GRANT PERIOD** July 1, 2015 – June 30, 2016

**SOURCE OF FUNDS** California Department of Health Services with Federal match

**CONTINUITY OF GRANT** Ongoing annual allocation

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes

*If yes, is there a maximum?* Up to 10% of Personnel Costs for the HCPCFC Program

*Does the budget include the maximum amount?* Yes

| EMPLOYEES | (full time equivalent) | Grant Funded | General Fund |
|---|---|---|---|
| Senior Program Manager | 0.25 | 100% | 0% |
| Program Administrator | 1.00 | 100% | 0% |
| Staff Assistant II | 1.00 | 100% | 0% |
| Community Health Services Specialist | 0.10 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | |
| Child Health and Disability Prevention | $ 235,659 |
| Health Care Program for Children in Foster Care | 41,126 |
| TOTAL | $ 276,785 |
| **Expenditures** | |
| Personnel: | $ 233,561 |
| Operating Expenses: | 10,424 |
| Indirect Costs: *(Internal)* | 32,800 |
| TOTAL | $ 276,785 |
| Total Projected Program Costs = | $ 276,785 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | No |

**Schedule 9**

This grant is included in Budget Unit 4080's Schedule 9.



The vision of the Health and Human Services Agency (HHSA) is: Healthy People and Healthy Communities. The Agency's mission: *"In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development."*

Listed below are the different services provided in each of the major program areas within Social Services.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

ADULT AND AGING SERVICES

- Provided 1,763,346 hours of service to approximately 1,791 In-Home Supportive Service consumers.
- Collaborated efforts and staff training to successfully implement the Affordable Care Act with the case management and payroll systems required for In Home Support Services.
- Adult Protective Services, available 24 hours a day/7 days a week, responded to 899 cases; 63% of referrals were for individuals over 65 years of age. This is an increase of 50% in two years.
- The Veterans Service office processed and obtained benefits for more than 700 Veterans or their family members.
- The Public Guardian manages mental health Lanterman-Petris-Short (LPS) conservatorships for Mendocino County residents supporting 56 conservatees who are gravely disabled due to mental illness or substance abuse.
- Public Guardian manages probate conservatorships for those individuals who lack the capacity to manage their finances supporting approximately 20 individuals within Mendocino County.
- The Public Administrator's staff administered over 60 clients/estates and 53 cremations.
- The IHSS and Public Authority staff oriented and fingerprinted more than 1,375 providers, meeting all the new State regulatory guidelines.
- The IHSS staff prepared and informed the community on the Fair Labor Services Act as it was set to impact providers and recipients, and were poised to implement these changes prior to the abatement of the action.
- Area Agency on Aging of Lake and Mendocino County staffed the Ombudsman position and is working with two certified volunteers to support community members in Skilled Nursing Facilities as well as Residential Care Homes throughout Mendocino County.
- SSI advocates successfully supported 34 applicants to SSI granting thus recouping $43,000.
- Veteran's Services expanded outreach to include once a month visits in Point Arena, as well as continuing services in Ukiah, Willits, and Fort Bragg. This includes providing transportation to veterans to the San Francisco Veteran's Affairs Medical Center for necessary medical appointments.
- Veteran's Services participated in the first annual Lake and Mendocino County "Stand Down" event supporting veterans' access to resources in the communities to assist with housing, medical access, and veterans support.
- Collaborated with the Mendocino County Sheriff's Office to coordinate response efforts to better serve the community.
- Contracted with local senior centers to provide referral services and partner in education on developing healthy, nutritious eating habits on a budget.

FAMILY AND CHILDREN'S SERVICES

- Continued Katie A. implementation and participation in the Statewide learning collaborative.
- Held a two month intensive Medi-Cal and Wraparound training for Katie A./Wraparound staff to better serve clients and ensure Medi-Cal compliance. The trainings were 2 to 3 times a week for a two month period.
- Worked with Redwood Community Services to develop a Residentially Based Services group home model to serve the highest level needs children and youth locally.
- Continued efforts to keep children and youth placed locally.
- Continued to provide Family Dependency Drug Court (FDDC) like services after the FDDC grant ended on 9/30/14 including substance abuse treatment and continued collaboration with community partners.
- Ukiah and Willits offices became Drug Medi-Cal certified for Substance Use Disorder Treatment services reimbursement.
- Continued to work to fill on-going vacancies to provide mandated services.
- Implemented a RED (Review, Evaluation and Direct) Team process to evaluate all non-immediate in-coming child abuse/neglect referrals to better evaluate what action to take on referrals and help identify crucial information.

♦ Continued implementation of Safety Organized Practices (SOP) in that child abuse/neglect hotline screeners are asking SOP specific questions of reporting parties and family mappings happen at the front end of cases to involve families in addressing the child abuse/neglect harm and danger and developing their safety goals and case plans.

FIRST 5 Mendocino Every child happy, healthy, eager to learn

♦ Continued to collaborate with First 5 to educate and train community partners on Safety Organized Practice (SOP)/Signs of Safety (SOS).

♦ Continued to collaborate with First 5 to provide Triple P (Positive Parenting Program) to parents/caretakers countywide of children/youth ages 0 to 18.

♦ Implemented tracking program and collaboration with schools to monitor school attendance and educational success of the foster youth.

♦ Continued to hold monthly staff trainings to achieve consistent practices throughout the county and to enhance staff knowledge regarding resources, services and practices.

♦ Continued to provide professional training for staff through the University of California, Davis, much of which was provided in Ukiah, saving the county travel expenses.

♦ Continued to support Bachelor and Master Social Work (BSW/MSW) students and Mendocino College Human Services students through internships.

♦ Over 300 foster parents and foster children were honored by the Family and Children's Services staff at the Willy Wonka themed 2014 Foster Care Holiday party which included actors from the Ukiah Players Theater, SPACE dancers and many helping hands and donations from community volunteers and businesses.

♦ In collaboration with Mendocino County Youth Project (MCYP) and Redwood Quality Management Company (RQMC), opened Levine House in Ukiah for short term emergency housing for Non-Minor Dependents ages 18 to 21 who voluntarily remain in the foster care system, youth ages 18-24 being served by RQMC crisis staff and non-systems youth ages 18-24 being served by MCYP.

♦ Reinstated clinical supervision for Family and Children's Services Social Workers IV/V's and Behavioral Health and Recovery Services Mental Health Clinician I's who are working towards becoming Licensed Clinical Social Workers (LCSWs).

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES (EFAS)

♦ Received two awards for: timely processing of CalFresh applications for consumers, with scores of 99.2%, of cases meeting the 30-day mandated time for processing; and 99.1% of the expedited applications being processed within 3 days. Ensuring that community members were able to quickly access these benefits.

♦ Implemented the new processes and trained all staff on the Work Incentive Nutritional Supplement (WINS) and State Utility Assistance Subsidy (SUAS) programs increasing the CalFresh benefits to over 400 households in the community as well as adding a $10 incentive to the qualified households.

♦ Added a resource room at the Willits Integrated Service Center (WISC) allowing CalWORKs Job Services participants to be able to complete job searches, applications, and resumes in the Willits area rather than having to travel to Ukiah.

♦ Hired and trained 3 groups of eligibility workers in an effort to meet the ongoing needs of the community, these new staff filled the vacancies created this year through retirements, promotions, and departures.

♦ Provided staff with trainings on the topics of; customer service, homeless assistance, overpayments, Affordable Care Act, and CMSP changes. These trainings were in an effort to provide excellent customer service and continue to develop skills to better meet customer needs.

♦ Developed new protocols for alternative service delivery during power outages including a non-electronic voucher method to continue to meet service needs of the customers in need of benefits during these situations.

♦ The Family Stabilization Program began in July 2014, during which staff successfully helped 4 families stabilize through extensive case management and services moving them to self- sufficiency. This new program continues to work with families who struggle with complicated challenges and assists them in regaining financial independence.

♦ Staff participated in the planning and hosting of the collaborative event "Partnership Invitational" showcasing the services of the 19 partners at the CalWORKs Job Services office to educate partners and the community on the vast array of services offered on site.

♦ CalWORKs Job Services assisted with securing first time employment for over 200 individuals. Over 250 persons obtained employment that allowed them to exit CalWORKs assistance and move towards being fully self-sufficient in the community.

♦ Staff processed 4,871 referrals received from Covered California.

♦ Successfully implemented Health Care Reform throughout Mendocino County, providing 8,003 more community members with health care coverage.

♦ Contracted with Mendocino County Office of Education to administer CalFresh grants to community

schools to provide referral services and partner in education on developing healthy, nutritious eating habits.

♦ "Covered Mendocino": The Community Outreach Unit coordinates and facilitates this coalition of community based organizations interested in supporting enrollment through the Affordable Care Act. The coalition met quarterly to collaboratively plan, share ideas, and work together to help families achieve affordable health coverage through Covered California and Medi-Cal and fulfils requirements collaborated.

DISASTER RESPONSE TEAM (DRT)

♦ Mandated to open shelters during disasters that displace citizens from their normal residences, Social Services has an established team of employees that are the Disaster Response Team (DRT).

♦ DRT had 7 hazardous weather statements issued to put DRT on alert for possible weather related disasters.

♦ In July of 2014 DRT was activated for response to the Lodge Complex Fire in Laytonville/Leggett. A shelter was established and opened by DRT and successfully handed over to the American Red Cross (AMR). DRT remained on standby status to back fill the AMR for shelter management if needed. The Special Needs Coordinator was on hand to serve any special needs at the shelter. Animal Care Services deployed and stationed the Care-a-Van to shelter pets brought to the shelter.

♦ In September of 2014 DRT was activated for response to the Black Fire in Redwood Valley/Potter Valley. A shelter was established and opened by DRT and successfully handed over to the American Red Cross (AMR). DRT remained on standby status to back fill the AMR for shelter management if needed. The Special Needs Coordinator was on hand to serve any special needs at the shelter. Animal Care Services was on standby to provide sheltering needs for any pets brought to the shelter site.

♦ On December 11, 2014, the Emergency Operations Center (EOC) opened at the Ukiah Sheriff's Office for a flood event and the DRT Coordinator responded and served a twelve hour shift. The backup DRT Coordinator was on standby and reported for the wrap up debriefing meeting. The event put two potential shelter sites and DRT members on standby notice however they were not needed for response. A day shelter opened in Talmage at the Mendocino Office of Education (MCOE) (a pre-approved shelter site) for residents experiencing flooding as the Russian River rose and cut the eastside of the Ukiah Valley off from the westside.

♦ DRT's annual team recruitment brought several new members who all received Shelter Management training. The first ten members to join DRT received a personal grab and go kit donated by the Sheriff's Office.

♦ On October 14, 2104, a hands-on Shelter Operations training was held in conjunction with MCOE, American Red Cross and the California Conservation Corps. This included unpacking a shelter supply trailer, inventorying the contents, removing outdated materials and repacking the trailer. Approximately 30 attendees benefited from the training.

♦ The DRT Coordinator worked with the Mendocino County Office of Emergency Services (OES) on an annual Disaster Planning Workshop for nonprofits and community based organizations for disaster planning.

♦ The DRT Coordinator worked with OES to secure funding for an additional 75 bed shelter disaster supply trailer to be located in the Laytonville area for disaster response.

♦ HHSA participated in the October 16, 2014, Great California Shake Out Drill.

♦ March of 2015, DRT participated in the annual multi-county Tsunami training.

♦ HHSA Facilities Unit, with help from multiple program staff and DRT members, updated every pre-approved shelter site information survey to assure that all contact and site information is current and in good order for disaster response.

♦ HHSA Facilities Unit added several new pre-approved shelter sites in the county.

♦ Successfully placed an HHSA owned Disaster Shelter Supply trailer in Laytonville.

♦ Maintained HHSA owned Disaster Shelter Supply trailers placed on the South Coast and in Covelo and Willits.

**GOALS/OBJECTIVES FOR FY 2015-16**

ADULT AND AGING SERVICES

♦ Developing and will be training all Adult Protective Services staff on specific challenges and issues they face when working with the community to address situations of abuse and neglect.

♦ Working with local City Law Enforcement entities to engage in collaborative investigative work to expedite investigations and meet the immediate community needs in a more effective manner, as has been accomplished with the Mendocino County Sheriff's Office.

♦ Veterans Services office is continuing to provide outreach and engagement efforts to ensure community members having have served in the armed forces receive the support and access to benefits they are entitled.

♦ General Assistance Unit will focus on increasing the engagement and training of clients to promote self-sufficiency for community members.

♦ Working to ensure that services for conserved individuals meet their specific needs and focus on assisting these individuals when appropriate in regaining their independence.

♦ Continue addressing caseload growth, based on population demographics and in response to the aging "boomer" population.

♦ Working with Area Agency on Aging to provide increased supports to the community and care facilities through more local access sites.

FAMILY AND CHILDREN'S SERVICES

♦ Recruit and retain qualified staff and coordinate with Staff Resources to hire staff to fill vacancies as quickly as possible.

♦ Develop a comprehensive internal training program for new staff.

♦ Have on-going Medi-Cal, clinical and practice related training for Katie A. staff to better serve clients.

♦ Continue to support Redwood Community Services in the opening of an in-county Residentially Based Services group home model to serve the highest level needs children and youth locally.

♦ Continue to ensure Structured Decision Making (SDM) tools are fully and consistently utilized throughout life of referrals and cases in conjunction with Safety Organized Practices (SOP) tools.

♦ Enhance Social Workers' comfort with using Safety Organized Practices (SOP) tools in the field with clients to help develop a broader understanding of the family's capacity to provide safety for the child, help the family clearly understand Family and Children's Services' concerns and develop a mutually agreed upon safety plan or needed behavior changes.

♦ Invigorate Family Finding efforts with community providers and internal staff to help children/youth and their families identify and connect with lifelong support networks to help ensure child/youth safety, successful reunification with parents when possible and reduce re-entry into the system.

♦ Develop and implement a Continuous Quality Improvement Process to improve and enhance child welfare practices.

♦ Complete a new County Self-Assessment and Peer Case Review process to inform the next 5-year System Improvement Plan.

♦ Complete an analysis of the foster care emergency shelter system to determine how to better serve the children/youth and community including keeping siblings together.

♦ Collaborate with local foster family agencies and community partners to recruit and retain foster families, including foster families that can meet the needs of children/youth with specialized needs and/or provide emergency foster care.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES (EFAS)

♦ Conduct a minimum of 3 new eligibility worker classes to increase staffing to better serve the community and increase application processing for all programs.

♦ Expand the Welfare-to-Work to include subsidized employment, enhanced Family Stabilization and increase participation among the Welfare-to-Work participants to help community members achieve self-sufficiency.

♦ Increase staff training and strengthen succession planning to continue to improve services, and service delivery to the community.

♦ Continue to support community partners in their effort to help each member of the community achieve affordable health care coverage and CalFresh. Support will be offered through targeted and efficient technical assistance and facilitation of collaborative efforts to better serve clients.

♦ Implement and train staff on the new assessment tool designed to assist in identifying barriers to self-sufficiency when working with Welfare-to-Work participants. Through this new identification process staff will be able to assist with specific targeted supports designed to meet the needs of each individual.

♦ Implement a strong work participation strategy to increase Mendocino County work participation rates through increased participants engaged in employment.

DISASTER RESPONSE TEAM (DRT)

♦ Conduct annual membership drive to recruit team members to build and strengthen the team and to replace members who retire or otherwise leave the team to assure coverage for disasters that require shelters for displaced citizens.

♦ Provide continued training for new recruits and refresher courses for current DRT members to assure that the team is trained and ready for response in times of disasters. This includes training for the Special Needs Population Response Staff to adequately cover such needs in a shelter situation

♦ Participate in county-wide drills in conjunction with the Mendocino County Office of Emergency Services (OES).

♦ Respond to hazardous weather situations, disasters, shelter needs and work cooperatively with the OES and American Red Cross.

♦ Work with County OES to secure further funding for additional disaster shelter trailers to be stationed in additional areas of the county.

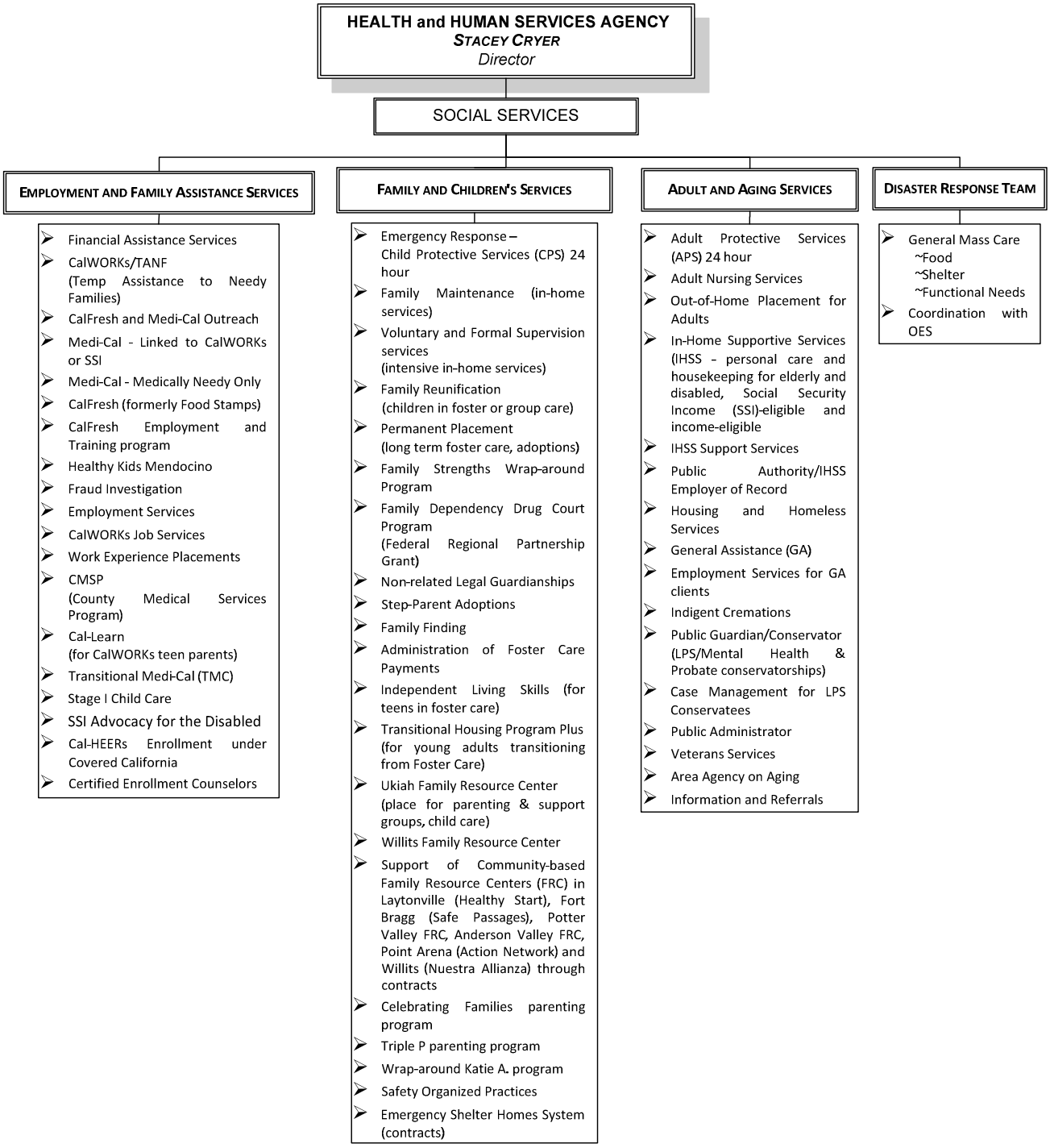
♦ Work with the American Red Cross to ensure Memorandums of Agreement are signed by all pre-approved shelter sites for clarity of use and responsibilities of using a site as a disaster shelter.

♦ Work with the American Red Cross to connect community groups in outlying areas of the county for Shelter Management training to strengthen communities to care for their citizens during disasters when outside help cannot immediately reach them.

**CURRENT STAFFING**

406.0 Filled Full Time Equivalent (FTE)
406.0 Allocated FTE

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- Acct. 5210 State revenue allocated for state mandated programs.
- Acct. 5343 State Sales Tax revenue distributed for state mandated programs.
- Acct. 5510 Federal revenue provided to respond to federally mandated entitlement programs.
- Acct. 5520 Federal revenue provided to respond to federally mandated health-related entitlement programs.

***Services & Supplies***

- Acct. 2090 Janitorial services, carpet & floor cleaning, cleaning supplies, etc.
- Acct. 2130 Plumbing, electrical, facilities and building maintenance, etc.
- Acct. 2171 Paper supplies and pre-printed forms.
- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2187 Division specific training and staff development for staff.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, law suit settlements, and Language Line services.

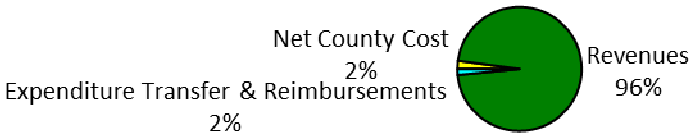
***Other Charges***

- Acct. 3112 Services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
- Acct. 3115 Senior Center contracted services for outreach, transportation and services provided to keep senior citizens safely in their homes.
- Acct. 3116 Stage-One Child Care provided for CalWORKs clients to assist them in acquiring job skills, and assist them when they re-enter the workforce.
- Acct. 3118 Counseling, foster care and legal services provided to families with the ultimate goal of family reunification.
- Acct. 3121 Independent Living Skills services for foster care teens.
- Acct. 3126 Services provided to Teen Parents to help them finish school.
- Acct. 3131 Services provided to Promote Safe and Stable Families.
- Acct. 3132 Contracted services for CalFresh Outreach and Nutritional Education for Employment and Family Assistance Services.
- Acct. 3133 Emergency Shelter for high needs children.
- Acct. 3135 Transportation and supportive services for CalWORKs clients.
- Acct. 3138 Contracted services to assist CalWORKs clients in returning to the workforce.
- Acct. 3140 Services provided to assist In Home Supportive Services clients.

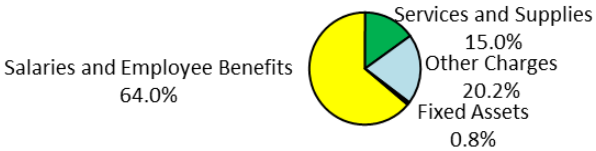
***Expenditure Transfer & Reimbursement***

- Acct. 5380 Revenues transferred to offset program costs in Children's and Adult Services, and the In Home Support Services Public Authority, and grants.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends the approval of submitted budget, which utilizes reserves of $1,193,440 for funding programs through the fiscal year and the Net County Cost of $399,479. Adjustment does not impact service delivery, but realizes anticipated cost savings in the budget.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and transfer from realignment to Budget Unit 4050-*Mental Health Services.*

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance - Administration

Budget Unit: 5010 Social Services Administration
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823300 Forfeiture & Penalty | 7,000 | 0 | 7,000 | 0 | 7,000 | 7,000 | 7,000 |
| 824200 Rent/Concession | 4,500 | 4,150 | 0 | 3,000 | 0 | 0 | 0 |
| 825150 Motor Vehicle in Lieu | 306,327 | 633,622 | 343,122 | 352,131 | 343,122 | 343,122 | 343,122 |
| 825210 State Welfare Admin | 3,263,812 | 3,424,282 | 4,593,526 | 3,803,065 | 5,195,000 | 5,195,000 | 5,195,000 |
| 825341 Realignment Hlth Svcs | 0 | 0 | 4,469,973 | 5,954,896 | 6,169,546 | 6,169,546 | 6,628,516 |
| 825343 Realignment Pub Assist | 7,057,322 | 11,568,175 | 4,263,751 | 5,247,638 | 3,977,751 | 3,977,751 | 4,762,900 |
| 825470 State Aid Veterans | 28,000 | 86,163 | 28,000 | 77,682 | 28,000 | 28,000 | 28,000 |
| 825490 State Other | 0 | 84,253 | 0 | 122,369 | 0 | 0 | 0 |
| 825510 Federal Welfare Admin | 13,037,475 | 10,078,154 | 14,852,458 | 12,190,175 | 16,546,537 | 16,546,537 | 16,546,537 |
| 825520 Health Related Funds | 9,319,854 | 7,251,248 | 10,211,931 | 3,874,762 | 11,024,566 | 11,024,566 | 11,024,566 |
| 826230 Estate Fee - Pub Admin | 60,000 | 11,900 | 60,000 | 11,329 | 60,000 | 60,000 | 60,000 |
| 826380 Collection Fee | 55,000 | 50,566 | 55,000 | 54,303 | 55,000 | 55,000 | 55,000 |
| 826390 Other Charges | 60,000 | 59,571 | 60,000 | 153,181 | 60,000 | 60,000 | 60,000 |
| 826391 Conservator Svc Fee | 72,000 | 18,173 | 72,000 | 53,627 | 72,000 | 72,000 | 72,000 |
| 827700 Other | 0 | 4,334 | 0 | 3,256 | 0 | 0 | 0 |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 33,271,290 | 33,274,591 | 39,016,761 | 31,901,413 | 43,538,522 | 43,538,522 | 44,782,641 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 15,252,376 | 12,929,012 | 16,948,263 | 13,103,990 | 17,496,929 | 16,743,291 | 16,149,852 |
| 861012 Extra Help | 123,100 | 101,469 | 463,840 | 134,573 | 462,760 | 462,760 | 462,760 |
| 861013 Overtime Reg Emp | 240,000 | 368,336 | 340,000 | 454,977 | 340,000 | 340,000 | 340,000 |
| 861021 Co Cont Retirement | 3,886,648 | 3,414,215 | 4,487,110 | 3,486,557 | 5,110,411 | 5,110,411 | 5,110,411 |
| 861022 Co Cont OASDI | 887,733 | 771,372 | 996,504 | 789,451 | 1,035,672 | 1,035,672 | 1,035,672 |
| 861023 Co Cont Medicare | 207,615 | 181,872 | 233,243 | 186,599 | 242,214 | 242,214 | 242,214 |
| 861024 Co Cont Retire Incr | 1,788,218 | 1,369,046 | 1,733,616 | 1,345,385 | 2,077,633 | 2,077,633 | 2,077,633 |
| 861030 Co Cont Health Ins | 3,032,249 | 2,613,600 | 3,723,681 | 2,512,666 | 3,380,595 | 3,380,595 | 3,380,595 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 66,039 | 65,857 | 50,352 | 50,352 | 50,352 |
| 861035 Co Cont Workers Comp | 463,048 | 455,892 | 832,401 | 823,479 | 972,914 | 972,914 | 895,292 |
| Total Salaries & Employee Benefits | 25,880,987 | 22,204,815 | 29,824,697 | 22,903,533 | 31,169,480 | 30,415,842 | 29,744,781 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 237,828 | 105,130 | 237,828 | 135,433 | 237,828 | 237,828 | 237,828 |
| 862090 Household Expense | 571,174 | 395,195 | 571,174 | 391,592 | 604,100 | 604,100 | 604,100 |
| 862101 Insurance - General | 82,601 | 82,702 | 233,339 | 233,423 | 301,489 | 301,489 | 268,049 |
| 862110 Jury/Witness Expense | 1,000 | 44 | 1,000 | (335) | 1,000 | 1,000 | 1,000 |
| 862120 Maint - Equip | 265,000 | 69,227 | 265,000 | 74,784 | 265,000 | 265,000 | 265,000 |
| 862130 Maint Strc/Impr/Grnds | 317,400 | 59,426 | 303,400 | 77,603 | 334,108 | 334,108 | 334,108 |
| 862150 Memberships | 42,120 | 27,075 | 42,120 | 28,876 | 42,120 | 42,120 | 42,120 |
| 862170 Office Expense | 382,833 | 270,981 | 382,833 | 270,137 | 394,748 | 394,748 | 394,748 |
| 862171 Paper Supplies | 45,000 | 35,108 | 45,000 | 35,218 | 45,000 | 45,000 | 45,000 |
| 862172 Office Exp - Fedex/UPS | 18,000 | 14,187 | 18,000 | 13,781 | 18,000 | 18,000 | 18,000 |
| 862181 Auditing/Fiscal Svc | 25,000 | 15,996 | 25,000 | 15,996 | 25,000 | 25,000 | 25,000 |
| 862182 Data Processing Svcs | 338,322 | 277,158 | 329,622 | 229,315 | 332,102 | 332,102 | 552,102 |
| 862183 Legal Fees | 5,000 | 0 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 862185 Medical/Dental Svcs | 5,000 | 10,782 | 10,000 | 10,191 | 10,000 | 10,000 | 10,000 |
| 862187 Education & Training | 123,050 | 7,918 | 133,050 | 14,178 | 135,050 | 135,050 | 135,050 |
| 862188 Printing | 137,000 | 111,549 | 197,000 | 153,204 | 197,000 | 197,000 | 197,000 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| 862189 Prof/Spec Svcs - Other | 111,000 | 67,845 | 125,000 | 101,645 | 184,193 | 184,193 | 464,193 |
| 862190 Publ/Legal Notice | 35,000 | 58,588 | 35,000 | 115,924 | 35,000 | 35,000 | 35,000 |
| 862200 Rent/Lease - Equip | 3,000 | 6,584 | 6,000 | 4,605 | 6,000 | 6,000 | 6,000 |
| 862210 Rent/Lease - Bldg Grnds | 173,935 | 191,982 | 213,247 | 194,886 | 225,247 | 225,247 | 225,247 |
| 862230 Info Tech Equip | 391,460 | 264,880 | 398,460 | 89,107 | 402,381 | 402,381 | 402,381 |
| 862239 Spec Dept Expense | 1,242,896 | 1,086,161 | 1,482,646 | 1,012,314 | 1,763,147 | 1,889,065 | 1,889,065 |
| 862250 Trans/Travel | 150,000 | 148,300 | 150,000 | 163,699 | 150,000 | 150,000 | 150,000 |
| 862253 Travel Out of County | 230,000 | 155,353 | 230,000 | 184,445 | 230,000 | 230,000 | 230,000 |
| 862260 Utilities | 456,771 | 229,907 | 456,771 | 224,737 | 456,771 | 456,771 | 456,771 |
| Total Services & Supplies | 5,390,390 | 3,692,076 | 5,896,490 | 3,774,757 | 6,400,284 | 6,526,202 | 6,992,762 |
| Other Charges | | | | | | | |
| 863112 Pmt to Private Inst | 912,220 | 0 | 987,000 | 98 | 1,193,440 | 1,193,440 | 1,193,440 |
| 863115 Svc Connected Exp | 330,249 | 241,640 | 336,315 | 258,288 | 434,951 | 434,951 | 434,951 |
| 863116 Child Care Svcs - MOE | 405,327 | 198,894 | 405,327 | 244,971 | 405,327 | 405,327 | 405,327 |
| 863118 Family Svcs | 1,862,338 | 3,371,495 | 2,514,259 | 2,645,134 | 3,699,112 | 3,699,112 | 3,699,112 |
| 863121 Independent Living | 50,000 | 24,887 | 50,000 | 27,595 | 52,000 | 52,000 | 52,000 |
| 863126 Cal-Learn Prog Svcs | 10,000 | 445 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| 863131 Family Preservation | 260,433 | 108,469 | 260,433 | 120,257 | 260,433 | 260,433 | 260,433 |
| 863132 Family Track | 401,595 | 174,579 | 451,595 | 367,077 | 551,595 | 551,595 | 551,595 |
| 863133 Office of Educ Contract | 1,000,000 | 1,125,890 | 1,100,000 | 1,223,805 | 1,826,309 | 1,826,309 | 1,826,309 |
| 863135 Job Alliance Prog Svc | 300,000 | 193,642 | 300,000 | 250,675 | 300,000 | 300,000 | 300,000 |
| 863138 Welfare to Work 15% | 360,120 | 297,495 | 389,404 | 363,084 | 632,283 | 632,283 | 632,283 |
| 863140 IHSS - PA | 25,000 | 16,741 | 25,000 | 5,705 | 25,000 | 25,000 | 25,000 |
| Total Other Charges | 5,917,282 | 5,754,176 | 6,829,333 | 5,506,688 | 9,390,450 | 9,390,450 | 9,390,450 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 1,088,500 | 1,088,500 | 0 |
| 864370 Equipment | 210,000 | 204,204 | 253,104 | 132,766 | 221,462 | 221,462 | 381,462 |
| Total Fixed Assets | 210,000 | 204,204 | 253,104 | 132,766 | 1,309,962 | 1,309,962 | 381,462 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (3,254,686) | (1,535,887) | (2,563,698) | (1,132,807) | (2,831,639) | (2,794,963) | (2,794,963) |
| 865802 Oper Transfer Out | 978,468 | 1,637,315 | 963,204 | 386,825 | 292,904 | 283,948 | 2,067,628 |
| Total Expend Transfer & Reimb | (2,276,218) | 101,429 | (1,600,494) | (745,982) | (2,538,735) | (2,511,015) | (727,335) |
| Total Net Appropriations | 35,122,441 | 31,956,700 | 41,203,130 | 31,571,762 | 45,731,441 | 45,131,441 | 45,782,120 |
| Total Net County Cost | 1,851,151 | (1,317,891) | 2,186,369 | (329,651) | 2,192,919 | 1,592,919 | 999,479 |

Supportive Housing Program (SHP) Seamless Transition Empowerment Program (STEP) contracts with two resource centers serving as points of entry for service delivery for homeless families and individuals in two regions of the County: Fort Bragg (Mendocino Coast Hospitality Center) and Ukiah (Ford Street Project). Homeless families with children and disabled adults (including those with substance abuse problems) are eligible for the STEP program, which provides case management, life skills training, substance abuse treatment, housing advocacy and assistance, credit clean-up assistance, job skills, and linkages to mainstream providers of treatment and public benefits. The Shelter Plus Care housing voucher program and the Transitional Housing Program are leveraged to STEP, i.e. those who have joined STEP's program of services are eligible for subsidized supportive housing targeting the homeless.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- The governing board of the Continuum of Care reviewed its structure to assure compliance with Housing and Urban Development (HUD) regulations.
- Through collaborative efforts with the Mendocino County Homeless Services – Continuum of Care (MCHS-CoC) the committee completed the Point-In-Time count, in effort to comply with ongoing HUD requirements to continue funding to this program.
- Four special events were held during the Point-In-Time homeless count to count youth who are homeless or at risk of homelessness.

**GOALS/OBJECTIVES FOR FY 2015-16**

- The governing board of the MCHS-CoC will be reviewing and updating procedures to ensure compliance with all new HUD regulation changes.
- Updates to the Homeless Management Information System (HMIS) will be expanded to meet the increased requirements by HUD to include all partner agencies providing services to those who are homeless in Mendocino County.
- All users of the HMIS will be receiving updated training on new procedures.

| | |
|---|---|
| **GRANT INCEPTION DATE** | September 1, 1995 |
| **CURRENT GRANT PERIOD** | September 1, 2015– August 30, 2016 |
| **SOURCE OF FUNDS** | U.S. Department of Housing and Urban Development |
| **CONTINUITY OF GRANT** | Grants renew annually.<br>The new one-year grant period begins September 1, 2015 |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Negotiated indirect cost agreement |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| *Administrative Support / Case Management Supervision / Program Liaison to Mainstream systems | .065 | 100% | 0% |
| *Senior Program Specialist | .050 | 100% | 0% |
| *Program Specialist II (HMIS Data Analyst) | .145 | 63% | 37% |

**Positions are allocated in Budget Unit 5010*

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | |
| Grant | $ 200,412 |
| Fund Balance Contribution | 7,818 |
| TOTAL | $ 208,230 |
| **Expenditures** | |
| Personnel: | $ 22,339 |
| Operating Expenses: | 2,665 |
| Other Costs: | 182,317 |
| Indirect Costs: *(A-87 contribution)* | 909 |
| TOTAL | $ 208,230 |

Total Projected Program Costs = $ 208,230

**COUNTY MATCH REQUIRED** Yes

*Describe if the match is cash or in kind and the funding source:* There is a 25% cash match requirement for the support services category of the budget. Ford Street Project and Ukiah Community Center have committed to provide $40,109. There is a $7,818 cash match committed by County Social Services for the Homeless Management Information Systems (HMIS) portion of the grant.

**COUNTY MATCH AMOUNT** $7,818

**INDEPENDENT AUDIT REQUIRED** No

# HEALTH and HUMAN SERVICES AGENCY

## SUPPORTIVE HOUSING PROGRAM (SHP)

## SEAMLESS TRANSITIONAL EMPOWERMENT PROGRAM (STEP).....5010/0433-GRANT

***STACEY CRYER, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0433 Supportive Housing
Fund: 4330 Supportive Housing

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 200,412 | 125,263 | 200,412 | 0 | 200,412 | 200,412 | 200,412 |
| 827802 Operating Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 200,412 | 125,263 | 200,412 | 0 | 200,412 | 200,412 | 200,412 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 205,412 | 232,600 | 208,230 | 180,247 | 208,230 | 208,230 | 208,230 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 205,412 | 232,600 | 208,230 | 180,247 | 208,230 | 208,230 | 208,230 |
| Total Net Appropriations | 205,412 | 232,600 | 208,230 | 180,247 | 208,230 | 208,230 | 208,230 |
| Total Fund Balance Contribution | 5,000 | 107,337 | 7,818 | 180,247 | 7,818 | 7,818 | 7,818 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0436 Dependency Drug Court
Fund: 4360 Dependency Drug Court

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 500,000 | 616,583 | 125,000 | 0 | 0 | 0 | 0 |
| Total Revenues | 500,000 | 616,583 | 125,000 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 0 | 106 | 0 | 90 | 0 | 0 | 0 |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 281,141 | 266,297 | 70,285 | 4,232 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 50,000 | 300 | 12,500 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 7,438 | 4,509 | 1,860 | (46) | 0 | 0 | 0 |
| Total Services & Supplies | 338,579 | 271,212 | 84,645 | 4,276 | 0 | 0 | 0 |
| Other Charges | | | | | | | |
| 863115 Svc Connected Exp | 89,421 | 175,243 | 22,355 | 27,535 | 0 | 0 | 0 |
| 863118 Family Services | 72,000 | 5,724 | 18,000 | 3,283 | 0 | 0 | 0 |
| Total Other Charges | 161,421 | 180,967 | 40,355 | 30,818 | 0 | 0 | 0 |
| Total Net Appropriations | 500,000 | 452,178 | 125,000 | 35,094 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | (164,405) | 0 | 35,094 | 0 | 0 | 0 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0451 Area Agency on Aging
Fund: 4510 Area Agency on Aging

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Operating Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862181 Auditing & Fiscal Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 52,693 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 52,693 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 52,693 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 52,693 | 0 | 0 | 0 | 0 | 0 | 0 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0458 Permanent Housing Bonus
Fund: 4580 Permanent Housing Bonus

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 28,532 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 28,532 | 0 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 28,532 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 28,532 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 28,532 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The program provides transitional housing units for homeless families with children and homeless, disabled individuals participating in Supportive Housing Program (SHP) and Seamless Transition Empowerment Program (STEP). The Hospitality Center on the coast and Ford Street Project inland, provide housing and program operations, including property management.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ Through collaboration with community agencies participants were engaged in activities focused on enhancing skills to obtain employment and establish greater independence. Skill development included interviewing skills, food handling certification and budgeting.

♦ Completed the Point in Time count complying with requirements from Housing and Urban Development (HUD) to receiving funding for housing support both transitional and permanent.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Create a coordinated entry into services following the "no wrong door" model to ensure ease of access for community members.

♦ All users of the Homeless Management Information System will be receiving updated training on new procedures for new required fields to ensure eligibility to funding through HUD.

**GRANT INCEPTION DATE** September 1, 1997

**CURRENT GRANT PERIOD** September 1, 2015 – August 30, 2016

**SOURCE OF FUNDS** U.S. Department of Housing and Urban Development

**CONTINUITY OF GRANT** Renew annually

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes

*If yes, is there a maximum?* Negotiated indirect cost rate agreement

*Does the budget include the maximum amount?* Yes

| **EMPLOYEES (full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|
| None | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 130,736 |
| **Expenditures** | |
| Other Costs: *(Services and Supplies)* | $ 130,736 |
| TOTAL | $ 130,736 |
| Total Projected Program Costs = | $ 130,736 |

**COUNTY MATCH REQUIRED:** Yes

*There is a 25% in-kind and cash match requirement to the Housing and Urban Development for Transitional Housing category of the budget. Ford Street Project and Mendocino Coast Hospitality House have committed to provide $32,236 of in-kind match. There is a $1,500 cash match committed by HHSA - Social Services.*

**COUNTY MATCH AMOUNT:** No

**INDEPENDENT AUDIT REQUIRED:** No

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0475 Transitional Housing
Fund: 4750 Transitional Housing

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 130,736 | 0 | 130,736 | 0 | 130,736 | 130,736 | 130,736 |
| 827802 Operating Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 130,736 | 0 | 130,736 | 0 | 130,736 | 130,736 | 130,736 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 130,736 | 136,502 | 130,736 | 125,817 | 130,736 | 130,736 | 130,736 |
| Total Services & Supplies | 130,736 | 136,502 | 130,736 | 125,817 | 130,736 | 130,736 | 130,736 |
| Total Net Appropriations | 130,736 | 136,502 | 130,736 | 125,817 | 130,736 | 130,736 | 130,736 |
| Total Fund Balance Contribution | 0 | 136,502 | 0 | 125,817 | 0 | 0 | 0 |

The Community Outreach Unit manages a variety of programs, including Covered Mendocino, Healthy Kids Mendocino, Food for All Mendocino, and the Car Seat Program. The mission of "Covered Mendocino" is to work collaboratively with community partners to implement the Affordable Care Act in the community. The focus is to assure that Mendocino County residents are able to access health insurance coverage through Medi-Cal or Covered California in an environment that is friendly, seamless, efficient and local. "Healthy Kids Mendocino" is a public-private partnership with a special focus on the health insurance coverage needs of children. "Food for All Mendocino" is a coalition of community and County partners committed to reducing hunger by increasing access to local and Federal food programs, including CalFresh. Dozens of community partners, including First 5 Mendocino, school districts, hospitals, federally qualified health centers, and family resource centers participate in these programs. The Community Outreach Unit also manages the "Car Seat Program", thereby providing technical assistance and low-cost car seats to families in need.

**PROGRAM INCEPTION DATE** May 2006

**CURRENT PROGRAM PERIOD** May 2006 – June 30, 2016

**SOURCE OF FUNDS** State and Federal Grants, FIRST 5 Mendocino, CalFresh Administration Funding, Public Health Realignment Funds, community partners, and individual donors.

**CONTINUITY OF PROGRAM** Ongoing annual allocations. State and Federal grants.

**PROGRAM PROVISIONS** Overhead and personnel costs are supported by State/Federal funds through the Social Services – Employment and Family Assistance Services (EFAS) Division.

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Program Administrator | 1.0 | 0% | 0% |
| Senior Program Specialist | 1.0 | 0% | 0% |
| Community Health Worker II | 1.0 | 0% | 0% |

*(Supported by State/Federal matching funds through the Social Services)*

**GRANT FUNDING AND BUDGET**

**Revenues**

| | |
|---|---|
| Public Health Realignment | $ 5,000 |
| "Get Fresh" SNAP-Ed Grant* | 105,000 |
| CalFresh Administration | 175,000 |
| Medi-Cal Outreach Grant Funding* | 100,000 |
| Fines and Fees designated to car seats | 8,400 |
| TOTAL | $ 393,400 |

**Expenditures**

| | |
|---|---|
| SNAP-Ed Contracts with local CBOs | $ 105,000 |
| CalFresh Outreach Contract with Schools | 175,000 |
| Medi-Cal Outreach Contracts with CBOs | 100,000 |
| Other Costs:(*Services and Supplies)* | 13,400 |
| TOTAL | $ 393,400 |

**Funds are held in BU 5010 through the County Allocation Process.*
*Timelines for these grants may not match county fiscal budget years*.

Total Projected Program Costs = $ 393,400

**COUNTY MATCH REQUIRED** No
**INDEPENDENT AUDIT REQUIRED** No

**Schedule 9:** This grant is included in Budget Unit 5010's Schedule 9.

The vision of the Health and Human Services Agency (Agency) is: Healthy People, Healthy Communities. The Agency's mission is*:* "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development." The Health and Human Services Agency (HHSA) is an organization that serves the community through coordinated, multi-disciplinary, integrated, and effective services.

In carrying out this effort the Program principles are:

ORGANIZATIONAL OPERATIONS

♦ In internal operations and delivery of services to the community, the Agency will use an approach that builds on the unique strengths of each individual. Inclusive dialogue to support the most effective, engaged and successful outcomes for clients, employees and the Agency will be promoted.

ACCESSIBLE, PREVENTIVE AND RESPONSIVE SERVICES

♦ Services provided by the Agency will be physically, culturally, and linguistically available to all clients, and appropriate to the identified needs of the individuals and communities served.

♦ To the extent possible, Agency services will be delivered at consolidated physical locations, with service hours reflective of community needs. Outreach will remain a key component of accessibility for clients unable to come to services.

♦ The Agency will respond quickly and effectively to emergent issues and emergency situations.

♦ The Agency promotes community prevention and education activities that effectively mitigate problems from reaching a stage where intervention and direct services are overwhelmed.

ORGANIZATIONAL EFFICIENCY

♦ The internal functions of the Agency will be designed to achieve maximum administrative efficiency, while ensuring the Agency is able to support staff in providing services to clients and the community.

OVERSIGHT AND ACCOUNTABILITY

♦ The Agency provides oversight, audit compliance, outcome monitoring and reporting, and ensures regulatory compliance for both internal services provision activities and contracted services provision activities.

OUTCOME MEASUREMENT AND REPORTING

♦ Due to 2011 Realignment, the Agency has assessed its operations and has determined to provide appropriate levels of services that ensure a combination of the use of proven best practices, measured performance, budget fidelity, and documented outcomes.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ The Special Investigations Unit (SIU) opened 1,396 cases and closed 1,816 cases. The unit supported Family and Children's Services with conducting 1,028 California Law Enforcement Telecommunications System (CLETS) criminal history checks. Agency units were supported with stand-by services where appropriate, investigative services, security issues and safety concerns. SIU also assisted the Sheriff's Office in three major incidents within the County.

♦ The Contract Unit processed approximately 463 contractual and Board items. Also several Requests for Proposal, Requests for Information and Requests for Qualifications were processed. The unit also provided two Agency-wide contract trainings and implemented a quarterly training process designed to educate and teach staff who prepare contracts and other Board actions.

♦ HHSA Communications has increased its presence in local media outlets over the past year through columns in local newspapers, regular press releases and public service announcements. Media interviews of staff in several HHSA programs have occurred as well. HHSA communications will be factored into all program contracts, grant applications and annual operation plans wherever feasible. The goal is to continually educate the public we serve on all the programs we offer to make our communities healthier for all.

♦ HHSA Executive Team continued to participate in leadership skill building programs that were offered.

♦ The HHSA Director continued leadership involvement in the Partnership Health Plan (PHP) of California, serving on the board and many committees and the HHSA Executive Team continued active participation with PHP as well.

♦ HHSA Executive Team hosted twenty-three All Staff Check-in meetings in Ukiah, Willits and Fort Bragg.

♦ HHSA Executive Team worked with managers, employees and community partners to write a Strategic Plan for 2015-2020 which will guide programs and staff through the upcoming five years.

♦ The Agency continued to train all new staff within sixty days of employment via a contracted instructor for Incident Command System 100, 200 and 700 series to assure preparedness for disaster response and ability to seek reimbursement from FEMA for staff who respond to disasters.

♦ Staff Resources successfully transitioned three separate payroll systems into an Agency-wide, unified payroll/time study system.

♦ HHSA instituted a universal employee identification badge for all staff of the Agency, allowing a consistent and unified identification of HHSA staff, thus providing safety, security and easy identification of employees.

♦ The Agency successfully completed the Intergovernmental Transfer (IGT) process that produced enough funding for a two year mental health mobile outreach program pilot project.

♦ The Agency transferred the Workforce Investment Act program to the Planning and Building Services.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Leadership will continue active participation and involvement in the Partnership Health Plan of California.

♦ HHSA Executive Team will continue to hold All Staff Check-in meetings throughout its offices in the County.

♦ Continue to train both its management and employees for disaster response.

♦ Staff Resources plans to continue assessment of its services and structure, making adjustments where needed to provide better customer service both internally and externally. Update trainings such as the Supervisor's Core Competency series for its supervisory staff and also updating of the new employee orientation meetings for all new HHSA staff. Staff Resources will also produce HHSA procedures that encompass the entire Agency bringing consistency for all employees.

♦ Staff Resources will work to create an Agency wide staff evaluation format that will include a 360 degree process.

♦ Special Investigations Unit will continue to work on the established early fraud prevention and detection program to identify public assistance fraud as soon as possible. The unit will also work to assist in the Fair Hearing process and Cal Fresh administrative disqualification hearings.

♦ The Contract Unit will hold an annual contract writing training and quarterly trainings on special topics. The unit will also work to establish a grant oversight process for the Agency.

♦ Communication Coordination will continue to work on maintaining media contacts. Consistent and frequent promotion of HHSA programs for public education will continue. HHSA will also work to improve internal communications with employees and promote education of all programs among HHSA staff.

♦ HHSA will assess its outreach materials, web site, and other public information offerings to ensure consistent and continuously updated information is available to the public. Further, HHSA will develop the capacity and resolve to regularly and consistently provide both internal and external news on issues of HHSA program relevance.

♦ HHSA staff will develop a training curriculum and/or process to increase employees working knowledge of both internal and community resources to help meet the needs of clients.

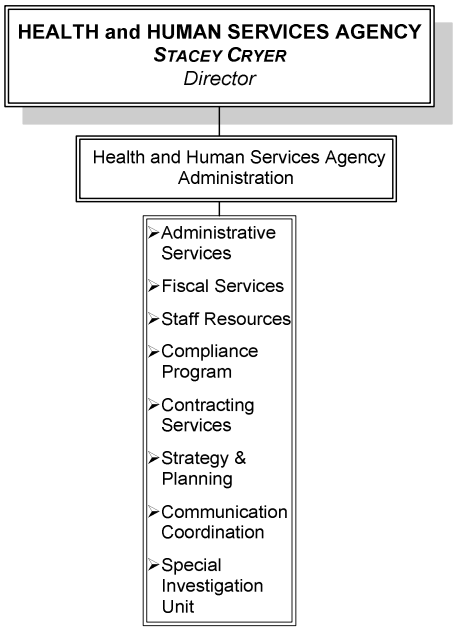
♦ HHSA shall actively participate in community efforts to address transportation or other concerns effecting low income persons.

♦ The HHSA shall hire and train sufficient staff to appropriately serve HHSA program and community needs.

**CURRENT STAFFING**

14.0 Funded Full Time Equivalent (FTE)
14.0 Allocated FTE

**PROGRAM CHART**



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Services & Supplies***

- ✧ Acct. 2189 Contracts for expertise in developing policy and practices, Affordable Care Act (ACA) related projects, 2011 Realignment related non-local revenue maximization techniques, improved administrative oversight and accountability; effective regulatory compliance procedures; strengthening internal and external communications and the application of proven best practices.
- ✧ Acct. 2239 Agency-wide security guards contract.

***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5380 Intrafund transfers of administrative funding from HHSA divisions.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with reduced insurance.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 501 Public Assistance - Administration

Budget Unit: 5020 HHSA Administration
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 833,289 | 779,185 | 990,171 | 863,463 | 1,142,999 | 1,142,999 | 1,142,999 |
| 861012 Extra Help | 15,000 | 0 | 30,000 | 0 | 30,000 | 30,000 | 30,000 |
| 861013 Overtime Reg Emp | 5,000 | 783 | 5,000 | 4,254 | 5,000 | 5,000 | 5,000 |
| 861021 Co Cont Retirement | 184,233 | 168,554 | 231,362 | 195,228 | 328,961 | 328,961 | 328,961 |
| 861022 Co Cont OASDI | 48,402 | 44,966 | 58,814 | 50,482 | 66,982 | 66,982 | 66,982 |
| 861023 Co Cont Medicare | 11,620 | 10,761 | 13,909 | 12,128 | 15,798 | 15,798 | 15,798 |
| 861024 Co Cont to Ret Increment | 84,438 | 68,978 | 88,380 | 71,424 | 130,716 | 130,716 | 130,716 |
| 861030 Co Cont Health Ins | 95,127 | 77,500 | 133,406 | 101,784 | 208,808 | 208,808 | 208,808 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 427 | 609 | 706 | 706 | 706 |
| 861035 Co Cont Workers Comp | 2,770 | 9,926 | 5,622 | 14,544 | 8,165 | 8,165 | 8,165 |
| Total Salaries & Employee Benefits | 1,279,879 | 1,160,654 | 1,557,091 | 1,313,918 | 1,938,135 | 1,938,135 | 1,938,135 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 12,500 | 4,631 | 12,500 | 5,694 | 12,500 | 12,500 | 12,500 |
| 862090 Household Expense | 500 | 163 | 500 | 229 | 500 | 500 | 500 |
| 862101 Insurance - General | 461 | 461 | 1,318 | 1,318 | 1,606 | 1,606 | 1,416 |
| 862120 Maintenance - Equip | 0 | 0 | 0 | 52 | 0 | 0 | 0 |
| 862150 Memberships | 3,000 | 1,008 | 3,000 | 111 | 3,000 | 3,000 | 3,000 |
| 862170 Office Expense | 5,000 | 3,857 | 5,000 | 4,272 | 5,000 | 5,000 | 5,000 |
| 862171 Paper Supplies | 500 | 21 | 500 | 17 | 500 | 500 | 500 |
| 862181 Auditing/Fiscal Svc | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 862182 Data Processing Svcs | 3,000 | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 862183 Legal Fees | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862187 Education & Training | 15,000 | 5,329 | 15,000 | 5,425 | 15,000 | 15,000 | 15,000 |
| 862188 Printing | 2,500 | 2,640 | 2,500 | 551 | 2,500 | 2,500 | 2,500 |
| 862189 Prof/Spec Svcs - Other | 85,000 | (5,128) | 100,000 | 28,956 | 50,000 | 50,000 | 50,000 |
| 862190 Publ/Legal Notice | 2,000 | 5,625 | 2,000 | 3,519 | 2,000 | 2,000 | 2,000 |
| 862200 Rent/Lease - Equip | 5,000 | 0 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 862210 Rent/Lease - Bldg Grnds | 1,000 | 600 | 1,000 | 1,375 | 1,000 | 1,000 | 1,000 |
| 862230 Info Tech Equip | 15,000 | 0 | 15,000 | 198 | 15,000 | 15,000 | 15,000 |
| 862239 Spec Dept Expense | 140,000 | 52,566 | 140,000 | 19,303 | 154,000 | 154,000 | 154,000 |
| 862250 Trans/Travel | 1,000 | 1,821 | 1,000 | 1,304 | 1,000 | 1,000 | 1,000 |
| 862253 Travel Out of County | 20,000 | 5,701 | 20,000 | 1,930 | 20,000 | 20,000 | 20,000 |
| 862260 Utilities | 12,000 | 942 | 12,000 | 682 | 12,000 | 12,000 | 12,000 |
| Total Services & Supplies | 324,961 | 80,236 | 340,818 | 74,936 | 305,106 | 305,106 | 304,916 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| 864370 Equipment | 5,000 | 0 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| Total Fixed Assets | 5,000 | 0 | 5,000 | 0 | 10,000 | 10,000 | 10,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (1,614,840) | (1,240,890) | (1,906,808) | (1,388,854) | (2,253,241) | (2,253,241) | (2,253,051) |
| 865802 Oper Transfer Out | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (1,609,840) | (1,240,890) | (1,901,808) | (1,388,854) | (2,253,241) | (2,253,241) | (2,253,051) |
| Total Net Appropriations | 0 | 0 | 1,101 | 0 | 0 | 0 | 0 |
| Total Net County Cost | 0 | 0 | 1,101 | 0 | 0 | 0 | 0 |

The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The overall Mission is: "In partnership with the community, the Health and Human Services Agency (HHSA) will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

CalWORKs, foster care for children and adoptions services are mandated and primarily funded by the Federal and State governments to provide financial support to children and their families who are unable to support themselves. This budget unit contains the expenditures for direct payments. Social Services administers the CalWORKs and foster care programs, adoptions are administered by the State. Program administration for CalWORKs and Foster Care is contained in Budget Unit 5010 – *Social Services*.

This budget unit is comprised of four categories of aid:

1. FAMILY GROUP: payments made to eligible families where there is one parent/caretaker and children.
2. TWO-PARENT HOUSEHOLD: payments are made to eligible families where there are two parents, one of whom is unemployed or disabled, and children.
3. FOSTER CARE: payments are made to licensed foster families, relative caregivers, non-related extended family members or residential facilities where a child has been placed by Family and Children's Services, or by Probation under Juvenile Court order; this court order is in response to removal of the child from home due to abuse or neglect by the parents or incorrigible behavior of the child.
4. AID TO ADOPTIVE PARENTS: payments are made to families who adopt children with special needs for care.

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

FAMILY AND CHILDREN'S SERVICES

- Number of average monthly caseload of foster children in Social Services and Probation……..335
- Number of average monthly caseload of Adoption Assistance cases……300
- Continued to successfully get Foster Care benefits out correctly and timely.
- Foster Care Eligibility Workers successfully served a higher volume of cases due to the expansion of Medi-Cal until age 26 and Extended Foster Care until age 21.
- Reduced the number of overpayments from 60 in FY 2012-13 to 50 in FY 2013-14 as a result of ensuring timely communication with the Placement Unit regarding changes in placements and children returning home to a parent.
- Foster Care Eligibility Workers continued to carry CalFresh cases for Extended Foster Care youth, as well as CalWorks cases for non-Federally eligible children in relative placements.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES

- Implemented the Family Stabilization Program and services, which has changed the ability to serve families with serious temporary crisis more effectively. This program also allows service to the entire family, rather than just the adults on a case. This is allowing families to overcome employment barriers, stabilize families and decrease the time it takes to reach self-sufficiency.
- Trained a class of 3 new Eligibility Service Representatives (ESR) staff and 1new Program Specialist to provide quality services to families and children in Mendocino County to support and empower them to live healthy, safe, and sustainable lives in healthy environments.
- CalWORKs Job Services hosted a State visit with the Employment Bureau. The visit included a review of the implementation of Senate Bill 1041, a detailed look at business practices and many case reviews. The state offered 3 recommendations as HHSA moves forward with new programs and Mendocino County was acknowledged for 10 best practices.
- Successfully implemented the extensive and detailed 24-month welfare to work time clock changes known as SB 1041.
- Provided extensive outreach efforts to sanctioned individuals in effort to assist them in removing their sanction and engaging in services to become self-sufficient.
- Restored a Job Search Resource Center in Willits available to CalWORKs Job Services (CJS) participants. This center provides services related to new job search, employment preparation, employment readiness and employment retention.

## GOALS/OBJECTIVES FOR FY 2015-16

FAMILY AND CHILDREN'S SERVICES

- Successfully implement the "Approved Relative Caregiver Funding Option" Program to provide foster care payments to eligible relative foster parents.
- Continue to maximize use of Federal and State funds in all programs.
- Continue to utilize all available funding sources to support these programs.
- Continue to successfully interview clients to determine appropriate eligibility for funding.
- Continue to reduce the number of overpayments by ensuring timely communication with the Placement Unit regarding changes in placements and children returning home to a parent.
- Continue to improve collaboration and communication between the Foster Care Eligibility Unit and Family and Children's Services Social Workers to ensure accuracy of on-going eligibility determinations and to streamline processes that involve various units.

♦ Continue quality assurance efforts to ensure Foster Care support cases are in compliance with State and Federal regulations.

♦ Ensure Foster Care eligibility workers receive on-going training.

♦ Successfully pass foster care eligibility audits.

EMPLOYMENT AND FAMILY ASSISTANCE SERVICES

♦ Will support staff retention through ongoing training, professional growth development and ongoing staff support. We will continue to identify the equipment needs of staff as job duties change and evolve.

♦ Will provide an expansion of employment related workshops to support job seekers in Willits and Ft Bragg.

♦ Plan to provide addition of portable video access between Ukiah, Willits and Ft Bragg. Portable video connectivity between the 3 offices will serve Agency staff to attend distant meetings and conferences as well as job seeking community members having access to resources such as live workshops.

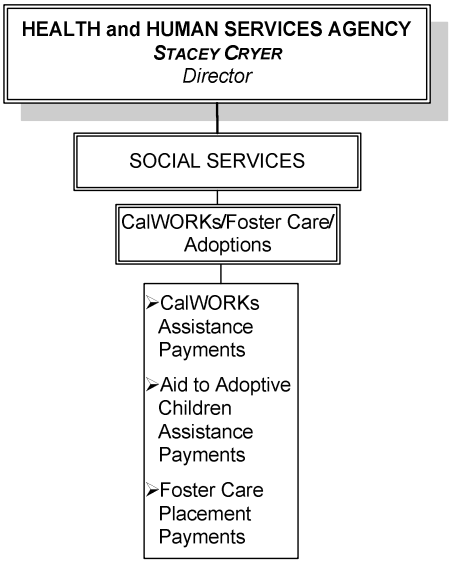
♦ Will implement the Expanded Subsidized Employment Program, to allow special funding to pay to place welfare to work recipients into paid work experience sites. We plan to utilize a portion of the funds to place work experience participants into work experience positions within the agency, which will assist in the low staffing levels of some areas as well as offer participants hanks on experience in the field of Health and Human Services.

♦ Will incorporate Behavioral Health and Substance Use and Disorders Treatment programs into the Employment program to reduce and work to eliminate barriers leading to employment and employment success.

♦ Plan to continue the growth of the work participation rate though in depth training on capturing work participation hours, collecting detailed information from the employment bureau and continued execution of the WINS program. Will also outreach long term sanctioned families, to encourage and support their return to participation.

♦ Will apply for Rapid Re-housing funds to assist in the housing of homeless families and the reduction of homeless residents in Mendocino County.

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 5343 Sales Tax distribution of 1991 and 2011 Realignment revenues for State mandated programs.

✧ Acct. 5541 Federal revenue provided to respond to federally mandated entitlement programs.

***Other Charges***

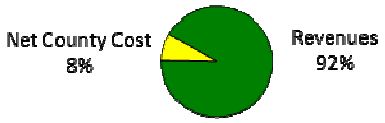
✧ Acct. 3111 Public Assistance entitlement payments to CalWORKs clients.

✧ Acct. 3115 Reimburses Budget Unit 5010 for services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.

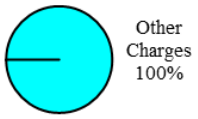
✧ Acct. 3122 Entitlement payments to adoptive parents.

✧ Acct. 3127 Entitlement payments to foster care parents, foster family homes, foster family agencies and group homes.

**SOURCE OF FUNDS**




**USE OF FUNDS**



**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of the budget as adjusted; adjustment does not impact service delivery, but realizes anticipated cost savings in the budget.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2014-15

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance - Aid Programs

Budget Unit: 5130 CalWorks/Foster Care
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825241 State AFDC | 0 | 6,616,153 | 0 | 4,853,025 | 0 | 0 | 0 |
| 825343 Realignment Pub Assist | 11,694,260 | 7,707,312 | 10,305,905 | 5,874,122 | 10,600,574 | 10,600,574 | 10,600,574 |
| 825541 Federal AFDC | 8,870,124 | 6,793,977 | 8,716,561 | 7,923,652 | 11,038,050 | 11,038,050 | 11,038,050 |
| Total Revenues | 20,564,384 | 21,117,441 | 19,022,466 | 18,650,798 | 21,638,624 | 21,638,624 | 21,638,624 |
| Other Charges | | | | | | | |
| 863111 Pub Assistance Pmt | 7,946,460 | 6,891,574 | 8,351,940 | 7,360,075 | 8,766,240 | 8,766,240 | 8,766,240 |
| 863115 Svc Connected Exp | 1,236,860 | 1,628,000 | 0 | 1,537,832 | 0 | 0 | 0 |
| 863122 Aid Adopted Children | 3,849,000 | 4,420,719 | 3,994,500 | 4,731,245 | 4,589,400 | 4,589,400 | 4,589,400 |
| 863125 Sev Emotionally Disturbed | 0 | 35,733 | 0 | 671 | 0 | 0 | 0 |
| 863127 Foster Care Payment | 10,557,204 | 8,419,302 | 9,701,167 | 7,457,359 | 11,308,124 | 10,174,270 | 10,174,270 |
| Total Other Charges | 23,589,524 | 21,395,327 | 22,047,607 | 21,087,182 | 24,663,764 | 23,529,910 | 23,529,910 |
| Total Net Appropriations | 23,589,524 | 21,395,327 | 22,047,607 | 21,087,182 | 24,663,764 | 23,529,910 | 23,529,910 |
| Total Net County Cost | 3,025,140 | 277,886 | 3,025,141 | 2,436,383 | 3,025,140 | 1,891,286 | 1,891,286 |

The vision of the Health and Human Services Agency is: "Healthy People, Healthy Communities." The overall Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

In-Home Supportive Services (IHSS) provides essential domestic and related, as well as personal care services which allow elderly and disabled individuals to remain safely in their own homes and to avoid unnecessary institutionalization in nursing homes. An eligible individual must receive SSI (Supplemental Security Income) or Medi-Cal, have a disability of more than one year in duration, and is unable to remain safely in their own home without IHSS assistance.

IHSS is a mandated program, which has been in existence for over 40 years. It is funded by federal Medicaid dollars, under the Personal Care Services Program (PCSP), Individual Provider Options (IPO) Community First Choice Option (CFCO), State General Fund dollars, Realignment dollars from sales tax revenues, and County funds. County funds are capped at the level paid in Fiscal Year 1989-90. This budget unit contains the costs of the direct services to clients, paid to the individual providers, Provider Health indemnity coverage costs, and the administrative costs of the Public Authority. It reflects only the appropriations of Realignment funds and County funds for the direct service costs. The federal and state funds are not included in the County's In-Home Supportive Services budget for the costs of In-Home Supportive Services provider wages. Administrative costs for social workers are contained in Budget Unit 5010 - *Social Services*.

The Public Authority (PA) maintains a registry for all In-Home Supportive Services providers. It also has the responsibility for the development and maintenance of the registry of providers available for any In-Home Supportive Services consumer. The Public Authority recruits, orientates and performs criminal background screening on registry providers. Orientation and criminal background screenings are available and encouraged for private hires as well. Once an individual has complied with the registry requirements their information is shared with recipients who are wanting to hire a provider. The Public Authority also coordinates training on important topics for all providers.

The final component of the IHSS program is Quality Assurance and Program Integrity (QA/PI). These aspects focus on ensuring regulations are properly and timely implemented. QA/PI also works with Welfare Fraud Investigators to reduce fraudulent circumstances and ensure compliance standards are upheld.

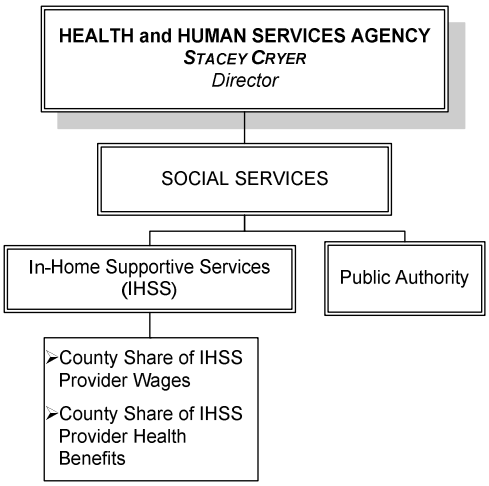
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Provided 1,763,346 hours of service to approximately 1,791 In-Home Supportive Service consumers.
- Completed 722 initial eligibility determinations for service applications, resulting in 312 new IHSS recipients.
- Maximized the use of federal and state funding of the program
- Completed transition of eligible recipients from one funding source (IHSS) to the expanded CFCO, in a seamless and low impact manner to IHSS recipients. This transition has allowed some recipients to continue to receive IHSS, as well as allowing an expansion of potential new recipients.
- Implemented mandated state cut of 7% to client hours while working with clients to determine alternative resources and supports.
- Implemented a "No wrong door" policy and processed applications for the Medi-Cal under the Affordable Care Act through all avenues as received.
- The IHSS and Public Authority staff oriented and fingerprinted more than 1,375 providers, meeting all the new State regulatory guidelines.
- Fully trained and implemented staff on utilization of the CMIPS II payroll system.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Implement fraud prevention through completion of 2-week follow-up assessments with clients in their homes after initial approval of benefits.
- Provide quality assurance of services by IHSS staff completing 6 month home visits with IHSS recipients.
- Restore 7% reduction in IHSS client hours using the CMIPS II system as per instructions through the State.
- Support the IHSS Advisory Committee.
- Provide support and guidance for IHSS in home care providers through the Public Authority.
- Provide information and referral services to ensure that the public is aware of services available to assist elderly and disabled persons to remain living independently in their homes. This will be done through communication efforts such as Public Service Announcements, and other media outreach.

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- ✧ Acct. 5210 State revenue provided for state mandated program.
- ✧ Acct. 5343 State Sales Tax revenue distributed for state mandated programs.
- ✧ Acct. 5510 Federal revenue provided for federally mandated entitlement program.

***Services & Supplies***

- ✧ Acct. 2189 Health benefits for eligible IHSS providers.

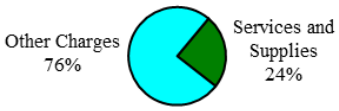
***Other Charges***

- ✧ Acct. 3139 State mandated Maintenance of Effort (MOE).

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of budget as submitted, which included an increase of $157,500 in Net County Cost due to a recent labor agreement.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 502 Public Assistance - Aid Programs

Budget Unit: 5170 In Home Supportive Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825210 State Welfare Admin | 937,370 | 439,640 | 501,632 | 438,668 | 501,632 | 501,632 | 501,632 |
| 825343 Realignment Pub Assist | 2,491,877 | 2,499,293 | 2,491,877 | 3,023,994 | 2,491,877 | 2,491,877 | 2,491,877 |
| 825510 Federal Welfare Admin | 1,511,834 | 538,176 | 635,947 | 470,694 | 635,947 | 635,947 | 635,947 |
| Total Revenues | 4,941,081 | 3,477,109 | 3,629,456 | 3,933,356 | 3,629,456 | 3,629,456 | 3,629,456 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 1,128,268 | 964,743 | 1,156,268 | 860,408 | 1,073,217 | 1,230,717 | 1,230,717 |
| Total Services & Supplies | 1,128,268 | 964,743 | 1,156,268 | 860,408 | 1,073,217 | 1,230,717 | 1,230,717 |
| Other Charges | | | | | | | |
| 863139 In Home Supp Svcs | 5,071,401 | 3,552,651 | 3,731,776 | 3,701,020 | 3,814,827 | 3,814,827 | 3,814,827 |
| Total Other Charges | 5,071,401 | 3,552,651 | 3,731,776 | 3,701,020 | 3,814,827 | 3,814,827 | 3,814,827 |
| Total Net Appropriations | 6,199,669 | 4,517,394 | 4,888,044 | 4,561,428 | 4,888,044 | 5,045,544 | 5,045,544 |
| Total Net County Cost | 1,258,588 | 1,040,285 | 1,258,588 | 628,072 | 1,258,588 | 1,416,088 | 1,416,088 |

The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities. The Agency's Mission is: "In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services and policy development."

General Assistance (GA), also known as General Relief (GR), is a County-operated program mandated by California Welfare and Institutions Code §17000. It is intended to provide temporary assistance to individuals in need who are not served by other government programs. Since families with children are served through CalWORKs and the elderly and disabled are served through SSI (Supplemental Security Income), General Assistance is primarily utilized for single adults, 18-55 years of age, who are temporarily disabled or unemployed. Funding is entirely out of the County General Fund. If General Assistance clients are found eligible for SSI, the County can be reimbursed for its expenditures prior to SSI eligibility. Line Item 827704 contains the refunds from SSI. The General Assistance budget contains the costs of indigent cremations; contracts with Ukiah Community Center, Mendocino Coast Hospitality Center, Willits Community Services, Ford Street Project and Hospitality Center for emergency shelter beds, integration into homeless programs, drug and alcohol counseling and case management services; contracts with the food banks; and the direct costs of payments for shelter and personal expenses for eligible individuals. Administrative costs are contained in Budget Unit 5010- *Social Services*.

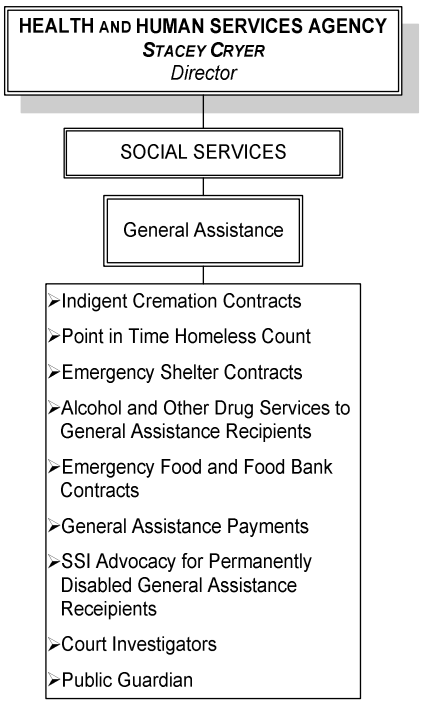
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Worked with applicants countywide to assist 72 General Assistance recipients successfully obtain employment. This is a 20% increase over the last year.
- Transitioned all files to electronic copy, allowing for improved customer service and access to files in all three offices throughout Mendocino County.
- 34 individuals were approved for Social Security Income (SSI) resulting in over $43,000 being returned to the General Fund.
- Provided financial assistance, social services, advocacy and case management to more than 85 individuals per month.
- Increased access to the Employment and Training (E&T) Program with enhanced supports to maintain employment for 30 days.
- Collaborated with community partners to increase the employment opportunities and job sites for clients.
- Collaborated with Plowshares to enhance their Meals on Wheels program resulting in elimination of their waiting list and adding a third route to the program.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Focus on increasing the engagement and training of consumers to provide and promote self-sufficiency for our community members.
- Continue to work with community partners to develop additional job sites for employable General Assistance recipients.
- Systemic review and update of program policies and update desk manuals.
- Collaborate with community partners, public, and private, to provide excellent services to recipients throughout the county.
- Collaborate with members of the Continuum of Care for the Homeless to develop housing opportunities throughout the county.
- Complete the Point in Time count engaging more community members in collaborative efforts and ensure and accurate count of homeless individuals in the community.

**PROGRAM CHART**



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 2600 Fees received from Public Health.
- ✧ Acct. 7704 Provides retroactive recoupment from Social Security for General Assistance applicants when determined eligible for SSI/SSP {Supplemental Security Income (Federal Share)/State Supplementary Payment (State Share)} benefits.

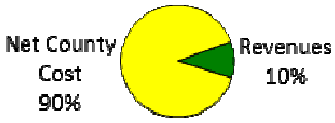
***Services & Supplies***

- ✧ Acct. 2186 Indigent burial and cremation services.

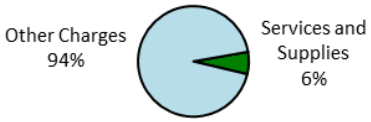
***Other Charges***

- ✧ Acct. 3112 Provides funding for shelter contracts with Ford Street Project, Hospitality House and Willits Community Service. Also provides for food and nutrition contracts with Plowshares, Mendo Food and Nutrition and Willits Daily Bread.
- ✧ Acct. 3119 Support and care of General Relief clients.
- ✧ Acct. 3124 SSI/SSP pending support and care.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 5 Public Assistance
Activity: 503 Public Assistance - General Relief

Budget Unit: 5190 General Relief
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822600 Other Permit | 0 | 1,782 | 0 | 1,764 | 0 | 0 | 0 |
| 825810 Other Govt Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827704 General Relief Refund | 88,262 | 57,149 | 88,825 | 40,181 | 70,024 | 70,024 | 70,024 |
| Total Revenues | 88,262 | 58,931 | 88,825 | 41,945 | 70,024 | 70,024 | 70,024 |
| Services & Supplies | | | | | | | |
| 862186 Indigent Burial | 37,200 | 25,913 | 37,400 | 32,957 | 43,500 | 43,500 | 43,500 |
| 862189 Prof/Spec Svcs - Other | 322,192 | 252,118 | 0 | 1,525 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 9,137 | 0 | 0 | 0 |
| Total Services & Supplies | 359,392 | 278,031 | 37,400 | 43,618 | 43,500 | 43,500 | 43,500 |
| Other Charges | | | | | | | |
| 863112 Pmt to Private Inst | 22,500 | 71,300 | 366,175 | 302,767 | 341,274 | 341,274 | 341,274 |
| 863119 Supp/Care - Other | 153,120 | 153,456 | 142,560 | 115,943 | 142,560 | 142,560 | 142,560 |
| 863124 GR-SSI-SSP Applicants | 153,120 | 98,824 | 142,560 | 108,367 | 142,560 | 142,560 | 142,560 |
| Total Other Charges | 328,740 | 323,580 | 651,295 | 527,077 | 626,394 | 626,394 | 626,394 |
| Total Net Appropriations | 688,132 | 601,611 | 688,695 | 570,696 | 669,894 | 669,894 | 669,894 |
| Total Net County Cost | 599,870 | 542,680 | 599,870 | 528,750 | 599,870 | 599,870 | 599,870 |

MENDOCINO
1850
COUNTY

# HUMAN RESOURCES DEPARTMENT

## INDEX

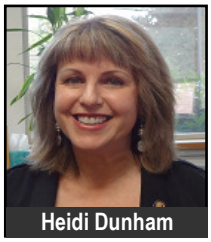
| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


1320 ..... Human Resources ..... E-234
1320 – 0715 ..... Health Insurance ..... E-238
1320 – 0716 ..... Retirement Insurance ..... E-240
4025 ..... Employee Wellness ..... E-241

# HUMAN RESOURCES DEPARTMENT

**HUMAN RESOURCES ..... 1320**

***HEIDI DUNHAM, Director***


Heidi Dunham

The mission of the Human Resources (HR) Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

Human Resources, designated as the County's centralized personnel department, provides guidance and assistance to the Chief Executive Officer, the Board of Supervisors and its 22 County Departments related to the recruitment, management, development, and retention of its work force. The Human Resources Department (under Budget Unit [BU] 1320), administers the Civil Service System, the classification and compensation plan, maintains employees' status in the personnel/payroll system and maintains employee files, administers and facilitates Sexual Harassment training in accordance with AB1825, facilitates processes required under Family Medical Leave Act (FMLA), California Family Rights Act (CFRA), Americans with Disabilities Act (ADA) and California's Fair Employment & Housing Act (FEHA), and Equal Opportunity Employment Commission (EEOC). In addition, Human Resources (HR), under other HR budget units, administers the Health Insurance Trust (BU 0715), and the Wellness Program and Employee Assistance Program (BU 4025). The Human Resources Director serves in the capacity as the Secretary to the Civil Service Commission, Equal Employment Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and is authorized by the Board of Supervisors to represent the Board in Labor Relations.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Participated in labor negotiations and reached agreements with Management Association, Department Head Association, Probation Employees Association and Association of Confidential Employees.
- Began labor negotiations with Deputy Sheriffs' Association, Mendocino County Law Enforcement Management Association and Public Attorney Association.
- Continued negotiations with In Home Health Support Services (IHSS).
- Assisted departments with personnel related issues.
- Received and processed: 75 Special Requests to Hire Above Step One; 162 Requests to Cash out Vacation; 345 Staffing Requests; 151 Recruitments; 2,726 Employment Applications; 126 Exams; 192 Certifications; 174 New Hires; 34 Promotions, 3 Demotions; 17 Transfers; 171 Terminations, 7 Out-of-Class or Acting Assignments; and 199 Merits.
- Conducted 10 Classification Studies for various departments.
- Provided support for County staff requiring medical leave and/or requests for reasonable accommodation for disabilities. Processed and managed 93 Family Medical Leave/California Family Rights Act requests; 5 Leave Without Pay requests; and 4 Catastrophic Leave requests. Processed or assisted departments with 10 non-industrial injury ADA/FEHA accommodation requests.
- Processed, investigated and/or facilitated: 3 Labor Grievances; 1 EEOC Complaint; 25 Civil Service Appeals related to Employment Applications and Examinations; and 7 Hostile Work Environment / Sexual Harassment complaints.

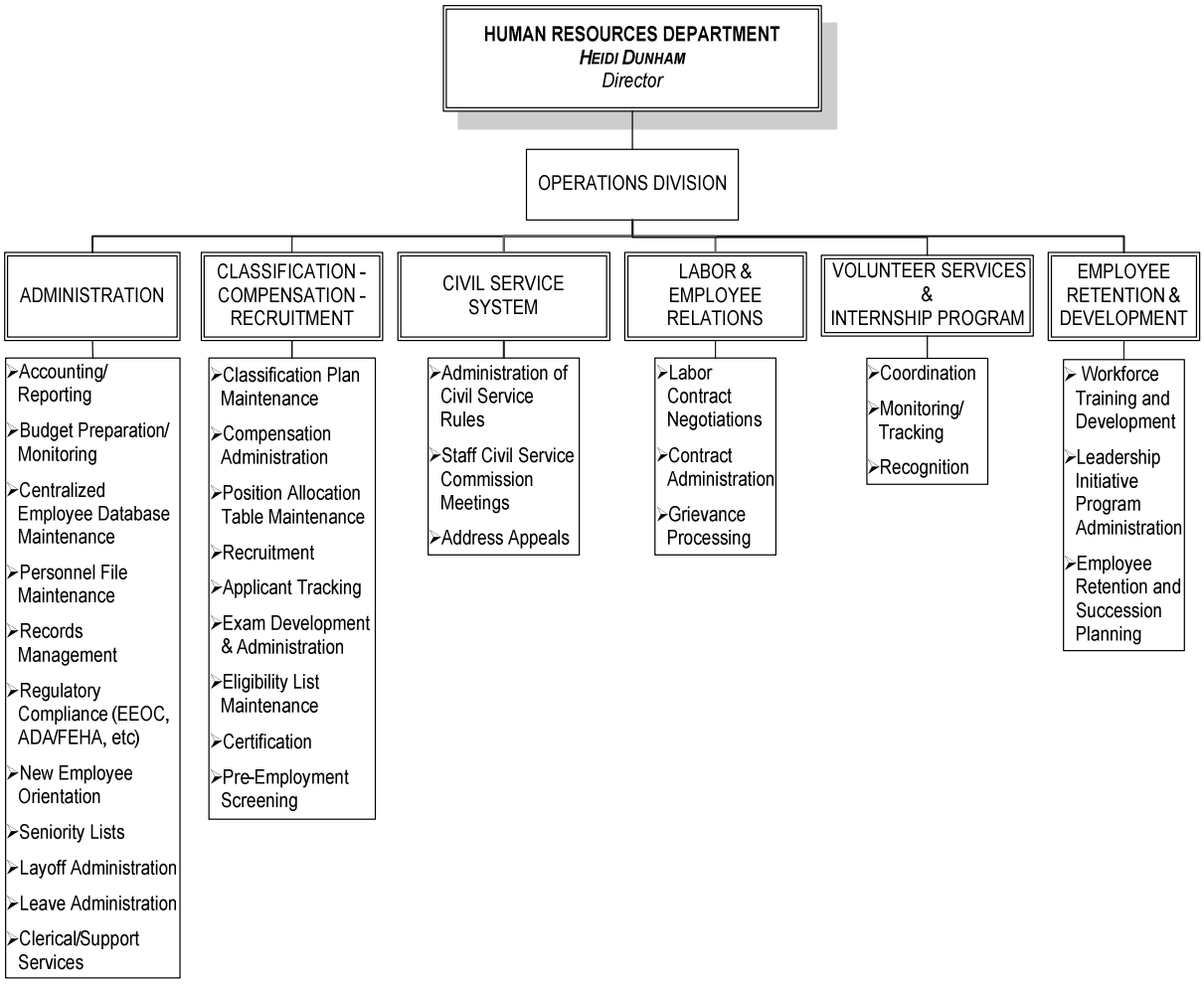
**GOALS/OBJECTIVES FOR FY 2015-16**

- Complete the system conversion from Interagency Merit System (IMS) to Approved Local Merit System (ALMS) for grant-in-aid departments.
- Preparation of a County-wide workforce analysis, and development of a succession planning program.
- Continuation of activities in conjunction with the Mendocino County Leadership Initiative including development of a Management Academy.
- Improve and expand training programs for all County employees with the implementation of a basic skills training series. This program will include training on subjects such as business writing skills, meeting facilitation, report writing, and communication skills. Other planned topics include employee performance evaluation preparation and documentation, Excel, MUNIS.
- Continue to improve and implement various aspects of the electronic recruitment, examination and certification processes through the NEOGOV system.
- Participate in labor negotiations with various bargaining units for expiring labor contracts.
- Conduct classification studies as requested by various departments.
- Update and implement improved and streamlined processes to create efficiencies in Human Resources and throughout County departments.
- Work with Civil Service Commission to review and update Civil Service Rules as needed.
- Review and update various Human Resources related County policies as needed.

**CURRENT STAFFING**

10.00 Funded Full Time Equivalent (FTE)
10.00 Allocated FT

**PROGRAM CHART**

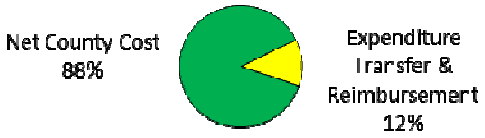


**SUMMARY OF MAJOR BUDGET ACCOUNTS**

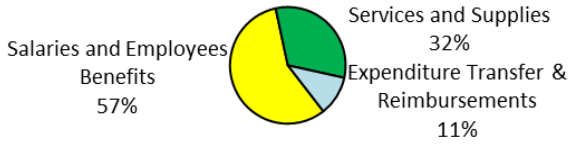
***Services & Supplies***

- ✧ Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: employment law education, training, and personnel management support.
- ✧ Acct. 2189 Labor negotiations, Civil Service Commission, Volunteer program through North Coast Opportunities (NCO), County staff development trainings, leadership and succession planning.
- ✧ Acct. 2190 Purchase of publications and recruitment advertising.
- ✧ Acct. 2239 Countywide training workshops/expenses.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which includes an increase in the Training line item for additional county-wide staff trainings. The addition of two positions, and Human Resource Technician I and a Human Resource Analyst II, is the result of a transfer of some Merit System recruiting responsibilities and is fully funded by Child Support Services and the Health and Human Services Agency.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and increases in one-time funding for recruitment process upgrades.

# HUMAN RESOURCES DEPARTMENT

## HUMAN RESOURCES ..... 1320

***HEIDI DUNHAM, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1320 Human Resources
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826390 Other Charges | 0 | 2,877 | 0 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 0 | 237 | 0 | 495 | 0 | 0 | 0 |
| Total Revenues | 0 | 3,113 | 0 | 495 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 364,347 | 321,781 | 431,673 | 386,525 | 379,785 | 473,985 | 509,272 |
| 861012 Extra Help | 0 | 5,421 | 0 | 13,088 | 15,000 | 15,000 | 15,000 |
| 861013 Overtime Reg Emp | 0 | 195 | 0 | 45 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 93,539 | 80,948 | 111,817 | 95,511 | 109,199 | 136,464 | 146,660 |
| 861022 Co Cont OASDI | 21,538 | 18,958 | 25,276 | 22,566 | 21,999 | 27,474 | 29,541 |
| 861023 Co Cont Medicare | 5,037 | 4,513 | 5,998 | 5,467 | 5,145 | 6,425 | 6,910 |
| 861024 Co Cont Retire Incr | 44,001 | 32,139 | 41,475 | 35,756 | 45,144 | 56,451 | 60,818 |
| 861030 Co Cont Health Ins | 61,243 | 50,629 | 71,351 | 68,629 | 75,666 | 93,536 | 101,153 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 2,045 | 2,045 | 1,690 | 1,690 | 1,690 |
| 861035 Co Cont Workers Comp | 2,062 | 2,062 | 3,780 | 3,780 | 5,751 | 5,751 | 5,293 |
| Total Salaries & Employee Benefits | 591,767 | 516,647 | 693,415 | 633,411 | 659,379 | 816,776 | 876,337 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 1,500 | 853 | 1,500 | 1,764 | 1,500 | 1,500 | 1,500 |
| 862101 Insurance - General | 720 | 720 | 1,916 | 1,916 | 2,023 | 2,023 | 1,887 |
| 862120 Maint - Equip | 500 | 113 | 500 | 637 | 500 | 500 | 500 |
| 862150 Memberships | 5,106 | 5,055 | 5,406 | 7,105 | 5,755 | 5,755 | 5,755 |
| 862170 Office Expense | 9,330 | 5,210 | 15,400 | 27,385 | 21,000 | 21,000 | 21,000 |
| 862187 Education & Training | 4,850 | 1,444 | 4,850 | 5,669 | 12,500 | 12,500 | 12,500 |
| 862189 Prof/Spec Svcs - Other | 286,700 | 281,437 | 409,686 | 214,158 | 371,350 | 396,350 | 471,350 |
| 862190 Publ/Legal Notice | 1,000 | (16,689) | 1,725 | 4,831 | 1,725 | 1,725 | 1,725 |
| 862239 Spec Dept Expense | 3,000 | 31,414 | 3,000 | 2,837 | 6,500 | 6,500 | 6,500 |
| 862250 Trans/Travel | 1,500 | 1,412 | 1,500 | 1,073 | 750 | 750 | 750 |
| 862253 Travel Out of County | 802 | 1,253 | 1,720 | 2,057 | 5,500 | 5,500 | 5,500 |
| Total Services & Supplies | 315,008 | 312,221 | 447,203 | 269,432 | 429,103 | 454,103 | 528,967 |
| Fixed Assets | | | | | | | |
| 864360 Structures & Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | (157,397) | (157,397) |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | (157,397) | (157,397) |
| Total Net Appropriations | 906,775 | 828,868 | 1,140,618 | 902,843 | 1,088,482 | 1,113,482 | 1,247,907 |
| Total Net County Cost | 906,775 | 825,754 | 1,140,618 | 902,348 | 1,088,482 | 1,113,482 | 1,247,907 |

The Human Resources Department is charged with managing the Mendocino County Employee Self-Insured Health Plan. The plan is administered by the Human Resources Department, a medical, dental and vision third party administrator, a prescription drug administrator, and a health plan consultant.

The Employee Health Insurance plan provides coverage for medical, dental, vision, Employee Assistance Program (EAP), and Wellness. The employee health plan also provides for life, accidental death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan).

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- ♦ Verified eligibility enrolled and managed health benefits for approximately 990 employees and approximately 900 dependents.
- ♦ Maintained open enrollment participation levels and provided seasonal flu shots.
- ♦ Determined and implemented required Affordable Care Act (ACA) guidelines for the Health Plan.
- ♦ Prepared and established tracking processes to be put into place in order to comply with ACA.
- ♦ Created New Hire Orientation Benefits Handbook for easy employee reference.
- ♦ Planned and implemented New Health Benefits Quarterly trainings to help employees understand and get the most out of their County provided benefits.
- ♦ Completed the Request for Proposal process and selected vendors based on established budgetary and service requirements for the majority of our health benefit providers.
- ♦ Completed Health Benefits audit insuring enrollment accuracy and preventing claim payment errors.

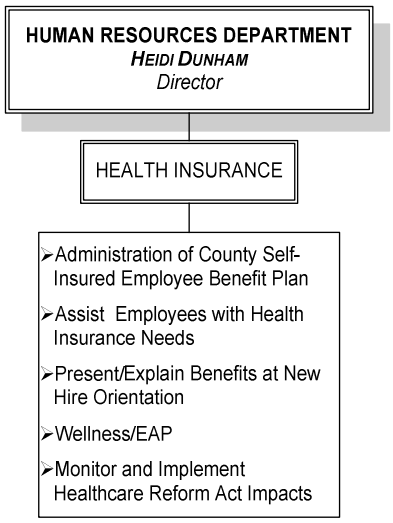
**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Continue Employee Trainings for Health Benefits in order to build an understanding of how our health plan works.
- ♦ Continue to increase Open Enrollment participation.
- ♦ Continue researching ways to reduce Health Plan costs without impacting benefits.

**CURRENT STAFFING**

4.0 Funded Full Time Equivalent (FTE)
4.0 Allocated FTE

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 6401 Revenue from all departments for insurance services.

***Services and Supplies***

✧ Acct. 2101 Insurance premiums.
✧ Acct. 2189 Professional Services provided by third party administrators and broker services.
✧ Acct. 2239 Claims costs.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with additional funds due to the workers compensation transition to the Executive Office.

# HUMAN RESOURCES DEPARTMENT

## HEALTH INSURANCE ..... 0715

***HEIDI DUNHAM, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0715 Health Insurance
Fund: 7150 Health Insurance

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 0 | 28,298 | 40,000 | 21,103 | 0 | 0 | 0 |
| 826401 I.S.F. Services | 13,055,323 | 13,493,574 | 15,500,672 | 13,595,069 | 13,650,000 | 13,650,000 | 13,650,000 |
| Total Operating Revenues | 13,055,323 | 13,521,872 | 15,540,672 | 13,616,171 | 13,650,000 | 13,650,000 | 13,650,000 |
| Operating Expenses | | | | | | | |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 212,177 | 212,484 | 284,641 | 292,726 | 304,548 | 304,548 | 324,903 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 11 | 0 | 22 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 55,899 | 53,157 | 73,284 | 74,643 | 86,469 | 86,469 | 92,418 |
| 861022 Co Cont OASDI | 12,073 | 12,558 | 16,949 | 16,314 | 18,117 | 18,117 | 19,215 |
| 861023 Co Cont Medicare | 2,804 | 2,937 | 3,964 | 4,031 | 4,237 | 4,237 | 4,493 |
| 861024 Co Cont Retire Incr | 25,764 | 24,373 | 29,306 | 29,284 | 37,230 | 37,230 | 51,700 |
| 861030 Co Cont Health Ins | 40,108 | 27,551 | 38,070 | 39,186 | 56,045 | 56,045 | 56,045 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 1,452 | 1,452 | 1,103 | 1,103 | 1,103 |
| 861035 Co Cont Workers Comp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 348,825 | 333,070 | 447,666 | 457,659 | 507,749 | 507,749 | 549,877 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,100 | 524 | 1,000 | 520 | 1,000 | 1,000 | 1,000 |
| 862101 Insurance - General | 1,225,403 | 952,482 | 1,187,881 | 923,525 | 1,022,934 | 1,022,934 | 1,022,934 |
| 862120 Maint - Equip | 500 | 344 | 2,700 | 2,277 | 2,700 | 2,700 | 2,700 |
| 862170 Office Expense | 5,000 | 11,525 | 6,000 | 11,185 | 7,200 | 7,200 | 7,200 |
| 862187 Education & Training | 2,500 | 205 | 2,500 | 1,823 | 2,500 | 2,500 | 2,500 |
| 862189 Prof/Spec Svcs - Other | 610,077 | 613,992 | 608,732 | 556,589 | 583,074 | 583,074 | 583,074 |
| 862190 Publ/Legal Notice | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 12,578,141 | 10,966,970 | 13,737,362 | 9,990,889 | 12,641,797 | 12,641,797 | 12,641,798 |
| 862250 Trans/Travel | 500 | 67 | 500 | 170 | 500 | 500 | 500 |
| 862253 Travel Out of County | 1,000 | 707 | 2,020 | 500 | 2,500 | 2,500 | 2,500 |
| Total Services & Supplies | 14,425,221 | 12,546,816 | 15,548,695 | 11,487,478 | 14,264,205 | 14,264,205 | 14,264,206 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 176,739 | 184,369 | 252,702 | 190,931 | 213,021 | 213,021 | 267,387 |
| Total Expend Transfer & Reimb | 176,739 | 184,369 | 252,702 | 190,931 | 213,021 | 213,021 | 267,387 |
| Total Operating Expenses | 14,950,785 | 13,064,255 | 16,249,063 | 12,136,068 | 14,984,975 | 14,984,975 | 15,081,470 |
| Operating Income (Loss) | (1,895,462) | 457,617 | (708,391) | 1,480,104 | (1,334,975) | (1,334,975) | (1,431,470) |
| Change in Net Assets | (1,895,462) | 457,617 | (708,391) | 1,480,104 | (1,334,975) | (1,334,975) | (1,431,470) |
| Net Assets - Beginning Balance | | 6,615,584 | | 7,073,201 | | | 8,553,305 |
| Net Assets - Ending Balance | | 7,073,201 | | 8,553,305 | | | 7,121,835 |

# HUMAN RESOURCES DEPARTMENT

## RETIREMENT HEALTH INSURANCE ..... 0716

***HEIDI DUNHAM, Director***

The Human Resources Department was charged with administering the Mendocino County Non-Medicare Eligible Retiree self-insured health plan which provides medical, prescription and Wellness coverage. The plan was administered by the Human Resources Department, a medical third party administrator, a prescription drug administrator, and a health plan consultant. The plan terminated on December 31, 2013.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 10

Classification:
Function: 0
Activity: 0

Budget Unit: 0716 Retiree Health
Fund: 7160 Retiree Health Insurance

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Operating Revenues | | | | | | | |
| 824100 Interest | 0 | 649 | 0 | 24 | 0 | 0 | 0 |
| 825670 Federal Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825810 Other Govt Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826401 I.S.F. Services | 321,050 | 246,158 | 0 | 52,224 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Operating Transfer In | 349,920 | (102,495) | 0 | (52,335) | 0 | 0 | 0 |
| Total Operating Revenues | 670,970 | 144,312 | 0 | (86) | 0 | 0 | 0 |
| Operating Expenses | | | | | | | |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 17,788 | 22,723 | 0 | 0 | 0 | 0 | 0 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 4,699 | 5,685 | 0 | 0 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 1,015 | 1,318 | 0 | 0 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 238 | 308 | 0 | 0 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 2,167 | 2,615 | 0 | 0 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 3,634 | 3,837 | 0 | 0 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 29,541 | 36,487 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 50 | (49) | 0 | 0 | 0 | 0 | 0 |
| 862101 Insurance - General | 71,397 | 66,017 | 0 | 0 | 0 | 0 | 0 |
| 862120 Maint - Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 0 | 1,420 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 21,440 | 12,797 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 614,644 | 168,263 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 90 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 707,531 | 248,537 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Operating Expenses | 737,072 | 285,023 | 0 | 0 | 0 | 0 | 0 |
| Operating Income (Loss) | (66,102) | (140,712) | 0 | (86) | 0 | 0 | 0 |
| Change in Net Assets | (66,102) | (140,712) | 0 | (86) | 0 | 0 | 0 |
| Net Assets - Beginning Balance | | 140,798 | | 86 | | | 0 |
| Net Assets - Ending Balance | | 86 | | 0 | | | 0 |




The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness and reduced health care costs. EAP services are provided by a vendor who offers counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Received the 2014 Gold Fit-Friendly Worksite Award from the American Heart Association.
- In conjunction with Healthyroads, filmed an onsite video promoting the Mendocino County Working on Wellness (MCWOW) program.
- Increased Biometric Screening/Incentive Program participation to 62% from 60%.
- Increased Personal Health Assessment completion from 44% to 53%.
- 73% of County employees participated in a MCWOW program.
- Inclusion of dependents in Healthyroads program and onsite Biometric Screenings.
- Launched 3 different Wellness Campaigns to encourage healthy behaviors: Walktober Walking Challenge, Holiday Holdout Weight Maintenance Challenge and Amazing Race Health Challenge.
- Successful provision of seasonal, onsite, Zumba Fitness Classes after hours in various conference rooms.
- Automated the MCWOW registration process through the creation of an online registration form.
- In conjunction with the Health Benefits Division, offered onsite flu-shot clinics at the Open Enrollment Fairs.
- Offered onsite Health & Productivity trainings for employees and supervisors in Ukiah, Fort Bragg & Willits.
- Successful transition to new Employee Assistance Provider – Magellan Health Services.

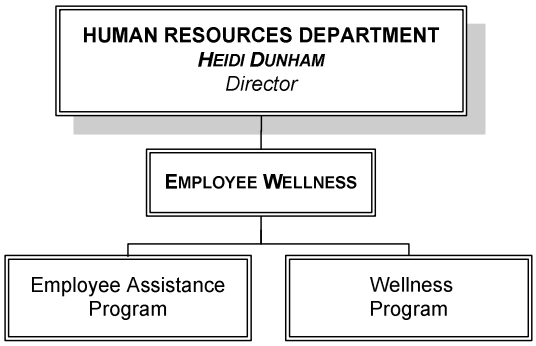
## GOALS/OBJECTIVES FOR FY 2015-16

- Increase Biometric Screening/Incentive Program participation to 64%.
- Increase Personal Health Assessment completion to 55%.
- Utilize the online registration form to automate the registration process for *all* MCWOW classes and events.
- Continue to offer onsite trainings in locations accessible to all employees.
- Continue to add additional challenges to keep wellness activities going year round.

## CURRENT STAFFING

1.0 Funded Full Time Equivalent (FTE)
1.0 Allocated FTE

## PROGRAM CHART



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

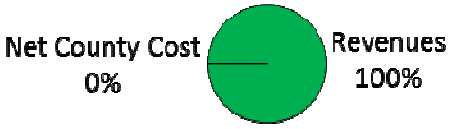
***Services & Supplies***

- ✧ Acct. 2140 Health screening equipment.
- ✧ Acct. 2187 Staff training and educational materials.
- ✧ Acct. 2189 Education programming; wellness vendors, biometric screenings, health reports and booklets.

***Expenditure Transfer & Reimbursement***

- ✧ Acct. 7802 Transfer from the Health Insurance Trust Fund and Workers' Compensation fund.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and additional funds for workers compensation transition to the Executive Office.

# HUMAN RESOURCES DEPARTMENT

## EMPLOYEE WELLNESS ..... 4025

***HEIDI DUNHAM, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 401 Health and Sanitation - Health

Budget Unit: 4025 Employee Wellness
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826390 Other Charges | 1,275 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 226,739 | 234,369 | 302,702 | 240,931 | 263,020 | 263,020 | 267,387 |
| Total Revenues | 228,014 | 234,369 | 302,702 | 240,931 | 263,020 | 263,020 | 267,387 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 55,805 | 63,335 | 73,690 | 61,368 | 75,379 | 75,379 | 78,089 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 7 | 0 | 13 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 14,674 | 15,962 | 19,414 | 16,041 | 22,079 | 22,079 | 22,877 |
| 861022 Co Cont OASDI | 3,516 | 3,757 | 4,204 | 3,622 | 4,325 | 4,325 | 4,489 |
| 861023 Co Cont Medicare | 822 | 879 | 984 | 847 | 1,011 | 1,011 | 1,050 |
| 861024 Co Cont Retire Incr | 6,763 | 7,318 | 7,513 | 6,286 | 9,485 | 9,485 | 9,828 |
| 861030 Co Cont Health Ins | 10,260 | 9,673 | 12,026 | 8,948 | 11,183 | 11,183 | 11,496 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 1,354 | 1,354 | 1,380 | 1,380 | 1,380 |
| 861035 Co Cont Workers Comp | 2,611 | 2,611 | 4,499 | 4,499 | 4,442 | 4,442 | 4,442 |
| Total Salaries & Employee Benefits | 94,451 | 103,543 | 123,684 | 102,979 | 129,284 | 129,284 | 133,651 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 350 | (183) | 350 | 154 | 350 | 350 | 350 |
| 862101 Insurance - General | 486 | 486 | 1,456 | 1,456 | 1,186 | 1,186 | 1,186 |
| 862120 Maint - Equip | 100 | 0 | 100 | 156 | 200 | 200 | 200 |
| 862140 Med Dntl & Lab Supls | 585 | 0 | 627 | 706 | 710 | 710 | 710 |
| 862150 Membership | 365 | 0 | 365 | 695 | 365 | 365 | 365 |
| 862170 Office Expense | 8,988 | 12,537 | 9,989 | 16,018 | 13,000 | 13,000 | 13,000 |
| 862185 Medical/Dental Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 1,500 | 34 | 1,500 | 495 | 1,500 | 1,500 | 1,500 |
| 862189 Prof/Spec Svcs - Other | 117,439 | 115,792 | 160,877 | 114,717 | 110,785 | 110,785 | 110,785 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 2,450 | 1,577 | 2,454 | 1,835 | 4,340 | 4,340 | 4,340 |
| 862250 Trans/Travel | 800 | 583 | 800 | 926 | 800 | 800 | 800 |
| 862253 Travel Out of County | 500 | 0 | 500 | 793 | 500 | 500 | 500 |
| 862260 Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 133,563 | 130,826 | 179,018 | 137,952 | 133,736 | 133,736 | 133,736 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 228,014 | 234,369 | 302,702 | 240,931 | 263,020 | 263,020 | 267,387 |
| Total Net County Cost | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

MENDOCINO
1850
COUNTY

# LIBRARY

## INDEX

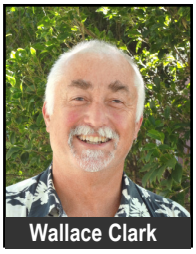
| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

6110 ..... Library ..... E-246

# LIBRARY

**LIBRARY ..... 6110**

***WALLACE CLARK, Librarian***


Wallace Clark

The Mendocino County Library enriches lives through free and equitable access to materials and programs centered on education, culture, and entertainment.

Libraries are the public education centers of the County, and the place everyone can turn to for the discovery of ideas, the joy of reading and creating, and the power of information. Community needs drive County Library services and library workers take a personal interest in ensuring that services are delivered in a welcoming, convenient, and responsive manner.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Increased staffing levels by hiring and/or promoting:
  - County Librarian
  - Administrative Services Manager
  - Branch Librarian
  - Library Associate
  - Collection Development Librarian
  - Senior Library Technician
  - Library Technician
  - Four Library Assistants
- In the process of hiring a Branch Librarian and a Children's Librarian.
- Sent staff to various conferences and workshops including:
  - "Leading from Any Position" workshop in Sacramento
  - California Library Association Conference in Oakland
  - Association of Small Rural Libraries in Tacoma, Washington
  - Association of Bookmobile and Outreach Services convention in San Diego
  - "Building High Performance Organizations" presented by Tony Gardner
- Conducted an all-staff training day focused on personal and building safety.
- Implemented security guard services at the Ukiah branch.
- Shifted hours at the Willits and Fort Bragg branches to allow higher staffing levels without reducing hours.
- Continued to bring the print collection up-to-date.
- Continued to expand downloadable e-book collection.
- Implemented a new program Hoopla, which provides patrons downloadable books, movies and music.
- Held a highly successful Summer Reading Program that included a wild animal show as a grand finale.
- Offered a wide variety of programs for all ages including story times, art and craft activities, film and book discussion groups, author visits, musical acts, poetry and dance performances.
- Purchased Wii U gaming systems and implemented gaming programs at all five branches.
- Completed a series of film and book discussion programs and held a finale dinner for local Veterans through a $5,000 California Reads grant.
- Established a Teen Advisory Group in Ukiah.
- Held a variety of programs and after school activities for teens and young adults.
- Received a $1,000 grant from YALSA and Best Buy to purchase tablet computers and other supplies for Teen Tech Week.
- Began a Minecraft coding program.
- Began a well-attended bilingual language club in Fort Bragg and a bilingual story time in Willits.
- Provided grant and Foundation Directory trainings to community members county-wide.
- Held community meetings in Willits, Fort Bragg, Round Valley, Point Arena and Ukiah as well as conducted community surveys to solicit citizen feedback.
- Increased presence at local farmer's markets, school events and art walks.
- Began new bookmobile stops at four nursing homes in Ukiah.
- Acquired a van for improved outreach services.
- Began reorganization and update of the Library website to improve its appearance and ease of use.
- Held a Library logo contest and chose a local winner who received a $500 cash prize from the Friends of the Library.
- Met regularly with Friends of the Library groups and Library Advisory Board.
- Held a strategic planning session to compose a first draft of the Library's new mission, vision and values statements.
- Worked with the Friends of the Long Valley Library to begin plans to add a new library station in Laytonville.
- Purchased 20 new public computers for Willits, Fort Bragg and Coast branches.
- Installed self-checkout machines in Fort Bragg, Willits, Coast and Round Valley.
- Implemented a new shelf-ready acquisition program to manage all collection materials on order, in processing and received.
- Awarded an internet services contract and finalized E-Rate funding for Fiscal Year 2015-16.
- Installed free internet service at the Coast Community branch from DeNovo Group's Further Reach Project funded by a Google grant, which drastically increased internet speeds.

♦ Received a grant from the Community Foundation of Mendocino County to purchase AWE After School Edge digital learning stations for Coast Community branch.

♦ Through a donation from the Friends of the Round Valley Library, purchased and installed AWE After School Edge digital learning stations at the Round Valley branch.

♦ The Friends of the Round Valley Library, with the help of Library staff, applied for and received the following grants for the Round Valley branch:

- $10,000 from the Michael J. Connell Foundation used to purchase children's and sustainability materials
- $2,500 from the Community Foundation of Mendocino County used to purchase children's materials with an emphasis on Spanish language
- $1,500 from the WARM Foundation, used to purchase children's materials

♦ Fort Bragg branch participated in National Novel Writing Month and increased participation by 200% over the previous year.

♦ Coast Community branch began a series of adult education "Great Courses" led by local volunteers on topics such as art, music, and psychology.

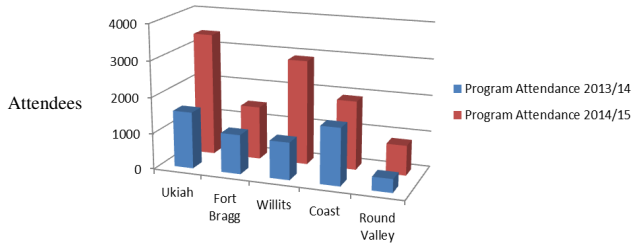
♦ Purchased new furniture at several branches, giving them a cleaner up-to-date appearance.

♦ 6% increase in check-outs over previous year-to-date.

♦ 9% increase in online e-library usage over previous year-to-date.

♦ 33% increase in new library card registration over previous year-to-date.

♦ 87% increase in program attendance over previous year-to-date.




**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Use E-Rate funding to increase public internet speed at Ukiah, Willits, Round Valley and Fort Bragg branches.

♦ Continue to send staff to conferences and workshops in order to have the best trained and responsive library team possible.

♦ Continue working with Information Services to provide the best computer and technology services possible to the patrons and staff.

♦ Purchase and replace remaining public computers for Ukiah and Round Valley branches.

♦ Continue working towards having a more attractive and user-friendly web page.

♦ Complete facility upgrades at Ukiah, Willits, and Fort Bragg branches to include:

- Refurbishment of the existing teen room in Ukiah in order to expand the already vibrant teen services in the community;
- Upgrade of outdoor lighting in Willits to improve visibility and safety;
- Relocation of book drop in Fort Bragg to prevent overflow;
- Installation of noise-reducing ceiling baffles in Fort Bragg; and
- Replacement of leaking windows in Fort Bragg

♦ Establish a new library station in Laytonville.

♦ Expand outreach services to preschools and in-home daycare providers.

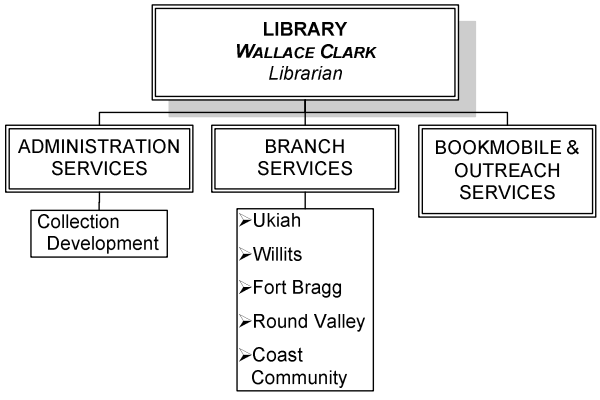
♦ Establish Horizon catalog access on the Bookmobile to provide up-to-date borrower information.

♦ Implement a county-wide technology "petting zoo."

**CURRENT STAFFING**

29.05 Funded Full Time Equivalent (FTE)
29.05 Allocated FTE

**PROGRAM CHART**



## LIBRARY ..... 6110

*WALLACE CLARK, Librarian*

### SUMMARY OF MAJOR BUDGET ACCOUNTS



***Revenues***

- ✧ Acct. 1500 Measure A sales tax initiative.
- ✧ Acct. 4100 Library Fund interest.
- ✧ Acct. 6370 Fines and fees, Bookmobile reimbursement.
- ✧ Acct. 7600 Other sales including copy and print fees.
- ✧ Acct. 7707 Donations.
- ✧ Acct. 7802 Property tax.

***Services & Supplies***

- ✧ Acct. 2060 Telephone and internet services.
- ✧ Acct. 2090 Janitorial, waste disposal.
- ✧ Acct. 2101 General liability insurance.
- ✧ Acct. 2130 Building and grounds maintenance.
- ✧ Acct. 2170 Office supplies including paper and toner, mail and shipping costs, printing charges.
- ✧ Acct. 2189 Material delivery, circulation and catalog system, Information Services reimbursement, security guard.
- ✧ Acct. 2194 A-87 Costs.
- ✧ Acct. 2210 Rent for Round Valley Branch Library.
- ✧ Acct. 2230 New public computers and firewall equipment.
- ✧ Acct. 2239 Library materials, books, periodicals, downloadable materials, digital databases, program expenses.
- ✧ Acct. 2250 In County transportation and travel.
- ✧ Acct. 2253 Transportation out of County for training, conferences and meetings.
- ✧ Acct. 2260 Utilities.

***Expenditure Transfer & Reimbursement***

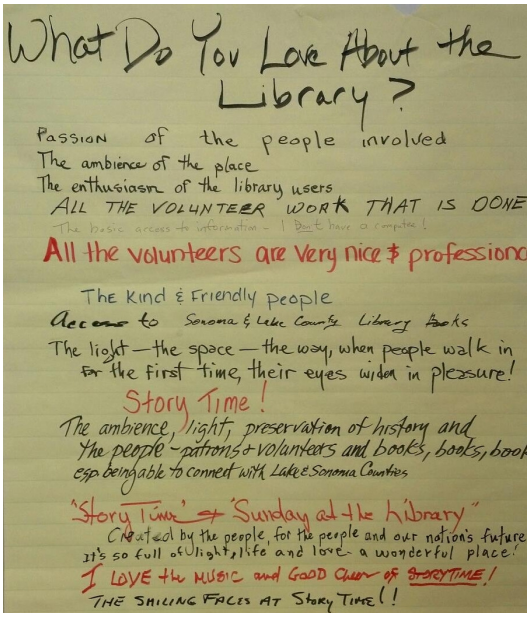
- ✧ Acct. 5802 Facility modifications at Ukiah, Willits and Fort Bragg branches.

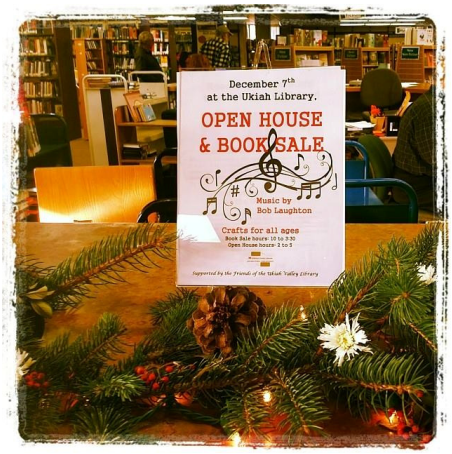
### CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

### FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with insurance reductions, increased Capital Improvement Plan projects, and adjustment in the Library's property tax share.



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 6 Education
Activity: 602 Education - Library Services

Budget Unit: 6110 Mendocino County Library
Fund: 1205 County Library

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821500 Sales & Use Tax | 1,296,000 | 1,686,374 | 1,800,000 | 1,722,748 | 1,750,000 | 1,750,000 | 1,750,000 |
| 824100 Interest | 2,000 | 6,318 | 5,000 | 5,156 | 5,000 | 5,000 | 5,000 |
| 824110 Endow Fund Interest | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825496 State Library Grant | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826370 Library Services | 42,000 | 49,160 | 42,000 | 62,227 | 48,000 | 48,000 | 48,000 |
| 827600 Other Sales | 1,600 | 6,026 | 1,600 | 7,665 | 5,000 | 5,000 | 5,000 |
| 827700 Other | 0 | 30 | 0 | 626 | 0 | 0 | 0 |
| 827707 Donation | 1,000 | 3,239 | 1,000 | 4,700 | 5,000 | 5,000 | 5,000 |
| 827801 Grant Revenue | 0 | 0 | 0 | 2,735 | 500 | 500 | 500 |
| 827802 Oper Transfer In | 1,207,102 | 1,207,102 | 1,231,003 | 1,231,003 | 1,257,343 | 1,257,343 | 1,255,598 |
| Total Revenues | 2,599,702 | 2,958,250 | 3,080,603 | 3,036,859 | 3,070,843 | 3,070,843 | 3,069,098 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,133,589 | 992,129 | 1,139,373 | 983,070 | 1,139,261 | 1,139,261 | 1,139,261 |
| 861012 Extra Help | 0 | 25,966 | 32,200 | 49,206 | 25,000 | 25,000 | 25,000 |
| 861013 Overtime Reg Emp | 6,000 | 14,889 | 10,000 | 21,810 | 10,000 | 10,000 | 10,000 |
| 861021 Co Cont Retirement | 247,734 | 200,981 | 231,349 | 216,757 | 289,408 | 289,408 | 289,408 |
| 861022 Co Cont OASDI | 59,574 | 52,071 | 61,166 | 51,951 | 61,422 | 61,422 | 61,422 |
| 861023 Co Cont Medicare | 15,471 | 14,092 | 15,826 | 14,590 | 15,884 | 15,884 | 15,884 |
| 861024 Co Cont Retire Incr | 85,896 | 79,325 | 86,126 | 80,658 | 115,475 | 115,475 | 115,475 |
| 861030 Co Cont Health Ins | 226,228 | 186,136 | 234,269 | 183,151 | 220,600 | 220,600 | 220,600 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 15,138 | 15,138 | 5,826 | 5,826 | 5,826 |
| 861035 Co Cont Workers Comp | 36,215 | 36,215 | 53,098 | 53,098 | 59,518 | 59,518 | 57,507 |
| Total Salaries & Employee Benefits | 1,810,707 | 1,601,803 | 1,878,545 | 1,669,428 | 1,942,394 | 1,942,394 | 1,940,383 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 24,000 | 30,360 | 24,000 | 21,392 | 28,000 | 28,000 | 28,000 |
| 862090 Household Expense | 45,000 | 47,020 | 65,000 | 44,244 | 45,600 | 45,600 | 45,600 |
| 862101 Insurance - General | 7,414 | 7,414 | 19,637 | 19,637 | 20,683 | 20,683 | 19,424 |
| 862120 Maint - Equip | 10,000 | 6,599 | 10,000 | 10,212 | 10,000 | 10,000 | 10,000 |
| 862130 Maint - Strc/Impr/Grnds | 15,000 | 24,377 | 40,000 | 47,855 | 42,000 | 42,000 | 42,000 |
| 862150 Memberships | 2,400 | 8,520 | 2,400 | 2,602 | 3,000 | 3,000 | 3,000 |
| 862170 Office Expense | 40,000 | 54,607 | 50,000 | 34,768 | 35,000 | 35,000 | 35,000 |
| 862185 Medical/Dental Svcs | 1,084 | 290 | 2,500 | 1,364 | 2,500 | 2,500 | 2,500 |
| 862187 Education & Training | 5,000 | 6,801 | 8,000 | 4,062 | 8,000 | 8,000 | 8,000 |
| 862189 Prof/Spec Svcs - Other | 160,000 | 119,544 | 160,000 | 170,031 | 163,000 | 163,000 | 163,000 |
| 862190 Publ/Legal Notice | 2,000 | 0 | 5,000 | 5,220 | 5,000 | 5,000 | 5,000 |
| 862194 A-87 Costs | 0 | 0 | 181,035 | 181,035 | 250,652 | 250,652 | 250,652 |
| 862210 Rents &Leases - Bldg Grnds | 21,600 | 21,600 | 21,600 | 21,600 | 21,600 | 21,600 | 21,600 |
| 862230 Info Tech Equip | 10,000 | 2,463 | 40,000 | 40,483 | 25,000 | 25,000 | 25,000 |
| 862239 Spec Dept Expense | 275,000 | 346,167 | 275,000 | 299,303 | 280,000 | 280,000 | 280,000 |
| 862250 Trans/Travel | 15,000 | 20,436 | 20,000 | 18,930 | 20,000 | 20,000 | 20,000 |
| 862253 Travel Out of County | 3,000 | 8,737 | 6,000 | 8,964 | 15,000 | 15,000 | 15,000 |
| 862260 Utilities | 55,000 | 69,270 | 80,000 | 58,650 | 72,000 | 72,000 | 72,000 |
| Total Services & Supplies | 691,498 | 774,206 | 1,010,172 | 990,352 | 1,047,035 | 1,047,035 | 1,045,776 |
| Fixed Assets | | | | | | | |
| 864370 Structures & Imprmnts | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 111,400 | 30,564 | 0 | 34,589 | 3,500 | 3,500 | 3,500 |
| Total Fixed Assets | 111,400 | 30,564 | 0 | 34,589 | 3,500 | 3,500 | 3,500 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Oper Transfer Out | 114,646 | 111,526 | 113,300 | 61,172 | 53,000 | 53,000 | 59,560 |
| Total Expend Transfer & Reimb | 114,646 | 111,526 | 113,300 | 61,172 | 53,000 | 53,000 | 59,560 |
| Total Net Appropriations | 2,728,251 | 2,518,100 | 3,002,017 | 2,755,542 | 3,045,929 | 3,045,929 | 3,049,219 |
| Total Fund Balance Contribution | 128,549 | (440,150) | (78,586) | (281,317) | (24,914) | (24,914) | (19,879) |

# MUSEUM

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


7110 ..... Museum ..... E-252
7111 ..... Museum Book and Gift Store ..... E-256
7112 ..... Museum Special Projects ..... E-257

# MUSEUM

## MUSEUM ..... 7110

***ALISON GLASSEY, Director***


Alison Glassey

The mission of the Mendocino County Museum is to "Tell the Story" of the people and places in Mendocino County by preserving the heritage and history of local communities and the region, and presenting that heritage through a public museum, archives, educational programs and events, and grassroots publications. Staff provides diverse services ranging from greeting the public, assisting with school and tour groups, coordinating activities with *Roots of Motive Power Events* and *Mendocino College*, managing the Museum Book & Gift Shop and developing and displaying exhibits and educational events. The Museum serves as the official archival repository for Mendocino County and for the State of California for *Frolic* shipwreck materials.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- *Woven Worlds: Native Peoples of Mendocino County* exhibit opened in late June 2014, educational programs and tours launched in FY 2014-15.
- Roof repairs begun in July, HVAC equipment removed.
- Frontier Days Parade–Museum Float entry won award.
- Museum open for Independence Day Open House.
- Russ & Sylvia Bartley, contract archivists, revived Museum archives, catalogued and addressed research inquiries.
- Museum Advisory Board Meetings every other month.
- Museum Volunteer Partners periodic meetings.
- Willits Kinetic Carnivale–3rd Annual in August.
- Frolic Collection returned from CSU Chico.
- Thank You Dinner for Kinetic Crew Volunteers.
- Leadership Mendocino New Class Orientation hosted.
- Staff Assistant & Office Supervisor hired in September.
- County Final Budget–Collections Curator restored!
- Guest Archivist assisted with Redwood Empire Association (REA) Collection in September.
- Tours and field trips: private families, City of Ten Thousand Buddhas school (CTTB), Scotts Valley Tribal Elders, CTTB Faculty Tour In –service, Mushroom Train Event judges, Travel Radio Show, Willits Elementary Charter School, Tree of Life Grades 2-3, Autry Museum Curator, American Association of University Women – Ukiah Branch, Laytonville Grades 1-3, Senior Bus.Book Talk: Malcolm Margolin of Heyday Books-October.
- Training for Museum volunteers.
- Mushroom, Wine & Beer Train Event in November.
- Museum Program Specialist II hired in November.
- Vintage Toys Display & Holiday Decorations in December.
- Museum Holiday Open House and activities with Roots of Motive Power Holiday Express.
- Developed, rehearsed, and performed School Assembly based on 2014 Museum Road Show for schools: Willits Elementary Charter, Potter Valley, Anderson Valley, Frank Zeek/Ukiah.
- Developed and cast Museum Road Show with performances in Willits, Point Arena, Ukiah evening, Ukiah matinee, Anderson Valley, Fort Bragg in March.
- Main roof repair and HVAC replacement finished January.
- Presentation on Secrets of Oak Woodlands in April.
- Researched, developed, design, create, and install *Civil War ~ Mendocino Home Front* exhibit in May.
- Install and present nationally-touring Civil War display on Lincoln and the Constitution in May.
- Hold Civil War Sesquicentennial commemoration with re-enactors and academic lecture in May.
- Education Days with focus on Civil War era, with Roots of Motive Power, for 8th and 11th grades from throughout county in May.
- Established additional protected storage space and shelving in Museum.

### GOALS/OBJECTIVES FOR FY 2015-16

- To hire Collections Curator and initiate/re-invigorate efforts to inventory, conserve, store, and share the Museum's amazing collections of large and small artifacts, photos, archives, and historical books.
- To sustain and grow major Museum events: Museum Road Show, Mini Maker Faire, Kinetic Carnivale, Mushroom Train.
- To build upon and expand Museum educational programming on site and in the field.
- To address remaining long-term infrastructure issues.
- To research, develop, design and create major new exhibit on the 1850 Frolic Shipwreck and its impacts.


*Carlos Hittell painting, Museum Collection*

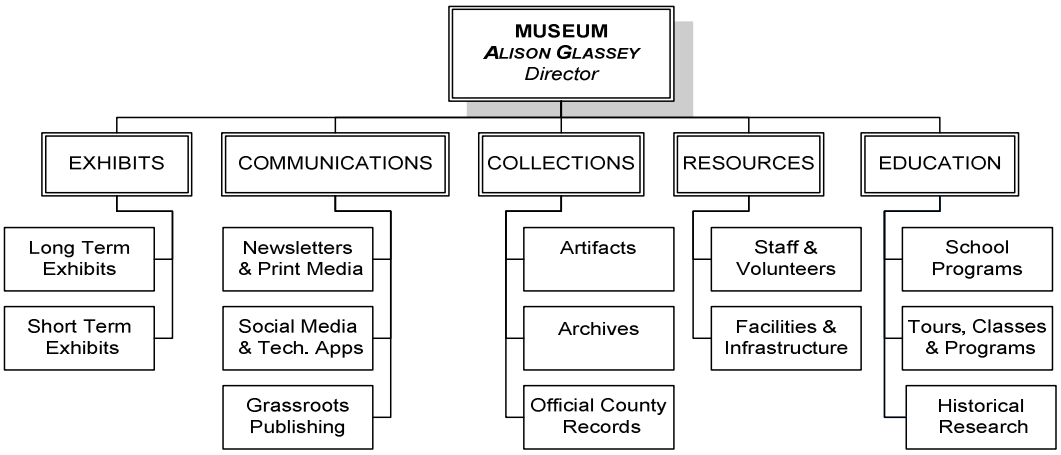
## MUSEUM ..... 7110

*ALISON GLASSEY, Director*

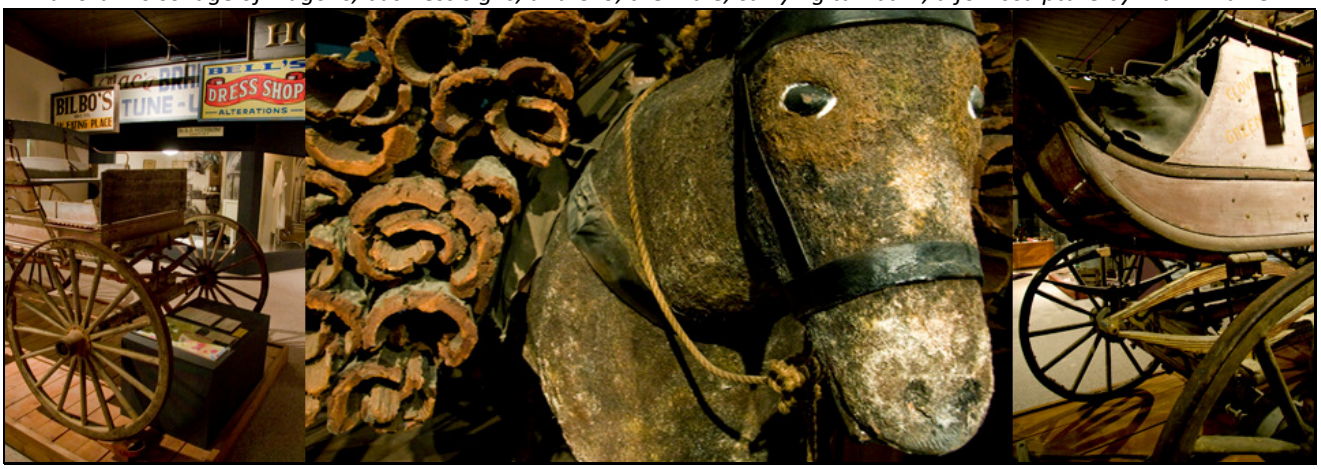
### CURRENT STAFFING

5.0 Funded Full Time Equivalent (FTE)
5.0 Allocated FTE

### PROGRAM CHART




*Panoramic collage of wagons, business signs, and Clio, the mule, carrying tan bark, a folk sculpture by Mark Walker*



# MUSEUM

**MUSEUM ..... 7110**

***ALISON GLASSEY, Director***

## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

✧ Acct. 4200 Provides funding from Mendocino College for classroom rentals.

***Services & Supplies***

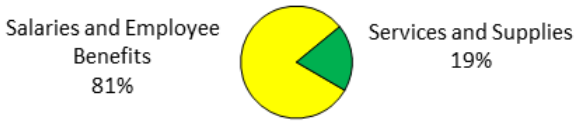
✧ Acct. 2239 Core collections care and museum work through contracts with conservators, interns, archivists, program coordinators, etc.

✧ Acct. 2260 Funding for utilities.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes an increase of $49,342 to Net County Cost to cover the Curator position as well as associated changes in other accounts.

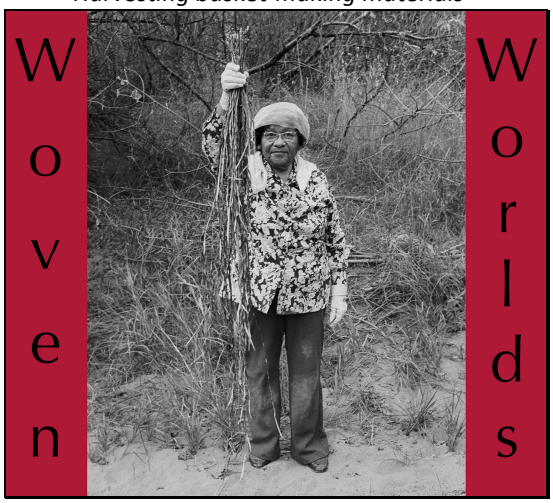
## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

*Stage Coach from Cloverdale to Greenwood (now Elk)*




*Harvesting basket-making materials*



# MUSEUM

## MUSEUM ..... 7110

***ALISON GLASSEY, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7110 Mendocino County Museum
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824110 Endow Fund Interest | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 824200 Rent/Concession | 10,000 | 9,312 | 10,000 | 9,312 | 9,312 | 9,312 | 9,312 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 10,000 | 9,312 | 10,000 | 9,312 | 9,312 | 9,312 | 9,312 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 146,931 | 77,933 | 241,979 | 170,723 | 204,972 | 256,433 | 256,433 |
| 861012 Extra Help | 4,517 | 69,978 | 7,200 | 45,291 | 21,000 | 7,200 | 7,200 |
| 861013 Overtime Reg Emp | 0 | 5,627 | 0 | 3,441 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 30,122 | 20,052 | 36,114 | 42,948 | 59,410 | 74,326 | 74,326 |
| 861022 Co Cont OASDI | 8,612 | 4,348 | 14,618 | 10,025 | 12,062 | 15,090 | 15,090 |
| 861023 Co Cont Medicare | 2,014 | 2,113 | 3,522 | 3,033 | 2,821 | 3,529 | 3,529 |
| 861024 Co Cont Retire Incr | 9,244 | 9,257 | 14,797 | 15,318 | 22,731 | 28,438 | 28,438 |
| 861030 Co Cont Health Ins | 31,619 | 18,726 | 48,175 | 31,024 | 37,865 | 47,372 | 47,372 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 2,531 | 2,531 | 3,714 | 3,714 | 3,714 |
| 861035 Co Cont Workers Comp | 782 | 782 | 1,844 | 1,844 | 2,555 | 2,555 | 2,352 |
| Total Salaries & Employee Benefits | 233,841 | 208,816 | 370,780 | 326,178 | 367,130 | 438,657 | 438,454 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 3,000 | 2,882 | 3,300 | 6,753 | 3,300 | 3,300 | 3,300 |
| 862090 Household Expense | 500 | 0 | 500 | 4,121 | 1,200 | 500 | 500 |
| 862101 Insurance - General | 7,024 | 7,024 | 17,955 | 17,955 | 18,750 | 18,750 | 18,009 |
| 862130 Maint - Strc/Impr/Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862160 Misc Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 2,505 | 5,168 | 2,505 | 10,619 | 5,000 | 2,505 | 2,505 |
| 862189 Prof/Spec Svcs - Other | 10,000 | 0 | 50,000 | 28,933 | 55,630 | 40,000 | 40,000 |
| 862200 Rent/Lease - Equip | 2,360 | 0 | 2,360 | 0 | 2,360 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 11,940 | 0 | 120 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 1,757 | 1,000 | 1,407 | 1,500 | 1,000 | 1,000 |
| 862253 Travel Out of County | 0 | 657 | 0 | 255 | 500 | 0 | 0 |
| 862260 Utilities | 35,500 | 34,311 | 39,050 | 27,668 | 39,050 | 39,050 | 39,050 |
| Total Services & Supplies | 60,889 | 63,739 | 116,670 | 97,831 | 127,290 | 105,105 | 104,364 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 294,730 | 272,555 | 487,450 | 424,009 | 494,420 | 543,762 | 542,818 |
| Total Net County Cost | 284,730 | 263,243 | 477,450 | 414,697 | 485,108 | 534,450 | 533,506 |

## MUSEUM BOOKSTORE ..... 7111

*ALISON GLASSEY, Director*

### BUDGET COMMENTS

Beginning in FY 2014-2015, this budget unit has been merged with BU 7112.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7111 Museum Bookstore
Fund: 1214 Museum Bookstore

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 300 | 41 | 0 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 20,300 | 41 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 20,000 | 10,314 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 20,000 | 10,314 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 2,472 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 2,472 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 20,000 | 12,786 | 0 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | (300) | 12,746 | 0 | (0) | 0 | 0 | 0 |

Budget Unit 7112 - *Museum Special Projects* - was established to collect donations, admission fees, interest from endowments and trusts, Museum Shop income, earnings from Grassroots Publications, and revenue from Mendocino County Museum events. All funds in this budget unit are non-tax-derived and dedicated to supporting public programming at the Museum, particularly in the areas of Education, Exhibits and Events.

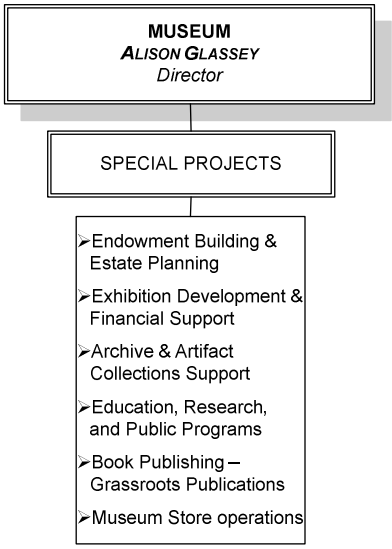
Donations cannot be used other than as detailed by estate plans and other donor stipulations. The original 1972 agreement for the Mendocino County Museum and the County stipulates that income generated through admissions, sales, fund-raising and donations is to be retained by the Museum specifically for Museum projects and programs to serve the public.




*Book published by*
*Mendocino County Museum's Grassroots Publications.*




**PROGRAM CHART**







*2015 Mendocino County Museum Road Show actors and musicians with proscenium arch built for the show.*

## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 7707 Provides funding from visitations by the public, grants, memberships, endowment revenue, proceeds from designated events, etc.
- ✧ Acct. 7600 Provides for bookstore sales, sales tax earned from taxable sales, merchandise sales for volunteer organizations, etc.

***Services & Supplies***

- ✧ Acct. 2239 Provides funding for Exhibition preparation and presentation, educational programs, special events, lectures, and other Museum programming, as well as provides for Museum merchandise, advertising to increase sales, copy fees and payment of use tax to Board of Equalization.

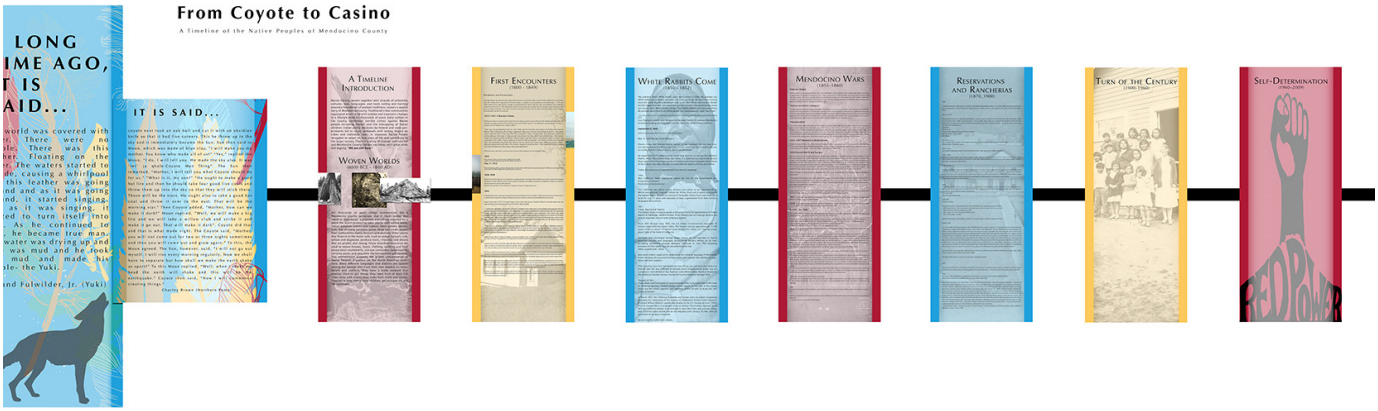
## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer states that this budget unit will be finalized during the final budget proceedings.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

*Mock-up of the Time Line for the exhibit,* ***Woven Worlds: Native Peoples of Mendocino County***



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 7 Recreation and Culture
Activity: 702 Recreation and Culture - Culture

Budget Unit: 7112 Museum Spec Projects
Fund: 1215 Museum Spec Projects

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 500 | 155 | 500 | 44 | 0 | 0 | 0 |
| 827600 Other Sales | 15,000 | 125,500 | 140,000 | 124,175 | 0 | 0 | 140,000 |
| 827707 Donation | 35,000 | 0 | 10,000 | 1,000 | 0 | 0 | 10,000 |
| 827802 Oper Transfer In | 0 | 2,472 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 50,500 | 128,127 | 150,500 | 125,219 | 0 | 0 | 150,000 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 50,000 | 147,942 | 150,500 | 118,048 | 0 | 0 | 150,000 |
| 862253 Travel Out of County | 0 | 0 | 0 | 814 | 0 | 0 | 0 |
| Total Services & Supplies | 50,000 | 147,942 | 150,500 | 118,863 | 0 | 0 | 150,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 50,000 | 147,942 | 150,500 | 118,863 | 0 | 0 | 150,000 |
| Total Fund Balance Contribution | (500) | 19,815 | 0 | (6,356) | 0 | 0 | 0 |

MENDOCINO
1850
COUNTY

# PLANNING and BUILDING SERVICES

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


1810 ..... Economic Development ..... E-262
2840 ..... Fish and Game Commission ..... E-265
2851 ..... Planning and Building Services ..... E-268
2851 -Grant 0402 ..... Community Development Block Grant ..... E-273
2851-Grant 0404 ..... Community Development Block Grant- Program Income ..... E-275
2851-Grant 0413 ..... Workforce Investment Act ..... E-277
2852 ..... Planning and Building Services – Special Fund ..... E-281


Steve Dunnicliff

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a "match" to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID), funding a contract with the Economic Development & Finance Corporation (EDFC), and funding creation of an Economic & Demographic Profile for the County.

Travel and tourism have become an important component of the local economy. To strengthen and support this industry, a Business Improvement District (BID) was established in 2006 through the addition of Chapter 5.140 to the Mendocino County Code. The BID is defined as encompassing all lodging businesses within the incorporated and unincorporated areas of the county, and allows collection of a 1% assessment on all gross room rents. The County contributes a match totaling 50% of assessment funds collected, with the total funds expended to support the assessed businesses, typically through promotion of Mendocino County as a destination.

The Economic Development & Finance Corporation (EDFC) is a non-profit business assistance organization that was created to address a need for countywide economic development services. The County and all four of the incorporated cities participated in the creation of EDFC, and elected officials from the five jurisdictions sit on its Board of Directors. This unique partnership has led to EDFC receiving operating support from the County and the Cities.

The Economic & Demographic Profile provides both the private and public sectors with current information on the status of Mendocino County's economy. The document is typically used to guide business investment and support grant applications.

The Comprehensive Economic Development Strategy (CEDS) is updated every five years and is designed to bring together the public and private sectors in the creation of an economic roadmap to diversify and strengthen regional communities. The CEDS is scheduled to be updated in FY 2015-16. Having an updated CEDS will assist the County in finalizing the creation of the Sonoma-Mendocino Economic Development District (SMEDD).

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

♦ Continued support for budgeted economic development activities.

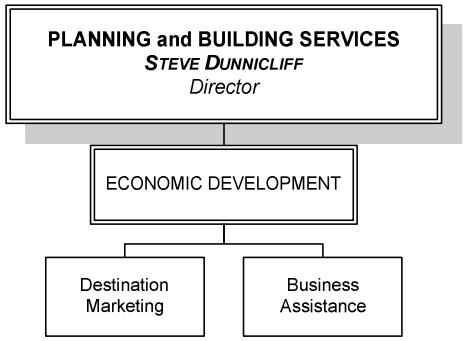
## GOALS/OBJECTIVES FOR FY 2015-16

♦ Continue to maintain support for budgeted economic development activities.

♦ Commence the update of the Comprehensive Economic Development Strategy (CEDS).

♦ Continue efforts to finalize the Sonoma Mendocino Economic Development District (SMEDD) and obtain Economic Development Administration approval for the district.

## PROGRAM CHART






**SUMMARY OF MAJOR BUDGET ACCOUNTS**

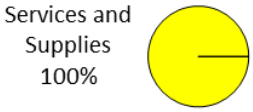
***Services & Supplies***

- ✧ Acct. 2150 Dues to organizations related to economic development.
- ✧ Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at $402,600. Also includes Economic Development & Finance Corporation (EDFC) contract ($35,000), annual update of the Economic & Demographic Profile ($5,000), and Comprehensive Economic Development Study ($20,000).
- ✧ Acct. 2253 Out of County travel budgeted for Sonoma Mendocino Economic Development District meetings.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which includes utilizing one-time money of $59,000 for special contract costs and addition funding for growth in Transient Occupancy Tax revenue anticipated in FY 2015-16.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in BID match.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1810 Economic Development
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826390 Other Charges | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862150 Memberships | 0 | 570 | 600 | 80 | 650 | 650 | 650 |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 360,600 | 348,325 | 400,000 | 349,551 | 402,600 | 565,036 | 451,335 |
| 862239 Spec Dept Expense | 0 | 4,900 | 5,000 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 0 | 0 | 570 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 2,350 | 2,350 | 2,350 |
| Total Services & Supplies | 360,600 | 353,795 | 405,600 | 350,201 | 405,600 | 568,036 | 454,335 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 360,600 | 353,795 | 405,600 | 350,201 | 405,600 | 568,036 | 454,335 |
| Total Net County Cost | 355,600 | 353,795 | 405,600 | 350,201 | 405,600 | 568,036 | 454,335 |

In 1947, the Board of Supervisors created an entity to ensure that renewable natural resources including fish, game, wildlife, and their habitat were conserved for succeeding generations of Mendocino County residents. In 1992, the Board adopted Ordinance No. 3819, which added Chapter 2.50 to the Mendocino County Code, establishing the current "Mendocino County Fish and Game Commission" (Commission).




According to Section 2.50.020 of Mendocino County Code, the primary responsibility of the Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court of Mendocino County for Fish And Game violations (CA Fish and Game Code §12009 – 13003).

County Code specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of CA Fish and Game Code §13100 – 13104.

The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.

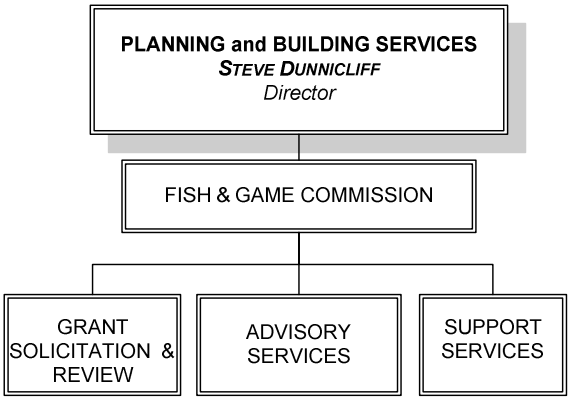
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- ♦ Supported public education and research through the new Commission website.
- ♦ Supported community-based activities to improve fish and wildlife habitat and propagation
- ♦ Continued efforts to increase public participation in Commission meetings and initiatives.
- ♦ Represented the County at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- ♦ Allocated grants to several community based organizations, after a several year hiatus, funded by collected fines and forfeitures, to benefit local fish and/or game.

**GOALS/OBJECTIVES FOR FY 2015-16**

- ♦ Continue to support public education and research through the Commission website and public lecture series.
- ♦ Continue to support community-based activities to improve fish and wildlife habitat and propagation
- ♦ Continue efforts to increase public participation in Commission meetings and initiatives.
- ♦ Continue to represent the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- ♦ Continue the allocation of collected fines and forfeitures in the form of grants to local community based organizations to benefit fish and/or game.

**PROGRAM CHART**



## FISH AND GAME COMMISSION ..... 2840

*STEVE DUNNICLIFF, Director*

### SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- Acct. 3200 Fines imposed by the Superior Court of Mendocino County for fish and game violations (CA Fish and Game Code Sections 12009 – 13003)

***Services & Supplies***

- Acct. 2189 Contract services for Commission Secretary.
- Acct. 2239 Special community projects recommended by the Commission and approved by the Board of Supervisors.
- Acct. 2250 Maintenance costs for water truck to propagate native fish in county waterways, and mileage reimbursements for commissioners travel to meetings.

### SOURCE OF FUNDS




### USE OF FUNDS




### CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

### FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with reductions in insurance charges.





State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2840 Fish and Game
Fund: 1206 Fish & Game

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823200 Other Court Fine | 32,000 | 36,925 | 35,000 | 26,732 | 35,000 | 35,000 | 35,000 |
| 824100 Interest | 250 | 543 | 250 | 428 | 400 | 400 | 400 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 32,250 | 37,468 | 35,250 | 27,160 | 35,400 | 35,400 | 35,400 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862101 Insurance - General | 195 | 195 | 721 | 721 | 636 | 636 | 556 |
| 862120 Maint - Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 1,300 | 490 | 1,300 | 0 | 500 | 500 | 500 |
| 862189 Prof/Spec Svcs - Other | 6,000 | 6,170 | 6,000 | 6,321 | 6,000 | 6,000 | 6,000 |
| 862194 A-87 Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862200 Rent/Lease - Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 90,000 | 0 | 60,000 | 34,171 | 50,000 | 50,000 | 50,000 |
| 862250 Trans/Travel | 2,500 | 1,609 | 3,000 | 2,112 | 5,000 | 5,000 | 5,000 |
| 862253 Trans/Travel Out of County | 750 | 0 | 750 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 100,745 | 8,463 | 71,771 | 43,325 | 62,136 | 62,136 | 62,056 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 750 | 750 | 750 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 750 | 750 | 750 |
| Total Net Appropriations | 100,745 | 8,463 | 71,771 | 43,325 | 62,886 | 62,886 | 62,806 |
| Total Fund Balance Contribution | 68,495 | (29,005) | 36,521 | 16,165 | 27,486 | 27,486 | 27,406 |

## PLANNING AND BUILDING SERVICES ..... 2851

*STEVE DUNNICLIFF, Director*

The Department of Planning and Building Services (Department) consists of five primary functional service areas: planning, building, code enforcement, administrative services and workforce development (WIOA). Services are provided from three locations within Mendocino County; the main planning and building office is located in Ukiah, and a satellite office is located in Fort Bragg, and the workforce development office in Ukiah. At the planning and building locations, office space and the public service counter are shared with the County's Division of Environmental Health. This efficient partnership creates two locations for the public to receive comprehensive and timely community development services. The workforce development office is co-located at the One-Stop Center with multiple other employment and training related service providers.



Under state and local planning law, the Department is responsible for preparing, updating, and implementing plans and regulations which guide and shape local development. These include the County General Plan, Housing Element, Local Coastal Program (including the Mendocino and Gualala Town Plans), Comprehensive Airport Land Use Plans, zoning ordinances, subdivision ordinances (consistent with the State Subdivision Map Act), and the California Environmental Quality Act (CEQA). The Department is also responsible for surface mining ordinances (consistent with the Surface Mining and Reclamation Act), storm water ordinances (consistent with the County's Municipal Separate Storm Sewer System [MS4] Permit), and development of a Climate Action Plan.

The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the county and the cities of Fort Bragg and Point Arena. Typically, the Department will review building plans (plan check) prior to issuance of building permits, and conduct inspections during the course of construction. State and local construction regulations include the California Building Code, Plumbing Code, Mechanical Code, Fire Code, Electric Code, Green Building Standards Code, Energy Code, State Historic Building Code, Regulations for Limited Density Rural Dwellings (Class K), the California Administrative Code Titles 24 and 25, and sections of the California Health and Safety Code including access requirements for the physically disabled.

Consistent with the aforementioned responsibilities, the Department also processes required applications for business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits. Cartographic services include the assignment of parcel addresses, in addition to the preparation of mapping products and population census information. The Abandoned Vehicle Abatement Program enables staff to work with the Department of Motor Vehicles and California Highway Patrol, coordinating disposal of abandoned vehicles in the unincorporated areas of the county and in Willits, Fort Bragg and Point Arena.

Finally, the Department provides varying levels of staff support to multiple boards, commissions, and committees, including the Board of Supervisors, Water Agency Board of Directors, Planning Commission, Mendocino Historical Review Board, Archaeological Commission, Airport Land Use Commission, Subdivision Committee, Mendocino Council of Governments Technical Advisory Committee (MCOG TAC), Westport Municipal Advisory Committee (WMAC), Gualala Municipal Advisory Committee (GMAC), the Eel Russian River Commission, Mendocino County Lodging Business Improvement District (BID) Advisory Board, Resource Lands Protection Committee, and the Fish and Game Commission.

*Mission Statement:* Planning and Building Services strives to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of our natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County. While recognizing it is not always possible to reconcile the often-diverse interests the clients (private applicants, interested citizens, general public, decision-makers, other agencies), the Department strives to:

- Provide precise, up-to-date and innovative advice and technical expertise.
- Be problem solvers seeking solutions to issues within the framework of the regulations.
- Treat all members of the public, applicants, decision-makers and co-workers in a courteous, respectful, and professional manner.
- Improve and maintain effectiveness and efficiency by forging working relationships within, and external to the County organizations.

- Develop and maintain a work environment that strives for excellence and exemplary customer service through teamwork, continuous training, career advancement, innovation, and a culture that encourages creative change.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ Continued efforts to identify and implement improved processes that result in efficiencies and enhanced customer service.

♦ Began implementation of online permitting system to allow online viewing of project status and issuance of simple permits.

♦ Continued focused effort to close backlogged code enforcement cases while addressing new issues.

♦ Completed Housing Element Update and submitted the element to State Department of Housing and Community Development (HCD) for review and comment.

♦ Commenced digital archiving of over 50 years of accumulated building permits, blueprints, planning application files, project plans, and administrative records. Commenced development of a comprehensive indexing system to facilitate access to, and retrieval of digitized archives.

♦ Submitted the Mendocino Town Plan to the Coastal Commission for review and comment.

♦ Amended and updated the Mendocino County Code, Title 18- Building Regulations.

♦ Implemented Phase 2 of the County's MS4 Stormwater permit by establishing Low Impact Development Standards and processes for determining compliance.

♦ Continued active participation in the efforts of the Broadband Alliance of Mendocino County (BAMC) and North Bay North Coast Broadband Consortium (NBNCBC) to expand county broadband capacity.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Continue efforts to identify and implement improved processes that result in efficiencies and enhanced customer service.

♦ Continue implementation of online permitting system to allow remote access by the public of simple permit and property related information.

♦ Continue focused effort to close backlogged code enforcement cases while addressing new issues.

♦ Continue Housing Element Update review process with State HCD.

♦ Continue digital archiving of accumulated building permits, blueprints, planning application files, project plans, and administrative records. Establish comprehensive indexing system to facilitate access to, and retrieval of digitized archives.

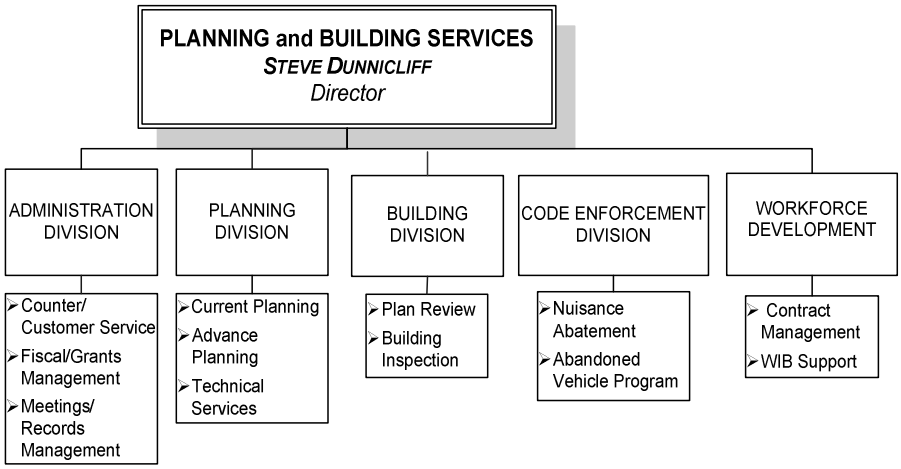
♦ Continue Mendocino Town Plan review process with the Coastal Commission.

♦ Continue supporting the Broadband Alliance of Mendocino County (BAMC) and the North Bay North Coast Broadband Consortium (NBNCBC) efforts for expanded county and regional broadband capacity.

**CURRENT STAFFING**

41.0 Funded Full Time Equivalent (FTE)
41.0 Allocated FTE

**PROGRAM CHART**



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- Acct. 2300 Fees collected from permits for construction projects (new and remodel).
- Acct. 2500 Fees collected for rezones, agricultural preserve permits, and building permit & planning review.
- Acct. 2600 Fees collected from Mendocino Historical Review Board applications.
- Acct. 2605 Fees collected for variance and use permits.
- Acct. 2609 Fees collected for coastal variance and use permits.
- Acct. 3300 Investigative fees, reinstatement fees, double fees, and funds transfers from the Nuisance Abatement Trust Account for nuisance abatement activities, training, & equipment.
- Acct. 5490 Revenue from California DMV for operation of Abandoned Vehicle Abatement (AVA) Program.
- Acct. 6180 Fees collected for major & minor subdivisions, boundary line adjustments, parcel subdivisions, reversion acreages, and resubdivisions.
- Acct. 6186 Fees collected from processing Certificates of Compliance.
- Acct. 6188 Fees are collected on building permits and planning projects for the preparation of future general plans, updates & implementations.
- Acct. 6390 Fees collected from business licenses, Local Coastal Program (LCP) permit review, and witness fees.
- Acct. 7600 Fees collected for maps, copies, and other reference materials.
- Acct. 7802 Funds transfers to offset the cost of Workforce Development staffing, and State mandated education and training costs.

***Services and Supplies***

- Acct. 2120 Annual maintenance cost for permit/project/receipting software licenses and enhancements.
- Acct. 2150 Annual membership fees to various professional organizations.
- Acct. 2170 Includes mail, printing, and copier charges and office supplies.
- Acct. 2187 Training for staff on new and existing codes, laws and regulations.
- Acct. 2189 Includes Planning Commissioner per diem costs and contracts for: CEQA review, mine/quarry inspections, professional services for automated permitting, plancheck services, Broadband representation, Housing Element implementation, Ukiah Valley Area Plan Implementation, General Plan Implementation, Update and Implementation of the Affordable Housing Plan, and update to the Zoning Code.
- Acct. 2239 Includes expenditures for municipal advisory councils, permit/project refunds, abatement of nuisance properties, field staff kits, recruitment advertising, and furniture replacement.

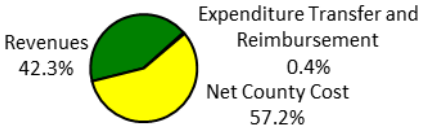
***Fixed Assets***

- Acct. 4370 Field staff vehicle to enhance delivery of services to the public.

***Transfers***

- Acct. 5380 Reimbursement from the Community Development Block Grant (CDBG) program for the cost of administering the program.
- Acct. 5802 Transfer out to Executive Office/Facility Division to fund facility improvement projects.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes an additional Net County Cost to cover increased staffing costs and add funding for mandated storm water compliance programs previously funded by the Water Agency.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and increases in staffing and contract services.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2851 Planning and Building Services
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822250 Mobile Hm Setup Fee | 15,000 | 24,625 | 11,132 | 13,873 | 15,000 | 15,000 | 15,000 |
| 822300 Constr Permit | 700,000 | 751,315 | 798,819 | 740,064 | 749,317 | 749,317 | 749,317 |
| 822500 Zoning Permit | 40,000 | 57,221 | 74,583 | 57,342 | 65,000 | 65,000 | 65,000 |
| 822600 Other Permit | 7,000 | 7,845 | 8,889 | 9,991 | 10,000 | 10,000 | 10,000 |
| 822605 Variance/Use Permit | 85,000 | 82,073 | 91,767 | 94,242 | 101,000 | 101,000 | 101,000 |
| 822609 Coastal Zone Permit | 55,000 | 70,458 | 84,219 | 83,052 | 94,000 | 94,000 | 94,000 |
| 823300 Forfeiture & Penalty | 10,000 | 98,730 | 60,000 | 94,876 | 124,000 | 124,000 | 124,000 |
| 825395 Coastal Conserv | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 25,000 | 0 | 19,080 | 0 | 19,080 | 19,080 | 19,080 |
| 825810 Other Govt Aid | 64,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826180 Planning/Engineering | 52,000 | 64,841 | 94,853 | 56,159 | 74,000 | 74,000 | 74,000 |
| 826184 Environ Impact Report | 0 | 0 | 0 | 1,420 | 11,250 | 11,250 | 11,250 |
| 826185 General Plan Amend | 6,000 | 594 | 0 | 8,068 | 8,000 | 8,000 | 8,000 |
| 826186 Other Permit Fee | 20,000 | 45,447 | 45,245 | 58,224 | 30,000 | 35,000 | 35,000 |
| 826187 Abandoned Veh Abate | 1,000 | 906 | 1,000 | 923 | 1,000 | 1,000 | 1,000 |
| 826188 Gen Plan Maint | 175,000 | 180,272 | 300,000 | 182,807 | 388,482 | 160,000 | 160,000 |
| 826390 Other Charges | 177,600 | 124,354 | 164,300 | 332,629 | 160,000 | 160,000 | 282,116 |
| 827600 Other Sales | 5,700 | 13,521 | 8,284 | 4,561 | 8,284 | 8,284 | 8,284 |
| 827700 Other | 0 | 461 | 0 | | 0 | 0 | 0 |
| 827801 Operating Transfer In | 27,726 | 0 | 0 | 0 | 132,116 | 132,116 | 10,000 |
| Total Revenues | 1,466,026 | 1,522,661 | 1,762,171 | 1,738,230 | 1,990,529 | 1,767,047 | 1,767,047 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,501,350 | 1,358,787 | 1,807,451 | 1,672,039 | 1,744,991 | 1,852,253 | 1,899,276 |
| 861012 Extra Help | 10,400 | 16,901 | 29,972 | 15,167 | 31,632 | 31,632 | 31,632 |
| 861013 Overtime Reg Emp | 0 | 2,899 | 0 | 6,988 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 378,851 | 336,006 | 429,621 | 413,179 | 487,180 | 518,340 | 521,255 |
| 861022 Co Cont OASDI | 87,892 | 80,309 | 108,557 | 99,062 | 102,767 | 108,695 | 109,377 |
| 861023 Co Cont Medicare | 20,556 | 19,028 | 25,407 | 23,388 | 24,377 | 25,599 | 25,599 |
| 861024 Co Cont Retire Incr | 137,052 | 118,691 | 154,116 | 149,647 | 193,296 | 207,438 | 220,724 |
| 861030 Co Cont Health Ins | 267,967 | 201,422 | 254,890 | 240,524 | 281,924 | 300,311 | 305,030 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 7,526 | 7,526 | 4,886 | 4,886 | 4,886 |
| 861035 Co Cont Workers Comp | 54,637 | 54,637 | 96,153 | 96,153 | 105,471 | 105,471 | 97,057 |
| Total Salaries & Employee Benefits | 2,458,705 | 2,188,679 | 2,913,693 | 2,723,672 | 2,976,524 | 3,154,625 | 3,214,836 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 6,750 | 6,463 | 7,000 | 8,845 | 8,200 | 8,200 | 8,200 |
| 862101 Insurance - General | 10,038 | 10,038 | 77,763 | 77,763 | 67,167 | 67,167 | 59,126 |
| 862120 Maint - Equip | 50,000 | 42,485 | 30,000 | 30,225 | 36,660 | 36,660 | 36,660 |
| 862150 Memberships | 4,000 | 1,545 | 3,500 | 1,777 | 3,500 | 3,500 | 3,500 |
| 862170 Office Expense | 49,000 | 66,265 | 51,000 | 79,701 | 51,000 | 51,000 | 51,000 |
| 862187 Education & Training | 9,900 | 11,262 | 8,000 | 4,660 | 8,000 | 8,000 | 8,000 |
| 862189 Prof/Spec Svcs - Other | 110,825 | 203,850 | 430,000 | 156,947 | 480,000 | 546,000 | 621,000 |
| 862190 Publ/Legal Notice | 15,000 | 11,742 | 15,000 | 21,316 | 15,000 | 15,000 | 15,000 |
| 862210 Rent/Lease - Bldg Grnds | 1,200 | 585 | 1,200 | 2,950 | 1,200 | 1,200 | 1,200 |
| 862230 Info Tech Equip | 1,100 | 2,473 | 5,800 | 7,069 | 2,700 | 5,400 | 5,400 |
| 862239 Spec Dept Expense | 61,000 | 101,866 | 89,000 | 171,987 | 89,000 | 87,000 | 87,000 |
| 862250 Trans/Travel | 47,250 | 52,685 | 53,000 | 52,994 | 58,000 | 48,000 | 48,000 |
| 862253 Travel Out of County | 10,365 | 8,255 | 15,000 | 13,933 | 15,000 | 15,000 | 15,000 |
| Total Services & Supplies | 376,428 | 519,513 | 786,263 | 630,167 | 835,427 | 892,127 | 959,086 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 25,000 | 23,172 | 25,000 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 25,000 | 23,172 | 25,000 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | (28,540) | 0 | (18,774) | (18,774) | (18,774) |
| 865802 Oper Transfer Out | 0 | 0 | 16,700 | 177,103 | 15,000 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | (11,840) | 177,103 | (3,774) | (18,774) | (18,774) |
| Total Net Appropriations | 2,835,133 | 2,708,193 | 3,713,116 | 3,554,114 | 3,833,177 | 4,027,978 | 4,155,148 |
| Total Net County Cost | 1,369,107 | 1,185,532 | 1,950,945 | 1,815,884 | 1,842,648 | 2,260,931 | 2,388,101 |

**GRANT DESCRIPTION**

The Community Development Block Grant (CDBG) Program is funded by the Federal Department of Housing & Urban Development (HUD). The County accesses CDBG grants on a competitive basis through the State Department of Housing & Community Development (HCD).

Recent activities the County has successfully funded through CDBG include: 1) Business loan program, which provides gap financing (loans) in conjunction with other financial sources, to retain or expand businesses and subsequently create or retain jobs; 2) Microenterprise (small business) training to individuals or businesses; 3) Special studies related to economic development and housing; 4) Housing rehabilitation; and 5) Homebuyer assistance.

The County's CDBG Program is administered by Planning and Building Services through multiple subrecipients such as the Community Development Commission of Mendocino County (CDC).

**GRANT INCEPTION DATE** Multiple

**CURRENT GRANT PERIOD** January 23, 2013 – September 30, 2017

**SOURCE OF FUNDS** State of California,
Department of Housing and Community Development

**CONTINUITY OF GRANT** Application accepted by the State on a yearly basis.

**GRANT RESTRICTIONS AND PROVISIONS:**

*Does the grant allow for indirect or overhead costs?* Yes, with an approved plan.
*If yes, is there a maximum?* Limited to 7.5% of grant.
*Does the budget include the maximum amount?* Yes.

| **EMPLOYEES** | **(full time equivalent)** | **Grant Fund** | **General Fund** |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET** **12-CDBG-8399**

| | |
|---|---|
| **Revenues** | $ 708,000 |
| **Expenditures** | |
| Activity Costs: | $ 630,000 |
| **Activity Delivery Costs: | 43,000 |
| *General Administration Costs: | 35,000 |
| TOTAL | $ 708,000 |

*8399 contains funds for homeownership assistance, microenterprise technical assistance, administration and two studies. All grant fund requests must be incurred by 9/30/15.*
***Funding for costs directly associated with the activity.*
**Funding for grant management contracts, as well as reimbursement of admin. costs incurred by the CDC and County.*

Total Projected Program Costs = $708,000

**COUNTY MATCH REQUIRED** Yes
**COUNTY MATCH AMOUNT** Various amounts as adopted by Resolution of the Board of Supervisors per applications activities; the source of matching funds is from the collection of loan repayments from CDBG programs, in-kind services, funding from private sources, and/or interagency agreements with service providers.
**INDEPENDENT AUDIT REQUIRED** Yes

# PLANNING and BUILDING SERVICES

## COMMUNITY DEVELOPMENT BLOCK GRANT .....2851/0402-GRANT

***STEVE DUNNICLIFF, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0402 CDBGPI
Fund: 4020 Community Development Block Grant

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 0 | 283,932 | 0 | 186,446 | 708,000 | 708,000 | 708,000 |
| Total Revenues | 0 | 283,932 | 0 | 186,446 | 708,000 | 708,000 | 708,000 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 13 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 283,932 | 0 | 205,223 | 708,000 | 708,000 | 708,000 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 283,945 | 0 | 205,223 | 708,000 | 708,000 | 708,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 5,000 | 283,945 | 5,000 | 205,223 | 708,000 | 708,000 | 708,000 |
| Total Fund Balance Contribution | 5,000 | 13 | 5,000 | 18,778 | 0 | 0 | 0 |

# PLANNING AND BUILDING SERVICES

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME .....2851/0404-GRANT

*STEVE DUNNICLIFF, Director*

**GRANT DESCRIPTION**

The Community Development Block Grant (CDBG) Program Income account is used to record income generated by Federal Department of Housing & Urban Development (HUD) funding received from grants awarded on a competitive basis through the State Department of Housing & Community Development (HCD).

Over the years the County has successfully implemented programs funded with Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Disaster Recovery Initiative (DRI), and American Recovery and Reinvestment Act (ARRA) funding. Income generated from these programs may be expensed from this account based on parameters approved by the Board in the County's CDBG Program Income Reuse Agreement or by subsequent specific action. Program income can only be used for program eligible purposes. HOME Program income is held by CDC.

| | |
|---|---|
| **GRANT INCEPTION DATE** | Multiple |
| **CURRENT GRANT PERIOD** | Multiple |
| **SOURCE OF FUNDS** | State of California,<br>Department of Housing and Community Development |
| **CONTINUITY OF GRANT** | Ongoing based on availability of program income. |

**GRANT RESTRICTIONS AND PROVISIONS:**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Up to 7.5% of total program income |
| *Does the budget include the maximum amount?* | No |
| *If No, please explain.* | Funds are received on a reimbursement basis from amortized loan payments or loan payoffs over multiple years. |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Fund** | **General Fund** |
|---|---|---|---|
| None | | | |

| **GRANT FUNDING AND BUDGET (est.)** | **Business Assistance / First Time Homebuyer** | |
|---|---|---|
| **Revenues** | $ 110,000 | $ 10,000 |
| **Expenditures** | | |
| Activity Costs: | $ 97,875 | $ 8,450 |
| **Activity Delivery Costs: | 8,000 | 800 |
| *General Administration Costs: | 4,125 | 750 |
| TOTAL | $ 110,000 | $ 10,000 |

** Offset of PBS staff program administrative cost*

***Program delivery expense paid to program operator.*

Total Projected Program Costs = $ 120,000

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | Yes |

# PLANNING AND BUILDING SERVICES

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME .....2851/0404-GRANT

***STEVE DUNNICLIFF, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0404 CDBGPI
Fund: 4040 Community Development Block Grant - Program Income

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 0 | 122,629 | 0 | 742,641 | 120,000 | 120,000 | 120,000 |
| 827820 Grant Interest | 0 | 70 | 0 | 940 | 0 | 0 | 0 |
| Total Revenues | 0 | 122,699 | 0 | 743,581 | 120,000 | 120,000 | 120,000 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 177,713 | 120,000 | 120,000 | 120,000 |
| Total Services & Supplies | 0 | 0 | 0 | 177,713 | 120,000 | 120,000 | 120,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 0 | 0 | 0 | 177,713 | 120,000 | 120,000 | 120,000 |
| Total Fund Balance Contribution | 0 | (122,699) | 0 | (565,869) | 0 | 0 | 0 |

Workforce Innovation and Opportunity Act (*WIOA*), replaces the *Workforce Investment Act (WIA) of 1998 (both acts will run consecutively during the 2015/16 program year)*. The Workforce Innovation and Opportunity Act (WIOA) is a federal law, enacted July 22, 2014, designed to prepare youth and adults for entry into the labor force. This new law represents a renewed commitment to workforce development with an eye to the future through innovation and support for individual and national economic growth. The WIOA requires that all local regions create a Workforce Development Board (WDB), comprised of local business and community members, to oversee and implement the WIOA Programs.

The local workforce investment system is comprised of 19 agencies that collaborate to provide comprehensive workforce preparation through the One-Stop system, called "Mendocino Works". This system includes the Employment Development Department, CalWORKs Job Services, West Company/Small Business Development Center and Mendocino College.

In addition to statutory roles, the Mendocino County WDB, currently known as the Workforce Investment Board (WIB), was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

The relationship between the County and the WIB/WDB is detailed in an agreement signed by the Board of Supervisors as the "Local Elected Official" (LEO), the Workforce Investment Board, and a participating County Department.

CURRENT RESPONSIBILITIES OF THE WIB INCLUDE:

- Ensuring Mendocino County receives "formula funded" dollars (non-competitive allocation) of the Federal Department of Labor (DOL) funds for workforce development and business services.
- Providing administration of the WIOA formula funds (non-competitive) for Adult, Dislocated Worker, Youth, and Rapid Response in addition to Governor Discretionary competitive funds.
- Authoring applications in response to the special project Requests for Proposal (RFPs) issued by the California Employment Development Department (EDD) and the Department of Labor, to assist dislocated workers.
- Striving to increase the number of participants who obtain a marketable and industry-recognized credential or degree, with a special emphasis on unemployed, underemployed, low-skilled, low-income, veterans, individuals with disabilities and other at risk populations.
- Developing training priorities within both industry sector and occupational clusters that are projected as high-growth and high demand.
- Appoints the one-stop operator to oversee the day-to-day operations of the Mendocino Works One-Stop Center, and collaborating with partner agencies to resolve issues related to the co-location of the partners within those centers.
- Annually preparing and submitting required reports on the CEDS to the Federal Economic Development Agency (EDA).
- Fiscal and program monitoring of the WIA program services contracts, to ensure continued funding by overseeing compliance with strict State Employment Development Department (EDD) and Federal Department of Labor (DOL) guidelines. (See contracted amount: *Contract for Services* below)
- Collaborating with other Local Workforce Investment Board Directors for regional applications when a regional approach is required or more likely to be funded.
- Managing the Memorandum of Understanding between the Board of Supervisors, the Mendocino County Workforce Investment Board, and the One Stop System Partners.

NORTHERN CALIFORNIA CAREER PATHWAYS ALLIANCE (NCCPA)

The California Department of Education (CDE) conducted a one-time competitive grant allocation for the establishment of kindergarten through grade fourteen career pathways programs. In response, a regional collaboration was formed between the County Offices of Education, the local community colleges and the local Workforce Investment Boards of Lake, Marin, Mendocino, Napa, Solano and Sonoma Counties, known as the NCCPA. The NCCPA was awarded approximately $15 million, of which $50,000 was awarded to the Mendocino County WIB. This three-year grant will create career pathway programs that connect students of K-12 schools, community colleges, and businesses throughout Lake, Napa, Marin, Mendocino, Solano, and Sonoma counties. Locally, the County Office of Education, Mendocino Community College and the WIB will work to establish and enhance a locally defined career pathway program that connects school districts, county superintendents of schools, charter schools and community colleges with business entities to provide articulated pathways to postsecondary education aligned with regional economies.

THE WIB'S RESPONSIBILITIES UNDER THE NCCPA GRANT INCLUDE:

- Provide Business & Education Liaisons (dedicated staff) to work on the NCCPA program;
- Form a strong collaboration, with secondary, postsecondary, and business partners;
- Conduct Business/Industry Survey to identify prospective business/Industry partners and collect information regarding workforce needs.
- Hold Business/Industry Roundtables to further discuss and define industry's workforce needs, including their willingness to commit to various industry partnership activities

♦ Identify employers willing to participate in Work-based learning opportunities for students, including job shadowing, paid or unpaid internships, virtual and group experiences, paid or unpaid part-time and/or summer employment;

♦ Facilitate the creation of an up-to-date skills map for the key industry/sectors in the county and region

♦ Assist with facilitating collaboration with the other NCCPA Partners with economic and workforce development initiatives to align technical skills and workplace competencies with curriculum, course offerings, and other resources;

♦ Sponsor, yearly, Regional Education & Economic Development Summit

♦ Successfully procured and awarded contracts for WIA program service delivery.

♦ Authored the amended WIB/LEO/Administrative Staff Partnership agreement to reflect the move of the WIA unit to the Department of Planning and Building.

♦ Successfully completed the Governor Discretionary funds grant of $362,443 to assist workers, countywide, who were dislocated from employment due to business closures or downsizing.

♦ New grant application for Governor Discretionary funds is pending. These funds will be used to assist dislocated workers separated from employment within specific industry sectors in the County.

♦ Completed IS infrastructure merger of WIA Programs and State EDD CalJOBS system. Conducted trainings for partner agencies and local educational providers for the new integrated database system.

♦ Compiled required data and prepared/submitted the Comprehensive Economic Development Strategy (CEDS) annual report for submission to the U.S. Dept. of Commerce, Economic Development Administration.

♦ Began initial phases on a joint economic development district between Sonoma and Mendocino County.

♦ Partnered in the career pathways application, (requiring regional participation) with Northern California Career Pathways Alliance to formalize a regional application.

♦ Applied for and received recertification from the California Workforce Investment Board (CWIB).

♦ Conducted Fiscal and Program Monitoring of the WIA program service delivery contractors to ensure compliance which results in continued WIA funding to Mendocino County.

♦ In April 2015, the first Regional Education & Economic Development Summit was held in Sonoma County.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Begin implementation/transition from WIA to WIOA, to be completed by 07/01/2016.

♦ Continue technical assistance to the WIA program service provider in attaining the newly mandated requirement of utilizing 30% of the Adult and Dislocated Worker formula funds for specific training expenses.

♦ Conduct Fiscal and Program monitoring of the contractors, per the State directive.

♦ Issue RFP to procure contractor necessary to update the Comprehensive Economic Development Strategy (CEDS).

♦ Issue RFP to procure One-Stop Administrator

♦ Award contracts for WIOA program service delivery

♦ Conduct Business/Industry Survey to identify prospective business/Industry partners and collect information regarding workforce needs.

♦ Sponsor, yearly, Regional Education & Economic Development Summit.

# PLANNING and BUILDING SERVICES

**WORKFORCE INVESTMENT ACT .....2851/0413-GRANT**

***STEVE DUNNICLIFF, Director***

**GRANT INCEPTION DATE** July 1, 2000

**CURRENT GRANT PERIOD** July 1, 2015 – June 30, 2016

**SOURCE OF FUNDS** U.S. Department of Labor, Administered by the State Employment Development Department - EDD.

**CONTINUITY OF GRANT** Ongoing annual allocation of formula funds. Additional competitive fund applications are issued throughout the year.

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes

*If yes, is there a maximum?* Negotiated indirect cost agreement

*Does the budget include the maximum amount?* Yes

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Staff Services Administrator | 1.000 | 32% | 68% |
| Senior Program Specialist | 1.000 | 23% | 77% |
| Department Analyst II | .75 | 40% | 60% |
| Office Assistant II | .50 | 61% | 39% |
| Senior Program Specialist (Extra Help) | .50 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| Grant Allocations | |
| Admin Allowance (from Formula (10%) | $ 70,312 |
| Program WIA Unit Allowance | 21,620 |
| Program Services / Contracts | 756,241 |
| Fund Balance (Carry Forward) | 40,000 |
| NCCPA Grant – Career Pathways | 50,000 |
| TOTAL PROJECTED PROGRAM REVENUE | $ 1,138,173 |
| **Expenditures:** | |
| Salaries and Benefits | $ 111,769 |
| Operating Expenses UI/Work Comp | 3,245 |
| Costs (Services and Supplies) | 26,054 |
| Contract for Services: | 997,104 |
| MPIC | 789,676 |
| RCS | 207,428 |
| TOTAL PROJECTED PROGRAM COSTS | $1,138,173 |

**COUNTY MATCH REQUIRED:** Yes

**COUNTY MATCH AMOUNT:** $187,173 (Case Match-County General Fund)

**INDEPENDENT AUDIT REQUIRED:** Yes

# PLANNING and BUILDING SERVICES

## WORKFORCE INVESTMENT ACT .....2851/0413-GRANT

***STEVE DUNNICLIFF, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0413 Workforce Investment Act
Fund: 4130 Workforce Investment Act

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825490 State Other | 0 | 0 | 0 | 50,000 | 0 | 0 | |
| 827801 Grant Revenue | 883,280 | 869,567 | 806,557 | 1,263,526 | 1,138,173 | 1,138,173 | 1,138,173 |
| 827802 Operating Transfer In | 0 | 140,982 | 0 | 177,103 | 0 | 187,173 | 0 |
| Total Revenues | 883,280 | 1,010,549 | 806,557 | 1,490,629 | 1,138,173 | 1,325,346 | 1,138,173 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 350 | 0 | 350 | 0 | 350 | 350 | 350 |
| 862101 Insurance - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 1,850 | 1,850 | 1,850 | 2,065 | 1,850 | 1,850 | 1,850 |
| 862170 Office Expense | 3,600 | 373 | 3,600 | 470 | 3,304 | 3,600 | 3,304 |
| 862182 Data Processing Services | 6,000 | 285 | 6,000 | 315 | 6,000 | 6,000 | 6,000 |
| 862187 Education & Training | 0 | 0 | 0 | 1,410 | 4,050 | 4,550 | 4,050 |
| 862189 Prof/Spec Svcs - Other | 1,007,312 | 1,036,302 | 1,003,787 | 1,234,524 | 997,104 | 997,104 | 997,104 |
| 862190 Publ/Legal Notice | 800 | 177 | 800 | 0 | 800 | 800 | 800 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 115,015 | 299,992 | 115,015 |
| 862250 Trans/Travel | 600 | 0 | 600 | 32 | 700 | 700 | 700 |
| 862253 Travel Out of County | 3,750 | 1,016 | 3,750 | 4,186 | 9,000 | 10,400 | 9,000 |
| Total Services & Supplies | 1,024,262 | 1,040,004 | 1,020,737 | 1,243,001 | 1,138,173 | 1,325,346 | 1,138,173 |
| Total Net Appropriations | 1,024,262 | 1,040,004 | 1,020,737 | 1,243,001 | 1,138,173 | 1,325,346 | 1,138,173 |
| Total Fund Balance Contribution | 140,982 | 29,455 | 214,180 | (247,628) | 0 | 0 | 0 |



FACTORY PIPE, LLC *Ross H. Liberty, President*

The Planning and Building Services – Special Fund (Special Fund) was established for multi-year projects and programs formerly contained in Budget Unit 2851. These include:

(1) MICROGRAPHIC/DOCUMENT IMAGING FUND: Planning and Building Services has separate physical locations in Ukiah and Fort Bragg, with extensive hard-copy files unique to each location. These files require extensive storage areas, and impact the Department's ability to provide equal service from both offices. A fee has been established to cover the cost of storing these files and records, and will ultimately allow for the implementation of an electronic document-imaging program.

(2) CONTINUING EDUCATION AND TRAINING FUND (AB 717): Planning & Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 (1996) and Health & Safety Code §18949.29.

(3) ENVIRONMENTAL IMPACT REPORT (EIR) FUND: The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

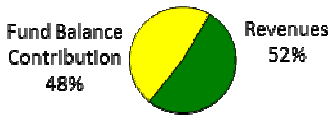
***Revenues***

- Acct. 6184 Applicant payment of costs for preparation/review of Environmental Impact Reports (CEQA compliance).
- Acct. 6260 Fee collected to maintain records and implement digital imaging.
- Acct. 6264 Fee collected for continuing education and training mandated by the California Health and Safety Code Section 18949.29.

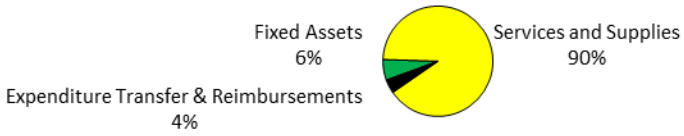
***Services & Supplies***

- Acct. 2187 Education and training for County Building Inspection staff as mandated by the California Health and Safety Code Section 18949.29.
- Acct. 2189 Contracted document imaging services.
- Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).
- Acct. 2253 Out-of-County travel for County Building Inspection staff education and training.
- Acct. 4370 Imaging hardware costs.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2852 Planning & Building - Special
Fund: 1222 General Plan Update

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 3,000 | 2,380 | 3,500 | 1,723 | 2,000 | 2,000 | 2,000 |
| 826184 Environ Impact Report | 0 | 0 | 0 | 0 | 75,000 | 75,000 | 75,000 |
| 826260 Micrographic Fee | 21,000 | 26,111 | 25,000 | 24,668 | 25,000 | 25,000 | 25,000 |
| 826264 AB717 Educ/Training | 20,000 | 30,450 | 27,000 | 28,493 | 27,000 | 27,000 | 27,000 |
| 826390 Other Charges | 400 | 394 | 600 | 258 | 600 | 600 | 600 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 44,400 | 59,335 | 56,100 | 55,141 | 129,600 | 129,600 | 129,600 |
| Services & Supplies | | | | | | | |
| 862187 Education & Training | 19,500 | 14,308 | 8,500 | 5,217 | 8,500 | 8,500 | 8,500 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 100,000 | 36,453 | 100,000 | 100,000 | 100,000 |
| 862239 Spec Dept Expense | 71,959 | 728 | 30,257 | 19,007 | 105,257 | 105,257 | 105,257 |
| 862253 Travel Out of County | 3,500 | 0 | 8,500 | 891 | 8,500 | 8,500 | 8,500 |
| Total Services & Supplies | 94,959 | 15,036 | 147,257 | 61,568 | 222,257 | 222,257 | 222,257 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 30,000 | 12,859 | 15,000 | 15,000 | 15,000 |
| Total Fixed Assets | 0 | 0 | 30,000 | 12,859 | 15,000 | 15,000 | 15,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| Total Net Appropriations | 94,959 | 15,036 | 177,257 | 74,427 | 247,257 | 247,257 | 247,257 |
| Total Fund Balance Contribution | 50,559 | (44,299) | 121,157 | 19,286 | 117,657 | 117,657 | 117,657 |

# PROBATION DEPARTMENT

## INDEX

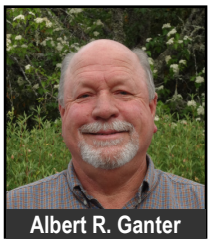
| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


2550 ..... Juvenile Hall ..... E-284
2560 ..... Probation ..... E-288
2561 ..... Juvenile Justice Crime Prevention Act (JJCPA) ..... E-292

# PROBATION DEPARTMENT

## JUVENILE HALL ..... 2550

*ALBERT R. GANTER III, Chief Probation Officer*


Albert R. Ganter

Juvenile Hall provides for physical and emotional care to incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. As mandated, it is operated with as homelike an environment as possible. This includes providing food, clothing, and personal hygiene items, as well as medical, psychiatric, and dental services.

### MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Completed annual staff training in CPR and first aid.
- Completed perishable skills training to all staff, in compliance with State standards.
- CORE training completed for one Juvenile Corrections Counselor.
- All staff continued compliance with Federal Prison Rape Elimination Act (PREA) mandates.
- Board of State and Community Corrections (BSCC) bi-annual inspection completed with findings of total compliance. Next inspection cycle FY 2016-17.
- Introduced a Zumba program for detained youth as a tool to assist in managing daily stress.
- Continued the garden project, with community contributions of materials, to provide additional activities for youth, as a source of healthful vegetables for the Juvenile Hall kitchen, and the ability for youth to earn school credits.
- Completed Americans with Disabilities Act (ADA) and Federal Prison Rape Elimination Act (PREA) construction to comply with State and Federal requirements.

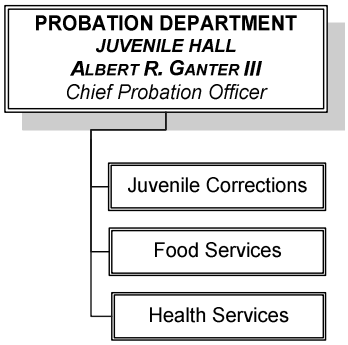
### GOALS/OBJECTIVES FOR FY 2015-16

- Remain responsive in adapting to changes in mental health services to ensure that adequate levels of service are being provided.
- Continuation of curriculum for garden project for detained youth as future vocational training and to qualify as elective high school credits in gardening and/or landscaping.
- Upgrade, where necessary, security cameras and video equipment.
- Restructuring the staffing schedules to reflect lower average daily populations while remaining compliance with State and Federal mandates.

### CURRENT STAFFING

28.8 Funded Full Time Equivalent (FTE)
28.8 Allocated FTE

### PROGRAM CHART






**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- Acct. 5433 Youthful Offender Block Grant funds, to be used to fund CORE training for extra-help corrections counselors.
- Acct. 5464 State reimbursement under the school breakfast/lunch program.
- Acct. 6346 Charges to parents to recover the cost of incarceration.

***Services & Supplies***

- Acct. 2050 Clothing and personal items for incarcerated youth.
- Acct. 2080 Food for incarcerated youth.
- Acct. 2090 Kitchen, laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.
- Acct. 2140 Prescription medication for incarcerated youths.
- Acct. 2185 Routine and non-routine medical care for incarcerated youths.
- Acct. 2187 Basic CORE training for extra-help corrections counselors.
- Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Pre-employment screening for corrections counselors.
- Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

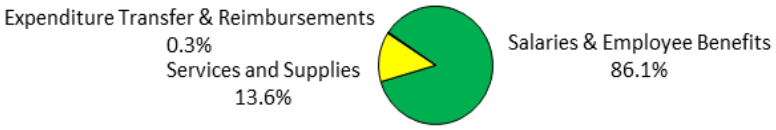
***Expenditure Transfer & Reimbursement***

- Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch S.T.O.P. funding for counseling services provided under contract with the Mendocino County Youth Project.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget at the assigned Net County Cost.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and increased staffing and supplies for Lake County juvenile consolidation.

# PROBATION DEPARTMENT

## JUVENILE HALL ..... 2550

***ALBERT R. GANTER III, Chief Probation Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2550 Juvenile Hall
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825344 2011 Realignment Pub Sfty | 8,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825464 State Brkfst/Lunch Prog | 40,000 | 29,153 | 33,231 | 14,402 | 30,000 | 30,000 | 30,000 |
| 825489 State Youthful Offender | 0 | 0 | 21,753 | 0 | 21,753 | 21,753 | 21,753 |
| 826346 Support in Juv Hall | 43,000 | 31,314 | 44,015 | 34,020 | 34,500 | 34,500 | 34,500 |
| 826390 Other Charges | 0 | 14,691 | 0 | 0 | 0 | 0 | 600,000 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 91,000 | 75,158 | 98,999 | 48,422 | 86,253 | 86,253 | 686,253 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,198,174 | 1,080,383 | 1,203,214 | 1,102,525 | 1,095,399 | 1,095,399 | 1,129,514 |
| 861012 Extra Help | 227,040 | 98,611 | 125,240 | 76,408 | 100,000 | 100,000 | 125,000 |
| 861013 Overtime Reg Emp | 133,367 | 255,152 | 248,526 | 187,592 | 200,000 | 200,000 | 220,000 |
| 861021 Co Cont Retirement | 418,653 | 357,200 | 376,594 | 348,881 | 391,257 | 391,257 | 402,556 |
| 861022 Co Cont OASDI | 77,477 | 77,515 | 83,434 | 74,728 | 75,282 | 75,282 | 77,397 |
| 861023 Co Cont Medicare | 22,395 | 19,592 | 21,329 | 18,611 | 19,056 | 19,056 | 19,551 |
| 861024 Co Cont Retire Incr | 148,880 | 127,246 | 126,059 | 113,695 | 145,258 | 145,258 | 148,535 |
| 861030 Co Cont Health Ins | 271,995 | 257,093 | 302,612 | 248,576 | 264,709 | 264,709 | 278,625 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 9,132 | 9,132 | 6,875 | 6,875 | 6,875 |
| 861035 Co Cont Workers Comp | 40,114 | 40,114 | 78,614 | 78,614 | 77,677 | 77,677 | 71,480 |
| Total Salaries & Employee Benefits | 2,538,095 | 2,312,906 | 2,574,754 | 2,258,761 | 2,375,513 | 2,375,513 | 2,479,533 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 10,500 | 8,345 | 10,500 | 7,666 | 10,500 | 10,500 | 20,500 |
| 862060 Communications | 5,600 | 4,955 | 5,600 | 6,422 | 5,600 | 5,600 | 5,600 |
| 862080 Food | 85,000 | 67,732 | 85,000 | 58,978 | 78,789 | 78,789 | 98,486 |
| 862090 Household Expense | 30,000 | 27,736 | 30,000 | 19,457 | 25,000 | 25,000 | 50,000 |
| 862101 Insurance - General | 6,543 | 6,543 | 18,301 | 18,301 | 19,006 | 19,006 | 17,206 |
| 862120 Maint - Equip | 5,000 | 0 | 5,000 | (1,533) | 5,000 | 5,000 | 5,000 |
| 862130 Maint - Strc/Impr/Grnds | 1,500 | 1,062 | 1,500 | 343 | 1,000 | 1,000 | 1,000 |
| 862140 Med Dentl & Lab Supls | 8,000 | 5,846 | 8,000 | 2,663 | 6,000 | 6,000 | 6,000 |
| 862150 Memberships | 100 | 95 | 100 | 60 | 200 | 200 | 200 |
| 862160 Misc Expense | 500 | 0 | 500 | 115 | 500 | 500 | 500 |
| 862170 Office Expense | 10,000 | 7,969 | 10,000 | 6,933 | 8,000 | 8,000 | 8,000 |
| 862185 Medical/Dental Svcs | 95,000 | 88,805 | 95,000 | 79,433 | 95,000 | 95,000 | 95,000 |
| 862187 Education & Training | 4,000 | 15,793 | 4,000 | 27,674 | 1,000 | 1,000 | 1,000 |
| 862189 Prof/Spec Svcs - Other | 47,154 | 55,097 | 55,500 | 57,718 | 55,500 | 55,500 | 55,500 |
| 862190 Publ/Legal Notice | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862232 Law Enf Supply & Svcs | 8,000 | 316 | 8,000 | 1,781 | 8,000 | 8,000 | 8,000 |
| 862239 Spec Dept Expense | 8,000 | 5,559 | 8,000 | 5,695 | 8,000 | 8,000 | 8,000 |
| 862250 Trans/Travel | 2,600 | 1,671 | 2,600 | 1,982 | 2,600 | 2,600 | 2,600 |
| 862253 Travel Out of County | 2,000 | 212 | 2,000 | 400 | 2,000 | 2,000 | 10,118 |
| Total Services & Supplies | 329,497 | 297,736 | 349,601 | 294,089 | 331,695 | 331,695 | 392,710 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 18,817 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 18,817 | 0 | 0 | 0 | 0 | 0 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (43,404) | (43,404) | (31,247) | (44,640) | (31,247) | (31,247) | (31,247) |
| 865802 Operating Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 |
| Total Expend Transfer and Reimb | (43,404) | (43,404) | (31,247) | (44,640) | (31,247) | (31,247) | 8,753 |
| Total Net Appropriations | 2,824,188 | 2,586,056 | 2,893,108 | 2,508,210 | 2,675,961 | 2,675,961 | 2,880,996 |
| Total Net County Cost | 2,733,188 | 2,510,898 | 2,794,109 | 2,459,789 | 2,589,708 | 2,589,708 | 2,194,743 |

The Probation Department oversees three major programs: Juvenile Hall (presented in Budget Unit 2550), Juvenile Probation Services, and Adult Probation Services.

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Continued the mission of AB109, working collaboratively with the Community Corrections Partnership in meeting realignment needs.
- Continued to implement Evidence Based Practices in all divisions.
- Continued to provide training to meet the additional responsibilities of Public Safety Realignment.
- Established a more comprehensive, standardized training program (PROTAC) for all Deputy Probation Officers to enhance officer safety, effectiveness and provide career development.
- Completed preparation for participation in the PQCR (Peer Quality Case Review).
- Partnered with various Community Based Organizations to provide service to meet realignment needs, including vocational rehab, detox, shelter beds, and residential treatment programs.
- Sixteen individuals successfully completed either the Adult Drug Court or the B.I. Incorporated Day Reporting Center program.
- Two supervising Deputy Probation Officers completed the Chief Probation Officers of California (CPOC) Supervisory Leadership Academy.
- Added four new Deputy Probation Officers who have completed all mandated training requirements since being hired.
- Effectively implemented processes and procedures to be responsive to the enactment of Proposition 47.
- Began active participation in the Major Crimes Task Force.
- Completed Federal Title IV-E review and certification of suspended quarterly claims; contracted with Justice Benefits Inc. (JBI) for time study, training and claiming needs to ensure compliance and funding preservation.

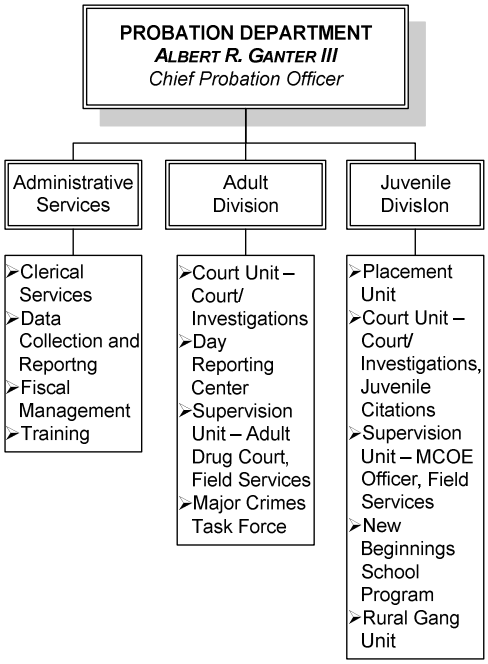
## GOALS/OBJECTIVES FOR FY 2015-16

- Continue to look for opportunities to improve upon availability of mental health services offered.
- Continue the productive relationship with the Community Corrections Partnership.
- Continue to recruit and train highly qualified Deputy Probation Officers to allocated staffing levels.
- Certify additional in-house training programs through STC to maximize utilization of training funds, reduce out-of-county training costs, and provide flexibility in scheduling of trainings.
- Two supervising Deputy Probation Officers will complete the CPOC Supervisory Leadership Academy.
- Complete web-based Lexipol Policy and Procedure Manual.
- Evaluate available Case Management systems designed to meet the expanding and complex needs of the Probation Department, at a low- or no-cost basis.

## CURRENT STAFFING

47.0 Funded Full Time Equivalent (FTE)
49.0 Allocated FTE

## PROGRAM CHART



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- Acct. 5344 Revenues related to Public Safety Realignment, including AB 109 Community Corrections, Youthful Offender Block Grant, and Youthful Re-entry funding.
- Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding, Probation incentive funding per SB 678, and Juvenile Justice Crime Prevention Act (JJCPA) to fund the Rural Gang Unit.
- Acct. 6226, 6227 and 6228 Fees charged to adult probationers, and collected through the County Court Collections Division of the Treasurer-Tax-Collector's Office.
- Acct. 6390 Reimbursement from the Mendocino County Office of Education for the .5 FTE Deputy Probation Officer position to serve at the Community School campus.

***Services & Supplies***

- Acct. 2050 Specialty clothing and professional equipment for Deputy Probation Officers.
- Acct. 2189 Contract services with BI Incorporated to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; contract for sex offender psychological services; and other professional services as required.
- Acct. 2232 Bullet-proof vests, firearms, and other law enforcement supplies.
- Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

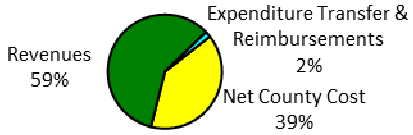
***Fixed Assets***

- Acct. 4370 Probation Vehicles.

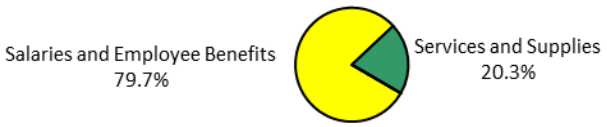
***Intra-fund Transfers***

- Acct. 5380 Reimbursement from the Mendocino County Children's System of Care (CSOC), for the cost of the New Beginnings Program.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget, which incorporated increased Community Corrections Partnership (CCP) revenue and other adjustments.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for reductions in insurance charges.



# PROBATION DEPARTMENT

**PROBATION ..... 2560**

***ALBERT R. GANTER III, Chief Probation Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2560 Probation Officer
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823110 Crim Just Const Fund | 40,000 | 33,900 | 40,000 | 33,000 | 40,000 | 40,000 | 40,000 |
| 823204 Misc Court Fine | 5,000 | 6,568 | 5,000 | 5,741 | 5,000 | 5,000 | 5,000 |
| 825210 State Welfare Admin | 0 | (8,103) | 0 | 0 | 0 | 0 | 0 |
| 825341 Realignment Hlth Svcs | 91,002 | 91,002 | 91,002 | 91,002 | 91,002 | 91,002 | 91,002 |
| 825344 2011Realignment Pub Sfty | 1,852,856 | 1,198,322 | 1,214,079 | 1,146,204 | 1,363,322 | 1,417,522 | 1,417,523 |
| 825398 SB90 Reimb | 0 | 7,941 | 0 | 2,251 | 0 | 0 | 0 |
| 825489 State Youthful Offender | 0 | 223,448 | 252,728 | 144,177 | 182,569 | 182,569 | 182,569 |
| 825490 State Other | 847,981 | 934,361 | 779,148 | 1,055,654 | 908,144 | 928,144 | 989,644 |
| 825510 Fed Welfare Admin | 0 | 5,860 | 0 | 187,077 | 0 | 0 | 0 |
| 825511 TANF Probation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825518 Title IV-E | 560,000 | 553,224 | 420,000 | (133,847) | 175,000 | 175,000 | 175,000 |
| 825670 Federal Other | 0 | 2,344 | 0 | 0 | 0 | 0 | 0 |
| 825810 Other Govt Aid | 0 | 3,190 | 0 | 0 | 0 | 0 | 0 |
| 826118 Cite Process Fee | 1,000 | 180 | 1,000 | 123 | 500 | 500 | 500 |
| 826226 Adult Prob Supervision | 150,000 | 163,104 | 161,220 | 160,740 | 165,000 | 165,000 | 165,000 |
| 826227 Adult Prob Diversion | 13,200 | 15,665 | 16,718 | 12,976 | 16,718 | 16,718 | 16,718 |
| 826228 Adult Prob Pre-Sentence | 39,000 | 43,496 | 39,239 | 42,587 | 40,000 | 40,000 | 40,000 |
| 826238 Juv Drug Ct Enroll Fee | 0 | 7 | 0 | 0 | 0 | 0 | 0 |
| 826268 Work Furlough | 3,600 | 6,424 | 3,092 | 4,052 | 3,000 | 3,000 | 3,000 |
| 826270 Elec Monitor Fee | 0 | 0 | 0 | 96 | 0 | 0 | 0 |
| 826385 Drug Testing Prog | 17,700 | 15,133 | 17,700 | 14,207 | 17,700 | 17,700 | 17,700 |
| 826390 Other Charges | 42,950 | 35,540 | 42,950 | 61,020 | 42,950 | 42,950 | 42,950 |
| 826399 Collection Service | 9,000 | 5,831 | 9,000 | 10,306 | 6,000 | 6,000 | 6,000 |
| 826404 Returned Check Chg | 0 | 29 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827711 Civil Assmt PC1214.1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 3,673,289 | 3,337,467 | 3,092,876 | 2,837,366 | 3,056,905 | 3,131,105 | 3,192,606 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 2,200,096 | 2,111,988 | 2,290,439 | 2,085,496 | 2,268,004 | 2,268,004 | 2,268,004 |
| 861012 Extra Help | 25,000 | 14,742 | 26,200 | 42,272 | 87,053 | 87,053 | 87,053 |
| 861013 Overtime Reg Emp | 35,000 | 40,326 | 35,000 | 60,812 | 50,000 | 50,000 | 50,000 |
| 861021 Co Cont Retirement | 699,593 | 686,832 | 717,387 | 659,392 | 801,350 | 801,350 | 801,350 |
| 861022 Co Cont OASDI | 130,645 | 123,879 | 137,925 | 124,341 | 135,189 | 135,189 | 135,190 |
| 861023 Co Cont Medicare | 30,941 | 29,187 | 32,637 | 29,692 | 32,879 | 32,879 | 32,879 |
| 861024 Co Cont Retire Incr | 282,347 | 264,260 | 243,354 | 222,703 | 305,295 | 305,295 | 305,295 |
| 861030 Co Cont Health Ins | 437,916 | 434,694 | 490,383 | 413,866 | 473,436 | 473,436 | 473,436 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 8,999 | 8,999 | 7,405 | 7,405 | 7,405 |
| 861035 Co Cont Workers Comp | 96,606 | 96,606 | 175,618 | 175,618 | 178,548 | 178,548 | 164,303 |
| Total Salaries & Employee Benefits | 3,938,144 | 3,802,515 | 4,157,942 | 3,823,191 | 4,339,159 | 4,339,159 | 4,324,915 |
| Services & Supplies | | | | | | | |
| 862050 Clothing & Personal | 14,000 | 8,193 | 14,000 | 7,359 | 13,098 | 13,098 | 13,098 |
| 862060 Communications | 29,200 | 8,210 | 15,000 | 4,326 | 10,000 | 10,000 | 10,000 |
| 862101 Insurance - General | 4,864 | 4,864 | 11,641 | 11,641 | 11,977 | 11,977 | 11,042 |
| 862120 Maint - Equip | 12,000 | 189 | 12,000 | 1,104 | 8,000 | 8,000 | 8,000 |
| 862150 Memberships | 2,500 | 2,395 | 2,500 | 2,404 | 2,500 | 2,500 | 2,500 |
| 862170 Office Expense | 68,200 | 39,141 | 45,000 | 48,464 | 45,000 | 45,000 | 45,000 |
| 862187 Education & Training | 35,000 | 32,695 | 50,000 | 76,965 | 40,000 | 40,000 | 40,000 |
| 862189 Prof/Spec Svcs - Other | 1,057,705 | 779,582 | 759,750 | 784,470 | 727,200 | 781,400 | 781,400 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| 862190 Publ & Legal Notices | 0 | 0 | 3,000 | 1,565 | 2,000 | 2,000 | 2,000 |
| 862200 Rent/Lease - Equip | 3,000 | 540 | 3,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862230 Info Tech Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 1,200 |
| 862232 Law Enf Supply & Svcs | 38,502 | 18,622 | 38,502 | 23,708 | 35,000 | 35,000 | 35,000 |
| 862239 Spec Dept Expense | 125,000 | 78,636 | 110,000 | 86,066 | 95,000 | 95,000 | 95,000 |
| 862250 Trans/Travel | 47,500 | 46,609 | 47,500 | 47,171 | 47,500 | 47,500 | 47,500 |
| 862253 Travel Out of County | 15,000 | 9,493 | 15,000 | 7,531 | 10,000 | 10,000 | 10,000 |
| Total Services & Supplies | 1,452,471 | 1,029,172 | 1,126,893 | 1,102,773 | 1,048,275 | 1,102,475 | 1,102,740 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 6,000 | 0 | 6,000 | 0 | 0 | 0 | 0 |
| Total Other Charges | 6,000 | 0 | 6,000 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 170,000 | 25,906 | 20,809 | 132,925 | 0 | 0 | 0 |
| Total Fixed Assets | 170,000 | 25,906 | 20,809 | 132,925 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (100,000) | (89,533) | (100,000) | (90,055) | (90,055) | (90,055) | (90,055) |
| 865802 Operating Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | (100,000) | (89,533) | (100,000) | (90,055) | (90,055) | (90,055) | (90,055) |
| Total Net Appropriations | 5,466,615 | 4,768,060 | 5,211,644 | 4,968,834 | 5,297,379 | 5,351,579 | 5,337,600 |
| Total Net County Cost | 1,793,326 | 1,430,592 | 2,118,768 | 2,131,468 | 2,240,474 | 2,220,474 | 2,144,994 |

# PROBATION DEPARTMENT

## JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) ..... 2561

*ALBERT R. GANTER III, Chief Probation Officer*

**GRANT DESCRIPTION**

This annual allocation is used to fund the Juvenile Probation Division's Rural Gang Unit. Primary activities are intensive supervision services to juvenile probationers who have been involved in gang activities.

**GRANT INCEPTION DATE** July 1, 2001

**CURRENT GRANT PERIOD** July 1, 2015 – June 30, 2016

**SOURCE OF FUNDS** Juvenile Justice funding included in realignment

**CONTINUITY OF GRANT** On-going annual allocations

**GRANT RESTRICTIONS AND PROVISIONS**

*Does the grant allow for indirect or overhead costs?* Yes
*If yes, is there a maximum?* Yes
*Does the budget include the maximum amount?* Yes

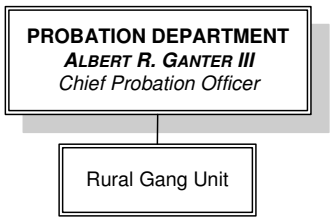
| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Deputy Probation Officer II | 2.00 | 100% | 0% |
| Deputy Probation Officer III | .50 | 100% | 0% |
| Legal Secretary II | .25 | 100% | 0% |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Anticipated Fund Balance Forward** | $ 189,798 |
| **Revenues** | 248,696 |
| | $ 438,494 |
| **Expenditures** | |
| Probation Personnel & Support Costs: | $ 258,494 |
| Services and Supplies: | 180,000 |
| TOTAL | $ 438,494 |
| Total Projected Program Costs = | $ 438,494 |

**COUNTY MATCH REQUIRED** No
**INDEPENDENT AUDIT REQUIRED** Yes

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Services & Supplies***

- ✧ Acct. 2170 Office supplies.
- ✧ Acct. 2189 Contracts for juvenile services.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

# PROBATION DEPARTMENT

## JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) ..... 2561

***ALBERT R. GANTER III, Chief Probation Officer***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2561 Probation AB1913/CPA 2000
Fund: 1211 Probation COPS AB1913/CPA 2000

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 876 | 0 | 850 | 0 | 0 | 0 |
| 825490 State Other | 251,172 | 263,995 | 251,172 | 248,696 | 248,696 | 248,696 | 248,696 |
| Total Revenues | 251,172 | 264,871 | 251,172 | 249,545 | 248,696 | 248,696 | 248,696 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 119,905 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 38,254 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861022 Co Cont OASDI | 6,990 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861023 Co Cont Medicare | 1,636 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861024 Co Cont Retire Incr | 15,564 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861030 Co Cont Health Ins | 23,540 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861035 Co Cont Workers Comp | 6,003 | 6,003 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 211,892 | 6,003 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 46,055 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 106,576 | 0 | 180,000 | 0 | 180,000 | 180,000 | 180,000 |
| 862194 A-87 Costs | 12,110 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 164,741 | 0 | 180,000 | 0 | 180,000 | 180,000 | 180,000 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 0 | 186,654 | 258,494 | 277,799 | 258,494 | 258,494 | 258,494 |
| Total Other Charges | 0 | 186,654 | 258,494 | 277,799 | 258,494 | 258,494 | 258,494 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 376,633 | 192,657 | 438,494 | 277,799 | 438,494 | 438,494 | 438,494 |
| Total Fund Balance Contribution | 125,461 | (72,214) | 187,322 | 28,254 | 189,798 | 189,798 | 189,798 |

MENDOCINO
1850
COUNTY

# PUBLIC DEFENDER

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|

2080 ..... Public Defender ..... E-296
2085 ..... Alternate Defender ..... E-299

# PUBLIC DEFENDER

**PUBLIC DEFENDER..... 2080**

***LINDA THOMPSON, Public Defender***


Linda Thompson

The duties of the Public Defender are defined in Government Code §27706. Generally, the Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense (felony and misdemeanor), within the jurisdiction of the Superior Court of Mendocino County at all stages of the proceedings in each court at every calendar in Mendocino County. The Public Defender also represents minors in delinquency proceedings, petitioners for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs) or mentally disordered sex offenders (MDSOs), and mentally ill persons at hearings to determine mental condition (i.e. competency or NGI; restoration of sanity; extension of state hospital commitments), conservatorship proceedings, and some post-trial/post-probation proceedings including 1203.3 and 1203.4 requests.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ Represented three different clients charged with murder, two with special circumstances; one of those is still pending.

♦ Represented clients charged with an original sexually violent predator petition, two experts to be retained to assist with complex trail preparation.

♦ Three attorneys have been assigned to the traffic department due to a very heavy caseload, and two of those also handle misdemeanor matters in Departments A and B. This has lessened the burden on the felony deputies in those departments.

♦ One investigator maintained responsibility for assisting the 13 attorneys over a fairly lengthy period of time. Hired two investigators both of whom are bilingual. The additional hires have been an amazing asset to the office.

♦ Have used all of staffs experience and resources to find the best solutions for the mentally ill clients who happen to be charged with criminal offences. This includes creation of, and participation in, the 11 a.m. Calendar primarily in Department A. This enables a large group of professionals from various agencies to collaborate and create the best treatment plan for the clients. It saves jail days and expensive hospital costs.

♦ Protected the rights of the clients on LPS conservatorships.

♦ Effectively and vigorously defended the juvenile clients.

♦ Staff continues to work hard despite the tough financial times; truly devoted to the work, and devoted to the office and the people represented.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Maintain the continuity and stability in staffing and caseloads.

♦ Assure that all measures are taken to fully investigate and prepare cases for trial and/or disposition; including retaining any experts and consultants necessary for the complete and full representation of all of the clients.

♦ Assure that all attorneys are able to maintain CLE credits and attend important and critical educational seminars which will benefit both the attorney and the clients.

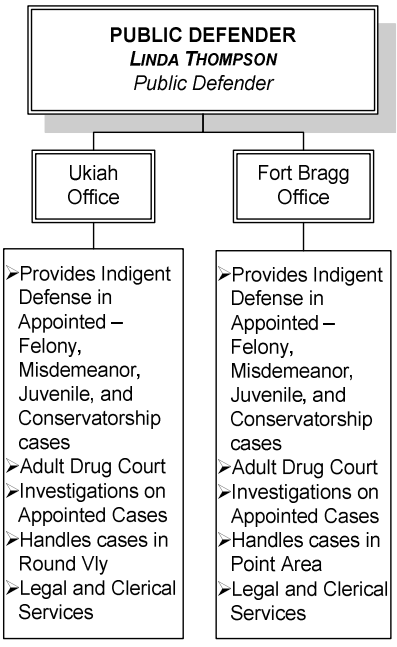
♦ Ensure that there continues to be good communication between the Chief Executive Officer and the Public Defender.

♦ Continue to provide the best criminal defense services that are possible in Mendocino County.

**CURRENT STAFFING**

23.0 Funded Full Time Equivalent (FTE)
24.0 Allocated FTE

**PROGRAM CHART**



# PUBLIC DEFENDER

**PUBLIC DEFENDER ..... 2080**

***LINDA THOMPSON, Public Defender***

## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

✧ Acct. 6163 Revenue from clients and the Courts for registration fees and legal services reimbursement.

***Services & Supplies***

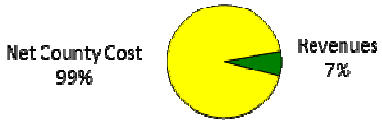
✧ Acct. 2189 PROFESSIONAL SERVICES: Services for experts: e.g., forensic, psychological & psychiatric; interpreters; court reporters; and other experts and professionals.

✧ Acct. 2170 PURCHASE OF LEGAL BOOKS, PERIODICALS AND REFERENCES: online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies; and all associated maintenance fees.

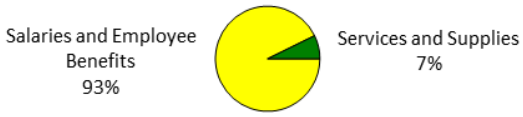
✧ Acct. 2250 TRAVEL AND TRANSPORTATION: Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; and attend trainings and continuing education.

✧ Acct. 2253 TRAVEL AND TRANSPORTATION OUT OF COUNTY: Investigations requiring travel outside of Mendocino County. Attend training, seminars and continuing education.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted: utilize one-time money to fund the extra help costs of $17,000 for the digitization project; recognize unbudgeted revenue; and provide Net County Cost to cover increased retirement costs.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges and contracts for Ford Shelter beds provided with CCP funding.



# PUBLIC DEFENDER

## PUBLIC DEFENDER ..... 2080

***LINDA THOMPSON, Public Defender***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2080 Public Defender
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825344 2011 Realign Pub Safety | 43,200 | 0 | 179,493 | 152,002 | 0 | 163,293 | 163,293 |
| 826163 Legal Svcs Reimb | 20,000 | 20,707 | 34,000 | 25,530 | 17,000 | 20,000 | 20,000 |
| Total Revenues | 63,200 | 20,707 | 213,493 | 177,531 | 17,000 | 183,293 | 183,293 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 1,381,648 | 1,311,345 | 1,472,292 | 1,328,214 | 1,297,496 | 1,442,107 | 1,442,107 |
| 861012 Extra Help | 0 | 4,844 | 1,200 | 44,699 | 17,000 | 17,000 | 17,000 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 339,198 | 334,683 | 380,992 | 334,118 | 373,158 | 414,349 | 414,349 |
| 861022 Co Cont OASDI | 78,167 | 76,201 | 86,850 | 77,445 | 76,374 | 85,084 | 85,084 |
| 861023 Co Cont Medicare | 18,553 | 18,174 | 20,454 | 18,893 | 17,971 | 20,008 | 20,008 |
| 861024 Co Cont Retire Incr | 155,393 | 132,135 | 140,254 | 122,208 | 149,983 | 166,513 | 166,513 |
| 861030 Co Cont Health Ins | 210,595 | 205,473 | 234,094 | 189,107 | 208,764 | 221,259 | 221,259 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 1,708 | 1,708 | 2,205 | 2,205 | 2,205 |
| 861035 Co Cont Workers Comp | 25,620 | 25,620 | 44,254 | 44,254 | 52,226 | 52,226 | 48,060 |
| Total Salaries & Employee Benefits | 2,209,174 | 2,108,476 | 2,382,098 | 2,160,645 | 2,195,177 | 2,420,751 | 2,416,585 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 4,000 | 1,338 | 1,000 | 2,461 | 2,000 | 2,000 | 2,000 |
| 862061 Comm Lease | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862101 Insurance - General | 1,795 | 1,795 | 4,883 | 4,883 | 5,479 | 5,479 | 5,077 |
| 862110 Jury/Witness Expense | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 862150 Memberships | 5,253 | 5,185 | 5,410 | 5,590 | 5,600 | 5,600 | 5,600 |
| 862170 Office Expense | 40,000 | 52,098 | 35,000 | 57,333 | 45,000 | 45,000 | 45,000 |
| 862187 Education & Training | 1,000 | 1,443 | 1,000 | 2,729 | 12,944 | 12,944 | 12,944 |
| 862189 Prof/Spec Svcs - Other | 65,000 | 48,714 | 65,000 | 111,806 | 75,000 | 75,000 | 99,000 |
| 862210 Rent/Lease - Bldg Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 5,000 | 9,609 | 5,000 | 11,579 | 10,000 | 10,000 | 10,000 |
| 862253 Travel Out of County | 4,000 | 9,363 | 7,000 | 10,268 | 8,000 | 8,000 | 8,000 |
| 862260 Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 126,548 | 129,546 | 124,793 | 206,648 | 164,523 | 164,523 | 188,121 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 2,335,722 | 2,238,022 | 2,506,891 | 2,367,293 | 2,359,700 | 2,585,274 | 2,604,706 |
| Total Net County Cost | 2,272,522 | 2,217,315 | 2,293,398 | 2,189,762 | 2,342,700 | 2,401,981 | 2,421,413 |

The Alternate Defender acts as a second Public Defender's department pursuant to Government Code §27706 and is appointed by the court in cases when the Public Defender declares a conflict of interest. The Department handles every aspect of the representation of indigent persons accused of crime or those who are mentally ill and who are subject to conservatorship proceedings or petitions under Welfare and Institution Code §6500; and every aspect of the representation of juveniles accused of crime in delinquency proceedings under Welfare and Institutions Code §602 et. seq. The Alternate Defender is also appointed by the court in civil cases – such as family law or child support matters – where litigants are facing jail sentences for contempt of court for disobeying a court order or failing to make child support payments. The Alternate Defender also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs), or mentally disordered sex offenders (MDSOs). Staff's responsibility in representation extends to the Round Valley (Covelo) branch of the court as well as Ukiah.

The Alternate Defender's staff provides constitutionally mandated legal representation to indigent clients by court appointment. Staff safeguards the confidences and constitutional and statutory rights of every client it represents.

The Alternate Defender's staff strives to: provide clients with the best possible legal representation; and seek to maintain that practice through improving attorney productivity and efficiency through continuing education and training.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ After the retirement of a long-time County investigator, the Alternate Defender's Office filled the position. The new investigator has background with both law enforcement studies in college, broad education and in-depth knowledge of criminal defense work, and enthusiasm for the job makes this investigator highly effective.

♦ Filled the office legal administrative assistant position with a long-time exceptionally competent bi-lingual staff member in public criminal defense who is handling all aspects of administering the office for the four attorneys and their caseloads, as well as all non-legal administrative matters.

♦ The Alternate Defender's office has continued to strive to provide superior representation to its clients, as well as contributing to the community and growth of high school youth by participating in the annual mock trial competition at the high school.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ To continue the practice of efficient, dedicated and thorough legal defense.

**CURRENT STAFFING**

6.5 Funded Full Time Equivalent (FTE)
6.5 Allocated FTE

**PROGRAM CHART**

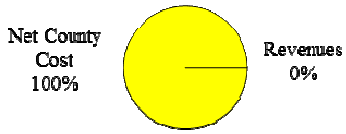


## SUMMARY OF MAJOR BUDGET ACCOUNTS

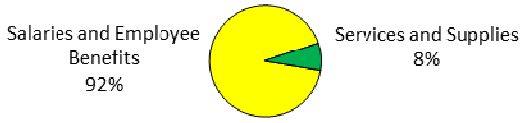
***Services & Supplies***

- ✧ Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.
- ✧ Acct. 2189 Fees for forensic experts where physical evidence is at issue; for instance, needs re-testing or reevaluating. The account also pays for client evaluations by professionals when needed, which can be invaluable to the core of the defense and/or sentencing decisions made by the court. These services, along with the items listed in Account 862170-*Office Expense*, allow staff to provide high-caliber representation and obtain more favorable results for clients as constitutionally mandated.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes an increase of Net County Cost of $30,680 due to an increase in professional service as a result of the increase in complex cases and extra help needed to cover for staffing shortage due to a planned leave. One-time money is utilized to fund the increase in extra help costs.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2085 Alternate Defender
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826163 Legal Services Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 415,697 | 373,190 | 402,264 | 397,523 | 418,485 | 418,485 | 418,485 |
| 861012 Extra Help | 0 | 6,246 | 10,930 | 5,910 | 0 | 6,658 | 6,658 |
| 861013 Overtime Reg Emp | 0 | 11,850 | 0 | 2,373 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 93,126 | 80,204 | 91,755 | 91,245 | 106,619 | 106,619 | 106,619 |
| 861022 Co Cont OASDI | 21,776 | 19,104 | 21,064 | 20,879 | 21,926 | 21,926 | 21,926 |
| 861023 Co Cont Medicare | 5,542 | 5,197 | 5,630 | 5,615 | 5,835 | 5,835 | 5,835 |
| 861024 Co Cont Retire Incr | 42,660 | 33,862 | 35,984 | 34,149 | 44,109 | 44,109 | 44,109 |
| 861030 Co Cont Health Ins | 59,017 | 40,287 | 41,295 | 41,219 | 48,676 | 48,676 | 48,676 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 427 | 427 | 353 | 353 | 353 |
| 861035 Co Cont Workers Comp | 1,137 | 1,137 | 1,962 | 1,962 | 2,515 | 2,515 | 2,315 |
| Total Salaries & Employee Benefits | 638,955 | 571,077 | 611,311 | 601,303 | 648,518 | 655,176 | 654,976 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,500 | 1,242 | 2,500 | 772 | 1,300 | 1,300 | 1,300 |
| 862101 Insurance - General | 716 | 716 | 2,019 | 2,019 | 1,986 | 1,986 | 1,828 |
| 862110 Jury/Witness Expense | 650 | 0 | 650 | 1,165 | 650 | 650 | 650 |
| 862150 Memberships | 1,200 | 1,955 | 2,600 | 1,720 | 2,800 | 2,800 | 2,800 |
| 862170 Office Expense | 14,822 | 10,326 | 14,824 | 21,649 | 14,824 | 14,824 | 14,824 |
| 862185 Medical/Dental Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 1,500 | 45 | 1,500 | 910 | 2,000 | 2,000 | 2,000 |
| 862189 Prof/Spec Svcs - Other | 31,000 | 5,887 | 31,000 | 27,090 | 6,978 | 31,000 | 31,000 |
| 862210 Rent/Lease - Bldg Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 1,500 | 0 | 1,500 | 878 | 1,500 | 1,500 | 1,500 |
| 862253 Travel Out of County | 1,500 | 33 | 1,500 | 1,641 | 1,500 | 1,500 | 1,500 |
| 862260 Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 55,388 | 20,204 | 58,093 | 57,845 | 33,538 | 57,560 | 57,402 |
| Total Net Appropriations | 694,343 | 591,281 | 669,404 | 659,148 | 682,056 | 712,736 | 712,378 |
| Total Net County Cost | 694,343 | 591,281 | 669,404 | 659,148 | 682,056 | 712,736 | 712,378 |

MENDOCINO
1850
COUNTY

# RETIREMENT ASSOCIATION

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| 1920 | Retirement | E-304 |

# RETIREMENT ASSOCIATION

**RETIREMENT ..... 1920**

***JAMES WILBANKS, Administrator***




Mendocino County Employee Retirement Association (MCERA) is responsible for collecting information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- The Board of Retirement adopted new actuarial assumptions including a decrease in the assumed rate of return from 7.75% to 7.25% based on the triennial Actuarial Experience Study.
- MCERA hired a permanent Retirement Administrator as well as a Financial/Investment Officer.
- Work began on the implementation of the Pension Administration System.
- Adopted revisions to the disability application procedures.
- MCERA adopted new model regulations in line with the favorable determination letter and compliance statement regarding the Plan's participation in the Voluntary Correction Program with the IRS.
- Integrated GASB 67 accounting guidelines into annual financial reports.

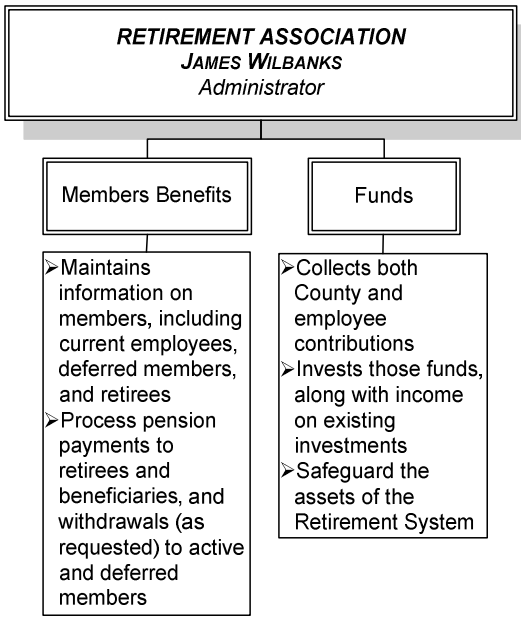
**GOALS/OBJECTIVES FOR FY 2015-16**

- Complete the integration of the Pension Administration System.
- Develop a capital project improvement plan.
- Continue modernization of Charters and Policies.
- Complete Cycle E Filing for a new determination letter from the Internal Revenue Service.
- Investigate the costs and benefits of implementing an Electronic Document Management System (EDMS), and implement same, if warranted.
- Investigate the costs and benefits of outsourcing the administrative process of Disability applications, and contract for said services, if warranted.
- Investigate the costs and the benefits of contracting with a custodial bank, and contract for said services, if warranted.
- Continue to provide members with excellent customer service and retirement benefit education.
- Increase the effectiveness of internal operations through assessing technology needs, pursuing staff development, cross-training, and succession planning.
- Work with vendors and plan sponsors to facilitate the implementation of GASB 68 accounting guidelines.

**CURRENT STAFFING**

5.0 Funded Full Time Equivalent (FTE)
5.0 Allocated FTE

**PROGRAM CHART**



# RETIREMENT ASSOCIATION

**RETIREMENT..... 1920**

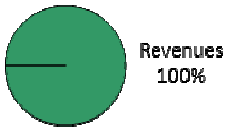
***JAMES WILBANKS, Administrator***

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 5810 Funding provided by MCERA to cover the cost of MCRA employees' salaries and benefits processed by Mendocino County.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget and reduced insurance charges.

# RETIREMENT ASSOCIATION

**RETIREMENT ..... 1920**

***JAMES WILBANKS, Administrator***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1920 Retirement
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825810 Other Govt Aid | 423,591 | 389,924 | 549,451 | 455,471 | 559,136 | 559,136 | 558,959 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 423,591 | 389,924 | 549,451 | 455,471 | 559,136 | 559,136 | 558,959 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 262,045 | 223,446 | 324,550 | 251,650 | 326,589 | 326,589 | 326,589 |
| 861012 Extra Help | 0 | 23,101 | 0 | 35,040 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 3,161 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 65,424 | 55,131 | 80,935 | 61,187 | 92,941 | 92,941 | 92,941 |
| 861022 Co Cont OASDI | 13,912 | 11,959 | 19,825 | 14,545 | 18,662 | 18,662 | 18,662 |
| 861023 Co Cont Medicare | 3,573 | 3,356 | 4,640 | 3,910 | 4,365 | 4,365 | 4,365 |
| 861024 Co Cont Retire Incr | 29,970 | 25,258 | 28,075 | 21,907 | 35,983 | 35,983 | 35,983 |
| 861030 Co Cont Health Ins | 47,346 | 46,353 | 87,580 | 60,153 | 77,533 | 77,533 | 77,533 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 1,627 | 1,627 | 841 | 841 | 841 |
| 861035 Co Cont Workers Comp | 1,321 | 1,321 | 2,219 | 2,219 | 2,222 | 2,222 | 2,045 |
| Total Salaries & Employee Benefits | 423,591 | 389,924 | 549,451 | 455,399 | 559,136 | 559,136 | 558,959 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862101 Insurance - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 0 | 0 | 0 | 71 | 0 | 0 | 0 |
| 862183 Legal Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 0 | 0 | 71 | 0 | 0 | 0 |
| Total Net Appropriations | 423,591 | 389,924 | 549,451 | 455,471 | 559,136 | 559,136 | 558,959 |
| Total Net County Cost | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

# RETIREMENT ASSOCIATION

**RETIREMENT ..... 1920**

***JAMES WILBANKS, Administrator***

The MCERA Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "…the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the actuarial accrued liability of the retirement system. 2) Two million dollars ($2,000,000)…".

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is provided by from the Retirement Association.

**MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION**
**FISCAL YEAR 2015/16**
**ADOPTED BUDGET BY THE BOARD OF RETIREMENT (MAY 6, 2015)**

| | | FY 2015/16 ADOPTED BUDGET |
|---|---|---|
| **Personnel** | | |
| Gross Regular Salaries | $ | 326,589 |
| Extra Help - | | -- |
| Retirement | | 92,941 |
| Social Security | | 18,662 |
| Medicare | | 4,365 |
| Retirement Cola | | 35,983 |
| Health Insurance | | 77,533 |
| Unemployment Insurance | | 2,219 |
| Workers Comp | | 1,627 |
| **Subtotal** | **$** | **559,918** |
| **Administrative** | | |
| Office Expense | $ | 23,000 |
| Legal Expense | | 115,000 |
| Audit | | 45,250 |
| Contracts | | 10,700 |
| Staff Education and Training | | 22,220 |
| Community Access | | 2,500 |
| General Insurance | | 1,400 |
| Membership | | 5,000 |
| Travel In-County | | 500 |
| **Subtotal** | **$** | **225,570** |
| **Board Expense** | | |
| Fiduciary Insurance | $ | 42,000 |
| Board Meeting Stipends | | 8,000 |
| Board Education and Training | | 30,000 |
| **Subtotal** | **$** | **80,000** |
| **Total Personnel, Administrative & Board Expense** | **$** | **865,488** |

**FISCAL YEAR 2015/16**
**ADOPTED BUDGET BY THE BOARD OF RETIREMENT (MAY 6, 2015)**
**Page 2**

| | | |
|---|---|---|
| **Disability** | | |
| Administrative Review | $ | 23,970 |
| Hearing Preparation | | 35,000 |
| Hearings | | 20,000 |
| **Subtotal** | **$** | **78,970** |
| | | |
| **625-B Kings Court** | | |
| Imputed Rent | $ | 52,272 |
| **Subtotal** | **$** | **52,272** |
| | | |
| **Total Administrative Budget** | **$** | **996,730** |
| | | |
| **Technology** | | |
| Automation | | |
| LRS - PAS Project | $ | 130,058 |
| Linea Solutions Consultant | | 201,000 |
| PAS Project Related Expenses | | 8,000 |
| EDMS Project | | 115,000 |
| **Subtotal** | **$** | **454,058** |
| | | |
| **Investment** | | |
| Alliance Bernstein Fees | $ | 75,000 |
| Mondrian Fees | | 180,000 |
| Investment Consultant-Callan | | 182,000 |
| Actuary Services-Segal | | 85,000 |
| Custodial Bank | | 66,000 |
| Other Investment Expense | | 1,000 |
| **Subtotal** | **$** | **589,000** |
| | | |
| **Property Maintenance Plan** | **$** | **50,000** |
| | | |
| **Total MCERA** | **$** | **2,089,788** |

# SHERIFF'S OFFICE

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


2310 ..... Sheriff-Coroner ..... E-310
2310-Grant ..... Recovery Act Cal-MMET-2009 ..... E-316
2310-Grant ..... Sexual Assault Felony Enforcement (SAFE) ..... E-317
2313 ..... Sheriff-Coroner COPS ..... E-318
2315 ..... Sheriff's Special Projects ..... E-320
2510 ..... Jail & Rehabilitation Center ..... E-322
2511 ..... Jail & Rehabilitation Center – COPS ..... E-328
2830 ..... Emergency Services ..... E-330
Grant 0401 ..... Local Law Enforcement Block Grant ..... E-333
Grant 0438 ..... Recovery Act Tech & Comm ..... E-334
Grant 0450 ..... Justice Assistance ..... E-336
Grant 0462 ..... Homeland Security WMD6 ..... E-338
Grant 0466 ..... DEA – COMMET ..... E-340
Grant 0467 ..... Correctional Officers Training ..... E-343

## SHERIFF-CORONER ..... 2310

*THOMAS D. ALLMAN, Sheriff-Coroner*


Thomas Allman

The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the county, including the incorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in the superior courts and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

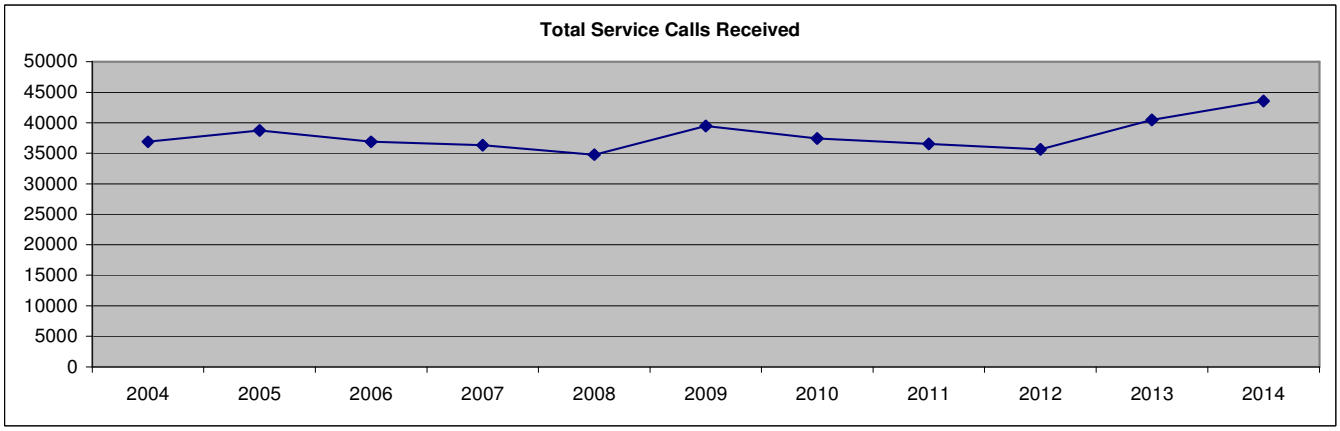
The Vision of the Office of the Sheriff-Coroner: To be an effective, community-oriented, public–safety agency through co-operative effort.

The Mission of the Office of the Sheriff-Coroner: The Mendocino County Sheriff's Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public-Safety services.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

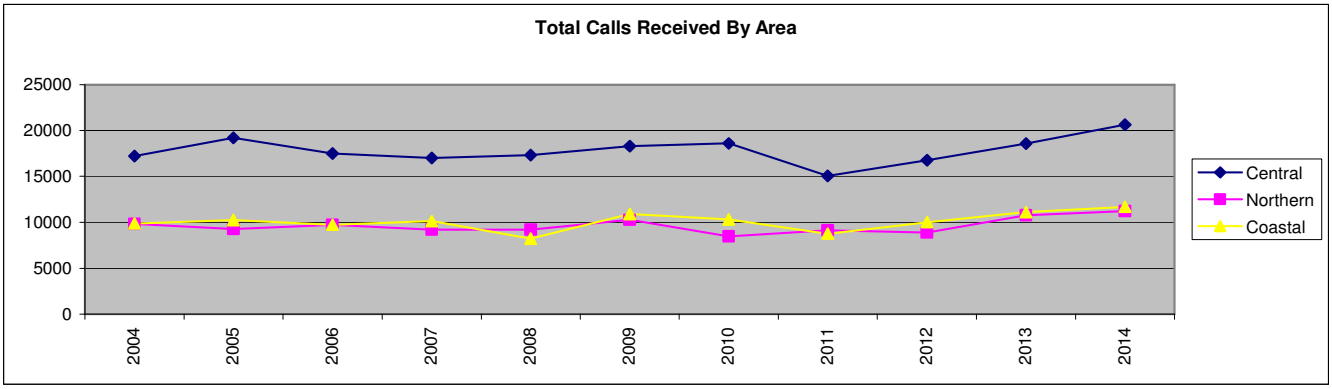
- Re-established the Field Services command structure to ensure operational oversight and accountability.
- Actively recruited internally from Corrections Division for reassignment to the Field Services Division.
- Engaged in community recruitment and hired local residents in hopes of retaining them as long term employees especially in the Coastal area of the County.
- Replaced 14 patrol vehicles and 1 animal control vehicle.
- Acquired 26 MDT (Mobile Display Terminal) computers for patrol vehicles.
- Completed the move of the Willits Sub-Station to provide a more progressive service to the community and to reduce Mendocino County's lease expenses.
- Participated in 28 community meetings throughout the county addressing/identifying public safety concerns and needs.
- Provided community evacuations during 2 major fire incidents.
- Established a multi-faith chaplaincy program.
- Remodeled and upgraded Communications Center to Next Generation 9-1-1 system to enhance communication abilities.
- Installed a fenced parking lot for the safety and security of employee vehicles at the Ukiah office.
- Designated a child exchange location recorded by a video security system at the Ukiah office.

During calendar year 2014, the Sheriff's Office Computer-Aided Dispatch System (CAD) logged 43,556 calls for service originating from Sheriff's Office jurisdictional areas. This is an increase of 13.4% over the prior year.




| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Total Service Calls Received | 36895 | 38716 | 36862 | 36345 | 34797 | 39482 | 37439 | 36549 | 35671 | 40455 | 43556 |

The distribution of Sheriff's Office enforcement activity between the three operational areas has remained relatively constant for over ten years, with the Central Sector Patrol area accounting for almost one-half of all calls for service. The remaining calls are distributed more or less equally between the Coast and North Sectors Patrol areas. Calls for service for 2014 increased in all three regions.




| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Central | 17216 | 19220 | 17491 | 17007 | 17339 | 18310 | 18615 | 15060 | 16782 | 18588 | 20644 |
| Northern | 9808 | 9266 | 9742 | 9212 | 9214 | 10272 | 8495 | 9110 | 8877 | 10764 | 11217 |
| Coastal | 9871 | 10230 | 9729 | 10126 | 8244 | 10900 | 10329 | 8772 | 10012 | 11103 | 11695 |

Each month the Sheriff's Office submits a report to the California Department of Justice on ten "index" crimes. In 2013 larceny and non-aggravated assault are the most reported types of crime; aggravated assault and burglary remain frequently reported crimes.

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Homicide | 7 | 8 | 4 | 4 | 8 | 8 | 7 | 10 | 5 | 4 | 5 |
| Rape | 14 | 24 | 14 | 13 | 16 | 21 | 24 | 10 | 14 | 20 | 12 |
| Attempted Rape | 2 | 1 | 5 | 2 | 5 | 3 | 1 | 4 | 5 | 1 | 2 |
| Robbery | 18 | 24 | 23 | 34 | 38 | 21 | 19 | 23 | 25 | 21 | 25 |
| Aggravated Assault | 286 | 291 | 282 | 270 | 307 | 280 | 265 | 274 | 136 | 219 | 267 |
| Non-Aggravated Assault | 402 | 351 | 293 | 377 | 284 | 251 | 288 | 226 | 355 | 275 | 201 |
| Larceny | 464 | 482 | 385 | 397 | 422 | 302 | 288 | 297 | 354 | 359 | 277 |
| Burglary | 292 | 304 | 279 | 319 | 298 | 228 | 261 | 248 | 281 | 305 | 237 |
| Arson | 9 | 23 | 14 | 16 | 20 | 12 | 12 | 10 | 32 | 36 | |
| Motor Vehicle Theft | 9 | 16 | 6 | 5 | 16 | 5 | 5 | 0 | 12 | 10 | 4 |

**GOALS/OBJECTIVES FOR FY 2015-16**

CONTINUE WITH FOLLOWING INITIATIVES:

- Promote effective, professional, community-oriented public safety service through cooperative effort.
- Identify and address public safety issues throughout the County.
- Engage in individual and organizational accountability.
- Timely response to calls for service and to needs of the community.
- Continue with efforts relocate the Mendocino Sub-Station.

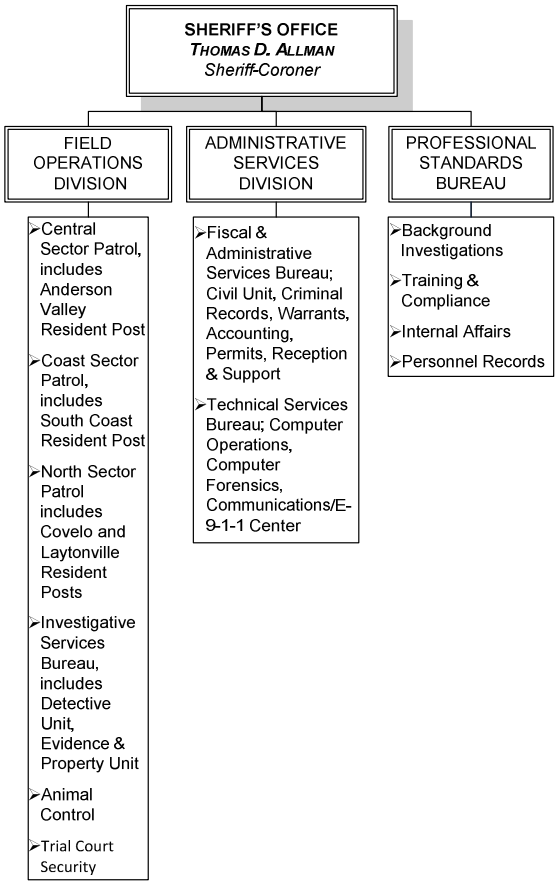
NEW INITIATIVES TO COMPLETE:

- Focus on recruitment and hiring to increase staffing levels to provide better safety and service to citizens and visitors of Mendocino County.
- Replace 10 patrol vehicles.
- Replace outdated in-car camera recording systems in existing patrol vehicles.
- Acquire backup generators for Ukiah Station and Willits Sub-Station.
- Remodel existing portion of Ukiah Station for purpose of creating additional needed office space.
- Acquire 8 MDT (Mobile Data Terminal) computers to complete fleet installation.
- Acquire 10 MDT (Mobile Data Terminal) computers to upgrade outdated computer versions.

## CURRENT STAFFING

109.0 Funded Full Time Equivalent (FTE)
112.0 Allocated FTE

## PROGRAM CHART






## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 3110 Revenue from the Criminal Justice Improvement Fund.
- ✧ Acct. 3310 Revenue from asset seizures/forfeitures.
- ✧ Acct. 5490 Revenue from various State grants – AB 443 (Small & Rural Law Enforcement Funding), & Cal EMA.
- ✧ Acct. 6250 Revenue from miscellaneous law enforcement services; including, Lake Mendocino Patrol, U.S. Forest Service Patrol, and multiple County events patrol fees.
- ✧ Acct. 6258 Revenue from 11470.2 restitution for criminal offenses ordered by a judge.

***Services & Supplies***

- ✧ Acct. 2060 Communications expenses.
- ✧ Acct. 2101 General insurance premiums.
- ✧ Acct. 2120 Maintenance of equipment.
- ✧ Acct. 2185 Medical and dental services (Coroner).
- ✧ Acct. 2232 Law enforcement supplies and services.
- ✧ Acct. 2250 Sheriff's vehicle fleet charges for gas and repairs.

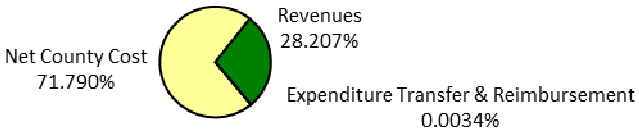
***Fixed Assets***

- ✧ Acct. 4370 Provides for law enforcement equipment from various funding sources.

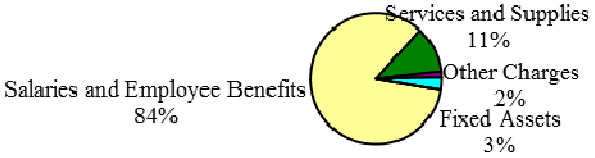
***Expenditure Transfers***

- ✧ Acct. 5802 Provides for improvements to structures provided by Executive Office/Facilities Division.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes an additional Net County Cost to cover increases in staffing costs related to recent labor agreements, provide funding for overtime, provide funding for two mission critical positions (one additional Deputy Sheriff-Coroner position and one additional Animal Control Officer for the coast), and one fixed asset – generator for emergency use (one-time money of $75,000 is utilized). These costs are partially offset by revenue adjustments and decreases in requested *Services and Supplies* and *Fixed Assets*.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges, increased restitution revenue and increased overtime.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2310 Mendocino County Sheriff
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 822600 Other Permit | 520 | 655 | 600 | 825 | 600 | 600 | 600 |
| 822601 Gun Permit | 28,000 | 32,350 | 32,000 | 32,223 | 35,000 | 35,000 | 35,000 |
| 823110 Crim Just Const Fund | 250,000 | 211,600 | 196,000 | 161,800 | 200,000 | 200,000 | 200,000 |
| 823130 Warrant System | 10,000 | 6,276 | 10,000 | 2,747 | 5,000 | 5,000 | 5,000 |
| 823204 Misc Court Fine | 0 | 135,591 | 166,329 | 130,016 | 150,000 | 150,000 | 150,000 |
| 823210 Fine Judicial Dist | 0 | 9 | 0 | 37 | 0 | 0 | 0 |
| 823300 Forfeiture & Penalty | 0 | 553 | 0 | 264 | 0 | 0 | 0 |
| 823310 Asset Forfeiture | 249,756 | 449,659 | 40,733 | 40,733 | 0 | 250,000 | 250,000 |
| 825344 2011 Realign Pub Safety | 1,423,036 | 1,319,158 | 1,425,000 | 1,586,415 | 1,700,000 | 1,736,302 | 1,736,302 |
| 825398 SB90 Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 708,097 | 821,555 | 1,005,349 | 695,511 | 766,000 | 726,000 | 726,000 |
| 825670 Federal Other | 15,000 | 46,020 | 15,000 | 32,698 | 55,000 | 55,000 | 55,000 |
| 825810 Other Govt Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826204 Appeal Abatement Fee | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 826223 Civil Fee Sheriff | 25,000 | 108,773 | 67,715 | 75,115 | 50,000 | 50,000 | 50,000 |
| 826242 Dom Animal Care | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| 826250 Law Enforcement Services | 166,011 | 178,562 | 131,575 | 143,625 | 103,600 | 103,600 | 103,600 |
| 826254 Sher Pt Arena Contract | 100,000 | 100,000 | 100,000 | 91,667 | 100,000 | 100,000 | 100,000 |
| 826257 Med Marij Zip Tie | 40,000 | 60,188 | 40,000 | 119,632 | 60,000 | 60,000 | 100,000 |
| 826258 Restitution 11470.2 H&S | 824,000 | 1,656,737 | 1,500,000 | 2,050,484 | 0 | 1,000,000 | 1,470,862 |
| 826390 Other Charges | 1,000 | 1,203 | 1,000 | 1,314 | 2,000 | 2,000 | 2,000 |
| 827600 Other Sales | 0 | 3,032 | 1,000 | 1,416 | 2,000 | 2,000 | 2,000 |
| 827700 Other | 0 | 5,500 | 500 | 2,066 | 2,000 | 2,000 | 2,000 |
| 827707 Donation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 3,862,420 | 5,159,420 | 4,754,801 | 5,190,586 | 3,253,200 | 4,499,502 | 5,010,364 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 5,925,855 | 5,771,531 | 6,021,681 | 6,135,377 | 6,158,703 | 6,648,219 | 6,648,219 |
| 861012 Extra Help | 87,447 | 111,128 | 94,800 | 194,199 | 120,000 | 120,000 | 120,000 |
| 861013 Overtime Reg Emp | 1,103,307 | 1,487,619 | 1,100,000 | 1,557,821 | 0 | 750,000 | 1,100,000 |
| 861021 Co Cont Retirement | 2,298,701 | 2,280,396 | 2,268,532 | 2,385,448 | 2,726,411 | 2,707,195 | 2,707,195 |
| 861022 Co Cont OASDI | 448,103 | 419,549 | 424,039 | 450,574 | 361,083 | 389,365 | 389,365 |
| 861023 Co Cont Medicare | 106,373 | 100,699 | 99,606 | 109,092 | 84,566 | 91,181 | 91,181 |
| 861024 Co Cont Retire Incr | 1,297,641 | 1,303,220 | 1,318,532 | 1,404,182 | 1,605,126 | 1,742,107 | 1,742,107 |
| 861030 Co Cont Health Ins | 1,056,964 | 1,046,293 | 1,127,598 | 1,075,810 | 1,116,321 | 1,128,922 | 1,128,922 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 16,050 | 16,050 | 14,351 | 14,351 | 14,351 |
| 861035 Co Cont Workers Comp | 477,094 | 459,101 | 910,225 | 910,225 | 1,066,438 | 1,066,438 | 981,354 |
| Total Salaries & Employee Benefits | 12,801,485 | 12,979,535 | 13,381,063 | 14,238,779 | 13,252,999 | 14,657,778 | 14,922,694 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 1,472 | 642 | 0 | 3,758 | 2,000 | 2,000 | 2,000 |
| 862060 Communications | 100,454 | 116,949 | 110,000 | 136,632 | 120,000 | 120,000 | 120,000 |
| 862101 Insurance - General | 141,417 | 141,417 | 380,236 | 380,236 | 373,480 | 373,480 | 328,478 |
| 862120 Maint - Equip | 92,719 | 29,637 | 30,000 | 44,565 | 165,000 | 165,000 | 165,000 |
| 862130 Maint - Strc/Impr/Grnds | 0 | 0 | 0 | 14,549 | 0 | 0 | 0 |
| 862150 Memberships | 7,470 | 7,063 | 7,000 | 11,165 | 10,000 | 10,000 | 10,000 |
| 862170 Office Expense | 46,730 | 96,332 | 70,000 | 150,116 | 90,000 | 90,000 | 90,000 |
| 862185 Medical/Dental Svcs | 230,500 | 275,612 | 250,000 | 264,101 | 275,000 | 275,000 | 275,000 |
| 862187 Education & Training | 20,000 | 34,197 | 20,000 | 40,025 | 35,000 | 35,000 | 35,000 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| 862189 Prof/Spec Svcs - Other | 35,000 | 31,781 | 52,775 | 73,576 | 35,000 | 35,000 | 35,000 |
| 862190 Publ/Legal Notice | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862200 Rent/Lease - Equip | 275 | 636 | 276 | 86 | 276 | 276 | 276 |
| 862210 Rent/Lease - Bldg Grnds | 28,536 | 28,536 | 28,536 | 29,886 | 30,336 | 30,336 | 30,336 |
| 862230 Info Tech Equip | 0 | 42,840 | 19,940 | 114,495 | 45,000 | 45,000 | 45,000 |
| 862232 Law Enf Supply & Svcs | 182,318 | 269,436 | 200,000 | 336,118 | 270,000 | 220,000 | 220,000 |
| 862239 Spec Dept Expense | 19,000 | 62,577 | 22,000 | 100,872 | 50,000 | 50,000 | 50,000 |
| 862240 Spec Dept Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862250 Trans/Travel | 488,350 | 598,861 | 576,862 | 585,879 | 600,000 | 575,000 | 575,000 |
| 862253 Travel Out of County | 16,224 | 29,719 | 25,000 | 76,808 | 30,000 | 25,000 | 25,000 |
| 862260 Utilities | 13,232 | 13,402 | 17,000 | 13,769 | 14,000 | 14,000 | 14,000 |
| Total Services & Supplies | 1,423,697 | 1,779,637 | 1,809,625 | 2,376,636 | 2,145,092 | 2,065,092 | 2,020,090 |
| Other Charges | | | | | | | |
| 863113 Pmts Other Gov Agency | 0 | 265,341 | 297,717 | 247,743 | 270,000 | 270,000 | 270,000 |
| Total Other Charges | 0 | 265,341 | 297,717 | 247,743 | 270,000 | 270,000 | 270,000 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 240,000 | 624,731 | 856,411 | 895,041 | 0 | 625,000 | 550,000 |
| Total Fixed Assets | 240,000 | 624,731 | 856,411 | 895,041 | 0 | 625,000 | 550,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | (480) | (624) | (600) | (732) | (600) | (600) | (600) |
| 865802 Operating Transfer Out | 208,756 | 0 | 316,000 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 208,276 | (624) | 315,400 | (732) | (600) | (600) | (600) |
| Total Net Appropriations | 14,673,458 | 15,648,621 | 16,660,216 | 17,757,466 | 15,667,491 | 17,617,270 | 17,762,184 |
| Total Net County Cost | 10,811,038 | 10,489,201 | 11,905,415 | 12,566,879 | 12,414,291 | 13,117,768 | 12,751,820 |

# SHERIFF'S OFFICE

## RECOVERY ACT CAL-MMET – 2009 ..... 2310-GRANT

*THOMAS D. ALLMAN, Sheriff-Coroner*

**GRANT DESCRIPTION**

This grant replaced the Cal-MMET Grant. Grant Funds can be used for the following programs: California Multi-Jurisdictional Methamphetamine Enforcement Team Program, California Gang Violence Suppression Program, Multi-Agency Gang Enforcement Consortium, Rural Crime Prevention, Sexual Assault Felony Enforcement, High Technology Theft Apprehension and Prosecution Program.

| | |
|---|---|
| **GRANT INCEPTION DATE** | March 1, 2010 |
| **CURRENT GRANT PERIOD** | July 1, 2015 - June 30, 2016 |
| **SOURCE OF FUNDS** | U.S. Department of Justice, via Cal-EMA<br>Bureau of Justice Assistance (American Recovery Act) |
| **CONTINUITY OF GRANT** | Unknown |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | No |
| *Does the budget include the maximum amount?* | No |
| *If No, please explain* | Indirect costs are negligible, and are absorbed by BU 2310 |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Deputy Sheriff Coroner II | 1.0 | 100% | 0% |

| | |
|---|---|
| **Revenues** | $ 130,000 |
| **Expenditures** | |
| Personnel: | $ 130,000 |
| TOTAL | $ 130,000 |
| Total Projected Program Costs = | $ 130,000 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | No |

**Schedule 9**

This grant is included in Budget Unit 2310's Schedule 9.

**GRANT DESCRIPTION**

Grant funds will be used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within Budget Unit 2310 – *Sheriff-Coroner*.

| | |
|---|---|
| **GRANT INCEPTION DATE** | July 1, 2009 |
| **CURRENT GRANT PERIOD** | July 1, 2015 – June 30, 2016 |
| **SOURCE OF FUNDS** | California Emergency Management Authority |
| **CONTINUITY OF GRANT** | Annual |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | No |
| *Does the budget include the maximum amount?* | No |
| *If No, please explain* | Indirect costs are negligible, and are absorbed by BU 2310 |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 26,000 |
| **Expenditures** | |
| Sexual Assault Felony Enforcement | $ 26,000 |
| TOTAL | $ 26,000 |
| Total Projected Program Costs = | $ 26,000 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | No |

**Schedule 9**

This grant is included in Budget Unit 2310's Schedule 9.

Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

- The formula for allocating COPS funds is as follows:
  - 5.15% to the County Sheriff for county jail construction and operations
  - 5.15% to the District Attorney's Office for criminal prosecutions;
  - 39.7% to the County and the cities within the County, for supplemental front-line law enforcement services;
  - 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

This budget unit provides funding for one of the two allocated positions within the Sheriff's Office: 1-Sheriff's Technology Specialist, who assists in the operation and maintenance of the Sheriff's computer hardware, software and networks.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Continued to use resources to employ Sheriff's Technology Specialist.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to employ Sheriff's Technology Specialist
- Continue to fund unfunded communications mandates.

**CURRENT STAFFING**

1.0 Funded Full Time Equivalent (FTE)
2.0 Allocated FTE

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

✧ Acct. 5490 State Other - Citizen's Options for Public Safety / Supplemental Law Enforcement Services Fund

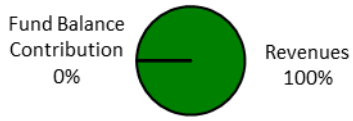
***Services and Supplies***

✧ Acct. 2101 Insurance – General
✧ Acct. 2232 Law Enforcement Supply and Services

***Expenditure Transfer and Reimbursements***

✧ Acct. 5802 Operations Transfer Out

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget with the reduced insurance.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2313 Sheriff - COPS Program AB3229
Fund: 1210 Supp Law Enforcement Svcs

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 184 | 200 | 183 | 200 | 200 | 200 |
| 825490 State Other | 84,198 | 106,316 | 100,000 | 120,890 | 100,000 | 100,000 | 100,000 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 84,198 | 106,501 | 100,200 | 121,073 | 100,200 | 100,200 | 100,200 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 52,909 | 52,161 | 54,110 | 46,833 | 53,113 | 53,113 | 53,113 |
| 861013 Overtime Reg Emp | 0 | 190 | 0 | 295 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 13,458 | 13,458 | 14,336 | 13,799 | 15,661 | 15,661 | 15,661 |
| 861022 Co Cont OASDI | 3,280 | 3,246 | 3,354 | 2,922 | 3,293 | 3,293 | 3,293 |
| 861023 Co Cont Medicare | 767 | 759 | 784 | 683 | 770 | 770 | 770 |
| 861024 Co Cont Retire Incr | 6,165 | 6,165 | 5,532 | 5,401 | 6,731 | 6,731 | 6,731 |
| 861030 Co Cont Health Ins | 5,990 | 5,864 | 6,244 | 5,954 | 6,247 | 6,247 | 6,247 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 85 | 85 | 71 | 71 | 71 |
| 861035 Co Cont Workers Comp | 1,081 | 1,081 | 1,947 | 1,947 | 2,253 | 2,253 | 2,253 |
| Total Salaries & Employee Benefits | 83,650 | 82,925 | 86,392 | 77,919 | 88,139 | 88,139 | 88,139 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 48 | 48 | 140 | 140 | 147 | 147 | 130 |
| 862232 Law Enf Supply & Svcs | 0 | 0 | 15,859 | 0 | 11,214 | 11,214 | 11,214 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 48 | 48 | 15,999 | 140 | 11,361 | 11,361 | 11,344 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| Total Expend Transfer & Reimb | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| Total Net Appropriations | 84,198 | 83,473 | 102,891 | 78,559 | 100,000 | 100,000 | 99,983 |
| Total Fund Balance Contribution | 0 | (23,027) | 2,691 | (42,514) | (200) | (200) | (217) |

The Sheriff occasionally receives donations from individuals, service clubs and other agencies. The donations may be for an unrestricted use or restricted for specific purposes (e.g., the K-9 Program). The Sheriff's Special Projects fund is used to account for the receipt and disbursement of these funds.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Funds this year were used to pay for signage for a three mile stretch of Highway 1 that was dedicated as the *"Deputy Sheriff Ricky Del Fiorentino Memorial Highway"*.
- The Sheriff's Office received approximately $10,000 in donations from members of the community to help pay for the cost of the signage.




**GOALS/OBJECTIVES FOR FY 2015-16**

- Continue to train K-9s in all aspects of search and seizure.
- Continue to promote the K-9 Program within the community.



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

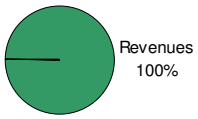
***Revenues***

✧ Acct. 7707 Donations.

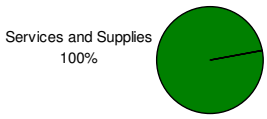
***Services and Supplies***

✧ Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

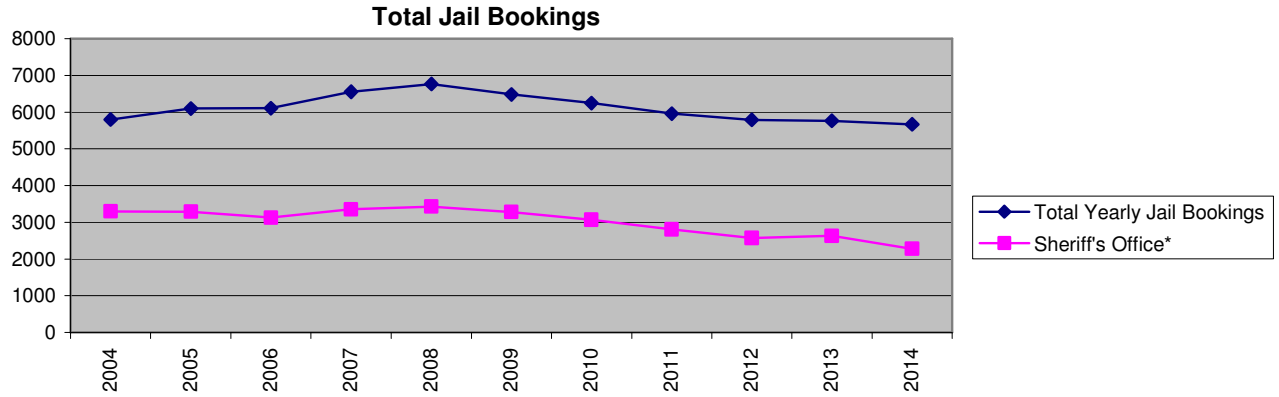
Budget Unit: 2315 Sheriff Special Projects
Fund: 1216 Sheriff Spec Projects

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 316 | 475 | 76 | 500 | 500 | 500 |
| 826258 Restitution 11470.2 H&S | 0 | 0 | 0 | 61,953 | 0 | 0 | 0 |
| 826390 Other Charges | 0 | 0 | 0 | 5,425 | 0 | 0 | 0 |
| 827707 Donation | 30,000 | 21,433 | 30,000 | 18,979 | 20,000 | 20,000 | 20,000 |
| Total Revenues | 30,000 | 21,749 | 30,475 | 86,433 | 20,500 | 20,500 | 20,500 |
| Services & Supplies | | | | | | | |
| 862189 Prof & Spec Svcs - Other | 0 | 3,188 | 0 | 464 | 0 | 0 | 0 |
| 862194 A-87 Costs | 0 | 1,101 | 2,279 | 0 | 2,500 | 2,500 | 2,500 |
| 862232 Law Enf Supply & Svcs | 30,000 | 18,836 | 28,196 | 0 | 18,000 | 18,000 | 18,000 |
| 862239 Spec Dept Expense | 0 | 20,840 | 0 | 32,127 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 95,415 | 0 | 0 | 0 |
| Total Services & Supplies | 30,000 | 43,965 | 30,475 | 128,006 | 20,500 | 20,500 | 20,500 |
| Fixed Assets | | | | | | | |
| 864360 Strctur & Imprvments | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 30,000 | 43,965 | 30,475 | 128,006 | 20,500 | 20,500 | 20,500 |
| Total Fund Balance Contribution | 0 | 22,216 | 0 | 41,573 | 0 | 0 | 0 |

Among the many duties imposed on the Sheriff by law is the specific statutory duty to operate the Mendocino County Jail. The purpose of the Mendocino County Jail is fourfold: detain persons committed in order to secure their attendance as witnesses in criminal cases; detain persons charged with crimes and committed for trial; for the confinement of persons committed for contempt, or upon civil process, or by other authority of law; and for the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000)

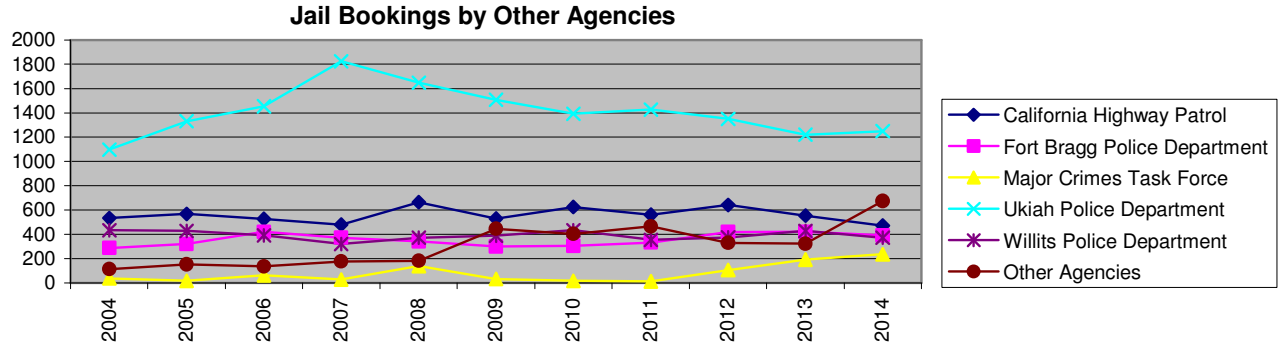
**Bookings**

During calendar year 2014, the Mendocino County Jail processed 5,627 bookings.




| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Total Yearly Jail Bookings | 5800 | 6105 | 6114 | 6556 | 6770 | 6481 | 6246 | 5960 | 5793 | 5765 | 5672 |
| Sheriff's Office* | 3300 | 3291 | 3127 | 3357 | 3427 | 3281 | 3071 | 2807 | 2574 | 2631 | 2278 |

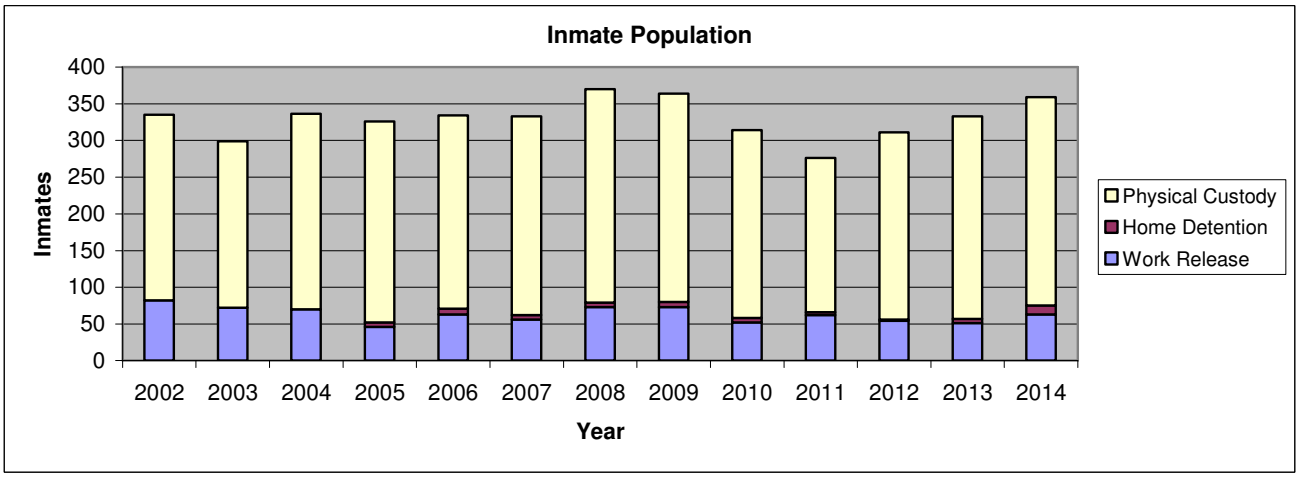
Notes: * Sheriff's Office bookings include court ordered commitments & remands




| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| California Highway Patrol | 535 | 568 | 526 | 479 | 664 | 529 | 626 | 561 | 642 | 553 | 472 |
| Fort Bragg Police Departme | 287 | 319 | 420 | 371 | 341 | 299 | 304 | 333 | 417 | 420 | 392 |
| Major Crimes Task Force | 36 | 17 | 61 | 26 | 137 | 31 | 16 | 13 | 105 | 191 | 236 |
| Ukiah Police Department | 1098 | 1330 | 1453 | 1825 | 1647 | 1507 | 1393 | 1427 | 1351 | 1220 | 1249 |
| Willits Police Department | 432 | 428 | 392 | 320 | 372 | 389 | 433 | 355 | 374 | 427 | 371 |
| Other Agencies | 112 | 152 | 135 | 178 | 182 | 445 | 403 | 464 | 330 | 323 | 674 |

**Inmate Population**

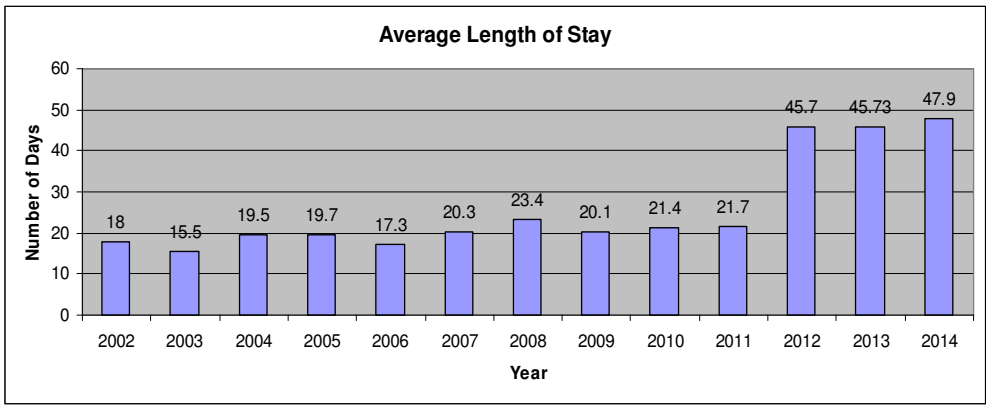
As it is important to show all the people incarcerated and being managed; the table below shows the use of alternatives to incarceration which has had a tremendous impact in keeping the physical custody population below the rated capacity of 295 beds. Without these programs, crowding would be untenable.




| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Work Release | 82 | 72 | 70 | 46 | 63 | 56 | 73 | 73 | 52 | 62 | 54 | 51 | 63 |
| Home Detention | 0 | 0 | 0 | 6 | 8 | 6 | 6 | 7 | 6 | 4 | 2 | 6 | 12 |
| Physical Custody | 253 | 227 | 266 | 274 | 263 | 271 | 291 | 284 | 256 | 210 | 255 | 276 | 284 |
| Total | 335 | 299 | 336 | 326 | 334 | 333 | 370 | 364 | 314 | 276 | 311 | 333 | 359 |

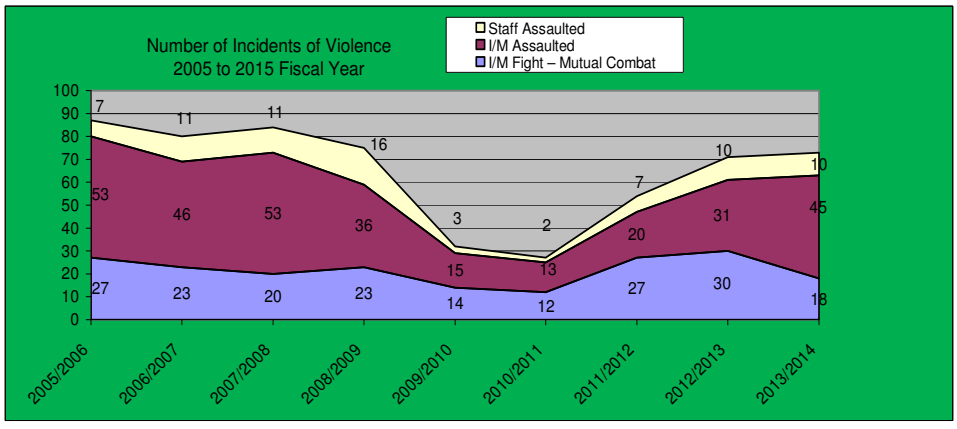
**Length of Stay**

This chart makes clear the impact of AB 109. 101 people have been sentenced to the County prison commitments under AB 109. Of those, 41 had a commitment of 3 years or more. The longest commitment is 11 years. It also represents a 177.2 percent increase in length of stays from 2002 to 2012 and a 133 percent increase since the implementation of AB 109.




**Level of Violence in the Jail**

This chart shows the number of violent incidents and those involved in the violence. Between 2005 and 2013 staff assaults increased 42.8 percent and inmate-on-inmate violence decreased by 23.75 percent. In Fiscal Year 2010-11, the level of violence found a bottom. From that point to Fiscal Year 2012-2013, staff assaults were up 400 percent and inmate-on-inmate violence increased 144 percent. The timeline shows a relationship to the lead up to and roll out of implementation of AB 109.



## MAJOR ACCOMPLISHMENTS IN FY 2014-15

♦ UPGRADE AND CONSOLIDATION OF THE SECURITY CONTROL SYSTEM: The upgrade to the security control system consisted of transitioning to a touchscreen control system and video surveillance with digital video recording. Thus reducing the number of corrections deputies assigned to control position and re-deploying to inmate supervision.

♦ IMPLEMENTATION OF THE PRE-TRIAL SERVICES PROGRAM: The Pre-Trial Services program was created to reduce the jail population. Sheriff's Office staff assesses an individual's risk to the community and needs for service; this is reported to the Court so the judge can make informed decisions on custody status; and if released the Sheriff's Office supervises the person in the community.

♦ IMPLEMENTED THE JAIL TO JOBS PROGRAM: The Jail to Jobs program is a partnership between the Sheriff's Office and private industry. It connects current inmates with employers. The goal is to employ people while in-custody so they have stability upon release and thereby reducing recidivism.

♦ MET THE GOAL OF INCREASING THE NUMBER OF PEOPLE ON HOME DETENTION: The number of people on Home Detention has more than doubled.

♦ INSTALLED SHOWER GATES: The shower gates were installed to ensure compliance with State regulations governing showers and out-of-cell time.

## GOALS/OBJECTIVES FOR FY 2015-16

♦ Apply for SB 863 funds to add beds and programming space to the facility.

♦ Add more I.P. security cameras throughout the facility.

♦ Purchase body cameras for staff.

♦ Increase the number of corrections deputies assigned to Inmate Transportation.

♦ Establish a farm at the Brush Street Triangle.

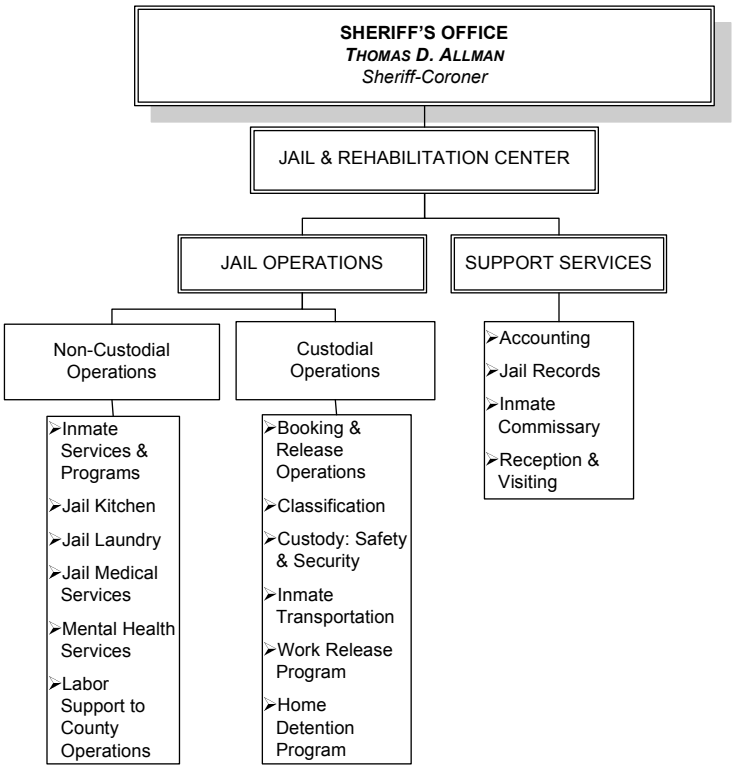
♦ Expand video arraignment.

♦ Transition to video visiting for inmates.

## CURRENT STAFFING

67.0 Funded Full Time Equivalent (FTE)
70.0 Allocated FTE

## PROGRAM CHART



**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- Acct. 5344 Realignment Public Safety.
- Acct. 5490 State booking fee reimbursement.
- Acct. 6269 Revenue from the Work Release Program.
- Acct. 6344 Revenue from Shasta County Contract.
- Acct. 6390 Reimbursement for inmate services.

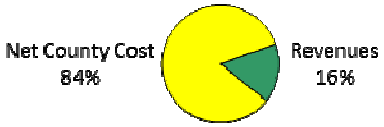
***Services & Supplies***

- Acct. 2080 Meals for the jail.
- Acct. 2090 Jail supplies for cleaning & laundry.
- Acct. 2185 Pre-booking medical clearance, medical and mental health services.
- Acct. 2189 Security guards at the hospital.
- Acct. 2239 Physicals, recruitment and testing.

***Equipment***

- Acct. 4370 Replacement of control panel.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which includes additional Net County Cost to cover increases in staffing costs related to recent labor agreements, provide an increase in funding for overtime, provide funding for two Corrections Deputy positions, and utilization of one-time funding for a freezer for the jail kitchen.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges, additional staffing costs and overtime.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 203 Public Protection - Detention

Budget Unit: 2510 Mendocino County Jail
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823204 Misc Court Fine | 19,972 | 22,840 | 23,000 | 20,092 | 23,000 | 23,000 | 23,000 |
| 823310 Asset Forfeiture | 230,000 | 354,325 | 0 | 0 | 0 | 50,000 | 50,000 |
| 825150 Motor Vehicle in Lieu | 0 | 0 | 0 | 0 | 100,000 | 100,000 | 100,000 |
| 825344 2011 Realignment Pub Sfty | 976,046 | 881,633 | 1,043,000 | 1,015,815 | 1,140,081 | 1,166,362 | 1,166,362 |
| 825490 State Other | 260,397 | 267,788 | 263,000 | 214,538 | 218,730 | 218,730 | 218,730 |
| 825670 Federal Other | 75,498 | 30,271 | 45,000 | 32,383 | 86,530 | 86,530 | 86,530 |
| 826269 Work Release | 32,560 | 37,015 | 32,000 | 19,405 | 20,000 | 20,000 | 20,000 |
| 826270 Electronic Monitor Prog | 1,396 | 2,585 | 2,500 | 7,033 | 3,000 | 3,000 | 3,000 |
| 826344 Meals & Prisoner Care | 68,000 | 122,480 | 70,000 | 97,600 | 125,000 | 125,000 | 125,000 |
| 826390 Other Charges | 131,255 | 125,194 | 129,282 | 84,145 | 100,756 | 100,756 | 100,756 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,795,124 | 1,844,130 | 1,607,782 | 1,491,012 | 1,817,097 | 1,893,378 | 1,893,378 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 3,283,593 | 3,225,124 | 3,423,207 | 3,239,448 | 3,335,191 | 3,406,787 | 3,420,141 |
| 861012 Extra Help | 75,436 | 94,094 | 82,400 | 66,505 | 80,000 | 80,000 | 80,000 |
| 861013 Overtime Reg Emp | 990,010 | 1,006,452 | 1,000,000 | 938,308 | 406,438 | 500,000 | 1,000,000 |
| 861021 Co Cont Retirement | 1,342,767 | 1,334,949 | 1,351,136 | 1,304,788 | 1,525,893 | 1,543,814 | 1,549,044 |
| 861022 Co Cont OASDI | 276,505 | 245,253 | 268,988 | 241,034 | 195,025 | 214,383 | 215,174 |
| 861023 Co Cont Medicare | 64,458 | 58,768 | 62,943 | 57,350 | 45,611 | 50,138 | 50,323 |
| 861024 Co Cont Retire Incr | 791,633 | 726,288 | 822,815 | 797,689 | 932,147 | 1,028,601 | 1,031,888 |
| 861030 Co Cont Health Ins | 632,257 | 600,386 | 690,073 | 626,110 | 643,787 | 660,411 | 662,286 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 16,757 | 16,757 | 12,848 | 12,848 | 12,848 |
| 861035 Co Cont Workers Comp | 218,045 | 236,038 | 460,611 | 460,611 | 506,596 | 506,596 | 466,178 |
| Total Salaries & Employee Benefits | 7,674,704 | 7,527,353 | 8,178,930 | 7,748,599 | 7,683,536 | 8,003,578 | 8,487,882 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 35,148 | 57,153 | 40,000 | 21,106 | 45,000 | 45,000 | 30,000 |
| 862060 Communications | 4,707 | 6,086 | 8,000 | 7,821 | 10,000 | 10,000 | 8,000 |
| 862080 Food | 265,977 | 336,839 | 275,000 | 368,276 | 340,000 | 340,000 | 340,000 |
| 862090 Household Expense | 119,306 | 69,255 | 120,000 | 160,972 | 135,000 | 135,000 | 135,000 |
| 862101 Insurance - General | 74,483 | 74,483 | 226,254 | 226,254 | 201,628 | 201,628 | 180,272 |
| 862120 Maint - Equip | 23,101 | 7,130 | 10,000 | 3,101 | 10,000 | 10,000 | 10,000 |
| 862130 Maint - Strc/Impr/Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 0 | 30 | 0 | | 0 | 0 | 0 |
| 862170 Office Expense | 35,301 | 40,534 | 40,000 | 41,356 | 40,000 | 40,000 | 40,000 |
| 862185 Medical/Dental Svcs | 1,865,867 | 1,830,162 | 1,971,220 | 1,966,576 | 2,085,640 | 2,085,640 | 2,085,640 |
| 862187 Education & Training | 10,000 | 3,260 | 5,000 | 4,778 | 10,000 | 5,000 | 5,000 |
| 862189 Prof/Spec Svcs - Other | 15,000 | 42,258 | 20,000 | 28,133 | 30,000 | 30,000 | 30,000 |
| 862190 Publ/Legal Notice | 0 | 134 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 2,738 | 0 | 549 | 0 | 0 | 0 |
| 862232 Law Enf Supply & Svcs | 11,526 | 5,987 | 10,000 | 53,918 | 45,000 | 45,000 | 45,000 |
| 862239 Spec Dept Expense | 11,055 | 9,216 | 10,000 | 7,216 | 10,000 | 10,000 | 10,000 |
| 862250 Trans/Travel | 22,762 | 33,049 | 39,115 | 24,899 | 40,000 | 30,000 | 30,000 |
| 862253 Travel Out of County | 41,012 | 20,095 | 40,000 | 30,863 | 40,000 | 25,000 | 25,000 |
| Total Services & Supplies | 2,535,245 | 2,538,408 | 2,814,589 | 2,945,817 | 3,042,268 | 3,012,268 | 2,973,912 |
| Other Charges | | | | | | | |
| 863113 Pmts Other Gov Agency | 297,717 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 297,717 | 0 | 0 | 0 | 0 | 0 | 0 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 15,753 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 380,000 | 517,596 | 0 | 7,649 | 0 | 50,000 | 50,000 |
| Total Fixed Assets | 380,000 | 533,349 | 0 | 7,649 | 0 | 50,000 | 50,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 43,199 | 45,000 | 0 | 0 | 80,000 | |
| Total Expend Transfer & Reimb | 0 | 43,199 | 45,000 | 0 | 0 | 80,000 | 0 |
| Total Net Appropriations | 10,887,666 | 10,642,308 | 11,038,519 | 10,702,065 | 10,725,804 | 11,145,846 | 11,511,794 |
| Total Net County Cost | 9,092,542 | 8,798,178 | 9,430,737 | 9,211,053 | 8,908,707 | 9,252,468 | 9,618,416 |

Although more widely known by the acronym, COPS (Citizen's Options for Public Safety), the funding source behind this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065. COPS funds for the jail have historically been used for facilities remodeling and equipment upgrades.

- The formula for allocating COPS funds is as follows:
  - 5.15% to the County Sheriff for County Jail construction and operations;
  - 5.15% to the District Attorney's Office for criminal prosecutions;
  - 39.7% to the County and the cities within the County, with a minimum of $100,000 for each jurisdiction, to be used for supplemental front-line law enforcement services; and
  - 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Used funding this year to fabricate and install 3 shower stall doors in order for the Mendocino County Jail to conform to Title 15 of the California Code of Regulations.

**GOALS/OBJECTIVES FOR FY 2015-16**

- The goal of Jail & Rehabilitation Center - COPS is to have funding available for unanticipated equipment maintenance and replacement, or to enhance overall Jail Operations.

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Fixed Assets***

- Acct. 4370 Miscellaneous law enforcement equipment.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 202 Public Protection - Police Protection

Budget Unit: 2511 County Jail - COPS Prog AB3229
Fund: 1210 Supp Law Enforcement Svcs

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 0 | 45 | 60 | 45 | 60 | 60 | 60 |
| 825490 State Other | 25,000 | 25,315 | 25,000 | 30,975 | 25,000 | 25,000 | 25,000 |
| 827707 Donation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 25,000 | 25,360 | 25,060 | 31,020 | 25,060 | 25,060 | 25,060 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862232 Law Enf Supply & Svcs | 50,000 | 34,740 | 24,910 | 0 | 24,910 | 24,910 | 24,910 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 50,000 | 34,740 | 24,910 | 0 | 24,910 | 24,910 | 24,910 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 150 | 150 | 150 | 150 | 150 | 150 | 150 |
| Total Expend Transfer & Reimb | 150 | 150 | 150 | 150 | 150 | 150 | 150 |
| Total Net Appropriations | 50,150 | 34,890 | 25,060 | 150 | 25,060 | 25,060 | 25,060 |
| Total Fund Balance Contribution | 25,150 | 9,530 | 0 | (30,870) | 0 | 0 | 0 |

The Mendocino County Office of Emergency Services (OES), under the direction of the Director-*Chief Executive Officer* and Assistant Director-*Sheriff*, is responsible for the coordination of disaster preparedness, mitigation, and response within the operational area, which is all area within the geographical boundaries of Mendocino County.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

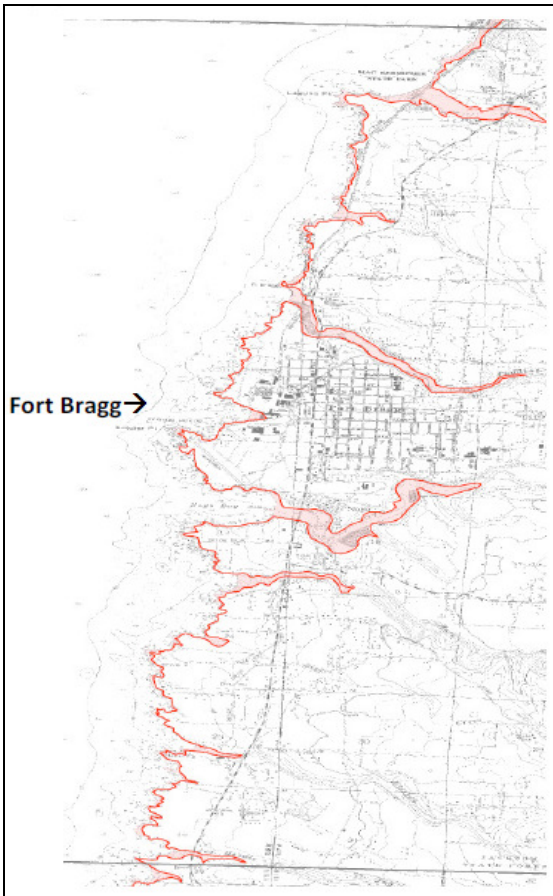
- Mendocino County was the first county in the state to declare a local drought emergency.
- Monthly Tsunami Siren Testing.
- Training including Incident Command Systems 100, 200, 300, 400, 700 and Emergency Operations Center logistics, planning, operations and finance.
- Emergency Operation Center Activations.
- Successful Social Media updates to the community regarding disaster events.
- Installation of new equipment to enhance communication systems.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Provide additional training that would include Public Information Officer, Emergency Operations Center and Incident command training.
- Educate the public on how to sign up for the new reverse 9-1-1 system
- Identify two locations for the possibility of installation of two more tsunami warning sirens for the coastal area.
- Increase public disaster awareness by providing disaster preparedness trainings to community members, nonprofit organizations, service clubs and businesses.
- Complete a data resource for the Emergency Operation Center.

**CURRENT STAFFING**

2.0 Funded Full Time Equivalent (FTE)
2.0 Allocated FTE



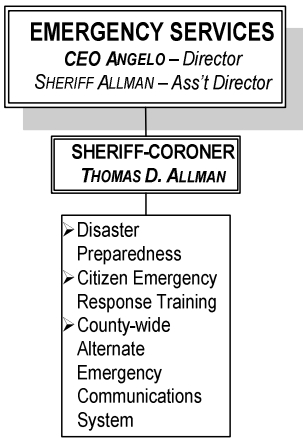

**Tsunami Inundation Map for Emergency Planning**
**Fort Bragg Quadrangle**

**State of California**
**County of Mendocino**

Tsunami Inundated Line
Tsunami Inundated Area

*Source: California Emergency Management Agency, California Geological Survey, University of Southern California*

**PROGRAM CHART**



## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

✧ Acct. 5490 Emergency Management Performance Grant (EMPG) reimbursements (50% County match requirement).

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which included an increase in Net County Cost of $18,147 in grant match for equipment and training funds.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 207 Public Protection - Other Protection

Budget Unit: 2830 Emergency Svc CD Safety
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823310 Asset Forfeiture | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 0 | 112,148 | 0 | 0 | 0 | 0 | 0 |
| 825670 Federal Other | 142,862 | 58,817 | 186,371 | 147,138 | 142,971 | 142,971 | 142,971 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 142,862 | 170,965 | 186,371 | 147,138 | 142,971 | 142,971 | 142,971 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 99,523 | 100,267 | 106,504 | 108,372 | 110,992 | 110,992 | 110,992 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime Reg Emp | 0 | 107 | 0 | 537 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 26,906 | 27,115 | 27,377 | 27,372 | 31,917 | 31,917 | 31,917 |
| 861022 Co Cont OASDI | 6,048 | 6,078 | 6,468 | 6,639 | 6,754 | 6,754 | 6,754 |
| 861023 Co Cont Medicare | 1,414 | 1,421 | 1,512 | 1,553 | 1,579 | 1,579 | 1,579 |
| 861024 Co Cont Retire Incr | 4,762 | 4,763 | 9,396 | 9,458 | 12,332 | 12,332 | 12,332 |
| 861030 Co Cont Health Ins | 13,283 | 8,633 | 6,549 | 5,954 | 6,247 | 6,247 | 6,247 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 1,399 | 1,399 | 708 | 708 | 708 |
| 861035 Co Cont Workers Comp | 66 | 66 | 1,334 | 1,334 | 1,883 | 1,883 | 1,733 |
| Total Salaries & Employee Benefits | 152,002 | 148,452 | 160,539 | 162,617 | 172,412 | 172,412 | 172,262 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 1,000 | 5,123 | 3,000 | 5,957 | 5,000 | 5,000 | 5,000 |
| 862101 Insurance - General | 272 | 272 | 863 | 863 | 714 | 714 | 626 |
| 862120 Maint - Equip | 7,080 | 1,900 | 0 | 496 | 0 | 0 | 0 |
| 862150 Memberships | 100 | 175 | 0 | 6,575 | 0 | 0 | 0 |
| 862170 Office Expense | 1,000 | 5,708 | 10,000 | 3,641 | 10,000 | 10,000 | 10,000 |
| 862187 Education & Training | 1,000 | 1,476 | 10,000 | 2,164 | 10,000 | 10,000 | 10,000 |
| 862189 Prof/Spec Svcs - Other | 52,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| 862200 Rents & Leases - Equip | 3,254 | 3,278 | 3,288 | 3,600 | 7,500 | 7,500 | 7,500 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 4,979 | 0 | 0 | 0 |
| 862232 Law Enf Supply & Svcs | 0 | 22,263 | 0 | 16,724 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 29,264 | 53,651 | 45,782 | 30,683 | 52,169 | 70,316 | 70,316 |
| 862250 Trans/Travel | 11,700 | 358 | 11,000 | 137 | 0 | 0 | 0 |
| 862253 Travel Out of County | 2,099 | 6,190 | 0 | 6,434 | 10,000 | 10,000 | 10,000 |
| Total Services & Supplies | 108,769 | 100,394 | 103,933 | 82,252 | 95,383 | 113,530 | 113,442 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 28,929 | 68,462 | 44,024 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 28,929 | 68,462 | 44,024 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 260,771 | 277,774 | 332,934 | 288,893 | 267,795 | 285,942 | 285,704 |
| Total Net County Cost | 117,909 | 106,810 | 146,563 | 141,755 | 124,824 | 142,971 | 142,733 |

# SHERIFF'S OFFICE

## LOCAL LAW ENFORCEMENT BLOCK GRANT ..... 0401-GRANT

***THOMAS D. ALLMAN, Sheriff-Coroner***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0401 LLEBG
Fund: 4010 Local Law Enforcement Block Grant

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 23,624 | (17) | 23,624 | 0 | 0 | 0 | 0 |
| Total Revenues | 23,624 | (17) | 23,624 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 23,624 | 0 | 23,624 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 23,624 | 0 | 23,624 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 23,624 | 0 | 23,624 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | 17 | 0 | 0 | 0 | 0 | 0 |

# SHERIFF'S OFFICE

**RECOVERY ACT TECH & COMM ..... 0438-GRANT**

***THOMAS D. ALLMAN, Sheriff-Coroner***

**GRANT DESCRIPTION**

This grant is used to develop a Behavioral Health Court, and to support the Mendocino Partners Against Recidivism. This is a collaboration among multiple agencies within the County as well as local non-profits and health care providers. The funds from this grant will be used to pay for one mental health registered nurse, a behavioral health court coordinator, respite & therapeutic beds, and case management provided by local non-profit organizations.

| | |
|---|---|
| **GRANT INCEPTION DATE** | March 1, 2015 |
| **CURRENT GRANT PERIOD** | March 1, 2015 - December 31, 2015 |
| **SOURCE OF FUNDS** | U.S. Department of Justice, Bureau of Justice Assistance |
| **CONTINUITY OF GRANT** | 3 Year Grant |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| Department Analyst II | .10 | 100% | 0% |
| Deputy District Attorney | .5 | 100% | 0% |
| Deputy Public Defender IV | .12 | 100% | 0% |

| | |
|---|---|
| **Revenues** | $ 220,000 |
| **Expenditures** | |
| Salaries and Benefits | $ 7,566 |
| Professional & Special Services Other | 76,530 |
| Payments Other Gov Agencies | 135,904 |
| TOTAL | $ 220,000 |
| Total Projected Program Costs = | $ 220,000 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED** | No |
| **INDEPENDENT AUDIT REQUIRED** | Yes |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0438 Recovery Act Tech & Comm
Fund: 4380 Recovery Act Tech & Comm

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 0 | 0 | 0 | 0 | 220,000 | 220,000 | 220,000 |
| Total Revenues | 0 | 0 | 0 | 0 | 220,000 | 220,000 | 220,000 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 76,530 | 76,530 | 76,530 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 7,566 | 7,566 | 7,566 |
| Total Services & Supplies | 0 | 0 | 0 | 0 | 84,096 | 84,096 | 84,096 |
| Other Charges | | | | | | | |
| 863280 Contr Other Agency | 0 | 0 | 0 | 0 | 135,904 | 135,904 | 135,904 |
| Total Other Charges | 0 | 0 | 0 | 0 | 135,904 | 135,904 | 135,904 |
| Total Net Appropriations | 0 | 0 | 0 | 0 | 220,000 | 220,000 | 220,000 |
| Total Fund Balance Contribution | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

**GRANT DESCRIPTION**

This grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

| | |
|---|---|
| **GRANT INCEPTION DATE** | October 1, 2010 |
| **CURRENT GRANT PERIOD** | October 1, 2010 - September 30, 2016 |
| **SOURCE OF FUNDS** | U.S. Department of Justice, Bureau of Justice Assistance |
| **CONTINUITY OF GRANT** | Annual 2-year rolling grant, subject to Federal funding decisions |

**GRANT RESTRICTIONS AND PROVISIONS:**

*Does the grant allow for indirect or overhead costs?* No
*Does the budget include the maximum amount?* Yes

| **EMPLOYEES** | **(full time equivalent)** | Grant Funded % | General Fund % |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 21,530 |
| **Expenditures** | |
| Information Technology Equipment | $ 21,530 |
| TOTAL | $ 21,530 |

Total Projected Program Costs = $ 21,530

**COUNTY MATCH REQUIRED:** No
**INDEPENDENT AUDIT REQUIRED:** Yes

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0450 Justice Assistance
Fund: 4500 Justice Assistance

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 0 | 23,641 | 23,624 | 21,530 | 21,530 | 21,530 | 21,530 |
| Total Revenues | 0 | 23,641 | 23,624 | 21,530 | 21,530 | 21,530 | 21,530 |
| Services & Supplies | | | | | | | |
| 862170 Office Expense | 3,135 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862230 Info Tech Equip | 0 | 26,776 | 23,624 | 21,530 | 21,530 | 21,530 | 21,530 |
| Total Services & Supplies | 3,135 | 26,776 | 23,624 | 21,530 | 21,530 | 21,530 | 21,530 |
| Total Net Appropriations | 3,135 | 26,776 | 23,624 | 21,530 | 21,530 | 21,530 | 21,530 |
| Total Fund Balance Contribution | 3,135 | 3,135 | 0 | 0 | 0 | 0 | 0 |

**GRANT DESCRIPTION**

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Care and Control, and Citizen Emergency Response Teams.

Homeland Security funds are used to better prepare Mendocino County for both prevention and response to disasters manmade or natural, and acts of terrorism. These funds have been used to purchase equipment and provide training to improve responses to Hazardous Material (HazMat) releases from drug labs, truck wrecks, aircraft crashes, etc. Purchase the Reverse 9-1-1 system that notifies communities of emergencies, shelter trailers for Health and Human Services that provide shelter for vulnerable communities in times of disasters. Urban Rescue training for both law enforcement and fire provides the critical training needed to respond to emergencies, and equipment that has improved communication around the county.

| | |
|---|---|
| **GRANT INCEPTION DATE** | July 2001 |
| **CURRENT GRANT PERIOD** | October 2010 - April 2015 (Revolving) |
| **SOURCE OF FUNDS** | U.S. Department of Homeland Security via California Emergency Management Agency |
| **CONTINUITY OF GRANT** | Ongoing annual renewal/allocation |

**GRANT RESTRICTIONS AND PROVISIONS:**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | Yes |
| *If yes, is there a maximum?* | Personnel 5% cap per grant |
| *Does the budget include the maximum amount?* | Yes |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | $ 111,150 |
| **Expenditures** | |
| Other Costs (Services & Supplies): | $ 111,150 |
| TOTAL | $ 111,150 |
| Total Projected Program Costs = | $ 111,150 |

| | |
|---|---|
| **COUNTY MATCH REQUIRED:** | No |
| **INDEPENDENT AUDIT REQUIRED:** | No |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

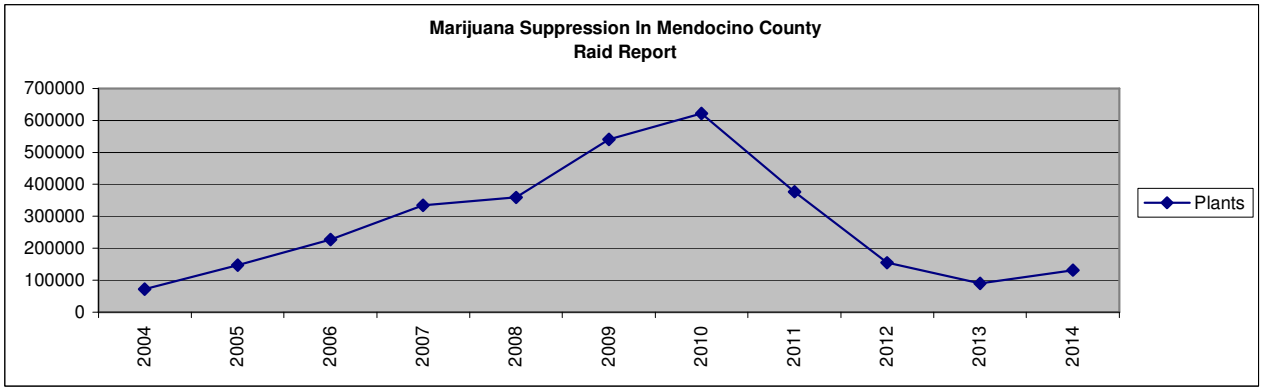
Classification:
Function: 0
Activity: 0

Budget Unit: 0462 Homeland Security WMD 6
Fund: 4620 Homeland Security WMD 6

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825670 Federal Other Revenue | 0 | 117,022 | 0 | 131,978 | 0 | 0 | 0 |
| 827801 Grant Revenue | 111,000 | 130,171 | 111,150 | 0 | 111,150 | 111,150 | 111,150 |
| Total Revenues | 111,000 | 247,193 | 111,150 | 131,978 | 111,150 | 111,150 | 111,150 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Salaries & Employee Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 20,725 | 0 | 357 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 111,000 | 42,495 | 111,150 | 76,601 | 111,150 | 111,150 | 111,150 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 56,750 | 0 | 69,251 | 0 | 0 | 0 |
| 862250 Trans/Travel | 0 | 4,656 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 111,000 | 126,625 | 111,150 | 146,209 | 111,150 | 111,150 | 111,150 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 120,579 | 0 | 36,203 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 120,579 | 0 | 36,203 | 0 | 0 | 0 |
| Total Net Appropriations | 111,000 | 247,204 | 111,150 | 182,412 | 111,150 | 111,150 | 111,150 |
| Total Fund Balance Contribution | 0 | 11 | 0 | 50,434 | 0 | 0 | 0 |

**GRANT DESCRIPTION**

This grant is used to fund the County of Mendocino Marijuana Eradication Team (COMMET). Primary activities are locating and destroying large, illegal marijuana gardens.




As of November 19, 2014, COMMET seized 131,448 total marijuana plants with 121,937 plants being seized from outdoor grows while 9,511 plants were seized from indoor grows. COMMET eradicated 155 sites, 137 outdoor sites and 18 indoor sites. COMMET made 110 arrests, 98 outdoor arrests and 18 indoor arrests. COMMET seized 162 firearms, 121 firearms from outdoor sites and 41 firearms from indoor sites. COMMET seized approximately $1,190,425.00 in assets along with 22 vehicles/trailer/ATVs. COMMET seized 4,964 pounds of processed marijuana, 2.6 pounds of concentrated cannabis, an eighth ounce of cocaine and 6 ounces of psilocybin mushrooms. In 2014 COMMET received 9 days of assistance from California Eradication Reclamation Team (CERT) while the previous year COMMET received 18 days of assistance from CERT.

Eradication efforts were hampered by decreased levels of staffing within the Sheriff's Office and COMMET (staffed with one Sheriff's Sergeant and one Deputy Sheriff-Coroner) had to rely on assistance from the California Department of Fish and Wildlife, Mendocino Major Crimes Task Force, Drug Enforcement Administration (DEA), Homeland Security Investigations (HSI) and Sheriff's Office Detective Unit. The support from these other investigative agencies/units were sporadic at times based upon their caseloads. In 2014 COMMET was awarded $75,000.00 in Domestic Cannabis Eradication Suppression Program (DCESP) funding as opposed to zero funding in 2013 and $200,000.00 in 2012.

In 2014 funding was suspended for the DEA sponsored 1-2 week Marijuana Identification Overflight School in Mendocino County for the second consecutive year. This school provided training to federal, state and local law enforcement personnel from California and other states. The outdoor marijuana gardens discovered during this school was provided to COMMET, which used the information to conduct subsequent eradication operations during the year.

In 2014 COMMET did not receive any reconnaissance overflight assistance from the National Guard due to new policies with the National Guard.

The lack of overflight intelligence significantly hampered COMMET's ability to identify, locate and eradicate outdoor marijuana gardens in Mendocino County since 2013. With the smaller amount of DCESP funding (compared to 2012) and the suspension of the Overflight School, COMMET experienced a significant decrease in aerial support for intelligence and eradication operations in 2014.

In 2014 COMMET continued to see an increase in outdoor marijuana growing operations leaving public lands and being established on private lands. Various investigations showed large organized trafficking organizations or groups rented or leased privately owned property in Mendocino County. Often times the same organization/group rented/leased multiple properties and grew a couple hundred large outdoor marijuana plants per parcel as opposed to a single thousands plants grow.

This strategy hampered eradication efforts as the marijuana grows were spread out over multiple locations and harder to connect to a single organization/group. The manner in which the larger marijuana plants were grown resulted in an increased amount of time to eradicate the plants as many were surrounded by such things as plastic/wire cage materials and supported by twine and bamboo.

Search warrant related cases at these locations averaged at least an approximate 1 week enforcement period for each specific case which included intelligence gathering, obtaining a search warrant, organizing the operation, executing the search warrant, writing the crime report and logging of seized evidence.

| | |
|---|---|
| **GRANT INCEPTION DATE** | July 1, 1992 |
| **CURRENT GRANT PERIOD** | December 2013 |
| **SOURCE OF FUNDS** | U.S. Drug Enforcement Agency |
| **CONTINUITY OF GRANT** | Ongoing annual allocation, dependent on federal funding |

**GRANT RESTRICTIONS AND PROVISIONS**

| | |
|---|---|
| *Does the grant allow for indirect or overhead costs?* | No |
| *Does the budget include the maximum amount?* | No |
| *If No, please explain* | Indirect costs are absorbed by Budget Unit 2310 - *Sheriff* |

| **EMPLOYEES** | **(full time equivalent)** | **Grant Funded** | **General Fund** |
|---|---|---|---|
| None | | | |

**GRANT FUNDING AND BUDGET**

| | |
|---|---|
| **Revenues** | |
| Grant | $ 75,000 |
| **Expenditure** | |
| Services & Supplies | $ 200,000 |
| TOTAL | $ 200,000 |
| Total Projected Program Costs = | $ 200,000 |

**COUNTY MATCH REQUIRED:** There is no match requirement, however, the annual costs to support C.O.M.M.E.T. average about $125,000 a year. For the past two years, the Sheriff's Office has supplemented the grant revenue with revenue from Asset Forfeiture to cover costs such as helicopter overflights.

**INDEPENDENT AUDIT REQUIRED:** Yes



State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0466 DEA COMMET
Fund: 4660 DEA COMMET

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823310 Asset Forfeiture | 100,000 | 104,511 | 0 | 39,546 | 0 | 0 | 0 |
| 827801 Grant Revenue | 40,000 | 75,000 | 0 | 75,000 | 75,000 | 75,000 | 75,000 |
| Total Revenues | 140,000 | 179,511 | 0 | 114,546 | 75,000 | 75,000 | 75,000 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 3,500 | 1,994 | 0 | 2,174 | 2,000 | 2,000 | 2,000 |
| 862101 Insurance - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862120 Maint - Equip | 750 | 211 | 0 | 0 | 300 | 300 | 300 |
| 862170 Office Expense | 1,000 | 1,333 | 0 | 2,258 | 2,500 | 2,500 | 2,500 |
| 862171 Paper Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862181 Auditing & Fiscal Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862187 Education & Training | 0 | 1,199 | 0 | 0 | 2,500 | 2,500 | 2,500 |
| 862189 Prof/Spec Svcs - Other | 74,600 | 9,489 | 0 | 29,642 | 15,000 | 15,000 | 15,000 |
| 862200 Rent/Lease Equip | 750 | 751 | 0 | 772 | 1,000 | 1,000 | 1,000 |
| 862210 Rent/Lease Bldg Grds | 44,400 | 44,400 | 0 | 44,400 | 44,400 | 44,400 | 44,400 |
| 862232 Law Enf Supply & Svcs | 0 | 50,671 | 0 | 97,552 | 124,000 | 124,000 | 124,000 |
| 862239 Spec Dept Expense | 0 | 147 | 0 | 117 | 200 | 200 | 200 |
| 862250 Trans/Travel | 7,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel Out of County | 3,000 | 56 | 0 | 0 | 100 | 100 | 100 |
| 862260 Utilities | 5,000 | 5,684 | 0 | 5,111 | 8,000 | 8,000 | 8,000 |
| Total Services & Supplies | 140,000 | 115,934 | 0 | 182,027 | 200,000 | 200,000 | 200,000 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 140,000 | 115,934 | 0 | 182,027 | 200,000 | 200,000 | 200,000 |
| Total Fund Balance Contribution | 0 | (63,577) | 0 | 67,480 | 125,000 | 125,000 | 125,000 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 0
Activity: 0

Budget Unit: 0467 Correctional Officers Training
Fund: 4670 Correctional Officers Training

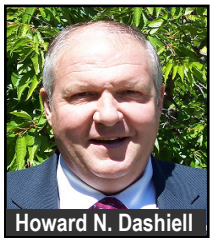
| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 827801 Grant Revenue | 55,163 | 67,650 | 69,020 | 61,605 | 0 | 0 | 0 |
| Total Revenues | 55,163 | 67,650 | 69,020 | 61,605 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862187 Education & Training | 55,163 | 44,179 | 69,020 | 43,502 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 3,000 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 55,163 | 47,179 | 69,020 | 43,502 | 0 | 0 | 0 |
| Total Net Appropriations | 55,163 | 47,179 | 69,020 | 43,502 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | (20,471) | 0 | (18,103) | 0 | 0 | 0 |

MENDOCINO
1850
COUNTY

# TRANSPORTATION DEPARTMENT

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| 1910 | Land Improvement | E-346 |
| 3010 | Administration and Road Maintenance | E-350 |
| 3030 | Storm Damage | E-355 |
| 3041 | Road and Bridge Projects | E-358 |
| 3050-3080 | Round Valley Airport | E-362 |
| 3060-3090 | Little River Airport | E-366 |
| 4510-4511 | Solid Waste/Landfill Closure | E-370 |




Land Improvement Division programs include: Development Review, Permit and Inspection, Drainage and Water Quality, Technical Assistance, Airport Technical Assistance, and Technical Assistance for County Lighting Districts and Underground Utility Districts. The County Surveyor's office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its Technical Assistance Program.

Through these programs, the County Surveyor's office and the Land Improvement Division endeavor to assure orderly development that protects the environment, as well as public and private properties, with public safety as the primary consideration.

The County Surveyor's office provides technical support for the public and development community. Functions include: checking record maps and legal descriptions, researching, and preserving survey records. The Land Improvement Division reviews discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits.

The Permits and Inspection Program ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. The Drainage and Water Quality Program protects the environment and public and private property through review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. The Airport Technical Assistance Program secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports.

Land Improvement Division provides professional, responsive service to the community and explores service enhancements to better meet the needs of the public and other County departments

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

♦ Continued to facilitate the One Stop Permit Program (going on three (3) years).

♦ Completed the Road System Mapping within the MS4 area covered by NPDES (National Pollution Discharge Elimination System) water pollution control plan and developed the MS4 NPDES maintenance reporting system.

♦ Processed the final development extension for the Vichy Springs Unit 2, Phase 2 improvement agreement.

## GOALS/OBJECTIVES FOR FY 2015-16

♦ Hire a new Deputy Director to lead the Land Improvement Division.

♦ Continue to coordinate Department efforts to minimize County Maintained Road impacts to the natural environment by reducing sediment production and improving and removing barriers to fish migration.

♦ Continue to improve timeliness of review for initial processing of land development referrals.

♦ Continue seeking grant opportunities for funding of improvements to County Airports through the Airport Improvement Program.

♦ Continue seeking grant opportunities for funding drainage and habitat improvements within the County Maintained Road System.

♦ Strive to enhance public safety and facilitate commerce through the Permit Program.

♦ Strive to facilitate orderly development through the land development process and permitting functions.

♦ Strive to improve the development review and application process for the public through better communication and coordination with other County departments.

♦ Continue training staff in permit processing, construction inspection, plan checking and development review skills to develop a versatile staff which is cross-trained to perform a variety of division functions.

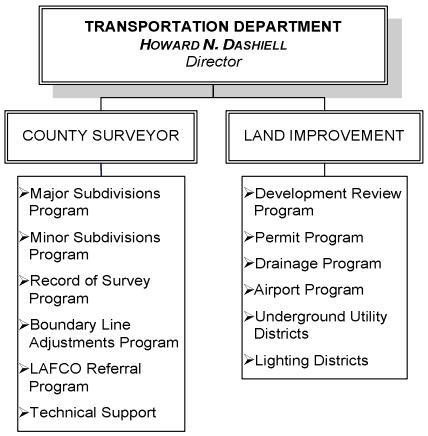
♦ Continue the maintenance of all three (3) Mill Creek Dams.

♦ Install a backup valve on the secondary line for the Upper Mill Creek Dam.

## CURRENT STAFFING

6.0 Funded Full Time Equivalent (FTE)
6.0 Allocated FTE

## PROGRAM CHART

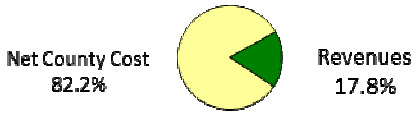


## SUMMARY OF MAJOR BUDGET ACCOUNTS

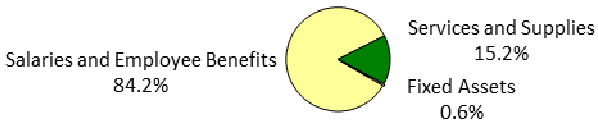
***Services & Supplies***

- ✧ Acct. 2120 Maintenance for equipment.
- ✧ Acct. 2170 Office expense.
- ✧ Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Also includes Feliz Creek Dam Removal monitoring and maintenance for Mill Creek Dam project.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes an increase in Net County Cost of $11,772 due to increased retirement and staffing cost related to the vacant Deputy Director position.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges, increased staffing costs, extra-help training for project close out, and dam fees.





# TRANSPORTATION DEPARTMENT

## LAND IMPROVEMENT ..... 1910

***HOWARD N. DASHIELL, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1910 Engineering & Tech Assist
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825490 State Other | 22,000 | 10,123 | 10,000 | 63 | 10,000 | 10,000 | 10,000 |
| 825670 Federal Other | 0 | 11,238 | 0 | 2,533 | 0 | 0 | 0 |
| 826171 Final Map Filing Fee | 0 | 1,950 | 0 | 0 | 0 | 0 | 0 |
| 826172 Parcel Map MS Filing | 10,100 | 14,000 | 12,050 | 14,000 | 12,050 | 12,050 | 12,050 |
| 826173 Parcel Map PS Filing | 0 | 0 | 2,250 | 0 | 2,250 | 2,250 | 2,250 |
| 826175 Plan Check & Insp | 2,000 | 0 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 826176 Parcel Subdivision Insp | 0 | 0 | 550 | 0 | 550 | 550 | 550 |
| 826177 Basic Imp Insp Fee | 1,000 | 1,350 | 1,000 | 400 | 1,000 | 1,000 | 1,000 |
| 826178 Subd Agrmt Process | 0 | 0 | 0 | 900 | 0 | 0 | 0 |
| 826181 Record-Survey Exam | 12,000 | 19,100 | 16,000 | 27,750 | 16,000 | 16,000 | 16,000 |
| 826182 Tentative Map Subd | 45,000 | 56,580 | 50,900 | 50,650 | 50,900 | 50,900 | 50,900 |
| 826273 Interfund - Engineering | 71,834 | 83,397 | 81,475 | 77,633 | 43,916 | 43,916 | 43,916 |
| 826390 Other Charges | 0 | 2,580 | 0 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 0 | 600 | 0 | 25 | 0 | 0 | 0 |
| 827601 Sale of Map - Surveyor | 500 | 766 | 500 | 577 | 500 | 500 | 500 |
| 827801 Oper Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 164,434 | 201,683 | 176,725 | 174,531 | 139,166 | 139,166 | 139,166 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 394,946 | 395,954 | 401,025 | 353,658 | 366,695 | 378,467 | 381,652 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 20,437 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 99,561 | 100,062 | 104,790 | 89,269 | 106,087 | 106,087 | 110,404 |
| 861022 Co Cont OASDI | 22,917 | 23,141 | 23,515 | 20,625 | 21,504 | 21,504 | 23,680 |
| 861023 Co Cont Medicare | 5,400 | 5,435 | 5,500 | 4,844 | 5,033 | 5,033 | 5,542 |
| 861024 Co Cont Retire Incr | 45,607 | 45,837 | 40,438 | 34,465 | 43,470 | 43,470 | 45,168 |
| 861030 Co Cont Health Ins | 68,246 | 62,204 | 65,934 | 53,189 | 61,289 | 61,289 | 63,172 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 512 | 512 | 282 | 282 | 282 |
| 861035 Co Cont Workers Comp | 2,973 | 2,973 | 7,071 | 7,071 | 7,770 | 7,770 | 7,151 |
| Total Salaries & Employee Benefits | 639,650 | 635,605 | 648,785 | 563,633 | 612,130 | 623,902 | 657,488 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 4,688 | 4,245 | 4,648 | 4,373 | 4,700 | 4,700 | 4,700 |
| 862101 Insurance - General | 398 | 398 | 965 | 965 | 668 | 668 | 590 |
| 862120 Maint - Equip | 9,620 | 5,051 | 10,467 | 4,512 | 10,467 | 10,467 | 10,467 |
| 862150 Memberships | 935 | 750 | 904 | 125 | 545 | 545 | 545 |
| 862170 Office Expense | 10,000 | 9,820 | 10,000 | 8,814 | 10,000 | 10,000 | 10,000 |
| 862183 Legal Fees | 1,000 | 684 | 1,000 | 240 | 1,000 | 1,000 | 1,000 |
| 862184 Arch Eng & Plan Svcs | 7,000 | 11,174 | 0 | 2,500 | 0 | 0 | 0 |
| 862185 Medical & Dental Svcs | 0 | 0 | 0 | 171 | 0 | 0 | 0 |
| 862187 Education & Training | 1,500 | 0 | 1,500 | 617 | 1,700 | 1,700 | 1,700 |
| 862189 Prof/Spec Svcs - Other | 102,500 | 90,394 | 65,319 | 50,854 | 60,319 | 60,319 | 82,319 |
| 862190 Publ/Legal Notice | 500 | 59 | 500 | 403 | 500 | 500 | 500 |
| 862193 Construction Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862220 Small Tool/Instrument | 700 | 1,102 | 800 | 249 | 800 | 800 | 800 |
| 862230 Info Tech Equip | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 862250 Trans/Travel | 8,000 | 4,964 | 5,496 | 3,686 | 5,496 | 5,496 | 5,496 |
| 862253 Travel Out of County | 500 | 0 | 500 | 171 | 500 | 500 | 500 |
| Total Services & Supplies | 147,841 | 128,641 | 102,599 | 77,679 | 97,195 | 97,195 | 119,117 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 60,000 | 60,207 | 4,500 | 4,500 | 4,500 |
| Total Fixed Assets | 0 | 0 | 60,000 | 60,207 | 4,500 | 4,500 | 4,500 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 787,491 | 764,246 | 811,384 | 701,519 | 713,825 | 725,597 | 781,105 |
| Total Net County Cost | 623,057 | 562,562 | 634,659 | 526,988 | 574,659 | 586,431 | 641,939 |




The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration and business services all function to support the County Maintained Road System, which includes some 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span) and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Maximized drainage improvements by replacing and installing new larger culverts, in accordance with the Direct Inventory of Roads and Treatments (DIRT) database, with a strong emphasis on damage-prone areas.
- Constructed road sub-base repairs then resurfaced roads in areas with recurring potholes and base failures.
- Repainted striping and pavement messages throughout the County.
- Performed preventive maintenance practices such as: chip seals, crack sealing and drainage ditch cleaning.
- Maintained and upgraded County Road signs to "retroreflective standards" required by the Federal Highway Administration (FHWA).
- Applied a thick overlay (2.5 inches) to various sections of roads to reduce maintenance and add section strength to relieve the need for constant patching.
- Performed prep work, ditching, base repairs and leveling courses prior to corrective maintenance overlays and chip seals.
- Worked together with CalFire inmate crews for major vegetation removal along various County Maintained Roads.
- Responded to approximately 109 emergency, after-hours call-outs including: downed trees, slides, accidents and snow and ice control.
- Continued the rocking, reshaping and culvert replacement for the Fish Rock Road sediment reduction project.
- Performed mechanical maintenance and inspections on the Mill Creek dams.
- Continued working with the Five Counties (5C) program to reduce sediment delivery on many of our remote gravel roads by changing our grading and maintenance practices.
- Provided maintenance and repairs at three County-owned landfills, with costs reimbursed by BU 4511 – *Landfill Closure*.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Maintain a substantial preventive maintenance program that includes: aggressive "crack sealing" program, drainage and culvert improvements, chip seal program,

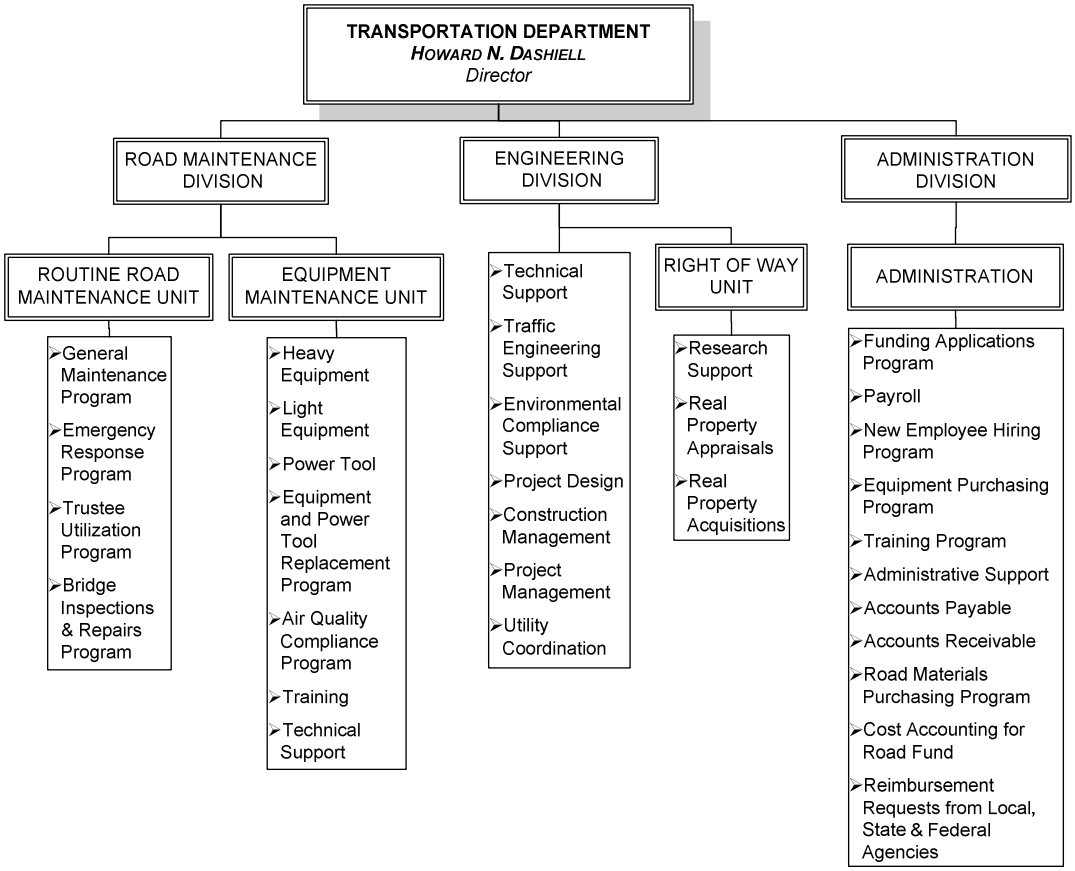



base repairs with asphalt overlays, and vegetation management.
- Continue to replace old, non-compliant, on- and off-road equipment, while maintaining the goal of reducing total fleet size.
- Increase safety training to further reduce injuries.
- Continue to maintain bridge and drainage structures throughout the County.
- Deliver prompt, efficient, professional customer service to the public.

## CURRENT STAFFING

90.8 Funded Full Time Equivalent (FTE)
93.8 Allocated FTE

## PROGRAM CHART






## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct. 5125 Highway Users Tax (HUTA), Section 2103.
- ✧ Acct. 5130 Highway Users Tax (HUTA), Section 2104.
- ✧ Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).
- ✧ Acct. 5487 Proposition 111 – State Gas Tax.
- ✧ Acct. 5491 State Exchange Program.
- ✧ Acct. 7802 County General Fund Contribution.

***Services & Supplies***

- ✧ Acct. 2101 General Insurance.
- ✧ Acct. 2120 Equipment Maintenance.
- ✧ Acct. 2189 Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.
- ✧ Acct. 2194 A-87 costs.
- ✧ Acct. 2200 Equipment rental and lease purchase agreements.
- ✧ Acct. 2239 Road materials.
- ✧ Acct. 2250 In-County travel for road crew equipment.

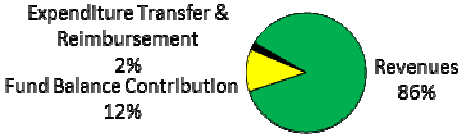
***Fixed Assets***

- ✧ Acct. 4370 Road maintenance and other equipment and surplus vehicles.

***Expenditure Transfer & Reimbursement***

- ✧ Acct. 5802 Maintenance for County facilities and transportation yards.
- ✧ Acct. 5380 Transfers from BU 3030 and BU 3041 for project-related expenditures for Engineering Division staff.

**SOURCE OF FUNDS**




**USE OF FUNDS**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, which included reduced insurance charges, and prior year carryover for Capital Improvement Plan projects.

# TRANSPORTATION DEPARTMENT

## ADMINISTRATION AND ROAD MAINTENANCE ..... 3010

***HOWARD N. DASHIELL, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3010 Admin/Road Maint
Fund: 1200 Roads

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821501 Trans Funds | 85,000 | 134,016 | 87,000 | 91,000 | 66,000 | 66,000 | 66,000 |
| 822600 Other Permit | 800 | 620 | 500 | 700 | 500 | 500 | 500 |
| 822608 Trans Permit | 6,500 | 7,096 | 6,500 | 8,022 | 6,000 | 6,000 | 6,000 |
| 822610 Co Hwy Encroach Permit | 45,000 | 44,085 | 40,000 | 37,939 | 38,000 | 38,000 | 38,000 |
| 823100 Vehicle Code Fine | 50,000 | 52,461 | 50,000 | 46,802 | 50,000 | 50,000 | 50,000 |
| 824100 Interest | 15,000 | 19,081 | 15,000 | 11,741 | 15,000 | 15,000 | 15,000 |
| 825125 State HUTA Section 2103 | 2,000,000 | 2,798,234 | 2,200,000 | 2,254,548 | 965,479 | 965,479 | 965,479 |
| 825130 State Hwy Users Tax | 1,200,000 | 1,162,188 | 1,200,000 | 1,315,034 | 1,274,308 | 1,274,308 | 1,274,308 |
| 825140 State Collier Unruh | 360,000 | 360,346 | 450,000 | 414,769 | 323,902 | 323,902 | 323,902 |
| 825180 Trans STPd(1) | 82,000 | 210,808 | 100,000 | 0 | 100,000 | 100,000 | 100,000 |
| 825460 State Aid for Disaster | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825487 Prop 111 State Gas Tax | 1,000,000 | 1,288,219 | 950,000 | 1,170,214 | 1,122,458 | 1,122,458 | 1,122,458 |
| 825490 State Other | 0 | 35,000 | 0 | 0 | 0 | 0 | 0 |
| 825491 State Exchange Prog | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 | 602,390 |
| 825640 Fed Forest Reserve | 100,000 | 142,047 | 40,000 | 132,484 | 40,000 | 40,000 | 40,000 |
| 825676 Flood Control Lands | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 826272 Interfund - DOT | 139,352 | 127,525 | 90,000 | 112,520 | 90,000 | 90,000 | 90,000 |
| 826390 Other Charges | 6,000 | 35,789 | 10,000 | 27,784 | 20,000 | 20,000 | 20,000 |
| 827500 Sale of Fixed Assets | 0 | 0 | 1,500 | 15,245 | 1,500 | 1,500 | 1,500 |
| 827600 Other Sales | 2,000 | 8,025 | 3,500 | 9,513 | 4,800 | 4,800 | 4,800 |
| 827700 Other | 500 | 32,917 | 500 | 25 | 500 | 500 | 500 |
| 827701 Refund Jury Witness Fee | 0 | 275 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Trans In | 3,295,428 | 3,295,428 | 3,356,105 | 3,360,677 | 3,360,677 | 3,360,677 | 3,427,555 |
| Total Revenues | 8,990,470 | 10,356,550 | 9,203,495 | 9,611,406 | 8,082,014 | 8,082,014 | 8,148,892 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 4,006,492 | 3,116,276 | 3,697,019 | 3,200,749 | 3,618,971 | 3,618,971 | 3,618,971 |
| 861012 Extra Help | 68,650 | 31,128 | 53,450 | 33,416 | 43,850 | 43,850 | 43,850 |
| 861013 Overtime Reg Emp | 120,800 | 77,568 | 121,400 | 98,315 | 121,400 | 121,400 | 121,400 |
| 861021 Co Cont Retirement | 1,018,707 | 789,555 | 951,080 | 833,862 | 1,046,460 | 1,046,460 | 1,046,460 |
| 861022 Co Cont OASDI | 237,964 | 181,222 | 220,715 | 188,409 | 217,167 | 217,167 | 217,167 |
| 861023 Co Cont Medicare | 57,386 | 43,500 | 53,002 | 45,151 | 51,795 | 51,795 | 51,795 |
| 861024 Co Cont Retire Incr | 394,321 | 331,797 | 359,179 | 315,677 | 428,261 | 428,261 | 428,261 |
| 861030 Co Cont Health Ins | 935,026 | 700,513 | 829,304 | 683,304 | 783,657 | 783,657 | 783,657 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 18,758 | 18,758 | 18,624 | 18,624 | 18,624 |
| 861035 Co Cont Workers Comp | 228,070 | 228,070 | 367,130 | 367,130 | 441,085 | 441,085 | 405,893 |
| Total Salaries & Employee Benefits | 7,067,416 | 5,499,629 | 6,671,037 | 5,784,771 | 6,771,270 | 6,771,270 | 6,736,078 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 20,000 | 14,394 | 20,050 | 18,091 | 20,050 | 20,050 | 20,050 |
| 862060 Communications | 38,500 | 35,694 | 38,500 | 36,902 | 37,500 | 37,500 | 37,500 |
| 862090 Household Expense | 22,000 | 17,620 | 22,000 | 17,109 | 17,000 | 17,000 | 17,000 |
| 862101 Insurance - General | 37,123 | 37,123 | 86,488 | 86,488 | 102,236 | 102,236 | 91,254 |
| 862120 Maint - Equip | 355,700 | 377,603 | 415,800 | 334,608 | 380,200 | 380,200 | 380,200 |
| 862130 Maint - Strc/Impr/Grnds | 12,500 | 3,825 | 8,000 | 2,407 | 4,930 | 4,930 | 4,930 |
| 862150 Memberships | 3,080 | 1,435 | 3,479 | 1,474 | 3,254 | 3,254 | 3,254 |
| 862160 Miscellaneous Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862170 Office Expense | 41,300 | 48,808 | 41,300 | 35,124 | 29,775 | 29,775 | 29,775 |
| 862183 Legal Fees | 4,000 | 1,726 | 3,000 | 3,146 | 3,000 | 3,000 | 3,000 |
| 862185 Medical/Dental Svcs | 15,800 | 8,552 | 10,550 | 9,460 | 10,550 | 10,550 | 10,550 |

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| 862187 Education & Training | 21,170 | 14,362 | 17,495 | 11,111 | 15,175 | 15,175 | 15,175 |
| 862189 Prof/Spec Svcs - Other | 171,680 | 162,313 | 145,980 | 102,120 | 64,803 | 64,803 | 64,803 |
| 862190 Publ/Legal Notice | 5,000 | 11,876 | 7,000 | 6,840 | 7,000 | 7,000 | 7,000 |
| 862193 Constr Contract | 0 | 804,200 | 2,747,317 | 2,624,457 | 0 | 0 | 0 |
| 862194 A-87 Costs | 266,219 | 265,341 | 424,806 | 425,536 | 537,361 | 537,361 | 537,361 |
| 862200 Rent/Lease - Equip | 18,000 | 25,323 | 18,000 | 21,251 | 18,000 | 18,000 | 18,000 |
| 862210 Rent/Lease Bldg Grnds | 1,200 | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 862220 Small Tool/Instrument | 15,000 | 15,966 | 15,000 | 11,249 | 15,000 | 15,000 | 15,000 |
| 862230 Info Tech Equip | 10,500 | 22,087 | 20,000 | 17,524 | 10,000 | 10,000 | 10,000 |
| 862239 Spec Dept Expense | 1,902,490 | 837,792 | 883,500 | 1,041,345 | 776,500 | 776,500 | 776,500 |
| 862250 Trans/Travel | 450,000 | 340,199 | 355,000 | 305,729 | 355,000 | 355,000 | 355,000 |
| 862253 Travel Out of County | 13,576 | 6,831 | 13,755 | 7,392 | 13,202 | 13,202 | 13,202 |
| 862260 Utilities | 30,360 | 23,017 | 29,050 | 21,290 | 24,800 | 24,800 | 24,800 |
| Total Services & Supplies | 3,455,198 | 3,076,088 | 5,327,270 | 5,140,654 | 2,446,536 | 2,446,536 | 2,435,554 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 1,083,000 | 792,336 | 408,000 | 937,549 | 249,000 | 249,000 | 249,000 |
| Total Fixed Assets | 1,083,000 | 792,336 | 408,000 | 937,549 | 249,000 | 249,000 | 249,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | (673,805) | (904,097) | (462,706) | (462,706) | (462,706) |
| 865802 Oper Transfer Out | 160,000 | 45,361 | 142,554 | 59,125 | 205,000 | 205,000 | 280,500 |
| Total Expend Transfer & Reimb | 160,000 | 45,361 | (531,251) | (844,972) | (257,706) | (257,706) | (182,206) |
| Total Net Appropriations | 11,765,614 | 9,413,413 | 11,875,056 | 11,018,002 | 9,209,100 | 9,209,100 | 9,238,426 |
| Total Fund Balance Contribution | 2,775,144 | (943,137) | 2,671,561 | 1,406,596 | 1,127,086 | 1,127,086 | 1,089,534 |




The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Office of Emergency Services (CalOES). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalOES coordinates such assistance. However, some storm damage is not declared eligible by any of the State or Federal programs mentioned above, in which case the County Road Fund must bear the entire cost as a maintenance function — as it did for 2011 storm damage on Sunset Drive where the cost of repair was over $400,000 and on Tomki Road where the cost of repair was nearly $200,000.

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

♦ Completed construction of the 2011 storm damage Permanent Restoration projects at the following locations:

- Bell Springs Road (CR 324) M.P. 17.64 & 17.67
- Branscomb Road (CR 429) M.P. 17.30
- Mountain View Road (CR 510) M.P. 20.59
- Comptche Ukiah Road (CR 223) M.P. 8.25 & 8.50

♦ Completed design, environmental, and right-of-way acquisition work for two 2011 storm damage Permanent Restoration projects listed below.

♦ Continued design, environmental, and rights-of-way acquisition work for three 2011 storm damage Permanent Restoration projects listed below.

## GOALS/OBJECTIVES FOR FY 2015-16

♦ Construct 2011 storm damage Permanent Restoration projects at the following locations:

- Mountain View Road (CR 510) M.P. 15.36 & 15.40

♦ Complete design, environmental, and rights-of-way acquisition work on the remaining three 2011 storm damage Permanent Restoration sites with construction expected to begin in summer/fall 2016. These include:

- Comptche Ukiah Road (CR 223) M.P. 20.80
- Mountain View Road (CR 510) M.P. 14.04 & 14.51

♦ Seek funding for repairs to three 2015 storm damage sites.

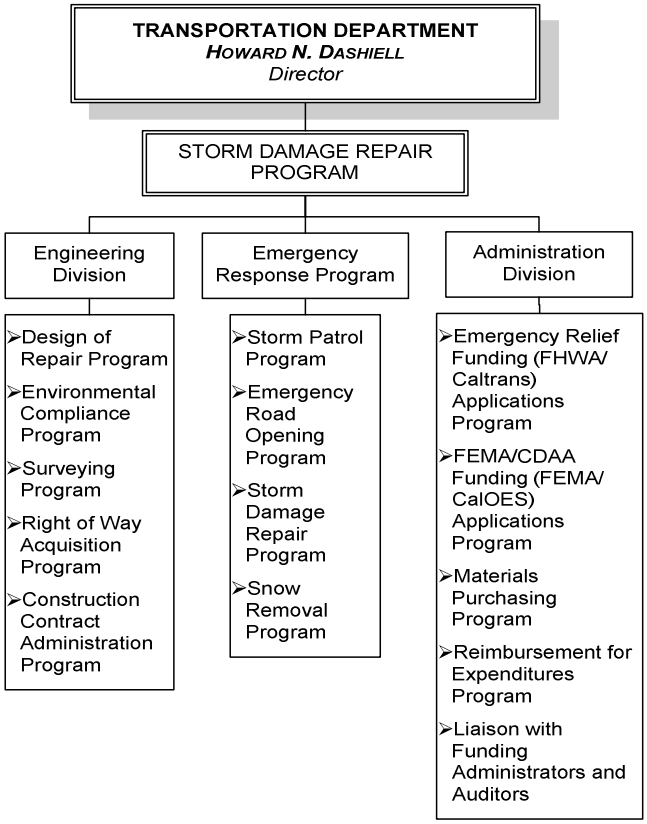
♦ Continue to restore the existing road system to pre-disaster conditions to ensure that the roads stay open and safe for the traveling public.

♦ Continue to perform storm damage repairs that are vital to the well-being of the traveling public in the most efficient manner possible.

♦ Support, through training and collaborative input, our high-potential employees who constitute the next generation of Department staff personnel and managers.

*Note: A critical assumption that applies to this budget unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2015-16. If Mendocino County experiences another declared disaster, major reprogramming will be required.*

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

✧ Acct. 5670 Federal other revenues.

***Services & Supplies***

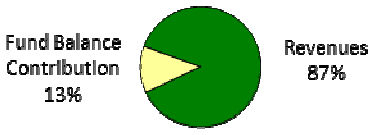
✧ Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

✧ Acct. 2193 Construction contracts.

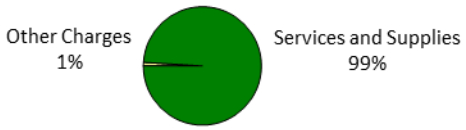
***Other Charges***

✧ Acct. 3330 Acquisition of rights-of-way.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

# TRANSPORTATION DEPARTMENT

## STORM DAMAGE ..... 3030

***HOWARD N. DASHIELL, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 301 Public Ways and Facilities

Budget Unit: 3030 Storm Damage
Fund: 1200 Roads

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825460 State Aid for Disaster | 250,000 | 359,145 | 100,000 | 88,936 | 0 | 0 | 0 |
| 825670 Federal Other | 3,804,092 | 1,316,986 | 1,930,396 | 1,242,436 | 1,374,194 | 1,374,194 | 1,374,194 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 4,054,092 | 1,676,131 | 2,030,396 | 1,331,372 | 1,374,194 | 1,374,194 | 1,374,194 |
| Services & Supplies | | | | | | | |
| 862130 Maint Strc/Imp/Grnds | 0 | 0 | 0 | 10,899 | 0 | 0 | 0 |
| 862170 Office Expense | 2,700 | 2,399 | 1,000 | 533 | 1,050 | 1,050 | 1,050 |
| 862183 Legal Fees | 3,800 | 711 | 200 | 41 | 300 | 300 | 300 |
| 862184 Arch Eng & Plan Svcs | 6,000 | 26,493 | 247,422 | 114,160 | 109,465 | 109,465 | 109,465 |
| 862189 Prof/Spec Svcs - Other | 17,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 2,300 | 2,881 | 300 | 1,177 | 900 | 900 | 900 |
| 862193 Constr Contract | 3,965,134 | 626,134 | 1,915,577 | 1,244,276 | 1,444,600 | 1,444,600 | 1,444,600 |
| 862194 A-87 Costs | 3,175 | 3,147 | 2,147 | 2,175 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 4,000,609 | 661,765 | 2,166,646 | 1,373,261 | 1,556,315 | 1,556,315 | 1,556,315 |
| Other Charges | | | | | | | |
| 863330 Right of Way | 43,500 | 1,843 | 16,000 | 0 | 15,200 | 15,200 | 15,200 |
| Total Other Charges | 43,500 | 1,843 | 16,000 | 0 | 15,200 | 15,200 | 15,200 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 4,044,109 | 663,608 | 2,182,646 | 1,373,261 | 1,571,515 | 1,571,515 | 1,571,515 |
| Total Fund Balance Contribution | (9,983) | (1,012,523) | 152,250 | 41,889 | 197,321 | 197,321 | 197,321 |



The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes some 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems and road network signage. Said improvements are accomplished through completion of engineering, design and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ ASPHALT OVERLAY PROJECT: This project applied 3 inches of hot mix asphalt overlay as a final surfacing on:

- Della Avenue (CR 312) M.P. 0.00 - 0.27
- Fort Bragg Sherwood Road (CR 419) M.P. 0.00 - 1.00
- Airport Road (CR 424) M.P. 0.00 - 1.67

♦ RUBBERIZED CHIP SEAL PROJECT: This project used a three-layer application of a slurry seal, a rubberized chip seal layer and a fog seal of thick black emulsion as a final surfacing on:

- Old River Road (CR 201) M.P. 0.00 - 6.81

♦ SAFE ROUTES TO SCHOOL (CALPELLA, CR 104, M.P. 4.76 TO 4.90 AND CR 229B, M.P. 0.20 TO 0.37): Finished the design and environmental clearance for a bike lane and sidewalk on the east bound lane of Moore Street, from Calpella Elementary School to North State Street (CR 104), a connection across Moore Street (CR 229B) at Third Street (CR 229A), and a bike lane and sidewalk on the south bound lane of North State Street, southerly to join an existing sidewalk. Construction contract has been awarded, and construction began mid-June 2015.

♦ PEDESTRIAN SAFETY IMPROVEMENTS (UKIAH, CR 104A, M.P. 0.90 AND 1.02): Completed construction of curb, sidewalk and crosswalk enhancements near Grace Hudson Elementary School on South State Street at Jefferson Lane (CR 267) and Fircrest Drive (CR 210).

♦ EAST SIDE POTTER VALLEY ROAD WIDENING AND RECONSTRUCTION (CR 240, M.P. 2.40 TO M.P. 6.42):

- Completed environmental mitigation required by permitting agencies.
- Secured rights-of-way from property owners.
- Secured the relocation of 144 utility poles.
- Completed final engineering design.

♦ BRIDGE PROJECTS

- Seismic Retrofit Program: The three bridges remaining for completion under the program are:
  - School Way Bridge Replacement over West Fork, Russian River (CR 236, M.P. 0.87): began construction in August 2014. Anticipate construction completion in October 2015.
  - Moore Street Bridge Seismic Retrofit over West Fork, Russian River (CR 229B, M.P. 0.45): finished final design and began acquiring rights-of-way from property owners.
  - Eureka Hill Road Bridge Seismic Retrofit over Garcia River (CR 505, M.P. 4.92): secured environmental clearances, continued engineering design, and began the right-of-way phase.
  - North State Street Bridge over Ackerman Creek (CR 104, M.P. 0.75): continued preliminary engineering design, environmental studies, advanced utility coordination, and preliminary right-of-way work; local match funds from Mendocino College.
  - Branscomb Road Pedestrian Bridge over Ten Mile Creek (CR 429, M.P. 25.41): began final engineering design, secured environmental clearances, and began the right-of-way phase.

♦ TOLL CREDIT PROGRAM – BRIDGE REPLACEMENT

- Completed final engineering design and environmental permitting for Muir Mill Road Bridge over Baechtel Creek (CR 301C, M.P. 2.07) and began acquiring rights-of-way from property owners.
- Continued engineering design, completed environmental permitting, and began the right-of-way phase for the Reeves Canyon Road Bridge over Forsythe Creek (CR 219, M.P. 0.46).
- Continued pre-construction activities, including preliminary engineering design, environmental clearances and permitting, and right-of-way acquisition work for: Briceland Road Bridge over Mattole River (CR 435, M.P. 0.63), East Hill Road Bridge over Davis Creek (CR 301, M.P. 2.05), Hill Road Bridge over Mill Creek (CR 327B, M.P. 2.05), Philo-Greenwood Road Bridge over Navarro River (CR 132, M.P. 17.33), and Sherwood Road Bridge over Rowes Creek (CR 311, M.P. 5.52).
- The Engineering Division has received approval for 100% funding to replace the Usal Road Bridge over Usal Creek (CR 431, M.P. 5.94).

- Began pre-construction activities for: Powerhouse Road Bridge over Williams Creek (CR 248A, M.P. 0.90) and Wilderness Lodge Road Bridge over Dutch Charlie Creek (CR 320, M.P. 0.72).

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ East Side Potter Valley Road Widening and Reconstruction (CR 240, M.P. 2.40 to M.P. 6.42): complete right-of-way phase and mobilize for utility pole relocation.

♦ Safe Routes to School (Calpella, CR 104, M.P. 4.76 to 4.90 and CR 229B, M.P. 0.20 to 0.37): complete construction before the start of school in the fall of 2015.

♦ Perform Corrective Maintenance by either contract or County crews.

♦ BRIDGE PROJECTS

- Seismic Retrofit Program: Three bridges remain for completion under the program:
- School Way Bridge Replacement over West Fork, Russian River (CR 236, M.P. 0.87): the Department expects to complete construction fall 2015.
- Moore Street Bridge Seismic Retrofit over West Fork, Russian River (CR 229B, M.P. 0.45): complete right-of-way acquisitions from property owners and begin construction summer 2016.
- Eureka Hill Road Bridge Seismic Retrofit over Garcia River (CR 505, M.P. 4.92): complete engineering design and environmental permitting, and acquire rights-of-way from property owners.
- North State Street Bridge over Ackerman Creek (CR 104, M.P. 0.75): complete engineering design and environmental permitting, and begin acquiring rights-of-way from property owners.
- Branscomb Road Pedestrian Bridge over Ten Mile Creek (CR 429, M.P. 25.41): complete engineering design and acquiring rights-of-way from property owners.
- Bridge Preventive Maintenance: This Federally-funded county-wide project provides funding for major maintenance in lieu of bridge replacement. The Eel River Road Bridge over the main stem Eel River (CR 240B, M.P. 6.20) will have a major joint seal replaced and two bridges on Branscomb Road over South Fork of Eel River (CR 429, M.P. 9.95 and 10.50) east of Wilderness Lodge Road will receive surface treatment. Complete construction in the fall of 2015.

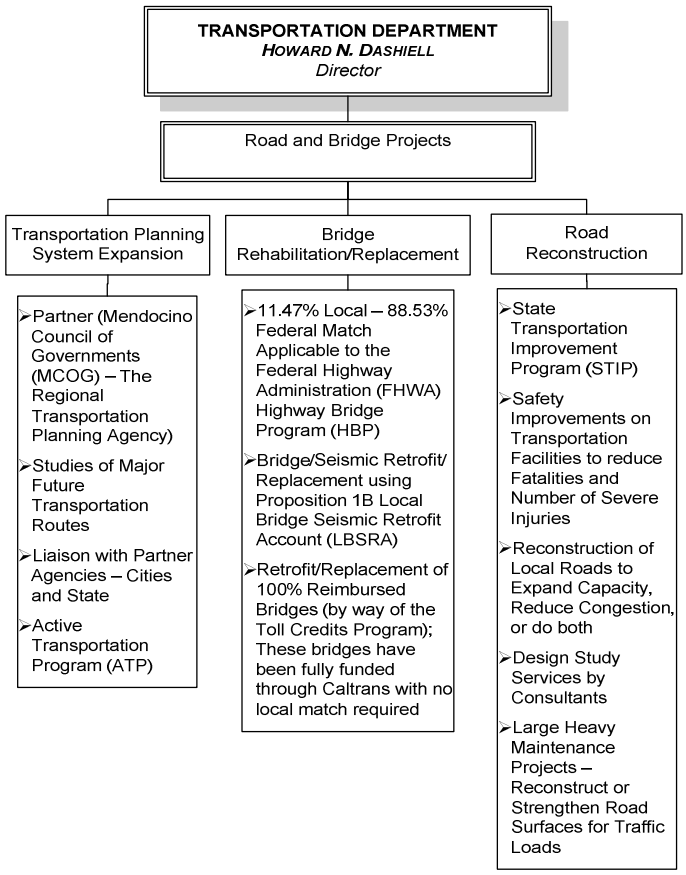


♦ TOLL CREDIT PROGRAM – BRIDGE REPLACEMENT

- Complete right-of-way acquisitions from property owners for Muir Mill Road Bridge over Baechtel Creek (CR 301C, M.P. 2.07) and Reeves Canyon Road Bridge over Forsythe Creek (CR 219, M.P. 0.46). Both projects are anticipated to begin construction in the summer of 2016, pending construction authorization from the Federal Highway Administration (FHWA).
- Complete all pre-construction activities, including engineering design, environmental permitting, and right-of-way acquisitions for the replacement of Sherwood Road Bridge over Rowes Creek (CR 311, M.P. 5.52) and East Hill Road Bridge over Davis Creek (CR 301, M.P. 2.05).
- Continue preliminary engineering activities, including preliminary design and environmental clearances for the replacement of the following bridges: Briceland Road Bridge over Mattole River (CR 435, M.P. 0.63), Wilderness Lodge Road Bridge over Dutch Charlie Creek (CR 320, M.P. 0.72), Hill Road Bridge over Mill Creek (CR 327B, M.P. 2.05), Philo-Greenwood Road Bridge over Navarro River (CR 132, M.P. 17.33), Usal Road Bridge over Usal Creek (CR 431, M.P. 5.94) and Powerhouse Road Bridge over Williams Creek (CR 248A, M.P. 0.90).
- Begin preliminary engineering activities, including preliminary design and environmental clearances for the replacement of Lambert Lane Bridge over Robinson Creek (CR 123A, M.P. 0.10).

♦ *Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2015-16. If Mendocino County experiences another declared disaster, major reprogramming will be required.*

**PROGRAM CHART**




**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenue***

- Acct. 5490 State funding for road and bridge projects.
- Acct. 5670 Federal funding for road and bridge projects.
- Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

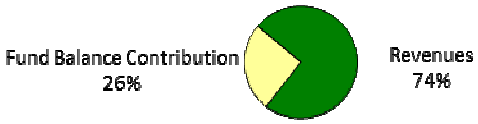
***Services & Supplies***

- Acct. 2135 Corrective Maintenance.
- Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.
- Acct. 2189 Temporary construction easements and permit fees.
- Acct. 2193 Construction contracts.

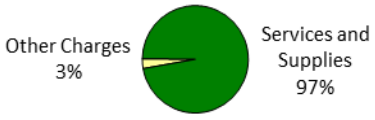
***Other Charges***

- Acct. 3330 Acquisition of rights-of-way.

**SOURCE OF FUNDS**




**USE OF FUNDS**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted, which includes a transfer of $1,000,000 in one-time money to be used for corrective road maintenance.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, which included reduced insurance charges, one time funding for road construction projects, and carry over of FY 2014-15 construction projects in FY2015-16 ($2 million).

# TRANSPORTATION DEPARTMENT

## ROAD AND BRIDGE PROJECTS..... 3041

***HOWARD N. DASHIELL, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3041 Road & Bridge Projects
Fund: 1200 Roads

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821501 Trans Funds | 0 | 12,779 | 0 | 0 | 0 | 0 | 0 |
| 825490 State Other | 1,793,420 | 1,125,565 | 1,039,094 | 2,985,383 | 404,416 | 404,416 | 404,416 |
| 825670 Federal Other | 8,653,986 | 3,077,596 | 4,758,851 | 3,290,714 | 5,716,214 | 5,716,214 | 5,716,214 |
| 825810 Other Govt Aid | 63,535 | 19,293 | 19,085 | 12,336 | 54,617 | 54,617 | 54,617 |
| 826272 Interfund - DOT | 5,177 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 827802 Oper Transfer In | 0 | 0 | 1,000,000 | 1,000,000 | 0 | 1,000,000 | 1,394,827 |
| Total Revenues | 10,516,118 | 4,235,233 | 6,817,030 | 7,288,433 | 6,175,247 | 7,175,247 | 7,570,074 |
| Services & Supplies | | | | | | | |
| 862130 Maint - Strc/Impr/Grnds | 36,000 | 64 | 0 | 0 | 60,640 | 60,640 | 60,640 |
| 862135 Corrective Maintenance | 0 | 0 | 2,000,000 | 1,192,665 | 559,000 | 1,559,000 | 3,361,000 |
| 862170 Office Expense | 11,350 | 2,408 | 11,100 | 3,584 | 9,750 | 9,750 | 9,750 |
| 862183 Legal Fees | 60,900 | 1,990 | 154,000 | 7,973 | 1,400 | 1,400 | 1,400 |
| 862184 Arch Eng & Plan Svcs | 3,967,134 | 2,060,136 | 2,792,583 | 2,101,075 | 1,901,541 | 1,901,541 | 1,901,541 |
| 862189 Prof/Spec Svcs - Other | 109,700 | 57,790 | 108,000 | 23,281 | 75,483 | 75,483 | 75,483 |
| 862190 Publ/Legal Notice | 9,000 | 3,631 | 3,000 | 4,142 | 2,425 | 2,425 | 2,425 |
| 862193 Constr Contract | 7,084,000 | 2,123,430 | 4,101,915 | 4,280,465 | 4,461,732 | 4,461,732 | 4,461,732 |
| 862194 A-87 Costs | 0 | 0 | (734) | (735) | 545 | 545 | 545 |
| 862239 Spec Dept Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 11,278,084 | 4,249,449 | 9,169,864 | 7,612,449 | 7,072,516 | 8,072,516 | 9,874,516 |
| Other Charges | | | | | | | |
| 863330 Right of Way | 488,200 | 81,511 | 280,000 | 1,017,624 | 303,000 | 303,000 | 303,000 |
| Total Other Charges | 488,200 | 81,511 | 280,000 | 1,017,624 | 303,000 | 303,000 | 303,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfer | 0 | 0 | (1,000,000) | (1,000,000) | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | (1,000,000) | (1,000,000) | 0 | 0 | 0 |
| Total Net Appropriations | 11,766,284 | 4,330,960 | 8,449,864 | 7,630,073 | 7,375,516 | 8,375,516 | 10,177,516 |
| Total Fund Balance Contribution | 1,250,166 | 95,728 | 1,632,834 | 341,640 | 1,200,269 | 1,200,269 | 2,607,442 |



Operations Division includes day-to-day operations and supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff.

The Round Valley Airport provides a facility for general aviation and serves the air transport needs (goods and services) for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Land Improvement staff operates and maintains the airport and identifies projects to improve facilities using Federal Aviation Administration (FAA) – Airport Improvement Program (AIP) grant funds, and California State Division of Aeronautics (DOA) grant funds.

The staff that supports the Round Valley Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

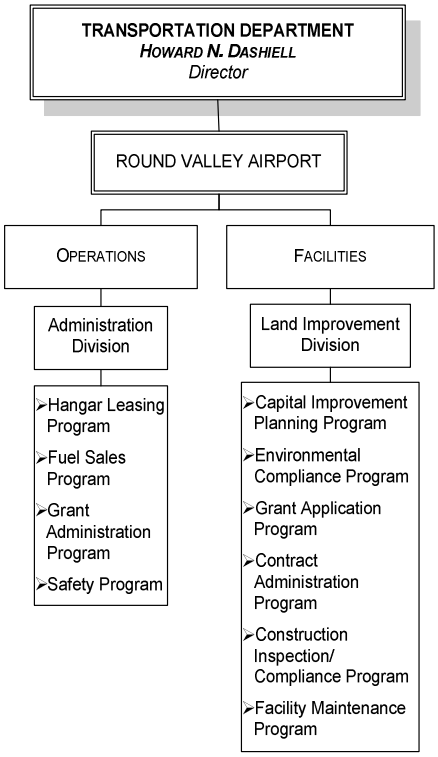
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Completed the Airport Layout Plan Update.
- Completed California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) clearance for South Airport Road Realignment Project (remove roadway and vehicle obstructions within Runway 10 Runway Safety Area) and Taxiway Extension Project.
- Continued to work productively with local aviation community and the Covelo Flying Club to identify and resolve airport issues, maintain facilities and enhance safety.
- On a regular basis, continued to facilitate air ambulance services for the local fire department and emergency services.
- Updated the Airport Capital Improvement Plan for Fiscal Years 2015 through 2019 identifying needs and projects.
- Continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Secure Airport Improvement Program (AIP) funding for South Airport Road Realignment Project construction from FAA and DOA.
- Secure Airport Improvement Program (AIP) funding for design and construction of the Airport Pavement Rehabilitation project from FAA and DOA.
- Continue to work productively with the aviation community and Covelo Flying Club to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.
- Continue to support the part-time efforts of Administration Division and Land Improvement Division staff who administer airport programs

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenue***

- Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP).

***Services & Supplies***

- Acct. 2130 Runway and clear zone maintenance.
- Acct. 2189 Air quality permit and administrative costs.
- Acct. 2239 Special department expenses including fuel tank access system and repairs.

## SOURCE OF FUNDS – BU 3050




## USE OF FUNDS – BU 3050




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget.

# TRANSPORTATION DEPARTMENT

## ROUND VALLEY AIRPORT ..... 3050

***HOWARD N. DASHIELL, Director***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3050 DOT - Round Valley Airport
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824200 Rent/Concession | 3,360 | 2,940 | 2,940 | 3,650 | 2,940 | 2,940 | 2,940 |
| 825490 State Other | 50,400 | 1,800 | 54,000 | 0 | 0 | 0 | 0 |
| 825670 Federal Other | 1,008,000 | 3,590 | 1,080,000 | 0 | 0 | 0 | 0 |
| 827600 Other Sales | 1,872 | 2,080 | 2,136 | 1,438 | 2,112 | 2,112 | 2,112 |
| 827802 Operating Transfer In | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,083,632 | 10,410 | 1,159,076 | 5,088 | 5,052 | 5,052 | 5,052 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 538 | 582 | 600 | 634 | 688 | 688 | 688 |
| 862101 Insurance - General | 86 | 86 | 218 | 218 | 226 | 226 | 226 |
| 862130 Maint - Strc/Impr/Grnds | 9,529 | 3,589 | 14,347 | 12,864 | 8,529 | 8,529 | 8,529 |
| 862170 Office Expense | 150 | 34 | 150 | 105 | 150 | 150 | 150 |
| 862183 Legal Fees | 500 | 72 | 500 | 44 | 500 | 500 | 500 |
| 862184 Arch Eng & Plan Svcs | 0 | 0 | 0 | 1,674 | 10,000 | 10,000 | 10,000 |
| 862187 Education & Training | 85 | 0 | 85 | 0 | 85 | 85 | 85 |
| 862189 Prof/Spec Svcs - Other | 48,800 | 20,447 | 11,082 | 18,021 | 14,300 | 14,300 | 14,300 |
| 862190 Publ/Legal Notice | 1,800 | 0 | 1,000 | 2,916 | 1,000 | 1,000 | 1,000 |
| 862193 Constr Contract | 1,082,000 | 0 | 1,200,000 | 0 | 0 | 0 | 0 |
| 862239 Spec Dept Expense | 5,605 | 1,496 | 5,005 | 1,496 | 5,605 | 5,605 | 5,605 |
| 862253 Travel Out of County | 400 | 0 | 400 | 0 | 400 | 400 | 400 |
| 862260 Utilities | 1,500 | 1,250 | 1,500 | 984 | 1,200 | 1,200 | 1,200 |
| Total Services & Supplies | 1,150,993 | 27,557 | 1,234,887 | 38,955 | 42,683 | 42,683 | 42,683 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 1,150,993 | 27,557 | 1,234,887 | 38,955 | 42,683 | 42,683 | 42,683 |
| Total Net County Cost | 67,361 | 17,147 | 75,811 | 33,866 | 37,631 | 37,631 | 37,631 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3080 DOT - Round Valley Airport
Fund: 1207 Aviation - Round Valley

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825120 State Aid Aviation | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| 825490 State Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| Services & Supplies | | | | | | | |
| 862130 Maint - Strc/Impr/Grnds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| Total Fund Balance Contribution | 0 | 0 | 0 | 0 | 0 | 0 | 0 |



Operations Division includes: day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the on-site Airport Supervisor (under contract) and the Mendocino County Department of Transportation (MCDoT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDoT Land Improvement staff and the on-site Airport Supervisor.

Land Improvement staff and the Airport Supervisor operate, maintain and improve the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

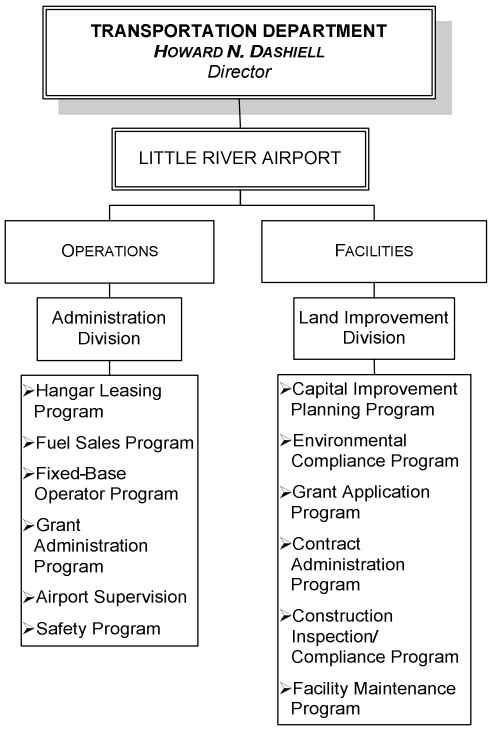
**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Completed replacement of: rotating beacon and tower; Automated Weather Observation System; and security fencing and gates.
- Worked productively with the Little River Airport Advisory Committee (LRAAC), Federal Aviation Administration (FAA), California State Division of Aeronautics (DOA) and Little River Airport Pilots Association to enhance facilities and safety.
- Worked with US Coast Guard, CalFire, CalStar and REACH to maintain facilities and provide support for air ambulance, local fire, and emergency and rescue services.
- Updated the Airport Capital Improvement Plan for Fiscal Years 2015 through 2019 by identifying needs and projects.
- Continued to work with FAA and State Division of Aeronautics to ensure airport safety and eligibility for future grant funds.
- Began an effort with the Board of Supervisors' Ad Hoc Committee to explore conservation options for land on the southwesterly side of the airport including possible exchange for land at the southeasterly end of the runway. Meetings with FAA were requested.
- Administration Division and Land Improvement Division staff provided support to the Airport Supervisor, as needed, to administer the airport programs and provided professional service to the community.

**GOALS/OBJECTIVES FOR FY 2015-16**

- Secure Airport Improvement Program grant funding from FAA for capital improvement projects including rehabilitation of the taxiway, the taxiway connector and the south apron pavement.
- Implement the Airport Pavement Management System Plan by designing Taxiway Rehabilitation Project.
- Maintain current operations and provide a safe modern transportation facility for the public in the County and North State region.
- Work productively with the Little River Airport Advisory Committee to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to retain existing funding sources and seek new funding sources for capital improvements and facilities maintenance.
- Continue to provide support to the contracted Airport Supervisor and the part-time efforts of Land Improvement staff who apply their efforts to airport matters to the extent limited airport resources permit.
- Continue to explore conservation options for land on the southwesterly side of the airport including possible exchange for land at the southeasterly end of the runway and obtain FAA policy guidance.

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

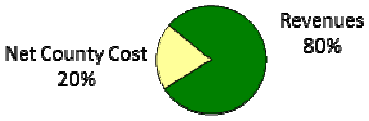
***Revenue***

- Acct. 4200 Hangar rents.
- Acct. 5120 California Aid to Airports Program (CAAP) grants.
- Acct. 5490 California State Division of Aeronautics (DOA) grant funds.
- Acct. 5670 Federal Administration (FAA) and Airport Improvement Program (AIP).

***Services & Supplies***

- Acct. 2189 Airport supervision and administration.
- Acct. 2193 Construction contracts.
- Acct. 2260 Utilities.

**SOURCE OF FUNDS – BU 3060**




**USE OF FUNDS – BU 3060**




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisor approved the Chief Executive Officer's recommended budget, with the adjustments for delayed projects.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3060 DOT - Mendocino Cty Airport
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824200 Rent/Concession | 41,835 | 47,143 | 44,215 | 50,316 | 44,392 | 44,392 | 44,392 |
| 825490 State Other | 20,700 | 423 | 11,610 | 15,444 | 18,630 | 18,630 | 4,808 |
| 825670 Federal Other | 414,000 | 39,290 | 232,200 | 307,550 | 372,600 | 372,600 | 164,888 |
| 827600 Other Sales | 8,664 | 7,428 | 6,984 | 9,580 | 7,816 | 7,816 | 7,816 |
| 827802 Oper Transfer In | 20,000 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 10,000 |
| Total Revenues | 505,199 | 94,284 | 315,009 | 402,890 | 453,438 | 453,438 | 231,904 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,965 | 1,505 | 2,771 | 2,130 | 3,219 | 3,219 | 3,219 |
| 862090 Household Expense | 1,099 | 962 | 1,158 | 1,006 | 1,202 | 1,202 | 1,202 |
| 862101 Insurance - General | 1,501 | 1,501 | 3,855 | 3,855 | 4,000 | 4,000 | 4,000 |
| 862130 Maint - Strc/Impr/Grnds | 9,125 | 7,042 | 17,654 | 7,050 | 9,195 | 9,195 | 16,195 |
| 862170 Office Expense | 500 | 873 | 500 | 407 | 500 | 500 | 500 |
| 862183 Legal Fees | 500 | 80 | 500 | 935 | 500 | 500 | 1,000 |
| 862184 Arch Eng & Plan Svcs | 135,000 | 0 | 0 | 81,796 | 0 | 0 | 128,279 |
| 862189 Prof/Spec Svcs - Other | 66,234 | 62,909 | 78,710 | 81,701 | 70,244 | 70,244 | 70,244 |
| 862190 Publ/Legal Notice | 2,400 | 2,045 | 2,400 | 0 | 1,991 | 1,991 | 1,991 |
| 862193 Constr Contract | 325,000 | 35,200 | 258,000 | 274,828 | 414,000 | 414,000 | 40,544 |
| 862200 Rent/Lease - Equip | 8,771 | 8,758 | 8,728 | 8,728 | 4,804 | 4,804 | 4,804 |
| 862230 Info Tech Equip | 1,500 | 1,300 | 0 | 0 | 0 | 0 | 500 |
| 862239 Spec Dept Expense | 2,000 | 5,320 | 2,000 | 704 | 2,150 | 2,150 | 2,150 |
| 862250 Trans/Travel | 1,200 | 1,422 | 1,300 | 1,704 | 1,500 | 1,500 | 2,000 |
| 862253 Travel Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862260 Utilities | 10,088 | 10,286 | 11,000 | 12,228 | 13,700 | 13,700 | 13,700 |
| Total Services & Supplies | 567,883 | 139,202 | 388,576 | 477,073 | 527,005 | 527,005 | 290,328 |
| Other Charges | | | | | | | |
| 863330 Right of Way | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 567,883 | 139,202 | 388,576 | 477,073 | 527,005 | 527,005 | 290,328 |
| Total Net County Cost | 62,684 | 44,919 | 73,567 | 74,183 | 73,567 | 73,567 | 58,424 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 3 Public Ways and Facilities
Activity: 302 Public Ways and Facilities

Budget Unit: 3090 DOT - Mendocino Cty Airport
Fund: 1208 Aviation - Little River

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 825120 State Aid Aviation | 20,000 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 10,000 |
| 825670 Federal Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 20,000 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 10,000 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Exp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 20,000 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 10,000 |
| Total Expend Transfer & Reimb | 20,000 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 10,000 |
| Total Net Appropriations | 20,000 | 0 | 20,000 | 20,000 | 10,000 | 10,000 | 10,000 |
| Total Fund Balance Contribution | 0 | 0 | 0 | 0 | 0 | 0 | 0 |




SOUTH COAST SILTATION BASIN

During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. Furthermore, the management of the County's solid waste system is being done by "outsourcing" of contract administration to the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding paid for in Budget Unit 4510 – *Solid Waste*.

Staff from other divisions of the Mendocino County Department of Transportation (MCDoT) devote part of their time to the maintenance of eight "closed" landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro and Potter Valley. South Coast is still considered "open" but has not received waste since 2000. Staff from other MCDoT divisions manage the preparation and regulatory processing of closure plans for the two landfills to be "final closed" status: Laytonville, which is considered closed but in need of a corrective construction project for "final closure," and South Coast. These "part-time" staff efforts are paid for from Budget Unit 4511 – *Landfill Closure*. In a step toward bringing South Coast Landfill to full closure, three additional gas migration monitoring probes were installed on June 11 and 12, 2012. Quarterly water quality monitoring and gas detection monitoring continues.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

♦ Continued to fulfill Landfill Closure operations with staff from other MCDoT divisions – primarily Land Improvement (see BU 1910) Division because new private development workload remains low due the effects of the "Great Recession". If at some point Land Improvement Division workload levels (and associated project fee revenues) return to past averages, it will be necessary to increase staffing to accomplish Landfill Closure operations.

♦ SHN, the consultant for landfill monitoring and sample testing, requested that the North Coast Regional Water Quality Board (NCRWQCB) consider reductions in testing requirements at the Laytonville, Caspar and South Coast landfills that could reduce County costs by half. NCRWQCB's response is pending.

♦ Work done by SWT Engineering resulted in the preparation of the South Coast closure construction plans in response to a CalRecycle compliance order and the Plan was sent to NCRWQCB and CalRecycle for comment and approval. SWT has also updated the South Coast Report of Waste Discharge.

♦ MCDoT staff has commenced work to upgrade older existing ground water monitoring well pumps at the landfills. One new pump has been installed to date at Caspar landfill, with two more scheduled for installation by the end of FY 2014-15 at Caspar and South Coast landfills.

**GOALS/OBJECTIVES FOR FY 2015-16**

♦ Complete South Coast closure design acceptance by the NCRWQCB and CalRecycle and possibly go to construction in 2015. Mendocino County Environmental Health Division, serving as Local Enforcement Agency (LEA), organized a meeting between MCDoT, the California Integrated Waste Management Board (CIWMB), and the NCRWQCB. The hope is that these state agencies will provide recommendations and/or direction on the criterion needed for a submittal of a final closure and post closure plan and design. MCDoT's Land Improvement Division Civil Engineer/Project Manager is preparing a Request for Proposals (RFP) which will lead to the hiring of a landfill consultant to provide professional services to prepare Amended Closure And Post Closure Plans (Updated Plans) and Updated Non-Water Corrective Action Plans (CA Plans) for Caspar and Laytonville Landfills and Updated Non-Water Corrective Action Plans (CA Plans) for South Coast Landfill.

♦ SHN, the consultant for landfill monitoring, will update the plan to conform to new stormwater Industrial General Permit (IGP, Order No. 2014-0057-DWQ), which was approved by the State Water Resources Control Board (SWRQB).

**CURRENT STAFFING – BU 4510**

1.0 Funded Full Time Equivalent (FTE)
1.0 Allocated FTE

**SOLID WASTE – BU 4510**

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

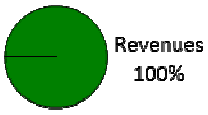
***Revenues***

✧ Acct. 6390 Franchise Fees.

***Services & Supplies***

✧ Acct. 2189 Provides funding for Mendocino Solid Waste Management Authority contract, environmental permits, update plans for Storm Water Pollution Prevention Program.

**SOURCE OF FUNDS – BU 4510**




**USE OF FUNDS – BU 4510**




**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

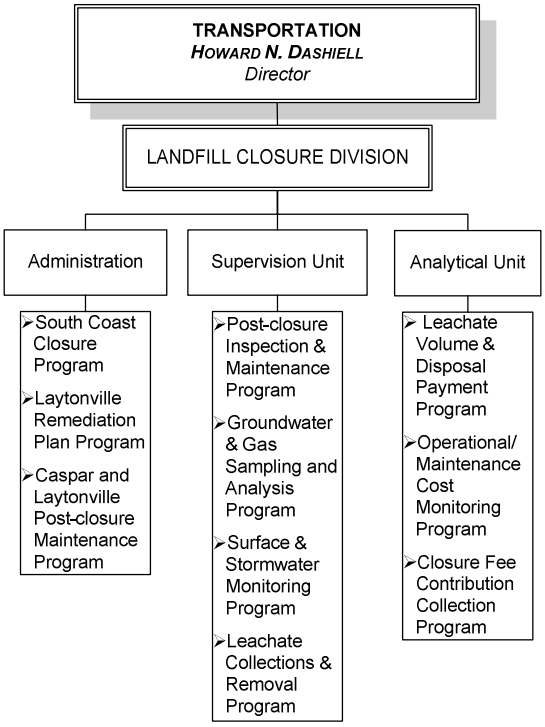
County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation - Sanitation

Budget Unit: 4510 Mendocino County Solid Waste
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 826272 Interfund - DOT | 40,000 | 23,125 | 43,949 | 24,881 | 55,619 | 55,619 | 55,619 |
| 826309 Caspar Refuse Disp | 0 | 184 | 180 | 330 | 180 | 180 | 180 |
| 826310 Caspar/Ft Bragg Refuse | 0 | 0 | 0 | 61,762 | 0 | 0 | 0 |
| 826390 Other Charges | 275,000 | 343,386 | 275,000 | 354,872 | 275,000 | 275,000 | 275,000 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 315,000 | 366,695 | 319,129 | 441,845 | 330,799 | 330,799 | 330,799 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 15,519 | 15,521 | 15,520 | 16,023 | 15,955 | 15,955 | 15,955 |
| 861013 Overtime Reg Emp | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 3,825 | 3,826 | 3,984 | 4,118 | 4,551 | 4,551 | 4,551 |
| 861022 Co Cont OASDI | 840 | 869 | 913 | 903 | 932 | 932 | 932 |
| 861023 Co Cont Medicare | 214 | 214 | 213 | 221 | 220 | 220 | 220 |
| 861024 Co Cont Retire Incr | 1,752 | 1,752 | 1,537 | 1,612 | 1,952 | 1,952 | 1,952 |
| 861030 Co Cont Health Ins | 2,327 | 2,278 | 2,425 | 2,313 | 2,427 | 2,427 | 2,427 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 7,823 | 7,823 | 7,040 | 7,040 | 7,040 |
| 861035 Co Cont Workers Comp | 11,533 | 11,533 | 19,576 | 19,576 | 22,542 | 22,542 | 20,744 |
| Total Salaries & Employee Benefits | 36,010 | 35,993 | 51,991 | 52,589 | 55,619 | 55,619 | 53,821 |
| Services & Supplies | | | | | | | |
| 862050 Clothing/Pers Items | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862060 Communications | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862130 Maint - Strc Impr & Grnds | 0 | 0 | 0 | 6,470 | 0 | 0 | 0 |
| 862170 Office Expense | 0 | 1 | 0 | 2 | 0 | 0 | 0 |
| 862183 Legal Fees | 1,000 | 6,050 | 6,000 | 4,114 | 6,000 | 6,000 | 6,000 |
| 862185 Medical/Dental Svcs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862189 Prof/Spec Svcs - Other | 99,572 | 95,424 | 99,572 | 99,627 | 99,572 | 99,572 | 99,572 |
| 862250 Trans/Travel | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862260 Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Services & Supplies | 100,572 | 101,475 | 105,572 | 110,213 | 105,572 | 105,572 | 105,572 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expend Transfer & Reimb | | | | | | | |
| 865380 Intrafund Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 136,582 | 137,468 | 157,563 | 162,802 | 161,191 | 161,191 | 159,393 |
| Total Net County Cost | (178,418) | (229,227) | (161,566) | (279,043) | (169,608) | (169,608) | (171,406) |

**PROGRAM CHART**




**LANDFILL CLOSURE – BU 4511**

**SUMMARY OF MAJOR BUDGET ACCOUNTS**

***Revenues***

- Acct. 6390 Franchise Fees.

***Services & Supplies***

- Acct. 2130 Routine maintenance, erosion control, fencing, small pumps, and CalFire crews.
- Acct. 2160 State Water Resources Control Board Annual Fees and Permits.
- Acct. 2189 Agreements for water sample testing and reporting, Environmental Health Permits, Closure Project Environmental Permits, Alternate Waste Water Disposal, and reimbursements to other County departments performing work on behalf of Landfill Closure.
- Acct. 2193 Closure construction and other landfill heavy maintenance contracts.
- Acct. 2239 Leachate disposal.

**CEO RECOMMENDED BUDGET COMMENTS**

The Chief Executive Officer recommends approval of this budget as submitted.

**FINAL BUDGET COMMENTS**

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 4 Health & Sanitation
Activity: 404 Health and Sanitation - Sanitation

Budget Unit: 4511 Landfill Closure
Fund: 1202 Landfill Closure

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 824100 Interest | 12,500 | 12,824 | 12,500 | 9,224 | 12,500 | 12,500 | 12,500 |
| 826310 Caspar/Ft Bragg Refuse | 35,000 | 75,000 | 35,000 | 157,395 | 35,000 | 35,000 | 35,000 |
| 826390 Other Charges | 400,000 | 488,499 | 400,000 | 506,398 | 400,000 | 400,000 | 400,000 |
| 827500 Sale of Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 447,500 | 576,323 | 447,500 | 673,018 | 447,500 | 447,500 | 447,500 |
| Services & Supplies | | | | | | | |
| 862101 Insurance - General | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862120 Maintenance - Equip | 7,700 | 3,224 | 7,700 | 5,751 | 7,700 | 7,700 | 7,700 |
| 862130 Maint - Strc/Impr/Grndds | 37,090 | 4,987 | 37,090 | 6,354 | 37,150 | 37,150 | 37,150 |
| 862160 Misc Expense | 39,616 | 44,639 | 55,799 | 47,774 | 55,799 | 55,799 | 55,799 |
| 862170 Office Expense | 1,000 | 473 | 1,000 | 91 | 1,000 | 1,000 | 1,000 |
| 862183 Legal Fees | 1,000 | 40 | 1,000 | 344 | 1,000 | 1,000 | 1,000 |
| 862189 Prof/Spec Svcs - Other | 427,801 | 267,841 | 450,309 | 310,265 | 536,640 | 536,640 | 536,640 |
| 862190 Publ & Legal Notices | 550 | 383 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| 862193 Construction Contracts | 64,000 | 0 | 1,116,977 | 0 | 1,086,075 | 1,086,075 | 1,086,075 |
| 862194 A-87 Costs | 4,292 | 2,704 | 4,292 | 2,635 | 2,809 | 2,809 | 2,809 |
| 862200 Rent/Lease - Equip | 2,500 | 0 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| 862220 Small Tool/Instrument | 2,200 | 666 | 2,200 | 145 | 2,200 | 2,200 | 2,200 |
| 862230 Info Tech Equip | 1,000 | 754 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 862239 Spec Dept Expense | 96,500 | 13,725 | 96,500 | 72,338 | 104,000 | 104,000 | 104,000 |
| 862250 Trans/Travel | 6,775 | 3,482 | 5,822 | 3,849 | 5,822 | 5,822 | 5,822 |
| Total Services & Supplies | 692,024 | 342,918 | 1,784,689 | 449,547 | 1,846,195 | 1,846,195 | 1,846,195 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 2,700 | 0 | 8,100 | 0 | 9,000 | 9,000 | 9,000 |
| Total Fixed Assets | 2,700 | 0 | 8,100 | 0 | 9,000 | 9,000 | 9,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 694,724 | 342,918 | 1,792,789 | 449,547 | 1,855,195 | 1,855,195 | 1,855,195 |
| Total Fund Balance Contribution | 247,224 | (233,405) | 1,345,289 | (223,471) | 1,407,695 | 1,407,695 | 1,407,695 |

# TREASURER-TAX COLLECTOR'S OFFICE

## INDEX

| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|


1130 ..... Treasurer – Tax Collector ..... E-376
2012 ..... Court Collections - AB 233 Program ..... E-379

# TREASURER-TAX COLLECTOR'S OFFICE

**TREASURER-TAX COLLECTOR..... 1130**

***SHARI L. SCHAPMIRE, Treasurer-Tax Collector***


Shari Schapmire

**TREASURER**

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies *collected by the aforementioned* entities are deposited in the County Treasury. The Treasurer's Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

**TAX COLLECTOR**

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and business improvement district assessments.

## MAJOR ACCOMPLISHMENTS IN FY 2014-15

- Successfully collected approximately $125 million in property and other taxes, assessments, and license fees for the County, School Districts, and Special Districts.
- Staff worked closely with General Services Agency, Auditor, and Assessor to finalize the contract to purchase a new property tax system.

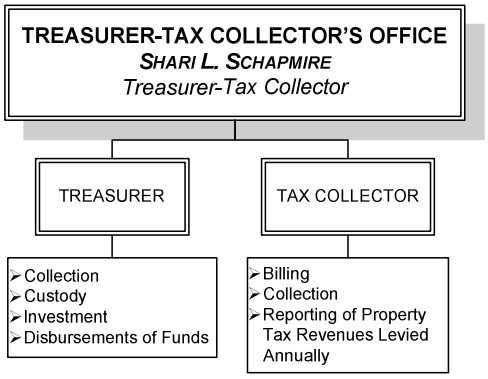
## GOALS/OBJECTIVES FOR FY 2015-16

- Locate unreported short-term residential rentals and require property owners to comply with the transient occupancy tax regulations, thereby generating additional revenues for the County.
- Enhance collection activities for delinquent unsecured property taxes by utilizing collection options not currently in use.
- Continue to explore options on ways to utilize staff in the most efficient and revenue-enhancing manner

## CURRENT STAFFING

6.0 Funded Full Time Equivalent (FTE)
6.0 Allocated FTE

## PROGRAM CHART








# TREASURER-TAX COLLECTOR'S OFFICE

**TREASURER-TAX COLLECTOR..... 1130**

***SHARI L. SCHAPMIRE, Treasurer-Tax Collector***

## SUMMARY OF MAJOR BUDGET ACCOUNTS

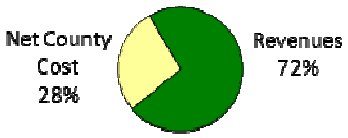
***Revenues***

- Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.
- Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.
- Acct. 6113 Delinquent taxes redeemed.
- Acct. 6151 Costs for treasury activities.
- Acct. 6380 Retention of base fine revenue to cover collection expenses.

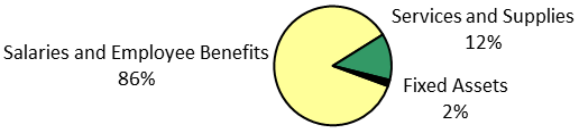
***Services & Supplies***

- Acct. 2120 Maintenance charge for the remittance processor and money counter.
- Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.
- Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.



# TREASURER-TAX COLLECTOR'S OFFICE

## TREASURER-TAX COLLECTOR ..... 1130

***SHARI L. SCHAPMIRE, Treasurer-Tax Collector***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 1 General Government
Activity: 101 General - Legislative & Administrative

Budget Unit: 1130 Treasurer-Tax Collector
Fund: 1100 County General

| Financing Uses Classification (1) | 2013-14 Budget (2) | 2013-14 Actuals (3) | 2014-15 Budget (4) | 2014-15 Actuals (5) | 2015-16 Request (6) | 2015-16 Recommend (7) | 2015-16 Adopted (8) |
|---|---|---|---|---|---|---|---|
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821400 Pen/Cost Delinq Tax | 40,909 | 0 | 37,296 | 0 | 21,601 | 21,601 | 21,601 |
| 822200 Business License | 120,000 | 128,899 | 126,000 | 116,621 | 126,000 | 126,000 | 126,000 |
| 822603 Lumber Mill Permit | 600 | 700 | 600 | 210 | 600 | 600 | 600 |
| 823300 Forfeiture & Penalty | 500 | 0 | 500 | 0 | 500 | 500 | 500 |
| 826112 Tax Deeded Admin Fee | 5,000 | 700 | 7,000 | 150 | 15,000 | 15,000 | 15,000 |
| 826113 50% Redemption Fee | 13,000 | 12,150 | 13,000 | 11,280 | 13,000 | 13,000 | 13,000 |
| 826114 Release of Lien | 6,500 | 6,820 | 8,000 | 9,760 | 7,000 | 7,000 | 7,000 |
| 826151 Treasurer Cost Reimb | 253,247 | 253,247 | 255,992 | 255,992 | 257,172 | 257,172 | 257,172 |
| 826380 Collection Fee | 25,413 | 37,533 | 31,311 | 35,784 | 34,711 | 34,711 | 34,711 |
| 826390 Other Charges | 8,000 | 10,547 | 10,000 | 18,563 | 17,000 | 17,000 | 17,000 |
| 826404 Returned Check Chg | 800 | 450 | 500 | 700 | 500 | 500 | 500 |
| 826405 Pmt Plan Process Fee | 9,000 | 11,520 | 11,000 | 8,880 | 10,000 | 10,000 | 10,000 |
| 827400 Prior Year Revenue | 0 | 2,233 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| 827600 Other Sales | 8,500 | 11,990 | 10,000 | 6,620 | 0 | 0 | 0 |
| 827700 Other | 0 | (120) | 0 | 0 | 0 | 0 | 0 |
| 827703 Cancelled Outlaw Warrants | 0 | 7,989 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 491,469 | 484,657 | 511,199 | 464,560 | 508,084 | 508,084 | 508,084 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 355,800 | 333,016 | 355,377 | 343,631 | 356,393 | 356,393 | 356,393 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime | 2,000 | 6,064 | 2,000 | 9,333 | 4,000 | 4,000 | 4,000 |
| 861021 Co Cont Retirement | 89,841 | 84,152 | 92,212 | 91,130 | 105,015 | 105,015 | 105,015 |
| 861022 Co Cont OASDI | 21,289 | 20,045 | 20,804 | 20,823 | 20,816 | 20,816 | 20,816 |
| 861023 Co Cont Medicare | 4,979 | 4,688 | 4,865 | 4,714 | 4,868 | 4,868 | 4,868 |
| 861024 Co Cont Retire Incr | 41,247 | 37,060 | 35,244 | 34,275 | 44,098 | 44,098 | 44,098 |
| 861030 Co Cont Health Ins | 39,318 | 44,513 | 60,097 | 54,986 | 62,592 | 62,592 | 62,592 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 427 | 427 | 1,464 | 1,464 | 1,464 |
| 861035 Co Cont Workers Comp | 4,266 | 4,266 | 4,184 | 4,184 | 2,947 | 2,947 | 2,712 |
| Total Salaries & Employee Benefits | 558,740 | 533,805 | 575,210 | 563,503 | 602,193 | 602,193 | 601,958 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,600 | 2,204 | 2,600 | 1,164 | 1,200 | 1,200 | 1,200 |
| 862101 Insurance - General | 568 | 568 | 1,506 | 1,506 | 1,563 | 1,563 | 1,465 |
| 862120 Maint - Equip | 6,370 | 5,947 | 6,450 | 6,483 | 6,600 | 6,600 | 6,600 |
| 862150 Memberships | 300 | 250 | 600 | 810 | 600 | 600 | 600 |
| 862170 Office Expense | 62,000 | 68,477 | 66,000 | 69,556 | 66,000 | 66,000 | 66,000 |
| 862189 Prof/Spec Svcs - Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862190 Publ/Legal Notice | 6,000 | 11,114 | 10,000 | 5,292 | 10,000 | 10,000 | 10,000 |
| 862253 Travel Out of County | 2,000 | 2,690 | 2,000 | 3,552 | 3,000 | 3,000 | 3,000 |
| Total Services & Supplies | 79,838 | 91,249 | 89,156 | 88,363 | 88,963 | 88,963 | 88,865 |
| Fixed Assets | | | | | | | |
| 864360 Structure/Improvement | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 864370 Equipment | 0 | 0 | 0 | 0 | 12,000 | 12,000 | 12,000 |
| Total Fixed Assets | 0 | 0 | 0 | 0 | 12,000 | 12,000 | 12,000 |
| Expend Transfer & Reimb | | | | | | | |
| 865802 Oper Transfer Out | 50,000 | 0 | 30,000 | 18,831 | 0 | 0 | 0 |
| Total Expend Transfer & Reimb | 50,000 | 0 | 30,000 | 18,831 | 0 | 0 | 0 |
| Total Net Appropriations | 688,578 | 625,053 | 694,366 | 670,696 | 703,156 | 703,156 | 702,823 |
| Total Net County Cost | 197,109 | 140,397 | 183,167 | 206,137 | 195,072 | 195,072 | 194,739 |

# TREASURER-TAX COLLECTOR'S OFFICE

## COURT COLLECTIONS-AB 233 PROGRAM ..... 2012

*SHARI L. SCHAPMIRE, Treasurer-Tax Collector*




The Court Collections Division administers the Enhanced Collections Program for the collection, billing, monitoring, and enforcement of Court orders relating to delinquent or installment plans for fines, fees, penalties, and restitution. The Division operates and recovers costs under the Enhanced Collections Program authorized by Penal Code §1463.007. In addition, fees are collected to reimburse costs incurred by various governmental agencies including the Probation Department, Public Defender, and Superior Court of Mendocino County.

It is the aim of the Collections Division: to be increasingly effective in the collection of court ordered fines, fees, and restitution; to assist clients in payment plans, debt consolidation, and create an action plan with the client to satisfy the debt; to generate a higher debt recovery rate; and, provide various payment or debt satisfaction options; to recover costs incurred by the Probation Department for services provided to adult probationers such as supervision fees, drug testing fees, pre-sentence investigation reports; to recover costs in delinquent Juvenile Hall fines and fees due from the juvenile's guardian; and to recover costs incurred by the Superior Court of Mendocino County, for services provided to Drug Court participants.

This budget also contains revenues and expenditures under the control of the County, but are generally related to Court ordered debt. Under Government Code §77003 and California Rule of Court 810, certain programs are not permissible Court expenditures and are thus found in this General Fund Budget Unit. Other expenditures are payments to the State for their portion of fine collections required by Government Code §77201.3.

Revenue in this budget is largely comprised of revenue from court fines. This revenue offsets the MOE payment obligation to the State. Other non-court programs, supported by the County, such as Court Appointed Special Advocate (CASA) and Mendo-Lake Alternative Services (MLAS) are included in this budget.

**MAJOR ACCOMPLISHMENTS IN FY 2014-15**

- Increased the number of abstract of judgments recorded against delinquent debtors with real property in order to effect the collection of court-ordered debt.
- The Department was designated as the agency responsible for collection of restitution from debtors sentenced to local prison. Working with the Sheriff's Office, staff developed a collection procedure to deduct a portion of inmate commissary in order to reimburse the victims of their crimes or the State victim restitution fund.

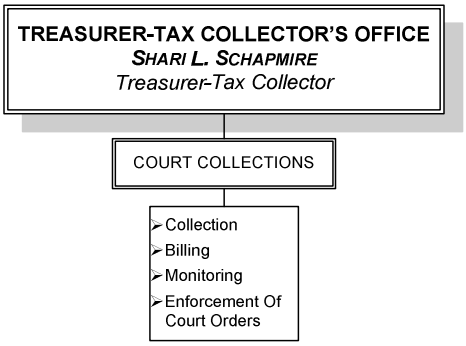
**GOALS/OBJECTIVES FOR FY 2015-16**

- Install and transition from an AS400 accounts receivable software to new collection software including data conversion, training, and go-live implementation. Improve the collection of revenue by automating manual monitoring and processes for staff while increasing account information available for debtors and justice partners.
- Improve communication with victims using early notification regarding the debtor failing to pay and provide information about how the victim can enforce their judgment when the debt is no longer collected by the County.

**CURRENT STAFFING**

6.0 Funded Full Time Equivalent (FTE)
7.0 Allocated FTE

## PROGRAM CHART




## SUMMARY OF MAJOR BUDGET ACCOUNTS

***Revenues***

- ✧ Acct 2230 Purchase of Accounts Receivable software replacing the AS400 product.
- ✧ Acct. 3300 Revenue from Surety Bond Forfeiture.
- ✧ Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.
- ✧ Acct. 6261 Revenue from recording fees.
- ✧ Acct. 6380 Revenue from retention of base fine revenue to cover collection expenses as authorized under Penal Code §1463.007.
- ✧ Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.
- ✧ Acct. 6505 Revenue from traffic school fines.
- ✧ Acct. 6506 Revenue from traffic school fees.

***Services & Supplies***

- ✧ Acct. 2110 Jury parking.
- ✧ Acct. 2170 Postage for mailing tax intercepts, monthly statements, and delinquency notices.
- ✧ Acct. 2189 Mendo-Lake Alternative Services Program, Court Appointed Special Advocate (CASA), and Global Connect Automatic Dialer Voice Messaging System.
- ✧ Acct. 2196 Payments to private collection agency for the collection of delinquent fines, fees, restitution, and civil assessments.

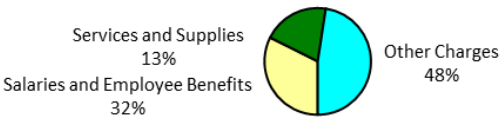
***Other Charges***

- ✧ Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

## SOURCE OF FUNDS




## USE OF FUNDS




## CEO RECOMMENDED BUDGET COMMENTS

The Chief Executive Officer recommends approval of this budget as submitted, which includes a decrease in contribution of Net County Cost by $107,800 due to software replacement as required by the courts, and increased software maintenance contract costs. One-time money is utilized to fund the software replacement costs in the amount of $99,800.

## FINAL BUDGET COMMENTS

During the final budget deliberations, the Board of Supervisors approved the Chief Executive Officer's recommended budget, with the adjustments for the reductions in insurance charges.

# TREASURER-TAX COLLECTOR'S OFFICE

## COURT COLLECTIONS-AB 233 PROGRAM ..... 2012

***SHARI L. SCHAPMIRE, Treasurer-Tax Collector***

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 9

Classification:
Function: 2 Public Protection
Activity: 201 Public Protection - Judicial

Budget Unit: 2012 Court Collections-AB233 Program
Fund: 1100 County General

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 823100 Vehicle Code Fine | 356,551 | 367,621 | 367,753 | 328,407 | 340,377 | 340,377 | 340,377 |
| 823101 25% Extra Fine | 158,559 | 170,686 | 172,430 | 141,211 | 147,930 | 147,930 | 147,930 |
| 823102 Co 50% City VC Fine | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 823103 Co Parking Surcharge | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 823200 Other Court Fine | 56,882 | 62,057 | 63,517 | 50,404 | 51,816 | 51,816 | 51,816 |
| 823203 Co Comm on City Fine | 7,018 | 7,475 | 7,277 | 7,996 | 7,372 | 7,372 | 7,372 |
| 823204 Misc Court Fine | 117 | 78 | 116 | 2 | 0 | 0 | 0 |
| 823210 Fines Judicial District | 13,903 | 15,639 | 14,960 | 9,825 | 11,908 | 11,908 | 11,908 |
| 823300 Forfeiture & Penalty | 15,000 | 89,866 | 15,000 | 33,000 | 15,000 | 15,000 | 15,000 |
| 825490 State Other | 14,608 | 20,229 | 14,608 | 19,388 | 21,229 | 21,229 | 21,229 |
| 826117 PTR Screening Fee | 22,551 | 26,059 | 24,992 | 22,215 | 22,561 | 22,561 | 22,561 |
| 826118 Cite Processing Fee | 2,452 | 2,390 | 2,612 | 1,495 | 1,574 | 1,574 | 1,574 |
| 826163 Legal Svcs Reimb | 5,570 | 5,540 | 4,798 | 7,838 | 7,106 | 7,106 | 7,106 |
| 826221 Fee Judicial District | 0 | 72 | 0 | 0 | 0 | 0 | 0 |
| 826261 Recording Fee | 55,166 | 43,913 | 46,811 | 45,294 | 39,713 | 39,713 | 39,713 |
| 826380 Collection Fee | 526,335 | 530,348 | 567,796 | 446,248 | 540,348 | 540,348 | 540,348 |
| 826390 Other Charges | 85,300 | 86,668 | 82,291 | 173,762 | 85,075 | 85,075 | 85,075 |
| 826404 Returned Check Charge | 753 | 409 | 422 | 526 | 575 | 575 | 575 |
| 826504 Co 30% State PA | 227,856 | 241,994 | 242,002 | 213,722 | 220,283 | 220,283 | 220,283 |
| 826505 Traffic School Fee | 483,232 | 562,391 | 526,284 | 399,109 | 429,902 | 429,902 | 429,902 |
| 826506 Traffic School $24 | 67,188 | 78,138 | 79,767 | 57,427 | 68,390 | 68,390 | 68,390 |
| 827711 Civil Assmt PC 1214.1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 2,099,041 | 2,311,574 | 2,233,436 | 1,957,871 | 2,011,159 | 2,011,159 | 2,011,159 |
| Salaries & Employee Benefits | | | | | | | |
| 861011 Regular Employees | 250,851 | 257,942 | 272,276 | 257,772 | 264,707 | 264,707 | 264,707 |
| 861012 Extra Help | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 861013 Overtime | 0 | 706 | 0 | 4,882 | 0 | 0 | 0 |
| 861021 Co Cont Retirement | 63,808 | 66,034 | 71,468 | 67,968 | 61,442 | 61,442 | 61,442 |
| 861022 Co Cont OASDI | 14,618 | 14,819 | 15,750 | 14,912 | 11,847 | 11,847 | 11,847 |
| 861023 Co Cont Medicare | 3,419 | 3,466 | 3,683 | 3,488 | 2,771 | 2,771 | 2,771 |
| 861024 Co Cont Retire Incr | 29,230 | 30,250 | 27,582 | 26,043 | 25,612 | 25,612 | 25,612 |
| 861030 Co Cont Health Ins | 45,674 | 45,661 | 55,274 | 59,857 | 57,370 | 57,370 | 57,370 |
| 861031 Co Cont Unemp Ins | 0 | 0 | 3,438 | 3,438 | 3,442 | 3,442 | 3,442 |
| 861035 Co Cont Workers Comp | 826 | 826 | 1,653 | 1,653 | 2,867 | 2,867 | 2,639 |
| Total Salaries & Employee Benefits | 408,426 | 419,703 | 451,124 | 440,014 | 430,058 | 430,058 | 429,830 |
| Services & Supplies | | | | | | | |
| 862060 Communications | 2,232 | 2,046 | 2,124 | 2,257 | 1,824 | 1,824 | 1,824 |
| 862101 Insurance - General | 353 | 353 | 922 | 922 | 1,003 | 1,003 | 921 |
| 862110 Jury & Witness Expense | 5,400 | 4,872 | 6,600 | 3,889 | 5,239 | 5,239 | 5,239 |
| 862120 Maintenance - Equipment | 0 | 444 | 0 | 0 | 0 | 0 | 0 |
| 862150 Memberships | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 862170 Office Expense | 42,650 | 39,544 | 46,248 | 35,508 | 39,909 | 39,909 | 39,909 |
| 862182 Data Processing Services | 7,613 | 6,242 | 7,510 | 3,552 | 5,800 | 13,800 | 13,800 |
| 862187 Education & Training | 300 | 1,041 | 300 | 600 | 600 | 600 | 600 |
| 862189 Prof/Spec Svcs - Other | 99,300 | 98,551 | 99,300 | 98,059 | 98,400 | 98,400 | 98,400 |
| 862190 Publications & Legal Notices | 0 | 0 | 0 | 111 | 0 | 0 | 0 |
| 862196 Collection Expense Fines | 12,000 | 24,088 | 21,716 | 9,801 | 3,960 | 3,960 | 3,960 |

# TREASURER-TAX COLLECTOR'S OFFICE

## COURT COLLECTIONS-AB 233 PROGRAM ..... 2012

***SHARI L. SCHAPMIRE, Treasurer-Tax Collector***

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| 862239 Spec Dept Exp | 0 | 0 | 0 | 0 | 0 | 99,800 | 99,800 |
| 862250 Transportation & Travel | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 862253 Travel & Trans - Out | 561 | 1,047 | 1,269 | 2,348 | 2,180 | 2,180 | 2,180 |
| Total Services & Supplies | 170,509 | 178,328 | 186,089 | 157,146 | 159,015 | 266,815 | 266,733 |
| Other Charges | | | | | | | |
| 863113 Pmt Other Gov Agency | 750,645 | 710,420 | 806,290 | 752,904 | 632,153 | 632,153 | 632,153 |
| Total Other Charges | 750,645 | 710,420 | 806,290 | 752,904 | 632,153 | 632,153 | 632,153 |
| Fixed Assets | | | | | | | |
| 864370 Equipment | 0 | 9,991 | 0 | 0 | 0 | 0 | 0 |
| Total Fixed Assets | 0 | 9,991 | 0 | 0 | 0 | 0 | 0 |
| Total Net Appropriations | 1,329,580 | 1,318,442 | 1,443,503 | 1,350,064 | 1,221,226 | 1,329,026 | 1,328,716 |
| Total Net County Cost | (769,461) | (993,132) | (789,933) | (607,807) | (789,933) | (682,133) | (682,443) |

# SPECIAL DISTRICTS

## INDEX


| BUDGET UNIT | NAME OF BUDGET | PAGE |
|---|---|---|
| | Schedule 12 – Summary of Special District Recommended Budgets | F-3 |
| | Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated | F-4 |
| | Schedule 14 – Detail of Provisions for Reserves/Designations | F-5 |
| 0302 | Alexander Estates - Lighting | F-7 |
| 0303 | Covelo - Lighting | F-8 |
| 0304 | Fairview Acres - Lighting | F-9 |
| 0305 | Hopland Streets - Lighting | F-10 |
| 0306 | Lakewood – Lighting | F-11 |
| 0307 | Laytonville - Lighting | F-12 |
| 0311 | Noyo - Lighting | F-13 |
| 0312 | Oak Knoll - Lighting | F-14 |
| 0313 | Riverwood - Lighting | F-15 |
| 0315 | Ukiah Village - Lighting | F-16 |
| 0317 | West Talmage - Lighting | F-17 |
| 0325 | Meadowbrook Manor - Sanitation | F-19 |

MENDOCINO
1850
COUNTY

**County of Mendocino**
**State of California**
**Summary of Special District BOS Adopted Budgets**
**For Fiscal Year 2015-16**



| | Available Financing | | | | Requirements | | | | |
|---|---|---|---|---|---|---|---|---|---|
| District and Fund | Actual Fund Balance Undesignated At June 30, 2015 | Cancellation of Prior Year Reserves and Designations | Additional Financing Sources | Total Available Financing | Financing Uses | Provision for Reserves and/or Designations | Total Financing Requirements | 2015-16 Appropriation Limit | Appropriation Subject To Limitation |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | | |
| Lighting Districts: General | | | | | | | | | |
| 3020 Alexander Estates Lighting | (22,251) | 0 | 8,686 | (13,565) | 9,500 | (23,065) | (13,565) | 41,785 | 8,686 |
| 3030 Covelo Lighting | 33,474 | 0 | 9,086 | 42,560 | 5,700 | 36,860 | 42,560 | 32,322 | 9,086 |
| 3040 Fairview Acres Lighting | 15,232 | 0 | 2,096 | 17,328 | 1,025 | 16,303 | 17,328 | 5,329 | 2,096 |
| 3050 Hopland Lighting | 146,126 | 0 | 16,198 | 162,324 | 5,100 | 157,224 | 162,324 | 23,646 | 16,198 |
| 3060 Lakewood Lighting | 2,276 | 0 | 2,600 | 4,876 | 2,450 | 2,426 | 4,876 | Not applicable | |
| 3070 Laytonville Lighting | 6,541 | 0 | 5,330 | 11,871 | 4,600 | 7,271 | 11,871 | 14,812 | 5,330 |
| 3110 Noyo Lighting | (21,304) | 0 | 2,770 | (18,534) | 3,900 | (22,434) | (18,534) | 25,740 | 2,770 |
| 3120 Oak Knoll Lighting | 85,859 | 0 | 9,310 | 95,169 | 4,250 | 90,919 | 95,169 | 19,988 | 9,310 |
| 3130 Riverwood Terrace Lighting | 23,689 | 0 | 1,980 | 25,669 | 770 | 24,899 | 25,669 | 4,171 | 1,980 |
| 3150 Ukiah Village Lighting | 56,412 | 0 | 8,974 | 65,386 | 4,600 | 60,786 | 65,386 | 24,340 | 8,974 |
| 3170 West Talmage Lighting | 37,101 | 0 | 4,605 | 41,706 | 1,965 | 39,741 | 41,706 | 10,770 | 4,605 |
| Total Lighting Districts | 363,155 | 0 | 71,635 | 434,790 | 43,860 | 390,930 | 434,790 | 202,903 | 69,035 |
| Miscellaneous Districts: General | | | | | | | | | |
| 3250 Meadowbrook Manor Sanitation | 27,688 | 0 | 2,020 | 29,708 | 550 | 29,158 | 29,708 | Not applicable | |
| 3260 Mendocino County Water Agency | 116,037 | 0 | 291,147 | 407,184 | 344,163 | 63,021 | 407,184 | Not applicable | |
| 3270 Air Quality Management District | 1,247,090 | 0 | 930,664 | 2,177,754 | 929,798 | 1,247,956 | 2,177,754 | Not applicable | |
| Total Miscellaneous District | 1,390,815 | 0 | 1,223,831 | 2,614,646 | 1,274,511 | 1,340,135 | 2,614,646 | 0 | 0 |
| Total Special Districts Governed by Mendocino County Board of Supervisors | 1,753,970 | 0 | 1,295,466 | 3,049,436 | 1,318,371 | 1,731,065 | 3,049,436 | 202,903 | 69,035 |

**County of Mendocino**
**State of California**
**Analysis of Fund Balance Unreserved/Undesignated**
**For Fiscal Year 2015-16**



| District and Fund | Actual Fund Balance Per Auditor at June 30, 2015 | Encumbrance | General and Other Reserves | Designations | Fund Balance Available to Finance Current Year Budget |
|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) |
| Lighting Districts: General | | | | | |
| 3020 Alexander Estates Lighting | (22,251) | 0 | 0 | 0 | (22,251) |
| 3030 Covelo Lighting | 33,474 | 0 | 0 | 0 | 33,474 |
| 3040 Fairview Acres Lighting | 15,232 | 0 | 0 | 0 | 15,232 |
| 3050 Hopland Lighting | 146,126 | 0 | 0 | 0 | 146,126 |
| 3060 Lakewood Lighting | 2,276 | 0 | 0 | 0 | 2,276 |
| 3070 Laytonville Lighting | 6,541 | 0 | 0 | 0 | 6,541 |
| 3110 Noyo Lighting | (21,304) | 0 | 0 | 0 | (21,304) |
| 3120 Oak Knoll Lighting | 85,859 | 0 | 0 | 0 | 85,859 |
| 3130 Riverwood Terrace Lighting | 23,689 | 0 | 0 | 0 | 23,689 |
| 3150 Ukiah Village Lighting | 56,412 | 0 | 0 | 0 | 56,412 |
| 3170 West Talmage Lighting | 37,101 | 0 | 0 | 0 | 37,101 |
| Total Lighting Districts | 363,155 | 0 | 0 | 0 | 363,155 |
| Miscellaneous Districts: General | | | | | |
| 3250 Meadowbrook Manor Sanitation | 27,688 | 0 | 0 | 0 | 27,688 |
| 3260 Mendocino County Water Agency | 116,037 | 0 | 0 | 0 | 116,037 |
| 3270 Air Quality Management District | 1,247,090 | 0 | 0 | 0 | 1,247,090 |
| Total Miscellaneous Districts | 1,390,815 | 0 | 0 | 0 | 1,390,815 |
| Total Special Districts Governed by Mendocino County Board of Supervisors | 1,753,970 | 0 | 0 | 0 | 1,753,970 |

**County of Mendocino**
**State of California**
**Detail of Provisions for Reserves/Designations**
**For Fiscal Year 2014-15**



| Description - Purpose | Actual Reserve/ Designations Balance as of June 30, 2015 | Amount Made Available For Financing by Cancellation | | Increases or New Reserves/Designations To Be Provided in Budget Year | | Total Reserves Designations for Budget Year | Fund |
|---|---|---|---|---|---|---|---|
| | | Recommended | Adopted BOS | Recommended | Adopted | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| Lighting Districts: General | | | | | | | |
| 3020 Alexander Estates Lighting | 0 | 0 | 0 | (23,065) | | (23,065) | 3020 |
| 3030 Covelo Lighting | 0 | 0 | 0 | 36,860 | | 36,860 | 3030 |
| 3040 Fairview Acres Lighting | 0 | 0 | 0 | 16,303 | | 16,303 | 3040 |
| 3050 Hopland Lighting | 0 | 0 | 0 | 157,224 | | 157,224 | 3050 |
| 3060 Lakewood Lighting | 0 | 0 | 0 | 2,426 | | 2,426 | 3060 |
| 3070 Laytonville Lighting | 0 | 0 | 0 | 7,271 | | 7,271 | 3070 |
| 3110 Noyo Lighting | 0 | 0 | 0 | (22,434) | | (22,434) | 3110 |
| 3120 Oak Knoll Lighting | 0 | 0 | 0 | 90,919 | | 90,919 | 3120 |
| 3130 Riverwood Terrace Lighting | 0 | 0 | 0 | 24,899 | | 24,899 | 3130 |
| 3150 Ukiah Village Lighting | 0 | 0 | 0 | 60,786 | | 60,786 | 3150 |
| 3170 West Talmage Lighting | 0 | 0 | 0 | 39,741 | | 39,741 | 3170 |
| Total Lighting Districts | 0 | 0 | 0 | 390,930 | 0 | 390,930 | |
| Miscellaneous Districts: General | | | | | | | |
| 3250 Meadowbrook Manor Sanitation | 0 | 0 | 0 | 29,158 | | 29,158 | 3250 |
| 3260 Mendocino County Water Agency | 0 | 0 | 0 | 63,021 | | 63,021 | 3260 |
| 3270 Air Quality Management District | 0 | 0 | 0 | 1,247,956 | | 1,247,956 | 3270 |
| Total Miscellaneous District | 0 | 0 | 0 | 1,340,135 | 0 | 1,340,135 | |
| Total Special Districts Governed by Mendocino County Board of Supervisors | 0 | 0 | 0 | 1,731,065 | 0 | 1,731,065 | |

MENDOCINO
1850
COUNTY

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0302 Lighting - Alexander Estates
Fund: 3020 Lighting - Alexander Estates

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *As of 6/30/16* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 7,400 | 7,848 | 8,000 | 8,401 | 8,300 | 8,300 | 8,300 |
| 821120 Curr Unsec Prop Tax | 290 | 288 | 290 | 272 | 270 | 270 | 270 |
| 821130 Supplemental Roll Tax | 0 | 27 | 20 | 61 | 30 | 30 | 30 |
| 821210 Prior Secured Prop Tax | 0 | 4 | 0 | (15) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 12 | 7 | 0 | 18 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 84 | 84 | 84 | 86 | 86 | 86 | 86 |
| 825810 Other Govt Aid | 50 | 205 | 80 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 7,836 | 8,462 | 8,474 | 8,823 | 8,686 | 8,686 | 8,686 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 128 | 120 | 124 | 0 | 0 | 0 |
| 862260 Utilities | 8,400 | 8,493 | 8,500 | 8,750 | 9,500 | 9,500 | 9,500 |
| Total Services & Supplies | 8,400 | 8,620 | 8,620 | 8,874 | 9,500 | 9,500 | 9,500 |
| Total Net Appropriations | 8,400 | 8,620 | 8,620 | 8,874 | 9,500 | 9,500 | 9,500 |
| Total Fund Balance Contribution | 564 | 159 | 146 | 50 | 814 | 814 | 814 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0303 Lighting - Covelo
Fund: 3030 Lighting - Covelo

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 8,200 | 8,475 | 8,500 | 8,667 | 8,700 | 8,700 | 8,700 |
| 821120 Curr Unsec Prop Tax | 315 | 295 | 300 | 273 | 270 | 270 | 270 |
| 821130 Supplemental Roll Tax | 0 | 27 | 20 | 62 | 30 | 30 | 30 |
| 821210 Prior Secured Prop Tax | 0 | (14) | 0 | (15) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 12 | 7 | 0 | 19 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 86 | 85 | 86 | 86 | 86 | 86 | 86 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 8,613 | 8,876 | 8,906 | 9,092 | 9,086 | 9,086 | 9,086 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 139 | 130 | 129 | 0 | 0 | 0 |
| 862260 Utilities | 5,400 | 5,515 | 5,500 | 5,694 | 5,700 | 5,700 | 5,700 |
| Total Services & Supplies | 5,400 | 5,654 | 5,630 | 5,822 | 5,700 | 5,700 | 5,700 |
| Total Net Appropriations | 5,400 | 5,654 | 5,630 | 5,822 | 5,700 | 5,700 | 5,700 |
| Total Fund Balance Contribution | (3,213) | (3,221) | (3,276) | (3,269) | (3,386) | (3,386) | (3,386) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0304 Lighting - Fairview Acres
Fund: 3040 Lighting - Fairview Acres

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 1,960 | 1,983 | 1,990 | 2,019 | 2,000 | 2,000 | 2,000 |
| 821120 Curr Unsec Prop Tax | 70 | 71 | 75 | 66 | 65 | 65 | 65 |
| 821130 Supplemental Roll Tax | 0 | 6 | 10 | 15 | 10 | 10 | 10 |
| 821210 Prior Secured Prop Tax | 0 | (4) | 0 | (4) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 3 | 2 | 0 | 4 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 21 | 21 | 21 | 21 | 21 | 21 | 21 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 2,054 | 2,079 | 2,096 | 2,121 | 2,096 | 2,096 | 2,096 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 32 | 30 | 30 | 0 | 0 | 0 |
| 862260 Utilities | 1,000 | 993 | 1,000 | 1,025 | 1,025 | 1,025 | 1,025 |
| Total Services & Supplies | 1,000 | 1,025 | 1,030 | 1,055 | 1,025 | 1,025 | 1,025 |
| Total Net Appropriations | 1,000 | 1,025 | 1,030 | 1,055 | 1,025 | 1,025 | 1,025 |
| Total Fund Balance Contribution | (1,054) | (1,054) | (1,066) | (1,066) | (1,071) | (1,071) | (1,071) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0305 Lighting - Hopland
Fund: 3050 Lighting - Hopland

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 15,500 | 15,300 | 15,400 | 15,431 | 15,500 | 15,500 | 15,500 |
| 821120 Curr Unsec Prop Tax | 570 | 548 | 570 | 501 | 490 | 490 | 490 |
| 821130 Supplemental Roll Tax | 0 | 50 | 30 | 114 | 50 | 50 | 50 |
| 821210 Prior Secured Prop Tax | 0 | (27) | 0 | (28) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 20 | 13 | 0 | 34 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 167 | 159 | 160 | 158 | 158 | 158 | 158 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 16,257 | 16,044 | 16,160 | 16,211 | 16,198 | 16,198 | 16,198 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 252 | 240 | 228 | 0 | 0 | 0 |
| 862260 Utilities | 4,800 | 4,897 | 4,880 | 5,064 | 5,100 | 5,100 | 5,100 |
| Total Services & Supplies | 4,800 | 5,149 | 5,120 | 5,292 | 5,100 | 5,100 | 5,100 |
| Total Net Appropriations | 4,800 | 5,149 | 5,120 | 5,292 | 5,100 | 5,100 | 5,100 |
| Total Fund Balance Contribution | (11,457) | (10,895) | (11,040) | (10,918) | (11,098) | (11,098) | (11,098) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0306 Lighting - Lakewood
Fund: 3060 Lighting - Lakewood

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821300 Spec Tax Assmt | 2,600 | 2,624 | 2,600 | 2,624 | 2,600 | 2,600 | 2,600 |
| Total Revenues | 2,600 | 2,624 | 2,600 | 2,624 | 2,600 | 2,600 | 2,600 |
| Services & Supplies | | | | | | | |
| 862189 Prof/Spec Svcs - Other | 50 | 52 | 50 | 52 | 50 | 50 | 50 |
| 862260 Utilities | 2,300 | 2,307 | 2,300 | 2,378 | 2,400 | 2,400 | 2,400 |
| Total Services & Supplies | 2,350 | 2,360 | 2,350 | 2,430 | 2,450 | 2,450 | 2,450 |
| Total Net Appropriations | 2,350 | 2,360 | 2,350 | 2,430 | 2,450 | 2,450 | 2,450 |
| Total Fund Balance Contribution | (250) | (264) | (250) | (194) | (150) | (150) | (150) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0307 Lighting - Laytonville
Fund: 3070 Lighting - Laytonville

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 4,900 | 4,980 | 5,000 | 5,078 | 5,100 | 5,100 | 5,100 |
| 821120 Curr Unsec Prop Tax | 174 | 175 | 180 | 162 | 160 | 160 | 160 |
| 821130 Supplemental Roll Tax | 0 | 16 | 10 | 37 | 20 | 20 | 20 |
| 821210 Prior Secured Prop Tax | 0 | (9) | 0 | (9) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 7 | 4 | 0 | 11 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 52 | 51 | 51 | 51 | 50 | 50 | 50 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 5,133 | 5,218 | 5,241 | 5,330 | 5,330 | 5,330 | 5,330 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 82 | 80 | 76 | 0 | 0 | 0 |
| 862260 Utilities | 4,400 | 4,451 | 4,000 | 4,583 | 4,600 | 4,600 | 4,600 |
| Total Services & Supplies | 4,400 | 4,534 | 4,080 | 4,658 | 4,600 | 4,600 | 4,600 |
| Total Net Appropriations | 4,400 | 4,534 | 4,080 | 4,658 | 4,600 | 4,600 | 4,600 |
| Total Fund Balance Contribution | (733) | (684) | (1,161) | (671) | (730) | (730) | (730) |

# LIGHTING

## NOYO ..... 0311

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0311 Lighting - Noyo
Fund: 3110 Lighting - Noyo

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 1,000 | 1,908 | 2,240 | 1,561 | 2,500 | 2,500 | 2,500 |
| 821120 Curr Unsec Prop Tax | 100 | 108 | 110 | 96 | 200 | 200 | 200 |
| 821130 Supplemental Roll Tax | 0 | 10 | 5 | 22 | 40 | 40 | 40 |
| 821210 Prior Secured Prop Tax | 0 | 401 | 0 | (19) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 10 | 3 | 0 | 20 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 31 | 31 | 31 | 30 | 30 | 30 | 30 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,141 | 2,459 | 2,386 | 1,710 | 2,770 | 2,770 | 2,770 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 45 | 80 | 33 | 0 | 0 | 0 |
| 862260 Utilities | 3,660 | 3,770 | 3,800 | 3,758 | 3,900 | 3,900 | 3,900 |
| Total Services & Supplies | 3,660 | 3,815 | 3,880 | 3,791 | 3,900 | 3,900 | 3,900 |
| Total Net Appropriations | 3,660 | 3,815 | 3,880 | 3,791 | 3,900 | 3,900 | 3,900 |
| Total Fund Balance Contribution | 2,519 | 1,356 | 1,494 | 2,081 | 1,130 | 1,130 | 1,130 |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0312 Lighting - Oak Knoll
Fund: 3120 Lighting - Oak Knoll

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 8,600 | 8,576 | 8,640 | 8,877 | 8,900 | 8,900 | 8,900 |
| 821120 Curr Unsec Prop Tax | 325 | 309 | 325 | 288 | 290 | 290 | 290 |
| 821130 Supplemental Roll Tax | 0 | 28 | 15 | 65 | 30 | 30 | 30 |
| 821210 Prior Secured Prop Tax | 0 | (11) | 0 | (16) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 13 | 7 | 0 | 20 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 94 | 90 | 90 | 91 | 90 | 90 | 90 |
| 825810 Other Govt Aid | 7 | 52 | 20 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 9,039 | 9,052 | 9,090 | 9,325 | 9,310 | 9,310 | 9,310 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 141 | 140 | 132 | 0 | 0 | 0 |
| 862260 Utilities | 4,020 | 4,113 | 4,100 | 4,247 | 4,250 | 4,250 | 4,250 |
| Total Services & Supplies | 4,020 | 4,254 | 4,240 | 4,379 | 4,250 | 4,250 | 4,250 |
| Total Net Appropriations | 4,020 | 4,254 | 4,240 | 4,379 | 4,250 | 4,250 | 4,250 |
| Total Fund Balance Contribution | (5,019) | (4,799) | (4,850) | (4,946) | (5,060) | (5,060) | (5,060) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0313 Lighting - Riverwood Terrace
Fund: 3130 Lighting - Riverwood Terrace

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 1,840 | 1,893 | 1,900 | 1,907 | 1,900 | 1,900 | 1,900 |
| 821120 Curr Unsec Prop Tax | 68 | 68 | 70 | 62 | 60 | 60 | 60 |
| 821130 Supplemental Roll Tax | 0 | 6 | 0 | 14 | 0 | 0 | 0 |
| 821210 Prior Secured Prop Tax | 0 | (3) | 0 | (3) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 3 | 2 | 0 | 4 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,931 | 1,985 | 1,990 | 2,003 | 1,980 | 1,980 | 1,980 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 31 | 30 | 28 | 0 | 0 | 0 |
| 862260 Utilities | 750 | 745 | 750 | 769 | 770 | 770 | 770 |
| Total Services & Supplies | 750 | 775 | 780 | 797 | 770 | 770 | 770 |
| Total Net Appropriations | 750 | 775 | 780 | 797 | 770 | 770 | 770 |
| Total Fund Balance Contribution | (1,181) | (1,210) | (1,210) | (1,206) | (1,210) | (1,210) | (1,210) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0315 Lighting - Ukiah Village
Fund: 3150 Lighting - Ukiah Village

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 5,000 | 6,070 | 7,300 | 8,424 | 8,600 | 8,600 | 8,600 |
| 821120 Curr Unsec Prop Tax | 305 | 284 | 300 | 267 | 260 | 260 | 260 |
| 821130 Supplemental Roll Tax | 0 | 26 | 15 | 60 | 30 | 30 | 30 |
| 821210 Prior Secured Prop Tax | 0 | 137 | 0 | (15) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 10 | 7 | 0 | 18 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 84 | 82 | 82 | 84 | 84 | 84 | 84 |
| 825810 Other Govt Aid | 430 | 1,742 | 700 | 0 | 0 | 0 | 0 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 5,829 | 8,348 | 8,397 | 8,839 | 8,974 | 8,974 | 8,974 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 78 | 90 | 121 | 0 | 0 | 0 |
| 862260 Utilities | 4,350 | 4,454 | 4,440 | 4,596 | 4,600 | 4,600 | 4,600 |
| Total Services & Supplies | 4,350 | 4,531 | 4,530 | 4,717 | 4,600 | 4,600 | 4,600 |
| Total Net Appropriations | 4,350 | 4,531 | 4,530 | 4,717 | 4,600 | 4,600 | 4,600 |
| Total Fund Balance Contribution | (1,479) | (3,816) | (3,867) | (4,122) | (4,374) | (4,374) | (4,374) |

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
BOS Adopted Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0317 Lighting - West Talmage
Fund: 3170 Lighting - West Talmage

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 4,100 | 4,203 | 4,200 | 4,386 | 4,400 | 4,400 | 4,400 |
| 821120 Curr Unsec Prop Tax | 151 | 151 | 150 | 143 | 140 | 140 | 140 |
| 821130 Supplemental Roll Tax | 0 | 14 | 5 | 32 | 20 | 20 | 20 |
| 821210 Prior Secured Prop Tax | 0 | (7) | 0 | (8) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 6 | 4 | 0 | 10 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 45 | 44 | 44 | 45 | 45 | 45 | 45 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 4,302 | 4,408 | 4,399 | 4,608 | 4,605 | 4,605 | 4,605 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 0 | 69 | 65 | 65 | 0 | 0 | 0 |
| 862260 Utilities | 1,860 | 1,901 | 1,900 | 1,965 | 1,965 | 1,965 | 1,965 |
| Total Services & Supplies | 1,860 | 1,970 | 1,965 | 2,030 | 1,965 | 1,965 | 1,965 |
| Total Net Appropriations | 1,860 | 1,970 | 1,965 | 2,030 | 1,965 | 1,965 | 1,965 |
| Total Fund Balance Contribution | (2,442) | (2,438) | (2,434) | (2,578) | (2,640) | (2,640) | (2,640) |

MENDOCINO
1850
COUNTY

State Controller
County Budget Act
2010

County of Mendocino
State of California
Budget Unit Financing Uses Detail
CEO Recommended Budget for Fiscal Year 2015-16

County Budget Form
Schedule 15

Classification:
Function: 0
Activity: 0

Budget Unit: 0325 Sanitation - Meadowbrook Manor
Fund: 3250 Sanitation - Meadowbrook Manor

| Financing Uses Classification | 2013-14 Budget | 2013-14 Actuals | 2014-15 Budget | 2014-15 Actuals | 2015-16 Request | 2015-16 Recommend | 2015-16 Adopted |
|---|---|---|---|---|---|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | *as of 6/30/15* | | | |
| Revenues | | | | | | | |
| 821110 Curr Secured Prop Tax | 2,100 | 2,040 | 2,050 | 1,922 | 1,930 | 1,930 | 1,930 |
| 821120 Curr Unsec Prop Tax | 82 | 73 | 80 | 62 | 60 | 60 | 60 |
| 821130 Supplemental Roll Tax | 0 | 7 | 5 | 15 | 10 | 10 | 10 |
| 821210 Prior Secured Prop Tax | 0 | (4) | 0 | (3) | 0 | 0 | 0 |
| 821220 Prior Unsec Prop Tax | 4 | 2 | 0 | 4 | 0 | 0 | 0 |
| 821700 Highway Property Rental | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 825481 Homeowner Exemption | 22 | 21 | 22 | 20 | 20 | 20 | 20 |
| 827700 Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 2,208 | 2,139 | 2,157 | 2,019 | 2,020 | 2,020 | 2,020 |
| Services & Supplies | | | | | | | |
| 862239 Spec Dept Expense | 550 | 534 | 550 | 528 | 550 | 550 | 550 |
| Total Services & Supplies | 550 | 534 | 550 | 528 | 550 | 550 | 550 |
| Total Net Appropriations | 550 | 534 | 550 | 528 | 550 | 550 | 550 |
| Total Fund Balance Contribution | (1,658) | (1,605) | (1,607) | (1,491) | (1,470) | (1,470) | (1,470) |

MENDOCINO
1850
COUNTY

# FIXED ASSETS and STRUCTURAL IMPROVEMENTS

## FISCAL YEAR 2015-16

***FINAL BUDGET***

| BU | DEPARTMENT | ITEM | AMOUNT | FUNDING SOURCE |
|---|---|---|---|---|
| 1130 | Treasurer-Tax Collector | | | |
| | | Equipment | $ 12,000 | General Fund |
| | | **Total Treasure-Tax Collector** | **$ 12,000** | |
| 1620 | County Garage | | | |
| | | Equipment | $ 9,000 | General Fund |
| | | **Total County Garage (Executive Office)** | **$ 9,000** | |
| 1910 | Land Improvement - Engineering & Technical Assistance | | | |
| | | Data Switch | $ 4,500 | General Fund |
| | | **Total Land Improvement (Transportation)** | **$ 4,500** | |
| 1960 | Information Services | | | |
| | | Misc. Equipment | $ 40,000 | General Fund/1X$ |
| | | **Total Information Services (Executive Office)** | **$ 40,000** | |
| 2310 | Sheriff | | | |
| | | Eleven (11) Patrol Cars | $ 550,000 | Special Fund |
| | | **Total Sheriff (Sheriff's Office)** | **$ 550,000** | |
| 2510 | Jail | | | |
| | | Transportation Van | $ 50,000 | General Fund/1X$ |
| | | **Total Jail (Sheriff's Office)** | **$ 50,000** | |
| 2710 | Agriculture | | | |
| | | Weights and Measures Equipment | $ 15,000 | General Fund/1X$ |
| | | **Total Agriculture** | $ 15,000 | |
| 2852 | Planning and Building | | | |
| | | Imaging Equipment | $ 15,000 | Special Fund |
| | | **Total Planning and Building** | **$ 15,000** | |
| 3010 | Road Maintenance and Administration | | | |
| | | Two (2) Diesel Particulate Filter Retrofit | $ 40,000 | Road Fund |
| | | Four (4) Heavy Duty 1/2 Ton 4X4 Truck | 116,000 | Road Fund |
| | | 12" Wood Chipper | 58,000 | Road Fund |
| | | Surplus/Used Vehicles/Equipment | 15,000 | Road Fund |
| | | Other Equipment over $2,000 | 20,000 | Road Fund |
| | | **Total Road Maintenance & Administration (Transportation)** | **$ 249,000** | |

| BU | DEPARTMENT | ITEM | AMOUNT | FUNDING SOURCE |
|---|---|---|---|---|
| 4011 | Environmental Health | | | |
| | | Structures & Improvements | $ 14,000 | Realignment |
| | | **Total Environmental Health (HHSA – Public Health)** | **$ 14,000** | |
| 4013 | Public Health Nursing | | | |
| | | Equipment | $ 18,000 | Realignment |
| | | Structures & Improvements | 15,000 | Realignment |
| | | **Total Public Health Nursing (HHSA – Public Health)** | **$ 33,000** | |
| 4511 | Landfill Closure | | | Landfill |
| | | Three (3) Replacement Pumps | $ 9,000 | Closure Fund |
| | | **Total Landfill Closure (Transportation)** | **$ 9,000** | |
| 5010 | Social Services | | | |
| | | Two (2) 4WD Vehicles - Child Protective Services | $ 62,108 | Realignment |
| | | Three (3) Cars - Child Protective Services | 66,780 | Realignment |
| | | Two (2) Cars - Adult Protective Services | 44,520 | Realignment |
| | | One (1) 4WD Vehicle - Special Investigation Unit | 31,054 | Realignment |
| | | Radio Equipment for New 4WD Vehicle | 17,000 | Realignment |
| | | **Total Social Services (HHSA - Social Services)** | **$ 221,462** | |
| 5020 | Health and Human Services Administration | | | |
| | | Equipment | $ 5,000 | Title IVE & |
| | | Structures and Improvements | 5,000 | Realignment |
| | | **Total Health and Human Services Administration (HHSA)** | **$ 10,000** | |
| 6110 | Library | | | |
| | | Shelving for Ukiah Teen Room | $ 3,500 | Special Fund |
| | | **Total Library** | **$ 3,500** | |
| 1710 | Capital Improvements | | | |
| | | HHSA – Carry Forward FY 2015-16 | $ 369,000 | Realignment |
| | | HHSA – Avila Records Center (Fort Bragg) | 15,500 | Realignment |
| | | HHSA – Avila Generator (Fort Bragg) | 69,000 | Realignment |
| | | HHSA – Public Area Restroom Remodel | 18,000 | Realignment |
| | | HHSA – Records Storage Shed (Child Protective Srvs) | 30,000 | Realignment |
| | | HHSA – Windows Tinting (Ukiah) | 12,000 | Realignment |
| | | HHSA – Repaint Lobby | 15,000 | Realignment |
| | | HHSA – Hirsh Security System Upgrade | 25,000 | Realignment |
| | | HHSA – Fiscal Roof Repair | 60,000 | Realignment |

| | | | |
|---|---|---|---|
| | HHSA – Remodel Office Space to Accommodate Eligibility Workers (Ukiah) | 25,000 | Realignment |
| | HHSA – West Yokayo Parking Lot Repair | 60,000 | Realignment |
| | HHSA – Child Protective Services Roof Repair | 350,000 | Realignment |
| | HHSA – South Yokayo Building Staff Resources Roof Repair | 200,000 | Realignment |
| | HHSA – Signage Upgrade and Replacement (Willits) | 9,000 | Realignment |
| | HHSA – WISC Parking Lot Repair | 200,000 | Realignment |
| | HHSA – Roof Projects (Ukiah) | 55,228 | General Fund/1X$ |
| | HHSA – Veterans Building Basement Repair (Ukiah) | 45,000 | General Fund/1X$ |
| | HHSA – Veterans Hall ADA Modifications (Willits) | 40,000 | General Fund/1X$ |
| | Sheriff—Emergency Power Supply Generator | 75,000 | General Fund/1X$ |
| | Sheriff – Mendocino Substation | 125,000 | General Fund/1X$ |
| | Administration Center Roof Replacement | 1,250,000 | General Fund/1X$ |
| | Transportation – Willits Road Yard Repair | 20,000 | General Fund/1X$ |
| | Administration Center Conference Room Update & Water Damage Repair | 38,253 | General Fund/1X$ |
| | HVAC Replacement | 200,000 | General Fund/1X$ |
| | Museum – Lighting and Improvements | 28,000 | General Fund/1X$ |
| | Museum – Electrical Upgrade, Repair & Replacement | 20,000 | General Fund/1X$ |
| | Museum – Storage & Fencing | 47,935 | General Fund/1X$ |
| | Planning & Building – Carpet Replacement (Ft.Bragg) | 15,000 | General Fund/1X$ |
| | Public Health Roof Replacement | 870,000 | General Fund/1X$ |
| | Sheriff – Jail – Freezer | 80,000 | General Fund/1X$ |
| | UST Tank Remediation | 100,000 | General Fund/1X$ |
| | Library – Carry Forward FY 2014-15 | 6,560 | Library Fund |
| | Library – Window Replacement (Fort Bragg) | 8,000 | Library Fund |
| | Library – Book Drop Remodel (Fort Bragg) | 2,500 | Library Fund |
| | Library – Baffle Install for Improved Acoustics (FB) | 15,000 | Library Fund |
| | Library – Remodel for Expanded Teen Room (Ukiah) | 20,000 | Library Fund |
| | Library – Exterior Lighting (Willits) | 7,500 | Library Fund |
| | Transportation – Carry Forward FY 2014-15 | 75,500 | Road Fund |
| | Transportation – Road Yard | 205,000 | Road Fund |
| | County-wide – Deferred & Preventative Maintenance | 250,000 | General Fund/1X$ |
| | **Total Capital Improvements Plan (Executive Office)** | **$ 5,056,976** | |
| 0711 | Vehicle Replacement | | |
| | Agriculture – Crane Truck Chassis | $ 35,000 | |
| | Probation – Juvenile Hall – Transportation Van | 40,000 | |
| | Misc. Departmental & Pool Vehicle Replacement | 516,580 | |
| | **Total Vehicle Replacement (Executive Office)** | **$ 591,580** | |
| | **GRAND TOTAL** | **$6,884,018** | |


MENDOCINO
1850
COUNTY

# Position Allocation Table FY 2015-16

| Budget Unit | Pos No. | Job Class | Allocated Classification | Step One | Step Five | Alloc FTE | Incumbent Classification |
|---|---|---|---|---|---|---|---|
| **0326** | **WATER AGENCY** | | | | | | |
| 0326 | 1084 | 2054 | HYDROLOGIST | 22.23 | 27.03 | 1.00 | UNFUNDED |
| 0326 | 3567 | 2065 | WATER RESOURCES SPEC | 20.46 | 24.86 | 1.00 | UNFUNDED |
| | | | **BU FTE Total** | | | 2.00 | |
| **0327** | **AIR QUALITY** | | | | | | |
| 0327 | 1370 | 2055 | AIR POLLUTION CONTROL OFFICER | 38.42 | 46.70 | 1.00 | AIR POLLUTION CONTROL OFFICER |
| 0327 | 3341 | 2057 | SR AIR QUAL SPECIAL | 26.88 | 32.67 | 1.00 | FUNDED |
| 0327 | 3346 | 2059 | AIR QUALITY TECHNICIAN | 18.20 | 22.12 | 1.00 | AIR QUALITY TECHNICIAN |
| 0327 | 3555 | 0150 | AQMD PROGRAM COORD | 22.12 | 26.89 | 1.00 | AQMD PROGRAM COORD |
| 0327 | 3562 | 2064 | AIR QUALITY SPECIALIST | 24.40 | 29.66 | 1.00 | AIR QUALITY SPECIALIST |
| 0327 | 3563 | 2064 | AIR QUALITY SPECIALIST | 24.40 | 29.66 | 1.00 | AIR QUALITY SPECIALIST |
| 0327 | 4019 | 2059 | AIR QUALITY TECHNICIAN | 18.20 | 22.12 | 1.00 | AIR QUALITY TECHNICIAN |
| 0327 | 4022 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 0327 | 4023 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 9.00 | |
| **0377** | **MENDO COUNTY FAIR** | | | | | | |
| 0377 | 0001 | 0130 | FAIR MANAGER | 21.50 | 0.00 | 1.00 | FAIR MANAGER |
| 0377 | 0002 | 3031 | SR FAIR MAINT WORKER | 17.50 | 0.00 | 1.00 | UNFUNDED |
| 0377 | 0004 | 0087 | FAIR INTERMEDIATE CL | 18.30 | 0.00 | 1.00 | UNFUNDED |
| | | | **BU FTE Total** | | | 3.00 | |
| **0418** | **PH WIC** | | | | | | |
| 0418 | 1656 | 4029 | COMMUNITY HEALTH WORKER II | 13.50 | 16.41 | 1.00 | COMMUNITY HEALTH WORKER II |
| 0418 | | 4029 | COMMUNITY HEALTH WORKER II | 13.50 | 16.41 | 0.00 | COMMUNITY HEALTH WORKER II |
| 0418 | 1710 | 4003 | NUTRITIONIST | 22.55 | 27.41 | 1.00 | NUTRITIONIST |
| 0418 | 2009 | 4003 | NUTRITIONIST | 22.55 | 27.41 | 0.80 | NUTRITIONIST |
| 0418 | 3447 | 4003 | NUTRITIONIST | 22.55 | 27.41 | 0.40 | FUNDED |
| 0418 | 3651 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM SPECIALIST II |
| 0418 | 3652 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | HEALTH PROGRAM ELIGIBILITY WRK |
| 0418 | 3653 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | HEALTH PROGRAM ELIGIBILITY WRK |
| 0418 | 3770 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | FUNDED |
| 0418 | 3772 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | HEALTH PROGRAM ELIGIBILITY WRK |
| 0418 | 3793 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | HEALTH PROGRAM ELIGIBILITY WRK |
| 0418 | 3794 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | HEALTH PROGRAM ELIGIBILITY WRK |
| 0418 | 3795 | 4094 | HEALTH PROGRAM ELIGIBILITY WRK | 14.51 | 17.64 | 1.00 | HEALTH PROGRAM ELIGIBILITY WRK |
| 0418 | 3928 | 0170 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| | | | **BU FTE Total** | | | 12.20 | |
| **0426** | **CGAP-DFC GRANT** | | | | | | |
| 0426 | 3690 | 0164 | PROGRAM SPECIALIST II | 21.07 | 25.61 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 1.00 | |
| **0448** | **DA RAPE PROSECUTION** | | | | | | |
| 0448 | 2364 | 7086 | VICTIM/WITNESS ADVOC | 16.82 | 20.44 | 1.00 | UNFUNDED |
| | | | **BU FTE Total** | | | 1.00 | |
| **0453** | **PH TOBACCO ED** | | | | | | |
| 0453 | 3664 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| | | | **BU FTE Total** | | | 1.00 | |
| **0464** | **DA VICTIM WITNESS** | | | | | | |
| 0464 | 0021 | 7085 | VICTIM/WITNESS COORD | 23.69 | 28.79 | 1.00 | UNFUNDED |
| 0464 | 0022 | 7086 | VICTIM/WITNESS ADVOCATE | 16.82 | 20.44 | 1.00 | VICTIM/WITNESS ADVOCATE |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 0464 | 2485 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 0464 | 2486 | 7086 | VICTIM/WITNESS ADVOCATE | 16.82 | 20.44 | 1.00 | VICTIM/WITNESS ADVOCATE |
| 0464 | 2487 | 7086 | VICTIM/WITNESS ADVOCATE | 16.82 | 20.44 | 1.00 | VICTIM/WITNESS ADVOCATE |
| 0464 | 2492 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | UNFUNDED |
| | | | **BU FTE Total** | | | 6.00 | |
| **0465** | **DA ANTI DRUG ABUSE** | | | | | | |
| 0465 | 2681 | 7040 | DA INVESTIGATOR | 26.82 | 32.60 | 1.00 | DISTRICT ATTORNEY INVEST 10% |
| 0465 | 3198 | 7008 | DEP DIST ATTY IV | 33.17 | 40.32 | 1.00 | FUNDED |
| 0465 | 3389 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| | | | **BU FTE Total** | | | 3.00 | |
| **0478** | **PH BIOTERRORISM AS** | | | | | | |
| 0478 | 3427 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | UNFUNDED |
| 0478 | 3668 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 0478 | 3809 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| | | | **BU FTE Total** | | | 3.00 | |
| **0488** | **FAMILY PLANNING** | | | | | | |
| 0488 | 3849 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 1.00 | |
| **0713** | **GENERAL LIABILITY** | | | | | | |
| 0713 | 3009 | 0039 | SAFETY OFFICER | 22.02 | 26.76 | 1.00 | SAFETY OFFICER |
| 0713 | 3929 | 0039 | SAFETY OFFICER | 22.02 | 26.76 | 0.50 | SAFETY OFFICER |
| 0713 | 4030 | 0192 | RISK ANALYST | 24.65 | 29.96 | 1.00 | RISK ANALYST |
| | | | **BU FTE Total** | | | 2.50 | |
| **0714** | **WORKERS COMPENSATION** | | | | | | |
| 0714 | 3873 | 0006 | SR HR ANALYST | 28.54 | 34.69 | 1.00 | HR ANALYST II |
| | | | **BU FTE Total** | | | 1.00 | |
| **0715** | **HEALTH BENEFITS** | | | | | | |
| 0715 | 1702 | 0085 | BENEFITS SPEC - CONF | 16.82 | 20.44 | 1.00 | BENEFITS SPECIALIST - CONF |
| 0715 | 3838 | 0173 | HR MANAGER | 32.09 | 39.00 | 1.00 | HR MANAGER |
| 0715 | 3963 | 0006 | SR HR ANALYST | 28.54 | 34.69 | 1.00 | SR HR ANALYST |
| 0715 | 4006 | 0048 | HR TECHNICIAN | 17.59 | 21.38 | 1.00 | HR TECHNICIAN |
| | | | **BU FTE Total** | | | 4.00 | |
| **1010** | **CLERK OF THE BOARD** | | | | | | |
| 1010 | 3511 | 0070 | DEP CLK OF BOARD-CF | 18.91 | 22.98 | 1.00 | ACTING SR DEPUTY COB-CONF |
| 1010 | 3631 | 0149 | SR DEPUTY COB-CONF | 20.85 | 25.34 | 1.00 | DEPUTY CLERK BOARD-CONF |
| 1010 | 3899 | 0010 | ADMIN ANALYST II | 24.65 | 29.96 | 1.00 | DEPUTY CLERK BOARD-CONF |
| | | | **BU FTE Total** | | | 3.00 | |
| **1015** | **BOARD OF SUPERVISORS** | | | | | | |
| 1015 | 0041 | 0186 | SUPERVISOR | 0.00 | 29.42 | 1.00 | SUPERVISOR |
| 1015 | 0042 | 0186 | SUPERVISOR | 0.00 | 29.42 | 1.00 | SUPERVISOR |
| 1015 | 0043 | 0186 | SUPERVISOR | 0.00 | 29.42 | 1.00 | SUPERVISOR |
| 1015 | 0044 | 0017 | SUPERVISOR | 0.00 | 29.42 | 1.00 | SUPERVISOR |
| 1015 | 0046 | 0017 | SUPERVISOR | 0.00 | 29.42 | 1.00 | SUPERVISOR |
| | | | **BU FTE Total** | | | 5.00 | |
| **1020** | **EXECUTIVE OFFICE** | | | | | | |
| 1020 | 3384 | 0043 | CHIEF EXECUTIVE OFFICER | 0.00 | 86.54 | 1.00 | CHIEF EXECUTIVE OFFICER |
| 1020 | 3385 | 0042 | ASST CHIEF EXEC OFFICER | 51.50 | 62.60 | 1.00 | ASST CHIEF EXEC OFFICER |
| 1020 | 3386 | 0040 | DEPUTY CEO | 33.68 | 40.94 | 1.00 | DEPUTY CEO |
| 1020 | 3387 | 0040 | DEPUTY CEO | 33.68 | 40.94 | 1.00 | DEPUTY CEO |
| 1020 | 3388 | 0040 | DEPUTY CEO | 33.68 | 40.94 | 1.00 | UNFUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1020 | 3612 | 0012 | SR ADMIN ANALYST | 28.54 | 34.69 | 1.00 | ADMINISTRATIVE ANALYST II |
| 1020 | 3627 | 0064 | ADMINISTRATIVE ASSISTANT-CONF | 17.15 | 20.85 | 1.00 | ADMINISTRATIVE ASSISTANT-CONF |
| 1020 | 3900 | 0040 | DEPUTY CEO | 33.68 | 40.94 | 1.00 | DEPUTY CEO |
| 1020 | 3901 | 0010 | ADMIN ANALYST II | 24.65 | 29.96 | 1.00 | FUNDED |
| 1020 | 3964 | 0013 | EXECUTIVE COORDINATOR | 20.85 | 25.34 | 1.00 | EXECUTIVE COORDINATOR |
| 1020 | 4009 | 0173 | HR MANAGER | 32.09 | 39.00 | 1.00 | FUNDED |
| 1020 | 4020 | 0066 | OFFICE SERVICES SUPERVISOR-CON | 18.91 | 22.98 | 1.00 | OFFICE SERVICES SUPERVISOR-CON |
| | | | **BU FTE Total** | | | 12.00 | |
| **1110** | **AUDITOR-CONTROLLER** | | | | | | |
| 1110 | 0055 | 0022 | ASST AUDITOR CONTROLLER | 33.68 | 40.94 | 1.00 | ASST AUDITOR CONTROLLER |
| 1110 | 0058 | 0046 | ACCOUNTANT-CONF | 21.38 | 25.99 | 1.00 | ACCOUNTANT-CONF |
| 1110 | 0061 | 0023 | AUDITOR CONTROLLER | 0.00 | 54.97 | 1.00 | AUDITOR CONTROLLER |
| 1110 | 1922 | 0021 | AUDITOR | 24.29 | 29.53 | 1.00 | AUDITOR |
| 1110 | 3012 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 1110 | 3410 | 0127 | ACCOUNT SPECIALIST SUPERVISOR | 18.12 | 22.03 | 1.00 | ACCOUNT SPECIALIST SUPERVISOR |
| 1110 | 3529 | 0148 | PAYROLL OFFICER | 26.64 | 32.38 | 1.00 | PAYROLL OFFICER |
| 1110 | 3939 | 0019 | ACCOUNTANT | 22.02 | 26.76 | 1.00 | ACCOUNTANT |
| 1110 | 3957 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 1110 | 3958 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 1110 | 4001 | 0021 | AUDITOR | 24.29 | 29.53 | 1.00 | ACCOUNTANT |
| | | | **BU FTE Total** | | | 11.00 | |
| **1120** | **ASSESSOR** | | | | | | |
| 1120 | 0067 | 0055 | STAFF ASSISTANT I | 11.96 | 14.54 | 1.00 | STAFF ASSISTANT I |
| 1120 | 0071 | 0033 | CHIEF PROPERTY APPRAISER | 23.11 | 28.09 | 1.00 | CHIEF PROPERTY APPRAISER |
| 1120 | 0072 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 1120 | 0073 | 0035 | ASSESSMNT INFO SUPERVISOR | 18.12 | 22.03 | 1.00 | ASSESSMNT INFO SUPERVISOR |
| 1120 | 0075 | 0036 | MAPPING COORDINATOR | 16.82 | 20.44 | 1.00 | MAPPING COORDINATOR |
| 1120 | 0078 | 0031 | REAL PROPERTY APPRAISER III | 20.96 | 25.48 | 1.00 | REAL PROPERTY APPRAISER III |
| 1120 | 0080 | 0028 | SR AUDITOR-APPRAISER | 24.29 | 29.53 | 1.00 | SR AUDITOR-APPRAISER |
| 1120 | 0083 | 0031 | REAL PROP APPR III | 20.96 | 25.48 | 1.00 | REAL PROPERTY APPRAISER I |
| 1120 | 0085 | 0032 | ASSESSOR ASST | 29.50 | 35.87 | 1.00 | UNFUNDED |
| 1120 | 0088 | 0031 | REAL PROPERTY APPRAISER III | 20.96 | 25.48 | 1.00 | REAL PROPERTY APPRAISER II |
| 1120 | 0090 | 0031 | REAL PROPERTY APPRAISER III | 20.96 | 25.48 | 1.00 | FUNDED |
| 1120 | 0091 | 0031 | REAL PROPERTY APPRAISER III | 20.96 | 25.48 | 1.00 | REAL PROPERTY APPRAISER III |
| 1120 | 0092 | 0063 | ADMINISTRATIVE ASSISTANT | 17.66 | 21.46 | 1.00 | ADMINISTRATIVE ASSISTANT |
| 1120 | 1723 | 0034 | ASSESSOR/CLERK RECOR | 0.00 | 49.86 | 1.00 | ASSESSOR/CLERK RECORDER |
| 1120 | 2434 | 0031 | REAL PROPERTY APPRAISER III | 20.96 | 25.48 | 1.00 | REAL PROPERTY APPRAISER II |
| 1120 | 2790 | 0031 | REAL PROPERTY APPRAISER III | 20.96 | 25.48 | 1.00 | REAL PROPERTY APPRAISER II |
| 1120 | 3290 | 0027 | AUDITOR-APPRAISER | 23.11 | 28.09 | 1.00 | AUDITOR-APPRAISER |
| 1120 | 3363 | 0037 | PROPERTY TAX TECHNICIAN | 16.44 | 19.98 | 1.00 | PROPERTY TAX TECHNICIAN |
| 1120 | 3570 | 0027 | AUDITOR-APPRAISER | 23.11 | 28.09 | 1.00 | AUDITOR-APPRAISER |
| 1120 | 3946 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| | | | **BU FTE Total** | | | 20.00 | |
| **1130** | **TREASURER-TAX COLLECTOR** | | | | | | |
| 1130 | 0100 | 0025 | TREASURER-TAX COLLECTOR | 0.00 | 47.48 | 1.00 | TREASURER-TAX COLLECTOR |
| 1130 | 2075 | 0125 | ACCT SPECIALIST III | 16.44 | 19.98 | 1.00 | FUNDED |
| 1130 | 2609 | 0068 | ASST TREASURER-TAX COLLECT | 29.50 | 35.87 | 1.00 | ASST TREASURER-TAX COLLECT |
| 1130 | 3932 | 0188 | TREASURY SPECIALIST | 18.55 | 22.54 | 1.00 | TREASURY SPECIALIST |
| 1130 | 3933 | 0004 | REVENUE RECOVERY SPECILIST | 17.66 | 21.46 | 1.00 | REVENUE RECOVERY SPECILIST-OOC |
| 1130 | 3934 | 0187 | DEPUTY TREASURER TAX COLLECTOR | 20.46 | 24.86 | 1.00 | DEPUTY TREASURER TAX COLLECTOR |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | **BU FTE Total** | | | 6.00 | |
| **1160** | **GENERAL SERVICES** | | | | | | |
| 1160 | 0111 | 0111 | MAIL TECHNICIAN II | 12.26 | 14.90 | 1.00 | MAIL TECHNICIAN II |
| 1160 | 1946 | 0064 | ADMINISTRATIVE ASSISTANT-CONF | 17.15 | 20.85 | 1.00 | ADMINISTRATIVE ASSISTANT-CONF |
| 1160 | 3502 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 1160 | 3564 | 0138 | GEN SVCS AGENCY DIR | 40.95 | 49.78 | 1.00 | FUNDED |
| 1160 | 3643 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 1160 | 3941 | 0062 | SUPERVISING STAFF ASSISTANT | 16.82 | 20.44 | 1.00 | SUPERVISING STAFF ASSISTANT |
| 1160 | 3991 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT I |
| 1160 | 4005 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | FUNDED |
| 1160 | 4031 | 0134 | ADMINISTRATIVE SERVICES MGR I | 26.74 | 32.50 | 1.00 | ADMINISTRATIVE SERVICES MGR I |
| | | | **BU FTE Total** | | | 9.00 | |
| **1210** | **COUNTY COUNSEL** | | | | | | |
| 1210 | 0210 | 7019 | COUNTY COUNSEL | 0.00 | 56.79 | 1.00 | INTERIM COUNTY COUNSEL |
| 1210 | 2196 | 7024 | CHIEF DEP CO COUNSEL | 38.61 | 46.94 | 1.00 | DEPUTY COUNTY COUNSEL III |
| 1210 | 3212 | 7023 | DEPUTY COUNTY COUNSEL IV | 33.35 | 40.54 | 1.00 | DEPUTY COUNTY COUNSEL II |
| 1210 | 3213 | 7023 | DEPUTY COUNTY COUNSEL IV | 33.35 | 40.54 | 1.00 | DEPUTY COUNTY COUNSEL IV |
| 1210 | 3214 | 7023 | DEPUTY COUNTY COUNSEL IV | 33.35 | 40.54 | 1.00 | DEPUTY COUNTY COUNSEL III |
| 1210 | 3215 | 7023 | DEPUTY COUNTY COUNSEL IV | 33.35 | 40.54 | 1.00 | DEPUTY COUNTY COUNSEL III |
| 1210 | 3310 | 0073 | LEGAL SECRETARY II - CONF | 15.96 | 19.40 | 1.00 | LEGAL SECRETARY I - CONF |
| 1210 | 3311 | 0073 | LEGAL SECRETARY II - CONF | 15.96 | 19.40 | 1.00 | LEGAL SECRETARY I - CONF |
| 1210 | 3448 | 0078 | LEGAL SERVICES SUPERVISOR-CONF | 21.38 | 25.99 | 1.00 | LEGAL SERVICES SUPERVISOR-CONF |
| 1210 | 4028 | 7023 | DEPUTY COUNTY COUNSEL IV | 33.35 | 40.54 | 1.00 | DEPUTY COUNTY COUNSEL IV |
| | | | **BU FTE Total** | | | 10.00 | |
| **1320** | **HUMAN RESOURCES** | | | | | | |
| 1320 | 0947 | 0007 | DIRECTOR HUMAN RESOURCES | 40.95 | 49.78 | 1.00 | DIRECTOR HUMAN RESOURCES |
| 1320 | 2152 | 0048 | HR TECHNICIAN | 17.59 | 21.38 | 1.00 | HR TECHNICIAN |
| 1320 | 2343 | 0066 | OFFICE SERVICES SUPERVISOR-CON | 18.91 | 22.98 | 1.00 | OFFICE SERVICES SUPERVISOR-CON |
| 1320 | 3147 | 0006 | SR HR ANALYST | 28.54 | 34.69 | 1.00 | HR ANALYST I |
| 1320 | 3344 | 0038 | HR ANALYST II | 24.65 | 29.96 | 1.00 | HR ANALYST II |
| 1320 | 3541 | 0061 | STAFF ASST III -CONF | 14.09 | 17.13 | 1.00 | STAFF ASSISTANT III - CONF |
| 1320 | 3560 | 0048 | HR TECHNICIAN | 17.59 | 21.38 | 1.00 | HR TECHNICIAN |
| 1320 | 3837 | 0173 | HR MANAGER | 32.09 | 39.00 | 1.00 | HR MANAGER |
| 1320 | 4032 | 0048 | HR TECHNICIAN | 17.59 | 21.38 | 1.00 | FUNDED |
| 1320 | 4033 | 0038 | HR ANALYST II | 24.65 | 29.96 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 10.00 | |
| **1410** | **COUNTY CLERK-ELECTION** | | | | | | |
| 1410 | 0122 | 0055 | STAFF ASSISTANT I | 11.96 | 14.54 | 1.00 | FUNDED |
| 1410 | 0123 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 1410 | 0124 | 0082 | ASST REGISTRAR VOTER | 23.12 | 28.10 | 1.00 | ASST REGISTRAR VOTERS |
| | | | **BU FTE Total** | | | 3.00 | |
| **1610** | **BUILDINGS & GROUNDS** | | | | | | |
| 1610 | 0126 | 3038 | FACILITY & FLEET DIVISION MGR | 30.97 | 37.65 | 1.00 | FACILITY & FLEET DIVISION MGR |
| 1610 | 0127 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 0131 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 0133 | 3013 | GROUNDS MAINT TECH III | 14.96 | 18.20 | 1.00 | GROUNDS MAINT TECH II |
| 1610 | 0134 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 0135 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 0136 | 3034 | BUILDING MAINT MECHANIC II | 16.59 | 20.16 | 1.00 | BUILDING MAINT MECHANIC II |
| 1610 | 0137 | 3034 | BUILDING MAINT MECHANIC II | 16.59 | 20.16 | 1.00 | BUILDING MAINT MECHANIC II |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1610 | 0138 | 3034 | BUILDING MAINT MECHANIC II | 16.59 | 20.16 | 1.00 | BUILDING MAINT MECHANIC I |
| 1610 | 0140 | 3032 | CUSTODIAL SUPERVISOR | 13.59 | 16.52 | 1.00 | UNFUNDED |
| 1610 | 1200 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 1303 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 1507 | 3034 | BUILDING MAINT MECHANIC II | 16.59 | 20.16 | 1.00 | BUILDING MAINT MECHANIC II |
| 1610 | 1508 | 3034 | BUILDING MAINT MECHANIC II | 16.59 | 20.16 | 1.00 | BUILDING MAINT MECHANIC I |
| 1610 | 1509 | 3035 | BUILDING MAINT MECHANIC III | 18.29 | 22.23 | 1.00 | BUILDING MAINT MECHANIC II |
| 1610 | 1733 | 3036 | BUILDING MAINT SUPERVISOR | 19.20 | 23.34 | 1.00 | BUILDING MAINT SUPERVISOR |
| 1610 | 1943 | 3013 | GROUNDS MAINT TECH III | 14.96 | 18.20 | 1.00 | FUNDED |
| 1610 | 2148 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | FUNDED |
| 1610 | 2224 | 3013 | GROUNDS MAINT TECH III | 14.96 | 18.20 | 1.00 | GROUNDS MAINT TECH II |
| 1610 | 2334 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 2648 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 3005 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | FUNDED |
| 1610 | 3007 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 3008 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 3077 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 3151 | 3029 | CUSTODIAN | 11.73 | 14.27 | 1.00 | CUSTODIAN |
| 1610 | 3393 | 3035 | BUILDING MAINT MECHANIC III | 18.29 | 22.23 | 1.00 | BUILDING MAINT MECHANIC III |
| 1610 | 3500 | 3029 | CUSTODIAN | 11.73 | 14.27 | 0.80 | CUSTODIAN |
| 1610 | 3602 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | FUNDED |
| 1610 | 3960 | 3037 | ASST FACILIT MANAGER | 24.25 | 29.47 | 1.00 | FUNDED |
| 1610 | 3992 | 3051 | FACILITY PROJECT SPECIALIST II | 23.33 | 28.37 | 1.00 | FACILITY PROJECT SPECIALIST II |
| 1610 | 3993 | 3051 | FACILITY PROJECT SPECIALIST II | 23.33 | 28.37 | 1.00 | FACILITY PROJECT SPECIALIST I |
| | | | **BU FTE Total** | | | 31.80 | |
| **1620** | **GARAGE** | | | | | | |
| 1620 | 0145 | 3021 | AUTO MECHANIC III | 18.29 | 22.23 | 1.00 | AUTO MECHANIC II |
| 1620 | 0146 | 3023 | AUTO SERVICES TECH | 13.00 | 15.80 | 1.00 | FUNDED |
| 1620 | 0148 | 3021 | AUTO MECHANIC III | 18.29 | 22.23 | 1.00 | AUTO MECHANIC III |
| | | | **BU FTE Total** | | | 3.00 | |
| **1910** | **ENGINEERING & TECHNICAL ASSIST** | | | | | | |
| 1910 | 0151 | 2025 | CIVIL ENGINEER | 27.02 | 32.84 | 1.00 | CIVIL ENGINEER |
| 1910 | 0154 | 2009 | DEP DIR DOT LAND IM | 30.97 | 37.65 | 1.00 | DEPUTY DIR TRANS-ADMIN |
| 1910 | 2742 | 2025 | CIVIL ENGINEER | 27.02 | 32.84 | 1.00 | ENGINEER II |
| 1910 | 3397 | 2005 | DEP COUNTY SURVEYOR | 26.10 | 31.73 | 1.00 | SURVEYOR I |
| 1910 | 3491 | 2002 | SURVEYOR I | 20.46 | 24.86 | 1.00 | SURVEYOR I |
| 1910 | 4039 | 2008 | ENGINEER II | 23.33 | 28.37 | 1.00 | SR ENGINEERING TECHNICIAN |
| | | | **BU FTE Total** | | | 6.00 | |
| **1920** | **RETIREMENT** | | | | | | |
| 1920 | 3031 | 0051 | RETIREMEN SPEC II-CONF | 16.82 | 20.44 | 1.00 | FUNDED |
| 1920 | 3642 | 0166 | RETIREMENT ADMINISTRATOR | 0.00 | 57.94 | 1.00 | RETIREMENT ADMINISTRATOR |
| 1920 | 3906 | 0183 | SR RETIREMENT SPECIALIST-CONF | 18.55 | 22.54 | 1.00 | SR RETIREMENT SPECIALIST-CONF |
| 1920 | 3995 | 0064 | ADMINISTRATIVE ASSISTANT-CONF | 17.15 | 20.85 | 1.00 | ADMINISTRATIVE ASSISTANT-CONF |
| 1920 | 3998 | 0190 | RETIREMENT FIN/INVEST OFFICER | 27.54 | 33.48 | 1.00 | RETIREMENT FIN/INVEST OFFICER |
| | | | **BU FTE Total** | | | 5.00 | |
| **1941** | **CLERK RECORDER** | | | | | | |
| 1941 | 0077 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 1941 | 1716 | 0055 | STAFF ASSISTANT I | 11.96 | 14.54 | 1.00 | UNFUNDED |
| 1941 | 3539 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 1941 | 3540 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | **BU FTE Total** | | | 4.00 | |
| **1944** | **MICROGRAPHICS** | | | | | | |
| 1944 | 2058 | 0088 | MICROGRAPHIC SUPERVISOR | 14.51 | 17.64 | 1.00 | MICROGRAPHIC SUPERVISOR |
| | | | **BU FTE Total** | | | 1.00 | |
| **1960** | **INFORMATION SERVICES** | | | | | | |
| 1960 | 2765 | 0102 | NETWORK SYSTEMS ANALYST I | 24.51 | 29.80 | 1.00 | NETWORK SYSTEMS ANALYST I |
| 1960 | 2766 | 0103 | NETWORK SYSTEMS ANALYST II | 25.73 | 31.28 | 1.00 | NETWORK SYSTEMS ANALYST II |
| 1960 | 2795 | 0098 | G.I.S. COORDINATOR | 27.02 | 32.84 | 1.00 | GIS COORDINATOR |
| 1960 | 3442 | 0103 | NETWORK SYSTEMS ANALYST II | 25.73 | 31.28 | 1.00 | NETWORK SYSTEMS ANALYST I |
| 1960 | 3505 | 0103 | NETWORK SYSTEMS ANALYST II | 25.73 | 31.28 | 1.00 | NETWORK SYSTEMS ANALYST I |
| 1960 | 3556 | 0154 | INFORMATION SVCS DIVISION MGR | 30.97 | 37.65 | 1.00 | INFORMATION SVCS DIVISION MGR |
| 1960 | 3582 | 0093 | APPLICATIONS DEVEL/ANALYST II | 25.73 | 31.28 | 1.00 | APPLICATIONS DEVEL/ANALYST II |
| 1960 | 3583 | 0093 | APPLICATIONS DEVEL/ANALYST II | 25.73 | 31.28 | 1.00 | APPLICATIONS DEVEL/ANALYST II |
| 1960 | 3584 | 0094 | SR APPL DEV ANALYST | 28.35 | 34.46 | 1.00 | APPLICATIONS DEVEL/ANALYST I |
| 1960 | 3588 | 0158 | INFO SYSTEMS SPECIAL | 22.55 | 27.41 | 1.00 | FUNDED |
| 1960 | 3589 | 0108 | INFORMATION SYSTEMS TECH II | 20.46 | 24.86 | 1.00 | INFORMATION SYSTEMS TECH II |
| 1960 | 3590 | 0108 | INFORMATION SYSTEMS TECH II | 20.46 | 24.86 | 1.00 | INFORMATION SYSTEMS TECH I |
| 1960 | 3591 | 0156 | GIS TECHNICIAN | 22.23 | 27.03 | 1.00 | GIS TECHNICIAN |
| 1960 | 3593 | 0108 | INFORMATION SYSTEMS TECH II | 20.46 | 24.86 | 1.00 | INFORMATION SYSTEMS TECH II |
| 1960 | 3595 | 0108 | INFORMATION SYSTEMS TECH II | 20.46 | 24.86 | 1.00 | INFORMATION SYSTEMS TECH I |
| 1960 | 3597 | 0157 | INFORMATION SYSTEMS OPER MGR | 29.50 | 35.87 | 1.00 | INFORMATION SYSTEMS OPER MGR |
| 1960 | 3927 | 0185 | COMMUNICATIONS COORDINATOR | 28.35 | 34.46 | 1.00 | COMMUNICATIONS COORDINATOR |
| 1960 | 3997 | 0108 | INFORMATION SYSTEMS TECH II | 20.46 | 24.86 | 1.00 | INFORMATION SYSTEMS TECH II |
| 1960 | 4010 | 0103 | NETWORK SYSTEMS ANALYST II | 25.73 | 31.28 | 1.00 | NETWORK SYSTEMS ANALYST I |
| | | | **BU FTE Total** | | | 19.00 | |
| **2012** | **COURT AB233 PROGRAM** | | | | | | |
| 2012 | 3239 | 0004 | REVENUE RECOVERY SPECIALIST | 17.66 | 21.46 | 1.00 | REVENUE RECOVERY SPECIALIST |
| 2012 | 3240 | 0004 | REVENUE RECOVERY SPECIALIST | 17.66 | 21.46 | 1.00 | REVENUE RECOVERY SPECIALIST |
| 2012 | 3241 | 0004 | REVENUE RECOVERY SPECIALIST | 17.66 | 21.46 | 1.00 | UNFUNDED |
| 2012 | 3330 | 0004 | REVENUE RECOVERY SPECIALIST | 17.66 | 21.46 | 1.00 | REVENUE RECOVERY SPECIALIST |
| 2012 | 3331 | 0004 | REVENUE RECOVERY SPECIALIST | 17.66 | 21.46 | 1.00 | REVENUE RECOVERY SPECIALIST |
| 2012 | 3332 | 0004 | REVENUE RECOVERY SPECIALIST | 17.66 | 21.46 | 1.00 | FUNDED |
| 2012 | 3935 | 0187 | DEPUTY TREASURER TAX COLLECTOR | 20.46 | 24.86 | 1.00 | DEPUTY TREASURER TAX COLLECTOR |
| | | | **BU FTE Total** | | | 7.00 | |
| **2070** | **DISTRICT ATTORNEY** | | | | | | |
| 2070 | 0215 | 7002 | DISTRICT ATTORNEY | 0.00 | 60.62 | 1.00 | DISTRICT ATTORNEY |
| 2070 | 0217 | 7003 | ASST DISTRICT ATTY | 37.64 | 45.76 | 1.00 | UNFUNDED |
| 2070 | 1209 | 0067 | OFFICE SERVICES SUPERVISOR | 19.48 | 23.67 | 1.00 | OFFICE SERVICES SUPERVISOR |
| 2070 | 1753 | 7004 | CHIEF DEP DIST ATTY | 35.96 | 43.71 | 1.00 | UNFUNDED |
| 2070 | 1951 | 7040 | DIST ATTNY INVESTIG | 26.82 | 32.60 | 1.00 | DISTRICT ATTORNEY INVEST 13% |
| 2070 | 1953 | 7044 | SUPVSG DA INVEST | 29.54 | 35.91 | 1.00 | SUPERVISING DA INVEST 10% |
| 2070 | 2010 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 2070 | 2171 | 7040 | DIST ATTNY INVESTIG | 26.82 | 32.60 | 1.00 | DISTRICT ATTORNEY INVEST 15% |
| 2070 | 2346 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT I |
| 2070 | 2447 | 0055 | STAFF ASSISTANT I | 11.96 | 14.54 | 1.00 | FUNDED |
| 2070 | 2448 | 7041 | CHIEF DISTRICT ATTORNEY INVEST | 35.97 | 43.72 | 1.00 | CHIEF DISTRICT ATTORNEY INVEST |
| 2070 | 3004 | 7040 | DIST ATTNY INVESTIG | 26.82 | 32.60 | 1.00 | DISTRICT ATTORNEY INVEST 10% |
| 2070 | 3186 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | FUNDED |
| 2070 | 3187 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY IV |
| 2070 | 3188 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY I |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2070 | 3189 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | FUNDED |
| 2070 | 3190 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY I |
| 2070 | 3191 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY IV |
| 2070 | 3192 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY I |
| 2070 | 3193 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY IV |
| 2070 | 3194 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY IV |
| 2070 | 3195 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | FUNDED |
| 2070 | 3196 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY IV |
| 2070 | 3197 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY IV |
| 2070 | 3230 | 0135 | ADMIN SVCS MGR II | 30.97 | 37.65 | 1.00 | SR DEPARTMENT ANALYST |
| 2070 | 3312 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY I |
| 2070 | 3313 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | STAFF ASSISTANT II |
| 2070 | 3314 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3315 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3316 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3317 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3318 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3319 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3320 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3322 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2070 | 3323 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY I |
| 2070 | 3324 | 0079 | SUPERVISING LEGAL SECRETARY | 18.12 | 22.03 | 1.00 | SUPERVISING LEGAL SECRETARY |
| 2070 | 3340 | 0076 | LEGAL ASSISTANT | 18.12 | 22.03 | 1.00 | LEGAL ASSISTANT |
| 2070 | 3349 | 7000 | INVESTIGATIVE TECHN | 20.62 | 25.06 | 1.00 | INVESTIGATIVE TECH |
| 2070 | 3839 | 7007 | DEPUTY DIST ATTY III | 30.19 | 36.70 | 1.00 | DEPUTY DIST ATTY II |
| 2070 | 3875 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | DEPUTY DIST ATTY I |
| 2070 | 3876 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | STAFF ASSISTANT II |
| 2070 | 3897 | 7040 | DIST ATTNY INVESTIG | 26.82 | 32.60 | 0.50 | UNFUNDED |
| 2070 | 4034 | 7008 | DEPUTY DIST ATTY IV | 33.17 | 40.32 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 43.50 | |
| **2080** | **PUBLIC DEFENDER** | | | | | | |
| 2080 | 1169 | 7068 | PUBLIC DEFENDER | 47.16 | 57.33 | 1.00 | PUBLIC DEFENDER |
| 2080 | 1170 | 7069 | ASST PUBLIC DEFENDER | 37.64 | 45.76 | 1.00 | ASST PUBLIC DEFENDER |
| 2080 | 1552 | 0063 | ADMINISTRATIVE ASSISTANT | 17.66 | 21.46 | 1.00 | ADMINISTRATIVE ASSISTANT |
| 2080 | 1553 | 7027 | CHIEF PUB DEFEND INVESTIG | 30.97 | 37.65 | 1.00 | CHIEF PUB DEFEND INVESTIG |
| 2080 | 2378 | 7028 | PUBLIC DEFENDER INVESTIGATOR | 22.55 | 27.41 | 1.00 | PUBLIC DEFENDER INVESTIGATOR |
| 2080 | 2450 | 7028 | PUBLIC DEFENDER INVESTIGATOR | 22.55 | 27.41 | 1.00 | PUBLIC DEFENDER INVESTIGATOR |
| 2080 | 3199 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER II |
| 2080 | 3200 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER II |
| 2080 | 3201 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER IV |
| 2080 | 3202 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER IV |
| 2080 | 3203 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | UNFUNDED |
| 2080 | 3204 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER III |
| 2080 | 3205 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER III |
| 2080 | 3206 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER I |
| 2080 | 3207 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER IV |
| 2080 | 3208 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER II |
| 2080 | 3326 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY I |
| 2080 | 3327 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2080 | 3328 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2080 | 3329 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY I |
| 2080 | 3398 | 7029 | CHIEF DEPUTY PUBLIC DEFENDER | 35.96 | 43.71 | 1.00 | CHIEF DEPUTY PUBLIC DEFENDER |
| 2080 | 3445 | 7072 | DEPUTY PUBLIC DEFENDER III | 30.19 | 36.70 | 1.00 | DEPUTY PUBLIC DEFENDER I |
| 2080 | 3446 | 0080 | LEGAL SERVICES SUPERVIS - MGMT | 22.00 | 26.74 | 1.00 | LEGAL SERVICES SUPERVIS - MGMT |
| 2080 | 3948 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| | | | **BU FTE Total** | | | 24.00 | |
| **2085** | **ALTERNATE DEFENDER** | | | | | | |
| 2085 | 2495 | 7028 | PUBLIC DEFENDER INVESTIGATOR | 22.55 | 27.41 | 1.00 | PUBLIC DEFENDER INVESTIGATOR |
| 2085 | 2496 | 7084 | ALTERNATE DEFENDER | 37.64 | 45.76 | 1.00 | ALTERNATE DEFENDER |
| 2085 | 3209 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER IV |
| 2085 | 3210 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER IV |
| 2085 | 3211 | 7073 | DEPUTY PUBLIC DEFENDER IV | 33.17 | 40.32 | 1.00 | DEPUTY PUBLIC DEFENDER III |
| 2085 | 3569 | 0152 | LEGAL ADMINISTRATIVE ASSISTANT | 19.97 | 24.28 | 1.00 | LEGAL ADMINISTRATIVE ASSISTANT |
| 2085 | 3949 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 0.50 | STAFF ASSISTANT II |
| | | | **BU FTE Total** | | | 6.50 | |
| **2090** | **CHILD SUPPORT SERVICES** | | | | | | |
| 2090 | 0243 | S595 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 2090 | 2623 | S595 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 2090 | 2624 | S595 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 2090 | 2916 | 0133 | DIRECTOR CHILD SUPPORT SVCS | 39.00 | 47.41 | 1.00 | DIRECTOR CHILD SUPPORT SVCS |
| 2090 | 3099 | S526 | LEGAL CLERK III | 16.44 | 19.98 | 1.00 | LEGAL CLERK III |
| 2090 | 3101 | S526 | LEGAL CLERK III | 16.44 | 19.98 | 1.00 | LEGAL CLERK II |
| 2090 | 3104 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 2090 | 3105 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 2090 | 3106 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 2090 | 3108 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3109 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3110 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3111 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3112 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3113 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3114 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3115 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3118 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3120 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3121 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3122 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3123 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3125 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3126 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3128 | S508 | CHILD SUPPORT SUPERVISOR | 19.48 | 23.67 | 1.00 | CHILD SUPPORT SUPERVISOR |
| 2090 | 3129 | S508 | CHILD SUPPORT SUPERVISOR | 19.48 | 23.67 | 1.00 | CHILD SUPPORT SUPERVISOR |
| 2090 | 3130 | S508 | CHILD SUPPORT SUPERVISOR | 19.48 | 23.67 | 1.00 | CHILD SUPPORT SUPERVISOR |
| 2090 | 3140 | S520 | IS COORDINATOR II | 21.48 | 26.10 | 1.00 | FUNDED |
| 2090 | 3178 | S507 | CHILD SUPPORT SPECIALIST III | 17.66 | 21.46 | 1.00 | FUNDED |
| 2090 | 3179 | S507 | CHILD SUPPORT SPECIALIST III | 17.66 | 21.46 | 1.00 | CHILD SUPPORT SPECIALIST III |
| 2090 | 3180 | S509 | CHILD SUPPORT ACCTG SPECIALIST | 20.96 | 25.48 | 1.00 | CHILD SUPPORT ACCTG SPECIALIST |
| 2090 | 3218 | 7153 | CHILD SUPP ATTY IV | 33.17 | 40.32 | 1.00 | CHILD SUPPORT ATTNY III |
| 2090 | 3473 | 7154 | CHIEF CHILD SUPPORT ATTORNEY | 35.96 | 43.71 | 1.00 | CHIEF CHILD SUPPORT ATTORNEY |
| 2090 | 3923 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST I |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2090 | 3924 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST II |
| 2090 | 3925 | S506 | CHILD SUPPORT SPECIALIST II | 16.03 | 19.48 | 1.00 | CHILD SUPPORT SPECIALIST I |
| | | | **BU FTE Total** | | | 36.00 | |
| **2310** | **SHERIFF CORONER** | | | | | | |
| 2310 | 0278 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 10% |
| 2310 | 0281 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 0282 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0283 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II |
| 2310 | 0284 | 7052 | SHERIFF-CORONER | 0.00 | 60.62 | 1.00 | SHERIFF CORONER |
| 2310 | 0286 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 0287 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I 3% |
| 2310 | 0288 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 13% |
| 2310 | 0289 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 0290 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 10% |
| 2310 | 0291 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II |
| 2310 | 0293 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 20% |
| 2310 | 0294 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 2310 | 0295 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II |
| 2310 | 0296 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 0297 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II |
| 2310 | 0298 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 18% |
| 2310 | 0299 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | FUNDED |
| 2310 | 0300 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 5% |
| 2310 | 0301 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I |
| 2310 | 0302 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0303 | 7047 | SHERIFF'S SVCS TECH | 13.86 | 16.84 | 1.00 | UNFUNDED |
| 2310 | 0304 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II |
| 2310 | 0305 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 5% |
| 2310 | 0307 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 8% |
| 2310 | 0308 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 5% |
| 2310 | 0309 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0310 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0311 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 3% |
| 2310 | 0312 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0313 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0314 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 20% |
| 2310 | 0316 | 7047 | SHERIFF'S SVCS TECH | 13.86 | 16.84 | 1.00 | SHERIFF'S SERVICES TECH |
| 2310 | 0317 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I |
| 2310 | 0318 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | FUNDED |
| 2310 | 0319 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I |
| 2310 | 0320 | 0125 | ACCT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 2310 | 0324 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 0325 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 8% |
| 2310 | 0326 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 18% |
| 2310 | 0329 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 18% |
| 2310 | 0330 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0331 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 10% |
| 2310 | 0332 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II |
| 2310 | 0336 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 0338 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2310 | 0339 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 0341 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 2310 | 0342 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 5% |
| 2310 | 0344 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I 5% |
| 2310 | 0346 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 18% |
| 2310 | 0348 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I |
| 2310 | 0349 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I |
| 2310 | 0351 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER I |
| 2310 | 0352 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 20% |
| 2310 | 0353 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | FUNDED |
| 2310 | 0354 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 3% |
| 2310 | 0377 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | FUNDED |
| 2310 | 0382 | 7125 | DEP SHERIFF COR II | 25.07 | 30.47 | 1.00 | DEPUTY SHERIFF CORONER II 10% |
| 2310 | 0401 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | FUNDED |
| 2310 | 0922 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 13% |
| 2310 | 0926 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | ACTING SHERIFF'S SERGEANT 15% |
| 2310 | 0960 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 0961 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 1118 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | FUNDED |
| 2310 | 1119 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 1120 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | UNFUNDED |
| 2310 | 1326 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 5% |
| 2310 | 1612 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 1652 | 7087 | PUBLIC SFTY DISP SUP | 22.72 | 27.62 | 1.00 | PUBLIC SAFETY DISPATCH SPV 5% |
| 2310 | 1714 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER 5% |
| 2310 | 1830 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 18% |
| 2310 | 1831 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 2124 | 7050 | SHERIFF'S CAPTAIN | 41.37 | 50.28 | 1.00 | SHERIFF'S CAPTAIN |
| 2310 | 2305 | 7051 | SHERIFF'S LIEUTENANT | 35.97 | 43.72 | 1.00 | SHERIFF'S LIEUTENANT |
| 2310 | 2438 | 7051 | SHERIFF'S LIEUTENANT | 35.97 | 43.72 | 1.00 | SHERIFF'S LIEUTENANT |
| 2310 | 2439 | 7051 | SHERIFF'S LIEUTENANT | 35.97 | 43.72 | 1.00 | SHERIFF'S LIEUTENANT |
| 2310 | 2503 | 0060 | STAFF ASSISTANT II | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT II |
| 2310 | 2504 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER |
| 2310 | 2505 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER |
| 2310 | 2750 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 2751 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 2752 | 7066 | SHERIFF'S EVID TECH | 18.67 | 22.69 | 1.00 | ACTING SHERIFF'S EXEC COORD |
| 2310 | 3021 | 7051 | SHERIFF'S LIEUTENANT | 35.97 | 43.72 | 1.00 | SHERIFF'S LIEUTENANT |
| 2310 | 3022 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 18% |
| 2310 | 3024 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 15% |
| 2310 | 3056 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 13% |
| 2310 | 3057 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 8% |
| 2310 | 3058 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 5% |
| 2310 | 3067 | 7047 | SHERIFF'S SERVICES TECH | 13.86 | 16.84 | 1.00 | SHERIFF'S SERVICES TECH |
| 2310 | 3069 | 0096 | COMPUTER OPERATIONS MANAGER | 29.50 | 35.87 | 1.00 | COMPUTER OPERATIONS MANAGER |
| 2310 | 3231 | 0135 | ADMIN SVCS MGR II | 30.97 | 37.65 | 1.00 | FUNDED |
| 2310 | 3382 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 2310 | 3391 | 7067 | SHERIFF'S EVIDENCE UNIT SUPVSR | 21.65 | 26.31 | 1.00 | SHERIFF'S EVIDENCE UNIT SUPVSR |
| 2310 | 3458 | 7087 | PUBLIC SFTY DISP SUP | 22.72 | 27.62 | 1.00 | PUBLIC SAFETY DISPATCH SPV 5% |
| 2310 | 3878 | 2053 | ANIMAL CONTROL OFFICER | 14.88 | 18.08 | 1.00 | ANIMAL CONTROL OFFICER |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2310 | 3879 | 2053 | ANIMAL CONTROL OFFICER | 14.88 | 18.08 | 1.00 | ANIMAL CONTROL OFFICER |
| 2310 | 3880 | 2051 | SR ANIMAL CONTROL OFFICER | 16.44 | 19.98 | 1.00 | FUNDED |
| 2310 | 3881 | 2051 | SR ANIMAL CONTROL OFFICER | 16.44 | 19.98 | 1.00 | SR ANIMAL CONTROL OFFICER |
| 2310 | 3904 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | UNFUNDED |
| 2310 | 3905 | 0143 | DEPARTMENT ANALYST II | 21.07 | 25.61 | 1.00 | DEPARTMENT ANALYST II |
| 2310 | 3930 | 0171 | PROGRAM MANAGER | 28.09 | 34.14 | 1.00 | PROGRAM MANAGER |
| 2310 | 3936 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY I |
| 2310 | 3950 | 0159 | SHERIFF'S TECH SPEC | 21.48 | 26.10 | 1.00 | SHERIFFS TECHNOLOGY SPECIALIST |
| 2310 | 3956 | 0189 | SHER EXECUTIVE COORD | 21.48 | 26.10 | 1.00 | FUNDED |
| 2310 | 3959 | 7131 | SHERIFF'S SERGEANT | 28.41 | 34.53 | 1.00 | SHERIFF'S SERGEANT 15% |
| 2310 | 3961 | 7113 | DEP SHERIFF COR II | 23.83 | 28.96 | 1.00 | DEPUTY SHERIFF CORONER II 10% |
| 2310 | 4004 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 2310 | 4011 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | PUBLIC SAFETY DISPATCHER |
| 2310 | 4012 | 7074 | PUBLIC SAFETY DISP | 19.64 | 23.87 | 1.00 | FUNDED |
| 2310 | 4017 | 0092 | APPLICATIONS DEVEL/ANALYST I | 24.51 | 29.80 | 1.00 | APPLICATIONS DEVEL/ANALYST I |
| 2310 | 4018 | 7054 | UNDERSHERIFF | 43.40 | 52.75 | 1.00 | UNDERSHERIFF |
| | | | **BU FTE Total** | | | 112.00 | |
| **2313** | **SHERIFF - COPS PROGRAM AB3229** | | | | | | |
| 2313 | 3246 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | UNFUNDED |
| 2313 | 3594 | 0159 | SHERIFFS TECHNOLOGY SPECIALIST | 21.48 | 26.10 | 1.00 | SHERIFFS TECHNOLOGY SPECIALIST |
| | | | **BU FTE Total** | | | 2.00 | |
| **2510** | **JAIL** | | | | | | |
| 2510 | 0378 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 0380 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0381 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 0383 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0385 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0386 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 0388 | 4021 | COOK | 11.79 | 14.33 | 1.00 | COOK |
| 2510 | 0389 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 8% |
| 2510 | 0390 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0391 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0392 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | FUNDED |
| 2510 | 0393 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0394 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 8% |
| 2510 | 0395 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0396 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0397 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0399 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0402 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0403 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0404 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0405 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0406 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0410 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0411 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0412 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0414 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0415 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | FUNDED |
| 2510 | 0417 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 10% |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2510 | 0418 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0419 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 0421 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 0423 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 10% |
| 2510 | 0424 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 0426 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 0427 | 0124 | ACCOUNT SPECIALIST II | 14.88 | 18.08 | 1.00 | ACCOUNT SPECIALIST II |
| 2510 | 0965 | 4021 | COOK | 11.79 | 14.33 | 1.00 | COOK |
| 2510 | 1006 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 1086 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 8% |
| 2510 | 1087 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | FUNDED |
| 2510 | 1088 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 13% |
| 2510 | 1089 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 1090 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 1091 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 1093 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 3% |
| 2510 | 1134 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 8% |
| 2510 | 1217 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 2510 | 1227 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 1234 | 7048 | INMATE SERVICES COORDINATOR | 23.69 | 28.79 | 1.00 | INMATE SERVICES COORDINATOR |
| 2510 | 1521 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | FUNDED |
| 2510 | 2160 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 10% |
| 2510 | 2166 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | FUNDED |
| 2510 | 2871 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 10% |
| 2510 | 3366 | 7050 | SHERIFF'S CAPTAIN | 41.37 | 50.28 | 1.00 | SHERIFF'S CAPTAIN |
| 2510 | 3437 | 7047 | SHERIFF'S SVCS TECH | 13.86 | 16.84 | 1.00 | UNFUNDED |
| 2510 | 3438 | 7047 | SHERIFF'S SVCS TECH | 13.86 | 16.84 | 1.00 | UNFUNDED |
| 2510 | 3439 | 7047 | SHERIFF'S SVCS TECH | 13.86 | 16.84 | 1.00 | UNFUNDED |
| 2510 | 3440 | 7047 | SHERIFF'S SERVICES TECH | 13.86 | 16.84 | 1.00 | SHERIFF'S SERVICES TECH |
| 2510 | 3441 | 7047 | SHERIFF'S SERVICES TECH | 13.86 | 16.84 | 1.00 | SHERIFF'S SERVICES TECH |
| 2510 | 3620 | 7001 | CORRECTIONS LIEUTENANT | 35.97 | 43.72 | 1.00 | CORRECTIONS LIEUTENANT |
| 2510 | 3621 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 5% |
| 2510 | 3622 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 8% |
| 2510 | 3623 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 5% |
| 2510 | 3624 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 5% |
| 2510 | 3625 | 7055 | CORRECTIONS SERGEANT | 28.41 | 34.53 | 1.00 | CORRECTIONS SERGEANT 11% |
| 2510 | 3874 | 3048 | LAUNDRY COORDINATOR | 13.59 | 16.52 | 1.00 | LAUNDRY COORDINATOR |
| 2510 | 3951 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 3952 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY |
| 2510 | 3953 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | CORRECTIONS DEPUTY 5% |
| 2510 | 4002 | 4108 | FOOD & LAUNDRY SERV SUPERVISOR | 16.59 | 20.16 | 1.00 | FOOD & LAUNDRY SERV SUPERVISOR |
| 2510 | 4035 | 7009 | CORRECTIONS DEPUTY | 20.79 | 25.27 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 70.00 | |
| **2550** | **JUVENILE HALL** | | | | | | |
| 2550 | 0429 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | FUNDED |
| 2550 | 0430 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 0431 | 6002 | JUVENILE HALL SUPERVISOR | 19.58 | 23.80 | 1.00 | JUVENILE HALL SUPERVISOR |
| 2550 | 0432 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 0433 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 0435 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2550 | 0436 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 0437 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | FUNDED |
| 2550 | 0438 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 0439 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | FUNDED |
| 2550 | 0442 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 0999 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 1541 | 4023 | HEAD COOK - JUVENILE HALL | 15.03 | 18.27 | 1.00 | HEAD COOK - JUVENILE HALL |
| 2550 | 2137 | 6002 | JUVENILE HALL SUPERVISOR | 19.58 | 23.80 | 1.00 | JUVENILE HALL SUPERVISOR |
| 2550 | 2200 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 2201 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 2332 | 6002 | JUVENILE HALL SUPERVISOR | 19.58 | 23.80 | 1.00 | JUVENILE HALL SUPERVISOR |
| 2550 | 2443 | 4001 | LICENSED VOCATIONAL NURSE | 17.40 | 21.15 | 1.00 | LICENSED VOCATIONAL NURSE |
| 2550 | 2735 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 2737 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 2738 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | FUNDED |
| 2550 | 2740 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 2741 | 6002 | JUVENILE HALL SUPERVISOR | 19.58 | 23.80 | 1.00 | JUVENILE HALL SUPERVISOR |
| 2550 | 2806 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 2866 | 6001 | CORRECTIONS COUNSELOR | 16.08 | 19.54 | 1.00 | CORRECTIONS COUNSELOR |
| 2550 | 3136 | 4021 | COOK | 11.79 | 14.33 | 1.00 | COOK |
| 2550 | 3137 | 4021 | COOK | 11.79 | 14.33 | 1.00 | COOK |
| 2550 | 3824 | 6008 | PROBATION DIVISION MANAGER | 30.97 | 37.65 | 1.00 | PROBATION DIVISION MANAGER |
| 2550 | 3967 | 4021 | COOK | 11.79 | 14.33 | 0.80 | FUNDED |
| | | | **BU FTE Total** | | | 28.80 | |
| **2560** | **PROBATION OFFICE** | | | | | | |
| 2560 | 0443 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER I |
| 2560 | 0446 | 6011 | CHIEF PROBATION OFFICER | 40.75 | 49.54 | 1.00 | CHIEF PROBATION OFFICER |
| 2560 | 0447 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 0448 | 6007 | DEPUTY PROBATION OFFICER III | 21.60 | 26.25 | 1.00 | DEPUTY PROBATION OFFICER III |
| 2560 | 0451 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 0452 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 0455 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 0456 | 6007 | DEPUTY PROBATION OFFICER III | 21.60 | 26.25 | 1.00 | DEPUTY PROBATION OFFICER III |
| 2560 | 0457 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | FUNDED |
| 2560 | 0459 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | UNFUNDED |
| 2560 | 0462 | 6008 | PROBATION DIVISION MANAGER | 30.97 | 37.65 | 1.00 | PROBATION DIVISION MANAGER |
| 2560 | 0463 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 0464 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | UNFUNDED |
| 2560 | 0466 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 0467 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 1206 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 2560 | 1281 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 1282 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | FUNDED |
| 2560 | 2026 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2179 | 6008 | PROBATION DIVISION MANAGER | 30.97 | 37.65 | 1.00 | PROBATION DIVISION MANAGER |
| 2560 | 2180 | 6007 | DEPUTY PROBATION OFFICER III | 21.60 | 26.25 | 1.00 | DEPUTY PROBATION OFFICER III |
| 2560 | 2181 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2186 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2456 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2457 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2560 | 2458 | 0062 | SUPERVISING STAFF ASSISTANT | 16.82 | 20.44 | 1.00 | SUPERVISING STAFF ASSISTANT |
| 2560 | 2816 | 6007 | DEPUTY PROBATION OFFICER III | 21.60 | 26.25 | 1.00 | DEPUTY PROBATION OFFICER III |
| 2560 | 2867 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2936 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2937 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2992 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 2993 | 6007 | DEPUTY PROBATION OFFICER III | 21.60 | 26.25 | 1.00 | DEPUTY PROBATION OFFICER III |
| 2560 | 3026 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 3038 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER I |
| 2560 | 3305 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | FUNDED |
| 2560 | 3306 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2560 | 3307 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY I |
| 2560 | 3308 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2560 | 3309 | 0079 | SUPERVISING LEGAL SECRETARY | 18.12 | 22.03 | 1.00 | SUPERVISING LEGAL SECRETARY |
| 2560 | 3350 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER I |
| 2560 | 3429 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER I |
| 2560 | 3430 | 6006 | DEPUTY PROBATION OFFICER II | 19.58 | 23.80 | 1.00 | DEPUTY PROBATION OFFICER II |
| 2560 | 3542 | 0055 | STAFF ASSISTANT I | 11.96 | 14.54 | 1.00 | FUNDED |
| 2560 | 3543 | 0135 | ADMINISTRATIVE SERVICES MGR II | 30.97 | 37.65 | 1.00 | ADMINISTRATIVE SERVICES MGR II |
| 2560 | 3629 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2560 | 3630 | 0072 | LEGAL SECRETARY II | 16.44 | 19.98 | 1.00 | LEGAL SECRETARY II |
| 2560 | 3907 | 0143 | DEPARTMENT ANALYST II | 21.07 | 25.61 | 1.00 | DEPARTMENT ANALYST II |
| 2560 | 3938 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 2560 | 3996 | 6007 | DEPUTY PROBATION OFFICER III | 21.60 | 26.25 | 1.00 | DEPUTY PROBATION OFFICER III |
| | | | **BU FTE Total** | | | 49.00 | |
| **2710** | **AGRICULTURE** | | | | | | |
| 2710 | 0469 | 0067 | OFFICE SERVICES SUPERVISOR | 19.48 | 23.67 | 1.00 | OFFICE SERVICES SUPERVISOR |
| 2710 | 0470 | 2015 | AG COMM/SEALER ASST | 28.09 | 34.14 | 1.00 | AG COMM/SEALER ASST |
| 2710 | 0472 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 2710 | 0473 | 2049 | AGRICULT COMM SEALER | 38.42 | 46.70 | 1.00 | AG COMM/SEALER |
| 2710 | 2221 | 2048 | AGR MEASURE STAND SPCLST III | 23.69 | 28.79 | 1.00 | AGR MEASURE STAND SPCLST III |
| 2710 | 2222 | 2048 | AGR MEASURE STAND SPCLST III | 23.69 | 28.79 | 1.00 | AGR MEASURE STAND SPCLST I |
| 2710 | 2734 | 2046 | AGR MEASURE STAND SPCLST III | 19.48 | 23.67 | 1.00 | AGR MEASURE STAND SPCLST I |
| 2710 | 3898 | 2048 | AGR MEASURE STAND SPCLST III | 23.69 | 28.79 | 1.00 | AGR MEASURE STAND SPCLST III |
| | | | **BU FTE Total** | | | 8.00 | |
| **2830** | **EMERGENCY SVC CD SSAFETY** | | | | | | |
| 2830 | 3908 | 0164 | PROG SPECIALIST II | 21.07 | 25.61 | 1.00 | FUNDED |
| 2830 | 3931 | 0171 | PROGRAM MANAGER | 28.09 | 34.14 | 1.00 | PROGRAM MANAGER |
| | | | **BU FTE Total** | | | 2.00 | |
| **2851** | **PLANNING AND BUILDING** | | | | | | |
| 2851 | 0477 | 2041 | BUILDING INSPECTOR III | 24.29 | 29.53 | 1.00 | BUILDING INSPECTOR III |
| 2851 | 0479 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | PLANNER I |
| 2851 | 0481 | 2037 | PLANS EXAMINER | 23.33 | 28.37 | 1.00 | FUNDED |
| 2851 | 0482 | 2036 | DIRECTOR PLANNING & BLDG | 40.95 | 49.78 | 1.00 | DIRECTOR PLANNING & BLDG |
| 2851 | 0484 | 2042 | CHIEF BLDG INSPECTOR | 28.09 | 34.14 | 1.00 | FUNDED |
| 2851 | 0486 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | CARTOGRAPHER PLANNER |
| 2851 | 0487 | 2041 | BUILDING INSPECTOR III | 24.29 | 29.53 | 1.00 | BUILDING INSPECTOR III |
| 2851 | 0490 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | PLANNER III |
| 2851 | 0493 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | PLANNER II |
| 2851 | 0494 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | PLANNER I |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2851 | 0498 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 2851 | 0500 | 2041 | BUILDING INSPECTOR III | 24.29 | 29.53 | 1.00 | BUILDING INSPECTOR III |
| 2851 | 0501 | 2041 | BUILDING INSPECTOR III | 24.29 | 29.53 | 1.00 | BUILDING INSPECTOR II |
| 2851 | 0503 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | FUNDED |
| 2851 | 1158 | 0062 | SUPERVISING STAFF ASSISTANT | 16.82 | 20.44 | 1.00 | SUPERVISING STAFF ASSISTANT |
| 2851 | 1211 | 2044 | CODE ENFORCE OFFICER II | 23.11 | 28.09 | 1.00 | CODE ENFORCE OFFICER II |
| 2851 | 1279 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | PLANNER II |
| 2851 | 1407 | 2041 | BUILDING INSPECTOR III | 24.29 | 29.53 | 1.00 | BUILDING INSPECTOR I |
| 2851 | 1430 | 2038 | SR BUILDING INSPECTOR | 25.48 | 30.96 | 1.00 | SR BUILDING INSPECTOR |
| 2851 | 1431 | 2034 | CHIEF PLANNER | 30.97 | 37.65 | 1.00 | CHIEF PLANNER |
| 2851 | 1836 | 2035 | SR PLANNER | 27.02 | 32.84 | 1.00 | FUNDED |
| 2851 | 1837 | 2035 | SR PLANNER | 27.02 | 32.84 | 1.00 | PLANNER III |
| 2851 | 2610 | 2043 | CODE ENFORCE OFF I | 20.96 | 25.48 | 1.00 | FUNDED |
| 2851 | 2706 | S555 | STAFF SERVICES ADMINISTRATOR | 24.40 | 29.66 | 1.00 | STAFF SERVICES ADMINISTRATOR |
| 2851 | 2874 | 2035 | SR PLANNER | 27.02 | 32.84 | 1.00 | PLANNER III |
| 2851 | 2911 | 2035 | SR PLANNER | 27.02 | 32.84 | 1.00 | SR PLANNER |
| 2851 | 3176 | 2044 | CODE ENFORCE OFF II | 23.11 | 28.09 | 1.00 | FUNDED |
| 2851 | 3401 | 2033 | PLANNER III | 24.51 | 29.80 | 1.00 | PLANNER I |
| 2851 | 3471 | 2034 | CHIEF PLANNER | 30.97 | 37.65 | 1.00 | SR PLANNER |
| 2851 | 3576 | 0153 | COMMISSION SVCS SUPERVISOR | 20.46 | 24.86 | 1.00 | COMMISSION SVCS SUPERVISOR |
| 2851 | 3577 | 0143 | DEPT ANALYST II | 21.07 | 25.61 | 1.00 | FUNDED |
| 2851 | 3605 | 2043 | CODE ENFORCE OFFICER I | 20.96 | 25.48 | 1.00 | CODE ENFORCE OFFICER I |
| 2851 | 3606 | 2043 | CODE ENFORCE OFFICER I | 20.96 | 25.48 | 1.00 | FUNDED |
| 2851 | 3800 | 0169 | SR PROGRAM SPECIALIST | 24.40 | 29.66 | 1.00 | SR PROGRAM SPECIALIST |
| 2851 | 3965 | 0135 | ADMINISTRATIVE SERVICES MGR II | 30.97 | 37.65 | 1.00 | ADMINISTRATIVE SERVICES MGR II |
| 2851 | 4008 | 0086 | SR DEPT ANALYST | 23.23 | 28.23 | 1.00 | DEPARTMENT ANALYST II |
| 2851 | 4024 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT II |
| 2851 | 4025 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT II |
| 2851 | 4026 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT II |
| 2851 | 4027 | O060 | STAFF ASSISTANT III | 0.00 | 16.00 | 1.00 | STAFF ASSISTANT III-OOC |
| 2851 | 4047 | 2044 | CODE ENFORCE OFF II | 23.11 | 28.09 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | **41.00** | |
| **2860** | **ANIMAL CONTROL** | | | | | | |
| 2860 | 2083 | 2052 | ANIMAL CONTROL ASSISTANT | 12.57 | 15.28 | 1.00 | ANIMAL CONTROL ASSISTANT |
| 2860 | 2733 | 2050 | ANIMAL FACILITY ATTENDANT | 11.96 | 14.54 | 1.00 | ANIMAL FACILITY ATTENDANT |
| 2860 | 3156 | 2050 | ANIMAL FACILITY ATTENDANT | 11.96 | 14.54 | 1.00 | ANIMAL FACILITY ATTENDANT |
| 2860 | 3185 | 2020 | REGISTERED VETERINARY TECH | 16.44 | 19.98 | 1.00 | REGISTERED VETERINARY TECH |
| 2860 | 3355 | 0067 | OFF SVCS SUPERVISOR | 19.48 | 23.67 | 1.00 | ANIMAL CONTROL ASSISTANT |
| 2860 | 3372 | 2016 | ANIMAL CLINIC TECHNICIAN | 14.20 | 17.26 | 1.00 | ANIMAL CLINIC TECHNICIAN |
| 2860 | 3462 | 2050 | ANIMAL FACILITY ATTENDANT | 11.96 | 14.54 | 1.00 | ANIMAL FACILITY ATTENDANT |
| 2860 | 3464 | 2019 | SPAY/NEUTER ADOPTION COORD | 16.03 | 19.48 | 1.00 | SPAY/NEUTER ADOPTION COORD |
| 2860 | 3892 | 0168 | PROGRAM ADMIN | 24.40 | 29.66 | 1.00 | ANIMAL CONTROL SHELTER SUPVR |
| | | | **BU FTE Total** | | | 9.00 | |
| **3010** | **DOT ADMINISTRATION** | | | | | | |
| 3010 | 0153 | 2023 | ENGINEERING TECH II | 19.20 | 23.34 | 1.00 | FUNDED |
| 3010 | 0161 | 2028 | DIRECTOR TRANSPORTATION | 46.70 | 56.76 | 1.00 | DIRECTOR TRANSPORTATION |
| 3010 | 0512 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0513 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0514 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0515 | 3003 | SR ROAD CREW SPVSR | 23.33 | 28.37 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 3010 | 0516 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | FUNDED |
| 3010 | 0518 | 3014 | HEAVY EQUIPMENT MECH | 17.32 | 21.06 | 1.00 | FUNDED |
| 3010 | 0519 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | ROAD CREW WORKER |
| 3010 | 0523 | 3022 | EQUIPMENT SUPERINTEN | 22.12 | 26.89 | 1.00 | FUNDED |
| 3010 | 0525 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0526 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0528 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0529 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | ROAD CREW WORKER |
| 3010 | 0530 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | FUNDED |
| 3010 | 0531 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0532 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | UNFUNDED |
| 3010 | 0534 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0535 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0537 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0538 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0539 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0540 | 3008 | ROAD CREW SPVSR | 19.20 | 23.34 | 1.00 | FUNDED |
| 3010 | 0542 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0544 | 0063 | ADMIN ASSISTANT | 17.66 | 21.46 | 1.00 | FUNDED |
| 3010 | 0546 | 3003 | SR ROAD CREW SUPERVISOR | 23.33 | 28.37 | 1.00 | SR ROAD CREW SUPERVISOR |
| 3010 | 0547 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0548 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0549 | 3014 | HEAVY EQUIPMENT MECH | 17.32 | 21.06 | 1.00 | PARTS SPECIALIST |
| 3010 | 0550 | 3007 | SR EQUIPMENT OPERATO | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR-OOC |
| 3010 | 0551 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0553 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | UNFUNDED |
| 3010 | 0555 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0556 | 3003 | SR ROAD CREW SUPERVISOR | 23.33 | 28.37 | 1.00 | SR ROAD CREW SUPERVISOR |
| 3010 | 0557 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0558 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0559 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | ROAD CREW WORKER |
| 3010 | 0560 | 3001 | BRIDGE CREW SUPERVISOR | 19.00 | 23.10 | 1.00 | BRIDGE CREW SUPERVISOR |
| 3010 | 0561 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0562 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0563 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | EQUIPMENT OPERATOR |
| 3010 | 0565 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | FUNDED |
| 3010 | 0566 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | ROAD CREW WORKER |
| 3010 | 0567 | 3002 | ROAD CREW WORKER | 13.65 | 16.59 | 1.00 | ROAD CREW WORKER |
| 3010 | 0568 | 3003 | SR ROAD CREW SUPERVISOR | 23.33 | 28.37 | 1.00 | SR ROAD CREW SUPERVISOR |
| 3010 | 0569 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0570 | 3000 | BRIDGE CREW WORKER | 16.44 | 19.98 | 1.00 | BRIDGE CREW WORKER |
| 3010 | 0572 | 3006 | EQUIPMENT OPERATOR | 15.03 | 18.27 | 1.00 | FUNDED |
| 3010 | 0573 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | ROAD CREW WORKER |
| 3010 | 0575 | 0125 | ACCT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 3010 | 0578 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | ROAD CREW WORKER |
| 3010 | 0579 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR-OOC |
| 3010 | 0580 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0581 | 3000 | BRIDGE CREW WORKER | 16.44 | 19.98 | 1.00 | BRIDGE CREW WORKER |
| 3010 | 0582 | 3003 | SR ROAD CREW SUPERVISOR | 23.33 | 28.37 | 1.00 | SR ROAD CREW SUPERVISOR |
| 3010 | 0585 | 3014 | HEAVY EQUIPMENT MECH | 17.32 | 21.06 | 1.00 | HEAVY EQUIPMENT MECHANIC |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 3010 | 0586 | 3008 | ROAD CREW SPVSR | 19.20 | 23.34 | 1.00 | ROAD CREW SUPERVISOR |
| 3010 | 0587 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0589 | 3008 | ROAD CREW SPVSR | 19.20 | 23.34 | 1.00 | FUNDED |
| 3010 | 0592 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | ROAD CREW WORKER |
| 3010 | 0596 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0598 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0599 | 3000 | BRIDGE CREW WORKER | 16.44 | 19.98 | 1.00 | FUNDED |
| 3010 | 0600 | 3014 | HEAVY EQUIPMENT MECHANIC | 17.32 | 21.06 | 1.00 | HEAVY EQUIPMENT MECHANIC |
| 3010 | 0601 | 3005 | HEAVY EQUIPMENT SVS TECHNICIAN | 12.94 | 15.73 | 1.00 | HEAVY EQUIPMENT SVS TECHNICIAN |
| 3010 | 0602 | 3015 | SR HEAVY EQUIP MECH | 19.11 | 23.23 | 1.00 | FUNDED |
| 3010 | 0603 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | SR EQUIPMENT OPERATOR |
| 3010 | 0604 | 3014 | HEAVY EQUIPMENT MECH | 17.32 | 21.06 | 1.00 | FUNDED |
| 3010 | 0605 | 3007 | SR EQUIPMENT OPERATOR | 16.59 | 20.16 | 1.00 | FUNDED |
| 3010 | 0607 | 3003 | SR ROAD CREW SUPERVISOR | 23.33 | 28.37 | 1.00 | SR ROAD CREW SUPERVISOR |
| 3010 | 0953 | 3015 | SR HEAVY EQUIP MECH | 19.11 | 23.23 | 1.00 | SR HEAVY EQUIPMENT MECH - OOC |
| 3010 | 0992 | 2011 | DEP DIR DOT ADMIN | 30.97 | 37.65 | 1.00 | DEPUTY DIR TRANS-ADMIN |
| 3010 | 2313 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 3010 | 2368 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 3010 | 2381 | 2024 | SR ENGINEERING TECHNICIAN | 21.18 | 25.75 | 1.00 | SR ENGINEERING TECHNICIAN |
| 3010 | 2383 | 2000 | RIGHT OF WAY/ENVIRON AGENT | 22.23 | 27.03 | 1.00 | RIGHT OF WAY/ENVIRON AGENT |
| 3010 | 2384 | 2025 | CIVIL ENGINEER | 27.02 | 32.84 | 1.00 | ENGINEER II |
| 3010 | 3048 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | UNFUNDED |
| 3010 | 3153 | 3003 | SR ROAD CREW SUPERVISOR | 23.33 | 28.37 | 1.00 | SR ROAD CREW SUPERVISOR |
| 3010 | 3380 | 2001 | ENVIRONMENTAL COMPLIANCE SPEC | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL COMPLIANCE SPEC |
| 3010 | 3390 | 2010 | DEPUTY DIRECTOR DOT | 30.97 | 37.65 | 1.00 | ACTING DPTY DIR TRANS/ENG |
| 3010 | 3408 | 2024 | SR ENGINEERING TECHNICIAN | 21.18 | 25.75 | 1.00 | SR ENGINEERING TECHNICIAN |
| 3010 | 3490 | 2024 | SR ENGINEERING TECHNICIAN | 21.18 | 25.75 | 1.00 | SR ENGINEERING TECHNICIAN |
| 3010 | 3547 | 3046 | DEPUTY DIR TRANS-MAINT SVCS | 30.97 | 37.65 | 1.00 | DEPUTY DIR TRANS-MAINT SVCS |
| 3010 | 3548 | 3047 | MAINT OPERATIONS COORDINATOR | 24.25 | 29.47 | 1.00 | MAINT OPERATIONS COORDINATOR |
| 3010 | 3615 | 0086 | SR DEPT ANALYST | 23.23 | 28.23 | 1.00 | SR DEPARTMENT ANALYST |
| 3010 | 3628 | 0143 | DEPT ANALYST II | 21.07 | 25.61 | 1.00 | DEPARTMENT ANALYST II |
| 3010 | 3638 | 0086 | SR DEPT ANALYST | 23.23 | 28.23 | 1.00 | SR DEPARTMENT ANALYST |
| 3010 | 3826 | 2000 | RIGHT OF WAY/ENVIRON AGENT | 22.23 | 27.03 | 0.80 | RIGHT OF WAY/ENVIRON AGENT |
| 3010 | 3909 | 2026 | SR. CIVIL ENGINEER | 28.35 | 34.46 | 1.00 | SR HEAVY EQUIPMENT MECHANIC |
| 3010 | 3954 | 2001 | ENVIRONMENTAL COMPLIANCE SPEC | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL COMPLIANCE SPEC |
| 3010 | 3994 | 2025 | CIVIL ENGINEER | 27.02 | 32.84 | 1.00 | ENGINEER II |
| 3010 | 4036 | 3008 | ROAD CREW SPVSR | 19.20 | 23.34 | 1.00 | FUNDED |
| 3010 | 4038 | 2008 | ENGINEER II | 23.33 | 28.37 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 93.80 | |
| **4010** | **PUBLIC HEALTH** | | | | | | |
| 4010 | 1433 | 4016 | PH OFFICER | 0.00 | 0.00 | 1.00 | FUNDED |
| 4010 | 1828 | 0125 | ACCT SPECIALIST III | 16.44 | 19.98 | 1.00 | UNFUNDED |
| 4010 | 2089 | 0127 | ACCT SPEC SUPERVISOR | 18.12 | 22.03 | 1.00 | FUNDED |
| 4010 | 2436 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4010 | 3053 | 4034 | SR PH ANALYST | 22.55 | 27.41 | 1.00 | FUNDED |
| 4010 | 3525 | 0147 | PH BRANCH DIRECTOR | 35.85 | 43.58 | 1.00 | INTERIM PH BRANCH DIRECTOR |
| 4010 | 3568 | 0135 | ADMINISTRATIVE SERVICES MGR II | 30.97 | 37.65 | 1.00 | ADMINISTRATIVE SERVICES MGR II |
| 4010 | 3669 | 0143 | DEPARTMENT ANALYST II | 21.07 | 25.61 | 1.00 | UNFUNDED |
| 4010 | 3673 | 0143 | DEPARTMENT ANALYST II | 21.07 | 25.61 | 1.00 | DEPARTMENT ANALYST II |
| 4010 | 3674 | 0161 | ADMINISTRATIVE SECRETARY | 19.48 | 23.67 | 1.00 | ADMINISTRATIVE SECRETARY |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 4010 | 3782 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 4010 | 3801 | 0165 | SR DEPARTMENT ANALYST | 23.23 | 28.23 | 1.00 | SR DEPARTMENT ANALYST |
| 4010 | 3807 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 4010 | 3819 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | FUNDED |
| 4010 | 3893 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 4010 | 3895 | 0143 | DEPT ANALYST II | 21.07 | 25.61 | 1.00 | UNFUNDED |
| 4010 | 3921 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | FUNDED |
| 4010 | 3922 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 4010 | 4021 | 0191 | VITAL STATISTICS TECHNICIAN | 16.82 | 20.44 | 1.00 | VITAL STATISTICS TECHNICIAN |
| | | | **BU FTE Total** | | | 19.00 | |
| **4011** | **ENVIRONMENTAL HEALTH** | | | | | | |
| 4011 | 1337 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 1338 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 1339 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | UNFUNDED |
| 4011 | 1340 | 4040 | ENVIRONMENTAL HEALTH MGR | 26.74 | 32.50 | 1.00 | ENVIRONMENTAL HEALTH MGR |
| 4011 | 1341 | 4040 | ENVIRONMENTAL HEALTH MGR | 26.74 | 32.50 | 1.00 | FUNDED |
| 4011 | 1342 | 4040 | ENVIRONMENTAL HEALTH MGR | 26.74 | 32.50 | 1.00 | ENVIRONMENTAL HEALTH MGR |
| 4011 | 1343 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 1344 | 4042 | DIRECTOR ENV HLTH | 30.97 | 37.65 | 1.00 | FUNDED |
| 4011 | 1345 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 1346 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | FUNDED |
| 4011 | 1347 | 0062 | SUPERV STAFF ASSIST | 16.82 | 20.44 | 1.00 | FUNDED |
| 4011 | 1348 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH TECH |
| 4011 | 1417 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 1593 | 0062 | SUPERV STAFF ASSIST | 16.82 | 20.44 | 1.00 | STAFF ASSISTANT III |
| 4011 | 1606 | 4041 | SR EH SPECIALIST | 23.11 | 28.09 | 1.00 | UNFUNDED |
| 4011 | 1617 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT I |
| 4011 | 1624 | 4041 | SR EH SPECIALIST | 23.11 | 28.09 | 1.00 | FUNDED |
| 4011 | 2193 | 4036 | OPERATIONS SPECIAL | 22.02 | 26.76 | 1.00 | OPERATIONS SPECIALIST |
| 4011 | 2642 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 2811 | 4037 | ENVIRONMENTAL HEALTH TECH | 16.44 | 19.98 | 1.00 | ENVIRONMENTAL HEALTH TECH |
| 4011 | 3255 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 1.00 | ENVIRONMENTAL HEALTH TECH |
| 4011 | 3256 | 4039 | ENVIRONMENTAL HEALTH SPEC II | 22.02 | 26.76 | 0.60 | ENVIRONMENTAL HEALTH SPEC II |
| 4011 | 3677 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| | | | **BU FTE Total** | | | 22.60 | |
| **4012** | **ALCOHOL/OTHER DRUG PROGRAM** | | | | | | |
| 4012 | 2191 | 4031 | SR COMMUNITY HLTH WORKER | 14.88 | 18.08 | 1.00 | SR COMMUNITY HLTH WORKER |
| 4012 | 3081 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | UNFUNDED |
| 4012 | 3383 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 4012 | 3532 | 4029 | COMMUNITY HEALTH WORKER II | 13.50 | 16.41 | 1.00 | COMMUNITY HEALTH WORKER II |
| 4012 | 3600 | 0184 | DEPT APPLICATION SPECIALIST | 17.66 | 21.46 | 1.00 | DEPT APPLICATION SPECIALIST |
| 4012 | 3644 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 4012 | 3645 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 4012 | 3647 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | FUNDED |
| 4012 | 3655 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 4012 | 3661 | 4091 | SR SUBSTANCE ABUSE COUNSELOR | 21.48 | 26.10 | 1.00 | FUNDED |
| 4012 | 3662 | 4092 | SUBSTANCE ABUSE TRMT SPVSR | 23.69 | 28.79 | 1.00 | FUNDED |
| 4012 | 3665 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4012 | 3666 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4012 | 3678 | 4093 | SA PROG & SERV MGR | 28.09 | 34.14 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 4012 | 3679 | 4093 | SA PROG & SERV MGR | 28.09 | 34.14 | 1.00 | FUNDED |
| 4012 | 3680 | 4092 | SUB ABUSE TRMT SPVSR | 23.69 | 28.79 | 1.00 | UNFUNDED |
| 4012 | 3681 | 4097 | DEP DIRECTOR AODP | 30.97 | 37.65 | 1.00 | SR PROGRAM MANAGER |
| 4012 | 3682 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4012 | 3684 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | FUNDED |
| 4012 | 3685 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4012 | 3687 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4012 | 3688 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | FUNDED |
| 4012 | 3689 | 0164 | PROGRAM SPECIALIST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 4012 | 3691 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4012 | 3692 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4012 | 3693 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | ACTING SUB ABUSE TRMT SPVSR |
| 4012 | 3694 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | FUNDED |
| 4012 | 3695 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4012 | 3696 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4012 | 3698 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4012 | 3699 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | FUNDED |
| 4012 | 3704 | 4090 | SUBSTANCE ABUSE COUNSELOR II | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4012 | 3706 | 0165 | SR PROG SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 4012 | 3707 | 0165 | SR PROG SPECIALIST | 23.23 | 28.23 | 1.00 | FUNDED |
| 4012 | 3709 | 4091 | SR SUBSTANCE ABUSE COUNSELOR | 21.48 | 26.10 | 1.00 | SR SUBSTANCE ABUSE COUNSELOR |
| 4012 | 3712 | 4091 | SR SUBSTANCE ABUSE COUNSELOR | 21.48 | 26.10 | 1.00 | SR SUBSTANCE ABUSE COUNSELOR |
| 4012 | 3713 | 4091 | SR SUBSTANCE ABUSE COUNSELOR | 21.48 | 26.10 | 1.00 | FUNDED |
| 4012 | 3714 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | STAFF SERVICES ADMINISTRATOR |
| 4012 | 3716 | 4092 | SUBSTANCE ABUSE TRMT SPVSR | 23.69 | 28.79 | 1.00 | SUBSTANCE ABUSE TRMT SPVSR |
| 4012 | 3717 | 4092 | SUBSTANCE ABUSE TRMT SPVSR | 23.69 | 28.79 | 1.00 | UNFUNDED |
| 4012 | 3802 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | UNFUNDED |
| | | | **BU FTE Total** | | | 41.00 | |
| **4013** | **PUBLIC HEALTH NURSING** | | | | | | |
| 4013 | 1316 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 4013 | 1833 | 4001 | LICENSED VOCATIONAL NURSE | 17.40 | 21.15 | 1.00 | LICENSED VOCATIONAL NURSE |
| 4013 | 3033 | 4001 | LICENSED VOCATIONAL NURSE | 17.40 | 21.15 | 0.80 | UNFUNDED |
| 4013 | 3514 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4013 | 3670 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 4013 | 3719 | 4098 | DEPUTY DIR PUBLIC HLTH NURSING | 30.97 | 37.65 | 1.00 | DEPUTY DIR PUBLIC HLTH NURSING |
| 4013 | 3829 | 4102 | COMMUNITY HEALTH SERV SPEC II | 16.82 | 20.44 | 1.00 | COMMUNITY HEALTH SERV SPEC II |
| 4013 | 3830 | 4102 | COMMUNITY HEALTH SERV SPEC II | 16.82 | 20.44 | 1.00 | COMMUNITY HEALTH SERV SPEC II |
| 4013 | 3831 | 4102 | COMMUNITY HEALTH SERV SPEC II | 16.82 | 20.44 | 1.00 | COMMUNITY HEALTH SERV SPEC II |
| 4013 | 3832 | 4008 | PUBLIC HEALTH LAB TECHNICIAN | 14.88 | 18.08 | 1.00 | PUBLIC HEALTH LAB TECHNICIAN |
| 4013 | 3843 | 4060 | HEALTH PROGRAM TECH | 14.20 | 17.26 | 1.00 | FUNDED |
| 4013 | 3844 | 0170 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| 4013 | 3845 | 4106 | SR PH NURSE | 24.51 | 29.80 | 1.00 | FUNDED |
| 4013 | 3847 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | UNFUNDED |
| 4013 | 3850 | 4106 | SR PH NURSE | 24.51 | 29.80 | 1.00 | FUNDED |
| 4013 | 3853 | 4106 | SR PH NURSE | 24.51 | 29.80 | 1.00 | FUNDED |
| 4013 | 3854 | 4106 | SR PH NURSE | 24.51 | 29.80 | 1.00 | UNFUNDED |
| 4013 | 3856 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | SUPERVISING PH NURSE |
| 4013 | 3857 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | FUNDED |
| 4013 | 3858 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | SUPERVISING PH NURSE |
| 4013 | 3859 | 4106 | SR PH NURSE | 24.51 | 29.80 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 4013 | 3860 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | UNFUNDED |
| 4013 | 3861 | 4106 | SR PH NURSE | 24.51 | 29.80 | 1.00 | FUNDED |
| 4013 | 4048 | 0170 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 23.80 | |
| **4016** | **EMERGENCY MEDICAL SERVICE** | | | | | | |
| 4016 | 3877 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| | | | **BU FTE Total** | | | 1.00 | |
| **4025** | **EMPLOYEE WELLNESS** | | | | | | |
| 4025 | 3871 | 0174 | PROGRAM SPECIALIST II - CONF | 22.55 | 27.41 | 1.00 | PROGRAM SPECIALIST II - CONF |
| | | | **BU FTE Total** | | | 1.00 | |
| **4050** | **MENTAL HEALTH** | | | | | | |
| 4050 | 0650 | 4024 | CHIEF PSYCHIATRIST | 82.15 | 99.86 | 1.00 | FUNDED |
| 4050 | 0662 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 4050 | 0668 | 4028 | MANAGED CARE ADMIN | 23.69 | 28.79 | 1.00 | UNFUNDED |
| 4050 | 0677 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 4050 | 0679 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | MENTAL HEALTH CLINICIAN II |
| 4050 | 0690 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | UNFUNDED |
| 4050 | 2097 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | MENTAL HEALTH CLINICIAN I |
| 4050 | 2099 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2223 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2235 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | DEPARTMENT ANALYST II |
| 4050 | 2329 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 4050 | 2471 | 0062 | SUPERV STAFF ASSIST | 16.82 | 20.44 | 1.00 | STAFF ASSISTANT III |
| 4050 | 2474 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2475 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT SPECIALIST III |
| 4050 | 2529 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | MENTAL HEALTH CLINICIAN II |
| 4050 | 2684 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2771 | 0125 | ACCOUNT SPECIALIST III | 16.44 | 19.98 | 1.00 | FUNDED |
| 4050 | 2772 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 4050 | 2773 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4050 | 2833 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2901 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4050 | 2909 | 4069 | HUMAN SVS WORKER | 14.88 | 18.08 | 1.00 | FUNDED |
| 4050 | 2925 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2971 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2976 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 2977 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | MENTAL HEALTH CLINICIAN II |
| 4050 | 2984 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 4050 | 2988 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4050 | 2989 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4050 | 2990 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | FUNDED |
| 4050 | 3075 | 0062 | SUPERV STAFF ASSIST | 16.82 | 20.44 | 1.00 | ACTING PROGRAM SPECIALIST I |
| 4050 | 3098 | 4022 | SUP FORENSIC PSYCHOL | 26.74 | 32.50 | 1.00 | FUNDED |
| 4050 | 3183 | 4002 | CORR PSYCH RN | 23.33 | 28.37 | 1.00 | UNFUNDED |
| 4050 | 3337 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4050 | 3353 | 4067 | SR PREV SVCS COOR | 23.69 | 28.79 | 1.00 | DEPARTMENT ANALYST I |
| 4050 | 3370 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | MENTAL HEALTH CLINICIAN I |
| 4050 | 3431 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 4050 | 3432 | 4050 | MENTAL HEALTH CLINICIAN II | 24.86 | 30.22 | 1.00 | MENTAL HEALTH CLINICIAN II |
| 4050 | 3459 | 4013 | MID-LEVEL PRACTITION | 27.02 | 32.84 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 4050 | 3537 | 0135 | ADMIN SVCS MGR II | 30.97 | 37.65 | 1.00 | UNFUNDED |
| 4050 | 3553 | 0143 | DEPARTMENT ANALYST II | 21.07 | 25.61 | 1.00 | DEPARTMENT ANALYST II |
| 4050 | 3571 | 0143 | DEPARTMENT ANALYST II | 21.07 | 25.61 | 1.00 | DEPARTMENT ANALYST I |
| 4050 | 3599 | 0184 | DEPT APPLICATION SPECIALIST | 17.66 | 21.46 | 1.00 | DEPT APPLICATION SPECIALIST |
| 4050 | 3648 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 4050 | 3657 | 0165 | SR PROG SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 4050 | 3659 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 4050 | 3667 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 4050 | 3676 | 0169 | STAFF SERVICES ADMINISTRATOR | 24.40 | 29.66 | 1.00 | STAFF SERVICES ADMINISTRATOR |
| 4050 | 3708 | 4091 | SR SUB ABUSE COUNSEL | 21.48 | 26.10 | 1.00 | UNFUNDED |
| 4050 | 3721 | 4100 | MH CLINICAL MANAGER | 28.09 | 34.14 | 1.00 | FUNDED |
| 4050 | 3722 | 4099 | DEPUTY DIR MH CLIN SERVICES | 30.97 | 37.65 | 1.00 | DEPUTY DIR MH CLIN SERVICES |
| 4050 | 3723 | 4099 | DEPUTY DIR MH CLIN SERVICES | 30.97 | 37.65 | 1.00 | UNFUNDED |
| 4050 | 3724 | 4100 | MH CLINICAL MANAGER | 28.09 | 34.14 | 1.00 | FUNDED |
| 4050 | 3726 | 0161 | ADMINISTRATIVE SECRETARY | 19.48 | 23.67 | 1.00 | ADMINISTRATIVE SECRETARY |
| 4050 | 3727 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIAL |
| 4050 | 3729 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | FUNDED |
| 4050 | 3731 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | FUNDED |
| 4050 | 3735 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIAL |
| 4050 | 3736 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | FUNDED |
| 4050 | 3737 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIAL |
| 4050 | 3741 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | FUNDED |
| 4050 | 3742 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIAL |
| 4050 | 3743 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4050 | 3746 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIAL |
| 4050 | 3762 | 4096 | SUPVSNG MH CLINICIAN | 26.10 | 31.73 | 1.00 | FUNDED |
| 4050 | 3763 | 4096 | SUPVSNG MH CLINICIAN | 26.10 | 31.73 | 1.00 | FUNDED |
| 4050 | 3764 | 4096 | SUPVSNG MH CLINICIAN | 26.10 | 31.73 | 1.00 | UNFUNDED |
| 4050 | 3765 | 4096 | SUPVSNG MH CLINICIAN | 26.10 | 31.73 | 1.00 | SUPERVISING MH CLINICIAN |
| 4050 | 3766 | 4087 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | FUNDED |
| 4050 | 3767 | 0086 | SR DEPT ANALYST | 23.23 | 28.23 | 1.00 | FUNDED |
| 4050 | 3808 | 0165 | SR PROGRAM SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 4050 | 3810 | 4091 | SR SUB ABUSE COUNSEL | 21.48 | 26.10 | 1.00 | SUBSTANCE ABUSE COUNSELOR II |
| 4050 | 3811 | 4096 | SUPVSNG MH CLINICIAN | 26.10 | 31.73 | 1.00 | UNFUNDED |
| 4050 | 3813 | 0170 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | PROGRAM MANAGER |
| 4050 | 3840 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | FUNDED |
| 4050 | 3841 | 4087 | MENTAL HEALTH REHAB SPECIAL | 19.48 | 23.67 | 1.00 | UNFUNDED |
| 4050 | 3882 | 0124 | ACCOUNT SPECIALIST II | 14.88 | 18.08 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 77.00 | |
| **4080** | **PUBLIC HEALTH CCS** | | | | | | |
| 4080 | 2085 | 0125 | ACCT SPECIALIST III | 16.44 | 19.98 | 0.60 | UNFUNDED |
| 4080 | 2707 | 4049 | SUPERV THERAPIST | 26.88 | 32.67 | 1.00 | OCCUPATIONAL THERAPIST |
| 4080 | 3364 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 4080 | 3632 | 0062 | SUPERV STAFF ASSIST | 16.82 | 20.44 | 1.00 | STAFF ASSISTANT II |
| 4080 | 3654 | 0168 | PROGRAM ADMINISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 4080 | 3769 | 4094 | HLTH PRGM ELIG WKR | 14.51 | 17.64 | 1.00 | FUNDED |
| 4080 | 3771 | 4095 | SR HEALTH PROGRAM ELIG WORKER | 16.03 | 19.48 | 1.00 | SR HEALTH PROGRAM ELIG WORKER |
| 4080 | 3803 | 4095 | SR HEALTH PROGRAM ELIG WORKER | 16.03 | 19.48 | 1.00 | SR HEALTH PROGRAM ELIG WORKER |
| 4080 | 3864 | 4106 | SR PUBLIC HEALTH NURSE | 24.51 | 29.80 | 1.00 | SR PUBLIC HEALTH NURSE |
| 4080 | 3865 | 4105 | SUPERVISING PH NURSE | 27.02 | 32.84 | 1.00 | UNFUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 4080 | 3869 | 0170 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 10.60 | |
| **5010** | **SOCIAL SERVICES** | | | | | | |
| 5010 | 0703 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0707 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 0708 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0710 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | FUNDED |
| 5010 | 0711 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 0713 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0714 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | SOCIAL WORKER III |
| 5010 | 0715 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 0717 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 5010 | 0719 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | FUNDED |
| 5010 | 0721 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | FUNDED |
| 5010 | 0722 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | SOCIAL WORKER III |
| 5010 | 0723 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0724 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 0728 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 0729 | S565 | ACCOUNT CLERK SUPVR | 18.12 | 22.03 | 1.00 | FUNDED |
| 5010 | 0734 | S544 | SOCIAL WORKER V | 17.66 | 21.46 | 1.00 | SOCIAL WORKER I |
| 5010 | 0735 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0738 | S565 | ACCOUNT CLERK SUPVR | 18.12 | 22.03 | 1.00 | ACCOUNT CLERK SUPERVISOR |
| 5010 | 0739 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 0741 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | PROGRAM ADMINISTRATOR |
| 5010 | 0742 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0743 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 5010 | 0745 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 0749 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | ACTING PROGRAM MANAGER |
| 5010 | 0750 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | SR STAFF SERVICES ANALYST |
| 5010 | 0757 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 5010 | 0759 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | FUNDED |
| 5010 | 0762 | S557 | DEP DIR SOCIAL SVS | 30.97 | 37.65 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 0764 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | SCREENER |
| 5010 | 0767 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0768 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 0770 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0772 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 0774 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 0776 | S549 | SOCIAL WORKER SUP I | 23.69 | 28.79 | 1.00 | EMPLOY & TRAINING SUPERVISOR |
| 5010 | 0777 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0779 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 0781 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0784 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 0787 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I |
| 5010 | 0789 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 0790 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0792 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 0793 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0794 | S565 | ACCOUNT CLERK SUPVR | 18.12 | 22.03 | 1.00 | ACCOUNT CLERK SUPERVISOR |
| 5010 | 0795 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER I |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 0796 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 0797 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | FUNDED |
| 5010 | 0799 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | FUNDED |
| 5010 | 0800 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0802 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0803 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0804 | S505 | OFFICE ASST II | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 0805 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | OFFICE ASSISTANT II |
| 5010 | 0808 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 0809 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | FUNDED |
| 5010 | 0811 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 0814 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 0816 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | SOCIAL WORKER II |
| 5010 | 0819 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | FUNDED |
| 5010 | 0820 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | OFFICE ASSISTANT II |
| 5010 | 0822 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 0823 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | SOCIAL WORKER III |
| 5010 | 0825 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 0826 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 0828 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | ELIGIBILITY SUPERVISOR |
| 5010 | 0966 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | FUNDED |
| 5010 | 0967 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 0968 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 0969 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 0970 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 0973 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 0998 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 1009 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | FUNDED |
| 5010 | 1011 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | ELIGIBILITY SUPERVISOR |
| 5010 | 1012 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 1023 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | FUNDED |
| 5010 | 1075 | S538 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 1111 | S511 | ELIGIBILITY SUPVR | 19.48 | 23.67 | 1.00 | ELIGIBILITY SUPERVISOR |
| 5010 | 1113 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1115 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1116 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1188 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 1189 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1190 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1191 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 1192 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 1193 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 1242 | S549 | SOCIAL WORKER SUP I | 23.69 | 28.79 | 1.00 | SOCIAL WORKER SUPERVISOR I |
| 5010 | 1243 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 1244 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 1245 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | FUNDED |
| 5010 | 1247 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I DIF |
| 5010 | 1249 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | OFFICE ASSISTANT II |
| 5010 | 1257 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1288 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 1317 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1319 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1320 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1321 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | FUNDED |
| 5010 | 1325 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 5010 | 1423 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 1424 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1426 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1427 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1428 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1429 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 1467 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1468 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1472 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 1477 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK III |
| 5010 | 1479 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1480 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1597 | S565 | ACCOUNT CLERK SUPVR | 18.12 | 22.03 | 1.00 | SECRETARY |
| 5010 | 1641 | S557 | DEP DIR SOCIAL SVS | 30.97 | 37.65 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 1642 | S537 | PROGRAM MANAGER | 28.09 | 34.14 | 1.00 | PROGRAM MANAGER |
| 5010 | 1645 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 1646 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1647 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1675 | S547 | SOCIAL WORKER V | 21.48 | 26.10 | 1.00 | SOCIAL WORKER V |
| 5010 | 1688 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 1689 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1690 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1694 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1695 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1696 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 1706 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | FUNDED |
| 5010 | 1707 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 1775 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 1776 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 1778 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 1787 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1788 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1790 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III |
| 5010 | 1791 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 1792 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I DIF |
| 5010 | 1815 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 1816 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK III |
| 5010 | 1818 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 1820 | S514 | EMPLOY & TRNG SUPR | 20.46 | 24.86 | 1.00 | EMPLOY & TRAINING SUPERVISOR |
| 5010 | 1865 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 1866 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 1868 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 1869 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 1870 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 1872 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | SCREENER |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 1873 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 1874 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I DIF |
| 5010 | 1875 | S529 | NURSE CASE MANAGER | 21.18 | 25.75 | 1.00 | NURSE CASE MANAGER |
| 5010 | 1876 | S559 | SR NURSE CASE MANGR | 24.51 | 29.80 | 1.00 | FUNDED |
| 5010 | 1877 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 1878 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1879 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 1880 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | FUNDED |
| 5010 | 1881 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | OFFICE ASSISTANT II |
| 5010 | 1882 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | FUNDED |
| 5010 | 1942 | S559 | SR NURSE CASE MANAGE | 24.51 | 29.80 | 1.00 | FUNDED |
| 5010 | 1973 | S538 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 1976 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | SR STAFF SERVICES ANALYST |
| 5010 | 1979 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 5010 | 1980 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 1981 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 1983 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 1984 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 1985 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 1986 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 1987 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 1988 | S532 | OFFICE ASST SUPVR I | 16.82 | 20.44 | 1.00 | OFFICE ASSISTANT SUPERVISOR I |
| 5010 | 1992 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 1993 | S537 | PROGRAM MANAGER | 28.09 | 34.14 | 1.00 | PROGRAM MANAGER |
| 5010 | 2014 | S529 | NURSE CASE MANAGER | 21.18 | 25.75 | 1.00 | NURSE CASE MANAGER |
| 5010 | 2015 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2016 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2018 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2019 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2020 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 2021 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III |
| 5010 | 2022 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER IV |
| 5010 | 2025 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2057 | 0125 | ACCT SPECIALIST III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK III |
| 5010 | 2090 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | SR PROGRAM SPECIALIST |
| 5010 | 2094 | S517 | EMPLOY & TRNG WK III | 19.48 | 23.67 | 1.00 | SOCIAL WORKER I |
| 5010 | 2105 | 0179 | DEP PUBLIC GUARDIAN | 26.10 | 31.73 | 1.00 | DEPUTY PUBLIC GUARDIAN/ADM |
| 5010 | 2118 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2138 | S514 | EMPLOY & TRNG SUPR | 20.46 | 24.86 | 1.00 | EMPLOY & TRAINING SUPERVISOR |
| 5010 | 2139 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III |
| 5010 | 2140 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 2157 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 5010 | 2176 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2177 | 0177 | VETERANS SVS OFFICER | 24.29 | 29.53 | 1.00 | SR VETERAN'S SERVICE REP |
| 5010 | 2204 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I |
| 5010 | 2207 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2208 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2209 | S533 | OFFICE ASSIST SUP II | 17.66 | 21.46 | 1.00 | SECRETARY |
| 5010 | 2210 | S533 | OFFICE ASSIST SUP II | 17.66 | 21.46 | 1.00 | SECRETARY |
| 5010 | 2212 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 2213 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK III |
| 5010 | 2215 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK II |
| 5010 | 2233 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 2234 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 2243 | S557 | DEP DIR SOCIAL SVS | 30.97 | 37.65 | 1.00 | DEPUTY DIR SOCIAL SERVICES |
| 5010 | 2244 | S538 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 2260 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER I |
| 5010 | 2297 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I DIF |
| 5010 | 2298 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR II |
| 5010 | 2304 | S547 | SOCIAL WORKER V | 21.48 | 26.10 | 1.00 | FUNDED |
| 5010 | 2315 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 2318 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 2319 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | FUNDED |
| 5010 | 2320 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 2326 | S538 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 2356 | S537 | PROGRAM MANAGER | 28.09 | 34.14 | 1.00 | PROGRAM MANAGER |
| 5010 | 2357 | S514 | EMPLOY & TRNG SUPR | 20.46 | 24.86 | 1.00 | ELIGIBILITY SUPERVISOR |
| 5010 | 2359 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2362 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | ACTING OFFICE ASSIST SUPV I |
| 5010 | 2476 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 2478 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2479 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2498 | 0176 | VETERANS SERVICE REP | 17.24 | 20.96 | 1.00 | VETERANS SERVICES REP |
| 5010 | 2522 | S538 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | PROGRAM MANAGER |
| 5010 | 2523 | S556 | PROGRAM ADMNISTRATOR | 24.40 | 29.66 | 1.00 | STAFF SERVICES ADMINISTRATOR |
| 5010 | 2525 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2545 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER I |
| 5010 | 2546 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2547 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER I |
| 5010 | 2548 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2549 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2551 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2552 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2553 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2556 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2558 | S516 | EMPLOY & TRNG WKR II | 17.66 | 21.46 | 1.00 | EMPLOY & TRAINING WORKER II |
| 5010 | 2561 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 2562 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 2564 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 2570 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 2572 | S517 | EMPLOY & TRNG WK III | 19.48 | 23.67 | 1.00 | EMPLOY & TRAINING WORKER III |
| 5010 | 2574 | S514 | EMPLOY & TRNG SUPR | 20.46 | 24.86 | 1.00 | ELIGIBILITY SUPERVISOR |
| 5010 | 2575 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | FUNDED |
| 5010 | 2576 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST I |
| 5010 | 2577 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 2578 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | ACCOUNT CLERK SUPERVISOR |
| 5010 | 2579 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | FUNDED |
| 5010 | 2595 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER I |
| 5010 | 2598 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2599 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 2603 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 2604 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2605 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 2606 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | STAFF SERVICES ADMINISTRATOR |
| 5010 | 2607 | S533 | OFFICE ASSIST SUP II | 17.66 | 21.46 | 1.00 | OFFICE ASSISTANT SUPERVISOR II |
| 5010 | 2635 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I DIF |
| 5010 | 2636 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | NURSE CASE MANAGER |
| 5010 | 2637 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2638 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2639 | S557 | DEP DIR SOCIAL SVS | 30.97 | 37.65 | 1.00 | DEPUTY DIR SOCIAL SERVICES |
| 5010 | 2652 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2653 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 2654 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 2655 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER I |
| 5010 | 2656 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 2657 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2658 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2659 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2661 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | FUNDED |
| 5010 | 2662 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I DIF |
| 5010 | 2665 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2666 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 2667 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2669 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 5010 | 2673 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | STAFF SERVICES ANALYST I |
| 5010 | 2709 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 2713 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK II |
| 5010 | 2715 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | NURSE CASE ASSISTANT |
| 5010 | 2716 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2718 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | SOCIAL WORKER II |
| 5010 | 2719 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2720 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER III-DIF |
| 5010 | 2721 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER IV |
| 5010 | 2723 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 2724 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER V |
| 5010 | 2725 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER I |
| 5010 | 2726 | S533 | OFFICE ASSIST SUP II | 17.66 | 21.46 | 1.00 | OFFICE ASSISTANT SUPERVISOR II |
| 5010 | 2727 | S565 | ACCOUNT CLERK SUPVR | 18.12 | 22.03 | 1.00 | ACCOUNT CLERK SUPERVISOR |
| 5010 | 2729 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I |
| 5010 | 2812 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2813 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2814 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 5010 | 2849 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 2850 | S575 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 2851 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | STAFF SERVICES ADMINISTRATOR |
| 5010 | 2852 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 5010 | 2853 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 2854 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 2855 | 0176 | VETERANS SERVICE REP | 17.24 | 20.96 | 1.00 | VETERANS SERVICES REP |
| 5010 | 2941 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 3018 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | SR STAFF SERVICES ANALYST |
| 5010 | 3020 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 3089 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 3090 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 3091 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 3092 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 3093 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 3094 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ## VACANT ## |
| 5010 | 3243 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACTING ACCOUNT CLERK SUPERVISO |
| 5010 | 3244 | S533 | OFFICE ASSIST SUP II | 17.66 | 21.46 | 1.00 | SECRETARY |
| 5010 | 3262 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 3263 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3264 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 3265 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3266 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 3267 | S535 | OFFICE ASST II | 13.18 | 16.02 | 1.00 | FUNDED |
| 5010 | 3268 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 5010 | 3269 | S503 | ACCOUNT CLERK II | 14.88 | 18.08 | 1.00 | ACCOUNT CLERK II |
| 5010 | 3270 | S565 | ACCOUNT CLERK SUPVR | 18.12 | 22.03 | 1.00 | ACCOUNT CLERK SUPERVISOR |
| 5010 | 3271 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 3272 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | SR STAFF SERVICES ANALYST |
| 5010 | 3289 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 3395 | S538 | SR PROGRAM MANAGER | 29.50 | 35.87 | 1.00 | SR PROGRAM MANAGER |
| 5010 | 3413 | S570 | WELFARE INVESTGR II | 26.82 | 32.60 | 1.00 | WELFARE INVESTIGATOR II |
| 5010 | 3414 | S570 | WELFARE INVESTGR II | 26.82 | 32.60 | 1.00 | WELFARE INVESTIGATOR II |
| 5010 | 3415 | S570 | WELFARE INVESTGR II | 26.82 | 32.60 | 1.00 | WELFARE INVESTIGATOR II |
| 5010 | 3416 | S567 | CHIEF WELFARE INVEST | 35.97 | 43.72 | 1.00 | CHIEF WELFARE INVESTIGATOR |
| 5010 | 3434 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK III |
| 5010 | 3450 | S517 | EMPLOY & TRNG WK III | 19.48 | 23.67 | 1.00 | EMPLOY & TRAINING WORKER III |
| 5010 | 3474 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 3475 | S576 | SR PROG SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 5010 | 3493 | S546 | SOCIAL WORKER III | 20.46 | 24.86 | 1.00 | FUNDED |
| 5010 | 3519 | 0143 | DEPT ANALYST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST I |
| 5010 | 3520 | 0086 | SR PREV SVCS COOR | 23.23 | 28.23 | 1.00 | FUNDED |
| 5010 | 3523 | S556 | PROGRAM ADMNISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 5010 | 3524 | 0146 | SS BRANCH DIRECTOR | 35.85 | 43.58 | 1.00 | FUNDED |
| 5010 | 3530 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR II |
| 5010 | 3531 | S551 | SOCIAL WKR SUP II | 26.10 | 31.73 | 1.00 | SOCIAL WORKER SUPERVISOR I |
| 5010 | 3558 | S542 | SOCIAL WKR ASST II | 16.82 | 20.44 | 1.00 | SOCIAL WORKER ASSISTANT II |
| 5010 | 3559 | S517 | EMPLOY & TRNG WK III | 19.48 | 23.67 | 1.00 | SECRETARY |
| 5010 | 3581 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK III |
| 5010 | 3607 | S584 | SOCIAL WRKR CLINIC | 24.86 | 30.22 | 1.00 | FUNDED |
| 5010 | 3618 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 3633 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | ACCOUNT CLERK III |
| 5010 | 3634 | S556 | PROGRAM ADMNISTRATOR | 24.40 | 29.66 | 1.00 | FUNDED |
| 5010 | 3635 | 0086 | SR DEPT ANALYST | 23.23 | 28.23 | 1.00 | SR DEPARTMENT ANALYST |
| 5010 | 3637 | 0060 | STAFF ASSISTANT III | 14.51 | 17.64 | 1.00 | STAFF ASSISTANT III |
| 5010 | 3649 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | LEGAL CLERK III |
| 5010 | 3739 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIALIST |
| 5010 | 3745 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIALIST |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 3747 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | MENTAL HEALTH REHAB SPECIALIST |
| 5010 | 3757 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 3758 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | FUNDED |
| 5010 | 3761 | S556 | PROGRAM ADMNISTRATOR | 24.40 | 29.66 | 1.00 | PROGRAM ADMINISTRATOR |
| 5010 | 3768 | 4096 | SUPVSNG MH CLINICIAN | 26.10 | 31.73 | 1.00 | FUNDED |
| 5010 | 3773 | S525 | LEGAL CLERK II | 14.88 | 18.08 | 1.00 | LEGAL CLERK II |
| 5010 | 3774 | S525 | LEGAL CLERK II | 14.88 | 18.08 | 1.00 | LEGAL CLERK II |
| 5010 | 3776 | S525 | LEGAL CLERK II | 14.88 | 18.08 | 1.00 | LEGAL CLERK II |
| 5010 | 3777 | S525 | LEGAL CLERK II | 14.88 | 18.08 | 1.00 | FUNDED |
| 5010 | 3778 | S526 | LEGAL CLERK III | 16.44 | 19.98 | 1.00 | LEGAL CLERK III |
| 5010 | 3780 | S576 | SR PROG SPECIALIST | 23.23 | 28.23 | 1.00 | SR PROGRAM SPECIALIST |
| 5010 | 3781 | S576 | SR PROG SPECIALIST | 23.23 | 28.23 | 1.00 | STAFF SERVICES ANALYST II |
| 5010 | 3785 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | SOCIAL WORKER II |
| 5010 | 3786 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | SOCIAL WORKER I |
| 5010 | 3787 | S587 | MH REHAB SPECIALIST | 19.48 | 23.67 | 1.00 | OFFICE ASSISTANT III |
| 5010 | 3788 | 4050 | MH CLINICIAN II | 24.86 | 30.22 | 1.00 | FUNDED |
| 5010 | 3790 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 3797 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 3804 | S586 | STAFF SVCS MGR II | 30.97 | 37.65 | 1.00 | FUNDED |
| 5010 | 3805 | S586 | STAFF SVCS MGR II | 30.97 | 37.65 | 1.00 | STAFF SERVICES MANAGER II |
| 5010 | 3816 | S504 | ACCOUNT CLERK III | 16.44 | 19.98 | 1.00 | ACCOUNT CLERK II |
| 5010 | 3818 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| 5010 | 3820 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 3821 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 3823 | S536 | OFFICE ASST III | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 3825 | S588 | HLTH PRM ELIG WRK | 14.51 | 17.64 | 1.00 | COMMUNITY HEALTH WORKER II |
| 5010 | 3887 | S592 | DEPT INFO SYS ANALYS | 25.73 | 31.28 | 1.00 | DEPT INFO SYSTEMS ANALYST |
| 5010 | 3889 | S592 | DEPT INFO SYS ANALYS | 25.73 | 31.28 | 1.00 | DEPT INFO SYSTEMS TECHNICIAN |
| 5010 | 3890 | S593 | DEPT INFO SYST TECH | 20.46 | 24.86 | 1.00 | FUNDED |
| 5010 | 3891 | S593 | DEPT INFO SYST TECH | 20.46 | 24.86 | 1.00 | DEPT INFO SYSTEMS TECHNICIAN |
| 5010 | 3937 | S570 | WELFARE INVESTGR II | 26.82 | 32.60 | 1.00 | WELFARE INVESTIGATOR II |
| 5010 | 3944 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 3945 | S528 | ELIGIBILITY WKR III | 16.82 | 20.44 | 1.00 | ELIGIBILITY WORKER III |
| 5010 | 3968 | S540 | SCREENER | 14.51 | 17.64 | 1.00 | SCREENER |
| 5010 | 3969 | S540 | SCREENER | 14.51 | 17.64 | 1.00 | SCREENER |
| 5010 | 3970 | S540 | SCREENER | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 3971 | S540 | SCREENER | 14.51 | 17.64 | 1.00 | FUNDED |
| 5010 | 3972 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | FUNDED |
| 5010 | 3973 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 3974 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER II |
| 5010 | 3975 | S552 | SOCIAL WORKER V | 23.69 | 28.79 | 1.00 | SOCIAL WORKER I |
| 5010 | 3976 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3977 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3978 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3979 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | VOCATIONAL ASSISTANT |
| 5010 | 3980 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | VOCATIONAL ASSISTANT |
| 5010 | 3981 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER II |
| 5010 | 3982 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3983 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |
| 5010 | 3984 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | FUNDED |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5010 | 3985 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 3986 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 3987 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 3988 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 3989 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | ELIGIBILITY WORKER I |
| 5010 | 3990 | S512 | ELIGIBILITY WORKER II | 15.25 | 18.53 | 1.00 | VOCATIONAL ASSISTANT |
| 5010 | 4014 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | FUNDED |
| 5010 | 4015 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST I |
| 5010 | 4016 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST I |
| 5010 | 4029 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | STAFF SERVICES ANALYST I |
| 5010 | 4037 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | FUNDED |
| 5010 | 4049 | S575 | PROGRAM SPEC II | 21.07 | 25.61 | 1.00 | FUNDED |
| | | | **BU FTE Total** | | | 406.00 | |
| **5020** | **HHSA ADMINISTRATION** | | | | | | |
| 5020 | 1974 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | FUNDED |
| 5020 | 2202 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | ADMINISTRATIVE SECRETARY |
| 5020 | 2245 | S560 | STAFF SVS ANALYST II | 21.07 | 25.61 | 1.00 | FUNDED |
| 5020 | 3392 | 0016 | COMPLIANCE MANAGER | 26.74 | 32.50 | 1.00 | FUNDED |
| 5020 | 3516 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | STAFF SERVICES ANALYST I |
| 5020 | 3521 | 0144 | H&HS AGENCY DIRECTOR | 49.53 | 60.21 | 1.00 | H&HS AGENCY DIRECTOR |
| 5020 | 3522 | 0145 | ASST DIR H&HS AGENCY | 40.75 | 49.54 | 1.00 | ASST DIR H&HS AGENCY |
| 5020 | | 0145 | ASST DIR H&HS AGENCY | 40.75 | 49.54 | 0.00 | ASST DIR H&HS AGENCY |
| 5020 | 3608 | S555 | STAFF SVCS ADMIN | 24.40 | 29.66 | 1.00 | FUNDED |
| 5020 | 3613 | S597 | CHIEF FISCAL OFFICER | 32.51 | 39.52 | 1.00 | CHIEF FISCAL OFFICER |
| 5020 | 3783 | S554 | SR STAFF SVC ANALYST | 23.23 | 28.23 | 1.00 | DEPARTMENT ANALYST II |
| 5020 | 4003 | S586 | STAFF SERVICES MANAGER II | 30.97 | 37.65 | 1.00 | STAFF SERVICES MANAGER II |
| | | | **BU FTE Total** | | | 14.00 | |
| **6110** | **LIBRARY** | | | | | | |
| 6110 | 0851 | 8005 | BOOKMOBILE DRIVER | 15.03 | 18.27 | 1.00 | BOOKMOBILE DRIVER |
| 6110 | 0852 | 8007 | LIBRARIAN II | 21.48 | 26.10 | 1.00 | LIBRARIAN II |
| 6110 | 1669 | 8003 | LIBRARY TECHNICIAN | 14.51 | 17.64 | 1.00 | LIBRARY TECHNICIAN |
| 6110 | 1671 | 8003 | LIBRARY TECHNICIAN | 14.51 | 17.64 | 1.00 | LIBRARY TECHNICIAN |
| 6110 | 1945 | 8007 | LIBRARIAN II | 21.48 | 26.10 | 1.00 | LIBRARIAN II |
| 6110 | 2629 | 8003 | LIBRARY TECHNICIAN | 14.51 | 17.64 | 1.00 | LIBRARY TECHNICIAN |
| 6110 | 3476 | 8011 | COUNTY LIBRARIAN/DIR | 36.40 | 44.25 | 1.00 | COUNTY LIBRARIAN/DIRECTOR |
| 6110 | 3478 | 8010 | BRANCH LIBRARIAN | 23.69 | 28.79 | 1.00 | BRANCH LIBRARIAN |
| 6110 | 3479 | 8010 | BRANCH LIBRARIAN | 23.69 | 28.79 | 1.00 | BRANCH LIBRARIAN |
| 6110 | 3480 | 8012 | LIBRARY ASSOCIATE | 17.66 | 21.46 | 1.00 | LIBRARY ASSOCIATE |
| 6110 | 3481 | 8012 | LIBRARY ASSOCIATE | 17.66 | 21.46 | 1.00 | LIBRARY ASSOCIATE |
| 6110 | 3482 | 8012 | LIBRARY ASSOCIATE | 17.66 | 21.46 | 1.00 | LIBRARY ASSOCIATE |
| 6110 | 3483 | 8013 | SR LIBRARY TECH | 16.03 | 19.48 | 1.00 | SR LIBRARY TECH |
| 6110 | 3484 | 8013 | SR LIBRARY TECH | 16.03 | 19.48 | 1.00 | SR LIBRARY TECH |
| 6110 | 3488 | 8003 | LIBRARY TECHNICIAN | 14.51 | 17.64 | 0.80 | LIBRARY TECHNICIAN |
| 6110 | 3617 | 8003 | LIBRARY TECHNICIAN | 14.51 | 17.64 | 0.50 | LIBRARY TECHNICIAN |
| 6110 | 3902 | 8010 | BRANCH LIBRARIAN | 23.69 | 28.79 | 1.00 | BRANCH LIBRARIAN |
| 6110 | 3903 | 0143 | DEPT ANALYST II | 21.07 | 25.61 | 1.00 | ADMINISTRATIVE ASSISTANT |
| 6110 | 3910 | 8007 | LIBRARIAN II | 21.48 | 26.10 | 1.00 | LIBRARIAN II |
| 6110 | 3911 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.75 | LIBRARY ASSISTANT |
| 6110 | 3912 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.50 | LIBRARY ASSISTANT |
| 6110 | 3913 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.50 | LIBRARY ASSISTANT |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 6110 | 3914 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.50 | LIBRARY ASSISTANT |
| 6110 | 3915 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.50 | LIBRARY ASSISTANT |
| 6110 | 3916 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.50 | ## VACANT ## |
| 6110 | 3917 | A012 | LIBRARY ASSISTANT | 0.00 | 0.00 | 1.00 | FUNDED |
| 6110 | 3918 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 1.00 | LIBRARY ASSISTANT |
| 6110 | 3919 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.50 | FUNDED |
| 6110 | 3920 | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 1.00 | LIBRARY ASSISTANT |
| 6110 | | 8001 | LIBRARY ASSISTANT | 11.39 | 13.85 | 0.00 | LIBRARY ASSISTANT |
| 6110 | 3926 | 8003 | LIBRARY TECHNICIAN | 14.51 | 17.64 | 1.00 | LIBRARY TECHNICIAN |
| 6110 | 3940 | 8007 | LIBRARIAN II | 21.48 | 26.10 | 1.00 | LIBRARIAN I |
| 6110 | 3955 | 8007 | LIBRARIAN II | 21.48 | 26.10 | 1.00 | LIBRARIAN II |
| 6110 | 3962 | 0135 | ADMINISTRATIVE SERVICES MGRII | 30.97 | 37.65 | 1.00 | ADMINISTRATIVE SERVICES MGR I |
| | | | **BU FTE Total** | | | 29.05 | |
| **6210** | **FARM ADVISOR** | | | | | | |
| 6210 | 0853 | 0067 | OFF SVCS SUPERVISOR | 19.48 | 23.67 | 1.00 | FUNDED |
| 6210 | 0855 | 2045 | AGRICULTURAL TECH | 16.03 | 19.48 | 1.00 | AGRICULTURAL TECH |
| 6210 | 3806 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| | | | **BU FTE Total** | | | 3.00 | |
| **7110** | **MUSEUM** | | | | | | |
| 7110 | 0859 | 8008 | DIRECTOR MUSEUM | 28.52 | 34.67 | 1.00 | DIRECTOR MUSEUM |
| 7110 | 2490 | 8004 | MUSEUM CURATOR | 20.06 | 24.38 | 1.00 | FUNDED |
| 7110 | 3999 | 0057 | STAFF ASSISTANT II | 13.18 | 16.02 | 1.00 | STAFF ASSISTANT II |
| 7110 | 4000 | 0067 | OFFICE SERVICES SUPERVISOR | 19.48 | 23.67 | 1.00 | OFFICE SERVICES SUPERVISOR |
| 7110 | 4007 | 0164 | PROGRAM SPECIALIST II | 21.07 | 25.61 | 1.00 | PROGRAM SPECIALIST II |
| | | | **BU FTE Total** | | | 5.00 | |
| | | | **Grand Total Allocated FTE** | | | **1,394.15** | |

## SUMMARY OF POSITIONS BY BUDGET UNITS

| Budget Unit | Department | | 2011/12 Filled FTE | 2012/13 Filled FTE | 2013/14 Filled FTE | 2014/15 Filled FTE | 2015/16 Allocated FTE | 2015/16 Filled FTE |
|---|---|---|---|---|---|---|---|---|
| 0326 | WATER AGENCY | Dept FTE Total | 0.50 | 0.50 | 0.50 | 0.50 | 2.00 | 0.00 |
| 0327 | AIR QUALITY | Dept FTE Total | 6.00 | 6.00 | 5.00 | 6.00 | 9.00 | 6.75 |
| 0377 | MENDO COUNTY FAIR | Dept FTE Total | 3.00 | 3.00 | 1.00 | 1.00 | 3.00 | 1.00 |
| 0415 | PH KUNG FU | Dept FTE Total | 0.90 | 0.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0418 | PH WIC | Dept FTE Total | 10.20 | 8.30 | 9.20 | 10.95 | 12.20 | 9.95 |
| 0419 | PH MATERNAL CHILD HEALTH | Dept FTE Total | 2.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0424 | WAVE | Dept FTE Total | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0426 | CGAP-DFC GRANT | Dept FTE Total | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| 0431 | SUBSTANCE ABUSE/CRIME PREV | Dept FTE Total | 3.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0434 | ADP FAMILY LIFE | Dept FTE Total | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0442 | PH HRSA | Dept FTE Total | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0448 | DA RAPE PROSECUTION | Dept FTE Total | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 |
| 0453 | PH TOBACCO ED | Dept FTE Total | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 0461 | PH METH TRTM | Dept FTE Total | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0464 | DA VICTIM WITNESS | Dept FTE Total | 4.00 | 3.00 | 4.00 | 4.00 | 6.00 | 4.00 |
| 0465 | DA ANTI DRUG ABUSE | Dept FTE Total | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 |
| 0474 | SO-CAL-MMET | Dept FTE Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0478 | PH BIOTERRORISM AS | Dept FTE Total | 3.00 | 2.00 | 2.00 | 2.00 | 3.00 | 2.00 |
| 0488 | FAMILY PLANNING | Dept FTE Total | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 | 0.00 |
| 0495 | CHILD HEALTH AND DISABILITY | Dept FTE Total | 0.80 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0713 | GENERAL LIABILITY | Dept FTE Total | 2.00 | 2.00 | 2.50 | 2.50 | 2.50 | 2.50 |
| 0714 | WORKERS COMPENSATION | Dept FTE Total | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 |
| 0715 | HEALTH BENEFITS | Dept FTE Total | 1.00 | 1.00 | 1.00 | 2.00 | 4.00 | 3.00 |
| 0716 | RETIREE BENEFITS | Dept FTE Total | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| 1010 | CLERK OF THE BOARD | Dept FTE Total | 4.00 | 2.00 | 3.00 | 2.00 | 3.00 | 3.00 |
| 1015 | BOARD OF SUPERVISORS | Dept FTE Total | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| 1020 | EXECUTIVE OFFICE | Dept FTE Total | 7.00 | 7.00 | 7.00 | 9.00 | 12.00 | 8.00 |
| 1110 | AUDITOR-CONTROLLER | Dept FTE Total | 9.60 | 9.60 | 9.60 | 9.80 | 11.00 | 10.80 |
| 1120 | ASSESSOR | Dept FTE Total | 18.00 | 16.00 | 17.00 | 18.00 | 20.00 | 19.00 |
| 1130 | TREASURER-TAX COLLECTOR | Dept FTE Total | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 5.00 |

## SUMMARY OF POSITIONS BY BUDGET UNITS

| Budget Unit | Department | | 2011/12 Filled FTE | 2012/13 Filled FTE | 2013/14 Filled FTE | 2014/15 Filled FTE | 2015/16 Allocated FTE | 2015/16 Filled FTE |
|---|---|---|---|---|---|---|---|---|
| 1160 | GENERAL SERVICES | Dept FTE Total | 7.00 | 8.00 | 9.00 | 9.00 | 9.00 | 7.00 |
| 1210 | COUNTY COUNSEL | Dept FTE Total | 9.00 | 8.00 | 9.00 | 7.00 | 10.00 | 10.00 |
| 1320 | HUMAN RESOURCES | Dept FTE Total | 5.00 | 7.00 | 8.00 | 7.00 | 10.00 | 8.00 |
| 1410 | COUNTY CLERK-ELECTION | Dept FTE Total | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 1.00 |
| 1610 | BUILDINGS & GROUNDS | Dept FTE Total | 24.00 | 21.00 | 20.80 | 24.80 | 31.80 | 24.80 |
| 1620 | GARAGE | Dept FTE Total | 3.00 | 2.00 | 2.00 | 3.00 | 3.00 | 2.00 |
| 1910 | ENGINEERING & TECHNICAL ASSIST | Dept FTE Total | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| 1920 | RETIREMENT | Dept FTE Total | 4.00 | 4.00 | 4.00 | 3.00 | 5.00 | 4.00 |
| 1941 | CLERK RECORDER | Dept FTE Total | 3.00 | 3.00 | 2.00 | 2.00 | 4.00 | 3.00 |
| 1944 | MICROGRAPHICS | Dept FTE Total | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 1960 | INFORMATION SERVICES | Dept FTE Total | 15.00 | 14.00 | 15.00 | 17.00 | 19.00 | 18.00 |
| 2010 | COURT COLLECTION PROGRAM | Dept FTE Total | 8.00 | 6.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012 | COLLECTIONS | Dept FTE Total | 0.00 | 0.00 | 6.00 | 5.00 | 7.00 | 5.00 |
| 2070 | DISTRICT ATTORNEY | Dept FTE Total | 32.60 | 35.60 | 33.60 | 33.60 | 43.50 | 37.60 |
| 2080 | PUBLIC DEFENDER | Dept FTE Total | 20.80 | 19.80 | 20.80 | 17.00 | 24.00 | 23.00 |
| 2085 | ALTERNATE DEFENDER | Dept FTE Total | 4.50 | 5.00 | 6.00 | 5.00 | 6.50 | 6.00 |
| 2090 | CHILD SUPPORT SERVICES | Dept FTE Total | 33.00 | 30.00 | 28.00 | 28.50 | 36.00 | 30.50 |
| 2310 | SHERIFF CORONER | Dept FTE Total | 86.00 | 83.00 | 89.50 | 94.50 | 112.00 | 97.00 |
| 2313 | SHERIFF - COPS PROGRAM AB3229 | Dept FTE Total | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 1.00 |
| 2510 | JAIL | Dept FTE Total | 60.00 | 62.00 | 66.00 | 65.00 | 70.00 | 62.00 |
| 2550 | JUVENILE HALL | Dept FTE Total | 27.60 | 26.60 | 26.60 | 26.60 | 28.80 | 24.60 |
| 2560 | PROBATION OFFICE | Dept FTE Total | 40.00 | 45.00 | 45.00 | 40.00 | 49.00 | 41.00 |
| 2710 | AGRICULTURE | Dept FTE Total | 7.00 | 7.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| 2830 | EMERGENCY SVC CD SSAFETY | Dept FTE Total | 0.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| 2851 | PLANNING AND BUILDING | Dept FTE Total | 25.00 | 21.00 | 23.00 | 27.00 | 41.00 | 32.00 |
| 2860 | ANIMAL CONTROL | Dept FTE Total | 8.00 | 8.00 | 7.00 | 8.00 | 9.00 | 9.00 |
| 3010 | DOT ADMINISTRATION | Dept FTE Total | 69.80 | 69.30 | 67.30 | 72.30 | 93.80 | 67.80 |
| 4010 | PUBLIC HEALTH | Dept FTE Total | 12.00 | 11.00 | 13.00 | 12.00 | 19.00 | 11.00 |
| 4011 | ENVIRONMENTAL HEALTH | Dept FTE Total | 19.60 | 16.60 | 19.60 | 16.60 | 22.60 | 16.60 |
| 4012 | ALCOHOL/OTHER DRUG PROGRAM | Dept FTE Total | 25.00 | 18.80 | 25.90 | 22.90 | 41.00 | 19.00 |

## SUMMARY OF POSITIONS BY BUDGET UNITS

| Budget Unit | Department | | 2011/12 Filled FTE | 2012/13 Filled FTE | 2013/14 Filled FTE | 2014/15 Filled FTE | 2015/16 Allocated FTE | 2015/16 Filled FTE |
|---|---|---|---|---|---|---|---|---|
| 4013 | PUBLIC HEALTH NURSING | Dept FTE Total | 10.40 | 11.60 | 13.70 | 13.90 | 23.80 | 10.90 |
| 4016 | EMERGENCY MEDICAL SERVICE | Dept FTE Total | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| 4025 | EMPLOYEE WELLNESS | Dept FTE Total | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 4050 | MENTAL HEALTH | Dept FTE Total | 54.20 | 43.55 | 42.60 | 36.60 | 77.00 | 36.80 |
| 4051 | MENTAL HEALTH SVCS ACCT | Dept FTE Total | 2.80 | 2.00 | 0.00 | 0.00 | 0.00 | 8.50 |
| 4080 | PUBLIC HEALTH CCS | Dept FTE Total | 8.30 | 8.00 | 8.00 | 6.00 | 10.60 | 6.50 |
| 4510 | SOLID WASTE | Dept FTE Total | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5010 | SOCIAL SERVICES | Dept FTE Total | 315.10 | 298.00 | 285.90 | 302.90 | 406.00 | 305.90 |
| 5020 | HHSA ADMINISTRATION | Dept FTE Total | 5.00 | 5.00 | 6.00 | 9.00 | 14.00 | 13.00 |
| 6110 | LIBRARY | Dept FTE Total | 13.10 | 11.80 | 24.50 | 22.20 | 29.05 | 26.60 |
| 6210 | FARM ADVISOR | Dept FTE Total | 3.00 | 2.00 | 0.00 | 2.00 | 3.00 | 2.00 |
| 7110 | MUSEUM | Dept FTE Total | 2.00 | 2.00 | 2.00 | 1.00 | 5.00 | 3.00 |
| | Grand Total Filled/Allocated FTE | | 1078.60 | 1016.95 | 1032.60 | 1049.15 | 1,394.15 | 1,070.10 |

Administration and Road Maintenance ..... 3010 ..... E-350
Agriculture ..... 2710 ..... E-2
Air Quality Management District ..... 0327 ..... E-8
Alcohol & Other Drug Programs (AODP) ..... 4012 ..... E-153
Alexander Estates – Lighting ..... 0302 ..... F-7
Alphabetically by Budget Name ..... I-1
Alternate Defender ..... 2085 ..... E-299
Animal Care ..... 2860 ..... E-126
Anti-Drug Abuse Law Enforcement Program ..... 0465 ..... E-71
Appropriations for Contingencies & Reserves ..... 9991 ..... E-45
Area Agency on Aging/Ombudsman Program ..... 5010/0451-Grant ..... E-214
Assessor ..... 1120 ..... E-14
Assessor's Property Characteristics ..... 1122 ..... E-17
AT HOME ..... 4012/0494-Grant ..... E-165
Auditor-Controller ..... 1110 ..... E-32

Bioterrorism Act ..... 4013/0478-Grant ..... E-177
Board of Supervisors ..... 1015 ..... E-50
Board of Supervisors, Chair Letter ..... i
Building and Grounds ..... 1610 ..... E-90

California Children's Services ..... 4080 ..... E-198
CalWORKs/Foster Care/Adoptions ..... 5130 ..... E-223
Capital Improvements ..... 1710 ..... E-95
Capital Projects ..... 1712 ..... E-98
Chief Executive Officer's FY 2015-16 Recommended Budget Message ..... B-1
Child Health and Disability Prevention ..... 4080-Grant ..... E-200
Child Support Services ..... 2090 ..... E-54
Clerk of the Board ..... 1010 ..... E-78
Clerk-Recorder ..... 1941 ..... E-21
Clerk-Recorder Micrographics ..... 1944 ..... E-26
Coalition for Gang Awareness and Prevention ..... 4012/0426-Grant ..... E-158
Community Development Block Grant ..... 2851-0402-Grant ..... E-273
Community Development Block Grant – Program Income ..... 2851-0404-Grant ..... E-275
Community Transformation ..... 4010/0435-Grant ..... E-138
Conflict Defender ..... 2086 ..... E-103
Correctional Officers Training ..... 0467-Grant ..... E-343
County Counsel ..... 1210 ..... E-58
County Garage ..... 1620 ..... E-93
County Overview ..... C-3
Court Collections - AB233 Program ..... 2012 ..... E-379
Covelo – Lighting ..... 0303 ..... F-8

DEA – COMMET ..... 0466-Grant ..... E-340
Debt Services – Pension Obligation Bonds ..... 8011 ..... E-43
District Attorney ..... 2070 ..... E-64

Economic Development ..... 1810 ..... E-262
Elections ..... 1410 ..... E-18
Emergency Medical Services ..... 4016 ..... E-181
Emergency Services ..... 2830 ..... E-330
Employee Wellness ..... 4025 ..... E-241
Environmental Health ..... 4011 ..... E-142

Executive Office ... 1020 ... E-81
Executive Summary of the Fiscal Year 2015-16 Final Budget ... B-1

**F**airview Acres – Lighting ... 0304 ... F-9
Family Dependency Drug Court – FDDC ... 5010/0436-Grant ... E-213
Farm Advisor ... 6210 ... E-114
Fish and Game Commission ... 2840 ... E-265
Fixed Assets and Structural Improvements ... G-1
Food Handler Certification Program ... 4011/0412-Program ... E-149

**G**eneral Assistance ... 5190 ... E-229
General Debt Service - COPS ... 8010 ... E-40
General Liability Insurance – Risk Management ... 0713 ... E-107
General Services ... 1160 ... E-87
Glossary of Terms and Acronyms ... J-1
Grand Jury ... 2060 ... E-122

**H**ealth and Human Services Agency ... 5020 ... E-219
Health Insurance ... 1320-0715 ... E-238
Health Kids Mendocino ... 5010/Program ... E-218
Health Resources Services Administration (HRSA) ... 4013/0442-Grant ... E-175
HIV Services ... 4013/0488-Grant ... E-179
Homeland Security WMD6 ... 0462-Grant ... E-338
Hopland Streets – Lighting ... 0305 ... F-10
Hospital & Medical Services ... 4070 ... E-196
Human Resources ... 1320 ... E-234

**I**ndex – Agriculture Department ... E-1
Index – Air Quality Management District ... E-7
Index – Assessor-Clerk-Recorder ... E-13
Index – Auditor-Controller ... E-29
Index – Board of Supervisors ... E-49
Index – Child Support Services ... E-53
Index – County Counsel ... E-57
Index – District Attorney's Office ... E-63
Index – Executive Office ... E-73
Index – Farm Advisor ... E-113
Index – Grand Jury ... E-121
Index – Health and Human Services Agency ... E-125
Index – Human Resources Department ... E-233
Index – Library ... E-245
Index – Museum ... E-251
Index – Planning and Building Services ... E-261
Index – Probation Department ... E-283
Index – Public Defender ... E-295
Index – Retirement Association ... E-303
Index – Sheriff's Office ... E-309
Index – Special Districts ... F-1
Index – Transportation Department ... E-345
Index – Treasurer-Tax Collector's Office ... E-375
Information Services ... 1960 ... E-100
Information Technology Replacement ... 0717 ... E-47
In-Home Supportive Services ... 5170 ... E-226

**J**ail & Rehabilitation Center ... 2510 ... E-322
Jail & Rehabilitation Center – COPS ... 2511 ... E-328
Justice Assistance ... 0450-Grant ... E-336
Juvenile Hall ... 2550 ... E-284
Juvenile Justice Crime Prevention Act (JJCPA) ... 2561 ... E-292

**L**akewood – Lighting ... 0306 ... F-11
Land Improvement ... 1910 ... E-346
Laytonville – Lighting ... 0307 ... F-12
Library ... 6110 ... E-246
Little River Airport ... 3060/3090 ... E-366
Local Enforcement Agency (LEA) Solid Waste ... 4011/0452-Grant ... E-151
Local Law Enforcement Block Grant ... 0401-Grant ... E-333

**M**aternal Child Health Program ... 4013-Grant ... E-170
Meadowbrook Manor – Sanitation ... 0325 ... F-19
Mendocino County Elected-Appointed Officials ... C-10
Mendocino County Employees Benefits for Fiscal Year 2015-16 ... C-11
Mendocino County Government Organizational Chart ... C-9
Mental Health ... 4050 ... E-185
Mental Health Services Act ... 4051 ... E-191
Miscellaneous ... 1940 ... E-38
Mission Statement ... C-2
Mobile Spay and Neuter Program ... 2861 ... E-130
Museum ... 7110 ... E-252
Museum Book and Gift Store ... 7111 ... E-256
Museum Special Projects ... 7112 ... E-257

**N**on-Departmental Revenue ... 1000 ... E-30
Noyo – Lighting ... 0311 ... F-13
Numerically by Budget Unit ... I-6

**O**ak Knoll – Lighting ... 0312 ... F-14
Ocean Water Quality Monitoring ... 4011-Grant ... E-147

**P**ermanent Housing Bonus ... 5010/0458 ... E-215
Planning and Building Services ... 2851 ... E-268
Planning and Building Services – Special Fund ... 2852 ... E-281
Position Allocation Table ... H-1
Probation ... 2560 ... E-288
Property Tax Information ... D-1
Public Defender ... 2080 ... E-296
Public Health Administration ... 4010 ... E-132
Public Health Nursing ... 4013 ... E-166

**R**ecorder Modernization ... 1942 ... E-24
Recovery Act Cal-MMET-2009 ... 2310-Grant ... E-316
Recovery Act Tech & Communications ... 0438-Grant ... E-334
Resolution Adopting Final Budget – Fiscal Year 2015-16 ... iii
Retirement ... 1920 ... E-304
Retirement Health Insurance ... 1320-0716 ... E-240
Riverwood – Lighting ... 0313 ... F-15
Road and Bridge Projects ... 3041 ... E-358

Round Valley Airport ..... 3050/3080 ..... E-362
Rural Community Murals ..... 4012/0490-Grant ..... E-162

**S**chedule 1–All Funds Summary ..... D-19
Schedule 2–Governmental Funds Summary ..... D-21
Schedule 3–Fund Balance – Governmental Funds ..... D-23
Schedule 4–Details of Provisions for Reserves/Designations by Governmental Funds ..... D-25
Schedule 5–Summary of Additional Financing Sources – Governmental Funds ..... D-27
Schedule 6–Detail of Financing Sources by Fund and Account – Governmental Funds ..... D-29
Schedule 6D–Budget Summary by Line Item ..... D-53
Schedule 7–Summary of County Financing Requirements by Function & Fund ..... D-59
Schedule 8–Summary of County Financing Requirements ..... D-61
Schedule 12 – Summary of Special District Final Adopted Budgets ..... F-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated ..... F-4
Schedule 14 – Detail of Provisions for Reserves/Designations ..... F-5
Sexual Assault Felony Enforcement (SAFE) ..... 2310-Grant ..... E-317
Sheriff's Special Projects ..... 2315 ..... E-320
Sheriff-Coroner ..... 2310 ..... E-310
Sheriff-Coroner COPS ..... 2313 ..... E-318
Social Services ..... 5010 ..... E-202
Solid Waste Division-Landfill Closure ..... 4510/4511 ..... E-370
Seamless Transitional Empowerment Program (STEP) and
Supportive Housing Program (SHP) ..... 5010/0433-Grant ..... E-210
STOP Act ..... 4012/0491-Grant ..... E-163
Storm Damage ..... 3030 ..... E-355
Substance Abuse/Crime Prevention ..... 4012/0431-Grant ..... E-161
Successor County Redevelopment Agency ..... 1035 ..... E-84
Successor County Redevelopment Debt Service Component ..... 1038 ..... E-86
Successor County Redevelopment Housing Component ..... 1036 ..... E-85
Summary of Positions by Budget Units ..... H-32
Supervisorial District Map ..... C-1
Supplemental Nutrition Assistance Education Program ..... 4010/Snap-Ed-Grant ..... E-136

**T**able of Contents ..... A- 1
Teeter Plan ..... 1930 ..... E-35
Tobacco Education Services ..... 4010/0453-Grant ..... E-139
Transitional Housing ..... 5010/0475-Grant ..... E-216
Treasurer-Tax Collector ..... 1130 ..... E-376

**U**kiah Village – Lighting ..... 0315 ..... F-16
Understanding Budget Schedules ..... D-17
Unemployment Insurance ..... 0712 ..... E-46

**V**ehicle Replacement Fund ..... 0711 ..... E-105
Victim/Witness Assistance ..... 0464 ..... E-68

**W**aste Tire Program ..... 4011-Grant ..... E-148
Water Agency ..... 0326 ..... E-74
West Talmage ..... 0317 ..... F-17
Women, Infants & Children's Program (WIC) ..... 4013/0418-Grant ..... E-172
Workers' Compensation ..... 0714 ..... E-11
Workforce Investment Act ..... 2851-0413-Grant ..... E-277

# X – Y – Z

Alphabetically by Budget Name ..... I-1
Board of Supervisors, Chair Letter ..... i
County Overview ..... C-3
Executive Summary of the Fiscal Year 2015-16 Final Budget ..... B-1
Fixed Assets and Structural Improvements ..... G-1
Glossary of Terms and Acronyms ..... J-1
Index – Agriculture Department ..... E-1
Index – Air Quality Management District ..... E-7
Index – Assessor-Clerk-Recorder ..... E-13
Index – Auditor-Controller ..... E-29
Index – Board of Supervisors ..... E-49
Index – Child Support Services ..... E-53
Index – County Counsel ..... E-57
Index – District Attorney's Office ..... E-63
Index – Executive Office ..... E-73
Index – Farm Advisor ..... E-113
Index – Grand Jury ..... E-121
Index – Health and Human Services Agency ..... E-125
Index – Human Resources Department ..... E-233
Index – Library ..... E-245
Index – Museum ..... E-251
Index – Planning and Building Services ..... E-261
Index – Probation Department ..... E-283
Index – Public Defender ..... E-295
Index – Retirement Association ..... E-303
Index – Sheriff's Office ..... E-309
Index – Special Districts ..... F-1
Index – Transportation Department ..... E-345
Index – Treasurer-Tax Collector's Office ..... E-375
Mendocino County Elected-Appointed Officials ..... C-10
Mendocino County Employees Benefits for Fiscal Year 2015-16 ..... C-11
Mendocino County Government Organizational Chart ..... C-9
Mission Statement ..... C-2
Numerically by Budget Unit ..... I-6
Position Allocation Table ..... H-1
Property Tax Information ..... D-1
Resolution Adopting Final Budget – Fiscal Year 2015-16 ..... iii
Schedule 1–All Funds Summary ..... D-19
Schedule 2–Governmental Funds Summary ..... D-21
Schedule 3–Fund Balance – Governmental Funds ..... D-23
Schedule 4–Details of Provisions for Reserves/Designations by Governmental Funds ..... D-25
Schedule 5–Summary of Additional Financing Sources – Governmental Funds ..... D-27
Schedule 6D–Budget Summary by Line Item ..... D-53
Schedule 6–Detail of Financing Sources by Fund and Account – Governmental Funds ..... D-29
Schedule 7–Summary of County Financing Requirements by Function & Fund ..... D-59
Schedule 8–Summary of County Financing Requirements ..... D-61
Schedule 12 – Summary of Special District Final Adopted Budgets ..... F-3
Schedule 13 – Analysis of Fund Balance Unreserved/Undesignated ..... F-4
Schedule 14 – Detail of Provisions for Reserves/Designations ..... F-5
Summary of Positions by Budget Units ..... H-32
Supervisorial District Map ..... C-1
Table of Contents ..... A-1
Understanding Budget Schedules ..... D-17
0302 Alexander Estates – Lighting ..... F-7

0303 ..... Covelo – Lighting ..... F-8
0304 ..... Fairview Acres – Lighting ..... F-9
0305 ..... Hopland Streets – Lighting ..... F-10
0306 ..... Lakewood – Lighting ..... F-11
0307 ..... Laytonville – Lighting ..... F-12
0311 ..... Noyo – Lighting ..... F-13
0312 ..... Oak Knoll – Lighting ..... F-14
0313 ..... Riverwood – Lighting ..... F-15
0315 ..... Ukiah Village – Lighting ..... F-16
0317 ..... West Talmage – Lighting ..... F-17
0325 ..... Meadowbrook Manor – Sanitation ..... F-19
0326 ..... Water Agency ..... E-74
0327 ..... Air Quality Management District ..... E-8
0401-Grant ..... Local Law Enforcement Block Grant ..... E-333
0438-Grant ..... Recovery Act Tech & Communications ..... E-334
0450-Grant ..... Justice Assistance ..... E-336
0462-Grant ..... Homeland Security WMD6 ..... E-338
0464 ..... Victim/Witness Assistance ..... E-68
0465 ..... Anti-Drug Abuse Law Enforcement Program ..... E-71
0466-Grant ..... DEA – COMMET ..... E-340
0467-Grant ..... Correctional Officers Training ..... E-343
0711 ..... Vehicle Replacement Fund ..... E-105
0712 ..... Unemployment Insurance ..... E-46
0713 ..... General Liability Insurance – Risk Management ..... E-107
0714 ..... Workers' Compensation ..... E-11
0717 ..... Information Technology Replacement ..... E-47
1000 ..... Non-Departmental Revenue ..... E-30
1010 ..... Clerk of the Board ..... E-78
1015 ..... Board of Supervisors ..... E-50
1020 ..... Executive Office ..... E-81
1035 ..... Successor County Redevelopment Agency ..... E-84
1036 ..... Successor County Redevelopment Housing Component ..... E-85
1038 ..... Successor County Redevelopment Debt Service Component ..... E-86
1110 ..... Auditor-Controller ..... E-32
1120 ..... Assessor ..... E-14
1122 ..... Assessor's Property Characteristics ..... E-17
1130 ..... Treasurer-Tax Collector ..... E-376
1160 ..... General Services ..... E-87
1210 ..... County Counsel ..... E-58
1320 ..... Human Resources ..... E-234
1320-0715 ..... Health Insurance ..... E-238
1320-0716 ..... Retirement Health Insurance ..... E-240
1410 ..... Elections ..... E-18
1610 ..... Building and Grounds ..... E-90
1620 ..... County Garage ..... E-93
1710 ..... Capital Improvements ..... E-95
1712 ..... Capital Projects ..... E-98
1810 ..... Economic Development ..... E-262
1910 ..... Land Improvement ..... E-346
1920 ..... Retirement ..... E-304
1930 ..... Teeter Plan ..... E-35
1940 ..... Miscellaneous ..... E-38
1941 ..... Clerk-Recorder ..... E-21
1942 ..... Recorder Modernization ..... E-24

1944 ..... Clerk-Recorder Micrographics ..... E-26
1960 ..... Information Services ..... E-100
2012 ..... Court Collections – AB233 Program ..... E-379
2060 ..... Grand Jury ..... E-122
2070 ..... District Attorney ..... E-64
2080 ..... Public Defender ..... E-296
2085 ..... Alternate Defender ..... E-299
2086 ..... Conflict Defender ..... E-103
2090 ..... Child Support Services ..... E-54
2310 ..... Sheriff-Coroner ..... E-310
2310-Grant ..... Recovery Act Cal-MMET-2009 ..... E-316
2310-Grant ..... Sexual Assault Felony Enforcement (SAFE) ..... E-317
2313 ..... Sheriff-Coroner COPS ..... E-318
2315 ..... Sheriff's Special Projects ..... E-320
2510 ..... Jail & Rehabilitation Center ..... E-322
2511 ..... Jail & Rehabilitation Center – COPS ..... E-328
2550 ..... Juvenile Hall ..... E-284
2560 ..... Probation ..... E-288
2561 ..... Juvenile Justice Crime Prevention Act (JJCPA) ..... E-292
2710 ..... Agriculture ..... E-2
2830 ..... Emergency Services ..... E-330
2840 ..... Fish and Game Commission ..... E-265
2851 ..... Planning and Building Services ..... E-268
2851-0402-Grant ..... Community Development Block Grant ..... E-273
2851-0404-Grant ..... Community Development Block Grant – Program Income ..... E-275
2851-0413-Grant ..... Workforce Investment Act ..... E-277
2852 ..... Planning and Building Services – Special Fund ..... E-281
2860 ..... Animal Care ..... E-126
2861 ..... Mobile Spay and Neuter Program ..... E-130
3010 ..... Administration and Road Maintenance ..... E-350
3030 ..... Storm Damage ..... E-355
3041 ..... Road and Bridge Projects ..... E-358
3050/3080 ..... Round Valley Airport ..... E-362
3060/3090 ..... Little River Airport ..... E-366
4010 ..... Public Health Administration ..... E-132
4010/0435-Grant ..... Community Transformation ..... E-138
4010/0453-Grant ..... Tobacco Education Services ..... E-139
4010/Snap-Ed-Grant ..... Supplemental Nutrition Assistance Education Program ..... E-136
4011 ..... Environmental Health ..... E-142
4011/0412-Program ..... Food Handler Certification Program ..... E-149
4011/0452-Grant ..... Local Enforcement Agency (LEA) Solid Waste ..... E-151
4011-Grant ..... Ocean Water Quality Monitoring ..... E-147
4011-Grant ..... Waste Tire Program ..... E-148
4012 ..... Alcohol & Other Drug Programs (AODP) ..... E-153
4012/0426-Grant ..... Coalition for Gang Awareness and Prevention ..... E-158
4012/0431-Grant ..... Substance Abuse/Crime Prevention ..... E-161
4012/0490-Grant ..... Rural Community Murals ..... E-162
4012/0491-Grant ..... STOP Act ..... E-163
4012/0494-Grant ..... AT HOME ..... E-165
4013 ..... Public Health Nursing ..... E-166
4013/0418-Grant ..... Women, Infants & Children's Program (WIC) ..... E-172
4013/0442-Grant ..... Health Resources Services Administration (HRSA) ..... E-175
4013/0478-Grant ..... Bioterrorism Act ..... E-177
4013/0488-Grant ..... HIV Services ..... E-179

4013-Grant ..... Maternal Child Health Program ..... E-170
4016 ..... Emergency Medical Services ..... E-181
4025 ..... Employee Wellness ..... E-241
4050 ..... Mental Health ..... E-185
4051 ..... Mental Health Services Act ..... E-191
4070 ..... Hospital & Medical Services ..... E-196
4080 ..... California Children's Services ..... E-198
4080-Grant ..... Child Health and Disability Prevention ..... E-200
4510/4511 ..... Solid Waste Division-Landfill Closure ..... E-370
5010 ..... Social Services ..... E-202
5010/0433-Grant ..... Seamless Transitional Empowerment Program (STEP) and Supportive Housing Program (SHP) ..... E-210
5010/0436-Grant ..... Family Dependency Drug Court – FDDC ..... E-213
5010/0451-Grant ..... Area Agency on Aging/Ombudsman Program ..... E-214
5010/0458 ..... Permanent Housing Bonus ..... E-215
5010/0475-Grant ..... Transitional Housing ..... E-216
5010/Program ..... Health Kids Mendocino ..... E-218
5020 ..... Health and Human Services Agency ..... E-219
5130 ..... CalWORKs/Foster Care/Adoptions ..... E-223
5170 ..... In-Home Supportive Services ..... E-226
5190 ..... General Assistance ..... E-229
6110 ..... Library ..... E-246
6210 ..... Farm Advisor ..... E-114
7110 ..... Museum ..... E-252
7111 ..... Museum Book and Gift Store ..... E-256
7112 ..... Museum Special Projects ..... E-257
8010 ..... General Debt Service – COPS ..... E-40
8011 ..... Debt Services – Pension Obligation Bonds ..... E-43
9991 ..... Appropriations for Contingencies & Reserves ..... E-45

**A-87:** This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

**AB:** Acronym for California State *Assembly Bill.*

**ACA:** Acronym for *Affordable Care Act*.

**ACS:** Acronym for *Animal Care Services*. This program is administered by Health and Human Services Agency.

**ACCOUNT STRING:** A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

**ACCRUAL BASIS OF ACCOUNTING:** A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

**ACHIEVE:** Acronym for *Action Communities for Health, Innovation & Environmental Change* a grant administered by Health and Human Services Agency.

**ADJUSTED BUDGET:** The final budget as amended through formal action of the Board of Supervisors after formal adoption.

**AED:** Acronym for *Automated External Defibrillator*, see BU 4016-Emergency Medical Services.

**ALLOCATED POSITIONS:** All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

**AODP:** Acronym for *Alcohol & Other Drug Programs*.

**APPROPRIATION:** An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

**APS:** Acronym for *Adult Protective Services.*

**ARRA:** Acronym for *American Recovery and Reinvestment Act of 2009*.

**ASSESSED VALUATION:** A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

**AT HOME:** Acronym for *Access to Treatment & Housing Opportunities in the Mendocino Environment*, a grant administered by Health and Human Services Agency.

**AVAILABLE FUND BALANCE:** That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

**BALANCED BUDGET:** A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

**BASELINE BUDGET:** Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

**BHRS:** Acronym for *Behavioral Health and Recovery Services*, is the internal name for Mental Health Services, see Budget Unit 4050-Mental Health Services.

**BOARD:** This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

**BOND:** A bond is a debt obligation, similar to an IOU. When you purchase a bond, you are lending money to a government, municipality, corporation, federal agency or other entity known as the issuer. In return for the loan, the issuer promises to pay you a specified rate of interest during the life of the bond and to repay the face value of the bond (the principal) when it matures, or comes due.

**BUDGET:** The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

**BUDGET ADOPTION:** A formal process by which the budget is approved by the Board of Supervisors.

**BUDGET UNIT (BU):** Classification into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

**BUDGETARY CONTROL:** The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**CAPITAL EXPENDITURE:** Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

**CAPITAL OUTLAY:** Expenditures which result in the acquisition of or addition to fixed assets.

**CAPITAL PROJECT:** A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

**CASGEM:** Acronym for *California Statewide Groundwater Elevation Monitoring.*

**CASH:** An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

**CASH FLOW:** The net cash available for expenditures at any given point.

**CCCDP:** Acronym *California Collaborative for Chronic Disease Prevention*, a grant administered by Health and Human Services Agency.

**CCS:** Acronym for *California Children's Services*, see Budget Unit 4080-California Children's Services.

**CD:** Acronym for *Communicable Disease* (referenced in Budget Unit 4013-Public Health Nursing).

**CDBG:** Acronym for *Community Development Block Grant*.

**CDI:** Acronym for *California Department of Insurance.*

**CEQA:** Acronym for *California Environmental Quality Act*.

**CEO:** Acronym for *Chief Executive Officer*. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

**CERTIFICATES OF PARTICIPATION ("*COPs*"):** Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

**CFP:** Acronym for *Courts Facilities Payment*.

**CGAP:** Acronym for *Coalition for Gang Awareness and Prevention.* This grant is administered by Health and Human Services Agency.

**CHAIR:** Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

**CHDP:** Acronym for *Child Health and Disability Prevention*, referenced in Budget Unit 4080-*California Children's Services*.

**CMSP:** Acronym for *County Medical Services Program*, see Budget Unit 4070-*Hospital & Medical Services Program*.

**COMMUNITY SERVICES DISTRICT:** A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

**CONTINGENCY:** An amount appropriated for unforeseen expenditure requirements.

**CONTRACTED SERVICES:** Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

**COPP:** Acronym for *California Obesity Prevention Program*, a grant administered by Health and Human Services Agency.

**COPs:** Acronym for *Certificates Of Participation.* Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

**COPS:** Acronym for *Citizen's Options for Public Safety*, see Budget Unit 2313 - Sheriff-Coroner—COPS.

**COST APPLIED:** Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

**COUNTYWIDE COST ALLOCATION PLAN:** The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

**CPS:** Acronym for *Child Protective Services*.

**CSAC-EIA:** Acronym for *California State Association of Counties - Excess Insurance Authority*. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk mgmt services.

**CURRENT REVENUE:** Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

**CWS:** Acronym for *Child Welfare Services.*

**DA:** Acronym for *District Attorney.*

**DEBT SERVICE:** The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

**DEFICIT:** Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

**DEH:** Acronym for *Division of Environmental Health*.

**DELINQUENT TAXES:** Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

**DEPARTMENT:** A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

**DEPARTMENT HEAD:** A County official either appointed by the Board of Supervisors, the Chief Executive Officer, elected by Mendocino County voters, and in the case of Probation – appointed by Mendocino County Superior Court judges.

**DEPRECIATION:** A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**DISASTER SERVICE WORKER (DSW):** See Budget Unit 2830 – *Emergency Services*

**DISCRETIONARY REVENUE:** Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

**DIVISION:** A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

**DOC:** Acronym for *Department Operation Center,* see Budget Unit 4016-Emergency Medical Services.

**DOT:** Acronym for *Directly Observed Therapy* (referenced in Budget Unit 4013-*Public Health Nursing*).

**DSA:** Acronym for *Deputy Sheriffs' Association*.

**DSW:** Acronym for *Disaster Service Worker.* See Budget Unit 2830 – *Emergency Services*

**EAP:** Acronym for *Employee Assistance Program*. Human Resources provides administrative support to this program.

**EARMARKED FUNDS:** Revenues designated by statute or Constitution for a specific purpose.

**EIR:** Acronym for *Environmental Impact Report.*

**EMERGENCY OPERATIONS PLAN (EOP):** See Budget Unit 2830 – *Emergency Services.*

**EMPLOYEE BENEFITS:** Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

**EMS:** Acronym for *Emergency Medical Services*, see Budget Unit 4016-*Emergency Medical Services*.

**EMSAAC:** Acronym for *Emergency Medical Services Administrators Association of California,* see Budget Unit 4016-*Emergency Medical Services*.

**EMS-C:** Acronym for *Emergency Medical Services for Children*, see Budget Unit 4016-*Emergency Medical Services*.

**ENCUMBRANCE:** An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

**EOP:** Acronym for *Emergency Operations Plan.* See Budget Unit 2830 – *Emergency Services.*

**ERAF:** Acronym for *Education Revenue Augmentation Fund*. Property tax allocated to fund school districts.

**ESTIMATED ACTUAL:** An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

**EXPENDITURE:** The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

**EXPENDITURE TRANSFERS:** Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as "cost reimbursements."

**EXTRA HELP:** Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

**FDDC:** Acronym for *Family Dependency Drug Court*.

**FEES, CHARGES AND ASSESSMENTS:** As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

**FICA CONTRIBUTION:** The amount contributed by the County as the employer's share of Social Security taxes (Federal Insurance Contributions Act).

**FINAL BUDGET:** The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

**FISCAL YEAR:** A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

**FIXED ASSET:** A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of $2,000.

**FTE:** Acronym for *Full-Time Equivalent.*

**FULL-TIME EQUIVALENT (FTE):** A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person's salary and benefits would be divided among those programs for funding according to how much of the person's time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

**FUND:** An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

**FUND BALANCE:** The difference between fund assets and fund liabilities of a governmental fund. A portion of this balance may be available to finance the next year's budget.

**GA:** Acronym for *General Assistance*, see Budget Unit 5190-General Assistance.

**GAAP:** Acronym for *Generally Accepted Accounting Principles*. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GR:** Acronym for *General Relief*, see Budget Unit 5190-General Assistance.

**GENERAL FUND:** The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

**GENERAL PURPOSE REVENUE:** Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

**GENERAL RESERVE:** An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

**GIS:** Acronym for *Geographic Information System*. A technology that enables the analysis of data from a geographical perspective.

**GOVERNMENTAL FUND:** The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds. Governmental Funds are typically are used to account for tax-supported (I.e., governmental) activities.

**GRANT:** A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

**HCP:** Acronym for *HIV Care Program*, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications.

**HHSA:** Acronym for *Health and Human Services Agency*. HHSA's three branches are: Public Health, Behavioral Health & Recovery Services, and Social Services.

**HIPAA:** Acronym for *Health Insurance Portability and Accountability Act*. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

**HRSA:** Acronym for *Health Resources Services Administration:* a grant administered by Health and Human Services Agency.

**HSGP:** Acronym for *Homeland Security Grant Program*, a grant administered by Health and Human Services Agency.

**ICS:** Acronym for *Incident Command* (Budget Unit 2830–*Emergency Services*).

**ICWA:** Acronym for *Indian Child Welfare Act*.

**IHSS:** Acronym for *In Home Support Services.*

**INTERGOVERNMENTAL REVENUE:** Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

**IS:** Acronym for *Information Services*, a County division within the Executive Office.

**IZ:** Acronym for *Immunization* (referenced in Budget Unit 4013-Public Health Nursing).

**JJCPA:** Acronym for *Juvenile Justice Crime Prevention Act*, see Budget Unit 2561-Juvenile Justice Crime Prevention Act.

**JPA:** Acronym for *Joint Powers Authority*.

**LAFCO:** Acronym for *Local Agency Formation Commission*. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

**LEMSA:** Acronym for *Local Emergency Medical Service Agency*, see Budget Unit 4016-*Emergency Medical Services*.

**LIABILITY:** An obligation to pay for or provide services to another entity as a result of a past transaction.

**LTBI:** Acronym for *Latent Tuberculosis Infection* (referenced in Budget Unit 4013-*Public Health Nursing*).

**LPS:** Acronym for *Lantermam Petris-Short* which is a title for matters relating to conservatorships of gravely disabled persons.

**MOE:** Acronym for *Maintenance of Effort*. A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues: the amount of support is referred to as the Maintenance of Effort (*MOE*) level.

**MAINTENANCE OF EFFORT (MOE):** A Federal and/or State requirement that the County provide a certain level of

financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (*MOE*) level.

**MANDATED PROGRAMS:** Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

**MATCH:** The term "match" refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County's General Fund.

**MCACE:** Acronym for *Mendocino County Association of Confidential Employees*.

**MCAH:** Acronym for *Maternal, Child and Adolescent Health*, which collaborates with other partners to address prenatal substance abuse prevention.

**MCDoT:** Acronym for *Mendocino County Department of Transportation*.

**MCLEMA:** Acronym for *Mendocino County Law Enforcement Management Association*.

**MCOG:** Acronym for *Mendocino Council of Governments.*

**MCPAA:** Acronym for *Mendocino County Public Attorneys Association.*

**MCPEA:** Acronym for *Mendocino County Probation Employees Association.*

**MCRCD:** Acronym for *Mendocino County Resource Conservation District*.

**MCWA:** Acronym for *Mendocino County Water Agency.*

**MCWOW:** Acronym for *Mendocino County Working on Wellness*. This program is administered by Human Resources staff.

**MEDI-CAL:** Federal-State health insurance program for low income people.

**MID-YEAR ADJUSTMENT:** Board approved changes to a department's budget after the adoption of the final budget.

**MODIFIED ACCRUAL:** Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**MOE:** A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (*MOE*) level.

**MOU:** Acronym for *Memorandum of Understanding*.

**NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS):** See Budget Unit 2830–Emergency Services.

**NET COUNTY COST (NCC):** The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

**NPDES:** Acronym for *National Pollutant Discharge Elimination System.*

**OMG:** Acronym for *Ortner Management Group* which was contracted in July of 2013, to administer the adult population with mental health services in Mendocino County.

**OPERATING TRANSFERS IN:** Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

**OPERATING TRANSFERS OUT:** Expenditures for services and/or supplies which correspond to Operating Transfers In.

**ORTNER MANAGEMENT GROUP (OMG):** Was contracted in July of 2013, to administer the adult population with mental health services in Mendocino County.

**OVERHEAD:** Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

**PAPU:** Acronym for *Prevention and Planning Unit*. This unit, administrated by the Community Health Services in

the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County and preventing and reducing substance abuse.

**PBS:** Acronym for *Planning and Building Services.*

**PEG:** Acronym for *Public Education Government*.

**PERFORMANCE MEASURE:** A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

**PFC:** Acronym for *Public Facilities Corporation.*

**PHB:** Acronym for *Partnership for Healthy Babies*, which addresses prenatal substance abuse prevention.

**PHN:** Acronym for *Public Health Nurse*.

**POB:** Acronym for *Pension Obligation Bond* (see Budget Unit 8011-Debt Service-Pension Obligation Bonds).

**PROGRAM REVENUE:** Revenue that is derived from and dedicated to specific program operations.

**PROPERTY TAX:** The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIIA (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

**PROPOSITION 13:** A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter- approved bonded indebtedness; (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction; (3) a two-thirds vote requirement to increase State taxes; and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes.

**PROPOSITION 63:** Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than $1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

**PROPOSITION 172:** Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

**PROPRIETARY FUND:** A business-like fund of a state or local government which include enterprise funds and internal service funds. Enterprise funds provide goods or services to the general public for a fee. Internal service funds account for goods and services provided by one department or agency to another department or agency of the governmental unit (or to other governmental units) on a cost-reimbursement basis.

**PTAF:** Acronym for *Property Tax Administration Fees*.

**PUE:** Acronym for *Pest Management, and Pesticide Use Enforcement.* A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

**RECOMMENDED BUDGET:** The working document for the fiscal year under discussion; provides temporary spending authority between July 1 of the new fiscal year and the date the Final Budget is adopted by the Board of Supervisors. Approval of this document does not allow expenditures for new programs or fixed assets unless there is specific approval of an item by the Board of Supervisors. The Recommended Budget, which the Board of Supervisors approves before July 1, serves as the basis for public hearings prior to the final adopted budget.

**REDWOOD QUALITY MANAGEMENT COMPANY (RQMC):** Was contracted in July of 2013, to administer the youth population with mental health services in Mendocino County.

**REIMBURSEMENT:** Payment received for services/ supplies expended for another institution, agency, or person.

**RESERVE:** An amount set aside from the County's operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

**RESTRICTED REVENUE:** Funds restricted by legal or contractual requirements for specific uses.

**REVENUE:** Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

**RFP:** Acronym for *Request for Proposal*.

**RQMC:** Acronym for *Redwood Quality Management Company* which was contracted in July of 2013, to administer the youth population with mental health services in Mendocino County.

**SALARIES AND EMPLOYEE BENEFITS:** An object of expenditure that establishes all expenditures for employee related costs.

**SALARY SAVINGS:** The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

**SALES TAX:** The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, "Bradley Burns" sales tax and several other components. The *sales tax* is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county's general fund.

**SB:** Acronym for California State *Senate Bill*.

**SECURED ROLL:** Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

**SLESF:** Acronym for *Supplemental Law Enforcement Services Fund*, see Budget Unit 2313-Sheriff-Coroner–COPS.

**SNAP-Ed:** Acronym for *Supplemental Nutrition Assistance Education* Program, a grant administered by Health and Human Services Agency.

**SPECIAL DISTRICT:** A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

**SPECIAL REVENUE FUND:** An account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

**SPENDING LIMITS:** Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as "Gann limits."

**STOP ACT:** STOP is an acronym for *Sober Truth Project*, which is a grant to prevent and reduce alcohol use among teens.

**SUPPLEMENTAL TAX ROLL:** The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

**TANF:** TANF is an acronym for *Temporary Assistance to Needy Families*; see Budget Unit 5010–Social Services with Health and Human Services Agency.

**TAX LEVY:** Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

**TAXES:** A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer's relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

**TEETER PLAN:** A plan whereby 100% of the "secured" property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

**TRANSIENT OCCUPANCY TAX:** A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

**TRUST FUND:** A fund used to account for assets held by a government as an agent for individuals, private

organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

**UAAL:** Acronym for *Unfunded Accrued Actuarial Liability* (see Budget Unit 8011–Debt Services-Pension Obligation Bonds).

**UCCE:** Acronym for *University of California Cooperative Extension.* Its mission is accomplished through Budget Unit 6210-Farm Advisor.

**UNFUNDED MANDATE:** A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

**UNINCORPORATED AREA:** The areas of the County outside city boundaries.

**UNSECURED ROLL:** A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

**UVAP:** Acronym for *Ukiah Valley Area Plan*.

**VEHICLE LICENSE FEE (VLF):** An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The *VLF* is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

**WIA:** Acronym for *Workforce Investment Act*. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

**WIB:** Acronym for *Workforce Investment Board*. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

**WISC:** Acronym for *Willits Integrated Services Center*.

**YEAR-END:** For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).

###

MENDOCINO
1850
COUNTY